



## Standard

### 1. Authority

RCW 42.56.070(1) requires each local agency to make available for inspection and copying public records which are not specifically exempted by statute. RCW 42.56.070(2) requires each agency to publish and maintain, for informational purposes, a current list containing every law, other than those listed under Chapter 42.56 RCW, that the agency believes exempts or prohibits disclosure of specific information or records of the agency.

### 2. Purpose

As directed by RCW 42.56.100, the purpose of this policy is to establish the procedures the City of Richland (the "City") will follow to provide full access to public records not specifically exempted by state or federal law. This policy will ensure that requestors receive the fullest assistance while preventing excessive interference with other essential functions of the City.

### 3. Application

This policy applies to all requests for public records made pursuant to [Chapter 42.56 RCW](#), and supersedes prior versions of the City of Richland's Public Records Act Disclosure Policy Index No. 0260. This policy is subject to revision at any time.

### 4. Definitions

Listed below are terms defined by the Public Records Act. Any term not defined by the Public Records Act or this policy shall be defined by its common meaning.

- a. "Agency" includes all state and local agencies. A "local agency" includes counties, cities, towns, municipal corporations . . . or any office, department, division, board, commission, or agency thereof. The City of Richland is an agency governed by the provisions of Chapter 42.56 RCW.
- b. "Person in interest" means the person who is the subject of a record or any representative designated by that person, except that if that person is under a legal disability, "person in interest" means and includes the parent or duly appointed legal representative.
- c. "Public Record" includes any writing containing information relating to the conduct of government or the performance of any governmental or proprietary function prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics. This definition does not include records that are not otherwise required to be retained by the agency and are by volunteers who:

- i. Do not serve in an administrative capacity;
  - ii. Have not been appointed by the agency to an agency board, commission, or internship; and
  - iii. Do not have a supervisory role or delegated agency authority.
- d. "Writing" means handwriting, typewriting, printing, photostating, photographing, and every other means of recording any form of communication or representation including, but not limited to, letters, words, pictures, sounds, or symbols, or combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, motion picture, film and video recordings, magnetic or punched cards, discs, drums, diskettes, sound recordings, and other documents including existing data compilations from which information may be obtained or translated.

## Practice

### 1. Responsibilities

- a. **Public Records Officer.** The City of Richland has publicly identified the City Clerk as the Public Records Officer whose responsibility is to serve as a point of contact for requests under the Public Records Act. The City Clerk is designated to oversee compliance with the Washington State Public Records Act. Other specific City staff members may receive or respond to public records requests as set forth below.
- b. **City Attorney.** The City Attorney or designee shall provide legal advice to the Public Records Officer or designee, as well as to City officials and employees concerning compliance with this policy and the Public Records Act.

### 2. Public Records Request - General Provisions

- a. City officials, officers and employees are not required to respond to a public records request if the request is not made pursuant to this policy. However, if a public record is readily accessible and can be easily provided at the time the request is made without need for further analysis regarding release, a City official, officer or employee may respond to the request.
- b. Public records which are prepared for the purpose of making them available to the public may be provided without completing a formal public records request.

- 3. **Availability of Public Records.** Public records are available for inspection and copying during normal business hours of the City, excluding municipal legal holidays. Records must be inspected at the offices of the City, and arrangements for inspection and/or copying must be made in advance. Inspection of public records must occur in a non-disruptive manner. No member of the public may remove a public record from a viewing area, disassemble, or alter any public record.

- 4. Organization / Protection of Public Records.** The City will maintain its records in a reasonably organized manner consistent with available resources. Pursuant to RCW 42.56.070(4), the City of Richland has determined that development and maintenance of a current index of all public records as required by RCW 42.56.070(3) is unduly burdensome. See City of Richland Resolution No. 156-15.
- 6. Records as a Matter of Right.** Under state and federal law, certain entities and/or individuals are granted access to certain records held by the City as a matter of right. When an individual and/or an entity wishes to exercise a statutory right to access records held by the City, that request is made outside the scope of the Washington State Public Records Act, Chapter 42.56 RCW. Learn how to submit a request for records as a matter of right on the City's website at [www.ci.richland.wa.us](http://www.ci.richland.wa.us).

