



# City of Richland Fee Schedule



## TABLE OF CONTENTS

CITY PROCEDURE GUIDELINE - INDEX No. 2910	Page 2
EXPLANATION OF FEE STRUCTURE AND ADJUSTMENT FACTOR CODES	Page 3
MISCELLANEOUS FEES -PUBLIC RECORDS	Page 4
MISCELLANEOUS FEES - POLICE	Page 4
MISCELLANEOUS FEES -ANIMAL LICENSING	Page 4
MISCELLANEOUS FEES -BUSINESS LICENSES	Page 4
MISCELLANEOUS FEES - UTILITY BILLING AND FINANCE FEES	Page 4
MISCELLANEOUS FEES - UTILITY RATES	Page 4
BUILDING FEES	Page 4
LAND DEVELOPMENT FEES	Page 5
PARKS & RECREATION FEES	Page 5
LIBRARY FEES	Page 6
COLUMBIA POINT GOLFCOURSE FEES	Page 7
CITY GIS FEES	Page 7
PUBLIC WORKS - WATER & SEWER FEES	Page 7
ELECTRICAL SERVICE FEES	Page 9
ENERGY EFFICIENCYSERVICE FEES	Page 10



Index No. 2910

January 8, 2004

**CITY FEES AND CHARGES**

**I. Policy**

To facilitate administration of City fees and charges, all City fees have been consolidated into one source document (attached). The City has a process for automatic adjustment of fees based on changes in factors appropriate to the different fees. This process helps ensure cost effective provision of City services and adequate cost recovery.

**II. Procedure**

**A. Responsibility**

**1. Finance Manager**

The Finance Manager has primary responsibility for monitoring City fees and charges, communicating any changes to concerned staff, and ensuring that appropriate adjustments are made when needed.

**2. Division Managers**

Division managers are responsible for ensuring all concerned employees are aware of current fees and charges and are collecting appropriate fees from customers. Division managers shall inform the Finance Manager of any changes in City operations affecting recovery rates or changes in fee adjustment factors that could result in adjustments to City fees.

**B. Adjusting Fees and Charges**

As specified by City policy (Council Resolution 104-99), all City fees, charges and rates are reviewed annually to determine if they should be adjusted. The Finance Manager shall act as the lead staff member for the review process.

1. As part of the budget process, Finance Division staff shall review fee adjustment factors. If changes in the factors indicate adjustment is appropriate, the fees shall be changed beginning January 1 of the next year.

2. All planned fee adjustments shall be discussed with appropriate staff in concerned divisions before being implemented.

Approved: \_\_\_\_\_

City Manager

By: Finance Manager

Previously Issued:

July 24, 2001

July 19, 2000



Following is a schedule summarizing City user fees and charges. In most cases, the column headings are self-explanatory, but for those headings that may not be completely clear, explanations appear below.

**2019 Fee:** The fee to be charged during 2019. In most cases, fee adjustments are based on adjustment factors approved by Council in 1999 – noted in the Adjustment Factor column on the schedule.

**Adjustment Factor:** The factor on which automatic fee adjustments are based. Levels to which fees are rounded up or down when adjusted are indicated. Fees and charges are subject to possible adjustment every January, as appropriate. As part of the budget process, information on fees (including CPI data) is collected during the summer so, if necessary, fees may be adjusted at the beginning of the next fiscal year.

- A Cost of service study by independent third party. The method customarily used to determine utility rates and charges. For utility rates and charges, the study will need to determine that recovery is sufficient to ensure that bond covenants are met.
- B Cost of outside instructors, materials and supplies, plus 30%. The basis on which Richland’s recreation fees have customarily been determined.
- C Annual percent change in consumer price index – Seattle urban wage and clerical workers (CPI-W) July through June.
- F Construction valuations published annually in “Building Safety Journal.” The fee basis is already established by City ordinance.
- H Survey of the market and the market average.
- I Subject to negotiated contract. For fees, charges and penalties applied to the cable television system provider established by the cable television charter.
- K Percent change in bank charge for insufficient funds check. Links change in City charge to changes in financial institution charges.
- L Fees are adjusted within established ranges at discretion of contract golf professional to maintain competitive position.
- M Based on 70% of State of Washington fee for industrial discharge, for industrial users per WAC 173-224.
- N Fees are based on the historical averages for service projects. Fees are adjusted to reflect current material cost, equipment costs and labor associated with the cost elements of the service.
- O Fees are based on current Richland Municipal Code as enacted by Ordinance or the Revised Code of Washington (RCW).

