

CITY OF RICHLAND

washington

ANNUAL BUDGET

2014



CITY OF RICHLAND
ANNUAL BUDGET

2014

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ci.richland.wa.us



2014 RICHLAND CITY COUNCIL



MAYOR
Dave Rose
Term: 4 Years – Expires 12/31/17



MAYOR PRO TEM
Phillip Lemley
Term: 4 Years – Expires 12/31/15



COUNCIL MEMBER
Bob Thompson
Term: 4 Years – Expires 12/31/17



COUNCIL MEMBER
Greg Jones
Term: 2 Years – Expires 12/31/15



COUNCIL MEMBER
Brad Anderson
Term: 4 Years – Expires 12/31/15



COUNCIL MEMBER
Terry Christensen
Term: 4 Years – Expires 12/31/15



COUNCIL MEMBER
Sandra Kent
Term: 4 Years – Expires 12/31/17

VALUES, VISION AND A MISSION

VALUES

In 2001, the City of Richland began a journey toward becoming a values-based organization, with less reliance on policies and “rules.” To further this effort, municipal staff and City Council have embraced the values of teamwork, integrity and excellence.

Teamwork: We will work together, demonstrating collaboration through mutual reliability, openness and flexibility to accomplish our goals.

Integrity: We will demonstrate an uncompromising allegiance to the core values of honesty, respect for others, loyalty, consistency, accountability and sincerity.

Excellence: We will deliver a superior level of commitment, responsiveness, performance and provision of services to all, with the attitude that everything is worth our best effort.

VISION STATEMENT

Richland is a progressive, safe and family-friendly community that welcomes diversity. It is noted for excellence in technology, medicine, education, recreation, tourism, and citizen participation. This dynamic city, situated on two rivers, actively supports opportunities for economic development that are in harmony with the area’s unique natural resources.

MISSION STATEMENT

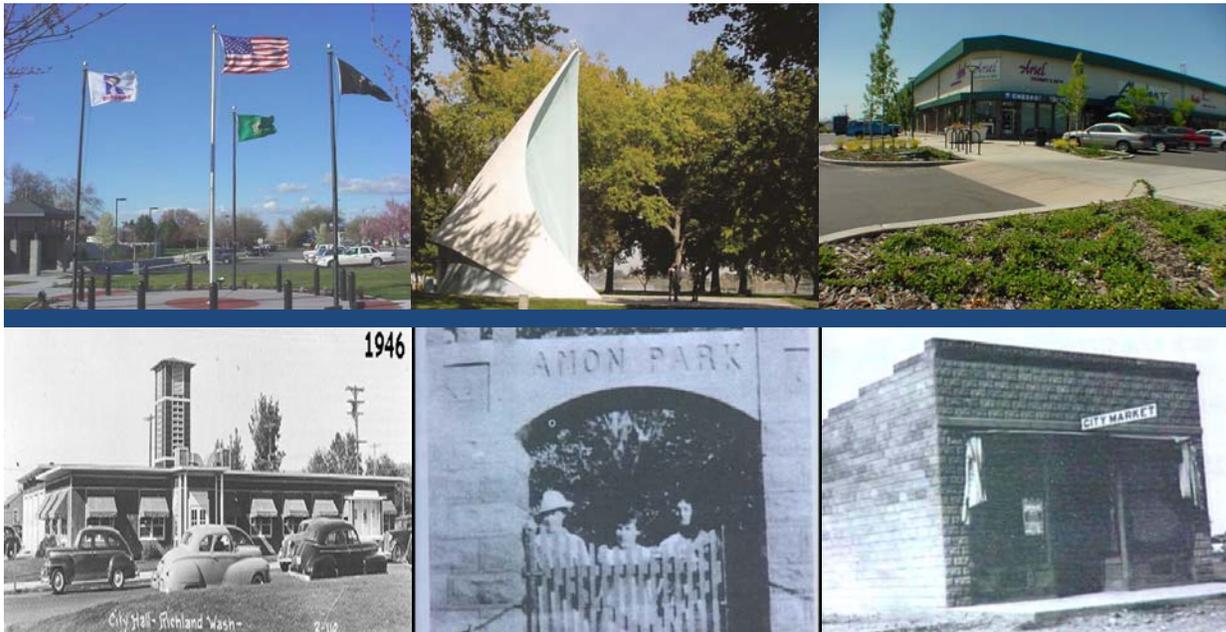
The City of Richland is responsible for furnishing cost-effective services and well maintained facilities, safeguarding the public and property, enhancing the community’s favorable quality of life, protecting Richland’s natural environment, and sustaining a healthy, growing economy.





RICHLAND'S HISTORY

Richland, Washington became a First Class City in 1958, but its history goes back more than 11,000 years. Native Americans lived in this area; they fished for salmon, hunted deer and antelope, and gathered berries, greens and root vegetables along the rivers and on the nearby hills. In 1805, Captain William Clark and two other men of the Lewis and Clark Expedition paddled up the Columbia River to the mouth of the Yakima River, close to where Richland is now. In 1864, the first white settlers arrived. In 1910, the small farming village of Richland was incorporated as a Fourth Class City. In 1942 federal officials, looking for an isolated area with access to lots of water, selected Richland as one of the three communities nationwide to help develop the atomic bomb. The United States government took over the town of Richland as part of its Manhattan Project, and almost overnight the small town of 247 people grew into a federally owned town of 11,000 people. Then in 1958, Richland again became a self-governed city when residents voted approval of its charter as a First Class City with a city council-city manager form of government.



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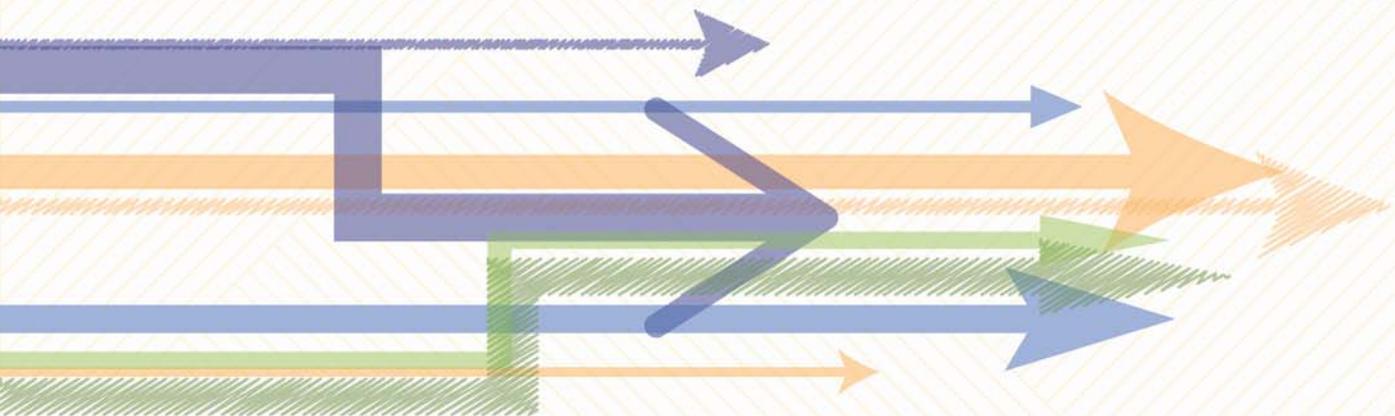
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STAFF ACKNOWLEDGEMENT

INTRODUCTION



READER'S GUIDE

Welcome to the City of Richland Annual Budget for the fiscal year January 1 to December 31, 2014. This document has been specially designed to provide a user-friendly way for the reader to learn about the priorities, structure and finances of the City. While much can be learned about the City's finances in this document, the budget is also designed to serve other functions. For example, the budget is a policy document that presents long term financial policies to assist management in decision making. The budget is an operations guide that gives the public, elected officials and City staff information pertaining to the productivity and priorities of individual City operations. The budget is a communications device, which provides complex information in an understandable format for readers of all levels of financial understanding. And finally the budget is a comprehensive financial plan that describes the funds and fund structure of City operations.

The City of Richland has consolidated its operating and capital spending plans in a comprehensive budget document. All planned operational and capital expenditures for the 2014 budget are shown for each department. The 2014-2030 Capital Improvement Plan (CIP) is a separate document which provides an enhanced level of detail for capital expenditures and projects.

BUDGET DOCUMENT: The 2014 Annual Budget is divided into seven major sections:

1. INTRODUCTION

The introduction presents the readers guide, the management team, the Boards and Commissions, the budget process and the City's organizational chart.

2. BUDGET SUMMARY

The budget summary is introduced by letter from the City Manager to City Council and citizens describing the major focus and challenges of the 2014 Budget. The summary provides a budget overview and describes the major policies and issues which influenced development of the 2014 Annual Budget. The summary provides a section that describes budget highlights and potential vulnerabilities and details the price of government in Richland. The budget summary outlines major capital improvement projects that support the City's Strategic Leadership Plan. This section will be useful as a separate summary document or as a part of the full 2014 Annual Budget.

3. FINANCIAL SUMMARY

The financial summary presents the City's financial policies and reflects the revenues and expenditures of the various City funds. It also includes a series of charts, graphs and tables summarizing 2012-2014 resource information.

4. STRATEGIC LEADERSHIP PLAN

In 2009 the City implemented the Strategic Leadership Plan, identified as the "Seven Keys to Unlock Our Future." The plan is updated annually and defines Council's long-term vision for the City, determines priority for the budget process and emphasizes accountability, efficiency, innovation and partnerships in City operations. The key elements of the plan goals and objectives are outlined in this section. 2013 Accomplishments that support the Strategic Plan are also included in this section.

5. EXPANDED PROGRAMS

Expanded programs provide a detailed listing of total budget requests for new programs, personnel and capital purchases. This list includes all requests whether or not they were approved in the budget process.

6. CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan is comprised of a list of major public facility and infrastructure improvements that are approved in the 2014 Budget and will be implemented over the next year. The section provides detailed explanation of projects and funding sources. A complete Capital Improvement Plan that spans a period of 2014-2030 is available by request or you can access this document on the City's webpage at www.ci.richland.wa.us.

7. FUND DETAIL

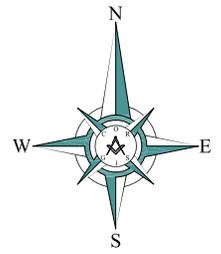
The fund detail provides an extended level of information for each fund. It is grouped by fund and, within the fund, by division. Simply stated, a fund is an accounting unit of the City. It tracks the receipts and expenditures of various resources. Financial summaries are presented for every fund. They include a beginning balance, revenues, expenditures and ending balance. Each financial summary contains a narrative and graph, which describes the major features of that fund. In instances where more than one division or department is covered within a fund, financial information is provided for each division.

8. APPENDIX

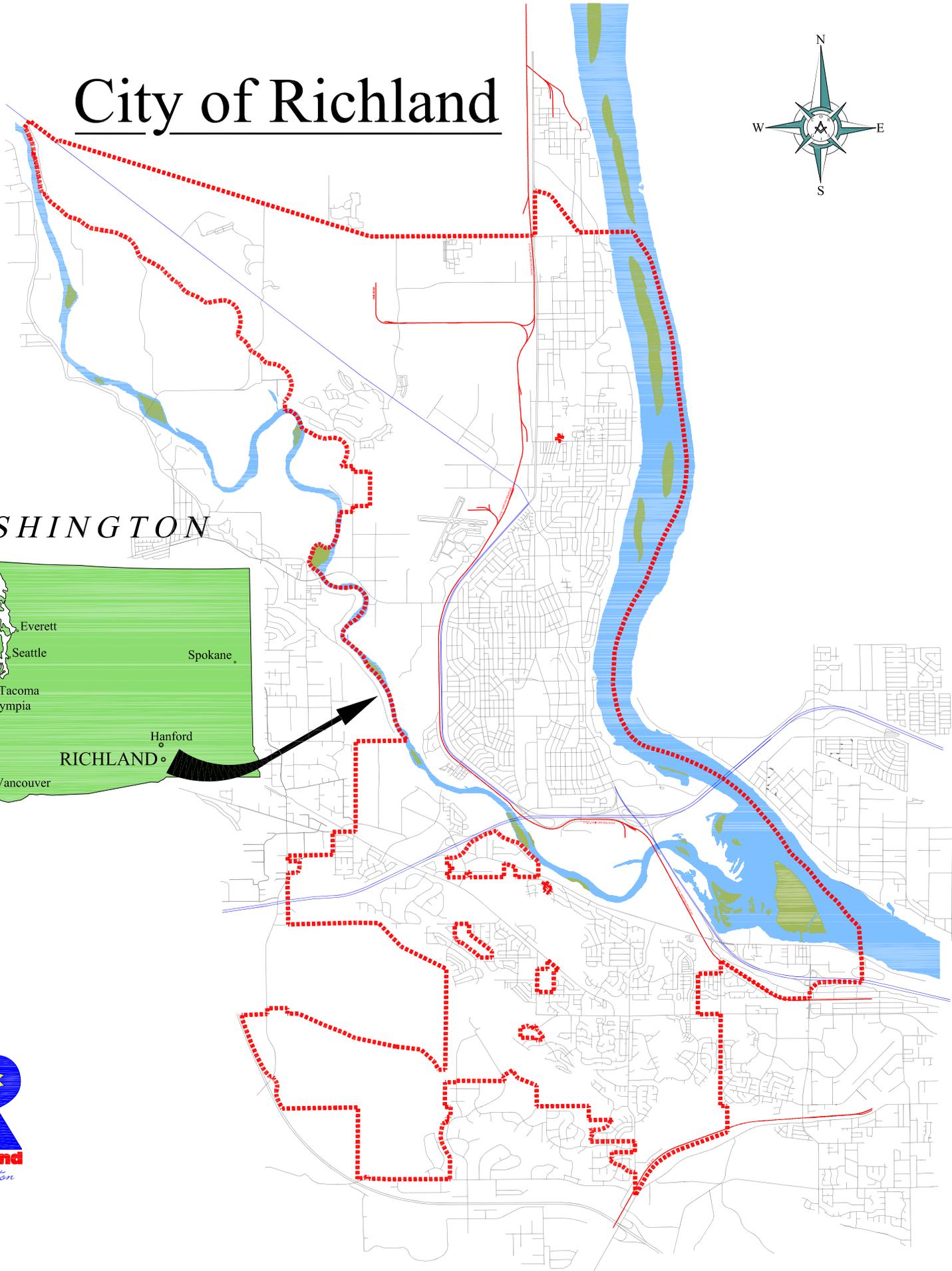
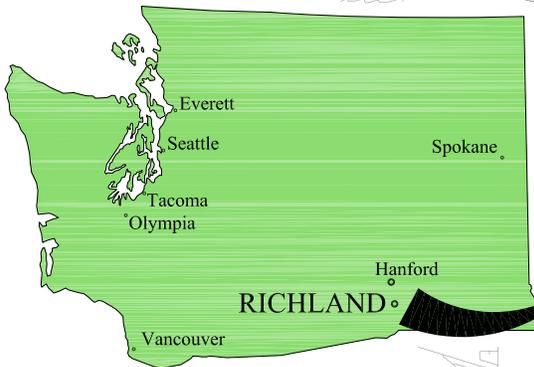
The appendix is located at the end of the document and consists of the Debt Management Policy, miscellaneous City statistics, and a glossary of terms.

Questions about the budget can be directed to the City's Administrative Services Director, Cathleen Koch at (509) 942-7317.

City of Richland



WASHINGTON



About The Budget

WHAT IS THE BUDGET? The City's budget is the City Council's financial plan of action for fiscal year 2014. The budget provides an estimate of income and expenditures by fund, which are necessary to fund essential City services, with available reserves financing one-time expenditures or capital projects. The City's Strategic Leadership Plan is the foundation for developing the annual budget and ensures the budgeted funds follow the Council's long-term vision, prioritizes service levels and emphasizes efficiency, accountability and innovation. The City's budget serves many purposes: it is a **Policy Document** that includes entity-wide long-term financial policies and an **Operating Guide** that describes the activities, services and functions of the funds. The budget serves as a **Financial Plan** that defines fund appropriation levels and provides detailed and historical information about revenues, expenditures and fund balances. The budget is also a **Communications Device** that provides information to Council, staff and citizens regarding the City's current and future financial resources.

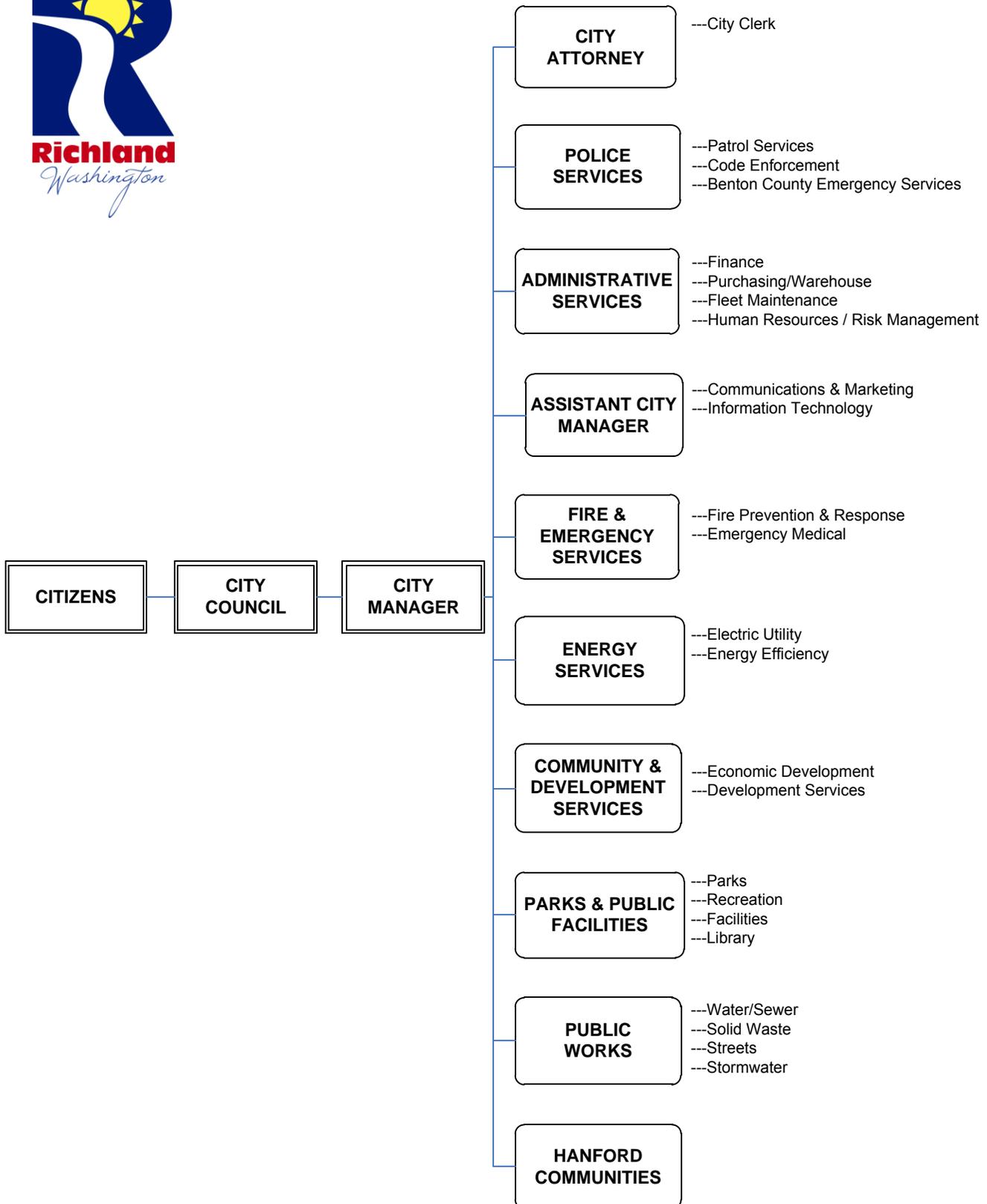
BUDGET STRUCTURE: The City budget consists of 40 separate funds. Each fund has its own revenue and expenditure accounts and appropriation level. Federal, state and municipal laws govern the way funds are established and administered. Internal Service funds account for services that are provided internally to our municipal government, such as Employee Benefits, Public Works and Equipment Maintenance. Enterprise funds, such as the Electric and Water Funds, operate much like businesses and provide specific City

services to the public. Most traditional municipal services like public safety and parks maintenance are included in the General Fund. The General Fund accounts for the City's central administrative functions and charges other funds the appropriate share through cost allocation.

THE BUDGETING PROCESS: Governments at various levels function on different fiscal years. All budgets for Washington cities operate on a January through December fiscal year. It takes several months to complete the budget process and produce a budget. City Council and staff track revenues and expense information on a monthly basis. Council examines finances and programs in earnest at mid-year. Departments begin preparing the next year's budget submissions in July. The Administrative Services Department initially reviews proposals; followed by a second review by the City Manager and key staff. Following City Manager review, staff refines revenue and expenditure estimates and drafts a proposed budget in September, the City Manager finalizes it in late September, and City Council receives the proposal in early October.

CITIZEN INVOLVEMENT: The City Council encourages public participation in the budget process. The City makes budget information available to the public through open meetings, by televising regular Council meetings and budget workshops on CityView, and on the City's website. Bound copies of the proposed budget document are also available at the Richland Public Library.

CITY OF RICHLAND
2014 ORGANIZATION CHART



2014 MANAGEMENT TEAM

ADMINISTRATION

Cindy Johnson
City Manager

Jon Amundson
Assistant City Manager

Heather Kintzley
City Attorney

Trish Herron
Communications & Marketing Manager

Pam Brown
Hanford Projects Manager

Kevin Grumbling
Information Technology Manager

Joe Schiessl
Parks & Public Facilities Director

Phil Pinard
Parks & Public Facilities Manager

Laurel Strand
Parks & Public Facilities Manager

Ann Roseberry
Library Manager

PUBLIC SAFETY GROUP

Chris Skinner
Police Services Director

Grant Baynes
Fire & Emergency Services Director

James Barber
BCES Communications Manager

ADMINISTRATIVE SERVICES GROUP

Cathleen Koch
Administrative Services Director

Joyce Marsh
Finance Director

Vacant
Purchasing Manager

Vacant
Human Resources Director

COMMUNITY & DEVELOPMENT SERVICES GROUP

Bill King
Deputy City Manager

Vacant
Economic Development Manager

Rick Simon
Development Services Manager

UTILITY AND PUBLIC WORKS GROUP

Robert Hammond
Energy Services Director

Kris Stauffer
Chief Electrical Engineer

Clint Whitney
Technical Services Manager

John Bykonen
Wastewater/Stormwater Manager

Kip Eagles
Solid Waste Manager

John Finch
Water Manager

Sandra Edgemon
Business Services Manager

Jim Leip
Power Operations Supervisor

Pete Rogalsky
Public Works Director

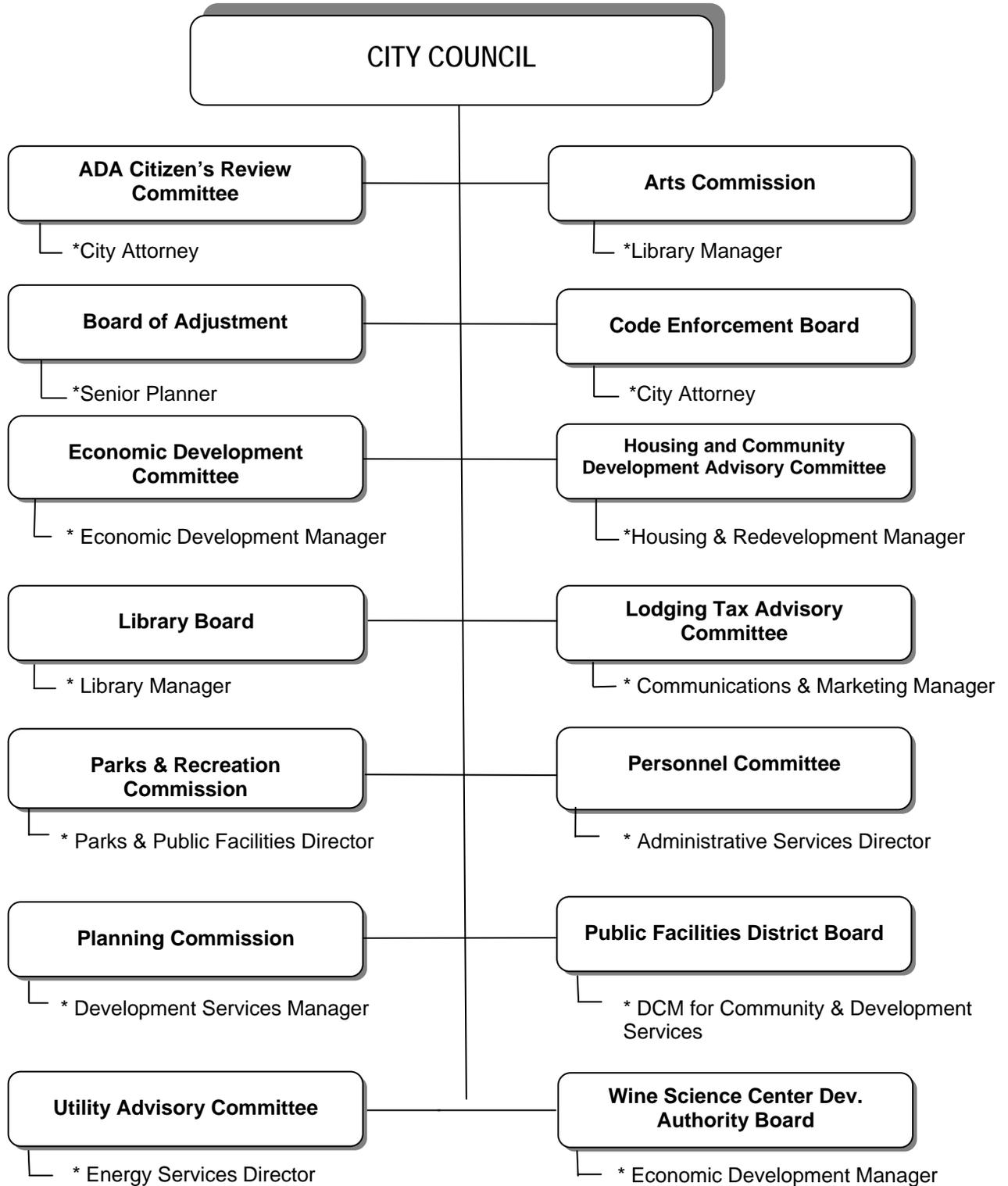
Jay Marlow
PW Capital Projects Manager

Jeffrey Peters
Transportation & Development Manager

**CITY OF RICHLAND
ADVISORY BOARDS & COMMISSIONS
2014 MEETING SCHEDULE**

Name of Group	Meeting Date	Staff Assignment
ADA Citizen's Review Committee	May & November or As Called	City Attorney
Arts Commission	1 st Wednesday	Library Manager
Board of Adjustment	3 rd Thursday	Senior Planner
Code Enforcement Board	2 nd Tuesday	City Attorney
Economic Development Committee	4 th Monday	Economic Development Manager
Housing & Community Development Advisory Committee	2 nd Tuesday	Housing & Redevelopment Manager
Library Board	2 nd Tuesday	Library Manager
Lodging Tax Advisory Committee	As Called	Communications & Marketing Manager
Parks & Recreation Commission	2 nd Thursday	Parks & Public Facilities Director
Personnel Committee	2 nd Thursday every other month	Administrative Services Director
Planning Commission	4 th Wednesday	Development Services Manager
Public Facilities District Board	3 rd Monday	Deputy City Manager for Community & Development Services
Utility Advisory Committee	2 nd Tuesday Jan, March, May, Jul, Sept, Nov.	Energy Services Director
Wine Science Center Development Authority Board	1 st Wednesday	Economic Development Manager
<p>City Council meetings are held on the 1st and 3rd Tuesdays of each month at 7:30 p.m. in the Council Chambers at City Hall, 505 Swift Boulevard, Richland, WA.</p>		

City of Richland ADVISORY BOARDS & COMMISSIONS 2014 Organization Chart



CITY OF RICHLAND 2014 BUDGET PREPARATION HIGHLIGHTS

JUNE

Reports, forms and budget preparation manuals distributed to departments. Meetings with department managers.



JULY

Workshops – Reassessment of Council goals and objectives and staff direction for 2014 budget.



AUGUST

Establish budget parameters. Detailed line item review by City Manager followed by Council Sub-Committee program review.



SEPTEMBER

Revised 2013 budget rolled into financial system. Review & refine 2014 budget. Capital Improvement Plan review by Executive Leadership Team.



OCTOBER

Estimates of budgets distributed to City Clerk. Proposed budget presented to Council.



NOVEMBER

Adoption of Ad Valorem Property Tax. City Council and budget preparation team in work sessions.



DECEMBER



APPROVE 2014 BUDGET

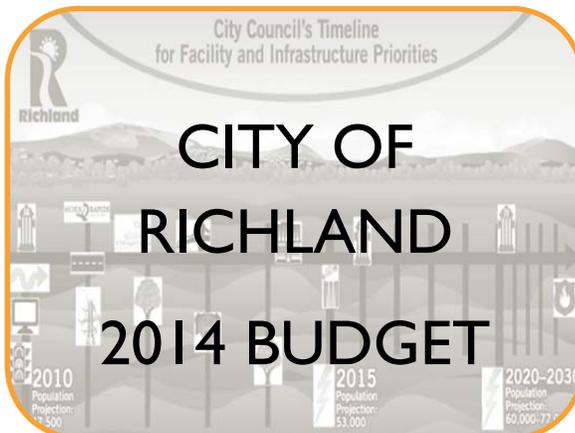
Issues, Pressures and Demands on the 2014 Budget

DRAFT BUDGET

- Economic Development Strategy
- Escalating Material Costs
- Increased Costs for Jail and District Court
- Increased Cost of Maintaining City Parks
- Maintenance of Adequate Reserves
- Revenue Retention
- Rising Retirement & Healthcare Costs
- Technology Upgrades

CITY COUNCIL

CITY OF RICHLAND 2014 BUDGET



CITY OF RICHLAND SUMMARY OF BUDGETARY PROCESS

A budget is a comprehensive plan of financial operation which includes detailed information regarding entity wide revenues, expenses, cash flow, fund balances, organizational structure, and goals and objectives. To be an effective and useful resource, the budget document must communicate the long-term plans of the City to its constituents and provide the City's complex financial information in a format for readers of all levels of financial understanding.

The following provides a brief description of the various phases of the budget process and timeframes in which budget preparation takes place:

Financial workshops are held with City Council during March and April of each year to establish the necessary direction for staff to prepare the following year's operating budget. The formal budget preparation process begins in June of each year. Finance staff provides hands on budget training and comprehensive training materials. Budget staff meets with management to determine adjustments to salary and benefits and the Budget staff prepares and distributes an online budget preparation manual with step by step instructions and applicable forms. The City Manager hosts a budget meeting for management and support staff and outlines budget priorities for the new budget. Following the meeting the manual and online entry screens are available to support staff for budget entry.

The working documents and supplemental requests are due to Finance in July. The Finance representatives compile department requests for Senior Staff review. Throughout the budget process, meetings are held with appropriate staff to discuss the proposed operating budget, its overall financial picture and relevant services to be provided. The City's Strategic Plan is updated annually and each expanded program request must support a goal or objective of the Plan and each expanded program must include a priority rating .

In developing the budget, selected operating division's line items are reviewed by City Manager and a Council Sub-Committee. For the 2014 budget Police and Fire Services participated in the program review.

In addition to program review, Council selected a second Sub-Committee to review Capital Improvement Plan (CIP) proposed projects. The Sub-Committee reviewed the CIP to ensure projects supported the goals and/or objectives of the Strategic Plan prior to being considered for funding in the budget process.

In accordance with RCW 35.33.055, the preliminary budget is available for public review in the Office of the City Clerk on or before November 1 of each year. In October, the City Manager submits a proposed operating budget to the City Council in a workshop format. During the month of October, a public hearing is conducted, allowing the public to provide comments concerning the proposed budget. Assuming the budget stands as presented, first reading is given to the budget ordinance and final adoption occurs during the first Council meeting in December. The budget document takes effect January 1 of the ensuing year and is adopted at the fund level so that expenditures may not legally exceed total appropriations of the fund.

Formal budgetary integration is employed as a management control device. Throughout the year of the adopted budget, the need may arise for a department/division to revise its budget(s). No matter how much effort went into preparation of the budget, unanticipated expenses and/or revenues may occur. At such times, the respective department/division must initiate and submit a Budget Adjustment Request form to the Administrative Services Department.

The method of processing a Budget Adjustment Request is dependent upon the type of budget adjustment desired. Budget adjustments can consist of additional appropriations, Council transfers, administrative transfers and emergency purchases. Administrative transfers do not require Council approval if the transfer does not increase appropriation level. All other types of transfers require Council approval.

All appropriations, excluding capital projects, lapse at year-end. Prior to this time, appropriations that have previously received Council approval will appear on a Budget Adjustment Ordinance in order to provide the appropriations as specified in RCW 35.33.151. The process utilized for amending the budget is the same as that used to adopt the original budget and related ordinances. This budgetary process has proven to be both efficient and effective. The procedures are also understood, adhered to and supported by City staff.

BASIS OF ACCOUNTING:

The modified accrual basis of accounting is used by all Governmental funds. Under the modified accrual basis of accounting, revenues are recognized as soon as they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred. Proprietary funds and Fiduciary funds use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

BASIS OF BUDGETING:

The budget for all funds is prepared, in all material respects, using the cash basis of accounting. This is where revenues are estimated and appropriations set based on anticipated cash receipts and disbursements. This creates differences in the way transactions and events are accounted for and reported compared to the way they are budgeted primarily for those funds accounted for using the accrual basis of accounting.

The main types of transactions and events where this difference can be seen are in capital and debt transactions. Under accrual basis of accounting capital outlays are not expenses, but rather the exchange of one asset for another while debt proceeds and repayment are increases or decreases to a liability with a corresponding increase or decrease to cash. In the City's budget, capital and debt transactions are budgeted as revenues or expenses.

DEPRECIATION EXPENSE VS CAPITAL OUTLAYS:

Under the cash basis, capital outlays are considered budgeted expenses. Under the accrual basis, these transactions are not expenses, but rather an increase to capital assets as a result of a decrease to another asset (e.g. cash, etc.). Total net assets are decreased by an expense equal to the amount of service life and/or capacity of in-service capital that has been used up during the period, entitled 'Depreciation'.

The difference between these "expenses" lies in which category of net assets is affected by these transactions. Capital outlays while not affecting total net assets reduce consumable net assets (if they are being paid for from the general resources of the fund) and increase inconsumable net assets by equal amounts. Depreciation expense has no effect on consumable net assets, but decreases inconsumable net assets. Since the level of consumable net assets is a primary concern to the overall health of the fund for ongoing purposes, it is important to know the amount of capital outlays that are occurring, which can be found on the Statement of Cash Flows. For reporting on these statements, totals in the 594xxx bsubels and 6xxx object codes are a part of the Construction in Progress or Depreciable Assets totals on the Statement of Net Assets.

DEBT PROCEEDS:

Under the cash basis, debt proceeds are considered to be budgeted revenues. Under the accrual basis, these transactions are not revenues, but rather increase cash with a corresponding increase to liabilities. There is no effect on total net assets.

In the case of these transactions, there is usually no substantial difference in the impacts between the net asset categories because the increases and decreases are reported within the same net asset category. For example, a bond has been issued for capital spending. A liability has been recorded for the outstanding bond, but the proceeds have yet to be spent, so there is currently cash and a related liability recorded for a fund. Since both the cash and liability are capital related, for reporting purposes, they will both fall within the same net asset category, "Invested in capital net of related debt". For reporting purposes, revenues in 38xxxx are part of the liabilities reported in the interfund loans, notes and loans, and/or bonds payable. The Statement of Cash Flows details these transactions.

PRINCIPAL REPAID ON DEBT:

Under the cash basis, principal debt repayment is considered to be a budgeted expense. Under the accrual basis, this type of transaction is not an expense, but rather a decrease to a liability as a result of a decrease to an asset (e.g. cash, etc.). Total net assets are not affected.

The difference between these "expenses" lies in which category of net assets is affected by these transactions. Principal debt repayment while not affecting total net assets reduces consumable net assets and increases consumable or inconsumable net assets by equal amounts, depending on the type of debt that it is (capital or non-capital). If it is non-capital debt being repaid, consumable net assets are not affected, however if it is capital, then consumable net assets will be reduced while inconsumable are increased by equal amounts. Since the level of consumable net assets is a primary concern to the overall health of the fund for ongoing purposes, it is important to know how much capital principal debt repayment is occurring, which can be found on the Statement of Cash Flows.

The City's Budget Calendar as prepared in accordance with RCW 35.33 can be found on the following page.

City of Richland, Washington 2014 Budget Calendar

JUNE 2013

Prepare Budget Calendar for staff and Council.
Send out requests for special schedules, i.e. vehicle replacement and maintenance and cost allocation.
Provide hands on training to support staff for budget entry and reporting platforms.
Update online Budget Prep manual and forms for expanded programs and cost benefit analysis.
Copy Capital Improvement Plan (CIP) worksheet to the Intranet for division use.
Determine Salary and Benefit increases for 2014 Budget.
Meet with City Manager re: direction and input for 2014 Budget.