*On the website, select:*

*"I Want To..." → "Request" → "Public Records" → "AGENCIES/INVOLVED PARTIES"*

- 7. Making a Request for Public Records.** A public records request must be for identifiable records. A request for all or substantially all records prepared, owned, used, or retained by an agency is not a valid request for identifiable records. A variety of public records are available on the City's website at [www.ci.richland.wa.us](http://www.ci.richland.wa.us). Requestors are encouraged to view the public records currently available on the website at no charge prior to submitting a records request.
- a. Requestors are encouraged to use the applicable public records request forms available at the offices identified below or in the Public Records Center located on the City of Richland's website ([www.ci.richland.wa.us](http://www.ci.richland.wa.us)). Requests may be made in person, in writing by mail, or electronically (see Section D below). The City does not accept public records requests submitted by telephone or fax.
  - b. The request should include the following information:
    - The date and time of the request;
    - Name, mailing address, telephone number and email address of requestor;
    - Adequate identification of the public record(s) being requested;
    - Whether the requestor is seeking to inspect the record(s) or if copies are being requested.
  - c. Requests submitted by mail will be deemed received on the date received by the City. Requests submitted electronically after the close of business will be deemed received on the next business day.
  - d. Request by Record Type – Where to Submit.
    - i. **9-1-1 Records.** Requests to inspect or copy 9-1-1 records, or for assistance

in making such a request, are made to the City Clerk's Office:

In Person: 975 George Washington Way, Richland WA  
By Mail: ATTN: Deputy City Clerk  
505 W. Swift Blvd. MS-05  
Richland, WA 99352  
Online: [www.ci.richland.wa.us](http://www.ci.richland.wa.us) (to submit electronically)

*On the website, select:*

*"I Want To..." → "Request" → "Public Records" → "9-1-1/NON-EMERGENCY DISPATCH"*

- ii. **Police Records.** Requests to inspect or copy police records are made to the Richland Police Department:

In Person: 871 George Washington Way, Richland WA  
By Mail: ATTN: Police Public Records Officer  
505 W. Swift Blvd. MS-17  
Richland, WA 99352  
Online: [www.ci.richland.wa.us](http://www.ci.richland.wa.us) (to submit electronically)

*On the website, select:*

*"I Want To..." → "Request" → "Public Records" → "POLICE DEPARTMENT"*

- iii. **Requests for Fire/Ambulance Records.** Requests to inspect or copy fire or ambulance records are made to the Richland Fire & Emergency Services Department:

In Person: 1000 George Washington Way, Richland WA  
By Mail: ATTN: Fire Public Records Officer  
505 W. Swift Blvd. MS-16  
Richland, WA 99352  
Online: [www.ci.richland.wa.us](http://www.ci.richland.wa.us) (to submit electronically)

*On the website, select:*

*"I Want To..." → "Request" → "Public Records" → "FIRE/EMS"*

- iv. **General City Records.** Requests to inspect or copy general records of the City are made to the City Clerk's Office.

In Person: 975 George Washington Way, Richland WA  
By Mail: ATTN: Deputy City Clerk  
505 W. Swift Blvd. MS-05  
Richland, WA 99352  
Online: [www.ci.richland.wa.us](http://www.ci.richland.wa.us) (to submit electronically)

*On the website, select:*

*“I Want To...” → “Request” → “Public Records” → “GENERAL”*

## 8. Processing of Public Records Requests

- a. **Acknowledging Receipt of Request.** Within five (5) business days of receipt of a request, the City will respond by doing one or more of the following:
- Making the record(s) available, in whole or in part, for inspection or copying;
  - Acknowledging the request and providing a reasonable estimate of time required by the City to respond to the request;
  - Acknowledging the request and asking the requestor to provide clarification for a request that is unclear, and providing, to the greatest extent possible, a reasonable estimate of time necessary to respond to the request if it is not clarified; or
  - Denying the request, in whole or in part, and providing the legal basis for such denial.