**NEW AND MODIFIED PROGRAM FEES:** As new programs are introduced, or current programs modified, staff will ensure cost recovery effectiveness by implementing necessary user fees and charges not to exceed actual costs, subject to approval by Council



ADJUSTMENT FACTOR CODE	FEE DESCRIPTION	UNIT	FEE
<b>MISCELLANEOUS FEES - PUBLIC RECORDS-See Chapter 42.56 RCW</b>			
	Photocopy Fee (Black & White or Color)	10 Pages or Less (any size)	No Charge
O	Photocopy Fee (Black & White or Color)	Per Page 8 X 11, 8 X 14, 11 x 17 -Over 10 pages (all pages charged)	0.15
O	Scanned Paper Documents	10 Pages or Less (any size)	No Charge
O	Scanned Paper Documents	Per Page -Over 10 pages - any size (all pages charged)	0.10
O	Electronic Files/Attachments uploaded for delivery via email/cloud-based service	100 Records/ Attachments or Less	No Charge
O	Electronic Files/Attachments uploaded for delivery via email/cloud-based service	For every 4 Electronic Files/Attachments - over 100 (all files/attachments charged)	0.05
O	Electronic Transmission of Electronic Public Records	Per Gigabyte	0.10
O	Flash Drive	Per Flash Drive	7.00
O	CD	Per CD	1.00
O	DVD	Per CD	1.00
<b>MISCELLANEOUS FEES - POLICE</b>			
C - To .10	Fingerprinting	Per Set-(extra Sets 7.25)	14.50
C - To .10	Records Check	Per Individual checked	14.50
O	Vehicle Impound fee	Per Car	50.00
	Concealed Pistol License	Fee Set By State	
<b>MISCELLANEOUS FEES - ANIMAL LICENSING</b>			
O	Dog/Cat Licenses -Not Neutered	Per Animal	45.00
O	Dog/Cat Licenses -Neutered	Per Animal	10.00
O	Dog/Cat Licenses -Show Dog or Cat	Per Animal	10.00
O	Dog/Cat Licenses -Low Income/Senior	Per Animal	1.00
O	Dog/Cat Licenses - Commercial Kennel License	Per Animal	50.00
O	Dog/Cat Licenses - Wild/Dangerous Animal Permit	Per Animal	250.00
O	Dog/Cat Licenses - Replacement Tag	Per Animal	5.00
O	Dog/Cat Licenses - Late Fee for unpaid licenses	Per Animal	10.00
<b>MISCELLANEOUS FEES - BUSINESS LICENSES</b>			
O	Business Licenses	Per Business License	40.00
O	Business Licenses	Per Employee Over 2	12.00
O	Business Licenses	Per Property Rental License	40.00
O	Business Licenses	Per Rental Unit	2.00
<b>MISCELLANEOUS FEES - UTILITY BILLING AND FINANCE FEES</b>			
H	Webcheck Request for Information on City Liens	Request	20.00
O	*Utility Billing Late Fee -All Services - 28 days after bill date	Per Account	10.00
O	*Utility Billing Collection Fee - At Contact Date	Per Phone Contact	10.00
O	*Utility Billing Dispatch Fee - At Shut Off date	Per Disconnect /Per Utility	50.00
O	*Utility Billing Late Payment Interest Charge	Per Month	1%
O	*Utility Deposit (2X mo. average bill for previous 12 mo. @ location)	See RMC 3.26.010-020 for exemptions	
O	Electric/Water shut-off per customer request	Per Disconnect /Per Utility	50.00
O	After Hours Reconnect Fee Electric/Water	Reconnection	75.00
A - To 0.10	New Account Fee	Per Account	15.00
K - To 1.00	Returned Check Fee	Per Check	25.00
A - To 0.10	Accounts Receivable Late Charge	Per Month -Minimum \$10 at 60 days	1%
<b>MISCELLANEOUS FEES - UTILITY RATES</b>			
O	Electric	*See Richland Municipal Code- Title 14	*
O	Water	*See Richland Municipal Code - Title 18	*
O	Sewer	*See Richland Municipal Code - Title 17	*
O	Solid Waste	*See Richland Municipal Code - Title 15	*
O	Stormwater	*See Richland Municipal Code - Title 16	*
O	Ambulance	*See Richland Municipal Code - Title 13	*
<i>*Richland Municipal Code includes a comprehensive list of Residential Commercial and Industrial utility rates.</i>			
<b>BUILDING FEES</b>			
F	Building Permit Fees	Per 1997 Uniform Building Code	Varies
F	Plumbing Permit Fees	Per 1997 Uniform Plumbing Code	Varies
F	Mechanical Permit Fees	Per 1997 Uniform Mechanical Code	Varies
O	Energy Code Fee	Per Valuation Table in RMC Title 21	Varies
F	Plan Review Fees	Additional 65% Of Bldg. Permit Fees	Varies
O	Deferred Submittals	RMC Title 21	Varies
O	Changes after Plan Approval /Permit Issuance-Residential	RMC Title 21	Varies
O	Changes after Plan Approval /Permit Issuance-Commercial	RMC Title 21	Varies
O	Additional Plan Review Fees	RMC Title 21	Varies
F	Plumbing Plan Review Fee	Addtl 25% of Plumbing Permit Fees	Varies
F	Mechanical Plan Review Fee	Addtl 25% of Mechanical Permit Fee	Varies
F	Factory Assembled Structures- Residential	Per Installation	150.00
F	Factory Assembled Structures - Commercial- Temporary Use	Per Installation	150.00
F	Factory Assembled Structures - Commercial- Permanent Use	Based on Valuation of foundation	Varies
F	Grading Permit Fee	Per 1997 Uniform Building Code	Varies
<i>The City collects a State Building Code Fee of \$4.50 which is remitted to the State.</i>			