JULY 2013

Workshops – Reassessment of Council goals and objectives and staff directions for 2014 budget.
Divisions begin data entry of revised 2013 budget and 2014 proposed budget.
Distribute Functional Chart, Key Elements and Goals, Personnel Summary and CIP worksheets
Supplemental requests are due, including identifying Key Elements, goals & objectives.
Council approves budget calendar and selects Sub-Committee to review 2014 Budget and CIP.
2013 revised and 2014 proposed budget entry completed by divisions.

AUGUST 2013

Administrative Services Department reviews 2013 revised budgets and makes final revisions.
Preliminary 2014 budgets due for administrative review including General Fund revenue projections.
Town Hall Meeting held to communicate Council's Key Elements role in budget process.
Selected divisions detailed line items review by City Manager followed by Council Sub-Committee review.

SEPTEMBER 2013

Management refines 2014 revenue & expenditure estimates for all funds on or before 2nd Monday in Sept.
Revised 2013 Budget rolled into GEMS Financial System.
Capital Improvement Plan review by Senior Staff and Council Sub-Committee.
Preliminary Budget estimates filed with the Admn Services Director on or before 4th Monday in Sept.
Budget Work Session. Review of Requests: Capital Outlay, Personnel Revisions, Increased Funding Levels.

OCTOBER 2013

Distribute preliminary budget to City Council no later than first Monday in October.
Distribute Capital Improvement Plan to Council.
Public Hearing for revenue sources including property tax prior to legislative vote on property tax levy.
1st Reading Ad Valorem Tax.
Budget Work Session. Budget Overview with City Manager.
Completion of Preliminary Budget at least 60 days before ensuing fiscal year.

NOVEMBER 2013

City Clerk publishes notice of Budget Hearing for two consecutive weeks the first two weeks in November.
Copies of preliminary budget available to citizens upon request, not later than six weeks before January 1.
Adoption of Ad Valorem Tax Ordinance on or before November 30, 2013.
1st reading of Budget Ordinance.

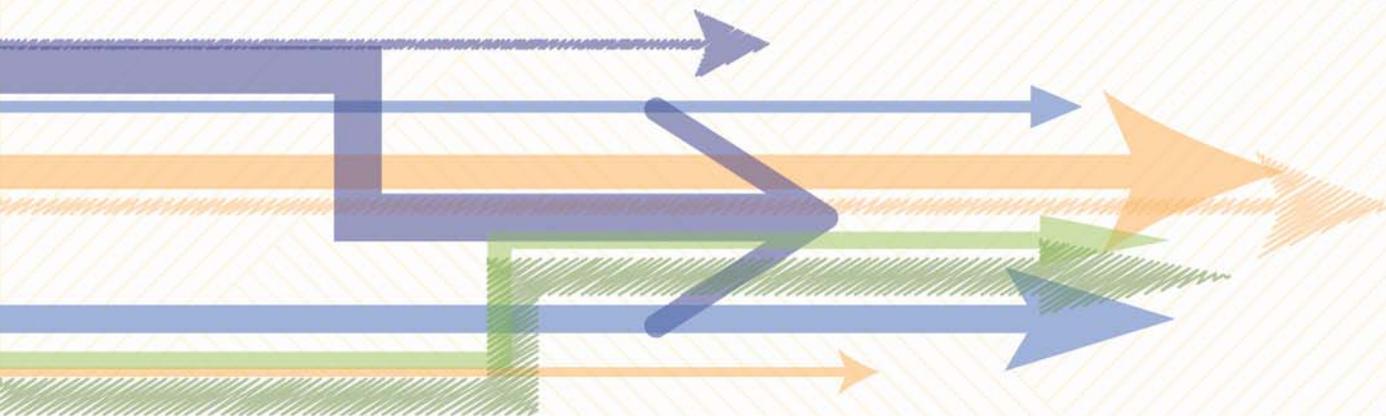
DECEMBER 2013

Final Hearing on proposed budget on or before 1st Monday of December.
2nd reading and adoption of Budget Ordinance following the public hearing and prior to the beginning of the ensuing fiscal year.

JANUARY 2014

Copies of the final budget to be transmitted to the State Auditor's Office (SAO), the Association of Washington Cities (AWC), and the Municipal Research & Services Center (MRSC) After Adoption.

BUDGET SUMMARY





CITY OF RICHLAND: “2014 Budget”

January 2, 2014

Re: Budget Transmittal Letter

Honorable Mayor and Council Members:

I am pleased to present the City's 2014 Proposed Budget totaling \$256,097,626, a 2.3% increase over 2013. As per state law, it is balanced. This budget reflects the journey we have been on in the last year. The process included an in-depth evaluation of all revenue sources and our Strategic Leadership Plan Capital Projects through 2030. The 2014 Proposed Budget sets us on a path of being prepared to implement the projects we have been planning for quite some time.

While it is exciting to address our capital needs, we have not forgotten that we must be prepared to sustain our services in the future. With sales tax figures being one indicator of our economy, it appears that things are slowly recovering. Even with that good news, we have utilized conservative estimates in preparing the budget because we must consider what we can sustain in the years ahead. In addition, with the federal government currently shut down, a conservative budget will allow the City and our residents to make it through the difficult times that may lie ahead of us.

Local governments experienced a tough 2013 due to federal and state governments reducing revenues previously shared with cities in order to balance their own budgets. It is likely that this practice will continue into the future.

BUDGET DEVELOPMENT

Budget preparation takes a significant amount of time, commitment, and thoughtfulness on behalf of all departments beginning no later than June of each year. Staff developed the budget with City Council's *Strategic Leadership Plan: Seven Keys to Unlock our Future* as the foundation for budget development. As in years' past, staff also considered how to best allocate the resources available to support the community's vision and priorities. One of the main things our citizens said in the 2012 survey was to take care of what we have. This budget has been crafted to do just that. In fact, more than \$800,000 has been budgeted from 2013 operating budget savings to address facility maintenance needs. Protecting the citizens' investment in City facilities is a top priority.

The budget is a planning document with estimates of revenues and expenditures for the coming year. It helps guide our decisions and discussions about operations and capital programs throughout the year for each fund. Government agencies use Funds to account for the major activities and programs such as general government services (i.e. Police, Fire, Library, Recreation, Parks), utility services (Water, Sewer, Stormwater, Garbage, Electric, Ambulance), and even other agencies' activities that the City provides accounting services for such as the Wine Science Center project.

STABLE FINANCIAL CONDITION

With the hard work of the City Council and staff in establishing policies and a vision for the future, Richland is able to maintain the City's stable financial condition. The City has fully funded reserves at 7.5% or \$3.5 million. We have also set aside \$151,351 in the Stabilization Reserve Fund to handle any impacts that we might see from the federal government shutdown. As a result of the City's sound financial decisions, planning, and diligent financial management, the City continues to maintain its AA bond rating issued by Standard and Poor's.

BUDGET SUMMARY: *Balanced*

All Funds Revenues: 2.3% increase

- \$256,097,626 total for all funds
 - Includes bond revenue and transfers in for Capital Improvement Plan (CIP)

All Funds Expenditures: 2.3% increase

- \$256,097,626 total for all funds
 - Includes \$4.3 million increase in capital budget citywide
 - \$2.2 million increase in wholesale electricity

General Fund Revenues: 9.2% increase

- \$57,918,978
 - Includes bond issue for Fire Station 74
 - Parks CIP projects

General Fund Expenditures: 9.2% increase

- \$57,918,978
 - Includes Parks CIP Projects
 - One-time expanded programs
 - Fire Station 74 Design and Construction

BUDGET HIGHLIGHTS

Property Taxes: 0% increase

The Proposed Budget includes new construction and annexation increases in property tax revenues. The 1% increase the City is authorized to take will be banked and has not been included in the Proposed Budget.

Public Art: \$10,000 increase

\$10,000 has been included in the 2014 budget to provide matching funds to expand the City's art collection. Public art is imperative to create a unique civic identity and enhances livability for citizens.

Personnel: 1.5 FTE reduction

- Retirement Cash outs: \$227,952 increase
Although there will most likely be additional retirements, it is anticipated additional funding will be realized through cost savings.
- Healthcare Changes: 5% increase
The cost of medical premiums for the employee and employer will remain the same in 2014. Dental premiums will increase by approximately 5%. We are monitoring changes at the federal level due to the Affordable Care Act. In the next few years, costs could rise substantially, especially in light of the Cadillac Tax.
- Public Employee Retirement System (PERS): \$260,000 increase
The state has projected a rate increase, which equates to a \$260,000 increase in costs to the City.

Insurance: 12.8% increase

Increase in WCIA insurance premiums for liability coverage. Our rate is the second lowest liability assessment rate of all 101 WCIA members in the state, excluding special purpose districts.

Fleet Replacement: \$1.5 million reduction

Throughout the organization, there has been a renewed focus on collaborative efforts for fleet operations and maintenance. The 2014 Proposed Budget includes more than \$1.9 million for equipment replacement, which is a reduction of more than \$1.5 million. The reduction was possible by implementing cost deferrals and savings such as:

- Service life extended by at least one year on 24 vehicles
- Two vehicles retained but removed from the replacement fund
- Four vehicle recondition projects extended
- Two vehicles surplus and not replaced

Sustained or other Cost Increases/Decreases:

- \$7.2 million for continued Parks & Facilities services from the General Fund
- \$1.85 million in continued funding for Library Services from the General Fund
- \$3.79 million allocated for expanded and capital purchase programs in all funds, including but not limited to, equipment/fleet replacement, a work order and asset management system, Auto Chest Compressors, Dispatch software/hardware upgrades, solid waste containers and water meters
- \$232,370 final payment in 2013 for the interfund loan for the Stormwater fund allowing the utility to use the available funds, as needed, in the future
- 13.9% increase in jail costs

Technology as a Force Multiplier: \$506,965

The Proposed Budget includes \$506,965 in funding for technology improvements for the fifth year of the Information Technology Strategic Plan. As we continue to invest in technology, we will be able to gain greater efficiencies to allow us to supply the level of service our community has come to expect. This is one of the ways in Richland that we “use our resources wisely”. While we have eliminated 1.5 FTEs, we have added technology efficiencies that allow us to keep up with the services we have put in place.

Examples include:

- SharePoint or Enterprise Content Management (ECM)
- Business Intelligence
- Work Order Management System
- Cyber Security Testing
- Replacement of Security Management System Hardware and Software

Strategic Leadership Plan Capital Projects

The CIP Subcommittee reviewed a list of 27 projects that have been proposed for completion through 2030. The Committee formulated a plan for implementation of all the projects with three top priorities from general government sources and funding strategies identified for the other 24 projects. The top three priorities are Fire Station 74, Swift Corridor/City Hall, and Duportail Bridge. Funding to begin construction for Swift Corridor/City Hall will be available in 2017 and the City's portion of funding could be available for construction of Duportail Bridge as early as 2018. Duportail Bridge will require more than \$20 million in state, federal or other matching funds that will need to be secured before construction can take place.

The following projects are incorporated into the 2014 budget:

- Columbia Playfield Improvements: \$410,000
 - Parking lot west of the pool, field modifications to extend outfield fences on the softball fields, and conversion of the Little League field to a softball field
- John Dam Plaza Improvements: \$500,000
 - Partner with Washington Closure Hanford to construct a stage and viewing area
- Dallas Road Substation & Major Transmission Power Lines: \$1,248,000
- Rachel Road Substation (former Badger Substation): \$2,725,000
- Revitalization Area for Industry, Science & Education (RAISE): \$6,800,000
- Smart Grid/Advanced Metering Infrastructure: \$1,300,000
 - Helps minimize rate increases, provides a higher level of system reliability, and will result in operational efficiencies
- Landfill Cell Permitting (formerly Landfill Cell): \$85,000
- Water Treatment Plant Site Acquisition: \$100,000
- Fire Station 74: \$3,500,000
 - The budget includes funding for design, construction, and ongoing operations of a new fire station. The amount of territory in Richland and the growth in southwest Richland has created the need for a new station that can produce better response times for firefighting and Emergency Medical Services (EMS). Richland has the largest amount of territory to cover at 42 square miles. Kennewick has 24 square miles and Pasco has 33 square miles. The budget assumes a 1.1% or approximately \$0.94 monthly electric utility tax increase for an average residential customer. Even with the utility tax increase going from an average of 6.7% to 7.8%, Richland's electric utility tax rate will still be lower than its neighboring cities at 8.5%. The ambulance utility fee has also been budgeted to

increase by \$2.32 per household each month in 2014 to cover the remaining, ongoing operations and maintenance costs.

- Each fire station requires a minimum of 12 firefighter/medics to operate the station 24/7. In order to keep costs down and, because work will be redistributed between the four (4) stations, six (6) of the firefighter/medics currently stationed at Fire Station 71, located on George Washington Way, will be transferred to Fire Station 74, along with a fire engine and ambulance. Because Fire Station 74 is not expected to be operational until 2015, the six (6) firefighter/medics, operations, and maintenance cost increases have not been included in the 2014 budget. This is the only time in the City's future that resources will be available to transfer for Fire and EMS services to keep costs down. It is anticipated that response times will get even better for Fire and EMS services when Duportail Bridge is constructed. With the growth Richland is experiencing, the bridge will become more important for City services as time goes on.

Capital Improvement Plan 2014-2030: \$30.4 million

With more than \$30.4 million dedicated to capital improvements, we continue with our commitment to contribute to the local economy and building a better City. Detailed information for all capital improvement programs is listed in the 2014-2030 Preliminary CIP. Some of those projects are:

- Municipal and Parks Facilities Deferred Maintenance Programs
- Barth Park
- Drollinger Park
- Gateway Entrance Improvements
- Gala Park
- Street Overlay Program
- Decant Facility Upgrades (Stormwater)
- Solids Upgrade (Wastewater)

Partnerships

We are continuing to partner where partnerships make sense, such as METRO and law enforcement data sharing, fire administration co-location, business recruitment, recreation programs, Public Works projects and energy initiatives. One of the ongoing partnerships needing further exploration is locating, designing and constructing new fire stations. The Fire Chiefs of Richland and Kennewick are working strategically to place future stations in areas that not only benefit their own communities but also create opportunities for sharing resources more efficiently. The partnership contemplated will help both Fire Departments reduce overall costs of design and construction, respond to calls, and assist each other when needed in a more expedient fashion.

VULNERABILITIES

Street Maintenance

In 2014, we will be exploring with City Council ways to increase funding for street maintenance in order to protect the investment that we have made in our streets. Like other cities across the state and the nation, street maintenance is one of the most

difficult priorities to fund. With federal and state funding sources reduced, eliminated, or falling behind the rate of inflation, the needs will remain or grow in the years to come.

Retirements

In the last couple of years, we have seen more retirements. We are expecting that trend to continue and are building leadership capacity within the organization to maximize the opportunity for continuity of leadership and the transfer of institutional knowledge through succession planning.

Jail Costs

The cost of jail services is expected to rise but the exact amount is unknown at this time. An increase of 13.9% or \$1.43 million has been budgeted for 2014.

MATRICES

Staff members from the cities and counties in Benton and Franklin County are continuing to explore the possibility of a larger regional dispatch and emergency service center. Two County dispatch centers currently exist but it is believed that by consolidating, efficiencies will be gained and cost reductions will be shared. The goal is to improve emergency response to citizens, improve safety and effectiveness for emergency responders and reduce overall costs for taxpayers.

EFFICIENCIES

Finding efficiencies and delivering services in a more cost effective manner has been a top priority in 2013. The consolidation of work areas and cross training of staff allowed the Administrative Services Department to streamline processes to become more efficient. The remodel of the customer service area was essential in allowing the department to consolidate work areas in City Hall thereby, allowing staff to provide better and faster service to the community. In the end, it was clear that the same work could be accomplished with one (1) less FTE in the Finance division.

The Parks and Facilities Department also found more efficient ways to manage the City's assets and property by creating functional teams that maintain our 62 parks. In 2013, the quality of the turf, landscaping, and restroom facilities increased, while the number of seasonal employees decreased. Strong project management, employee commitment, and accountability were crucial in increasing the efficiency of staff and utilization of resources. No detail is too small, as evidenced in other new efficiencies, such as the use of City generated compost material at new park sites to reduce the future costs of fertilizer and water. In 2014, staff will be looking at new revenue sources at the Columbia Point Golf Course and the Richland Public Library, as well as examining the fee schedule at the Richland Community Center and special event rentals in the park system.

Energy Services has also restructured some of its positions to align more closely with industry standard jobs, pay classifications, and utilizing department personnel more efficiently to accomplish the mission. The restructure equates to one (1) FTE being eliminated.

Overall, the Proposed Budget includes a reduction in FTEs by 1.5. In 2013, there were 491.1 FTEs and the 2014 Proposed Budget includes funding for 489.6 FTEs. As a

reminder, in 2015, it is expected that there will be an increase of six (6) FTEs for firefighter/medic personnel to staff the new fire station.

CONCLUSION

The 2014 Proposed Budget is formulated with the thought that we will continue to deliver City services at the same level with little to no increase in costs in a sustainable manner. Our citizens expressed the desire for the City to take care of what it already has, which allowed us to specifically focus additional money on backlogged facility maintenance needs.

We have spent this past year evaluating ways to fund our Strategic Leadership Plan Capital Projects through 2030. Never before has such an effort been undertaken in order to prepare for the years to come. With focused planning efforts such as these, we will continue to be effective in deploying the goals and vision of our City Council and Community. I cannot express my appreciation enough to the City Council for all their hard work in making this process successful so we can prepare for 2030 today.

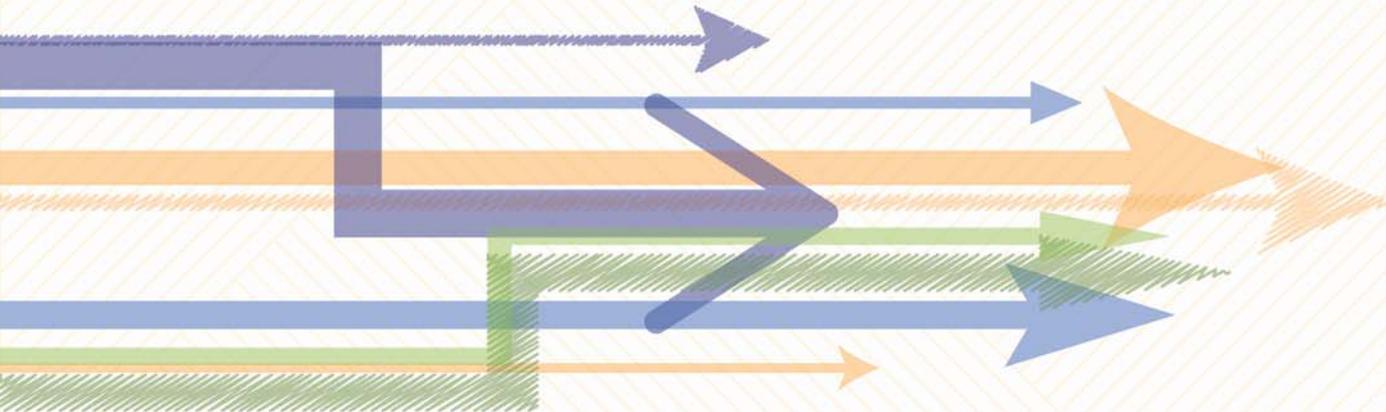
Finally, my heartfelt thanks go out to the City's Executive Leadership Team and all City staff for presenting budget requests that were results-oriented. I could not ask for a more dedicated group of people that want nothing more than to serve our community in the best way possible.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cindy Johnson".

Cindy Johnson
City Manager

FINANCIAL SUMMARY



City of Richland Financial Policies

The City of Richland financial policy is a mechanism to ensure that the City is financially able to meet its immediate and long-term service objectives. These policies also enhance financial planning and internal financial management of the City. Most of the policies represent long-standing principles and practices that have guided the City and have helped maintain financial stability in the past.

The City of Richland's financial policies shall focus on the following objectives:

- Maintain the City in a fiscally sound position for both the short and long terms.
- Maintain sufficient financial liquidity to meet normal operating and contingent obligations.
- Ensure that users of City services pay an appropriate share of the cost of providing those services.
- Protect the City from catastrophic loss.
- Maintain existing infrastructure and capital assets.
- Promote sound financial management by providing accurate and timely information on financial condition.
- Operate utilities in a responsive and fiscally sound manner.

Financial Reporting:

A long-range plan that estimates revenue and expenditure activity for the City, based on regional and national economies is necessary to support the Council and community in decisions they make about City services. This planning recognizes the effects of economic cycles on the demand for services and the City's revenues.

General Fund:

- The City shall prepare annually a five-year financial plan for General Fund operations based on current service levels and current funding sources. If appropriate, needed additional resources to continue current service levels or identified service adjustments will be made.

- The City will constantly test both its planning methodology and use of planning tools in order to provide information that is timely and accurate to users throughout the City.
- Monthly reports of the status of revenues and expenditures shall be distributed to the City Council, City Manager, department directors, and other interested parties.
- The City will publish regular General Fund status reports on revenues and expenditures during the course of each budget year.
- The City will maintain its accounting records and report on its financial condition and results of operations in accordance with State and federal law and regulations.
- The State Auditor will annually perform a financial and compliance audit of the City's financial statements. Their opinion will be contained in the City's Comprehensive Annual Financial Report (CAFR).
- The CAFR will be presented in a way designed to communicate with Citizens about the financial affairs of the city.

Budget:

The Administrative Services department is responsible for coordinating the overall preparation and administration of the City's annual budget. Each year Council will provide updated objectives for the Strategic Leadership Plan that will be used to develop the annual budget. Each budget request must identify the appropriate Key element, goal and objective to be considered for budget review. The Administrative Services and Finance division will ensure all requests submitted for review will support the City's long-term goals and objectives as identified in the Strategic Leadership Plan.

The annual budget process will consists of the following phases:

- Issuance of budget preparation guidelines and schedules.
- Summarize each budget request and identify related issues for council considerations.
- Develop a proposed budget for presentation to the Council.
- Council budget hearings for the purpose of receiving public testimony and reaching final decisions to balance the City's budget.

- Adoption of the budget.
- Submission of Council approved budget to the State Auditors office.

Fiscal Policy:

- Operate the City on a balanced budget with current expenditures not exceeding current revenues.
- Maintain adequate reserve for unanticipated expenditures.
- Continue to build city tax base with emphasis on diversifying that base.
- Identify and use grants and other resources for major projects.

Revenue:

- Revenues shall be realistically estimated, based upon the best information available.
- The City will vigorously collect all revenues due.
- The City will establish user charges and fees at appropriate levels based on the cost of providing service.
- The City will review user fees and charges annually, amending fees as necessary to maintain consistency with the cost of providing service.

Expenditure:

- Expenditures shall be monitored and maintained within budgeted level.
- Appropriate service levels will be maintained.
- Recurring operating expenses shall be funded with recurring operating revenues.
- New or enhanced programs will be funded through either additional revenues or reductions in other services.

Investment:

- The City will strive to maximize the return on investment, with the primary objective of preserving capital in accordance with City ordinances and prudent investment practices.
- Disbursement, collection and deposit of all funds will be managed to ensure necessary cash availability.
- Funds will be deposited on the same day they are received.

Debt Expenditure:

- The City may use short-term debt to cover temporary cash flow shortages, which may be caused by a delay in receipting tax revenues or issuing long-term debt, to finance construction in capital improvements.
- The City may issue interfund loans rather than outside debt instruments to meet short-term cash flow needs. Interfund loans will be permitted only if an analysis of the affected fund indicates excess funds are available and the use of these funds will not impact the fund's current operations.
- The City will not use long-term debt for current operations.
- The City will maintain communications with bond rating agencies; will follow a policy of full and open disclosure on every financial report and bond prospectus.
- The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- Any capital project financed through the issuance of general obligation bonds shall be financed for a period, which does not exceed the useful life of the project.
- Where possible, the City will use special assessment revenue instead of general obligation debt.

Reserve:

- The City shall maintain General Fund reserves equal to approximately 7.5 percent of projected annual operating expenditure.
- Any proposed reduction of the reserve level below the established base will require approval by a majority of the City Council.
- Reserve in excess of 7.5 percent will be earmarked for specific purposes in the General Fund. This will preserve the ability of the Council to determine the best use of available resources to meet changing service requirements.

Asset Management:

- The City will manage City-owned property proactively and strategically to promote the public interest and, whenever possible, to enhance the City's overall financial well-being.

- The City will be accountable to the public in its management of City property, and will maintain consistency and predictability to enhance private sector confidence in the City as a reliable development partner.

Risk Management:

- The City shall maintain a Workers Compensation Fund, Employee Benefits Fund and Unemployment Compensation Fund.
- Premium payment schedules shall be updated and rates revised as necessary.

ORDINANCE NO. 35-13

AN ORDINANCE of the City of Richland adopting the 2014 Annual Budget, including the 2014-2030 Capital Improvement Plan of the City of Richland.

BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. Budget Adopted. The Annual Budget of the City of Richland for the year 2014, including the 2014-2030 Capital Improvement Plan, and each and every fund thereof as fixed and determined in the Preliminary Budget for the year 2014, as revised by the City Council is hereby adopted as the Budget of the City for the year 2014. The totals for each of the funds of the City of Richland are as follows:

GENERAL FUND:	<u>\$57,918,978</u>	
Total General Fund		\$57,918,978
SPECIAL REVENUE FUNDS:		
City Streets	\$ 4,275,978	
Library	2,808,120	
Park Reserve	550,575	
Industrial Development	1,039,249	
Cable Communications	5,424	
Criminal Justice	165,157	
Capital Improvements	1,469,002	
Hotel/Motel Tax	961,061	
Special Lodging Assessment	400,320	
Housing Development	257,103	
HOME	<u>463,548</u>	
Total Special Revenue Funds		\$12,395,537
DEBT SERVICE FUNDS:		
LTGO Imp/Refund 98 Debt Service	3,368,350	
Police Station Debt Service	272,262	
Richland Community Ctr. Debt Service	335,441	
Library Debt Service	1,372,654	
RAISE Debt Service	658,322	
Fire Station 74 Bonds	571,800	
Total Debt Service Funds		\$6,578,829
ENTERPRISE FUNDS:		
Electric	\$77,848,075	
Water	17,801,911	
Wastewater	15,749,541	
Solid Waste	12,299,618	
Stormwater	4,440,928	
Golf Course	1,884,663	

Medical Service	4,604,041	
Broadband	<u>192,621</u>	
Total Enterprise Funds		\$134,821,398

INTERNAL SERVICE FUNDS:

Central Stores	\$ 101,806	
Equipment Maintenance	3,487,939	
Equipment Replacement Fund	3,880,241	
Public Works Admin & Eng.	3,425,715	
Workers Comp Payment Reserve	1,114,224	
Employee Benefits Program	15,920,453	
Unemployment Trust	519,574	
Post Employment Benefit	4,468,923	
Total Internal Service Funds		\$32,918,875

TRUST & AGENCY FUNDS:

LID Guaranty	\$ 485,546	
Fire Pension	1,421,400	
Police Pension	984,283	
Southeast Communications Center	7,121,224	
800 MHZ Project	1,211,022	
Emergency Management	<u>240,534</u>	
Total Trust & Agency Funds		\$ <u>11,464,009</u>

TOTAL APPROPRIATIONS \$256,097,626

Section 2. Salaries and Wages. The salaries and wages set forth in detail in this Budget document are the salaries and wages which may be paid to the officers and employees of the City of Richland. The number and classification of positions as herein stated are, insofar as can be ascertained, the number and classifications to be filled during the budget year.

However, under the provisions of Ordinances and Resolutions setting forth personnel rules and procedures, classification descriptions and establishing a comprehensive pay plan, in exceptional cases involving the classification and reclassification of a position, the promotion, transfer, reemployment, return of an employee from a leave of absence, or when it is necessary for continuity during organizational changes or orientation purposes to temporarily employ concurrently a terminating employee and his successor, the salary and wage attached to a particular position, the number of positions and salaries and wages paid to affect employees, may differ from the specific detail set forth herein. In any such cases, total salaries and wages paid will not exceed the total amount herein appropriated.

Section 3. This Ordinance shall take effect the day following the date of its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland at a regular meeting on the 19th day of November, 2013.



JOHN FOX
Mayor

ATTEST:



MARCIA HOPKINS
City Clerk

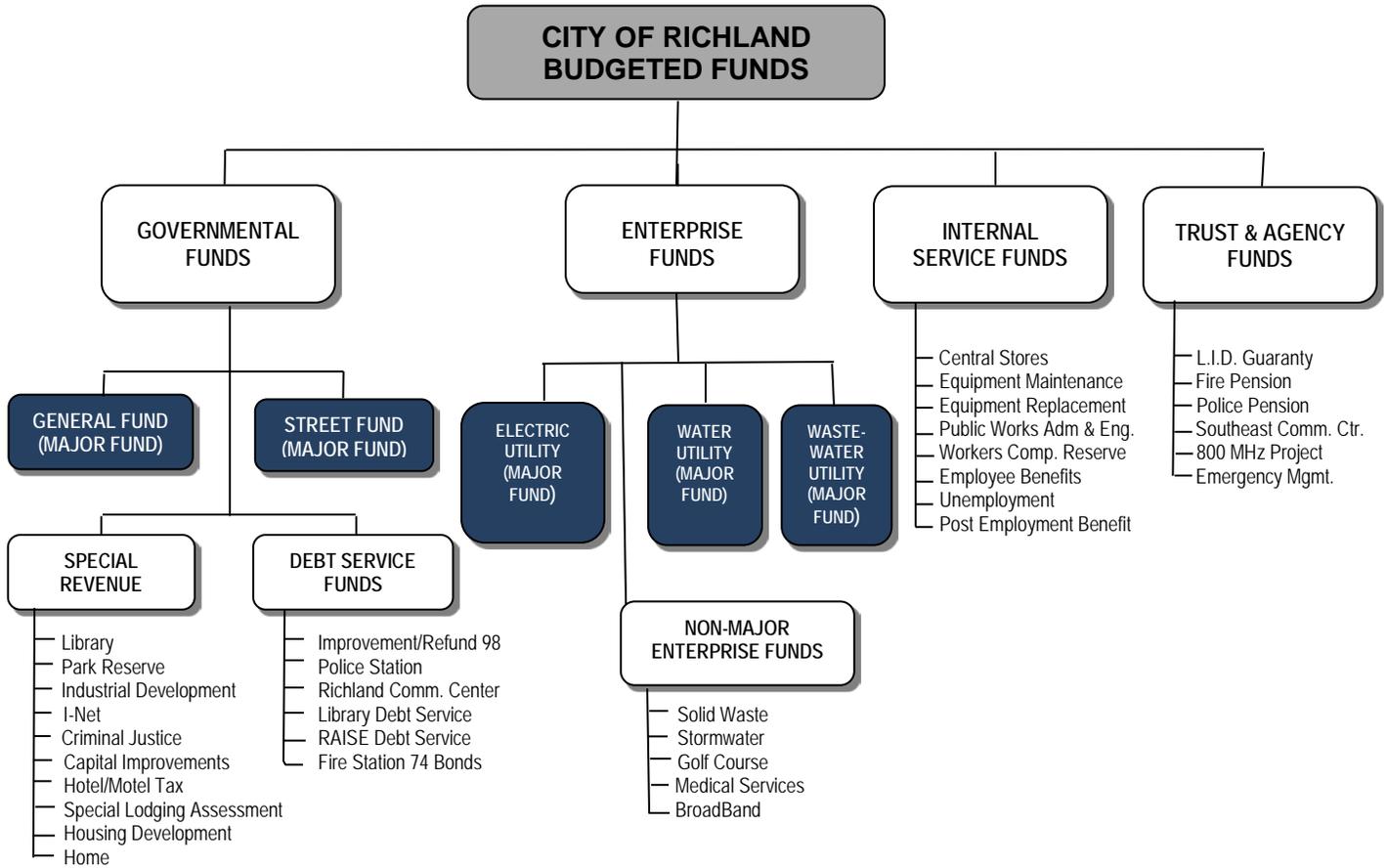
APPROVED AS TO FORM:



HEATHER KINTZLEY
City Attorney

Date Published: November 24, 2013

CITY OF RICHLAND 2014 BUDGET FUND STRUCTURE



MAJOR FUND DESCRIPTIONS:

GENERAL FUND:

General Fund accounts for all financial resources of the general government, except those required to be accounted for in another fund. The General Fund generates the majority of its revenue from taxes, state and local – shared revenues and charges for services.

STREET FUND:

Street Fund accounts for all maintenance, operation, construction and repair activities of City streets. Revenues in the fund are comprised primarily of fuel taxes, street utility charges, transfers, grants and utility taxes reserved for street repair.

ELECTRIC UTILITY:

Electric Utility fund is used to account for the provision of electric service to the residents of the City. All activities necessary to provide such service are self supported by user charges and accounted for in this fund, including administration, operations, maintenance and debt service.

WATER UTILITY:

Water Utility fund is used to account for the provision of water service to the residents of the City. The fund accounts for administration, maintenance, operations and debt service of the Water Utility.

WASTEWATER UTILITY:

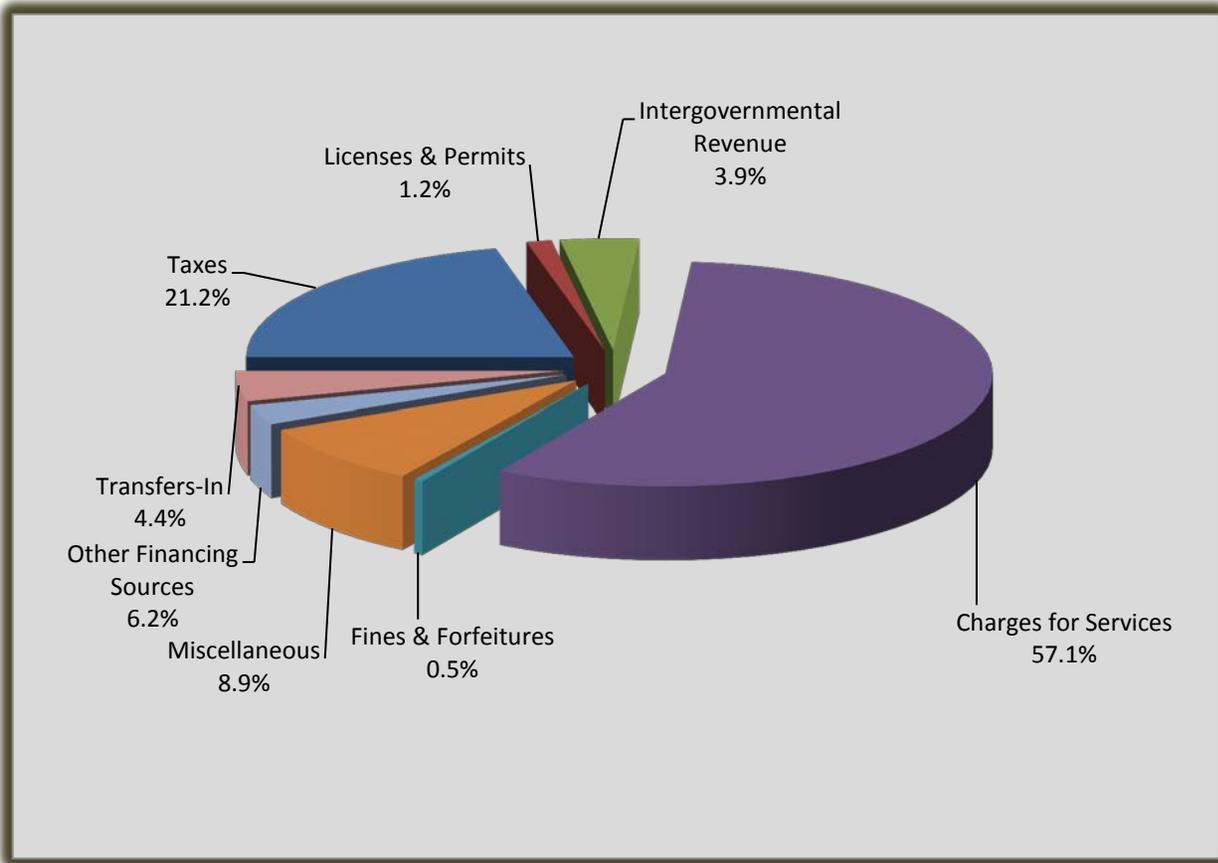
Wastewater Utility fund is used to account for the provision of wastewater treatment to the residents of the City. All activities necessary to provide such service are accounted for in this fund, including administration, maintenance, operations and debt service.