In computing time, the day on which the request is received does not count as one of the five business days. Holidays and weekends are also excluded from the calculation of time. RCW 1.12.040.

- b. **Clarification Requested.** If, after clarification is requested by the City on a request that is wholly unclear, a requestor fails to provide the requested clarification or fails to describe an identifiable public record with adequate specificity such that it can be located, the City will deem the request abandoned and withdrawn, and will take no further action. Clarification must be received within ten (10) calendar days of the date the request for clarification is sent by the City.
- c. **Third Party Notice.** In the event the requested record(s) contain information that may affect the rights of other persons of interest and/or may be exempt from disclosure, the City may, prior to providing the records, give notice to such other persons of interest whose rights may be affected by disclosure. The notice shall include a complete copy of the public records request. Third parties shall be given twenty (20) business days to obtain and provide to the City an order from the court preventing or limiting disclosure.
- d. **Records Exempt from Public Disclosure.** The City shall make available for public inspection and copying all public records, unless the record or specific information contained within the record is exempt or prohibited from disclosure by state or federal law. If any record, in whole or in part, is determined to be exempt from disclosure, the City shall provide the requestor with a written statement of the specific exemption authorizing the withholding of the record, in whole or in part, and shall provide a brief explanation of how the exemption applies to the record, or a portion thereof, withheld. RCW 42.56.070.

- i. The Public Records Act provides that a number of types of records are exempt from public inspection and copying. See RCW 42.56.210 – 630.
  - ii. Other statutes outside the Public Records Act may also prohibit or exempt disclosure of certain records or information. RCW 42.56.070(1). A current list of other statutes that prohibit or exempt disclosure is incorporated into this policy as **Exhibit A**, and may be updated from time-to-time. The City's failure to list all possible bases for exemption in **Exhibit A** shall not affect the City's ability to rely on such an exemption.
  - iii. By law, the City is prohibited from disclosing lists of individuals requested for commercial purposes. RCW 42.56.070(9).
- e. **Providing Records in Installments.** When a request is for a large number of records, or records that require extensive review prior to disclosure, the City may provide access for inspection and copying on an installment basis. If, within 30 calendar days from the date of notice that records are available for inspection or copying, the requestor fails to inspect or pay for copies of the records, the City will discontinue fulfilling the balance of the request, and shall consider it abandoned and closed.
- i. If the City elects to make records available on a partial or installment basis, the City may charge for each installment of the request as it is provided. RCW 42.56.120.

**9. No Duty to Create Records.** The City is not obligated to answer written questions, create new public records, or provide a record in a format different from the original format of the record; however, the City may, in its discretion, offer to create such a record to fulfill a request where it may be easier for the City to create a record responsive to the request than to collect and make available voluminous records.

**10. No Duty to Supplement Responses.** The City is not obligated to hold current records requests open to respond to requests for records that may be created in the future. A new request must be made to obtain later-created public records.

#### **11. Fees; Statutory Limits**

- a. The City finds that calculating the actual costs associated with providing public records is unduly burdensome for the following reasons: 1) quantifying certain necessary resources (ink, electricity, "wear and tear" on equipment) is inherently difficult; 2) funds were not allocated for performing a study to calculate actual costs, and the City's established priorities do not include funding for this particular effort; 3) staff resources are insufficient to perform a study and to calculate actual costs; and 4) a study would interfere with and disrupt essential City functions.