ADJUSTMENT FACTOR CODE	FEE DESCRIPTION	UNIT	FEE
<b>LAND DEVELOPMENT FEES</b>			
C – To 5.00	Application For Threshold Determination – SEPA Review - With Notifications Required		370.00
C – To 5.00	Application For Threshold Determination – SEPA Review - With NO Notifications Required		185.00
C – To 5.00	Zone Change	Per Request	1,200.00
C – To 5.00	Zoning Text Amendment	Per Request	725.00
C – To 5.00	Comprehensive Plan Change	Per Request	1,015.00
C – To 5.00	Planned Unit Development	60 Per Acre - Minimum	990.00
C – To 5.00	Planned Unit Development	60 Per Acre - Maximum	3,285.00
C – To 5.00	Site Plan Review	Per Request	1,200.00
C – To 5.00	Variance	Per Request	370.00
C – To 5.00	Special Use Permit	Per Request	435.00
C – To 5.00	Short Plat		435.00
C – To 5.00	Preliminary Plat	40 Per Lot - Minimum	1,315.00
C – To 5.00	Preliminary Plat	40 Per Lot - Maximum	3,835.00
C – To 5.00	Final Plat		370.00
C – To 5.00	Binding Site Plan	75 Per Lot -Minimum (No Maximum)	575.00
C – To 1.00	Plat Exemption/Lot Line Adjustment		36.00
C – To 5.00	Plat Vacation Or Alteration		520.00
C – To 5.00	Shoreline Management Permit		1,315.00
C – To 5.00	Shoreline Program Amendment		735.00
C – To 5.00	Subdivision/Short Plat Deviation Request	Per RMC 24.24.040	150.00
C – To 5.00	Appeal of Administrative Decisions		550.00
C – To 5.00	Appeal of Board Of Adjustmt or Planning Commission Action	*Plus Costs of Transcript Preparation	*160.00
C – To 5.00	Annexation Petition	Per Annexation	1,015.00
C – To 5.00	Park Impact Fees-Single-Family Residential Unit	Per Unit	1,380.00
C – To 5.00	Park Impact Fees-Townhomes and Duplexes	Per Unit	1,230.00
C – To 5.00	Park Impact Fees -Apartments 3-4 Units	Per Unit	1,065.00
C – To 5.00	Park Impact Fees- Apartments > 5 Units	Per Unit	865.00
C – To 5.00	Park Impact Fees - Mobile Homes	Per Unit	980.00
<b>PARKS &amp; RECREATION FEES</b>			
<b>RICHLAND COMMUNITY CTR RENTAL RATES PER HOUR</b>		<b>NON RESIDENT</b>	<b>RESIDENT</b>
	Damage Deposit - All Rooms	150.00	150.00
	Damage Deposit - All Rooms with alcohol	425.00	425.00
	Contract Administration Fee	75.00	75.00
	Portable Stage Rental	60.00	60.00
	Community Center additional fee per hour before or after operating hours (>50 people)	50.00 per hour	50.00 per hour
C – To 0.25	Riverview (Full)	145.00	96.25
C – To 0.25	Riverview (Half)	110.75	72.00
C – To 0.25	Activity/Board Games	96.50	64.75
C – To 0.25	Meeting Room	72.00	49.00
C – To 0.25	Arts & Crafts	72.00	49.00
C – To 0.25	Kitchen	49.25	32.00
<b>RICHLAND COMMUNITY CTR RENTAL RATES PER HOUR</b>		<b>NON PROFIT</b>	<b>COMMERCIAL</b>
C – To 0.25	Riverview (Full)	49.25	231.75
C – To 0.25	Riverview (Half)	36.25	174.00
C – To 0.25	Activity/Board Games	32.00	139.00
C – To 0.25	Meeting Room	16.50	116.00
C – To 0.25	Arts & Crafts	16.50	116.00
C – To 0.25	Kitchen	20.75	77.25
<b>PARKS &amp; FACILITY RENTALS - SPECIAL EVENT</b>		<b>NON PROFIT</b>	<b>COMMERCIAL</b>
	Contract Administration Fee (non-refundable)	75.00	75.00
	HAPO Community Stage w/John Dam Plaza (all day rental)	400.00	800.00
	Ellipsoid Stage including Central Howard Amon Park (up to 999 people) All Day Rental	200.00	400.00
	Ellipsoid Stage including Central Howard Amon Park (100+ people) All Day Rental	350.00	700.00
	Columbia Point Marina Park (Full Park)	600.00	800.00
	Park Rental Damage Deposit (w/o alcohol and 150 or more participants)	200.00	200.00
	Park Rental Damage Deposit (with alcohol)	425.00	425.00
	Park Rental Damage Deposit - Boat, Car, RV Shows	500.00	2,000.00
	<b>Ala Carte</b>		
C – To 0.25	*Event Support Staff for private rentals (setup, sound, lights, screen)	20.75 per hour	20.75 per hour
C – To 0.25	*Lighting, Sound Equipmentincluding event support staff - 2 hour min.	106.25 per hour	106.25 per hour
C – To 0.25	*Projector Screen & Projector including event support staff - 4 hour min.	52.00 per hour	52.00 per hour
C – To 0.25	Maintenance Staff Scheduled	55.00 per hour	55.00 per hour
C – To 0.25	Maintenance Staff - After Hours Call Out - 2 hour min.	75.00 per hour	75.00 per hour
<b>PARK SHELTER RENTAL RATES PER HOUR (4-HOUR MINIMUM)</b>			<b>RESIDENT</b>
C – To 0.25	Resident		12.75
C – To 0.25	Non-Resident		19.50
C – To 0.25	Commercial		23.25
C – To 0.25	Non-Profit		7.50
<b>SPORTS FIELD RENTALS (2 HOUR MIN)</b>		<b>NON RESIDENT</b>	<b>RESIDENT</b>