CITY OF RICHLAND
2014 BUDGET SUMMARY - ALL FUNDS

FUND	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE
General & Special Revenue Funds				
General	\$ 6,392,008	\$ 51,526,970	\$ 53,297,211	\$ 4,621,767
City Streets	449,737	3,826,241	3,563,457	712,521
Library	811,325	1,996,795	2,071,710	736,410
Park Reserve	280,575	270,000	230,375	320,200
Industrial Development	519,303	519,946	1,032,025	7,224
I-Net	5,424	-	5,424	-
Criminal Justice	107,358	57,799	46,003	119,154
Capital Improvements	305,502	1,163,500	1,101,412	367,590
Hotel/Motel Tax	187,061	774,000	664,035	297,026
Special Lodging Assmnt	-	400,320	400,320	-
Housing Development	-	257,103	257,103	-
Home	-	463,548	463,548	-
Debt Service Funds				
Improvement /Refund 98	2,638,319	730,031	1,380,255	1,988,095
Police Station	7,139	265,123	261,823	10,439
Richland Comm Center	5,233	330,208	326,408	9,033
Library Debt Service	39,116	1,333,538	1,320,538	52,116
RAISE Area Debt Service	-	658,322	658,322	-
Fire Station 74 Bonds	-	571,800	571,800	-
Enterprise Funds				
Electric	14,943,614	62,904,461	72,111,864	5,736,211
Water	4,345,398	13,456,513	13,568,755	4,233,156
Wastewater	6,445,419	9,304,122	11,468,625	4,280,916
Solid Waste	4,065,328	8,234,290	7,536,822	4,762,796
Stormwater	1,200,329	3,240,599	3,335,989	1,104,939
Golf Course	240,891	1,643,772	1,761,891	122,772
Medical Services	609,770	3,994,271	3,075,278	1,528,763
Broadband	(109,629)	302,250	188,904	3,717
Internal Service Funds				
Central Stores	76,306	25,500	25,500	76,306
Equipment Maintenance	141,487	3,346,452	3,435,304	52,635
Equipment Replacement	2,100,629	1,779,612	2,273,369	1,606,872
Public Works Adm & Eng.	995	3,424,720	3,424,720	995
Workers Compensation	377,032	737,192	769,776	344,448
Healthcare/Benefits Plan	5,381,841	10,538,612	12,314,973	3,605,480
Unemployment	339,034	180,540	164,930	354,644
Post Employment Healthcare	3,262,138	1,206,785	1,025,141	3,443,782
Trust & Agency Funds				
L.I.D. Guaranty	268,046	217,500	150,160	335,386
Fire Pension	973,885	447,515	448,570	972,830
Police Pension	375,220	609,063	607,807	376,476
Southeast Comm. Ctr.	2,853,445	4,267,779	4,842,799	2,278,425
800 MHz Project	340,202	870,820	893,071	317,951
Emergency Management	141,895	98,639	109,613	130,921
TOTAL	\$ 60,121,375	\$ 195,976,251	\$ 211,185,630	\$ 44,911,996

City of Richland

2014 Estimated Revenues - All Funds By Major Source



REVENUES BY SOURCE	TOTAL BY SOURCE	PERCENTAGE
Taxes	\$ 41,461,306	21.2%
Licenses & Permits	2,429,400	1.2%
Intergovernmental Revenue	7,615,407	3.9%
Charges for Services	111,951,575	57.1%
Fines & Forfeitures	905,850	0.5%
Miscellaneous	17,470,273	8.9%
Other Financing Sources	5,535,264	2.8%
Transfers-In	8,607,176	4.4%
Total Revenues	<u>195,976,251</u>	100.0%
Beginning Fund Balance	60,121,375	
Total	<u><u>\$ 256,097,626</u></u>	

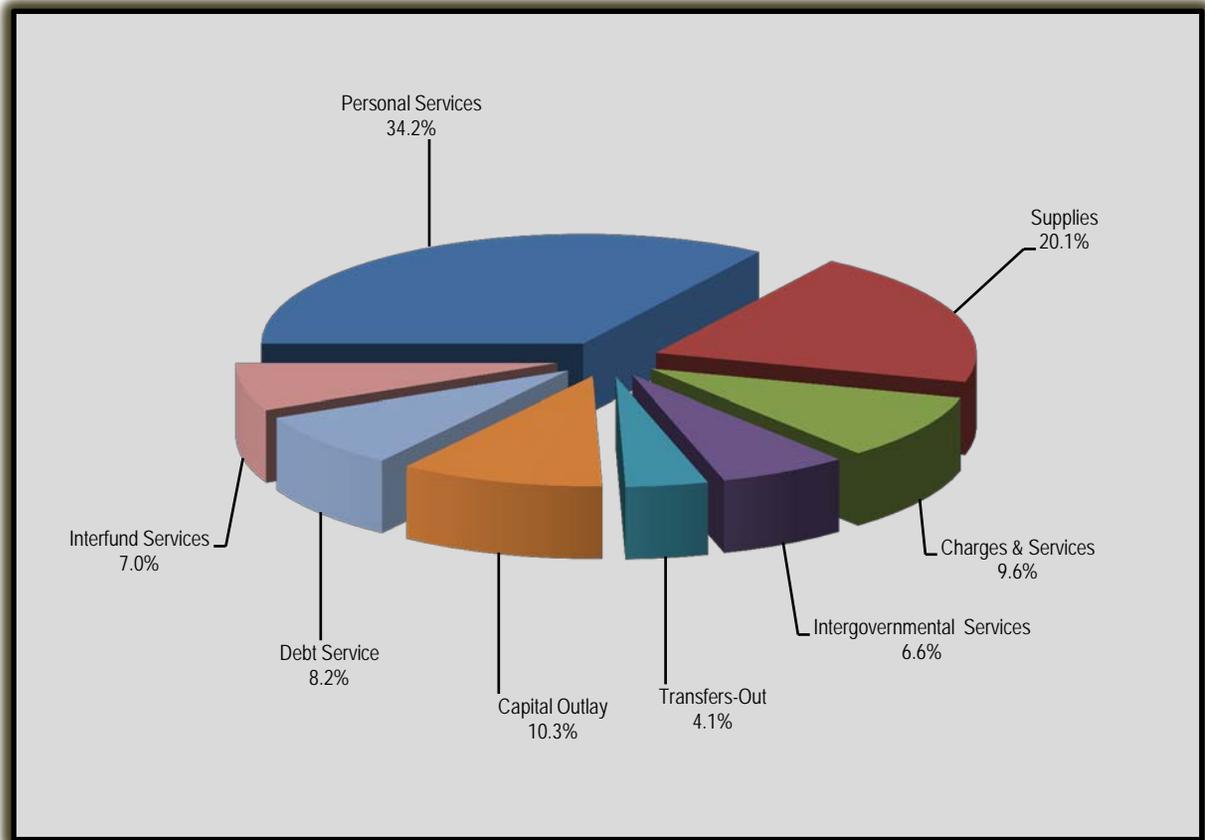
CITY OF RICHLAND 2014 BUDGET
Summary of Estimated Revenue - All Funds
By Major Source

	Taxes	Licenses & Permits	Intergovernmental Revenues	Charges For Services	Fines & Forfeits	Miscellaneous	Other Financing Sources	Transfers - In	Beginning Fund Balance	Total Revenue
General & Special Revenue Funds										
General	\$ 33,444,515	\$ 2,403,200	\$ 1,035,719	\$ 6,695,244	\$ 853,850	\$ 975,343	\$ 3,725,140	\$ 2,393,959	\$ 6,392,008	\$ 57,918,978
City Streets	605,600	-	1,033,000	705,000	-	55,486	-	1,427,155	449,737	4,275,978
Library	-	-	-	28,000	52,000	14,550	-	1,902,245	811,325	2,808,120
Park Reserve	-	-	-	90,000	-	180,000	-	-	280,575	550,575
Industrial Development	-	-	-	-	-	370,775	-	149,171	519,303	1,039,249
I-Net	-	-	-	-	-	-	-	-	5,424	5,424
Criminal Justice	-	-	57,799	-	-	-	-	-	107,358	165,157
Capital Improvements	1,160,000	-	-	-	-	3,500	-	-	305,502	1,469,002
Hotel/Motel Tax	760,000	-	-	-	-	14,000	-	-	187,061	961,061
Special Lodging Assmnt	400,000	-	-	-	-	320	-	-	-	400,320
Housing Development	-	-	239,678	-	-	-	13,324	4,101	-	257,103
Home	-	-	460,994	-	-	-	-	2,554	-	463,548
Debt Service Funds										
Improvement /Refund 98	-	-	-	-	-	39,575	-	690,456	2,638,319	3,368,350
Police Station	264,823	-	-	-	-	300	-	-	7,139	272,262
Richland Comm Center	329,908	-	-	-	-	300	-	-	5,233	335,441
Library Debt Service	1,331,038	-	-	-	-	2,500	-	-	39,116	1,372,654
Raise Area Debt Service	657,822	-	-	-	-	500	-	-	-	658,322
Fire Station 74 Debt Service	571,800	-	-	-	-	-	-	-	-	571,800
Enterprise Funds										
Electric	-	-	218,200	60,637,200	-	1,862,300	4,300	182,461	14,943,614	77,848,075
Water	-	-	-	12,627,333	-	189,150	565,000	75,030	4,345,398	17,801,911
Wastewater	-	-	-	8,604,000	-	125,600	500,000	74,522	6,445,419	15,749,541
Solid Waste	-	-	-	8,047,000	-	100,500	-	86,790	4,065,328	12,299,618
Stormwater	-	-	1,020,000	1,752,000	-	61,885	400,000	6,714	1,200,329	4,440,928
Golf Course	-	-	-	1,143,494	-	500,278	-	-	240,891	1,884,663
Medical Services	-	-	5,708	3,324,354	-	68,795	-	595,414	609,770	4,604,041
Broadband Utility	-	-	-	-	-	112,224	-	190,026	(109,629)	192,621
Internal Service Funds										
Central Stores	-	-	-	-	-	25,500	-	-	76,306	101,806
Equipment Maintenance	-	-	-	3,316,338	-	2,300	-	27,814	141,487	3,487,939
Equipment Replacement	-	-	-	1,666,912	-	62,700	50,000	-	2,100,629	3,880,241
Public Works Adm & Eng.	-	26,200	-	3,314,700	-	2,500	-	81,320	995	3,425,715
Workers Compensation	-	-	-	-	-	737,192	-	-	377,032	1,114,224
Employee Benefits	-	-	-	-	-	10,488,612	50,000	-	5,381,841	15,920,453
Unemployment	-	-	-	-	-	180,540	-	-	339,034	519,574
Post Employment Benefit	-	-	-	-	-	1,201,785	5,000	-	3,262,138	4,468,923
Trust & Agency Funds										
L.I.D. Guaranty	-	-	-	-	-	1,500	216,000	-	268,046	485,546
Fire Pension	350,000	-	52,415	-	-	40,100	5,000	-	973,885	1,421,400
Police Pension	-	-	-	-	-	15,163	1,500	592,400	375,220	984,283
Southeast Comm. Ctr.	1,585,800	-	2,542,266	-	-	30,300	-	109,413	2,853,445	7,121,224
800 MHz Project	-	-	868,360	-	-	1,200	-	1,260	340,202	1,211,022
Emergency Management	-	-	81,268	-	-	3,000	-	14,371	141,895	240,534
Total Estimated Revenues By Major Source	\$ 41,461,306	\$ 2,429,400	\$ 7,615,407	\$ 111,951,575	\$ 905,850	\$ 17,470,273	\$ 5,535,264	\$ 8,607,176	\$ 60,121,375	\$ 256,097,626

A Transfer-In of \$125,000 to Public Facility District is not detailed in the summary of Estimated Revenues, because the fund is a management budget.

City of Richland

2014 Estimated Expenditures - All Funds By Major Object



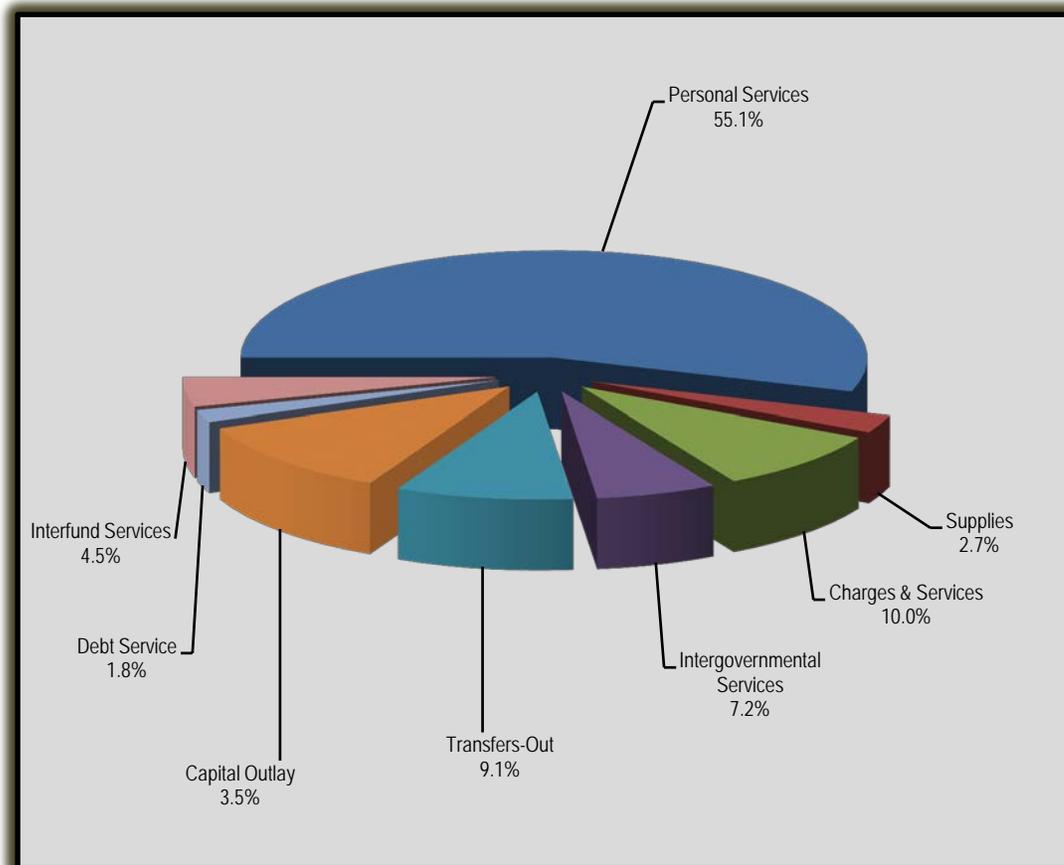
EXPENDITURES BY OBJECT	TOTAL BY OBJECT	PERCENTAGE
Personal Services	\$ 72,259,855	34.2%
Supplies	42,358,631	20.1%
Charges & Services	20,268,610	9.6%
Intergovernmental Services	13,759,092	6.5%
Transfers-Out	8,732,176	4.1%
Capital Outlay	21,699,984	10.3%
Debt Service	17,315,343	8.2%
Interfund Services	14,791,939	7.0%
Total Expenditures	<u>211,185,630</u>	<u>100.0%</u>
Other Expense / Reserves	44,911,996	
Total	<u><u>\$ 256,097,626</u></u>	

CITY OF RICHLAND 2014 BUDGET
Summary of Estimated Expenditures - All Funds
By Major Object

	Personal Services	Supplies	Other Services & Charges	Intergovernmental Services	Transfers - Out	Capital Outlay	Debt Service	Interfund Services	Other Expense Reserves	Total Expenditures
General & Special Revenue Funds:										
General	\$ 29,364,786	\$ 1,438,883	\$ 4,879,370	\$ 3,316,714	\$ 4,872,902	\$ 6,062,503	\$ 985,163	\$ 2,376,890	\$ 4,621,767	\$ 57,918,978
City Streets	1,103,200	315,544	58,101	-	-	1,271,063	-	815,549	712,521	4,275,978
Library	1,610,221	73,210	168,979	2,300	-	216,500	-	500	736,410	2,808,120
Park Reserve	-	-	20,000	-	210,375	-	-	-	320,200	550,575
Industrial Development	300,766	3,500	329,429	28,111	227,962	36,000	106,257	-	7,224	1,039,249
I-Net	-	-	2,000	-	3,424	-	-	-	-	5,424
Criminal Justice	-	-	-	-	46,003	-	-	-	119,154	165,157
Capital Improvements	-	-	-	-	1,101,412	-	-	-	367,590	1,469,002
Hotel/Motel Tax	-	-	187,683	-	476,352	-	-	-	297,026	961,061
Special Lodging Assessment	-	-	400,320	-	-	-	-	-	-	400,320
Housing Development	133,381	400	63,322	-	60,000	-	-	-	-	257,103
Home	73,802	200	389,546	-	-	-	-	-	-	463,548
Debt Service Funds:										
Improvement / Refund 98	-	-	-	-	-	-	1,380,255	-	1,988,095	3,368,350
Police Station	-	-	-	-	-	-	261,823	-	10,439	272,262
Richland Comm Center	-	-	-	-	-	-	326,408	-	9,033	335,441
Library Debt Service	-	-	-	-	-	-	1,320,538	-	52,116	1,372,654
RAISE Debt Service	-	-	-	-	-	-	658,322	-	-	658,322
Fire Station 74 Bonds	-	-	-	-	-	-	571,800	-	-	571,800
Enterprise Funds:										
Electric	7,866,460	37,424,422	8,146,916	6,219,997	30,000	4,375,186	5,163,000	2,885,883	5,736,211	77,848,075
Water	2,516,622	314,959	1,165,239	1,948,348	20,000	1,411,922	3,711,553	2,480,112	4,233,156	17,801,911
Wastewater	2,547,616	311,260	565,471	1,043,878	5,000	3,356,186	1,980,729	1,658,485	4,280,916	15,749,541
Solid Waste	2,949,041	64,900	432,882	905,675	-	301,186	135,613	2,747,525	4,762,796	12,299,618
Stormwater	220,960	17,853	89,323	179,328	-	1,795,000	170,650	862,875	1,104,939	4,440,928
Golf Course	-	-	1,392,371	9,000	-	82,661	277,859	-	122,772	1,884,663
Medical Services	2,294,487	86,592	75,811	104,524	-	231,740	-	282,124	1,528,763	4,604,041
Broadband Utility	-	-	13,200	-	28,746	-	141,958	5,000	3,717	192,621
Internal Service Funds:										
Central Stores	-	25,500	-	-	-	-	-	-	76,306	101,806
Equipment Maintenance	978,996	2,232,131	93,378	-	-	21,415	-	109,384	52,635	3,487,939
Equipment Replacement	-	-	160,005	-	-	1,929,949	123,415	60,000	1,606,872	3,880,241
Public Works Adm & Eng.	3,192,662	35,000	136,436	-	-	9,175	-	51,447	995	3,425,715
Workers Compensation	550,000	500	117,785	-	-	-	-	101,491	344,448	1,114,224
Employee Benefits	10,680,475	-	30,035	-	1,500,000	-	-	104,463	3,605,480	15,920,453
Unemployment	164,930	-	-	-	-	-	-	-	354,644	519,574
Post Employment Benefit	1,025,141	-	-	-	-	-	-	-	3,443,782	4,468,923
Trust & Agency Funds:										
L.I.D. Guaranty	-	-	150	10	150,000	-	-	-	335,386	485,546
Fire Pension	430,777	450	3,525	-	-	-	-	13,818	972,830	1,421,400
Police Pension	590,109	450	3,700	-	-	-	-	13,548	376,476	984,283
Southeast Comm... Center	3,550,978	7,778	494,019	7	-	588,523	-	201,494	2,278,425	7,121,224
800 MHz Project	62,635	2,000	812,786	-	-	-	-	15,650	317,951	1,211,022
Emergency Management	51,810	3,099	36,828	1,200	-	10,975	-	5,701	130,921	240,534
Total Estimated Expenditures by Major Object	\$ 72,259,855	\$ 42,358,631	\$ 20,268,610	\$ 13,759,092	\$ 8,732,176	\$ 21,699,984	\$ 17,315,343	\$ 14,791,939	\$ 44,911,996	\$ 256,097,626

City of Richland

2014 Estimated Expenditures - General Fund By Major Object



EXPENDITURES BY OBJECT	TOTAL BY OBJECT	PERCENTAGE
Personal Services	\$ 29,364,786	55.1%
Supplies	1,438,883	2.7%
Charges & Services	4,879,370	9.2%
Intergovernmental Services	3,316,714	6.2%
Transfers-Out	4,872,902	9.1%
Capital Outlay	6,062,503	11.4%
Debt Service	985,163	1.8%
Interfund Services	2,376,890	4.5%
Total Expenditures	53,297,211	100.0%
Other Expense / Reserves	4,621,767	
Total	<u>\$ 57,918,978</u>	

City of Richland 2014 Budget
Summary of Estimated Expenditures - General Fund
By Major Object

Divisions	Personal Services	Supplies	Charges & Services	Intergovernmental Services	Transfers Out	Capital Outlay	Debt Service	Interfund Services	Other Expense Reserves	Total
City Council:										
City Council	\$ 112,185	\$ 4,000	\$ 64,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,168	\$ 181,943
City Administration:										
City Manager	304,396	2,300	148,669	-	-	-	-	-	653	456,018
City Clerk	219,809	700	18,556	78,000	-	-	-	-	1,913	318,978
City Attorney	278,082	2,035	392,354	700,000	-	-	-	-	-	1,372,471
Assistant City Manager	217,835	18,500	26,026	-	-	-	-	-	10,683	273,044
Communications & Marketing	368,731	3,385	68,681	-	-	-	-	4,092	2,692	447,581
Cable Communications	174,619	4,950	16,847	-	-	-	-	8,610	556	205,582
Hanford Communities	165,046	1,950	50,750	-	-	-	-	-	179	217,925
Information Technology	2,190,220	648,053	442,147	-	-	243,938	-	7,681	8,715	3,540,754
Total Administration										6,832,353
Administrative Services:										
Administrative Services Admn.	290,553	750	3,325	-	-	-	-	-	1,284	295,912
Finance	1,869,015	42,240	470,744	-	-	-	-	500	1,218	2,383,717
Purchasing & Warehouse	844,204	9,250	23,667	15,000	-	-	-	12,698	-	904,819
Human Resources	845,988	16,185	191,394	-	-	-	-	-	1,520	1,055,087
Total Administrative Services										4,639,535
Community & Development Services:										
Community & Dev. Services Admn.	379,546	1,100	8,581	-	-	-	-	-	11,962	401,189
Development Services	1,252,028	10,050	39,613	88,832	-	-	-	39,458	1,370	1,431,351
Redevelopment	245,662	2,350	56,850	-	-	10,000	-	-	7,718	322,580
Parks & Recreation - Admin	194,173	100	17,378	-	-	-	-	-	798	212,449
Recreation	1,099,326	38,000	153,026	1,900	-	-	-	7,702	-	1,299,954
Parks & Facilities	2,284,589	365,582	1,158,894	118,600	-	982,325	-	456,995	-	5,366,985
Parks & Rec Project Admin	304,038	4,000	3,875	-	-	-	-	4,311	-	316,224
Total Community & Development Services										9,350,732
Fire & Emergency Services:										
Fire & Emergency Svcs	6,141,225	62,935	468,184	78,067	-	-	-	244,071	3,537	6,998,019
Police Services:										
Police Services	9,583,516	189,868	251,764	2,221,515	-	-	-	604,965	23,709	12,875,337
Other Operations:										
Non-Departmental	-	10,600	803,455	14,800	4,872,902	4,826,240	985,163	985,807	4,542,092	17,041,059
Total Estimated	\$29,364,786	\$1,438,883	\$4,879,370	\$3,316,714	\$4,872,902	\$6,062,503	\$985,163	\$2,376,890	\$4,621,767	\$57,918,978

City of Richland
Revenues & Expenditures
2012-2014
General Fund

	2012 Actual	2013 Estimated Budget	2014 Adopted Budget
Revenue:			
Property Tax	\$ 12,615,378	\$ 13,018,536	\$ 13,426,552
Sales Tax	9,104,427	9,633,375	9,873,160
Utility Tax	9,653,061	9,383,840	9,715,903
Other Taxes	400,752	426,359	428,900
Licenses & Permits	2,205,971	2,410,200	2,403,200
Intergovernmental Revenues	1,090,472	1,070,534	1,035,719
Charges for Services	6,161,576	6,463,201	6,695,244
Fines & Forfeits	864,834	895,850	853,850
Miscellaneous Revenues	564,025	651,239	975,343
Other Financing Sources	1,316,101	1,197,999	5,419,634
Total Revenues	43,976,596	45,151,133	50,827,505
Expenditures:			
Salaries & Wages	19,067,809	19,480,032	20,821,219
Personnel Benefits	7,781,614	8,140,681	8,543,567
Supplies	1,238,265	1,678,964	1,438,883
Other Services & Charges	4,540,386	5,684,221	4,879,370
Intergovernmental Services	3,258,690	3,407,416	3,316,714
Interfund Services	2,130,107	2,301,313	2,376,890
Capital Outlay	915,759	1,477,578	6,062,503
Debt Service	984,603	1,014,736	985,163
Other Financing Uses	6,154,329	5,122,874	4,872,902
Total Expenditures	46,071,563	48,307,815	53,297,211
Net Increase (Decrease) in			
Fund Balance	(2,094,967)	(3,156,682)	(2,469,706)
Beginning Fund Balance	11,643,657	9,548,690	6,392,008
Residual Equity Transfers In	-	-	699,465
Residual Equity Transfers (Out)	-	-	-
Ending Fund Balance	\$ 9,548,690	\$ 6,392,008	\$ 4,621,767

City of Richland
Revenues & Expenditures
2012-2014
Streets Fund

	2012 Actual	2013 Estimated Budget	2014 Adopted Budget
Revenue:			
Property Tax	\$ -	\$ -	\$ -
Sales Tax	-	-	-
Utility Tax	-	-	-
Other Taxes	586,294	600,700	605,600
Licenses & Permits	-	-	-
Intergovernmental Revenues	3,723,290	14,259,876	1,033,000
Charges for Services	901,519	703,600	705,000
Fines & Forfeits	-	-	-
Miscellaneous Revenues	52,935	196,052	55,486
Other Financing Sources	3,114,792	1,598,167	1,395,121
Total Revenues	8,378,830	17,358,395	3,794,207
Expenditures:			
Salaries & Wages	658,623	690,325	714,033
Personnel Benefits	338,002	370,469	389,167
Supplies	296,045	315,970	315,544
Other Services & Charges	84,603	56,757	58,101
Intergovernmental Services	-	-	-
Interfund Services	702,178	809,706	815,549
Capital Outlay	6,130,920	17,020,430	1,271,063
Debt Service	-	-	-
Other Financing Uses	-	201,805	-
Total Expenditures	8,210,371	19,465,462	3,563,457
Net Increase (Decrease) in			
Fund Balance	168,459	(2,107,067)	230,750
Fund Balance - January 1	2,631,305	2,556,804	449,737
Residual Equity Transfers In	-	-	32,034
Residual Equity Transfers (Out)	(242,960)	-	-
Fund Balance - December 31	\$ 2,556,804	\$ 449,737	\$ 712,521

City of Richland
Revenues & Expenditures
2012-2014
Special Revenue Funds

	2012 Actual	2013 Estimated Budget	2014 Adopted Budget
Revenue:			
Property Tax	\$ -	\$ -	\$ -
Sales Tax	-	-	-
Utility Tax	-	-	-
Other Taxes	2,376,095	2,215,000	2,320,000
Licenses & Permits	-	-	-
Intergovernmental Revenues	820,228	6,792,728	758,471
Charges for Services	661,430	523,276	118,000
Fines & Forfeits	51,552	61,100	52,000
Miscellaneous Revenues	2,061,690	630,413	583,145
Other Financing Sources	<u>2,416,752</u>	<u>14,313,024</u>	<u>2,008,003</u>
Total Revenues	<u>8,387,747</u>	<u>24,535,541</u>	<u>5,839,619</u>
Expenditures:			
Salaries & Wages	1,420,624	1,397,378	1,416,360
Personnel Benefits	697,820	685,171	701,810
Supplies	63,840	73,550	77,310
Other Services & Charges	2,428,767	8,261,980	1,561,279
Intergovernmental Services	26,268	54,832	30,411
Interfund Services	2,782	5,500	500
Capital Outlay	832,415	11,081,823	252,500
Debt Service	107,071	115,016	106,257
Other Financing Uses	<u>3,081,676</u>	<u>4,616,758</u>	<u>2,125,528</u>
Total Expenditures	<u>8,661,263</u>	<u>26,292,008</u>	<u>6,271,955</u>
Net Increase (Decrease) in			
Fund Balance	(273,516)	(1,756,467)	(432,336)
Fund Balance - January 1	4,003,571	3,973,015	2,216,548
Residual Equity Transfers In	242,960	-	63,392.00
Residual Equity Transfers (Out)	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance - December 31	<u>\$ 3,973,015</u>	<u>\$ 2,216,548</u>	<u>\$ 1,847,604</u>

City of Richland
Revenues & Expenditures
2012-2014
Debt Service Funds

	2012	2013	2014
	Actual	Estimated Budget	Adopted Budget
Revenue:			
Property Tax	\$ 1,890,359	\$ 1,943,284	\$ 2,081,769
Sales Tax	-	418,055	501,822
Utility Tax	-	-	571,800
Other Taxes	-	-	-
Licenses & Permits	-	-	-
Intergovernmental Revenues	-	-	-
Charges for Services	-	-	-
Fines & Forfeits	-	-	-
Miscellaneous Revenues	67,653	45,200	43,175
Other Financing Sources	741,004	750,062	690,456
Total Revenues	<u>2,699,016</u>	<u>3,156,601</u>	<u>3,889,022</u>
Expenditures:			
Salaries & Wages	-	-	-
Personnel Benefits	-	-	-
Supplies	-	-	-
Other Services & Charges	-	-	-
Intergovernmental Services	-	-	-
Interfund Services	-	-	-
Capital Outlay	-	-	-
Debt Service	3,295,864	3,974,589	4,519,146
Other Financing Uses	-	-	-
Total Expenditures	<u>3,295,864</u>	<u>3,974,589</u>	<u>4,519,146</u>
Net Increase (Decrease) in			
Fund Balance	(596,848)	(817,988)	(630,124)
Beginning Fund Balance	4,104,643	3,507,795	2,689,807
Residual Equity Transfers In	-	-	-
Residual Equity Transfers (Out)	-	-	-
Ending Fund Balance	<u>\$ 3,507,795</u>	<u>\$ 2,689,807</u>	<u>\$ 2,059,683</u>

City of Richland
Revenues & Expenditures
2012-2014
Electric Utility

	2012 Actual	2013 Estimated Budget	2014 Adopted Budget
Revenue:			
Property Tax	\$ -	\$ -	\$ -
Sales Tax	-	-	-
Utility Tax	-	-	-
Other Taxes	-	-	-
Licenses & Permits	-	-	-
Intergovernmental Revenues	218,267	218,200	218,200
Charges for Services	50,242,068	58,694,100	60,637,200
Fines & Forfeits	-	-	-
Miscellaneous Revenues	1,893,463	1,858,700	1,862,300
Other Financing Sources	-	11,346,400	4,300
Total Revenues	52,353,798	72,117,400	62,722,000
Expenses:			
Salaries & Wages	5,096,997	5,235,160	5,400,660
Personnel Benefits	2,328,939	2,352,400	2,465,800
Supplies	30,589,279	35,367,172	37,424,422
Other Services & Charges	4,589,088	9,520,176	8,146,916
Intergovernmental Services	4,684,005	5,616,558	6,219,997
Interfund Services	2,808,402	2,705,709	2,885,883
Capital Outlay	4,030,572	4,555,792	4,375,186
Debt Service	4,264,403	4,960,326	5,163,000
Other Financing Uses	4,525	30,000	30,000
Total Expenses	58,396,210	70,343,293	72,111,864
Net Increase (Decrease) in			
Fund Balance	(6,042,412)	1,774,107	(9,389,864)
Fund Balance - January 1	19,211,919	13,169,507	14,943,614
Residual Equity Transfers In	-	-	182,461.00
Residual Equity Transfers (Out)	-	-	-
Fund Balance - December 31	\$ 13,169,507	\$ 14,943,614	\$ 5,736,211

City of Richland
Revenues & Expenditures
2012-2014
Water Utility

	2012	2013	2014
	Actual	Estimated Budget	Adopted Budget
Revenue:			
Property Tax	\$ -	\$ -	\$ -
Sales Tax	-	-	-
Utility Tax	-	-	-
Other Taxes	-	-	-
Licenses & Permits	-	-	-
Intergovernmental Revenues	-	-	-
Charges for Services	12,190,749	12,520,163	12,627,333
Fines & Forfeits	-	-	-
Miscellaneous Revenues	225,432	207,352	189,150
Other Financing Sources	6,239,677	1,597,064	565,000
Total Revenues	18,655,858	14,324,579	13,381,483
Expenses:			
Salaries & Wages	1,486,534	1,502,817	1,615,286
Personnel Benefits	838,432	876,355	901,336
Supplies	254,982	339,086	314,959
Other Services & Charges	877,368	1,566,662	1,165,239
Intergovernmental Services	1,864,453	1,933,862	1,948,348
Interfund Services	2,136,063	2,403,277	2,480,112
Capital Outlay	1,068,701	5,219,823	1,411,922
Debt Service	3,823,602	3,732,215	3,711,553
Other Financing Uses	1,510	20,000	20,000
Total Expenses	12,351,645	17,594,097	13,568,755
Net Increase (Decrease) in			
Fund Balance	6,304,213	(3,269,518)	(187,272)
Beginning Fund Balance	1,310,703	7,614,916	4,345,398
Residual Equity Transfers In	-	-	75,030.00
Residual Equity Transfers (Out)	-	-	-
Ending Fund Balance	\$ 7,614,916	\$ 4,345,398	\$ 4,233,156

City of Richland
Revenues & Expenditures
2012-2014
Wastewater Utility

	2012	2013	2014
	Actual	Estimated Budget	Adopted Budget
Revenue:			
Property Tax	\$ -	\$ -	\$ -
Sales Tax	-	-	-
Utility Tax	-	-	-
Other Taxes	-	-	-
Licenses & Permits	-	-	-
Intergovernmental Revenues	906,220	-	-
Charges for Services	8,522,378	8,554,000	8,604,000
Fines & Forfeits	-	-	-
Miscellaneous Revenues	291,350	154,810	125,600
Other Financing Sources	2,054,242	694,779	500,000
Total Revenues	11,774,190	9,403,589	9,229,600
Expenses:			
Salaries & Wages	1,492,694	1,482,728	1,614,850
Personnel Benefits	782,166	832,866	932,766
Supplies	229,234	264,548	311,260
Other Services & Charges	611,201	673,107	565,471
Intergovernmental Services	1,032,329	1,038,883	1,043,878
Interfund Services	1,403,917	1,572,630	1,658,485
Capital Outlay	1,251,298	4,288,282	3,356,186
Debt Service	2,005,869	1,988,316	1,980,729
Other Financing Uses	55,295	101,000	5,000
Total Expenses	8,864,003	12,242,360	11,468,625
Net Increase (Decrease) in			
Fund Balance	2,910,187	(2,838,771)	(2,239,025)
Beginning Fund Balance	6,374,003	9,284,190	6,445,419
Residual Equity Transfers In	-	-	74,522.00
Residual Equity Transfers (Out)	-	-	-
Ending Fund Balance	\$ 9,284,190	\$ 6,445,419	\$ 4,280,916

City of Richland
Revenues & Expenditures
2012-2014
Non-Major Enterprise Funds

	2012	2013	2014
	Actual	Estimated Budget	Adopted Budget
Revenue:			
Property Tax	\$ -	\$ -	\$ -
Sales Tax	-	-	-
Utility Tax	-	-	-
Other Taxes	-	-	-
Licenses & Permits	-	-	-
Intergovernmental Revenues	134,495	1,065,922	1,025,708
Charges for Services	12,538,240	13,455,570	14,266,848
Fines & Forfeits	-	-	-
Miscellaneous Revenues	1,042,661	850,880	843,682
Other Financing Sources	1,612,193	3,209,710	1,140,026
Total Revenues	15,327,589	18,582,082	17,276,264
Expenses:			
Salaries & Wages	3,435,717	3,575,093	3,773,645
Personnel Benefits	1,508,511	1,654,651	1,690,843
Supplies	139,323	188,250	169,345
Other Services & Charges	2,401,117	2,381,931	2,003,587
Intergovernmental Services	1,210,419	1,236,034	1,198,527
Interfund Services	3,871,186	3,860,922	3,897,524
Capital Outlay	831,132	3,865,201	2,410,587
Debt Service	862,908	887,853	726,080
Other Financing Uses	227,734	180,504	28,746.00
Total Expenses	14,488,047	17,830,439	15,898,884
Net Increase (Decrease) in			
Fund Balance	839,542	751,643	1,377,380
Fund Balance - January 1	4,415,504	5,255,046	6,006,689
Residual Equity Transfers In	-	-	138,918
Residual Equity Transfers (Out)	-	-	-
Fund Balance - December 31	\$ 5,255,046	\$ 6,006,689	\$ 7,522,987

City of Richland
Revenues & Expenditures
2012-2014
Internal Service Funds

	2012	2013	2014
	Actual	Estimated Budget	Adopted Budget
Revenue:			
Property Tax	\$ -	\$ -	\$ -
Sales Tax	-	-	-
Utility Tax	-	-	-
Other Taxes	-	-	-
Licenses & Permits	29,747	26,200	26,200
Intergovernmental Revenues	-	-	-
Charges for Services	7,791,581	8,109,872	8,297,950
Fines & Forfeits	-	-	-
Miscellaneous Revenues	12,375,956	12,609,257	12,701,129
Other Financing Sources	158,935	296,453	105,000
Total Revenues	20,356,219	21,041,782	21,130,279
Expenses:			
Salaries & Wages	2,527,048	2,543,139	2,772,669
Personnel Benefits	12,534,876	13,245,326	13,819,535
Supplies	2,330,128	2,316,921	2,293,131
Other Services & Charges	781,798	615,081	537,639
Intergovernmental Services	-	-	-
Interfund Services	365,996	449,642	426,785
Capital Outlay	1,942,236	2,357,525	1,960,539
Debt Service	1,436.00	123,415	123,415
Other Financing Uses	-	-	-
Total Expenses	20,483,518	21,651,049	21,933,713
Net Increase (Decrease) in			
Fund Balance	(127,299)	(609,267)	(803,434)
Beginning Fund Balance	12,416,028	12,288,729	11,679,462
Residual Equity Transfers In	-	-	109,134
Residual Equity Transfers (Out)	-	-	(1,500,000)
Ending Fund Balance	\$ 12,288,729	\$ 11,679,462	\$ 9,485,162