- b. The fees for copies of public records are as stated in the City's current [Fee Schedule](#). Fees are consistent with the amounts established by state law. The City may also charge for the actual cost of any digital storage media or device, the actual cost of any container or envelope used for mailing, and the actual cost of postage or delivery charges. No fee shall be charged for the inspection of public records or for locating public records and making them available for inspection. Payment of fees assessed is required prior to release of records. RCW 42.56.120.
- 12. Customized Service Charges.** The City may impose a customized service charge if the City determines that the records request requires the use of information technology expertise to prepare data compilations, or provide customized electronic access services when such compilations and customized access services are not used by the City for other agency purposes. Requestors will be notified in advance of the estimated cost, along with an explanation of why the customized service charge applies and a description of the specific expertise required, so that the request may be amended to avoid or reduce cost, if desired.
- 13. Deposit.** The City may require a deposit of up to ten percent (10%) of the estimated cost of providing records as provided herein, to include customized service charges, if any.
- 14. Closing Abandoned Requests.** If the requestor withdraws the request, fails to clarify a request when asked, or fails to timely inspect or pay for copies of the records provided, the City will close the request and notify the requestor that the request has been closed and that no further action will be taken. The closure of the request and the circumstances that led to closure will be documented. RCW 42.56.120.
- 15. Denial of Request Due to Exemption.** All denials of requests for public records will be accompanied by a Redaction-Exemption Log that identifies the record(s) at issue, explains the legal basis for the denial, and gives a brief explanation of how the exemption applies to the record(s) withheld. RCW 42.56.210(3).
- 16. City Manager's Review and Approval.** The City Manager has reviewed and authorized this Public Records Act Disclosure Policy as representative of the City's ongoing efforts to comply with State legislation and public policy to provide a transparent government for citizens of Richland.

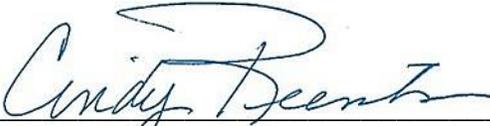
## Guide

The Public Records Act Disclosure Policy meets the requirements of the City's stated values of Teamwork, Integrity and Excellence. A clear delineation of responsibility for the timely and efficient delivery of those records upon public request certainly requires teamwork to meet the required timelines of the statutes, and involves both integrity and excellence to keep pace with the volume of requests and the effort necessary to retrieve

those documents while still performing the day-to-day duties of employees assigned to provide the information.

Governing authority includes Chapter 42.56 RCW and Chapter 44-14 WAC.

**Approval**



City Manager

August 21, 2017

Date

*Responsible Administrator: City Attorney's Office / City Clerk*

*Revision History:*

- August 21, 2017*
- December 7, 2016*
- January 22, 2016*
- September 17, 2013*
- May 18, 2012*
- March 6, 1998*
- September 30, 1992*



## **Exhibit A**

# **Exemption and Prohibition Statutes Not Listed in Chapter 42.56 RCW**

### **RCW 2.56.070(2):**

For informational purposes, each agency shall publish and maintain a current list containing every law, other than those listed in Chapter 42.56 RCW, that the agency believes exempts or prohibits disclosure of specific information or records of the agency. An agency's failure to list an exemption shall not affect the efficacy of any exemption.

### **Washington State Statutes**

<b>RCW 2.64.111</b>	<b>Judicial conduct commission investigations of judges and initial proceedings</b>
<b>RCW 4.24.550</b>	<b>Information on sex offenders</b>
<b>RCW 4.24.601 and .611</b>	<b>Trade secrets and confidential research, development or commercial information re products or business methods</b>
<b>RCW 5.60.060</b>	<b>Privileged communications</b>
<b>RCW 5.60.070; RCW 7.07.070</b>	<b>Mediation records</b>
<b>RCW 7.68.140</b>	<b>Victims' compensation claims</b>
<b>RCW 7.69A.030(4)</b>	<b>Name, address and photograph of child victim or child witness</b>
<b>RCW 7.69A.050</b>	<b>Child victims and witnesses of certain crimes – protection of address</b>
<b>RCW 7.75.050</b>	<b>Records of Dispute Resolution Centers</b>
<b>RCW 9.02.100</b>	<b>Reproductive privacy</b>
<b>RCW 9.41.097(2)</b>	<b>Mental health information re persons buying pistols or applying for CPLs</b>
<b>RCW 9.41.129</b>	<b>Concealed pistol license applications</b>
<b>RCW 9.73.230</b>	<b>Name of confidential informants in written report on wire tapping</b>
<b>RCW 9.51.050</b>	<b>Disclosing transaction of grand jury</b>
<b>RCW 9.51.060</b>	<b>Disclosure of grand jury deposition</b>