ADJUSTMENT FACTOR CODE	FEE DESCRIPTION	UNIT	FEE
	Sports Field Application Fee for leagues, tournaments, or >10 uses annually (non-refundable)		75.00
C – To 0.25	Hourly rate for each field or court - 2 hour min.		7.25
C – To 0.25	Lighted Facilities for each field or court per day		20.75
C – To 0.25	Event Support Staff at sports fields (Park Ranger) - 2 hour min.	20.75 per hour	20.75 per hour
C – To 0.25	Ball Field Crew - 3 Maintenance Staff minimum - 2 hour min.	60.50 per hour	60.50 per hour
C – To 0.25	Maintenance Staff Scheduled - 2 hour min.	57.00 per hour	57.00 per hour
C – To 0.25	Maintenance Staff - After Hours Call Out - 2 hour min.	77.75 per hour	77.75 per hour
<b>TOURNAMENTS AND SPECIAL EVENTS</b>			
	Tournament/Special Event Application Fee ( non -refundable) per application/per event		75.00
	Damage Deposit		250.00
	Tournament at Columbia Playfields (Full Day)		900.00
	Tournament at Columbia Playfields (Half Day)		500.00
	Tournament at Horn Rapids, Claybell, Badger Mtn Comm, Columbia Pt & Jefferson (Full Day)		700.00
	Tournament at Horn Rapids, Claybell, Badger Mtn Comm, Columbia Pt & Jefferson (Half Day)		400.00
	<b>Ala Carte</b>		
	Fence Set Up @ Horn Rapids		100.00
	Pitching Mounds per mound		20.00
	Turf, Chalk, Paint per bag or per gallon (each)		15.00
<b>BALL FIELD PAINT AND STRIPING FEES</b>			
	Football Field setup		300.00
	Material (8 gallons)		64.00
	Touch-up paint		60.00
	Lacrosse Field setup		180.00
	Material (5 gallons)		40.00
	Touch-up paint		60.00
	Larger Soccer Field setup		120.00
	Material (6 gallons)		48.00
	Touch-up paint		50.00
	Small Soccer Field setup		120.00
	Material (4.5 gallons)		35.00
	Touch-up paint		50.00
<b>COURT FEES (TENNIS, PICKLEBALL, BASKETBALL, VOLLEYBALL)</b>			
		<b>NON RESIDENT</b>	<b>RESIDENT</b>
C – To 0.25	Hourly fee per court - (reserved)	7.25	5.25
<b>RECREATION PROGRAM FEES- AQUATICS - SWIM FEES</b>			
		<b>NON RESIDENT</b>	<b>RESIDENT</b>
	Swim Diaper		1.00
	Child (3-6 years old) per session		1.00
H	Youth (7-12 years old) - Per Session		2.00
	Teen (13-17 years old) - per session		2.00
H	Adult (18+) - Per Session		3.00
	Lap Swim - per session		1.25
H	Pool Rental- Per 2 Hour Session		325.00
	Aquatics adjustment factor code changed to "H" per Resolution No. 20-11, adopted 3/15/11		260.00
<b>RECREATION PROGRAM FEES- SPECIAL PERMITS</b>			
C – To 0.25	Special Event/Tournament Overnight RV or Tent Camping (Non Refundable)		10.25 per night
<b>RECREATION PROGRAM FEES-NEW OR MODIFIED CITY PROGRAM/SERVICES</b>			
C – To 0.25	New or Modified City Program	*Not to exceed costs	*
<b>RECREATION PROGRAM FEES- SPECIAL CLASSES AND PROGRAMS</b>			
Special classes and programs are offered seasonally. Class fees vary and are based on material cost, number of class hours/days and administrative overhead. Program/class offerings and prices are updated every four months. Please contact the Parks and Recreation Department for current offerings and prices.			
<b>RECREATION PROGRAM FEES- LOW INCOME AND SENIORS</b>			
The Parks and Recreation Director is authorized to deviate from this fee schedule per policy by offering reduced rates to senior citizens and low-income individuals as defined in RMC 3.29.030. Information regarding the availability of Parks and Recreation Scholarships and/or discounted rates is available at the Richland Community Center.			
<b>RECREATION PROGRAM FEES- EXEMPTIONS</b>			
City programs and/or co-sponsored events and activities shall comply with Richland Parks & Recreation programming guidelines and are implemented based on community needs and interests. The Parks & Recreation Director establishes appropriate fees with annual updates according to the Adjustment Factor Code.			
Unless otherwise noted, Parks and Recreation fees are rounded to the nearest \$0.25			
<b>LIBRARY FEES</b>			
H	Overdue Books	Day / \$10 Max	0.25
H	Overdue -3 Week Material	Day / \$10 Max	0.25
H	Overdue High Demand Books/DVD's/Games/Lucky Day	Day / \$10 Max	0.50
H	Overdue Interlibrary Loans of Library Materials	Per Day/Per Item	1.00
H	Lost Books/Movies	Per Item	Retail Price
H	Lost CD Roms/Music CD's	Per Item	Retail Price
H	Lost Audio Books	Per Item	Retail Price
H	Processing Fees For all Lost Materials	Per Item –Patron	5.00
H	Processing Fees For all Lost Materials	Per Item if Not Replaced	15.00
H	Lost/Damaged Bar Code or RFID Label	Per Item	3.00
H	Lost/Damaged DVD Case	Per Item	3.00