City of Richland
Revenues & Expenditures
2012-2014
Trust & Agency Funds

	2012	2013	2014
	Actual	Estimated Budget	Adopted Budget
Revenue:			
Property Tax	\$ 291,650	\$ 335,000	\$ 350,000
Sales Tax	-	-	-
Utility Tax	-	-	-
Other Taxes	1,604,084	1,577,370	1,585,800
Licenses & Permits	-	-	-
Intergovernmental Revenues	4,313,470	4,706,286	3,544,309
Charges for Services	-	-	-
Fines & Forfeits	-	-	-
Miscellaneous Revenues	207,271	128,853	91,263
Other Financing Sources	<u>672,314</u>	<u>884,746</u>	<u>814,900</u>
Total Revenues	<u>7,088,789</u>	<u>7,632,255</u>	<u>6,386,272</u>
Expenditures:			
Salaries & Wages	2,363,631	2,561,221	2,456,342
Personnel Benefits	2,104,211	2,263,342	2,229,967
Supplies	64,137	69,536	13,777
Other Services & Charges	953,704	1,577,508	1,351,008
Intergovernmental Services	3,514	3,559	1,217
Interfund Services	269,394	276,925	250,211
Capital Outlay	164,224	378,991	599,498
Debt Service	-	-	-
Other Financing Uses	<u>275,000</u>	<u>150,000</u>	<u>150,000</u>
Total Expenditures	<u>6,197,815</u>	<u>7,281,082</u>	<u>7,052,020</u>
Net Increase (Decrease) in			
Fund Balance	890,974	351,173	(665,748)
Beginning Fund Balance	3,710,546	4,601,520	4,952,693
Residual Equity Transfers In	-	-	125,044
Residual Equity Transfers (Out)	<u>-</u>	<u>-</u>	<u>-</u>
Ending Fund Balance	<u>\$ 4,601,520</u>	<u>\$ 4,952,693</u>	<u>\$ 4,411,989</u>

City of Richland
Revenues & Expenditures
2012-2014
Total Funds

	2012 Actual	2013 Estimated Budget	2014 Adopted Budget
Revenue:			
Property Tax	\$ 14,797,387	\$ 15,296,820	\$ 15,858,321
Sales Tax	9,104,427	10,051,430	10,374,982
Utility Tax	9,653,061	9,383,840	10,287,703
Other Taxes	4,967,225	4,819,429	4,940,300
Licenses & Permits	2,235,718	2,436,400	2,429,400
Intergovernmental Revenues	11,206,442	28,113,546	7,615,407
Charges for Services	99,009,541	109,023,782	111,951,575
Fines & Forfeits	916,386	956,950	905,850
Miscellaneous Revenues	18,782,436	17,332,756	17,470,273
Other Financing Sources	18,326,010	35,888,404	12,642,440
Total Revenues	188,998,632	233,303,357	194,476,251
Expenditures:			
Salaries & Wages	37,549,677	38,467,893	40,585,064
Personnel Benefits	28,914,571	30,421,261	31,674,791
Supplies	35,205,233	40,613,997	42,358,631
Other Services & Charges	17,268,032	30,337,423	20,268,610
Intergovernmental Services	12,079,678	13,291,144	13,759,092
Interfund Services	13,690,025	14,385,624	14,791,939
Capital Outlay	17,167,257	50,245,445	21,699,984
Debt Service	15,345,756	16,796,466	17,315,343
Other Financing Uses	9,800,069	10,422,941	7,232,176
Total Expenditures	187,020,299	244,982,194	209,685,630
Net Increase (Decrease) in Fund Balance	1,978,333	(11,678,837)	(15,209,379)
Fund Balance - January 1	69,821,879	71,800,212	60,121,375
Residual Equity Transfers In	242,960	-	1,500,000
Residual Equity Transfers (Out)	(242,960)	-	(1,500,000)
Fund Balance - December 31	\$ 71,800,212	\$ 60,121,375	\$ 44,911,996

City of Richland Major Tax Sources

Tax Sources	Tax Base	Tax Rate	FY 2014 Budget	Collection Procedure	
Local Property Tax	Assessed value of taxable real and personal property at 100% of true and fair value	Levy per \$1,000 A V:			Paid by owners: 50% due April 30 and balance due October 31
		*General	2.6271	14,105,610	
		Special	0.3569	1,908,769	
		Total	2.9840	16,014,379	
Local Retail Sales & Use Taxes	Selling price of tangible personal property & certain services purchased by consumers Revenue distributed to General and RAISE Funds.	State	6.50%		Paid by purchaser to retailer who forwards to Department of Revenue; State distributes to local governments
		County	0.15%		
		County-Juvenile Detention	0.10%		
		City-Richland	0.85%	9,145,622	
		Criminal Justice	0.10%	899,360	
		Transit	0.60%		
Utility Tax	Gross operating revenue of public & privately owned public utilities Revenues distributed to General, Street and Debt Service Funds.	Water	12.26%	1,321,000	Included as a part of Utility bill
		Wastewater	10.50%	807,000	
		Solidwaste	10.50%	725,000	
		Electric	8.50%	4,034,185	
		Stormwater	8.50%	137,000	
		Ambulance	1.00%	20,118	
		Telephone	8.50%	2,292,000	
		Natural Gas	8.50%	590,000	
		Brokered Natural Gas	8.50%	302,000	
		Cable	7.50%	665,000	
Leasehold Tax	Rental value of leased publicly owned property	State Tax Rate 12.84% City and County collect 6 percent of 12.84%	12.84%	180,000	Paid by lessees and sent to Dept. of Revenue
Gambling Tax	Gross revenue less the amount paid for prizes	Pull tabs	5.00%	247,500	Paid by sponsor
		Punch boards	5.00%		
		Bingo	5.00%		
		Card Games	10.00%		
Real Estate Excise Tax (REET)	Sales of real property	City - REET 1	0.25%	580,000	Paid by sellers when affidavit is recorded
		City - REET 2	0.25%	580,000	
Hotel Motel Tax	Charges for furnishing lodging at hotels, motels, and similar establishments	City - First	2.00%	380,000	Paid to retailers who forward tax to Dept. of revenue. State distributes to local governments.
		City - Second	2.00%	380,000	

*General Levy includes taxes for General Fund, Fire Pension Fund and RAISE Fund

City of Richland

Major Revenue Sources

General Governmental Revenue:

General governmental revenues are the sources of funds that pay for general services provided by the City, which include fire, police, administrative services, parks and facility maintenance, library and street construction and maintenance. The most significant sources of governmental revenue are taxes, State shared revenues, charges for services and licenses and permits. This section will provide a discussion of the key factors affecting revenues for the 2014 budget year.

PROPERTY TAX – REGULAR LEVY

The City's property tax is levied based on the assessed property value from the previous year as determined by the Benton County Assessor's Office. The office of the Benton County Treasurer is responsible for both billing and collecting all property taxes.

Each year Council sets the property tax levy as part of the annual budget process. Pursuant to legislation adopted by the State in 2007, annual property tax increases are capped at one percent. Tax revenue generated from new construction, newly annexed property and increases in the value of State assessed property are exempted from the 1 percent cap. A jurisdiction can also elect to use “banked capacity”, which is defined as the difference between the maximum amount a jurisdiction could have levied under the law and the amount it actually levies each year.

For 2014, Council elected not to levy the allowable 1 percent increase in property tax. The City has not levied the 1 percent property tax increase since 2009 when it was levied to pay debt service on bonds to construct a new Information Technology facility at the City shops. The ad valorem property tax levy was adopted at the 2013 level plus the amount resulting from new construction, annexation, administrative refunds and increases in the value of State-assessed property. In 2014 the total regular levy will include an administrative refund of \$149,769.

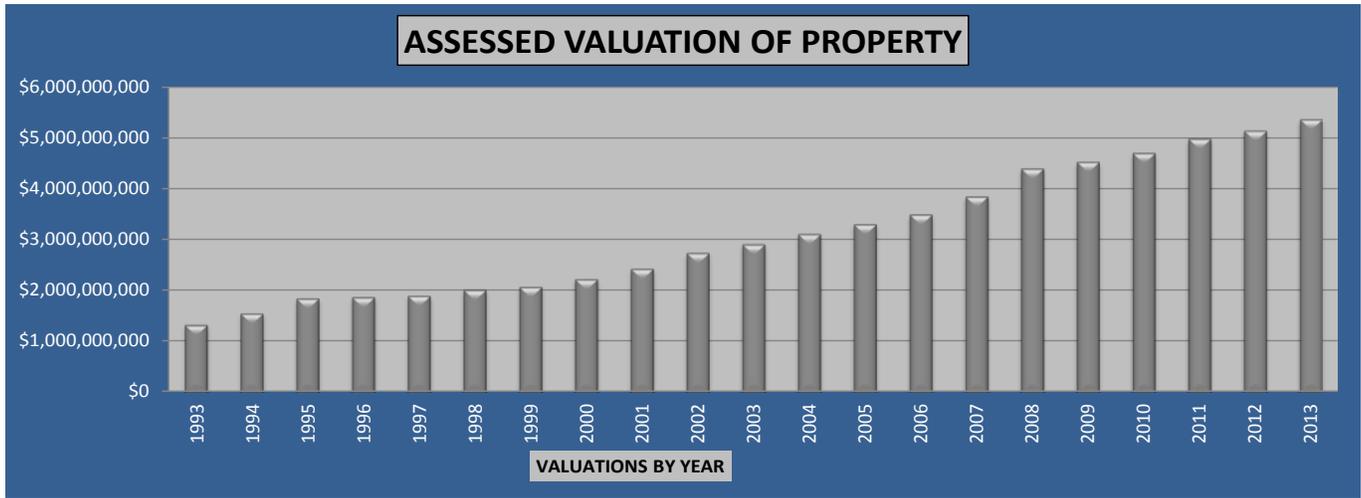
Based on the total assessed value of \$5,369,208,018, in 2014, the City of Richland will have a General Fund, RAISE and Fire Pension levy of \$2.6271 per \$1,000 dollars of assessed valuation. The regular levy for 2014 is \$14,105,610. The levy will generate \$13,635,610 in property taxes for the General Fund, \$120,000 for the RAISE Fund and \$350,000 for the Fire Pension Fund. The following table presents the adopted budget for property tax which is based on collecting approximately 97 percent of the levy in the current year

Property Tax –General Levy (includes Fire Pension and RAISE)

General Levy by Fund	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
General Fund	12,465,734	13,009,082	12,821,407	13,246,552	425,145	3.3%
Raise Area Debt Service Fund	55,974	112,000	66,000	120,000	54,000	81.8%
Fire Pension Fund	291,650	350,000	335,000	350,000	15,000	4.5%
Total	12,813,358	13,471,082	13,222,407	13,716,552	494,145	3.7%

Highest amount levied in last three years	\$ 13,443,053
Levy on:	
Value of new construction, improvements	452,039
Increase/(Decrease) in value of State assessed property	4,396
Administrative Refund	149,769
Annexations	56,353
Total Regular Levy for 2014	\$14,105,610.00

The following graph provides historical valuations of city property from 1993 to 2013.



The following table presents the history of property tax collections from the General Levy, including RAISE and Pension allocation from 1993 through 2013.

ACTUAL PROPERTY TAX COLLECTIONS					
YEAR	GENERAL FUND	FIRE PENSION FUND	RAISE DEBT SERVICE FUND	TOTAL	ASSESSED VALUATION OF PROPERTY
1993	3,636,302	195,000	-	3,831,302	1,334,641,000
1994	3,827,221	260,000	-	4,087,221	1,558,201,000
1995	4,317,114	276,199	-	4,593,313	1,853,435,000
1996	4,863,853	319,173	-	5,183,026	1,878,039,000
1997	5,254,889	351,854	-	5,606,743	1,903,658,000
1998	5,655,797	358,043	-	6,013,840	2,021,625,000
1999	6,530,189	362,199	-	6,892,388	2,078,459,000
2000	6,729,304	415,500	-	7,144,804	2,228,702,000
2001	7,195,079	247,000	-	7,442,079	2,436,531,000
2002	7,629,691	247,000	-	7,876,691	2,745,969,000
2003	8,113,516	247,000	-	8,360,516	2,915,838,063
2004	8,885,544	247,000	-	9,132,544	3,115,600,863
2005	9,305,105	247,000	-	9,552,105	3,309,521,098
2006	9,856,883	247,000	-	10,103,883	3,501,040,508
2007	10,602,531	288,000	-	10,890,531	3,852,869,332
2008	10,888,009	300,000	-	11,188,009	4,405,555,654
2009	11,502,106	350,000	-	11,852,106	4,536,131,221
2010	11,958,854	350,000	-	12,308,854	4,711,097,355
2011	12,323,521	310,000	-	12,633,521	4,992,272,077
2012	12,615,011	291,650	55,974	12,962,635	5,147,604,881
2013	12,931,965	275,000	68,769	13,275,734	5,369,208,018

*General Fund collections include current year and delinquent taxes.

PROPERTY TAX – SPECIAL LEVY

In addition to the regular property tax levy, the City levies special voted property taxes for the debt service on: Police Station Facility, Richland Community Center and Library Construction bonds. In 2014, the special levy property taxes total \$1,908,769 at the rate of \$0.3569 per \$1,000 assessed value. The estimated assessed valuation for the special levy is \$5,348,256,178.

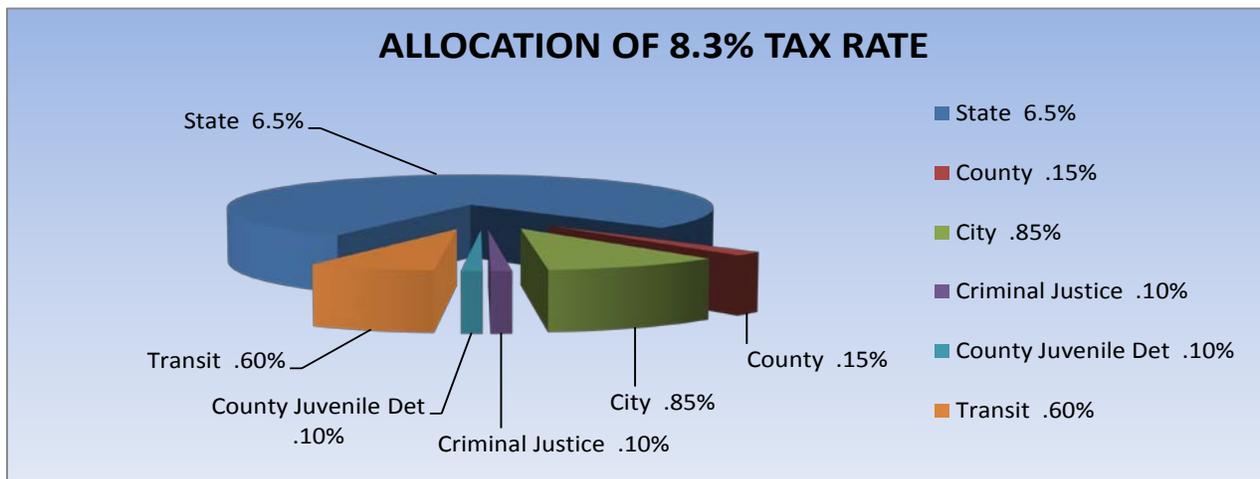
The following table shows historical comparison of the City’s regular and special property tax levy rates.

Property Tax Levy Rates

PROPERTY TAX	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
General Levy	\$ 2.6271	\$ 2.6115	\$ 2.6110	\$ 2.6770	\$ 2.7079	\$ 2.7141	\$ 2.9296	\$ 3.0829	\$ 3.0686	\$ 3.0677	\$ 3.1102
Special Levy:											
Police Station	0.0490	0.0526	0.0547	0.0578	0.0601	0.0585	0.0728	0.0793	0.0847	0.0822	0.1099
Richland Community Ctr.	0.0610	0.0636	0.0653	0.0704	0.0723	0.0718	0.0854	0.0936	0.0987	0.0879	0.1295
Richland Library	0.2469	0.2420	0.2344	0.2067	0.2599	0.2533	0.2322	0	0	0	0
Total Special Levy	0.3569	0.3582	0.3544	0.3349	0.3923	0.3836	0.3904	0.1729	0.1834	0.1701	0.2394
Total Levy	\$ 2.9840	\$ 2.9697	\$ 2.9654	\$ 3.0119	\$ 3.1399	\$ 3.1392	\$ 3.3675	\$ 3.3072	\$ 3.3071	\$ 3.2941	\$ 3.4113

SALES & USE TAXES

Sales tax is the General Fund’s second single largest source of revenue. The retail sales tax rate charged in Richland is 8.3 percent. The City share of the 8.3 percent is 0.85 percent. The City has a local sales and use tax rate of up to 1.0 percent to fund general government programs. Of the 1.0 percent, 0.15 percent is passed onto the County per State law. Sales tax is imposed on personal and business purchases of tangible property. Retail sales tax is also assessed on some services such as repairs and construction. Sales taxes are remitted by businesses to the Washington State Department of Revenue who in turn distributes the funds to local governments on a monthly basis. The breakdown of the 8.3 percent tax is depicted in the following graph.

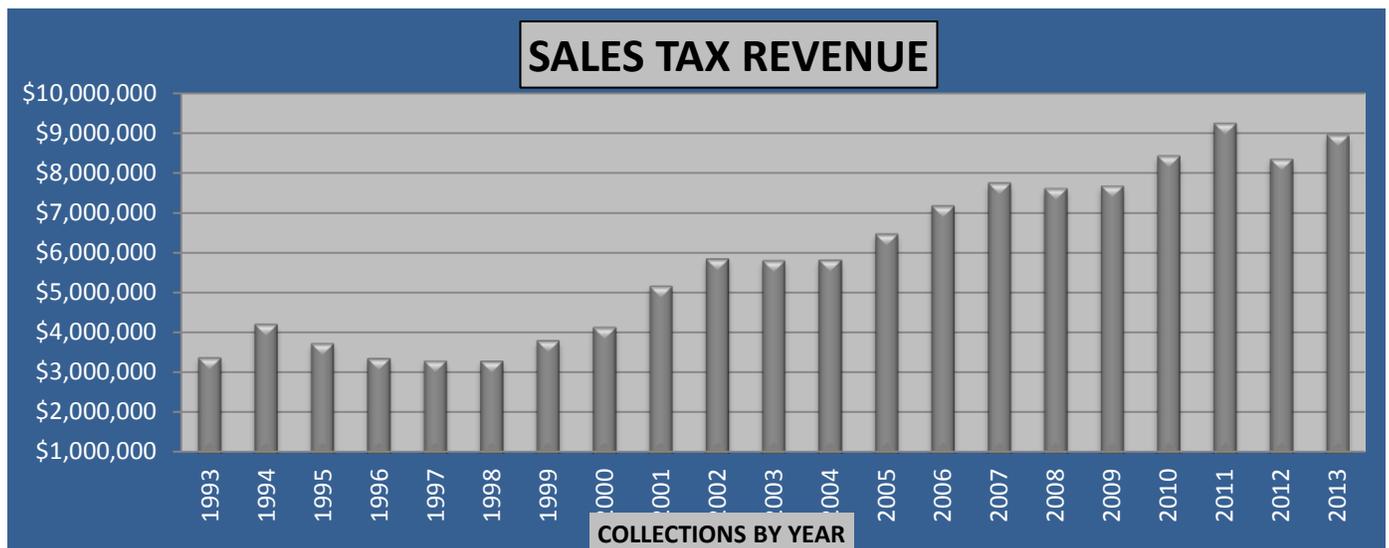


The City's sales tax revenue has exhibited stable growth in recent years with certain fluctuations that were in part, supported by legislative actions. A portion of the ten percent increase in revenue in 2010 could be linked to a new tax on candy and carbonated beverages effective January 1, 2010, that was repealed by voters in the November election. Likewise 2011 reflected another ten percent revenue increase that was due in part to the State's one time amnesty program that waived late fees for Washington businesses who paid past due tax. In addition to the \$557,000 gain realized from the amnesty program in 2011, sales tax supported by contracting rose by \$445,725 or thirty nine percent. Following two years of tax windfalls and a surge in new construction, revenues declined sharply in 2012. In 2013 revenues seem to have rebounded and it is estimated the 2013 revenues will reflect a 7% increase over 2012. The increase is due in part to several large commercial construction projects currently underway and the continued growth of retail establishments in South Richland. 2014 sales tax estimate reflects a 1.9% increase.

In 2009 the City was approved by the State for Local Revitalization Financing (LRF), making the City eligible to receive a portion of any incremental State sales tax generated as a result of new business and construction in the RAISE area. This funding is required to be used to pay debt service on bonds that were issued in 2013 to fund City infrastructure within the RAISE area. In addition, a portion of incremental local sales and property taxes generated by the city and the county in the RAISE area provide required local matching funds. Beginning in 2012 a portion of the City's incremental sales tax revenue is receipted into the RAISE debt service fund. The RAISE area is expected to generate retail and construction related sales tax from the City, State and County in the amount of \$418,055 in 2013, of which Richland's share is \$223,055.

Sales & Use Tax	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance	
					2014 Budget VS 2013 Estimated	
					Amount	Percent
General Fund	8,278,651	8,953,375	8,753,375	8,973,800	220,425	2.5%
Raise Area Debt Service Fund	96,995	337,800	223,055	171,822	(51,233)	-23.0%
Total	8,375,646	9,291,175	8,976,430	9,145,622	169,192	1.9%

The following graph illustrates the history of sales tax revenue collected from 1993 to 2013.



*2013 Sales Tax Revenue is estimated

SALES TAX - CRIMINAL JUSTICE

In 1995, the County levied 1/10 of one percent additional sales tax for criminal justice expenditures. This 1/10 of one percent is included within the current 8.3 percent sales tax rate. The State Treasurer must distribute ten percent of the moneys to the county in which the tax was collected. This revenue follows the same historical collection pattern as the general sales tax explained above. All revenue from this tax is credited directly to the General Fund to support public safety. The 2014 revenue estimate reflects a 2.2% increase over 2013 collections.

Sales Tax Criminal Justice	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance	
					2014 Budget VS 2013 Estimated	
					Amount	Percent
General Fund	825,776	884,606	880,000	899,360	19,360	2.2%

UTILITY TAXES

Utility taxes are taxes levied on the gross operating revenues earned by private and public utilities from operations within the City limits and by the City's own municipal utilities. Utilities on which taxes are levied include Electric, Water, Sewer, Solid Waste, Storm Water, Ambulance, Gas, Brokered Natural Gas, Telephone and Cable TV. These taxes represent a stable revenue source, but can be impacted by a number of different factors, including the economy, technology, utility rate increases, weather and other fluctuations that impact the utility's rate revenue.

Council, as the governing body of the City, has the authority to set rates for utility tax however most increases to the initial tax have been the result of ballot issues approved by the citizens. In May of 1990, voters approved a 1.52 percent increase to utility tax, proceeds of which are dedicated to maintenance and operating expense of the Fire Department. The City proposed a second increase to the citizens in September of 1996 for the purpose of street repairs and additional police patrol. Voters approved the increase of .98 percent, of which .48 percent was pledged to street repairs and .50 percent was dedicated to the cost of employing and equipping additional police patrol. In 2012 Council approved a water utility tax rate increase of 1.76% increasing the rate from 10.5% to 12.26%. The increase was implemented to offset the cost to the General Fund for providing water supplied for fire protection services. General Fund receives the tax revenue and in turn pays the Water Fund for the water.

Prior to 2012, all utility tax was receipted to General Fund with an equitable transfer to Street Fund for their share of the tax. To ensure appropriate reporting of tax revenue by fund, this process was changed in 2012 and the transfer was eliminated. The utility tax is now distributed directly to the General and Street Fund. Beginning in 2014 a portion of Electric utility tax will be deposited to the new Fire Station 74 Debt Service Fund to pay interest and principal payments on General Obligation Bonds. The bonds will be issued in 2014 and used to construct a new fire station in South Richland. The 8.5 percent Electric utility tax rate was adopted in 1996 but has not been fully applied to subsequent rate revenue increases in the Electric utility. Currently rates vary across the nine customer classes with the average customer paying 6.7%. The average increase in 2014 is approximately 1.1 percent which will generate an estimated \$600,000 in new revenue to service the debt. The increase will result in the average customer paying 7.8 percent tax on their electric bill.

Telephone, gas and cable television revenue projections are based on historical collections and current trending data. Current data indicates the telephone tax is reflecting a significant decline in 2013, which is likely due to cell phone users abandoning their land lines. The projected electric, water, sewer, solid waste and storm water revenues are based on estimated service revenue. General Fund utility taxes are expected to reflect a 3.5 percent increase in 2014. The table below reflects budget and actual utility taxes for the General Fund only.

Utility Tax Revenue to General Fund	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Electric	2,684,576	3,239,954	3,034,040	3,212,385	178,345	5.9%
Water	1,220,751	1,295,000	1,257,200	1,269,200	12,000	1.0%
Sewer	762,479	770,000	766,200	770,100	3,900	0.5%
Solid Waste	704,153	640,000	725,200	691,800	(33,400)	-4.6%
Storm Water	125,882	127,000	128,300	129,200	900	0.7%
Ambulance	11,313	13,000	14,000	20,118	6,118	43.7%
Gas	544,577	614,200	542,500	556,600	14,100	2.6%
Brokered Natural Gas	725,187	160,400	265,100	284,900	19,800	7.5%
Cable TV	565,159	571,000	575,600	622,400	46,800	8.1%
Telephone	2,308,984	2,553,800	2,075,700	2,159,200	83,500	4.0%
Total	9,653,061	9,984,354	9,383,840	9,715,903	332,063	3.5%

OTHER TAXES

The remaining taxes are comprised of Leasehold, Gambling, Admission tax and Diverted Road Tax. These taxes represent a small share of the City's total tax receipts. Most leases of publicly-owned real and personal property are subject to a leasehold excise tax in lieu of property tax. The Leasehold tax is applicable to lease income from tax exempt properties leased for non-tax exempt activities. Cities and counties may collectively levy up to six percent of the 12.84 percent tax. The maximum rate is four percent for the City and 6 percent for the county. The county must provide a credit for any City tax; therefore, if a city levies its maximum four percent, the county may collect only two percent in the city. These taxes are collected by the City and remitted to the Department of Revenue who then distributes the tax, less an administrative fee, to the local agencies on a bimonthly basis. The Diverted Road Tax is a tax paid to the county by residents for road maintenance. When the City annexes county property it receives current year road tax from the county. The City receives Gambling Excise tax, at a rate of 5 percent, on gross receipts, which must be used primarily for the enforcement of gambling laws. The gambling and leasehold tax revenues have remained level in recent years.

Other General Fund Taxes	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Leasehold	200,959	180,000	180,000	180,000	-	0.0%
Gambling	199,031	225,000	245,000	247,500	2,500	1.0%
Other	1,129	-	18,488	1,400	(17,088)	-92.4%
Total	401,119	405,000	443,488	428,900	(14,588)	-3.3%

LICENSES & PERMITS

The City collects a variety of license and permit fees that include business licenses, building permits animal licenses, franchise fees and several others. Building permit fees are driven by construction activity and can fluctuate significantly from year to year. Building permit revenue for 2014 is expected to remain level with 2013.

The Cable Television Franchise Agreement provides revenue through a 5 percent franchise fee and Public, Educational and Governmental (PEG) access capital contributions. The current franchise agreement expired in September of 2013 and was extended through June of 2014. The cities of Pasco and Richland have contracted with a consultant in a collaborative effort to negotiate a new cable franchise agreement. Franchise revenue was budgeted based on the new contract providing a similar revenue stream as the current contract. The other permits category includes fireworks, plumbing and excavation permits. Total License and Permit revenues are expected to decline slightly in 2014.

Licenses and Permits	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Building Permits	1,011,682	1,230,000	1,200,000	1,200,000	-	0.0%
Business Licenses	583,926	580,000	580,000	580,000	-	0.0%
Gun Permits	15,387	12,000	20,000	20,000	-	0.0%
Other Permits	53,138	54,175	64,200	56,200	(8,000)	-12.5%
Animal License	47,756	46,000	46,000	47,000	1,000	2.2%
Franchise Fees	494,082	420,000	500,000	500,000	-	0.0%
Total	2,205,971	2,342,175	2,410,200	2,403,200	(7,000)	-0.3%

INTERGOVERNMENTAL REVENUE

Intergovernmental revenues are made up of State shared revenues, grants, allocations from other agencies and various other intergovernmental revenues. State-collected revenues that are shared with all cities are allocated to individual jurisdiction on a per capita basis. Population figures, determined annually as of April 1 by the State demographer in the Office of Financial Management, are used as the basis for the per capita distribution of these funds. Richland's estimated population as of April 1, 2013 is 51,150.

The City receives a portion of State liquor profits and State liquor excise tax receipts. The taxes are paid on a per capita basis and distributed by the State. In November of 2011, Initiative 1183 was passed by the voters, ending the State's monopoly on liquor sales and requiring the closure of State owned liquor stores. The initiative retains the current liquor tax structure and replaces the State's liquor profits with retail and distributor license fees. State budget woes resulted in the State claiming all liquor excise tax for a twelve month period beginning October of 2012. In addition to claiming all tax for twelve months, beginning 2013 the State will transfer \$10M annually from the Liquor Excise Tax Fund to the State General Fund prior to distribution to cities and counties. With competing legislation and not a clear path forward on distributions of the tax, Municipal Research and Services Center (MRSC) provided cities with a low estimate and a high estimate for 2013 and 2014 distributions. The Association of Washington Cities (AWC) lobbied with legislative staff to enable the cities to receive the higher estimate for the October 2013 distribution. AWC continues to work with the legislative staff of the Washington State Treasurer's office in hopes of permanently procuring the higher rate of distribution for all cities. Liquor Board Profits will continue to provide a stable revenue stream as RCW 66.24.055 mandates distributions shall be no less than comparable periods prior to December of 2011.

The other grants category includes grants for public safety, recreation and ecology. Other intergovernmental revenues include payments from other cities, counties and fire districts for inter-local agreements. The total variance in 2013 estimated and 2014 adopted revenues is due in part to a 96 percent increase in PUD Privilege Tax in 2013. Total revenue in this category is expected to decline slightly in 2014.

Intergovernmental Revenues	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Liquor Excise	123,006	41,908	25,943	60,869	34,926	134.6%
Liquor Board Profits	489,676	447,513	448,511	454,724	6,213	1.4%
Other Grants	277,680	166,000	282,566	242,625	(39,941)	-14.1%
PUD Privilege Tax	98,576	160,000	193,416	165,000	(28,416)	-14.7%
Other Intergovernmental	101,535	105,901	120,098	112,501	(7,597)	-6.3%
Total	1,090,473	921,322	1,070,534	1,035,719	(34,815)	-3.3%

FINES AND FORFEITS

Fines and forfeits are comprised of traffic infraction penalties, DUI, public defense, proof of insurance, and other criminal non-traffic fines. Benton County District Court collects the fines and remits them on a monthly basis to the City. Although district court and jail costs have escalated in recent years, the offsetting revenue from fines has declined. In 2013 revenue from housing and monitoring prisoners will be reclassified from Fines and Forfeitures to Charges for Services per State accounting guidelines. This change has resulted in an estimated 4.7 percent decline in Fine and Forfeiture revenue in 2014.

Miscellaneous Fines and Forfeitures	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Total Fines and Forfeitures	864,833	920,850	895,850	853,850	(42,000)	-4.7%

CHARGES FOR SERVICES

The charges for services category encompasses a variety of charges to internal and external customers. This category of revenue includes recreational classes and services, administrative services, warehouse services, court administrative fees and zoning and plan check fees. Plan check fees are tied to construction activity which can vary significantly from year to year and be difficult to project. Plan check fees for 2014 are expected to decline slightly in 2014.

The Richland Parks & Recreation department offers a variety of classes and leisure services at a reduced rate for City residents. In addition to exercise rooms and a banquet facility, the City operates a public pool and hosts a variety of annual citywide events. Revenues include class fees, pool receipts, sports participant and sponsorship fees. Revenue projections for 2014 reflect a minimal increase.

General governmental services are administrative services provided centrally to all departments and funds. These costs are allocated to all the proprietary funds and include services provided by City Manager, Administrative Services, Community & Development Services, City Attorney, City Clerk and Facility Maintenance. The charges are calculated based on actual expenses included in the cost allocation plan. Central Services is the allocation paid by utility funds for information technology, communications and marketing and utility billing services.

Benton County Emergency Services pays an allocation to the City for payroll, purchasing, accounting and other miscellaneous administrative services. Warehouse services are expected to increase by 9.6 percent in 2014. Other charges include zoning fees, administrative fees paid by internal service and pension funds and certain law enforcement related fees. Total revenue from charges and services is expected to increase by 3.6 percent in 2014.

Charges and Services	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Zoning Plan Check	207,228	315,000	315,000	305,000	(10,000)	-3.2%
Recreation	291,575	330,500	315,500	318,500	3,000	1.0%
General Governmental Services	1,202,602	1,194,555	1,005,054	1,145,814	140,760	14.0%
BCES	234,744	243,338	242,008	237,230	(4,778)	-2.0%
Central Services	2,964,595	3,262,286	3,316,770	3,328,401	11,631	0.4%
Financial Services	263,683	283,702	343,228	304,612	(38,616)	-11.3%
Warehouse	585,390	670,355	539,613	591,527	51,914	9.6%
Other	411,759	384,963	386,028	464,160	78,132	20.2%
Total	6,161,576	6,684,699	6,463,201	6,695,244	232,043	3.6%

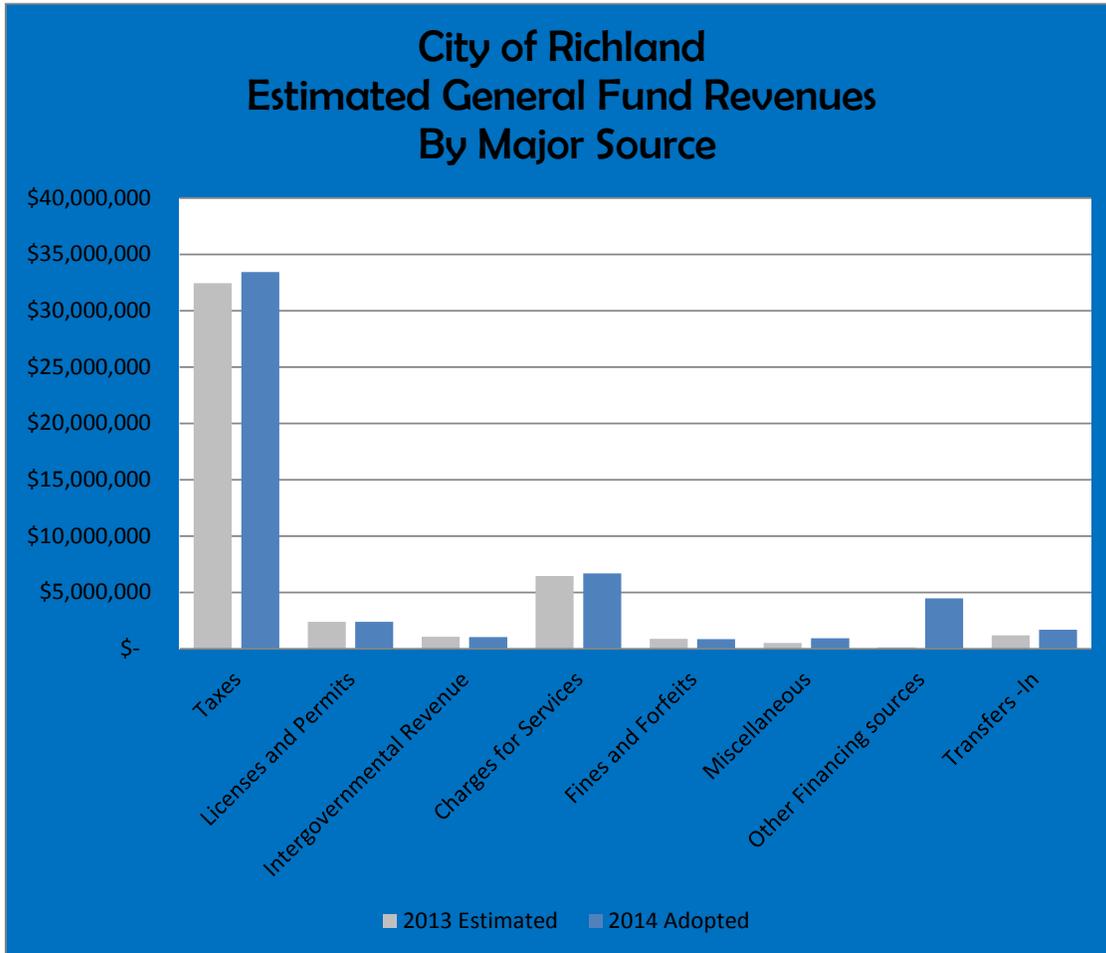
MISCELLANEOUS

Miscellaneous revenues includes interest on investments, donations, facility rental income, bond issues, transfers, reimbursements, and other financing sources. Revenues in this category tend to fluctuate significantly because of many one-time revenues. In 2014 Miscellaneous category includes a one-time donation for Parks projects for \$500K. The Other Financing Sources and Transfers category include an equity transfer-in of \$699K from the Employee Benefit fund and a \$3.5 million bond issue to fund the construction of a new fire station. Transfers in from several funds, including Capital Improvement, Hotel Motel and Park Reserve provide one-time funding for Parks projects that are adopted as a part of the General Fund budget then moved to the Parks project construction fund at the beginning of the year. This process often results in revised revenues reflecting a significant reduction from adopted budget. The large increase in revenue in 2014 is a direct result of these one-time revenues.