<b>RCW 9.73.090(1)(c)</b>	<b>Prohibition on disclosure of law enforcement dash cam videos until final disposition of litigation</b>
<b>RCW 9A.44.138</b>	<b>Offender registration information given to high school or institution of higher education re an employee or student</b>
<b>RCW 9A.82.170</b>	<b>Financial institution records re criminal profiteering act</b>
<b>RCW 10.27.090</b>	<b>Grand jury testimony/evidence</b>
<b>RCW 10.27.160</b>	<b>Grand jury reports – release to public only by judicial order</b>
<b>RCW 10.52.100</b>	<b>Records identifying child victims of sexual assault</b>
<b>RCW 10.77.205</b>	<b>Information re victims, next of kin, or witnesses requesting notice of release of person found not guilty of a sex, violent, or felony harassment offense by reason of criminal insanity and the notice itself</b>
<b>RCW 10.52.100</b>	<b>Records identifying child victim of sexual assault</b>
<b>RCW 10.77.210</b>	<b>Records of persons committed for criminal insanity</b>
<b>RCW 10.97.040</b>	<b>Criminal history information released must include disposition, with some exceptions</b>
<b>RCW 10.97.050</b>	<b>Conviction and criminal history information</b>
<b>RCW 10.97.060</b>	<b>Deletion of certain criminal history record information, conditions</b>
<b>RCW 10.97.070</b>	<b>Disclosure of identity of suspect to victim</b>
<b>RCW 10.97.080</b>	<b>Inspection of criminal record by subject</b>
<b>RCW 10.97.130</b>	<b>Information about victims of sexual assault under age eighteen</b>
<b>RCW 10.101.020(3)</b>	<b>Information given by an accused regarding determination for indigent defense</b>
<b>RCW 13.34.115</b>	<b>Court dependency proceedings</b>
<b>RCW 13.40.217</b>	<b>Juveniles adjudicated of sex offenses – release of information</b>
<b>RCW 13.50.010</b>	<b>Maintenance of and access to juvenile records</b>
<b>RCW 13.50.050</b>	<b>Juvenile offender records</b>
<b>RCW 13.50.100</b>	<b>Juvenile/children records not relating to offenses</b>
<b>RCW 13.60.020</b>	<b>Missing children or endangered person information</b>
<b>RCW 18.04.405</b>	<b>Confidentiality of information gained by CPA</b>