ADJUSTMENT FACTOR CODE	FEE DESCRIPTION	UNIT	FEE
H	Lost/Damaged Audio Book Case	Per Item	5.00-7.00
H	Lost/Damaged Book Jacket	Per Item	3.00
H	Lost/Damaged CD Case	Per Item	2.00
H	Lost/Damaged Book- Crayon Marks, Tape, Missing Pages etc.	Per Item plus processing fee	Retail Price
H	Interlibrary Loans of Library Materials	Per Item & Charges	4.00
H	Printer/Copy Machine Charges	Per Page	0.10
H	Color Printer Charges	Per Page	0.50
H	E-Card	Per Year	25.00
H	Replacement Library Card	Per Card	No Charge
H	Non Resident Library Card	Per Year	40.00
H	Non Resident Family Library Card	Per Year	75.00
H	*Conference Room Rental- Side A	Per Hour	25.00
H	*Conference Room Rental- Side B	Per Hour	25.00
H	*Seminar Room Rental	Per Hour	15.00
H	*Gallery Room Rental	Per Hour	75.00
<i>*Charges are for for-profit groups, groups charging admission or after hours. Adjustment of Library Fees Require Action By the Library Board</i>			
<b>COLUMBIA POINT GOLF COURSE FEES</b>			
<b>GREEN FEES &amp; RENTALS</b>			
		<b>18 HOLES</b>	<b>9 HOLES</b>
L - To 1.00	Weekday (Monday-Thursday)	40.00	26.00
L - To 1.00	Weekday (Monday-Thursday) Twilight (After 1PM)	33.00	26.00
L - To 1.00	Weekday (Monday-Thursday) Super Twilight (After 4 PM)	26.00	26.00
L - To 1.00	Friday	45.00	29.00
L - To 1.00	Friday -Twilight (After 1PM)	38.00	24.00
L - To 1.00	Friday - Super Twilight (After 4P M)	26.00	26.00
L - To 1.00	Weekend and Holidays	50.00	29.00
L - To 1.00	Weekend and Holidays - Twilight (After 1PM)	43.00	26.00
L - To 1.00	Weekend and Holidays - Super Twilight (After 5PM)	26.00	26.00
L - To 1.00	Senior (55+) Weekday (Monday-Thursday)	32.00	24.00
L - To 1.00	Senior (55+) Friday (After 1 pm)	37.00	24.00
L - To 1.00	Senior (55+) Weekend and Holidays (After 1 pm)	42.00	24.00
L - To 1.00	Junior (16 & Under) Weekday (Monday-Thursday)	20.00	15.00
L - To 1.00	Junior (16 & Under) (Fri-Sun & Holiday After 1pm)	25.00	18.00
L - To 1.00	League Play -9 Holes		24.00
L - To 1.00	*Preferred Weekday	20.00	
L - To 1.00	*Preferred Friday	22.50	
L - To 1.00	*Preferred Weekend & Holidays	25.00	
L - To 1.00	Cart Rental (per rider)	15.00	9.00
L - To 1.00	*Preferred Cart Rental	13.00	8.00
L - To 1.00	Rental - Set of clubs	20.00	10.00
L -To 1.00	Rental - Pull/Push Cart	4.00	3.00
L -To 1.00	Titleist Demo Set (Reservations Accepted)	36.00	19.00
<b>OTHER GOLF COURSE FEES</b>			
L - To 1.00	Golf Instruction w/PGA Staff	Per 1/2 Hour Session	70.00
L - To 1.00	Golf Instruction w/PGA Staff	5 Lesson Package	280.00
L - To 1.00	Practice Range	Small Bucket	6.00
L - To 1.00	Practice Range	Large Bucket	8.00
L - To 1.00	Practice Range	Extra Large Bucket	10.00
L - To 1.00	Practice Range	Monthly	38.95
L - To 1.00	Daily Trail Fee		8.00
L - To 1.00	Annual Trail Fee		350.00
<b>MEMBERSHIP FEES - SINGLE</b>			
L - To 1.00	4 Day Senior		1,200.00
L - To 1.00	5 Day		1,350.00
L - To 1.00	7 Day		1,785.00
L - To 1.00	Preferred Player Card - discounts up to 50% & some free play	Per Card (plus tax)	300.00
	<i>Fees include 8.6% Sales Tax</i>		
	<i>*Yearly Preferred Card purchase required for Preferred rates.</i>		
<b>CITY GIS FEES</b>			
C - To 0.50	GIS "D" Map	Copy	14.00
C - To 0.50	GIS "E" Map	Copy	19.00
C - To 1.00	Map Book	Copy	26.00
<b>PUBLIC WORKS - WATER &amp; SEWER FEES</b>			
C - To 1.00	City Engineering Standards Electronic Book (CD) Free Updates	Per Electronic Book	60.00
O	ROW Construction Permits-Single Family Residential	Per Permit	150.00
O	ROW Construction Permits-Utility Trenching	Per Permit	250.00
C	ROW -Public Infrastructure Plan Review Fee - Comm/Ind	Per Eng Plan Sheet	104.00
C	ROW -Public Infrastructure Plan Review Fee - Subdivision	Per Eng Plan Sheet	414.00
O	ROW Public Infrastructure - 3% Construction Permit	Per RMC 12.08.040	Varies
O	ROW Public Infrastructure - 2% Large Projects	Per RMC 12.08.040	Varies
O	ROW Const. Permit- Commercial W/Private Stormwater Facility	Per Permit	250.00
O	Encroachments / Relinquishments	Per Benton County Recording Fees	Actual Cost
O	ROW License / Franchise / Master Permit Fees	Per RMC 28.06	Varies