Miscellaneous Revenues	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Investment Earnings	156,505	128,318	137,318	136,700	(618)	-0.5%
Miscellaneous	362,423	545,843	371,915	790,643	418,728	112.6%
Other Financing Sources/Transf	1,361,200	2,484,004	1,340,005	6,167,099	4,827,094	360.2%
Total	1,880,128	3,158,165	1,849,238	7,094,442	5,245,204	283.6%

Summary of 2014 General Fund Revenues

The 2014 projection for General Fund revenue is \$51,526,970, which reflects a 14.1 percent increase over 2013 estimated budget. Major revenue sources for 2014 are: taxes (70%), charges for services (14%), fines and forfeitures (1%), miscellaneous revenue (2%), other sources & transfers-in (6%), intergovernmental revenue (2%), and licenses and permits (5%). The following graph depicts a comparison of 2013 estimated and 2014 adopted General Fund revenues by source.



MAJOR REVENUE SOURCES	2013 Estimated	2014 Adopted	% Change
Taxes	\$ 32,462,110	\$ 33,444,515	3.0%
Licenses and Permits	2,410,200	2,403,200	-0.3%
Intergovernmental Revenue	1,070,534	1,035,719	-3.3%
Charges for Services	6,463,201	6,695,244	3.6%
Fines and Forfeits	895,850	853,850	-4.7%
Miscellaneous	509,233	927,343	82.1%
Other Financing sources	142,006	4,472,605	3049.6%
Transfers -In	1,197,999	1,694,494	41.4%
Total Revenue	45,151,133	51,526,970	14.1%
Beginning Fund Balance	9,548,690	6,392,008	-33.1%
Total Revenue General Fund	\$ 54,699,823	\$ 57,918,978	5.9%

Special Revenue Funds:

Special Revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

City Streets

The City Streets Fund supports all activities associated with street construction, improvements, maintenance and operations. State fuel tax, Federal, State and local grants, developer contributions, and transfers from other funds are the primary revenue sources for this fund. The fund also accounts for street utility fees charged to Richland businesses, per employee with revenues dedicated to street improvements. The Street Fund receives a share of utility tax which has previously been receipted to General Fund and treated as a transfer-in to City Streets Fund. This process was changed and in 2012, and the utility tax is now directly credited to the Street Fund, resulting in a reduction in Transfer-In. The significant variance in intergovernmental revenue is due to large project carryovers from previous years and no approved grant funding in 2014. Fuel tax continues to provide a stable revenue stream to the fund.

City Streets Fund Revenue	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Utility Tax	586,294	600,700	600,700	605,600	4,900	0.0%
Fuel Tax	1,011,323	1,030,000	1,030,000	1,033,000	3,000	0.3%
Intergovernmental Revenues	2,711,967	3,339,099	13,229,876	-	(13,229,876)	-100.0%
Charges for Services	901,519	703,600	703,600	705,000	1,400	0.2%
Miscellaneous	421,425	54,812	446,052	87,520	(358,532)	-80.4%
Operating Transfers	2,746,301	1,077,697	1,348,167	1,395,121	46,954	3.5%
Total	8,378,829	6,805,908	17,358,395	3,826,241	(13,532,154)	-176.4%

Real Estate Excise Tax

The real estate excise tax is levied on all sales of real estate within the City boundaries. The City is authorized, by State law, to levy a quarter percent tax (described as “the first quarter percent of the real estate excise tax” or “REET 1”). Cities that are planning under GMA have the authority to levy a second quarter percent tax (REET 2). The City levies both REET 1 and REET 2. This revenue source is based on real estate activity and fluctuates with the market. The mortgage market woes and decline in interest rates fueled significant increases in this revenue from 2009 through 2012. The 2014 revenue is expected to remain fairly level with 2013 collections.

Capital Improvement Fund Revenue	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
REET 1	691,303	575,000	575,000	580,000	5,000	0.9%
REET 2	691,303	575,000	575,000	580,000	5,000	0.9%
Interest Earnings	5,882	3,500	3,500	3,500	-	0.0%
Total	1,388,488	1,153,500	1,153,500	1,163,500	10,000	0.9%

Hotel-Motel Tax

Hotel Motel Tax is a two percent tax on lodging at hotels, motels and similar establishments, taken as a credit against the 6.5 percent State sales tax. The tax that a patron pays in retail sales tax and the hotel motel tax combined are equal to the retail sales tax in the jurisdiction. The City also levies an additional two percent tax. This special tax is not credited against the State sales tax and State statutes restrict its use to tourism. Future increase in this revenue stream is dependent on occupancy rates and the construction of new hotels. The 2013 revenue projection was revised up and collections are expected to surpass 2012 by 7 percent. The 2014 Hotel Motel Tax projection is \$760,000, which is level with 2013 revised estimates.

Hotel Motel Fund	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
1st 2% Hotel Motel Tax	355,409	350,000	380,000	380,000	-	0.0%
2nd 2% Hotel Motel Tax	355,409	350,000	380,000	380,000	-	0.0%
Interest Earnings	13,865	13,000	13,000	14,000	1,000	7.7%
Total	724,683	713,000	773,000	774,000	1,000	0.1%

Enterprise Funds:

Enterprise funds are entirely or predominantly self-supported by user charges. The operations of enterprise funds are accounted for in such a manner as to show a profit or loss similar to comparable private enterprises.

Electric Utility

The City operates an Electric Utility to provide residential and commercial electric service to the public. The revenues collected are used for both operating and capital expenses of the Electric fund. The charges for services category includes all classes of electric rate revenue and is the fund's primary revenue source. A rate increase was implemented in 2013 that increased residential rates 8.9% and commercial and industrial rates between 7.4% and 20%. In 2013 the fund issued revenue refunding bonds that provided \$10.8 million in new money to fund capital projects. The bond issue caused a large variance in the Other category which resulted in a 12.8 percent decline in total revenue for the fund in 2014. Electric rate revenues are expected to increase by 3.3 percent in 2014.

Electric Utility Revenue	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Intergovernmental Revenue	218,267	220,000	218,200	218,200	-	0.0%
Charges for Services	50,242,068	58,528,558	58,694,100	60,637,200	1,943,100	3.3%
Miscellaneous	1,849,158	1,740,926	1,858,700	1,862,300	3,600	0.2%
Other	44,305	10,004,000	11,346,400	186,761	(11,159,639)	-98.4%
Total	52,353,798	70,493,484	72,117,400	62,904,461	(9,212,939)	-12.8%

Water Utility

The Water Utility provides reliable, high quality water service to residential and commercial customers within the City. The utility's revenues are used for operating and capital expenses of the fund. Charges for services provide a stable source of revenue for the fund with modest growth based on new customers and system demand. In 2012 the utility received proceeds from a Public Works Trust Fund loan and new money from issuing refunding revenue bonds which resulted in a large influx of one time revenues and a significant drop in revenue in 2013. The 2013 estimated budget includes a project related transfer-in from the Industrial Development fund and an increase in facilities fee that have resulted in higher revenues for 2013 and a 6 percent decline in total fund revenue in 2014. Actual rate revenue in the fund is anticipated to reflect a modest 1 percent increase in 2014.

Water Utility Revenue	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Charges for Services	12,190,749	12,369,833	12,520,163	12,627,333	107,170	0.9%
Miscellaneous	225,432	169,800	207,352	189,150	(18,202)	-8.8%
Other	6,239,677	506,000	1,597,064	640,030	(957,034)	-59.9%
Total	18,655,858	13,045,633	14,324,579	13,456,513	(868,066)	-6.1%

Wastewater Utility

The Wastewater Utility provides water treatment services per State guidelines to safely treat city wastewater. In recent years the utility implemented consecutive year rate increases and restructured bonded debt in an effort to provide additional revenue to fund necessary system improvements and debt reserve. The 2014 Charges for Services is expected to remain level with 2013 estimated budget while the Other Revenue category is expected to decline. The Other Revenue category includes facilities fees, inter-fund loan repayments and contributed capital. An inter-fund loan to Stormwater utility was paid in full in 2013 resulting in reduced revenues in 2014.

Wastewater Utility Revenue	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Intergovernmental Revenue	906,220	-	-	-	-	0.0%
Charges for Services	8,522,378	8,612,700	8,554,000	8,604,000	50,000	0.6%
Miscellaneous	291,350	126,600	154,810	125,600	(29,210)	-18.9%
Other	2,054,242	541,153	694,779	574,522	(120,257)	-17.3%
Total	10,867,970	9,280,453	9,403,589	9,304,122	(99,467)	-1.1%

Solid Waste Utility

The Solid Waste Utility provides collection and disposal services to commercial and residential customers and operates the Richland landfill. In 2010 the utility restructured rates to include collection of yard waste and elective recycling. Council approved a rate increase in 2012 that became effective April of 2013. The increase affected base rates and certain commercial container and load rates and is expected to generate an additional \$150,000 in rate revenue in 2013.

The other revenue is comprised of interfund loan repayments from the Storm Water Fund that were paid in full in 2013 and a one-time equity transfer from the Employee Benefit Fund in 2014.

Solid Waste Utility Revenue	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Intergovernmental Revenue	-	127,500	420,000	-	(420,000)	-100.0%
Charges for Services	7,561,653	7,747,000	7,917,500	8,047,000	129,500	1.6%
Miscellaneous	434,300	93,000	110,875	100,500	(10,375)	-9.4%
Other	92,811	91,217	187,217	86,790	(100,427)	-53.6%
Total	8,088,764	7,931,217	8,215,592	8,234,290	18,698	0.2%

Stormwater Utility

Rate restructuring in recent years has helped to stabilize service revenue in the Stormwater utility. In 2014 the Department of Ecology will provide the utility with a loan for \$400,000 for the decant facility and a grant for \$1,020,000. The proceeds of the grant will be used to fund capital projects in the Stormwater utility. These onetime revenues reflect a significant increase to the fund in 2014.

Storm Water Utility Revenue	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Intergovernmental Revenue	119,224	410,000	417,114	1,020,000	602,886	144.5%
Charges for Services	1,721,356	1,731,000	1,736,000	1,752,000	16,000	0.9%
Miscellaneous	107,172	56,800	61,885	61,885	-	0.0%
Other	923,669	-	-	406,714	406,714	0.0%
Total	2,871,421	2,197,800	2,214,999	3,240,599	1,025,600	46.3%

Golf Course

The Columbia Point Golf Course is owned by the City and operated by a management company. The charges for services category includes green fees, season passes, lessons, tournament fees and pro shop sales. Miscellaneous category includes concessions, cart rentals and interest on investments. Green fees and other rates are set annually based on competition in the local market. Total revenue in the fund is expected to increase by 4.9 percent in 2014.

Golf Course Revenue	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Charges for Services	1,047,417	1,163,652	1,117,820	1,143,494	25,674	2.3%
Miscellaneous	435,190	459,270	448,559	500,278	51,719	11.5%
Total	1,482,607	1,622,922	1,566,379	1,643,772	77,393	4.9%

Medical Services

The City Council implemented an Ambulance Utility in September of 2006. The General Fund contributes \$550,000 to the fund annually as mandated by the legislature and citizens pay a monthly utility charge per household. All transports are billed to users. Council approved a rate increase effective June 1, 2012 that increased the monthly utility rate from \$3.16 to \$5.49 and transport fees from \$608 to \$660. The increase was necessary to adequately fund emergency medical services to Richland citizens. In 2014 the monthly rate will increase from \$5.49 to \$7.81 per household. The increase is necessary to fund additional staff for a new fire station to be constructed in South Richland in 2014. The new station will provide the much needed coverage to enable the department to meet response time standards and better serve the citizens of Richland. The rate increase is expected to result in more than \$600,000 in new revenue in 2014.

Medical Service Fund Revenue	2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted	Variance 2014 Budget VS 2013 Estimated	
					Amount	Percent
Intergovernmental Revenue	13,954	21,338	8,808	5,708	(3,100)	-35.2%
Charges for Services	2,763,780	2,669,332	2,684,250	3,324,354	640,104	23.8%
Miscellaneous	68,744	63,500	65,000	68,795	3,795	5.8%
Other	550,000	552,250	552,250	595,414	43,164	7.8%
Total	3,396,478	3,306,420	3,310,308	3,994,271	683,963	20.7%

City of Richland
Revenue Summary
Fund 001 - General Fund

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	11,640,108	5,606,172	9,548,690	6,392,008
311100	REAL & PERS PROP TAXES-CURRENT	12,465,374	13,009,082	12,821,407	13,246,552
311110	REAL & PERS PROP TAXES-PRIOR YR	149,637	180,000	180,000	180,000
311200	DIVERT CITY ROAD TAX	367	-	17,129	-
313100	RETAIL SALES & USE TAXES	8,278,651	8,953,375	8,753,375	8,973,800
313110	RET SALES CRIMINAL JUSTICE	825,776	884,606	880,000	899,360
314510	ELECTRIC UTILITY TAX	2,684,576	3,239,954	3,034,040	3,212,385
314520	WATER UTILITY TAX	1,220,751	1,295,000	1,257,200	1,269,200
314540	SEWER UTILITY TAX	762,479	770,000	766,200	770,100
314550	SOLID WASTE UTILITY TAX	704,153	640,000	725,200	691,800
314580	STORM WATER UTILITY TAX	125,882	127,000	128,300	129,200
314590	AMBULANCE UTILITY TAX	11,313	13,000	14,000	20,118
316200	ADMISSIONS TAX	762	-	1,359	1,400
316430	GAS UTILITY TAX	544,577	614,200	542,500	556,600
316440	BROKERED NATURAL GAS TAX	725,187	160,400	265,100	284,900
316460	CABLE UTILITY TAX	565,159	571,000	575,600	622,400
316470	TELEPHONE UTILITY TAX	2,308,984	2,553,800	2,075,700	2,159,200
317200	LEASEHOLD EXCISE TAX	200,959	180,000	180,000	180,000
317500	GAMBLING EXCISE TAX	199,031	225,000	245,000	247,500
310	TAXES	31,773,617	33,416,417	32,462,110	33,444,515
321300	FIREWORKS PERMITS	175	175	200	200
321900	BUSINESS LICENSES & PERMITS	583,926	580,000	580,000	580,000
321910	FRANCHISE FEES	494,082	420,000	500,000	500,000
322100	BUILDING PERMITS	1,011,682	1,230,000	1,200,000	1,200,000
322102	BUILDING PERMITS/NREC	26,825	30,000	40,000	32,000
322103	PLUMBING & MECHANICAL PERMITS	26,138	24,000	24,000	24,000
322300	ANIMAL LICENSES	47,756	46,000	46,000	47,000
322902	GUN PERMITS	15,387	12,000	20,000	20,000
320	LICENSES & PERMITS	2,205,971	2,342,175	2,410,200	2,403,200
331100	NATL INSTITUTE OF JUSTICE	2,284	-	1,602	-
331160	DEPARTMENT OF JUSTICE GRANT	95	-	-	-
332210	DEA EQUITABLE SHARING	63,701	-	1,829	-
333161	DOJ ANTI-GANG INITIATIVE	4,000	-	-	-
333814	POLICE AUTO ANTI-THEFT GRANT	-	-	3,544	-
333852	HOMELAND SECURITY BZPP	41,205	-	-	-
334276	RCO GRANT	-	-	-	123,625
334310	ECOLOGY-HANFORD COMMUNITIES	95,645	100,000	100,000	100,000
334317	ECOLOGY GRANT SHORELINE MASTER PLAN	35,797	57,000	89,203	-
334351	WA ST TRAFFIC SAFETY COMM	10,721	-	9,000	10,000
335910	PUD PRIVILEGE TAX	98,576	160,000	193,416	165,000
336651	DUI/OTHER CRIM JUST ASSISTANCE	12,170	9,000	9,000	9,000
336694	LIQUOR EXCISE TAX	123,006	41,908	25,943	60,869
336695	LIQUOR BOARD PROFITS	489,676	447,513	448,511	454,724
337010	BENTON COUNTY	8,170	8,268	8,268	8,883
337011	PORT OF BENTON	5,000	5,000	5,000	5,000
337012	CITY OF KENNEWICK	18,474	18,661	18,661	20,135
337013	CITY OF PASCO	15,093	15,560	15,560	17,287
337020	FRANKLIN COUNTY	3,381	3,431	3,431	3,468
337690	WASH AUTO THEFT PREVENTION AUTHORITY	12,062	-	68,388	-

City of Richland
Revenue Summary
Fund 001 - General Fund

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
338160	INVESTIGATIVE SVCS-HR CONTRACT	10,363	-	1,163	1,200
338220	FIRE CONTROL SERVICES	8,000	8,000	8,000	2,000
338307	BENTON COUNTY FD #1	3,882	6,311	6,311	6,838
338308	BENTON COUNTY FIRE 2	4,221	3,506	3,506	6,019
338309	BENTON COUNTY FD #4	3,659	3,506	3,506	6,846
338310	BENTON COUNTY FD #6	4,274	-	4,700	4,781
338312	KENNEWICK FD VHF	12,354	33,658	33,658	20,337
338319	BENTON COUNTY FIRE DISTRICT #3	2,576	-	4,460	5,281
338320	BENTON COUNTY FD # 5	2,088	-	3,874	4,426
330	INTERGOVERNMENTAL REVENUE	1,090,472	921,322	1,070,534	1,035,719
341230	CIVIL/PROBATE/DOM RELATIONS	620	500	500	500
341323	COURT RECORDS SVCS-CIVIL FEES	169	-	100	160
341330	COURT ADMIN FEES WARNT CSTS	56,318	60,000	65,000	65,000
341380	RECORDS SEARCH	1,731	2,600	1,600	1,600
341432	ACCOUNTING ADMIN FEE-UBID	1,353	1,500	1,500	1,500
341433	ACCOUNTING ADMIN FEE-PUB FAC D	5,648	2,000	2,000	2,000
341434	ACCOUNTING ADMIN FEE-WEBCHECK	2,308	4,000	4,000	4,000
341500	SALES OF MAPS & PUBLICATIONS	562	1,000	500	1,000
341510	VIDEO SALES/PUBLIC INFO	1,484	-	-	-
341620	COURT COPY FEES	40	-	47	50
341690	PRINTING/COPY/FAX SVC	23	30	30	30
342100	LAW ENFORCEMENT SERVICES	4,400	5,000	5,000	5,000
342103	POLICE SERVICES PATROL	-	-	-	25,000
342370	BOOKING FEES	308	1,000	1,000	1,000
342360	HOUSE/MONITOR PRISONERS	-	-	-	77,000
342500	DUI EMERG RESP	54,253	60,000	56,000	47,000
342901	CRIMINAL CONV FE DUI	2,606	3,000	3,000	-
342902	CRIMINAL CONV FE CT	10,247	14,000	14,000	-
343950	ABATEMENT CHARGES	37,353	-	1,418	-
345810	ZONING & SUBDIVISION	18,422	25,000	25,000	25,000
345830	PLAN CHECKING	188,806	290,000	290,000	280,000
347650	RECREATION:ENROLLED ATHLETICS	41,587	50,000	50,000	50,000
347651	RECREATION:ENROLLED HLTH/FTNSS	110,940	120,000	110,000	110,000
347652	RECREATION:ENROLLED COMM INT	66,579	75,000	75,000	75,000
347653	RECREATION:NON-ENR ACTIVITIES	14,252	20,000	15,000	18,000
347656	RECREATION: SWIMMING POOL FEES	57,719	65,000	65,000	65,000
347905	RECREATION:REFUND ADMIN	498	500	500	500
349140	FINANCIAL SERVICES	263,683	283,702	343,228	304,612
349143	ADMIN SVCS-PENSION FNDS	35,820	27,922	27,922	27,366
349144	ADMIN SVCS-EMERG COMMUNICAT	194,534	193,259	191,443	199,536
349145	ADMIN SVCS-EMERG MGMNT	21,072	34,556	35,343	23,044
349146	ADMIN SVCS-800 MHZ	19,138	15,523	15,222	14,650
349170	EMPLOYEE BENEFIT SVC	99,676	102,666	102,666	104,463
349171	WORKERS COMP SVC	96,840	99,745	99,745	101,491
349180	CENTRAL SERVICES	2,964,595	3,262,286	3,316,770	3,328,401
349184	WAREHOUSE SERVICES	585,390	670,355	539,613	591,527
349190	OTHER GENERAL GOVMNT SVCS	1,202,602	1,194,555	1,005,054	1,145,814
340	CHARGES FOR SERVICES	6,161,576	6,684,699	6,463,201	6,695,244

City of Richland
Revenue Summary
Fund 001 - General Fund

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
352300	PROOF OF INSURANCE	5,332	5,000	6,000	6,000
352900	OTHER CIVIL PENALTIES	111	-	-	-
353100	TRAFFIC INFRACTION PENALTIES	302,589	290,000	290,000	290,000
353700	NON-TRAFFIC INFRACTN PENALTIES	2,638	4,000	4,000	4,000
353702	CIVIL FINES-CODE ENFORCEMENT	1,250	1,500	1,000	1,000
355200	DRIVING WHILE INTOXICATED FINE	82,413	95,000	95,000	98,000
355800	OTHER CRIMINAL TRAFFIC FINE	140,497	180,000	160,000	174,000
356500	COURT ORDERED RESTITUTION	18,770	20,000	15,000	20,000
356900	OTHER CRIM-NON-TRAF-FINES	136,094	150,000	150,000	161,000
357300	COURT COST RECOUPMENTS	1,517	600	600	600
357310	JURY DEMAND FEE	94	-	500	500
357320	WITNESS FEES	-	150	150	150
357330	PUBLIC DEFENSE FEES	91,224	92,000	92,000	94,000
357340	JAIL COST RESTITUTION	77,664	77,000	77,000	-
357350	COURT INTERPRETER	-	100	100	100
359910	ANIMAL IMPOUND FEES	3,080	3,500	2,500	2,500
359911	ANIMAL BOARDING FEES	1,560	2,000	2,000	2,000
350	FINES & FORFEITS	864,834	920,850	895,850	853,850
361100	INVESTMENT INTEREST	130,059	124,818	124,818	124,200
361620	NET CHANGE IN FMV INVESTMENT	23,614	-	-	-
361900	OTHER INTEREST EARNINGS	2,832	3,500	12,500	12,500
361910	INTEREST STATE SALES TAX	3,402	4,500	4,500	3,500
362300	LEASED PARKING	1,543	1,543	1,543	1,543
362400	SPACE & FACILITIES RENTALS S/T	8,562	-	-	-
362401	RECREATION: ST BUILDING RENTLS	63,321	60,000	60,000	62,000
362402	RECREATION: ST PARK RENTLS	43,355	40,000	40,000	40,000
362510	SPACE & FACILITIES RENTALS L/T	20,310	20,000	20,000	20,000
362810	RECREATION: CONCESSIONS	11,420	10,000	10,000	10,000
362813	CONCESSIONS-TOUR BOAT	3,038	2,000	3,200	3,300
367103	DONATIONS - RICHLAND ROTARY	4,146	-	-	-
367111	DONATIONS - POLICE EQUIPMENT	18,025	-	-	-
367112	DONATIONS - FIRE DEPARTMENT	25	-	-	-
367113	RECREATION: DONATIONS	6,487	6,500	7,000	7,000
367191	CAPITAL CONTRIBUTION PVT SRC	50,000	37,500	37,500	25,000
367192	DONATIONS - PRIVATE SOURCE	-	284,000	-	-
367313	DONATIONS -PARKS CIP PROJECTS	-	-	-	510,000
369100	SALE OF SALVAGE	3,286	-	3,703	4,000
369300	CONFISCATED & FORFEIT PROPERTY	1,313	-	961	1,000
369310	INVEST FUND CONFISCATION	3,745	10,000	8,000	8,000
369400	JUDGEMENTS & SETTLEMENTS	1,711	-	8,070	2,000
369810	CASH OVERAGES & SHORTAGES	90	-	-	-
369850	POLICE TRAINING REGISTRATION	23,845	27,500	18,000	18,000
369900	OTHER MISC REVENUE	15,626	5,000	6,000	6,000
369912	READER BOARD REVENUE	10	500	500	500

City of Richland
Revenue Summary
Fund 001 - General Fund

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
369913	COLLECTION / NSF FEES	125	150	150	150
369915	GARNISHMENT FEE	370	150	150	150
369920	BAD DEBT RECOVERY	-	1,500	1,500	1,500
369950	REFUND OF EXPENDITURES	898	-	-	-
369951	REIMB EXPEND-FIRE RESTITUTION	22,967	-	3,800	-
369952	REIMBURSE EXPEND-JURY	200	-	30	-
369953	REIMBURSE EXPEND-METRO	18,467	12,000	12,000	12,000
369954	REIMBURSE EXP-OTHER AGENCIES	2,232	-	8,057	-
369957	REIMBURSE FROM WCIA	-	-	-	20,000
369959	REIMBURSE EXP-RSD SRO	23,000	23,000	23,000	23,000
369962	REIMB EXPEND-FIRE HAZMAT	10,905	-	94,251	12,000
360	MISCELLANEOUS REVENUE	518,928	674,161	509,233	927,343
387520	RESIDUAL EQUITY TRANSFER IN -EMP BEN	-	-	-	699,465
389112	THIRD PARTY FEE DEFERRED COMP	45,099	46,000	46,000	48,000
380	NON-REVENUE RECEIPTS	45,099	46,000	46,000	747,465
391100	GO BOND PROCEEDS/GOVT FUNDS	-	-	-	3,535,140
395110	SALE OF LAND	-	240,000	-	190,000
395200	FIXED ASSET/INS RECOVERY	-	-	96,006	-
397101	OP TRANS IN-STREET	-	160,000	-	-
397111	OP TRANS IN-PARK RESERVE	56,975	290,775	60,775	210,375
397112	OP TRANS IN-IND DEVELOPMENT	159,156	224,657	136,452	151,360
397113	OP TRANS IN-CABLE COMM I-NET	28,559	28,550	28,550	-
397114	OP TRANS IN-CRIM JUSTICE	59,195	53,033	56,233	46,003
397115	OP TRANS IN-CAP IMPROVEMENT	666,863	1,012,863	667,863	696,658
397150	OP TRANS IN-HOTEL/MOTEL	70,353	128,126	98,126	351,352
397153	OP TRANS IN- CDBG	-	-	-	60,000
397408	OP TRANS IN-BROADBAND FUND	-	-	-	28,746
397602	OP TRANS IN-LID GUARANTY	275,000	300,000	150,000	150,000
390	OTHER FINANCING SOURCES	1,316,101	2,438,004	1,294,005	5,419,634
GENERAL		55,616,707	53,049,800	54,699,823	57,918,978

City of Richland
Revenue Summary
Fund 101 - City Streets

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	2,631,305	861,990	2,556,804	449,737
314500	UTILITY TAX-STREET REPAIRS	458,928	473,600	-	-
314510	ELECTRIC UTILITY TAX	-	-	247,100	250,000
314520	WATER UTILITY TAX	49,574	52,000	52,000	51,800
314540	SEWER UTILITY TAX	36,526	37,000	37,000	36,900
314550	SOLID WASTE UTILITY TAX	33,732	30,500	30,500	33,200
314580	STORM WATER UTILITY TAX	7,534	7,600	7,600	7,800
316430	GAS UTILITY TAX	-	-	36,700	33,400
316440	BROKERED NATURAL GAS TAX	-	-	9,600	17,100
316460	CABLE UTILITY TAX	-	-	39,000	42,600
316470	TELEPHONE UTILITY TAX	-	-	141,200	132,800
310	TAXES	586,294	600,700	600,700	605,600
331111	FEDERAL APPROPRIATION	-	1,038,099	325,383	-
333118	SR240/SR224 VAN GIESEN GRD SEP	15,279	-	2,435,444	-
333122	FED GRANT-HANFORD REACH	40,319	-	3,632,610	-
333123	STP GRANT	361,789	1,856,000	4,333,000	-
333202	FED HWY ADMIN-PASS THRU WDOT	-	445,000	745,000	-
334366	TIB GRANT	2,229,074	-	1,738,439	-
336087	FUEL TAXCITY STREET	1,011,323	1,030,000	1,030,000	1,033,000
337011	PORT OF BENTON	-	-	20,000	-
337019	RICHLAND SCHOOL DISTRICT	-	-	-	-
339100	81.128 EECBG ARRA FUNDSDIRECT	65,506	-	-	-
330	INTERGOVERNMENTAL REVENUE	3,723,290	4,369,099	14,259,876	1,033,000
343890	STREET UTILITY CHARGE	304,633	304,600	304,600	306,000
344210	STREET & TRAFFIC SIGNS	33,645	20,000	20,000	20,000
344910	TRAFFIC MITIGATION FEES	29,383	5,000	5,000	5,000
344911	TRAFFIC IMPACT FEES	283,595	160,000	160,000	160,000
349420	MAINT SVCS-OTHER CTY DEPTS	131,462	120,000	120,000	120,000
349421	REIMB FR UTILITY-ASPHALT	118,801	94,000	94,000	94,000
340	CHARGES FOR SERVICES	901,519	703,600	703,600	705,000
361100	INVESTMENT INTEREST	15,506	20,000	25,000	20,000
362202	TRACK USE RENTAL	31,700	32,112	32,080	32,786
367121	CONTRB PRIVATE SOURCE	-	-	136,000	-
369100	SALE OF SALVAGE	1,054	250	522	250
369900	OTHER MISC REVENUE	2,370	200	200	200
369910	LATE FEES	2,157	2,000	2,000	2,000
369920	BAD DEBT RECOVERY	147	250	250	250
360	MISCELLANEOUS REVENUE	52,934	54,812	196,052	55,486
382810	PUBLIC WORKS TRUST FUND LOAN	250,000	-	250,000	-
387520	RES EQ TRF FROM EMP BENEFIT	-	-	-	32,034
380	NON-REVENUE RECEIPTS	250,000	-	250,000	32,034
395200	FIXED ASSET RECOVERY	118,491	-	-	-
397001	OP TRANS IN-GENERAL FUND	1,657,037	767,697	767,697	1,060,121
397112	OP TRANS IN-IND DEVELOPMENT	421,200	-	232,970	-
397115	OP TRANS IN-CAP IMPROVEMENT	668,064	310,000	322,500	335,000
397153	OP TRANS IN-CDBG FUND	-	-	25,000	-
390	OTHER FINANCING SOURCES	2,864,792	1,077,697	1,348,167	1,395,121
CITY STREETS		11,010,134	7,667,898	19,915,199	4,275,978

City of Richland
Revenue Summary
Fund 110 - Library

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	985,467	915,401	928,002	811,325
341691	COPY SERVICESLIBRARY	11,195	12,000	12,000	12,000
347220	MISC LIBRARY CHARGES	4,558	4,500	4,500	4,500
347270	NONRESIDENT FEES	10,162	11,500	11,500	11,500
340	CHARGES FOR SERVICES	25,915	28,000	28,000	28,000
356500	COURT ORDERED RESTITUTION	-	-	9,000	-
357360	COLLECTION AGENCY FEE	-	-	100	-
359700	LIBRARY FINES	51,552	57,500	52,000	52,000
350	FINES & FORFEITS	51,552	57,500	61,100	52,000
361100	INVESTMENT INTEREST	11,754	11,475	12,000	12,000
362510	SPACE & FACILITIES RENTALS L/T	1,435	1,800	900	1,800
362800	CONCESSION PROCEEDS	1,297	2,100	92	-
366900	MISC INTERDEPT REV	35	-	-	-
369400	JUDGEMENTS & SETTLEMENTS	-	-	-	-
369810	CASH OVERAGES & SHORTAGES	36	-	-	-
369900	OTHER MISC REVENUE	1,396	750	9,500	750
369952	REIMBURSE EXPEND-JURY	20	-	596	-
360	MISCELLANEOUS REVENUE	15,973	16,125	23,088	14,550
387520	RES EQ TRF FROM EMP BENEFIT	-	-	-	48,245
380	NON-REVENUE RECEIPTS	-	-	-	48,245
397001	OP TRANS IN-GENERAL FUND	1,854,000	1,854,000	1,854,000	1,854,000
390	OTHER FINANCING SOURCES	1,854,000	1,854,000	1,854,000	1,854,000
LIBRARY		2,932,907	2,871,026	2,894,190	2,808,120

City of Richland
Revenue Summary
Fund 111 - Park Reserve

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	424,286	474,995	276,705	280,575
345850	GMA IMPACT FEES	115,075	50,000	225,960	90,000
340	CHARGES FOR SERVICES	115,075	50,000	225,960	90,000
361100	INVESTMENT INTEREST	6,080	5,000	5,000	5,000
362510	SPACE & FACILITIES RENTALS L/T	163,379	155,000	155,000	155,000
362511	LEASED PROPERTY-MARINA	14,375	16,000	16,000	16,000
362514	LEASED PROPERTY-HRMC	5,269	4,000	4,000	4,000
367110	GIFTS FROM PRIVATE SOURCES	54,718	-	3,000	-
360	MISCELLANEOUS REVENUE	243,821	180,000	183,000	180,000
PARK RESERVE		<u>783,182</u>	<u>704,995</u>	<u>685,665</u>	<u>550,575</u>

City of Richland
Revenue Summary
Fund 112 - Industrial Development

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	666,193	1,086,882	925,103	519,303
334425	COMMERCE DEPT - WINE SCI CTR	50,000	-	4,950,000	-
330	INTERGOVERNMENTAL REVENUE	50,000	-	4,950,000	-
341433	ACCOUNTING ADMIN FEE-PUB FACILITY	24	-	-	-
340	CHARGES FOR SERVICES	24	-	-	-
361100	INVESTMENT INTEREST	13,712	10,000	30,000	50,000
362201	FIBER OPTIC CABLE LEASE	27,085	27,000	27,000	-
362409	RENT INCENTIVE	131,457	100,000	140,431	100,000
362510	SPACE & FACILITIES RENTALS L/T	1,478,893	163,000	179,550	210,775
367121	CONTRIBUTION FROM PRIVATE SOURCE	102,781	-	-	-
369914	LAND SALE COMMISSION	27,153	30,524	30,524	10,000
369952	REIMBURSE EXPENDITURES JURY	10	-	-	-
360	MISCELLANEOUS REVENUE	1,781,091	330,524	407,505	370,775
387101	RES EQ TRF FROM STREETS	242,960	-	-	-
387520	RES EQ TRF FROM EMP BENEFIT	-	-	-	8,492
380	NON-REVENUE RECEIPTS	242,960	-	-	8,492
391100	GO BOND PROCEEDS/GOVT FUNDS	-	-	11,117,210	-
395112	LANDSALEHORN RAPIDS	139,790	474,711	124,711	-
395114	LANDSALECOL POINT	-	-	-	-
397001	OP TRANS IN-GENERAL FUND	350,000	-	596,365	70,925
397115	OP TRANS IN-CAP IMPROVEMENT	33,754	33,754	33,754	69,754
397150	OP TRANS IN-HOTEL/MOTEL	34,461	-	-	-
397385	OP TRANS IN GEN GOVT CONSTR FUND	-	-	479,484	-
397380	OP TRANS IN PARK PROJECT FUND	-	-	70,000	-
390	OTHER FINANCING SOURCES	558,005	508,465	12,421,524	140,679
INDUSTRIAL DEVELOPMENT		3,298,273	1,925,871	18,704,132	1,039,249

City of Richland
Revenue Summary
Fund 113 - Cable Communications

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	44,361	48,222	53,646	5,424
341515	I-NET SERVICES	42,120	42,120	42,120	-
340	CHARGES FOR SERVICES	42,120	42,120	42,120	-
	CABLE COMMUNICATIONS	86,481	90,342	95,766	5,424

City of Richland
Revenue Summary
Fund 114 - Criminal Justice

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	112,527	128,332	106,691	107,358
336621	CRIM JUST-POPULATION	11,227	12,900	12,900	13,299
336626	CRIM JUST-SPECIAL PROGRAMS	42,133	44,000	44,000	44,500
330	INTERGOVERNMENTAL REVENUE	53,360	56,900	56,900	57,799
CRIMINAL JUSTICE		<u>165,887</u>	<u>185,232</u>	<u>163,591</u>	<u>165,157</u>

City of Richland
Revenue Summary
Fund 115 - Capital Improvement

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	551,312	276,880	521,119	305,502
317340	REET 1 1ST QTR PCT	691,303	575,000	575,000	580,000
317350	REET 2 2ND QTR PCT	691,303	575,000	575,000	580,000
310	TAXES	1,382,606	1,150,000	1,150,000	1,160,000
361100	INVESTMENT INTEREST	5,882	3,500	3,500	3,500
360	MISCELLANEOUS REVENUE	5,882	3,500	3,500	3,500
CAPITAL IMPROVEMENT		1,939,800	1,430,380	1,674,619	1,469,002

City of Richland
 Revenue Summary
 Fund 150 - Hotel Motel

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	1,005,526	1,104,773	1,127,549	187,061
313300	HOTEL/MOTEL TAX	355,409	350,000	380,000	380,000
313310	2ND HOTEL/MOTEL TAX	355,409	350,000	380,000	380,000
310	TAXES	710,818	700,000	760,000	760,000
361100	INVESTMENT INTEREST	13,865	13,000	13,000	14,000
360	MISCELLANEOUS REVENUE	13,865	13,000	13,000	14,000
HOTEL MOTEL		1,730,209	1,817,773	1,900,549	961,061