<b>RCW 18.19.060</b>	<b>Notification to clients by counselors</b>
<b>RCW 18.19.180</b>	<b>Confidential communications with counselors</b>
<b>RCW 19.215.020</b>	<b>Destruction of personal health and financial information</b>
<b>RCW 19.34.240(3)</b>	<b>Private digital signature keys</b>
<b>RCW 19.215.030</b>	<b>Compliance with federal rules</b>
<b>RCW 26.04.175</b>	<b>Name and address of domestic violence victim in marriage records</b>
<b>RCW 26.12.170</b>	<b>Reports of child abuse/neglect with courts</b>
<b>RCW 26.23.050</b>	<b>Child support orders</b>
<b>RCW 26.23.120</b>	<b>Child support records</b>
<b>RCW 26.26.041</b>	<b>Uniform Parentage Act – protection of participants</b>
<b>RCW 26.26.450</b>	<b>Confidentiality of genetic testing</b>
<b>RCW 26.33.330</b>	<b>Sealed court adoption records</b>
<b>RCW 26.33.340</b>	<b>Agency adoption records</b>
<b>RCW 26.33.343</b>	<b>Access to adoption records by confidential intermediary</b>
<b>RCW 26.33.380</b>	<b>Adoption – identity of birth parents confidential</b>
<b>RCW 26.44.010</b>	<b>Privacy of reports on child abuse and neglect</b>
<b>RCW 26.44.031</b>	<b>Information related to reports of child abuse or neglect</b>
<b>RCW 26.44.125</b>	<b>Reports, reviews and hearings related to a review of abuse finding</b>
<b>RCW 27.53.070</b>	<b>Records identifying the location of archaeological sites</b>
<b>RCW 29A.08.720</b>	<b>Voter registration records – place of registration and any decision not to register to vote confidential</b>
<b>RCW 29A.08.710</b>	<b>Voter registration records – certain information exempt</b>
<b>RCW 35.102.145</b>	<b>Municipal business and occupation tax – local ordinance can protect return or tax information</b>
<b>RCW 36.28A.060(8)</b>	<b>Tactical and intelligence information provided to WASPC</b>
<b>RCW 39.10.470(2)</b>	<b>Alternative public works - trade secrets or other proprietary information submitted by bidder in connection with an alternative public works transaction if data identified and reasons stated in writing</b>

<b>RCW 39.10.470(3)</b>	<b>Alternative public works – proposals submitted by design-build finalists until notification of highest scoring finalist is made</b>
<b>RCW 42.23.070(4)</b>	<b>Municipal officer disclosure of confidential information prohibited</b>
<b>RCW 42.41.030(7)</b>	<b>Identity of local government whistleblower</b>
<b>RCW 42.41.045</b>	<b>Non-disclosure of protected information (whistleblower)</b>
<b>RCW 43.43.762</b>	<b>Contents of statewide criminal street gang database</b>
<b>RCW 46.52.065</b>	<b>State toxicologist records relating to analyses of blood samples</b>
<b>RCW 46.52.080</b>	<b>Traffic accident reports – confidentiality</b>
<b>RCW 46.52.083</b>	<b>Traffic accident reports – available to interested parties</b>
<b>RCW 46.52.120</b>	<b>Traffic crimes and infractions – confidential use by police and courts</b>
<b>RCW 46.52.130(2)</b>	<b>Abstract of driving record – limited disclosure</b>
<b>RCW 48.62.101</b>	<b>Local government insurance/risk management liability reserve funds established to settle claims</b>
<b>RCW 50.13.060</b>	<b>Access to employment security records by local government agencies</b>
<b>RCW 50.13.100</b>	<b>Disclosure of confidential employment security records allowed if identifying information deleted or with consent</b>
<b>RCW 51.28.070</b>	<b>Worker’s compensation records confidential – limited disclosure</b>
<b>RCW 51.36.060</b>	<b>Physician information on injured workers</b>
<b>RCW 60.70.040</b>	<b>No duty to disclose record of common law lien</b>
<b>RCW 68.50.105</b>	<b>Autopsy reports – confidential – limited disclosure</b>
<b>RCW 68.50.320</b>	<b>Dental identification records – available to law enforcement agencies</b>
<b>Ch. 70.02 RCW</b>	<b>Medical records – access and disclosure – entire chapter (information from HC providers)</b>
<b>RCW 70.05.170</b>	<b>Child mortality reviews by local health departments</b>
<b>RCW 70.24.022</b>	<b>Public health agency information regarding sexually transmitted disease investigations - confidential</b>
<b>RCW 70.24.024</b>	<b>Transcripts and records of hearings regarding sexually transmitted diseases</b>