ADJUSTMENT FACTOR CODE	FEE DESCRIPTION	UNIT	FEE
O	Road Impact Fees - Traffic Impact Zone 1	Per Residential Unit	1,991.25
O	Road Impact Fees - Traffic Impact Zone 2	Per Residential Unit	854.81
O	Road Impact Fees - Traffic Impact Zone 3	Per Residential Unit	2,229.09
N	Water Meter Relocate - Meter Inside to Outside	\$150 If Owner Digs Hole	250.00
N	Water Meter Relocate - Meter Outside to Outside	\$250 If Owner Digs Hole	350.00
N	Water Meter Exchange - Meter Exchange to 1"	Per Meter	100.00
N	Water Service Line Per Standard Detail W1 & W1A	On 1" or 2" Line	1,150.00
<b>WATER TAP FEES</b>		<b>TAP SIZE</b>	
N	8" Main Line	6"	400.00
N	8" Main Line	8"	450.00
N	10" Main Line	6"	400.00
N	10" Main Line	8"	450.00
N	10" Main Line	10"	550.00
N	12" Main Line	6"	450.00
N	12" Main Line	8"	500.00
N	12" Main Line	10"	550.00
N	12" Main Line	12"	700.00
N	14" Main Line	6"	550.00
N	14" Main Line	8"	600.00
N	14" Main Line	10"	650.00
N	14" Main Line	12"	700.00
N	16" Main Line	6"	600.00
N	16" Main Line	8"	650.00
N	16" Main Line	10"	700.00
N	16" Main Line	12"	750.00
N	20" Main Line	6"	650.00
N	20" Main Line	8"	700.00
N	20" Main Line	10"	750.00
N	20" Main Line	12"	800.00
N	24" Main Line	6"	750.00
N	24" Main Line	8"	800.00
N	24" Main Line	10"	850.00
N	24" Main Line	12"	900.00
N	36" concrete cylinder line	12"	2,500.00
N	Subdivision 1" service tap	Contractor Must Supply Materials	200.00
N	Subdivision 2" service tap	Contractor Must Supply Materials	200.00
<b>WATER LINE REPLACEMENT OF 20 LF OF AC PIPE WITH DUCTILE IRON PIPE</b>			
N	6" pipe - replacement only		640.00
N	6" pipe - replacement with excavation & backfill		1,150.00
N	8" pipe - replacement only		720.00
N	8" pipe - replacement with excavation & backfill		1,230.00
N	10" pipe - replacement only		810.00
N	10" pipe - replacement with excavation & backfill		1,310.00
<b>WATER METER CONNECTION FEES</b>			
O	Per Foot Frontage Fee - Meters 3/4" to 4"	Per Foot	15.00
N	<b>Water Meter Fee - Size 3/4"</b>	Meter Fee	500.00
O	Connection Fee -Indoor & Non Irrigation Users	Connection Fee - Indoor	2,100.00
O	Connection Fee - Outdoor Landscape, Irrigation, Car Washes	Connection Fee - Outdoor	2,990.00
N	<b>Water Meter Fee - Size 1"</b>	Meter Fee	530.00
O	Connection Fee -Indoor & Non Irrigation Users	Connection Fee - Indoor	2,100.00
O	Connection Fee - Outdoor Landscape, Irrigation, Car Washes	Connection Fee - Outdoor	2,990.00
N	<b>Water Meter Fee - Size 1 1/2"</b>	Meter Fee	1,340.00
O	Connection Fee -Indoor & Non Irrigation Users	Connection Fee - Indoor	6,993.00
O	Connection Fee - Outdoor Landscape, Irrigation, Car Washes	Connection Fee - Outdoor	9,957.00
N	<b>Water Meter Fee - Size 2"</b>	Meter Fee	1,490.00
O	Connection Fee -Indoor & Non Irrigation Users	Connection Fee - Indoor	11,193.00
O	Connection Fee - Outdoor Landscape, Irrigation, Car Washes	Connection Fee - Outdoor	15,937.00
N	<b>Water Meter Fee - Size 3"</b>	Meter Fee	1,955.00
O	Connection Fee -Indoor & Non Irrigation Users	Connection Fee - Indoor	21,000.00
O	Connection Fee - Outdoor Landscape, Irrigation, Car Washes	Connection Fee - Outdoor	29,900.00
N	<b>Water Meter Fee - Size 4"</b>	Meter Fee	2,950.00
O	Connection Fee -Indoor & Non Irrigation Users	Connection Fee - Indoor	By Contract
O	Connection Fee - Outdoor Landscape, Irrigation, Car Washes	Connection Fee - Outdoor	By Contract
N	<b>Water Meter Fee - Size 6"</b>	Meter Fee	4,145.00
O	Connection Fee -Indoor & Non Irrigation Users	Connection Fee - Indoor	By Contract
O	Connection Fee - Outdoor Landscape, Irrigation, Car Washes	Connection Fee - Outdoor	By Contract
O	Per Foot Frontage Fee- 6" Meter	Per Foot	By Contract
<b>SEWER CONNECTIONS FEES</b>			
O	Per Foot Frontage Fee - Meters 3/4" to 4"	Per Foot	30.00
O	Sewer Connection Fee - Water Meter Size 3/4"	Per Connection	2,495.00
O	Sewer Connection Fee - Water Meter Size 1"	Per Connection	2,495.00
O	Sewer Connection Fee - Water Meter Size 1 1/2"	Per Connection	8,308.00