City of Richland
Revenue Summary
Fund 151 - Special Lodging Assessment

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	-	-	17,485	-
318100	TOURISM PROMOTION AREA ASSMT	282,671	270,000	305,000	400,000
310	TAXES	282,671	270,000	305,000	400,000
361100	INVESTMENT INTEREST	328	319	320	320
360	MISCELLANEOUS REVENUE	328	319	320	320
SPECIAL LODGING ASSESSMENT		282,999	270,319	322,805	400,320

City of Richland
Revenue Summary
Fund 153 - Housing Development

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	50,474	9,768	16,715	-
331370	CDBG-CURRENT YR	44,043	220,000	239,678	239,678
331371	CDBG-PRIOR YR	286,460	-	200,474	-
337010	BENTON COUNTY	26,324	-	83,854	-
330	INTERGOVERNMENTAL REVENUE	356,827	220,000	524,006	239,678
345910	CDBG PROGRAM INCOME	62,131	-	80,708	-
340	CHARGES FOR SERVICES	62,131	-	80,708	-
385100	REHAB LOAN REPAYMENT	4,733	5,000	5,000	13,324
387520	RES EQ TRF FROM EMP BENEFIT	-	-	-	4,101
380	NON-REVENUE RECEIPTS	4,733	5,000	5,000	17,425
397001	OP TRANS IN GENERAL FUND	15	14,009	32,500	-
390	OTHER FINANCING SOURCES	15	14,009	32,500	-
HOUSING DEVELOPMENT		474,180	248,777	658,929	257,103

City of Richland
Revenue Summary
Fund 154 - Home

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	157,551	-	-	-
331372	HOME GRANT-CURRENT YR	33,637	451,060	453,764	453,764
331373	HOME GRANT-PREVIOUS YR	326,405	-	787,558	-
338590	CONSORTIUM PARTNERSHIP CONTRIBUTION	-	4,885	20,500	7,230
330	INTERGOVERNMENTAL REVENUE	360,042	455,945	1,261,822	460,994
345911	HOME PGM INCOME-PASCO	55,824	-	73,553	-
345912	HOME PGM INCOME-KENN	124,698	-	45,298	-
345913	HOME PGM INCOME-RICH	235,644	12,500	27,637	-
340	CHARGES FOR SERVICES	416,166	12,500	146,488	-
361100	INVESTMENT INTEREST	730	-	-	-
360	MISCELLANEOUS REVENUE	730	-	-	-
387520	RES EQ TRF FROM EMP BENEFIT	-	-	-	2,554
380	NON-REVENUE RECEIPTS	-	-	-	2,554
HOME		934,489	468,445	1,408,310	463,548

City of Richland
Revenue Summary
Fund 216 - LTGO Improvement Refunding

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	3,946,600	3,272,030	3,288,062	2,638,319
361100	INVESTMENT INTEREST	50,802	49,080	42,000	39,575
361320	NET CHANGE IN FMV INVEST	6,621	-	-	-
361900	OTHER INTEREST EARNINGS	2,031	-	-	-
360	MISCELLANEOUS REVENUE	59,454	49,080	42,000	39,575
397001	OP TRANS IN-GENERAL FUND	741,004	750,062	750,062	690,456
390	OTHER FINANCING SOURCES	741,004	750,062	750,062	690,456
LTGO IMPROVEMENT REFUNDING		4,747,058	4,071,172	4,080,124	3,368,350

City of Richland
Revenue Summary
Fund 217 - Fire Station 74 Bonds

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	-	-	-	-
314510	ELECTRIC UTILITY TAX	-	-	-	571,800
310	TAXES	-	-	-	571,800
361320	NET CHANGE IN FMV INVEST	-	-	-	-
361900	OTHER INTEREST EARNINGS	-	-	-	-
360	MISCELLANEOUS REVENUE	-	-	-	-
397001	OP TRANS IN-GENERAL FUND	-	-	-	-
390	OTHER FINANCING SOURCES	-	-	-	-
FIRE STATION #74 BONDS		-	-	-	571,800

City of Richland
Revenue Summary
Fund 218 - Police Station

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	5,949	9,344	3,339	7,139
311100	REAL & PERS PROP TAXES-CURRENT	265,659	269,628	269,628	261,823
311110	REAL & PERS PROP TAXES-PRIOR Y	2,695	3,500	3,500	3,000
310	TAXES	268,354	273,128	273,128	264,823
361100	INVESTMENT INTEREST	1,209	500	300	300
360	MISCELLANEOUS REVENUE	1,209	500	300	300
POLICE STATION		275,512	282,972	276,767	272,262

City of Richland
Revenue Summary
Fund 220 - Community Center

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	4,051	7,946	933	5,233
311100	REAL & PERS PROP TAXES-CURRENT	316,970	325,813	325,813	326,408
311110	REAL & PERS PROP TAXES-PRIOR Y	3,276	4,000	4,000	3,500
310	TAXES	320,246	329,813	329,813	329,908
361100	INVESTMENT INTEREST	1,395	500	300	300
360	MISCELLANEOUS REVENUE	1,395	500	300	300
COMMUNITY CENTER		325,692	338,259	331,046	335,441

City of Richland
 Revenue Summary
 Fund 222 - Library Debt Service

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	148,043	90,543	62,316	39,116
311100	REAL & PERS PROP TAXES-CURRENT	1,138,498	1,240,343	1,240,343	1,320,538
311110	REAL & PERS PROP TAXES-PRIOR Y	10,293	15,000	15,000	10,500
310	TAXES	1,148,791	1,255,343	1,255,343	1,331,038
361100	INVESTMENT INTEREST	5,420	2,500	1,800	2,500
360	MISCELLANEOUS REVENUE	5,420	2,500	1,800	2,500
LIBRARY DEBT SERVICE		1,302,254	1,348,386	1,319,459	1,372,654

City of Richland
Revenue Summary
Fund 224 - RAISE Area Debt Service

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	-	210,100	153,145	-
311120	PROPERTY TAX-LRF RICHLAND	55,974	112,000	66,000	120,000
311121	PROPERTY TAX-LRF PARTICIPATING	-	-	19,000	36,000
313120	RETAIL SALES TAX LRF RICHLAND	96,995	337,800	223,055	171,822
313121	RETAIL SALES TAX LRF STATE CONTRIB	-	-	195,000	330,000
310	TAXES	152,969	449,800	503,055	657,822
361100	INVESTMENT INTEREST	176	100	800	500
360	MISCELLANEOUS REVENUE	176	100	800	500
RAISE AREA DEBT SERVICE		153,145	660,000	657,000	658,322

City of Richland
Revenue Summary
Fund 401 - Electric

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	21,818,694	7,813,185	13,169,507	14,943,614
332212	BUILD AMERICA BOND SUBSIDY PAYMENT	218,267	220,000	218,200	218,200
330	INTERGOVERNMENTAL REVENUE	218,267	220,000	218,200	218,200
343300	ELECTRIC UTILITY TAX	2,876,192	3,434,534	3,253,500	4,095,500
343301	ENERGYRESIDENTIAL	21,472,328	25,101,417	23,966,200	25,752,200
343305	ENERGY COMMERCIAL ADJUSTMENT	(85)	-	-	-
343306	SMALL GENERAL SVC	3,168,416	3,822,944	3,887,800	3,979,400
343307	MEDIUM GENERAL SVC	5,686,945	5,986,849	6,901,900	7,234,800
343308	LARGE GENERAL SVC	5,317,219	6,221,974	6,459,800	7,571,600
343310	ENERGY CABLE TV AMP	43,067	43,607	43,300	43,600
343320	ENERGY IRRIGATION>300	603,182	703,983	904,800	868,000
343325	ENERGY IRRIGATION<300	266,096	269,535	102,500	101,000
343326	ENERGY SMALL INDUSTRIAL	2,412,262	4,179,186	1,733,300	2,337,700
343327	ENERGY LARGE INDUSTRIAL	4,098,716	5,091,275	4,733,100	4,894,900
343330	ENERGYSTREET LIGHTS	280,973	328,297	340,800	339,000
343335	ENERGYTRAFFIC LIGHTS	28,295	29,789	29,500	28,700
343340	MISC SERVICE REVENUE	41,515	50,000	1,000	56,300
343345	NEW ACCOUNTS	74,325	60,000	75,000	75,800
343355	DISCONNECT/RECONNECT FEE	122,625	100,000	123,800	125,000
343360	OPERATIONS DISC/REC FEE	3,700	15,000	3,700	3,700
343365	RENTAL LIGHTS CONTRACT	98,009	118,798	115,300	116,600
343370	POLE CONTRACTS TELECABLE	86,084	85,000	86,900	87,800
343380	CONSERV. ACQ. AGREEMENT (CAA)	575,829	886,600	1,350,400	688,800
343381	DELINQUENT ACCT FEES	194,678	169,000	196,600	198,500
343382	BPA- CONSERVATION ADMN FEES	-	-	157,200	172,200
343386	REIMB LOAN SERVICE FEES	7,129	12,000	7,900	8,000
343387	MISC NONOPERATING REVENUE	21,400	167,000	62,000	62,700
343388	FACILITIES FEES	1,811,597	456,770	3,204,200	832,400
343389	REWIRES/UG CONV/DEENERGIZE	12,316	25,000	12,400	12,500
343391	PERMANENT SERVICE FEES	173,304	225,000	175,000	176,700
343392	DAMAGES & CLAIMS	13,753	5,000	14,000	14,000
349330	METER READING REVENUE	206,265	240,000	200,900	202,900
349340	WORK FOR CITY DEPTS	545,932	700,000	551,300	556,900
340	CHARGES FOR SERVICES	50,242,068	58,528,558	58,694,100	60,637,200
361100	INVESTMENT INTEREST	182,574	91,290	201,800	203,900
361320	NET CHANGE IN FMV INVEST	17,320	-	-	-
361410	INTEREST ON CONSERV LOANS	100,953	100,000	101,900	102,900
361411	INTEREST CONSERV INVSTMNT	561	1,000	500	500
361900	OTHER INTEREST EARNINGS	4,378	25,000	4,400	4,400
362500	CITY SHOPS RENTAL	315,846	315,416	315,800	315,800
362501	LAND LEASE	1,380	-	-	-
369100	SALE OF SALVAGE	50,926	33,000	51,400	51,900
369400	JUDGEMENTS & SETTLEMENTS	-	-	-	-
369401	BPA REP SETTLEMENT	1,175,220	1,175,220	1,182,900	1,182,900
360	MISCELLANEOUS REVENUE	1,849,158	1,740,926	1,858,700	1,862,300

City of Richland
Revenue Summary
Fund 401 - Electric

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
382200	REVENUE BOND PROCEEDS	-	10,000,000	10,828,100	-
387520	RES EQ TF FROM EMPLOYEE BENEFIT	-	-	-	182,461
380	NON-REVENUE RECEIPTS	-	10,000,000	10,828,100	182,461
395112	LANDSALE-HORN RAPIDS	4,222	4,000	4,200	4,300
397112	OP TRANS IN - INDUSTRIAL DEVELOPMENT	40,083	-	333,600	-
397408	OP TRANS IN - BROADBAND	-	-	180,500	-
390	OTHER FINANCING SOURCES	44,305	4,000	518,300	4,300
ELECTRIC UTILITY		<u>74,172,492</u>	<u>78,306,669</u>	<u>85,286,907</u>	<u>77,848,075</u>

City of Richland
Revenue Summary
Fund 402 - Water

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	3,886,853	2,345,094	7,614,916	4,345,398
343401	ANTICIPATED RATE INCREASE	-	240,000	-	-
343405	WATER SALES - PUBLIC FIRE PROTECTION	214,000	214,000	214,000	214,000
343410	WATER SALES RESIDENTIAL	7,697,784	7,575,000	7,800,000	7,880,000
343411	WATER SALES COMMERCIAL	3,828,791	4,040,000	3,430,000	3,464,000
343413	WATER SALES - MULTI FAMILY	102,751	-	535,000	535,500
343414	COL POINT IRR OPER REV	18,612	18,000	213	-
343415	BMID INTERTIE	-	-	14,000	14,000
343416	HORN RAPIDS IRRIGATION DISTRICT	147,698	140,000	105,749	100,000
343417	OTHER IRRIG DISTRICTS	8,297	6,000	280,000	280,000
343418	WATER - WHOLESALE - WEST RICH	103,323	84,000	84,297	84,000
343419	WATER - SCHOOL DISTRICT IRRIG	19,333	19,333	19,333	19,333
343420	TEMP WTR SVC CHARGE	23,220	23,000	23,000	23,000
343422	WTR PURCHASED BY IRRG DIST	12,640	-	1,071	-
343810	DISCONNECT/RECONNECT FEE	14,300	10,500	13,500	13,500
340	CHARGES FOR SERVICES	12,190,749	12,369,833	12,520,163	12,627,333
361100	INTEREST FROM FISCAL AGENT	63,840	30,000	60,000	45,000
361320	NET CHANGE IN FMV INVEST	(80)	-	-	-
361900	OTHER INTEREST EARNINGS	675	800	650	650
369100	SALE OF SALVAGE	2,394	-	662	-
369900	OTHER MISC REVENUE	14,133	10,000	10,000	10,000
369910	LATE FEES	140,751	125,000	133,000	130,000
369920	BAD DEBT RECOVERY	3,699	4,000	3,000	3,500
369952	REIMBURSE EXPENDJURY	20	-	40	-
360	MISCELLANEOUS REVENUE	225,431	169,800	207,352	189,150
379100	FACILITIES FEES	631,461	400,000	750,000	450,000
379200	SERVICE LINE INSTALLATION	3,850	5,000	8,500	4,000
379202	WATER METER RELOC/XCHG	926	1,000	1,500	1,000
379203	WATER METER INSTALL	138,575	100,000	120,000	110,000
379401	DONATED ASSETS - PRIVATE SOURCE	4,125,195	-	-	-
370	PROPRIETARY TRUST GAINS AND OTHER	4,900,007	506,000	880,000	565,000
382200	REVENUE BOND PROCEEDS	851,389	-	-	-
382820	DRINKING WATER REVOLVING LOAN	356,388	-	-	-
387520	RES EQ TRF FROM EMPLOYEE BENEFIT	-	-	-	75,030
388800	PRIOR YEAR(S) CORRECTIONS	(3,046)	-	-	-
380	NON-REVENUE RECEIPTS	1,204,731	-	-	75,030
395112	LANDSALE-HORN RAPIDS	7,580	-	-	-
397112	OP TRANS IN - INDUSTRIAL DEVELOPMENT	127,359	-	717,064	-
390	OTHER FINANCING SOURCES	134,939	-	717,064	-
WATER UTILITY		22,542,710	15,390,727	21,939,495	17,801,911

City of Richland
Revenue Summary
Fund 403 - Wastewater

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	7,119,441	5,761,364	9,284,190	6,445,419
339201	DEPT OF ECOLOGY ARRA LOAN	459,175	-	-	-
339202	DEPT OF ECOLOGY ARRA SUBSIDY	447,045	-	-	-
330	INTERGOVERNMENTAL REVENUE	906,220	-	-	-
343510	SEWER SVC-RESIDENTIAL	5,000,161	5,019,700	5,040,000	5,090,000
343511	SEWER SVC-COMMERCIAL	2,224,980	2,323,000	2,224,000	2,224,000
343513	SEWER SVC-MULTI FAMILY	1,183,437	1,160,000	1,180,000	1,180,000
343521	PRETREAT-ANNUAL PERMIT	100,350	100,000	100,000	100,000
343522	PRETREAT-SAMPLING FEES	13,450	10,000	10,000	10,000
340	CHARGES FOR SERVICES	8,522,378	8,612,700	8,554,000	8,604,000
361100	INVESTMENT INTEREST	108,574	75,000	100,000	75,000
361320	NET CHANGE IN FMV INVEST	120,196	-	-	-
361900	OTHER INTEREST EARNINGS	5,089	4,000	4,000	600
369100	SALE OF SALVAGE	914	-	550	-
369900	OTHER MISCELLANEOUS REVENUE	1,235	-	250	-
369910	LATE FEES	51,770	44,000	47,000	47,000
369920	BAD DEBT RECOVERY	3,572	3,600	3,000	3,000
369952	REIMBURSE EXPEND-JURY	-	-	10	-
360	MISCELLANEOUS REVENUE	291,350	126,600	154,810	125,600
379100	FACILITIES FEES	580,326	400,000	550,000	500,000
379401	DONATED ASSETS - PRIVATE SOURCE	1,304,688	-	-	-
370	PROPRIETARY TRUST GAINS AND OTHER	1,885,014	400,000	550,000	500,000
381200	INTERFUND LOAN REPAYMENT	141,152	141,153	141,153	-
387520	RES EQ TRF FROM EMPLOYEE BENEFIT	-	-	-	74,522
388800	PRIOR YEAR(S) CORRECTIONS	(303)	-	-	-
380	NON-REVENUE RECEIPTS	140,849	141,153	141,153	74,522
395112	LANDSALE-HORN RAPIDS	2,782	-	3,436	-
395200	FIXED ASSET/INS RECOVERY	-	-	190	-
397112	OP TRANS IN - INDUSTRIAL DEVELOPMENT	25,597	-	-	-
390	OTHER FINANCING SOURCES	28,379	-	3,626	-
WASTEWATER UTILITY		18,893,631	15,041,817	18,687,779	15,749,541

City of Richland
Revenue Summary
Fund 404 - Solid Waste

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	4,304,484	3,792,883	3,928,000	4,065,328
334315	DEPT OF ECOLOGY GRANT	-	127,500	420,000	-
330	INTERGOVERNMENTAL REVENUE	-	127,500	420,000	-
343701	SALE OF REFUSE STICKERS	830	1,000	1,000	1,000
343702	RESIDENTIAL 2ND CONTAINER	162,450	163,000	185,000	190,000
343703	RESIDENTIAL CONTAINER REPL	1,950	1,000	2,000	1,500
343710	SOLID WASTE RESIDENTIAL	2,511,221	2,555,000	2,585,000	2,630,000
343711	SOLID WASTE COMMERCIAL	2,273,500	2,272,000	2,390,000	2,425,000
343714	RESIDENTIAL GREEN WASTE	504,736	515,000	620,000	670,000
343717	RESIDENTIAL ELECTIVE RECYCLING	242,684	245,000	260,000	270,000
343718	COMMERCIAL RECYCLING	12,412	10,000	30,000	30,000
343720	REFUSE RESID SURCHARGE	182,331	188,000	110,000	90,000
343721	REFUSE COMM SURCHARGE	203,315	214,000	145,000	135,000
343731	SOLID WASTE LANDFILL	589,400	690,000	615,000	620,000
343732	MUNICIPAL WASTE LANDFILL	68,513	60,000	70,000	70,000
343733	GREEN WASTE - LANDFILL	100,523	75,000	100,000	105,000
343771	L/F RECYCLABLE MATERIAL	12,430	20,000	15,000	15,000
343773	RECYCLING PROGRAM MATERIALS	-	5,000	-	-
343776	COMPOST SALES	8,906	30,000	60,000	60,000
343791	COMM DROP BOX COLLECTION	301,921	320,000	320,000	320,000
343793	COMM DROP BOX DISPOSAL	352,529	350,000	375,000	380,000
343795	COMM DROP BOX RENT	23,648	25,000	25,000	25,000
343813	DELINQUENT REFUSE DISPATCH	7,200	6,000	7,500	7,500
349340	WORK FOR CITY DEPTS	1,154	2,000	2,000	2,000
340	CHARGES FOR SERVICES	7,561,652	7,747,000	7,917,500	8,047,000
361100	INVESTMENT INTEREST	18,251	15,000	16,500	16,500
361320	NET CHANGE IN FMV INVEST	326,139	-	-	-
361900	OTHER INTEREST EARNINGS	7,058	2,000	2,000	2,000
369100	SALE OF SALVAGE	26,924	30,000	30,000	30,000
369400	JUDGEMENTS & SETTLEMENTS	-	-	11,375	-
369810	CASH OVERAGES & SHORTAGES	80	-	-	-
369900	OTHER MISC REVENUE	2,740	1,000	2,000	2,000
369910	LATE FEES	47,995	40,000	45,000	45,000
369920	BAD DEBT RECOVERY	5,073	5,000	4,000	5,000
369952	REIMBURSE EXPEND-JURY	40	-	-	-
360	MISCELLANEOUS REVENUE	434,300	93,000	110,875	100,500
381200	INTERFUND LOAN REPAYMENT	91,218	91,217	91,217	-
387520	RES EQ TF FROM EMPLOYEE BENEFIT	-	-	-	86,790
388800	PRIOR YEAR(S) CORRECTIONS	1,593	-	-	-
380	NON-REVENUE RECEIPTS	92,811	91,217	91,217	86,790
397403	OP TRANSFERS IN SEWER	-	-	96,000	-
390	OTHER FINANCING SOURCES	-	-	96,000	-
SOLID WASTE UTILITY		12,393,247	11,851,600	12,563,592	12,299,618

City of Richland
Revenue Summary
Fund 405 - Stormwater

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	1,208,299	1,268,708	1,436,884	1,200,329
334315	DEPT OF ECOLOGY GRANT	119,224	410,000	417,114	1,020,000
330	INTERGOVERNMENTAL REVENUE	119,224	410,000	417,114	1,020,000
343830	STORMWTR RESIDENTIAL	781,341	789,000	789,000	797,000
343831	STORMWTR COMMERCIAL	885,259	892,000	892,000	900,000
343833	STORMWTR SURFACE	54,756	50,000	55,000	55,000
340	CHARGES FOR SERVICES	1,721,356	1,731,000	1,736,000	1,752,000
361100	INVESTMENT INTEREST	16,423	10,000	15,000	15,000
361320	NET CHANGE IN FMV INVEST	42,388	-	-	-
361900	OTHER INTEREST EARNINGS	136	-	85	85
369100	SALE OF SALVAGE	135	-	-	-
369900	OTHER MISC REVENUE	428	-	-	-
369910	LATE FEES	46,917	46,000	46,000	46,000
369920	BAD DEBT RECOVERY	745	800	800	800
360	MISCELLANEOUS REVENUE	107,171	56,800	61,885	61,885
379401	DONATED ASSETS - PRIVATE SOURCE	942,126	-	-	-
370	PROPRIETARY TRUST GAINS AND OTHER	942,126	-	-	-
387520	RES EQ TF FROM EMPLOYEE BENEFIT	-	-	-	6,714
388800	PRIOR YEAR(S) CORRECTIONS	(18,457)	-	-	-
380	NON-REVENUE RECEIPTS	(18,457)	-	-	6,714
391800	INTERGOVERNMENTAL LOAN PROCEEDS	-	-	-	400,000
390	OTHER FINANCING SOURCES	-	-	-	400,000
STORMWATER UTILITY		4,079,719	3,466,508	3,651,883	4,440,928

City of Richland
Revenue Summary
Fund 406 - Golf Course

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	474,811	376,264	357,960	240,891
341701	GOLFPRO SHOP SALES	124,870	134,060	140,000	145,060
347302	GOLFGREEN FEES	608,710	672,670	620,000	625,614
347303	GOLFTOURNAMENT FEES	67,366	67,820	67,820	67,820
347304	GOLF RANGE FEES	41,245	44,151	47,000	51,996
347622	GOLF LESSONS	7,107	7,951	6,000	9,100
347902	SEASON PASSES	100,432	127,000	127,000	133,904
347903	FREQ PLAYER PROG FEES	97,687	110,000	110,000	110,000
380	NON-REVENUE RECEIPTS	1,047,417	1,163,652	1,117,820	1,143,494
361100	INVESTMENT INTEREST	5,017	5,405	5,405	5,405
362101	GOLFCART RENTALS	194,615	199,661	199,661	232,978
362102	GOLF OTHER RENTALS	3,986	3,211	5,000	6,782
362512	GOLF COURSE GROUND LEASE	21,000	21,000	21,000	21,000
362801	GOLF COURSE -CONCESSION (UNTAXED)	7,862	12,000	-	-
362802	GOLF COURSE -CONCESSION (TAXED)	202,612	217,493	217,493	234,113
369900	OTHER MISC REVENUE	98	500	-	-
360	MISCELLANEOUS REVENUE	435,189	459,270	448,559	500,278
GOLF COURSE		<u>1,957,417</u>	<u>1,999,186</u>	<u>1,924,339</u>	<u>1,884,663</u>

City of Richland
Revenue Summary
Fund 407 - Medical Services

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	35,151	35,151	33,851	609,770
322905	SERVICE PERMIT FEES	-	25	-	-
320	LICENSES & PERMITS	-	25	-	-
334491	EMS TRAUMA PARTICIPATION	1,534	1,813	1,208	1,208
338308	BENTON COUNTY FD2	9,375	9,000	4,500	4,500
338309	BENTON COUNTY FD4	2,450	9,000	2,500	-
338310	BENTON COUNTY FD6	595	1,500	600	-
330	INTERGOVERNMENTAL REVENUE	13,954	21,313	8,808	5,708
342606	TRANSPORT BILLED CHARGES	1,621,567	1,870,000	1,870,000	1,906,865
342607	UNALLOWED TRANSPORT CHG	-	(600,000)	(600,000)	(611,828)
342610	RESIDENTIAL	811,223	998,852	998,852	1,420,983
342611	MULTIFAMILY RESIDENCES	278,752	340,092	349,435	514,992
342612	SCHOOLS	1,136	1,320	1,380	1,968
342613	PHYSICIANS CLINICS	4,685	5,316	5,664	8,060
342614	ASSISTED LIVING FACILITIES	108	130	130	186
342615	SKILLED NURSING FACILITIES	163	130	197	281
342616	ADULT FAMILY/BOARDING HOMES	108	130	130	186
342617	COMMERCIAL/BUSINESS	46,038	53,362	58,462	82,661
340	CHARGES FOR SERVICES	2,763,780	2,669,332	2,684,250	3,324,354
361100	INVESTMENT INTEREST	-	-	-	-
369900	OTHER MISC REVENUE	27	-	-	-
369910	LATE FEES	55,006	56,000	56,000	56,000
369920	BAD DEBT RECOVERY	13,711	7,500	9,000	12,795
360	MISCELLANEOUS REVENUE	68,744	63,500	65,000	68,795
387520	RES EQ TF FROM EMPLOYEE BENEFITS	-	-	-	45,414
380	NON-REVENUE RECEIPTS	-	-	-	45,414
397000	OPERATING TRANSFERS IN	550,000	552,250	552,250	550,000
390	OTHER FINANCING SOURCES	550,000	552,250	552,250	550,000
MEDICAL SERVICES		3,431,629	3,341,571	3,344,159	4,604,041

City of Richland
Revenue Summary
Fund 408 - Broadband Utility

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	-	-	(501,649)	(109,629)
334091	DEPT COMMERCE IPZ GRANT	-	-	220,000	-
330	INTERGOVERNMENTAL REVENUES	-	-	220,000	-
361100	INVESTMENT INTEREST	(1,427)	-	5,000	-
362201	FIBER OPTIC CABLE LEASE	-	-	159,561	112,224
360	MISCELLANEOUS REVENUE	(1,427)	-	164,561	112,224
382100	GO BOND PROCEEDS	-	-	2,305,487	-
380	NON REVENUES	-	-	2,305,487	-
397001	OPERATING TRANSFERS IN GENERAL FUND	4,525	-	-	55,000
397112	OPERATING TRANSFERS IN-IND DEVELOPMNT	4,525	22,408	65,164	76,602
397113	OPERATING TRANSFERS IN- CABLE COMM INET	-	37,592	44,592	3,424
397401	OPERATING TRANSFERS IN-ENERGY SVCS	4,525	30,000	30,000	30,000
397402	OPERATING TRANSFERS IN-WATER FUND	1,510	20,000	20,000	20,000
397403	OPERATING TRANSFERS IN-SEWER	1,508	5,000	5,000	5,000
397404	OPERATING TRANSFERS IN-SOLID WASTE	1,508	-	-	-
390	OTHER FINANCING SOURCES	18,101	115,000	164,756	190,026
BROADBAND UTILITY		16,674	115,000	2,353,155	192,621

City of Richland
Revenue Summary
Fund 501 - Central Stores

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	77,520	76,020	77,806	76,306
341712	RENTALS/SALES PRINT SHOP	1,553	-	-	-
340	CHARGES FOR SERVICES	1,553	-	-	-
365901	OVRHD CHGS COLOR COPIER PRNTG	22,336	25,500	25,500	25,500
360	MISCELLANEOUS REVENUE	22,336	25,500	25,500	25,500
CENTRAL STORES		101,409	101,520	103,306	101,806

City of Richland
Revenue Summary
Fund 502 - Equipment Maintenance

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	284,247	216,619	242,702	141,487
348301	MAINTENANCE-FLEET M & O	3,143,377	3,247,941	3,168,465	3,249,138
348303	MAINTENANCE-IN SVC COSTS	60,000	60,000	60,000	60,000
348505	FUEL TAX REFUND	8,165	7,200	7,200	7,200
340	CHARGES FOR SERVICES	3,211,542	3,315,141	3,235,665	3,316,338
369100	SALE OF SALVAGE	2,586	500	1,500	1,500
369900	OTHER MISC REVENUE	-	100	800	800
360	MISCELLANEOUS REVENUE	2,586	600	2,300	2,300
387520	RES EQ TF FROM EMPLOYEE BENEFITS	-	-	-	27,814
380	NON-REVENUE RECEIPTS	-	-	-	27,814
EQUIPMENT MAINTENANCE		3,498,375	3,532,360	3,480,667	3,487,939

City of Richland
Revenue Summary
Fund 503 - Equipment Replacement

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	3,587,293	3,122,236	2,842,421	2,100,629
348350	CONTRIBUTIONS-FLEET VEHICLES	1,501,573	1,725,568	1,645,568	1,666,912
340	CHARGES FOR SERVICES	1,501,573	1,725,568	1,645,568	1,666,912
361100	INVESTMENT INTEREST	31,089	29,000	29,000	29,000
361320	NET CHANGE IN FMV INVEST	(14,353)	-	-	-
361900	OTHER INTEREST EARNINGS	8,076	6,700	6,700	6,700
369959	REIMBURSE EXPRSD SRO	27,000	27,000	27,000	27,000
360	MISCELLANEOUS REVENUE	51,812	62,700	62,700	62,700
387403	RES EQ TF FROM SEWER	53,787	-	-	-
387404	RES EQ TF FROM SOLID WASTE	53,787	-	-	-
380	NON-REVENUE RECEIPTS	107,574	-	-	-
395100	SALES OF FIXED ASSETS	51,361	50,000	50,000	50,000
395200	FIXED ASSET/INS RECOVERY	-	-	191,453	-
390	OTHER FINANCING SOURCES	51,361	50,000	241,453	50,000
EQUIPMENT REPLACEMENT		<u>5,299,613</u>	<u>4,960,504</u>	<u>4,792,142</u>	<u>3,880,241</u>

City of Richland
Revenue Summary
Fund 505 - Public Works Admin. & Engineering

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	1,995	1,995	12,786	995
322101	EXCAVATION PERMITS	28,214	22,000	25,000	25,000
322900	OTHER NON-BUS LIC & PERMITS	1,533	1,000	1,200	1,200
320	LICENSES & PERMITS	29,747	23,000	26,200	26,200
343200	ENGINEERING SERVICES	1,120,740	506,985	628,210	500,000
349321	PW ENGINEER & ADM SVCGENERAL	695,809	958,077	910,150	985,806
349322	PW ENGINEER & ADM SVCWATER	477,129	656,969	624,104	677,505
349323	PW ENGINEER & ADM SVCSEWER	377,726	520,099	494,081	534,299
349324	PW ENGINEER & ADM SVCSLD WST	159,043	218,989	208,034	224,968
349325	PW ENGINEER & ADM SVCSTRM	218,684	301,110	286,047	309,332
349326	PW ADMIN & ENGINEERING STREETS	59,641	82,121	78,013	82,790
349327	PW ENGINEER & ADM -ACCRUAL ADJUST	(31,859)	-	-	-
340	CHARGES FOR SERVICES	3,076,913	3,244,350	3,228,639	3,314,700
361100	INVESTMENT INTEREST	3,016	2,500	2,500	2,500
369900	OTHER MISCELLANEOUS REVENUE	1	-	-	-
369952	REIMBURSE EXPEND-JURY	20	-	10	-
360	MISCELLANEOUS REVENUE	3,037	2,500	2,510	2,500
387520	RES EQ TF FROM EMPLOYEE BENEFITS	-	-	-	81,320
380	NON-REVENUE RECEIPTS	-	-	-	81,320
PUBLIC WORKS ADMN. & ENGINEERING		3,111,692	3,271,845	3,270,135	3,425,715

City of Richland
Revenue Summary
Fund 506 - Workers Compensation

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	545,033	442,932	416,979	377,032
361100	INVESTMENT INTEREST	7,399	7,000	7,000	7,000
369720	MAND CONTRIB-EMPLOYEE	43,587	52,000	42,000	47,000
369730	CONTRIB FROM EMPLOYER	544,110	572,000	708,945	683,192
360	MISCELLANEOUS REVENUE	595,096	631,000	757,945	737,192
WORKERS COMPENSATION		<u>1,140,129</u>	<u>1,073,932</u>	<u>1,174,924</u>	<u>1,114,224</u>

City of Richland
Revenue Summary
Fund 520 - Health Care Benefits Plan

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	4,065,312	4,171,932	5,256,265	5,381,841
361100	INVESTMENT INTEREST	80,566	70,000	80,000	82,000
361320	NET CHANGE IN FMV INVEST	(30,939)	-	-	-
369710	VOLUNTARY COBRA CONTEE	19,227	18,000	18,000	18,000
369711	MED/DENT/VISION CHGSEE	653,767	675,000	725,000	747,000
369712	LIFE, DISAB, AD&D CHGSEE	9,306	10,600	10,600	9,500
369715	SECTION 125DEPENDANT CARE	-	10,000	10,000	10,000
369716	SECTION 125MEDICAL	91,157	70,000	70,000	70,000
369731	MED/DENTL/VISION CHGSER	8,810,771	9,101,393	8,944,299	9,135,664
369732	LIFE, DISAB, AD&D CHGSER	255,341	287,000	287,000	319,448
369900	MISCELLANEOUS REIMBURSEMENTS	81,776	30,000	42,000	45,000
369965	MEDICARE PART D REIMB	43,388	65,000	65,000	52,000
360	MISCELLANEOUS REVENUE	10,014,360	10,336,993	10,251,899	10,488,612
389006	REIMB INSURANCE STOP LOSS	-	50,000	50,000	50,000
380	NON-REVENUE RECEIPTS	-	50,000	50,000	50,000
EMPLOYEE BENEFIT PROGRAM		14,079,672	14,558,925	15,558,164	15,920,453

City of Richland
 Revenue Summary
 Fund 521 - Unemployment Trust

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	347,945	349,945	332,834	339,034
361100	INVESTMENT INTEREST	4,668	6,200	6,200	5,800
369730	CONTRIB FROM EMPLOYER	163,737	166,260	166,436	174,740
360	MISCELLANEOUS REVENUE	168,405	172,460	172,636	180,540
UNEMPLOYMENT TRUST		516,350	522,405	505,470	519,574

City of Richland
Revenue Summary
Fund 522 - Post Employment Health Care Plan

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	2,500,507	2,256,227	3,106,938	3,262,138
361100	INVESTMENT INTEREST	36,308	20,000	32,000	32,000
369714	POST RETIREMENT RETIREE - EE	375,400	394,800	370,260	370,877
369735	POST RETIREMENT ACTIVE - ER	806,714	832,784	673,488	589,868
369736	POST RETIREMENT RETIREE - ER	292,094	319,056	258,019	209,040
369900	OTHER MISC REVENUE	7,808	-	-	-
360	MISCELLANEOUS REVENUE	1,518,324	1,566,640	1,333,767	1,201,785
389006	REIMB INSURANCE STOP LOSS	-	5,000	5,000	5,000
380	NON-REVENUE RECEIPTS	-	5,000	5,000	5,000
POST EMPLOYMENT BENEFIT PROGRAM		4,018,831	3,827,867	4,445,705	4,468,923

City of Richland
Revenue Summary
Fund 602 - LID Guaranty

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	239,524	217,988	110,506	268,046
361100	INVESTMENT INTEREST	2,838	1,000	1,700	1,500
360	MISCELLANEOUS REVENUE	2,838	1,000	1,700	1,500
387000	RESIDUAL EQUITY TRANSFERS IN	53,151	-	-	-
380	NON-REVENUE RECEIPTS	53,151	-	-	-
395110	SALE OF LAND	90,000	251,424	306,000	216,000
390	OTHER FINANCING SOURCES	90,000	251,424	306,000	216,000
LID GUARANTY		385,513	470,412	418,206	485,546

City of Richland
Revenue Summary
Fund 611 - Fire Pension

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	1,036,662	1,008,979	980,484	973,885
311100	REAL & PERS PROP TAXES-CURRENT	291,650	350,000	335,000	350,000
310	TAXES	291,650	350,000	335,000	350,000
336691	FIRE INSURANCE PREMIUM TAX	45,507	47,465	51,360	52,415
330	INTERGOVERNMENTAL REVENUE	45,507	47,465	51,360	52,415
361100	INVESTMENT INTEREST	42,267	42,290	39,017	40,100
361320	NET CHANGE IN FMV INVEST	29,883	-	-	-
360	MISCELLANEOUS REVENUE	72,150	42,290	39,017	40,100
389005	REIMB-PENSION MEDICAL	6,373	10,000	7,000	5,000
380	NON-REVENUE RECEIPTS	6,373	10,000	7,000	5,000
FIRE PENSION		<u>1,452,342</u>	<u>1,458,734</u>	<u>1,412,861</u>	<u>1,421,400</u>