<b>RCW 70.28.020</b>	<b>Local health department TB records – confidential</b>
<b>RCW 70.41.200</b>	<b>Hospital quality improvement committee records and accreditation reports</b>
<b>RCW 70.48.100</b>	<b>Jail records and booking photos</b>
<b>RCW 70.58.055</b>	<b>Birth certificates – certain information confidential</b>
<b>RCW 70.58.104</b>	<b>Vital records, research confidentiality safeguards</b>
<b>RCW 70.94.205</b>	<b>Washington Clean Air Act – confidentiality of data.</b>
<b>RCW 70.96A.150</b>	<b>Registration and other records of alcohol and drug abuse treatment programs</b>
<b>RCW 70.123.075</b>	<b>Client records of domestic violence programs</b>
<b>RCW 70.125.065</b>	<b>Records of community sexual assault program and underserved populations provider in discovery</b>
<b>RCW 71.05.425</b>	<b>Notice of release or transfer of committed person after offense dismissal</b>
<b>RCW 71.05.445</b>	<b>Release of mental health information to Dept. of Corrections</b>
<b>RCW 71.05.620</b>	<b>Access to court records related to mental health cases under chapter 71.05 RCW</b>
<b>RCW 71.24.035(5)(g)</b>	<b>Mental health information system – state, county and regional support networks – confidentiality of client records</b>
<b>RCW 71.34.335</b>	<b>Mental health treatment of minors – records confidential</b>
<b>RCW 71A.14.070</b>	<b>Records regarding developmental disability – confidentiality</b>
<b>RCW 72.09.345</b>	<b>Notice to public about sex offenders – department of corrections access to information</b>
<b>RCW 72.09.585</b>	<b>Disclosure of inmate records to local agencies – confidentiality</b>
<b>RCW 73.04.030</b>	<b>Veterans discharge papers exemption (see related RCW 42.56.440)</b>
<b>RCW 74.04.060</b>	<b>Applicants and recipients of public assistance</b>
<b>RCW 74.04.520</b>	<b>Food stamp program confidentiality</b>
<b>RCW 74.13.075(5)</b>	<b>Juvenile’s status as a sexually aggressive youth and related info</b>
<b>RCW 74.13.280</b>	<b>Children in out-of-home placements - confidentiality</b>
<b>RCW 74.20.280</b>	<b>Child support enforcement – local agency cooperation, information</b>

RCW 74.34.095	Abuse of vulnerable adults - confidentiality of investigations and reports
RCW 82.32.330	Disclosure of tax information
RCW 84.36.389	Confidential income data in property tax records held by assessor
RCW 84.40.020	Confidential income data supplied to assessor regarding real property

### Selected Federal Confidentiality Statutes and Rules

18 USC § 2721 - 2725	Driver and License Plate Information
20 USC § 1232g	Family Education Rights and Privacy Act
23 USC § 409	Evidence of certain accident reports
42 USC 290dd-2	Confidentiality of Substance Abuse Records
42 USC § 405(c)(2)(C)(viii) (I)	Limits on Use and Disclosure of Social Security Numbers.
42 USC 654(26)	State Plans for Child Support
42 USC 671(a)(8)	State Plans for Foster Care and Adoption Assistance
42 USC 1396a(7)	State Plans for Medical Assistance
7 CFR 272.1(c)	Food Stamp Applicants and Recipients
34 CFR 361.38	State Vocational Rehabilitation Services Programs
42 CFR Part 2 (2.1 - 2.67)	Confidentiality of Alcohol and Drug Abuse Patient Records
42 CFR 431.300 - 307	Safeguarding Information on Applicants and Recipients of Medical Assistance
42 CFR 483.420	Client Protections for Intermediate Care Facilities for the Mentally Retarded
42 CFR 5106a	Grants to States for Child Abuse and Neglect Prevention and Treatment Programs
45 CFR 160-164	HIPAA Privacy Rule
46 CFR 40.321	USCG regulations regarding confidentiality