ADJUSTMENT FACTOR CODE	FEE DESCRIPTION	UNIT	FEE
O	Sewer Connection Fee - Water Meter Size 2"	Per Connection	13,298.00
O	Sewer Connection Fee - Water Meter Size 3"	Per Connection	24,950.00
O	Sewer Connection Fee - Water Meter Size 4"	Per Connection	By Contract
O	Sewer Connection Fee - Water Meter Fee - Size 6"	Per Connection	By Contract
O	Per Foot Frontage Fee- 6" Meter	Per Foot	By Contract
M	Industrial Discharge Fees	Per RMC 17.30	Varies
O	Discharge Authorization	Per RMC 17.30	250.00
O	Discharge Permit Transfer	Per RMC 17.30	250.00
O	Discharge Permit Modification Fee	Per RMC 17.30	500.00
O	High Strength Waste Fees	Per RMC 17.30	Varies
<b>ELECTRICAL SERVICE FEES</b>			
N	New Services - Overhead 200 Amp	First 100 Feet	450.00
N	New Services - Underground 200 Amp	First 100 Feet	625.00
N	New Services - Overhead 320 Amp	First 100 Feet	550.00
N	New Services - Underground 320 Amp	First 100 Feet	825.00
N	New Services - Overhead 400 Amp	First 100 Feet	850.00
N	New Services - Underground 400 Amp	First 100 Feet	1,125.00
N	New Services - Over 400 Amp	Based on Cost Estimate	Variable
<b>ADDITIONAL SERVICE CHARGES</b>			
N	Up To 225 Amps –Additional Footage Over 100 Feet And Less Than 200 Feet	Additional Fee Based On Added Footage Of Cable Over 100 Feet At The Current Cable Cost	
N	320 And 400 Amps –Additional Footage Over 100 Feet And Less Than 200 Feet	Additional Fee Based On Added Footage Of Cable Over 100 Feet At The Current Cable Cost	
N	Upgraded Cable Size For Services Up To 400 Amps And Over 200 Feet In Length	Variable Fee Based On Overall Length At the Current Cable Cost	
<b>CUSTOMER REQUESTED DISCONNECTS/RECONNECTS</b>			
	Disconnect or Reconnect Meter or Power Source - During Normal Work Hours	No Charge	No Charge
A – To 1.00	Disconnect or Reconnect Meter Only - After Hours	Per Call Out	100.00
A – To 1.00	Disconnect or Reconnect at Power Source - After Hours	Per Call Out - Actual Cost, 2 Hour Minimum	
<b>ALTERED SERVICE FEES</b>			
A – To 10.00	Rewire And Relocating Existing Services	Based on Cost Estimate	Variable
A – To 10.00	Overhead To Underground Conversions	Based on Cost Estimate	Variable
A – To 10.00	Upgrading Services	Based on Cost Estimate	Variable
<b>TEMPORARY SERVICES</b>			
N	Metered Temporary Services – Install & Remove	Per Job	225.00
N	Unmetered Temporary Services – Install & Remove	Per Job – Three Month Duration	225.00
<b>RENEWABLE ENERGY PROJECT METERING</b>			
N	Initial Installation of Renewable Energy System Incentive Program Meter	Per Job (Plus any additional new Electric Fees)	225.00
<b>RENTAL LIGHTING (Limited to existing distribution infrastructure and Chief Electrical Engineer approval)</b>			Fee By Application
	Remove		No Charge
	Installed Type		
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	70 Watts	\$0.32/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	100 Watts	\$0.35/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	150 Watts	\$0.38/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	175 Watts	\$0.40/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	200 Watts	\$0.41/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	250 Watts	\$0.44/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	400 Watts	\$0.53/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	1,000 Watts	\$0.90/Day
A	Unmetered LED Lamp	49 - 63 Watts	\$0.30/Day
A	Unmetered LED Lamp	92 - 102 Watts	\$0.33/Day
A	Unmetered LED Lamp	137 - 169 Watts	\$0.39/Day
A	Unmetered LED Lamp	215 - 260 Watts	\$0.48/Day
A	Unmetered Quartz Lamp	1,000 Watts	\$0.99/Day
A	Metered High Pressure Sodium or Mercury Vapor	70 - 400 Watts	\$0.27/Day
A	Metered High Pressure Sodium or Mercury Vapor	1,000 Watts	\$0.28/Day
A	Metered LED Lamp	49 - 63 Watts	\$0.26/Day
A	Metered LED Lamp	92 - 102 Watts	\$0.28/Day
A	Metered LED Lamp	137 - 169 Watts	\$0.31/Day
A	Metered LED Lamp	215 - 260 Watts	\$0.35/Day
A	Wood Pole	Poles Over 40 Feet in Length Shall Be Charged An Additional Amount Per Incremental Foot (> 40) /Day	\$0.10/Day + \$0.01/Ft (> 40) /Day
A	Steel Pole		\$0.13/Day
<b>DE MINIMIS UNMETERED LOADS</b>			
A	De Minimis Unmetered Load		\$0.24/Day
<b>STREET LIGHTING</b>			
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	70 Watts	\$0.15/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	100 Watts	\$0.17/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	150 Watts	\$0.20/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	170 Watts	\$0.21/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	200 Watts	\$0.22/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	250 Watts	\$0.26/Day
A	Unmetered High Pressure Sodium or Mercury Vapor Lamp	400 Watts	\$0.34/Day