City of Richland
Revenue Summary
Fund 612 - Police Pension

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	374,228	380,704	379,888	375,220
361100	INVESTMENT INTEREST	16,077	16,180	15,850	15,163
361320	NET CHANGE IN FMV INVEST	15,426	-	-	-
360	MISCELLANEOUS REVENUE	31,503	16,180	15,850	15,163
389005	REIMB-PENSION MEDICAL	42	600	1,746	1,500
380	NON-REVENUE RECEIPTS	42	600	1,746	1,500
397001	OP TRANS IN-GENERAL FUND	522,748	598,454	570,000	592,400
390	OTHER FINANCING SOURCES	522,748	598,454	570,000	592,400
POLICE PENSION		<u>928,521</u>	<u>995,938</u>	<u>967,484</u>	<u>984,283</u>

City of Richland
Revenue Summary
Fund 641 - Southeast Communications

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	2,167,630	2,613,078	2,663,634	2,853,445
317410	ENHANCED 911-SWITCHED	335,560	331,500	331,500	283,900
317420	ENHANCED 911-WIRELESS	813,238	801,150	801,150	1,132,900
317430	911 ADDED TAX	455,286	444,720	444,720	-
317440	ENHANCED 911-VOIP	-	-	-	169,000
310	TAXES	1,604,084	1,577,370	1,577,370	1,585,800
338281	COMM SVCS-KENNEWICK	1,178,702	1,073,264	1,073,264	859,101
338282	COMM SVCS-RICHLAND	920,466	843,109	843,109	688,827
338283	COMM SVCS-W RICHLAND	179,585	186,712	186,712	198,307
338284	COMM SVCS-BC SHERIFF	659,092	624,417	624,417	543,089
338285	COMM SVCS-BCFD #1	44,128	45,504	45,504	47,768
338286	COMM SVCS-BCFD #2	28,075	28,624	28,624	30,509
338287	COMM SVCS-BCFD #4	36,807	39,247	39,247	43,966
338288	COMM SVCS-EMGCY MGT	3,500	3,500	3,500	3,500
338289	COMM SVCS-WESTINGHOUSE	367	367	367	-
338290	COMM SVCS-BLUE BDG LIGHT	700	700	700	700
338291	COMM SVCS- PROSSER	11,545	89,031	89,031	93,260
338297	COMM SVCS-BCFD #5	1,457	1,017	1,017	2,687
338298	COMM SVCS-BCFD #3	10,506	13,536	13,536	18,954
338299	COMM SVCS-OTHER AGENCIES	(34)	-	-	963
338300	COMM SVCS-PROSSER MEMORL HSPTL	350	350	350	350
338303	COMM SVCS-ACCESS CONNECT WRICH	600	1,200	1,200	1,800
338310	COMM SVCS-BCFD #6	7,282	6,105	6,105	8,485
330	INTERGOVERNMENTAL REVENUE	3,083,127	2,956,683	2,956,683	2,542,266
361100	INVESTMENT INTEREST	31,453	20,000	20,000	30,000
361900	OTHER INTEREST EARNINGS	579	-	-	-
369900	OTHER MISC REVENUE	1,929	555	555	300
369950	REFUND OF EXPENDITURES	34	-	-	-
369954	REIMBURSE EXP-OTHER AGENCIES	44,312	-	40,412	-
360	MISCELLANEOUS REVENUE	78,307	20,555	60,967	30,300
387520	RES EQ TF FROM EMPLOYEE BENEFITS	-	-	-	109,413
380	NON-REVENUE RECEIPTS	-	-	-	109,413
SOUTHEAST COMMUNICATIONS		6,933,147	7,167,686	7,258,654	7,121,224

City of Richland
Revenue Summary
Fund 642 - 800 MHz Project

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	362,482	289,291	335,113	340,202
338281	COMM SVCS-KENNEWICK	82,114	89,586	89,586	86,822
338282	COMM SVCS-RICHLAND	48,295	53,865	53,865	49,029
338283	COMM SVCS-W RICHLAND	20,194	22,680	22,680	21,961
338291	COMM SVCS-PROSSER	15,571	15,876	15,876	16,854
338292	COMM SVCS-BC SHF PATROL	81,506	87,885	87,885	85,290
338293	COMM SVCS-BC SHF JAIL	47,687	52,164	52,164	51,072
338294	COMM SVCS-BC PUD	26,276	30,618	30,618	27,579
338295	COMM SVCS-BC PUBLIC WKS	10,705	12,474	12,474	11,236
338299	COMM SVCS- OTHER AGENCIES	-	69,574	69,574	67,473
338301	COMM SVCS-AREVA	6,326	7,371	7,371	6,639
338302	COMM SVCS-PROSSER AMBULANCE	487	567	567	511
338304	KENNEWICK 800 DIGITAL	-	81,972	81,972	82,811
338305	RICHLAND 800 DIGITAL	-	81,972	81,972	82,811
338306	BENTON COUNTY 800 DIGITAL	-	163,944	163,944	165,622
338314	SITE FEES	200	-	-	-
338315	COMM SVCE - BC ANIMAL CONTROL	487	2,268	2,268	2,043
338321	PNNL COMM SVCS	4,866	-	11,340	10,214
338900	JUVENILE JUSTICE CENTER	4,518	6,804	6,804	6,129
338903	PUD MICROWAVE	30,000	30,850	30,850	29,301
338904	FIRE AGENCIES MICROWAVE	6,250	15,169	15,169	14,407
338906	BCES MICROWAVE	30,000	53,229	53,229	50,556
330	INTERGOVERNMENTAL REVENUE	415,480	878,868	890,208	868,360
361100	INVESTMENT INTEREST	2,692	1,319	1,319	1,200
360	MISCELLANEOUS REVENUE	2,692	1,319	1,319	1,200
387520	RES EQ TF FROM EMPLOYEE BENEFITS	-	-	-	1,260
380	NON-REVENUE RECEIPTS	-	-	-	1,260
800 MHz PROJECT		780,654	1,169,478	1,226,640	1,211,022

City of Richland
Revenue Summary
Fund 643 - Emergency Management

Source of Revenue		2012 Actual	2013 Adopted	2013 Estimated	2014 Adopted
308000	BEGINNING FUND BALANCE	92,279	92,279	131,895	141,895
333811	DOE EMGCY PREP 2012	148,737	-	-	-
333812	DOE EMGCY PREP 2011	28,885	-	119,313	-
333831	SLA/EMA GRANT	15,683	-	89,828	-
333832	CHEM STOCK GRANT-09		-	-	-
333833	CHEM STOCK GRANT 2011	1,944	-	-	-
333834	CHEM STOCK GRANT 2008		-	-	-
333835	CHEM STOCK GRANT-2010		-	-	-
333836	EMPG/SLA 2011	69,268	-	-	-
338837	HOMELAND SECURITY	62,466	-	22,451	-
333839	CHEM STOCK CLOSEOUT	122,762	-		-
333840	HOMELAND SECURITY	21,321	-		-
333841	HOMELAND SEC FY	-	-	12,556	-
333848	HOMELAND SECURITY FY 12-14	-	-	56,782	-
333849	HOMELAND SECURITY CERT	186			
333853	HOMELAND SECURITY - CERT 09	61	-	-	-
334131	WA ST PATROLWIPP	(5)	-	-	-
334162	HAZ MAT EMERGENCY PREP GRANT	3,875	-	-	-
334181	EFSEC GRANT 2011	132,560	-	242,499	-
334182	EFSEC GRANT 2012	64,161	-	167,185	-
338262	EMGCY SVCS KENNEWICK	35,274	34,958	34,958	28,518
338263	EMGCY SVCS RICHLAND	28,531	28,624	28,624	23,513
338264	EMGCY SVCS BENTON CITY	2,797	2,819	2,819	2,655
338265	EMGCY SVCS BENTON CNTY	19,298	19,391	19,391	16,286
338266	EMGCY SVCS PROSSER	4,415	4,314	4,314	3,894
338267	EMGCY SVCS W RICHLAND	7,134	7,315	7,315	6,402
330	INTERGOVERNMENTAL REVENUE	769,353	97,421	808,035	81,268
361100	INVESTMENT INTEREST	587	-	-	-
369950	REFUND OF EXPENDITURES	25	-	-	-
369952	REIMBURSE EXP - JURY DUTY	10	-	-	-
369966	REIMB ST MOBILIZATN FIRE	19,159	-	10,000	3,000
360	MISCELLANEOUS REVENUE	19,781	-	10,000	3,000
387520	RES EQ TF FROM EMPLOYEE BENEFITS	-	-	-	14,371
380	NON-REVENUE RECEIPTS	-	-	-	14,371
EMERGENCY MANAGEMENT		861,632	189,700	939,930	240,534

City of Richland Contractual Agreements

FUND/AGENCY	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Adopted	2013 Revised	2014 Proposed	% Change 2013 Revised/ 2014 Proposed
General Fund:								
SECOMM Dispatch Services	\$ 808,392	\$ 820,678	\$ 830,566	\$ 836,300	\$ 841,824	\$ 841,824	\$ 626,833	-25.5%
800 MHz SUA II Agreement	-	-	-	-	-	-	75,359	
Emergency Management Services	38,530	35,979	35,643	28,531	28,623	28,623	23,513	-17.9%
800 MHz Project	-	30,033	28,905	48,295	53,865	53,865	49,540	-8.0%
Animal Control Services	203,044	214,025	227,018	220,265	236,200	236,200	242,429	2.6%
Bi-County Police Information Network	39,704	45,354	41,798	42,072	43,888	43,888	45,336	3.3%
Benton County Jail - Detention Services	956,363	1,211,647	1,233,183	1,191,055	1,193,996	1,258,424	1,432,801	13.9%
Benton County Jail - Work Crew	29,363	45,232	69,199	95,888	115,000	115,000	103,500	-10.0%
Benton County District Court	550,576	615,557	627,957	712,698	726,935	675,000	700,000	3.7%
Benton County - Voter Reg. & Election	75,722	46,966	77,765	67,721	105,000	145,505	78,000	-46.4%
Benton Franklin Air Pollution Control	49,411	51,689	53,031	54,178	55,532	55,532	55,832	0.5%
Benton Franklin - Dept. of Human Services	11,015	11,811	11,675	12,756	12,000	12,000	12,000	0.0%
Benton Franklin Council of Government	31,598	31,410	31,259	31,405	32,190	31,249	33,000	5.6%
Columbia Basin Dive & Rescue	5,804	5,804	5,804	5,804	6,000	5,804	5,804	0.0%
Metro Task Force Assessment	-	-	-	-	-	-	7,500	
City of Kennewick Interlocal Agreement	-	87,770	89,104	86,918	95,220	92,000	15,000	-83.7%
Hazardous Materials	4,752	5,000	5,000	5,000	5,000	5,000	5,250	5.0%
Chaplaincy Program	1,440	900	900	900	900	900	945	5.0%
Child Interviewer	7,110	11,833	9,833	9,730	9,600	9,600	9,900	3.1%
Columbia Basin Domestic Violence Srvc.	9,773	11,550	9,773	11,551	11,142	11,142	14,741	32.3%
Senior Center Contractual Services	-	8,357	7,885	5,031	1,000	1,000	1,000	0.0%
Industrial Development Fund:								
Chamber of Commerce	5,000	5,250	5,000	5,250	5,250	5,250	5,250	0.0%
Small Business Support Program	-	-	-	5,064	20,000	10,000	5,000	-50.0%
TRIDEC Marketing Expense-Recruitment	31,155	31,000	31,000	31,000	30,000	31,000	31,000	0.0%
Regional PFD Interlocal Agreement	-	-	9,900	12,000	16,600	42,000	16,600	-60.5%
Hotel/Motel Fund:								
Tri-City Visitor's and Convention Bureau	158,019	166,368	170,199	180,067	186,008	186,008	187,683	0.9%
Medical Services Fund:								
SECOMM Dispatch Services	84,118	84,884	82,649	84,165	83,258	83,258	61,994	-12.6%
800 MHz SUA II Agreement							7,453	
Emergency Management Services	2,984	2,454	2,794	3,225	3,270	3,270	3,800	16.2%
Chaplaincy Program	4,560	5,100	5,100	5,100	5,100	5,100	5,355	5.0%
Columbia Basin Dive & Rescue	5,804	5,804	5,804	5,804	6,155	5,804	5,804	0.0%
	3,114,237	3,592,455	3,708,744	3,797,773	3,929,556	3,994,246	3,868,222	

City of Richland Departmental Responsibility and Oversight

Department/Division	2014 Budget Responsibility	2014 Staffing Level
Administration:		
City Council	\$ 181,943	0.00
City Manager	456,018	1.50
City Clerk	318,978	2.00
City Attorney	1,372,471	3.00
Assistant City Manager	273,044	1.50
Information Technology	3,540,754	16.50
Communications & Marketing	447,581	3.65
Hotel-Motel Tax	961,061	0.00
Special Lodging Assessment	400,320	0.00
Cable Communications	205,582	1.70
Hanford Communities	217,925	1.00
Total Administration	\$ 8,375,677	30.85
Administrative Services:		
Administrative Services - Administration	\$ 295,912	2.00
Finance	2,383,717	20.25
Purchasing/Warehouse & Stores	904,819	8.00
Human Resources	1,055,087	6.50
Non-departmental	17,041,059	0.00
Capital Improvements	1,469,002	0.00
Improvement/Refund Debt Service	3,368,350	0.00
Fire Station 74 Bonds	571,800	0.00
Police Station Debt Service	272,262	0.00
Richland Community Center Debt Service	335,441	0.00
Library Expansion Debt Service	1,372,654	0.00
RAISE Debt Service	658,322	0.00
Central Stores	101,806	0.00
Equipment Maintenance	3,487,939	9.00
Equipment Replacement	3,880,241	0.00
Workers Compensation	1,114,224	0.00
Healthcare/Benefits Plan	15,920,453	0.00
Unemployment Trust	519,574	0.00
Post Employment Healthcare	4,468,923	0.00
L.I.D. Guaranty	485,546	0.00
Fire Pension	1,421,400	0.00
Police Pension	984,283	0.00
Total Administrative & Intergovernmental Services	\$ 62,112,814	45.75

**City of Richland
Departmental Responsibility and Oversight**

Department/Division	2014 Budget Responsibility	2014 Staffing Level
Fire:		
Fire & Emergency Services	\$ 6,998,019	41.88
Medical Service Fund	4,604,041	14.87
Total Fire & Emergency Services	\$ 11,602,060	56.75
Police:		
Police Services	\$ 12,875,337	71.90
Criminal Justice	165,157	0.00
Total Police Services	\$ 13,040,494	71.90
Community & Development Services:		
Community & Development Svcs Admin	\$ 401,189	2.00
Development Services	1,431,351	11.55
Redevelopment	322,580	3.00
Housing Development	257,103	1.25
Home	463,548	0.75
Industrial Development	1,039,249	2.50
Broadband Utility	192,621	0.00
Total Comm & Dev Services	4,107,641	21.05
Parks & Public Facilities:		
Parks & Recreation Admin	\$ 212,449	1.50
Recreation	1,299,954	11.10
Parks & Facilities	5,366,985	21.00
Parks & Rec - Project Admin	316,224	2.00
Park Reserve	550,575	0.00
Library	2,808,120	19.50
Golf Course	1,884,663	0.00
Total Parks & Recreation	12,438,970	55.10

City of Richland
Departmental Responsibility and Oversight

Department/Division	2014 Budget Responsibility	2014 Staffing Level
Benton County Emergency Services:		
Southeast Communications	7,121,224	35.70
800 MHz Project	1,211,022	0.43
Emergency Management Fund	240,534	3.82
Total BCES Services	\$ 8,572,780	39.95
Energy Services:		
Business Services	\$ 20,653,390	5.50
Electrical Engineering	1,449,111	8.00
Power Operations	8,379,712	23.00
Systems	5,454,982	11.75
Energy Policy Management	40,893,155	2.00
Technical Services	1,017,725	6.25
I-Net	5,424	0.00
Total Energy Services	\$ 77,853,499	56.50
Public Works:		
City Streets	\$ 4,275,978	10.00
Water Administration	11,912,994	0.00
Water Operations	2,103,765	8.50
Water Maintenance	2,565,152	14.75
Water Construction Projects	1,220,000	0.00
Wastewater Administration	8,716,836	0.00
Wastewater Operations	2,203,286	12.10
Wastewater Maintenance	1,479,419	10.85
Wastewater Construction Projects	3,350,000	0.00
Solid Waste Administration	6,762,941	0.00
Solid Waste Collection	3,319,959	18.25
Solid Waste Disposal	2,091,718	10.25
Solid Waste Construction Projects	125,000	0.00
Stormwater	2,645,928	2.05
Stormwater Construction Projects	1,795,000	0.00
Public Works Admin & Engineering	3,425,715	25.00
Total Public Works	\$ 57,993,691	111.75
Total Budget/Staffing	\$ 256,097,626	489.60

City of Richland
Staffing Level by Department/Division
2005-2014

Department / Division	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014 Changes	2014
City Manager											
City Manager	2.00	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50		1.50
City Clerk	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00		2.00
City Attorney	4.00	4.00	4.00	4.00	4.00	3.50	3.50	3.50	3.00		3.00
Assistant City Manager	2.00	1.50	1.50	1.50	1.50	2.00	2.00	2.00	1.50		1.50
Information Technology	15.50	15.50	14.50	14.50	15.50	15.50	15.50	15.50	16.50		16.50
Communications & Marketing	1.65	1.65	1.65	1.65	1.65	1.65	1.65	1.65	2.65	1.00	3.65
Cable Communication	1.10	1.70	1.70	1.70	1.70	1.70	1.70	1.70	1.70		1.70
Hanford Communities	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00		1.00
Total City Manager	29.25	28.85	27.85	27.85	28.85	28.85	28.85	28.85	29.85	1.00	30.85

Note: Reallocation of 1.50 FTE from Administrative Services to Communications & Marketing

Administrative Services:

Administration	2.00	2.00	2.00	4.00	4.00	4.00	4.00	4.00	4.00	(2.00)	2.00
Finance	19.00	19.00	18.00	18.00	19.00	19.00	19.00	19.00	19.25	1.00	20.25
Purch/Warehouse & Stores	14.00	14.00	14.00	11.00	11.00	11.00	10.60	10.60	8.00		8.00
Human Resources	7.00	6.00	6.00	6.00	6.50	6.50	6.50	6.50	6.50		6.50
Equipment Maintenance	10.00	10.00	10.00	9.00	9.00	9.00	8.00	8.00	9.00		9.00
Total Administrative Services	52.00	51.00	50.00	48.00	49.50	49.50	48.10	48.10	46.75	(1.00)	45.75

Note: Reallocation of 2.00 FTE from Administrative Services - 1.00 FTE to Communications & Marketing and 1.00 FTE to Finance

Fire & Emergency Services:

Fire & Emergency	48.97	48.97	43.47	43.20	42.95	42.95	42.95	41.88	41.88		41.88
Medical Services	9.03	9.03	14.53	14.80	14.80	14.80	14.80	15.87	15.87	(1.00)	14.87
Total Fire & Emerg Svcs	58.00	58.00	58.00	58.00	57.75	57.75	57.75	57.75	57.75	(1.00)	56.75

Note: Reallocation of 1.00 FTE from Medical Services to Finance.

Police Services:

Police	64.50	66.30	66.30	69.30	69.80	69.80	70.30	71.40	71.90		71.90
Total Police Services	64.50	66.30	66.30	69.30	69.80	69.80	70.30	71.40	71.90	0.00	71.90

Measured in Full Time Equivalent Employees

City of Richland
Staffing Level by Department/Division
2005-2014

Department / Division	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
										Changes	2014
Community & Development Services:											
Administration	1.63	1.63	1.50	1.50	1.50	1.50	1.50	1.50	2.00		2.00
Development Services	14.00	14.00	14.00	14.00	14.00	13.00	12.00	12.00	11.50	0.05	11.55
Economic Development	3.37	3.37	2.50	2.50	2.50	3.50	3.50	3.50	2.50		2.50
Redevelopment	2.05	2.05	2.05	2.05	2.15	2.45	3.45	3.45	3.00		3.00
Housing Development	1.75	1.75	1.75	1.75	1.45	1.30	1.30	1.30	1.25		1.25
Home	0.90	0.90	0.90	0.90	0.90	0.75	0.75	0.75	0.75		0.75
Total Comm & Dev Svcs	23.70	23.70	22.70	22.70	22.50	22.50	22.50	22.50	21.00	0.05	21.05

Note: Increase of 2 hours per week in Development Services for support staff

Parks & Public Facilities:

Administration	2.00	2.00	2.00	2.00	2.00	2.00	1.00	1.00	1.50		1.50
Parks Projects Adm.	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00		2.00
Recreation	8.40	11.00	11.00	11.35	11.35	11.35	11.35	11.10	11.10		11.10
Parks & Facilities	22.10	21.10	21.10	22.00	22.00	22.00	22.00	21.50	20.50	0.50	21.00
Library	15.50	15.50	16.50	18.50	19.50	19.50	19.50	19.50	19.50		19.50
Total Parks & Public Facilities	50.00	51.60	52.60	55.85	56.85	56.85	55.85	55.10	54.60	0.50	55.10

Note: Increase of .50 FTE for full time laborer with offsetting reduction in part time seasonal employees

Benton County Emergency Services:

Southeast Communications	41.45	42.50	42.10	42.10	41.50	41.50	41.00	36.75	35.75	(0.05)	35.70
800 Mhz	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.43		0.43
Emergency Management	12.05	12.00	12.40	12.40	12.00	12.00	11.50	5.00	3.82		3.82
Total BCES Services	53.50	54.50	54.50	54.50	53.50	53.50	52.50	41.75	40.00	(0.05)	39.95

Note: Reclassification of .75 dispatcher position to .70 support specialist

Electric Utility:

Business Services (Admin.)	1.34	1.34	1.34	1.34	1.34	1.34	1.34	7.50	7.50	(2.00)	5.50
Electrical Engineering	8.33	8.33	8.33	8.83	8.33	8.33	8.33	8.00	8.00	-	8.00
Power Operations	24.00	22.83	22.83	22.83	22.83	22.83	22.83	22.00	22.00	1.00	23.00
Systems	13.84	12.83	12.58	12.33	12.33	12.33	12.33	11.50	11.50	0.25	11.75
Energy Policy Management	4.33	4.33	4.33	4.33	4.33	4.33	4.33	1.00	1.00	1.00	2.00
Technical Services	11.00	7.84	8.09	8.34	8.34	8.34	8.34	7.50	7.50	(1.25)	6.25
Total Electric Utility	62.84	57.50	57.50	58.00	57.50	57.50	57.50	57.50	57.50	(1.00)	56.50

Note: Reorganization of Energy Services divisions in 2013 with a reduction of 1.0 FTE in 2014

Measured in Full Time Equivalent Employees

City of Richland
Staffing Level by Department/Division
2005-2014

Department / Division	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014 Changes	2014
Public Works:											
Water Administration	1.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Water Operations	8.25	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50		8.50
Water Maintenance	15.16	15.00	15.00	15.25	15.25	14.75	14.75	14.75	14.75		14.75
Civil & Utility Engineering	7.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Wastewater Admin	1.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Wastewater Operations	13.25	12.75	13.10	12.10	12.10	12.10	12.10	12.10	12.10		12.10
Wastewater Maintenance	11.50	11.20	11.35	11.35	11.35	10.85	10.85	10.85	10.85		10.85
Solidwaste Administration	0.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Solidwaste Collection	13.52	14.25	13.60	14.25	16.25	16.25	18.25	18.25	18.25		18.25
Solidwaste Disposal	10.00	11.45	9.60	9.25	9.25	9.25	9.25	10.25	10.25		10.25
Moderate Risk Waste	2.20	1.80	1.80	2.00	2.00	2.00	0.00	0.00	0.00		0.00
Recycling	1.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Stormwater	4.00	4.05	4.05	2.05	2.05	2.05	2.05	2.05	2.05		2.05
City Streets	9.25	9.00	9.00	10.00	10.00	10.00	10.00	10.00	10.00		10.00
Civil Engineering	11.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Public Works Adm & Eng	0.00	23.80	24.00	24.00	24.00	25.00	25.00	25.00	25.00		25.00
Total Public Works	111.66	111.80	110.00	108.75	110.75	110.75	110.75	111.75	111.75	0.00	111.75
Total	505.45	503.25	499.45	502.95	507.00	507.00	504.10	494.70	491.10	(1.50)	489.60
Annual Percent Change -Total	-1%	0%	-1%	1%	1%	0%	-1%	-2%	-1%		-0.3%
Population as of April 1	43,520	44,230	45,070	46,080	47,410	48,580	49,090	49,890	51,150		52,173
Population Percent Change	2%	2%	2%	2%	3%	2%	1%	2%	2%		2%

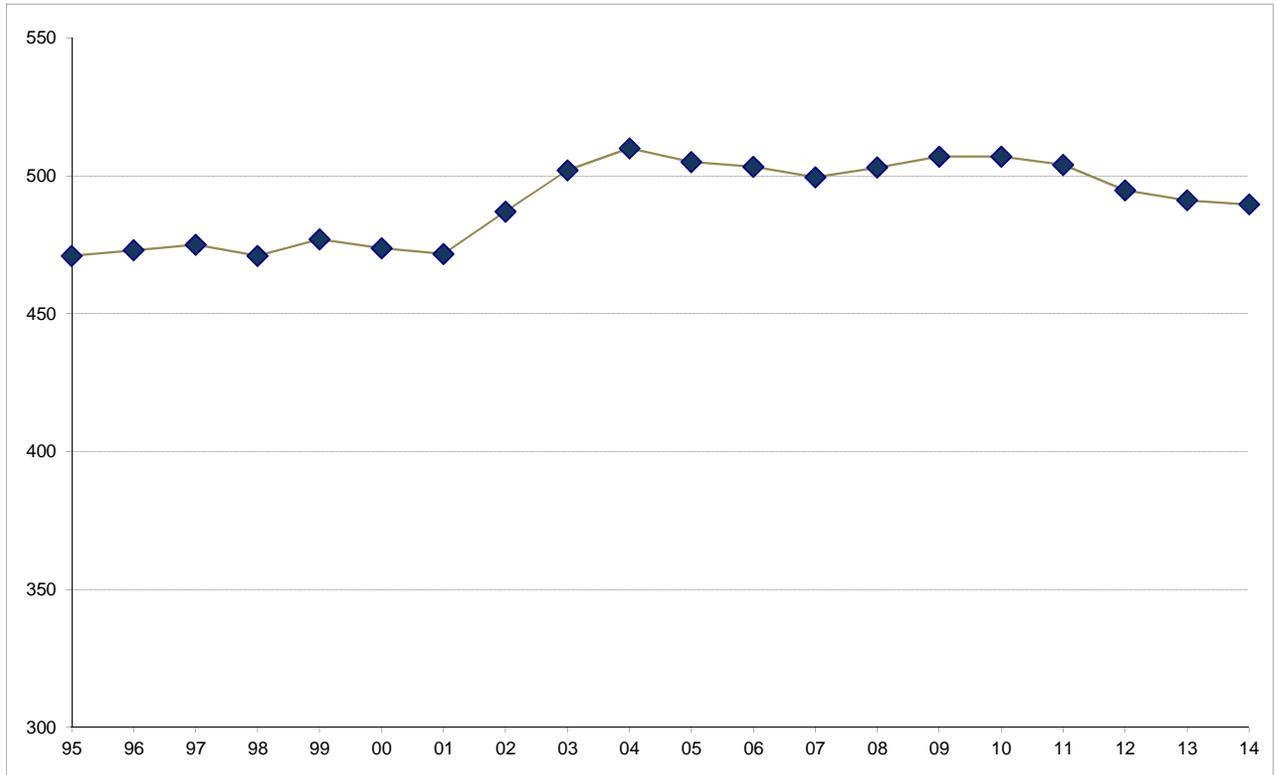
Measured in Full Time Equivalent Employees

Population for 2014 is estimated

City of Richland

Personnel History

1995 - 2014



Year	95	96	97	98	99	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14
Employees*	471	473	475	471	477	474	472	487	502	510	505	503	499	503	507	507	504	495	491	490

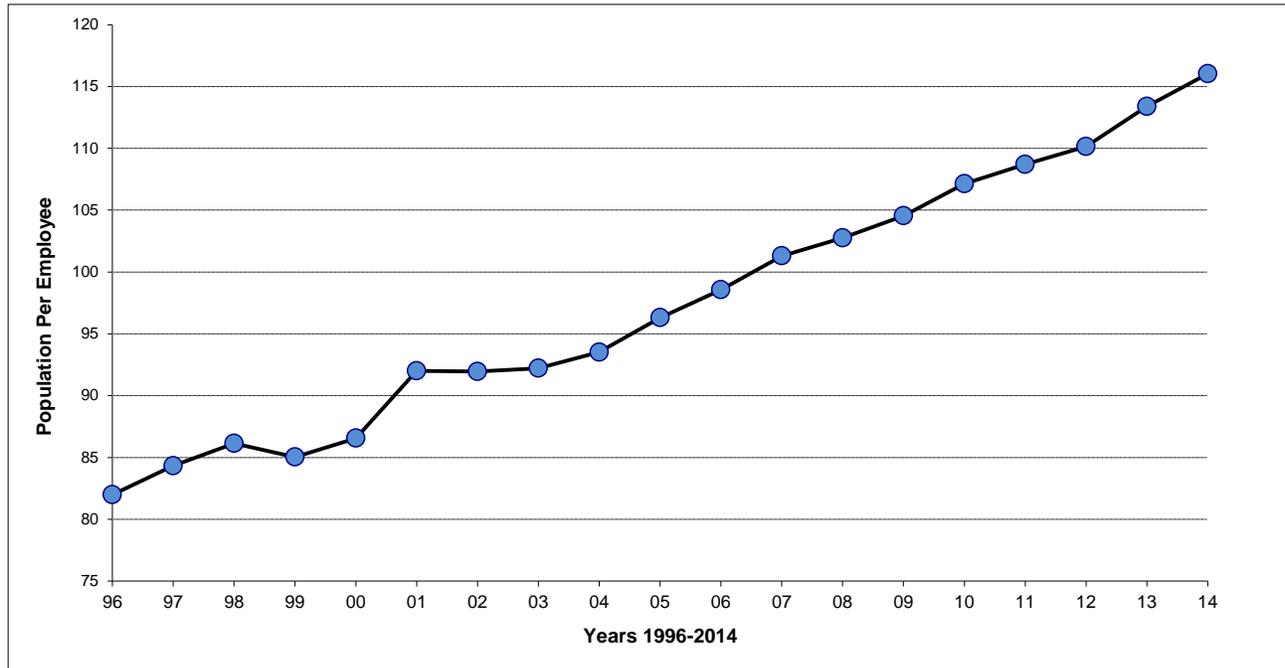
Employee count totals are rounded.

*Includes Benton County Emergency Services employees

CITY OF RICHLAND

Population Per Employee

1996 - 2014

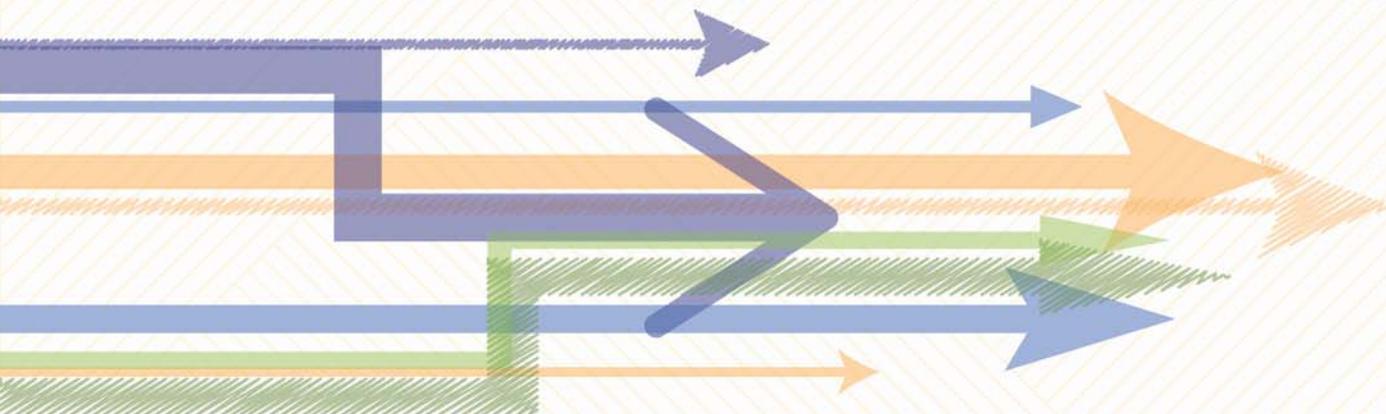


Year	96	97	98	99	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14
Ratio	82.0	84.3	86.1	85.0	86.5	92.0	91.9	92.2	93.5	96.3	98.6	101.3	102.8	104.5	107.1	108.7	110.1	113.4	116.0
Employee*	439.00	433.45	427.95	433.70	429.70	427.70	436.70	451.70	456.20	451.95	448.75	444.95	448.45	453.50	453.50	451.60	452.95	451.10	449.65
Population as of April 1	35,990	36,550	36,860	36,880	37,190	39,350	40,150	41,650	42,660	43,520	44,230	45,070	46,080	47,410	48,580	49,090	49,890	51,150	52,173

* Excludes Benton County Emergency Services employees, being Regional Services.

Population for 2014 is estimated

STRATEGIC LEADERSHIP PLAN

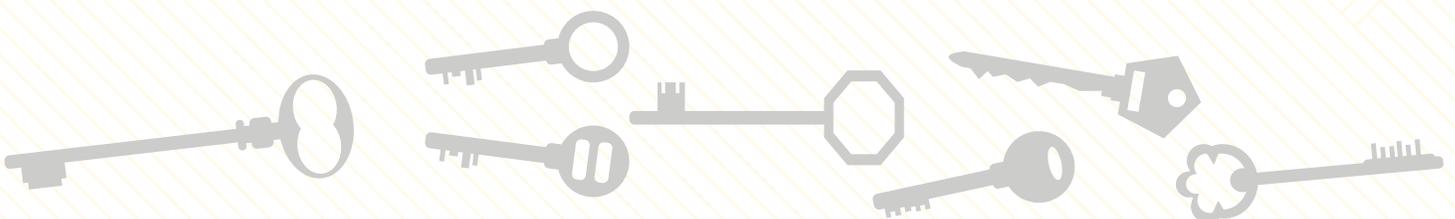




KEY ELEMENTS

KEYS TO UNLOCK OUR FUTURE - YEAR SIX

- 1.** Financial Stability and Operational Effectiveness
- 2.** Infrastructure and Facilities
- 3.** Economic Vitality
- 4.** Targeted Investments
- 5.** Natural Resources Management
- 6.** Community Amenities
- 7.** Neighborhoods and Community Safety





Strategic Leadership Plan 5-year Goals for 2013 - 2017

Key 1: Financial Stability and Operational Effectiveness

The City of Richland will effectively manage the financial resources our citizens provide for City government. Our staff will strive to deliver excellent services at the most reasonable cost. We will ensure that Richland residents receive great value for their tax dollars, and that City programs, services, and capital projects benefit the community as a whole. We recognize our citizens demand accountability and adaptability especially when evaluating / prioritizing non-essential services. Richland will be a leader in encouraging collaborative, community-wide efforts that contribute to our City's financial stability and sustainable growth. The City must remain flexible to ensure resources are available for the future. We strive for public trust and confidence.

Goal 1:	Implement and adopt the long-term fiscal management plan and accompanying policies, as needed, to ensure financial resources are available to achieve visioning 2030.
Goal 2:	Identify, refine and improve our methods of service delivery, through continuous process improvement and performance measures.
Goal 3:	Identify and implement collaboration with other public and private entities in order to achieve cost effective services.
Goal 4:	Become a municipal government leader in integrated technology.
Goal 5:	Develop a comprehensive human resource strategy.
Goal 6:	Develop and maintain the City's ability to prepare for, respond to, recover from, and mitigate against major emergencies and disasters, minimizing the loss of life and property, ensuring continuity of government, and facilitating rapid recovery.

Key 2: Infrastructure and Facilities

Richland is a full-service City that operates and maintains a broad range of facilities and infrastructure, including several utilities, critical to meeting community needs. City growth is accompanied by the need for additional facilities and infrastructure that are in the best interest of the community. With limited Federal and State funding, we must balance the costs to provide, staff, and maintain these new assets with the demands of maintaining existing facilities and infrastructure.

Goal 1:	Plan and provide infrastructure and facilities essential to community growth.
Goal 2:	Maximize existing facility and infrastructure life through sustainable maintenance programs.
Goal 3:	Develop a comprehensive, yet realistic energy policies.
Goal 4:	Plan solid waste disposal facilities and programs to achieve the community's long-range fiscal and environmental priorities.