ADJUSTMENT FACTOR CODE	FEE DESCRIPTION	UNIT	FEE
A	Unmetered LED Lamp	49 - 63 Watts	\$0.12/Day
A	Unmetered LED Lamp	92 - 102 Watts	\$0.14/Day
A	Unmetered LED Lamp	137 - 169 Watts	\$0.19/Day
A	Unmetered LED Lamp	215 - 260 Watts	\$0.25/Day
A	Unmetered Low Pressure Sodium	180 Watts	\$0.21/Day
A	Metered High Pressure Sodium or Mercury Vapor	100 Watts	\$0.10/Day
<b>PRIMARY LINE EXTENSION FEES</b>			
A - To 10.00	Permanent Service- Construction Allowance By Customer Class as Follows:	Variable Fee Based on Cost Estimate Less a Construction Allowance	Variable
A - To 10.00	Residential without natural gas service	Construction Allowance \$1,001	Variable
A - To 10.00	Residential with natural gas service	Construction Allowance \$600	Variable
A - To 10.00	Small General Service	Construction Allowance \$1,239	Variable
A - To 10.00	Medium General Service	Construction Allowance \$6,247	Variable
A - To 10.00	Large General Service	Construction Allowance \$27,423	Variable
A - To 10.00	Small Industrial	Construction Allowance \$82,180	Variable
A - To 10.00	Large Industrial	Construction Allowance \$175,314	Variable
A - To 10.00	Small Irrigation	Const. Allowance \$44 per motor HP	Variable
A - To 10.00	Large Irrigation	Const. Allowance \$22 per motor HP	Variable
A - To 10.00	Indeterminate Service	Based on Cost Estimate	Variable
A - To 10.00	Temporary Service	Based on Cost Estimate	Variable
A - To 10.00	Special Service (Large New Customer)	Negotiated Fee	Variable
A - To 10.00	Overhead to Underground Conversions	Based on Cost Estimate	Variable
A - To 10.00	Nonstandard Service	Based on Cost Estimate or Actual Cost	Variable
<b>POLE ATTACHMENT FEES</b>			
N	Pole Attachment Fee		\$15.25 Per Pole
<b>INACCESSIBLE METER CHARGES</b>			
A	Relocate Inaccessible Revenue Meters	Per RMC 14.16.070	Actual Cost
A	Additional Meters	Per RMC 14.16.090	Actual Cost
A	Customer Requested Meter Test	Per RMC 14.16.110	Actual Cost Minimum \$25
<b>ENERGY EFFICIENCY SERVICE FEES</b>			
	Residential/Commercial Energy Efficiency Loans	Based on Term and Efficiency Measure	3.0% -7.0%
<b>LOAN ORIGINATION/SERVICING FEES</b>			
	Recording Fee - Security Interest Agreements -Fee Charged by Benton County Auditor	First Page	99.00
	Recording Fee- Fee Charged by Benton County Auditor	Additional Pages	1.00
	Recording Fee - Municipal Liens/Releases -Fee Charged by Benton County Auditor	First Page	37.00
C - To 1.00	Loan Service Fee	Per Account	37.00
C - To 1.00	Subordination Fee	Per Property	111.00
C - To 1.00	Credit Report	Per Account	32.00
C - To 1.00	Title Report	Per Account	189.00
C - To 1.00	Customer Cancellation Fee	Per Property	Variable
C - To 1.00	Late Charge Fee	Per Occurrence	41.00
<b>AUTHORIZED CONTRACTOR FEES</b>			
C - To 1.00	Contractor Application	Per Application	369.00
C - To 1.00	Construction Re-Inspection	Per Inspection	96.00