Council Approved: 6/5/12

Key 3: Economic Vitality

Economic vitality is a community’s capacity to be economically competitive, resilient, and attractive to private and public enterprise. This requires strength to withstand the ups and downs of an economic cycle. When times are good, Richland must be prepared to grow and prosper, and when times are hard, we want the reserves to ensure continued economic health. Richland also needs “energy,” -- that bustle of activity that thriving communities exhibit. Community energy attracts talent (people) and capital (business) to an area. To remain vital, Richland must grow its economy, diversify its capital, and attract and retain talent. An economically vital Richland will require a team effort between regional organizations, neighboring cities, ports, other public entities, and the private sector. Richland cannot exist as a robust island independent of its neighbors.

Goal 1:	Increase retail sales tax per capita by recruiting new retail development.
Goal 2:	Increase primary sector, non-Hanford employment in Richland.
Goal 3:	Create an environment that fosters the recruitment and retention of young talent within the Tri-Cities.
Goal 4:	Promote and facilitate greater access to reasonably priced, high-level broadband services to Richland business and residents
Goal 5:	Increase the non-residential property tax base by facilitating commercial and industrial development.

Key 4: Targeted Investments

The City will make strategic investments in targeted areas to help ensure achievement of the City goals and a vibrant future. Primary targets are the Research District, Energy Park, Central Business District, and Island View. The City will seek grant funding and partnerships to achieve maximum leverage on these investments.

Goal 1:	Implement the Central Business District and Swift Corridor Master Plans.
Goal 2:	Implement the Island View master plan.
Goal 3:	Support growth of the Research District that leads to increased private sector investment, job growth and technology innovation.
Goal 4:	Support the development of the Energy Park through collaboration with other participants.

Key 5: Natural Resources Management

Richland has significant natural resources that provide its citizens an exceptional quality of life. The City will develop strategies to identify and conserve these resources while balancing the realities of accommodating a growing community.

Goal 1:	Balance private and public interests in the preservation of identified natural and environmentally sensitive areas.
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Goal 2:	The City will provide services that promote sustainable environmental stewardship; provide a healthy and satisfying work environment for its employees; and minimize its impact on the physical environment of the community.
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Goal 3:	Protect and enhance the City's water resources.
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Key 6: Community Amenities

The citizens of Richland have a deep affinity for their city, especially the vast array of community amenities, such as our library and parks system. They want it to be a community with distinct character and image; rich with quality amenities and programs that enhance the quality of life beyond the provision of core City services. Richland can highlight features and amenities that attract and excite residents and visitors. Enhanced community amenities will promote economic vitality and long-term sustainability. We envision that people are proud to say they live, work, play, and thrive in Richland.

Goal 1:	Identify and invest in local and regional cultural, recreational, leisure and educational amenities that enhance residents quality of life and promotes tourism.
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Goal 2:	Create gateways, streetscapes, and public art features to enhance and beautify the City.
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Goal 3:	Provide and maintain park and recreation facilities to meet the identified needs of the community.
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Key 7: Neighborhoods and Community Safety

Neighborhoods and a sense of safety are the basic building blocks of our city. They are where we live, raise our families, and socialize with our friends and neighbors. We recognize that in many ways, our City is only as strong and safe as our neighborhoods. Our challenge is to generate a greater sense of community care and pride through prevention of neighborhood deterioration; providing a safe community; and connecting residents to cultural, entertainment, and employment opportunities located throughout the City.

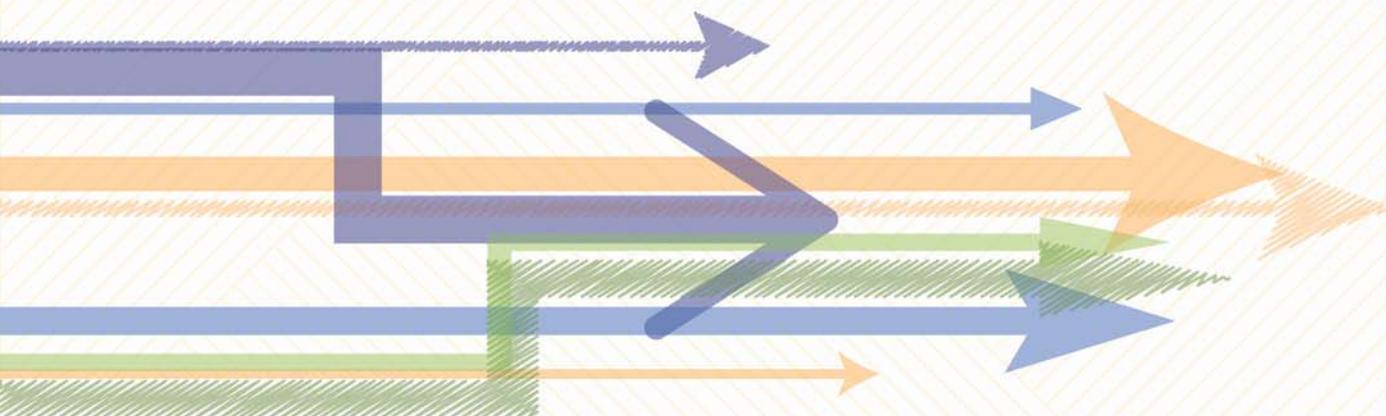
Goal 1:	Promote enhanced levels of public safety, livability, and attractiveness of neighborhoods and commercial property.
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Goal 2:	Create non-motorized connectivity features that link neighborhoods, civic facilities, employment centers, parks, and commercial centers.
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Goal 3:	Develop a strategy for revitalization of deteriorating neighborhoods.
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Council Approved: 6/5/12

2013 ACCOMPLISHMENTS





(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

1 FINANCIAL STABILITY AND OPERATIONAL EFFECTIVENESS

1 1 Implement and adopt the long-term fiscal management plan and accompanying policies, as needed, to ensure financial resources are available to achieve visioning 2030.

1 1 1 Establish utility rate review cycle for regular programmed rate evaluations (water, solid waste, sewer and stormwater)

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Initiating four-year rotation for rate studies with Water completed in 2011, Solid Waste in 2012, Sewer in 2014. Staff's review of Stormwater fund indicates no detailed rate study or increase is proposed for the near future.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

1 1 2 Complete the fiscal policies documentation, including a utility rate setting policy, and operating reserve policy for policies not addressed in the initial 2012 Policy Manual. Final Adoption and Council approval will be completed by September 30, 2013, with subsequent annual updates and modifications as needed.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary: The utility rate setting policy review will be initiated in 2014, with in-depth analysis with departments for implementation to be completed by 2015.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Not Started				
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

1 1 3 Implement Budgeting for Outcomes for the 2015 budget process.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Not Started				
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

1 1 4 Establish utility rate review cycle for regular programmed rate evaluations (electric and ambulance)

Beginning Year: **2015**

Ending Year: **2016**

Update Summary: This has been completed for the Electric Utility with an annual update each spring to the Cost of Service Analysis (COSA) followed by a rate setting process as necessary with recommended retail rate adjustments included in the respective year's budget development process for each upcoming calendar year.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Complete-13				



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

1 2 Identify, refine and improve our methods of service delivery, through continuous process improvement and performance measures.

1 2 1 Investigate formation and implementation of parks and facilities work crew teams.

Beginning Year: **2013**

Ending Year: **2013**

Update Summary: The Parks and Recreation Department has implemented work crew teams on the Parks and Facilities Crew. Teams are formed using the geographic model to encourage familiarization and ownership of areas. The City's "Turf Team" includes multidisciplinary craftworkers to address various issues throughout the year. Performance benchmarking has been established for all staff and teams. This model is projected to save approximately \$30,000 in 2013 and will enable the absorption of Gala Park and the expanded Claybell Park without additional FTE growth (but without a similar savings in temporary seasonal labor as was seen in 2013).

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

1 2 2 Complete data collection and target-setting for identified performance measures.

Beginning Year: **2013**

Ending Year: **2013**

Update Summary: Parks and Facilities identified benchmarks for park maintenance including mowing, edging and other cleanup times within identified level of service standards.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

1 2 3 Implement centralized Parks and Recreation Department invoice payment process.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Staff in Recreation and Facilities are cross-trained and all payments are now made by designated staff. This centralized system has created opportunities for efficiency and consistency. A new GEMS coding system is in use to identify categories of expenses including by location. Reports are now more reliable compared to narrative descriptions of expense categories and location.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

1 2 4 Establish an internal task force to address Electric Utility performance benchmarking and recommended actions.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Initial review of previous performance benchmarking study by consultant Jim Lewis. Initial discussions scheduled for the 1st quarter of 2014 with the Utility Advisory Committee. Will follow up with naming internal team members to update and refine the results documented in the Lewis study and complete a performance benchmarking plan by October 31, 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

1 2 5 Complete analysis of performance measures relative to targets and identify stretch targets for task and program change development.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Performance measures are tracked quarterly; stretch targets have been identified. Parks and Facilities has created a new model of park maintenance including the development of geographic teams and strong field supervision and accountability. Programs are continually being evaluated for efficiency improvements.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

1 2 6 Join the Joint Apprenticeship and Training Committee (JATC) program for future new recruits to receive in depth training at a 12-week, State certified training site recruit academy. There will be delays in new recruits beginning shift work; however, membership in the JATC program mitigates the cost of the training.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Our first new hire has been put into the JATC program, graduated from a state certified recruit school and is approaching his second year.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

1 2 7 Develop robust reporting and analysis tools distributed to division supervisors and managers to support performance measurement and productivity analysis.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Held scoping meetings with finance, water, and streets staff to begin development of operations cost reports. Work has been suspended due to higher profile tasks during the second half of 2013; to be revisited in 2014. Parks and Facilities uses benchmarking data for park maintenance material cost and labor resources. The geographic team model increased the efficiency of park maintenance and saved an estimated \$30,000 in 2013.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

1 2 8 Re-evaluate parks and facilities work order system for optimum process improvement.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: The Parks and Facilities group is participating in the Citywide process to convert to a content enterprise system for several workgroups. The City has contracted with Hickling and Associates to evaluate the incorporation of a new work order system for Parks and Facilities. Energy Services and Public Works.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

1 2 9 Implement performance change tasks and program changes.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: Parks and Recreation continually evaluate tasks in an effort to increase level of service and decrease labor and material costs. One example includes a revised hiring process and evaluation and the development of Division value statements in support of the City's Strategic Leadership Plan. Landscaping at City facilities and certain park sites can be labor intensive when it includes plant material that requires regular pruning and shaping. Staff has been replacing such landscaping with low-maintenance and low-water requirement plantings at the Community Center, City Shops, Stevens Triangle, Leslie Groves, and other locations. Additional work will occur in 2014. New turf areas at Claybell Park and Gala Park utilized city-generated compost material as a soil amendment intended to lessen required fertilization and water use.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
			In Progress	

1 2 10 Implement a CARES (Community Assistance Response) program in the fire department, in partnership with Kadlec Regional Medical Center and the graduate social welfare program in one of our regional universities. CARES works in collaboration with these partners to assist vulnerable populations who often use fire department services for lack of more appropriate community resources.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary: Contact has been made with several universities that have Masters of Social Welfare programs students from intern casework assignments in our area. The office and technology needs are being completed for a formal start in 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		In Progress		

1 2 11 Measure effects of program change implementation.

Beginning Year: **2015**

Ending Year: **2015**

Update Summary: In 2013 the City altered the model for trash collection in City parks. The new process saved approximately \$20,000 in container rentals and individual can service. City supervisors included the Benton County Work Crew contracted labor into the new team model for park maintenance. This shift in management has resulted in the completion of prioritized work tasks by the work crew.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
			In Progress	



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

1 2 12 Repeat analysis, program change, measurement cycle.

Beginning Year: **2016**

Ending Year: **2017**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		Not Started		

1 3 Identify and implement collaboration with other public and private entities in order to achieve cost effective services.

1 3 1 Contribute to Benton County Solid Waste Advisory Committee (SWAC) to propose a re-established regional Moderate Risk Waste Facility and program prior to 2015 budget development process.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Benton County SWAC meets four or five times per year, with re-establishment of the MRW facility its highest priority. Two phases of consultant work have been completed to help develop a restart proposal, but no decisions by elected bodies have been made to date.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		In Progress		

1 3 2 Apparatus and Personnel Protective Equipment renumbering.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: All agencies are through the transition successfully and fire agencies in two counties are prepared for the bi-county communications system (MATRICS)

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		Complete-13		

1 3 3 Station Alerting: Improve dispatch and turnout time with an automatic station alerting system, in concert with area fire agencies, which draws from Computer Aided Design (CAD).

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The three cities will seek federal funding through the Assistance for Firefighters Grant (AFG). The application is being prepared and is due in early December.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		Not Started		



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

1 3 4 Bi-County Communications Project

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: This project is moving into Phase 2 for full technical design and cost analysis.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
		In Progress		
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

1 3 5 Partnership with the Department of Energy (DOE) and Pacific Northwest National Laboratory (PNNL) for North fire station.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Meeting to explore options.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
		In Progress		
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

1 3 6 Complete the Fire Department's first full refurbishment of a medic unit (ambulance). Refurbishing a unit has significant savings to the City but requires the medic unit to be out of service for about 90 days. During those days the City will be reliant on other fire agencies with a spare medic unit whenever any Richland frontline medic unit is out of service. Collaborative, preplanned permissive use processes with our partner agencies will be key to keeping as many staffed medic units in the system as possible.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
		Not Started		
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

1 4 Become a municipal government leader in integrated technology.

1 4 1 Complete GIS network development for water, sewer, storm systems.

Beginning Year: **2013**

Ending Year: **2013**

Update Summary: Project budgeted in 2013 IT Work Plan. No progress to date.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		In Progress		



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

1 4 2 Complete a comprehensive baseline study to guide the City's entry into smart grid electrical system technology.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Completed consultant selection process and hired UtiliWorks LLC. Study underway; scheduled for in-depth processing with Utility Advisory Committee (UAC), then completion in 1st quarter and project recommendations to Council in 2nd quarter of 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

1 4 3 Apply two new technology innovations / upgrades to provide optimal customer service for recreation, educational, leisure and community activities/events.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: In 2013 the City received a significant donation from Fluor Hanford of computers for the City's computer lab in the Community Center. A customer computer kiosk has been installed in the lobby of the Community Center to access community recreation opportunities. The private, Charter WiFi system was upgraded with equipment allowing faster internet speeds in the Community Center at no cost. The Richland Senior Association replaced an original public address amplifier in the Community Center to increase sound quality. Recreation staff has increased the use of social medial for special events. This year's Fall Carnival event benefited from the increased exposure and increased attendance by 30% over 2012.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

1 4 4 Transition to a sustainable ESRI-based GIS environment in order to support a centralized repository for the geo-spatial data requirements of the City's core systems.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The City has made the switch to an ESRI-based GIS environment and populated the database with 2012 orthophotos. This has provided a solid foundation in further utilizing geo-based data for critical infrastructure and operational needs. New Orthophotos are scheduled to be taken in March 2014 and expected to be available for use in July 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

1 4 5 Implement a city-wide geo-based work order system that incorporates workflow and asset management.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Consultant has been selected for business process review and requirements gathering. RFP for software vendor selection should occur in 3rd quarter 2013. The City has contracted with Hickling and Associates to develop a combined work order system for Parks and Facilities, Public Works and Energy Services.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

1 4 6 Create and implement GIS tactical plans for each department, defining the specific needs for each function and timeline for development.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The City has selected ESRI to review the existing system, perform a process assessment and analysis, and develop tactical plans for each department. An agreed-upon scope of work has been developed and the agreement is in the final stages of negotiations. The project is expected to launch in late 2013 or early 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
	In Progress			
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

1 4 7 Implement strategies developed by PNNL's Smart Grid Demonstration Project to enhance the operational effectiveness and desirability of the City's electric utility for existing and potential new customers.

Beginning Year: **2013**

Ending Year: **2015**

Update Summary: Continuing steps with PNNL transactive control program evaluation. Agreement for pilot project on sharing associated power cost savings will come to Council for consideration 1st quarter of 2014. Energy Northwest demand response aggregator program being developed with expected agreement also to be brought forward in 1st quarter of 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
	In Progress			

1 4 8 Complete GIS network development for streets database.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		Not Started		

1 5 Develop a comprehensive human resource strategy.

1 5 1 Conduct analysis of affiliated staff training and succession planning program in Public Works.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: First round of labor-management meetings have been held with all IUOE divisions. Subsequent meetings are planned to engage this issue.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		In Progress		



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

1 5 2 Update Accident Prevention Plan and associated safety program elements.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Draft program circulated for internal department management review. Final draft was circulated in October. Plan to be submitted to HR/Risk Management for review.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

1 5 3 Plan and successfully negotiate cost effective and externally competitive collective bargaining agreements (2014) for all 6 unions per Council approved parameters for implementation in 2015; develop the Compensation Plan for Unaffiliated Employees in the same cost competitive manner.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Union relations continue to be positive with minimal grievance activity in 2013; preparation for 2014 collective bargaining will commence in early 2014; 2014 Compensation Plan will be reviewed for change and submittal for approval during the 4th Quarter 2013.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

1 5 4 Research, plan and implement a "Value Based Benefit's Design" approach to the City's Health and Wellness programs in order to realize cost containment while providing competitive plans.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Working with Benefits Consultants to evaluate the need and impact of an "Accountable Care Organization/Value Based Benefit/Managed Care" approach; will be factored into the collective bargaining process and targeted to maintain our 'flat' employee medical plan cost escalation trend.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

1 5 5 Implement the City Wide "Comprehensive Risk Management" program to include the Accident Prevention Program (Employee Safety), education and promotion of our Liability and Property Insurance Program, Contracting and Employment practices and the integration of our new Leadership Risk Management Team to reduce our exposure to litigation and minimize our liabilities.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Re-engineering our approach to Risk Management to emphasize more "comprehensive" risk management concepts; new Risk Management structure/approach to be rolled out by late 2013.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

1 5 6 In addition to the Leadership Team Succession Planning program, introduce additional "training & development" resources that will enhance the success rate of all leadership team members.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Assessment being completed on the utilization of the online "BizLibrary" resource in favor of more in-house training in leadership & development; alternative training resources/consultants will be evaluated.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
				In Progress

1 5 7 Implement affiliated staff training and succession planning program changes with new International Union of Operating Engineers (IUOE) contract.

Beginning Year: **2015**

Ending Year: **2015**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
				Not Started

1 6 Develop and maintain the City's ability to prepare for, respond to, recover from, and mitigate against major emergencies and disasters, minimizing the loss of life and property, ensuring continuity of government, and facilitating rapid recovery.

1 6 1 Identify a City of Richland employee to liaison with Benton County Emergency Management to create a city all hazard preparedness plan.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Benton County Emergency Management has prepared plans to include all hazard preparedness for the City of Richland. The process to identify a liaison to work closely with BCEM is still in discussions.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
				In Progress

1 6 2 Develop a joint Emergency Management program between Benton and Franklin Counties. Initial emphasis will be on pre-Multi Agency Coordination (MAC) practices and the MAC process itself.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Initial training session completed.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
				In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

2 INFRASTRUCTURE AND FACILITIES

2 1 Plan and provide infrastructure and facilities essential to community growth.

2 1 1 Negotiate terms and begin providing electrical service to PNNL properties within the Hanford 300 area.

Beginning Year: 2013

Ending Year: 2013

Update Summary: Project in last stages and all services scheduled for transition over to City's electric utility by end of 2013.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

2 1 2 Complete Horn Rapids Irrigation System River Station Upgrades (Electrical system and inlet screens).

Beginning Year: 2013

Ending Year: 2013

Update Summary: Electrical and pumping equipment raising completed in March of 2013. Inlet screening downscoped to repair of existing screens rather than replacement due to budget constraints. Inlet screen replacements design work underway. Implementation will depend on available funding.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

2 1 3 Complete a comprehensive electrical utility system plan to address, at a minimum, the utility's financial stability, operational effectiveness, system reliability, capital programming, regulatory compliance, partnership potential, emergency planning, governance and legislative opportunities.

Beginning Year: 2013

Ending Year: 2014

Update Summary: Have initiated in-house efforts through leadership of Technical Services Manager. Schedule to complete plan in the 3rd quarter of 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 1 4 Acquire right-of-way for Duportail Bridge.

Beginning Year: 2013

Ending Year: 2014

Update Summary: Appraiser under contract. Engineering work to support acquisition process is underway. Negotiations likely to begin in the first quarter of 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

2 1 5 Complete LRF-funded Infrastructure in Horn Rapids Industrial Park.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Logston Boulevard water, sewer, and electrical infrastructure extensions are complete. Public Works is waiting for notice to proceed with future phases of the work. Notice to proceed will be triggered by private development, including Project Cool, SI Steel and Project Loop.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 1 6 Complete design of Duportail Bridge.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Design is approximately 25% complete. Additional funding is needed to advance the design to shovel readiness.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 1 7 Complete site selection study for future water treatment plant - joint effort with Kennewick and West Richland.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Initial consultations with other cities complete. Pasco requested delayed beginning of study to late 2013 or early 2014 to complete water study. There is no harm to waiting to include all partners, so we are awaiting Pasco's completion of their study to initiate the joint study.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started

2 1 8 There will be a comprehensive description of all existing and potential fire station projects in the City of Richland.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

2 1 9 Fire Station 74 at City View (Councilmanic Bonds or Voter-approved Bonds).

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The first two phases of the programming are underway and will be completed by December 31, 2013

Admin Svcs	Asst. City Mgr	Fire In Progress	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

2 1 10 Fire Station 73 replacement at Stevens and 240 (may have support funding from federal partners).

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: May tie in with Partnerships with the Department of Energy (DOE) and Pacific Northwest National Laboratory (PNNL) for North fire station objective and the Fire Station 77 Horn Rapids and Stevens Drive objective. (1.3.5 and 2.1.11)

Admin Svcs	Asst. City Mgr	Fire In Progress	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

2 1 11 Fire Station 77 Horn Rapids and Stevens (subject to federal partners) And Key 1 Goal 3 (collaboration with other public and private entities in order to achieve cost effective services).

Beginning Year: **2013**

Ending Year: **2014**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire In Progress	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

2 1 12 Station 71 replacement at George Washington Way (subject to the Swift Corridor Project).

Beginning Year: **2013**

Ending Year: **2014**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire Not Started	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

2 1 13 Complete South George Washington Way Mobility & Safety Improvements planning with required consultations with WSDOT.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: November 2013 meeting with WSDOT planned to identify next steps.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 1 14 Update 20-year infrastructure system plans for sewer and stormwater.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Proposed 2014 budget includes funding for plan updates.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started

2 1 15 Acquire construction funding for Duportail Bridge.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The Bridge project is one of the three highest profile projects being considered by the Council Capital subcommittee for a detailed funding strategy. Staff has worked diligently with our Olympia lobbyist and several Councilmembers to advocate for state funding support. Work with the Good Roads Association has resulted in increased visibility for the project in Olympia and our region.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 1 16 Acquire grant funds for Stevens Extension.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Project fully funded as of early 2013.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

2 1 17 Acquire grant funds for Swift Boulevard Improvements.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 1 18 Develop and implement an electrical line under-grounding plan to enhance targeted investments while maintaining utility system reliability.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Initiated in-house scoping in order to pursue this in conjunction with the Electric Utility System plan.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 1 19 Acquire properties anticipated as needed for future electrical substations.

Beginning Year: **2013**

Ending Year: **2015**

Update Summary: Capital project priorities for four (4) new substations included in work with Council CIP committee. This provides general location to begin perusing property acquisition, to start in 2014 / 2015 for new Dallas substation.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

2 1 20 Acquire future water treatment plant site - joint effort with Kennewick and West Richland.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

2 1 21 Complete construction of Center Parkway.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary: WUTC at-grade crossing permit application is complete. Formal hearing process to determine permit decision is underway with the City retaining Foster Pepper attorneys as representation. Hearing scheduled for November 19-21 with a decision expected in February/March of 2014. Project funding through construction is secured. Right of way acquisition will begin after at-grade crossing permit is acquired and is expected to take 6-12 months. Appraisals and relocation plan is complete. Construction anticipated in 2015.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In progress				

2 1 22 Complete development of new south Richland well.

Beginning Year: **2015**

Ending Year: **2015**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 1 23 Update 20-year infrastructure system plans as required to support orderly and efficient growth (Water System Plan).

Beginning Year: **2015**

Ending Year: **2015**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 1 24 Acquire grant funds for Duportail Street Improvements (SR240 to Wellsian Way).

Beginning Year: **2015**

Ending Year: **2016**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

2 1 25 Update 20-year Citywide Transportation plan

Beginning Year: **2016**

Ending Year: **2016**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 1 26 Acquire grant funds for Columbia Park Trail Improvements.

Beginning Year: **2016**

Ending Year: **2017**

Update Summary: The City's Citywide Streetscape master plan includes Columbia Park Trail design and aesthetic considerations. The plan includes funding recommendations for the streetscape components.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 1 27 Complete construction of Duportail Bridge.

Beginning Year: **2017**

Ending Year: **2017**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 1 28 Complete Columbia Park Trail water pipeline extension.

Beginning Year: **2017**

Ending Year: **2017**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 2 Maximize existing facility and infrastructure life through sustainable maintenance programs.



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

2 2 1 Complete arterial street overlays.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Saint, Spengler, and Stevens Drive projects are completed; 2014 projects are identified in 2014 Capital Improvement Plan (CIP).

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 2 2 Complete wastewater treatment plant chlorination system upgrades.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Initial communications with state staff indicated we might be in line for low-interest loan financing for this project. That has since fallen through, so the project has been re-scoped and planned for 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started

2 2 3 Establish and implement a revised set of criteria for use in the evaluation of electrical system equipment / infrastructure.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: This objective will be started in conjunction with the work on performance benchmarking for the Electric Utility.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started

2 2 4 Develop new street cutting policy to preserve and protect the City's investment in street resurfacing.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

2 2 5 Adopt and implement local street preservation program to improve system-wide pavement rating.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Consultant rating complete. 2014 proposed street preservation program will implement consultant's study within current funding levels. Recommended program increases will be considered for 2015 budget.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 2 6 Complete water distribution system renewal and replacement program projects.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Stevens Drive water main replacement project completed. Two other projects, service line replacements and Dallas Road valve project in design. 2014 projects are identified in 2014 CIP.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 2 7 Complete water treatment plant, pumping station, and reservoir maintenance and preservation projects.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: North Richland Sand Filter project is being designed for winter construction. Telemetry system improvements are being implemented by Energy Services and Water Staff as time allows. 2014 projects are identified in 2014 CIP.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 2 8 Complete sewer collection system renewal and replacement program projects.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: E-basin lining project and Hodges Court pipeline replacement projects as well as the Fowler lift station replacement project (carryover from 2012) are completed. 2014 projects are identified in 2014 CIP.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

2 2 9 Complete wastewater treatment plant maintenance and preservation projects.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: WWTF Operations building roof replacement is completed. WWTF replaced the grit handling system equipment. 2014 projects are identified in 2014 CIP.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 2 10 Complete stormwater conveyance system renewal and replacement program projects.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Backlogged 2012 projects and 2013 budgeted projects are completed. 2014 projects are identified in 2014 CIP

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 2 11 Develop a life-cycle and preventative maintenance plan for all City facilities (city buildings and park structures).

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Plan outline is complete and data collection underway.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

2 2 12 Develop a comprehensive, preventative maintenance program for park facilities.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Park facilities including restrooms, shelters and other built structures will be included in the 2.2.12 lifecycle plan. Parks and Facilities have completed a viable turf preventative maintenance plan. A tree plan is expected to be developed in 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

2 2 13 Complete wastewater treatment plant influent screening improvements.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 2 14 Acquire site for Tapteal IV-East water storage reservoir by December 2015.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary: Portion of needed site was acquired in October 2013

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

2 2 15 Complete wastewater treatment plant solids handling upgrades.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 2 16 Complete water treatment system chlorination system upgrades.

Beginning Year: **2015**

Ending Year: **2016**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

2 2 17 Plan water treatment plant solids handling upgrades to leverage George Washington Way drying beds' property value.

Beginning Year: **2016**

Ending Year: **2017**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 3 Develop comprehensive, yet realistic energy policies.

2 3 1 Use Badger Mountain South as a willing test case to investigate new technologies.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: LED street light pilot project approved and under construction with 1st phase development.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

2 3 2 Develop an energy conservation and renewable resource program identifying feasible and economically viable measures and opportunities applicable to City facilities. Undertake conservation measures in conjunction with facility managers and available funding.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: This objective has been pursued primarily as analysis of future street light technologies. A pilot project partnership has emerged between the City and Badger Mountain South Development LLC. LED street lights are being installed as a first phase pilot project and their potential for long term city street light retrofit will be evaluated.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

2 3 3 Finalize the purchase of Vintage Tier 2 market based power from BPA through 2019.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Two separate market purchase models have been approved and BPA will purchase the applicable power blocks beginning with Fiscal Year 2015.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Complete-13				



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

2 3 4 Through regional collaboration, gain legislative support resulting in revisions to the Washington State Energy Independence Act (EIA) that will allow for a reasonable transition to the use of renewable energy resources for part of the City's power purchase portfolio.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Assisted local and state-wide Chambers with effort named POWER to revise EIA primarily to eliminate the obligation to purchase renewable power prior to total resource needs. Continue to work with City of Richland state lobbyist to keep this active going into the 2014 legislative session. Senate committee hearing conducted at the Richland Public Library in October.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In progress				

2 3 5 Collaborate with other partners of the Mid-Columbia Energy Initiative (MCEI) to identify and promote energy projects for private development.

Beginning Year: **2013**

Ending Year: **2017**

Update Summary: City staff is participating on a Grid Technologies subcommittee of MCEI. Richland Energy Staff is participating in three independent pilot applications of adaptable energy storage projects. Staff also participates in Energy Technology Park and Bioproducts Subcommittees.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

2 3 6 Evaluate through a partnership effort with BPA the major transmission and substation capacity for use in addressing potential new significant electric loads.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: Richland Energy Services (RES) staff has discussed "load and lines" strategies related to several prospective larger electric loads. The intention is to discuss this more comprehensively with BPA beginning the 1st quarter of 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

2 3 7 Conduct a thorough alternative fuel feasibility study for the City's fleet.

Beginning Year: **2015**

Ending Year: **2016**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Not Started				
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

2 3 8 Implement electric utility conservation strategies necessary to comply with mandates of the Washington State Energy Independence Act (EIA) and to leverage conservation achievements to offset the future purchase for higher priced Tier 2 power.

Beginning Year: **2015**

Ending Year: **2016**

Update Summary: This objective has been rescheduled for future completion because, due to recent interpretation of the term "customer count" in the EIA, the City now has several years (post 2020) before it qualifies for regulatory compliance under the EIA. Richland Energy Services will, in the interim, continue to leverage conservation practices for highest benefit to the utility and its customers.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 4 Plan solid waste disposal facilities and programs to achieve the community's long-range fiscal and environmental priorities.

2 4 1 Complete expansion of compost facility.

Beginning Year: **2013**

Ending Year: **2013**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Complete-13				

2 4 2 Complete feasibility study of solid waste disposal options.

Beginning Year: **2013**

Ending Year: **2013**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Complete-13				

2 4 3 Improve waste separation capabilities at the customer transfer station by completing new metals and organics processing areas.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Metals separation area is in place and operating. Interim customer green waste separation area is in operation. Staff intends to integrate new screen equipment into operation and reevaluate current facilities for future proposed upgrades.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

2 4 4 Complete landfill facility improvements projects.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Grant funded compost facility expansion and equipment purchases are complete. 2014 projects are identified in 2014 CIP.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
<u>In Progress</u>				

2 4 5 Initiate landfill permit engineering to expand landfill by June 2013

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Parametrix completed a draft engineering report, which is now under review.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
<u>In Progress</u>				

2 4 6 Complete environmental review and permitting for landfill expansion.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
<u>Not Started</u>				

2 4 7 Secure landfill expansion permit by November 2016

Beginning Year: **2015**

Ending Year: **2016**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
<u>Not Started</u>				



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

2 4 8 Complete detailed solid waste disposal alternatives evaluation.

Beginning Year: **2016**

Ending Year: **2016**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 4 9 Review and adjust solid waste collection and disposal programs to align with disposal decisions.

Beginning Year: **2016**

Ending Year: **2017**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

2 4 10 Complete final engineering and contract for construction of selected solid waste disposal alternative.

Beginning Year: **2016**

Ending Year: **2017**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

3 ECONOMIC VITALITY

3 1 Increase retail sales tax per capita by recruiting new retail development.

3 1 1 Create on-line presence for Tri-Cities regional marketing efforts.

Beginning Year: 2013

Ending Year: 2014

Update Summary: The Tri-Cities retail recruitment flash drive, jointly developed by Richland and Kennewick, was converted to a web page located at go2tricity.com/retail. A QR code was also created for the site. The team will transition away from the flash drives to the web presence. We also will create a similar tab for technology, which is currently in flash drive format. In the future we will develop targeted pieces for industrial and data centers.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

3 1 2 Update and improve marketing materials, including iPad compatibility.

Beginning Year: 2013

Ending Year: 2014

Update Summary: The Tri-Cities retail recruitment flash drive, jointly developed by Richland and Kennewick, was converted to a web page located at go2tricity.com/retail. A QR code was also created for the site. The new format provides iPad and smart phone compatibility.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

3 1 3 Regional, publicly available, web based tool that combines GIS/demographic/real estate data to support retail and commercial development.

Beginning Year: 2013

Ending Year: 2014

Update Summary: ESRI model that would have provided this capability was not chosen as a 2014 IT project. Organizations are choosing to list property on Loop Net. No further action will be taken.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Obsolete-13				

3 2 Increase primary sector, non-Hanford employment in Richland.



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

3 2 1 Support and facilitate the expansion of the medical industry cluster in Central Richland by working with Kadlec Regional Medical Center. Adopt a 20 year development agreement by December 2013.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Development Agreement approved by Council. Council also vacated a portion of Goethals Drive to enhance future development of the medical campus.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

3 2 2 Create model to analyze business license data and identify Stage 2 companies for focused business support efforts.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: This item was tabled after the elimination of the Economic Development Analyst position.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Obsolete-13

3 2 3 Develop a business appreciation lunch model similar to Kennewick's.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: This item was tabled after the elimination of the Economic Development Analyst position.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Obsolete-13

3 2 4 Encourage investment activities by the Port of Benton and Port of Kennewick in Richland.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Several of the real estate transactions entered into between the Port of Benton and Richland have fallen through due to the Port of Benton backing out. Port of Kennewick has not identified a follow-up project for south Richland and will be primarily focused on the development of Vista Field.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

3 2 5 Develop a regional economic gardening program.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: This item was tabled after the elimination of the Economic Development Analyst position.

Admin Svcs Asst. City Mgr Fire Police Broadband Task Team

Energy Svcs Comm Dev Svc Pub Works Parks Rec. Human Res.

Obsolete-13

3 3 Create an environment that fosters the recruitment and retention of young talent within the Tri-Cities.

3 3 1 Support and facilitate the expansion of the Delta High STEM school by partnering on necessary street and infrastructure improvements and partnership opportunities at the Library.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Unfortunately, the Richland School Board was unwilling to make the required financial commitment to expand the Delta campus at its current Richland location. As a result, the Pasco School District will now be the host district and has provided a site on Road 100. It appears that the State funding has been secured to construct the new facility and that Delta will no longer have a presence in Richland's CBD after the 2013-14 school year.

Admin Svcs Asst. City Mgr Fire Police Broadband Task Team

Energy Svcs Comm Dev Svc Pub Works Parks Rec. Human Res.

Obsolete

3 3 2 Promote coffee shops and other fun venues for young professionals.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The City sold a surplus parking lot at Swift Boulevard and George Washington Way for a new development which includes a gourmet sandwich shop. Currently developing plans for a coffee shop and brew pub at 650 GWW. Reacquisition of Columbia Point Tracts D/E offers some unique opportunities that were presented to Council. The City is seeking developers to promote an entertainment retail mixed-use development. Recreational programming and offerings have expanded to provide young professionals exciting new activities, including stand-up paddleboarding, kayaking, disc golf, geo-caching, outdoor movies and hiking. The coffee shop at the Library has reopened with a new vendor.

Admin Svcs Asst. City Mgr Fire Police Broadband Task Team

Energy Svcs Comm Dev Svc Pub Works Parks Rec. Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

3 3 3 Work with Young Professional groups to identify areas where a sense of community can be created that encourages young talent recruitment and retention.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Reacquisition of Columbia Point Tracts D/E offers some unique opportunities that were presented to Council. Council and the Economic Development Committee agreed that an entertainment retail mixed use development would be the highest and best use. A Request for Proposals will close in late 2013 and is seeking a developer to bring this vision forward. Successful proposals should focus on the retail area engaging the park like area and the Columbia River.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

3 3 4 Create a "job fair"-like event or mechanism that introduces talent to prospective employers.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: This activity has been assigned to the Young Professionals of the Tri-Cities.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started

3 3 5 Focus collection management, programming, and facility management practices to encourage the Young Professionals and talent within the 24-34 age bracket to use the Library for such services as downloadable materials, co-working, and geeky events.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The Library added 92 downloadable magazines and joined the statewide consortium for e books this year, giving Richland patrons access to all e books held by all libraries serving under 100,000 patrons, statewide. In addition, the Library will host the 2013 Tri Conf, a conference of high tech designers and web-based business owners.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

3 4 Promote and facilitate greater access to reasonability priced, high-level broadband services to Richland business and residents.



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

3 4 1 Construction of a fiber backbone to replace I-Net services.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Fiber optic backbone was awarded to Paramount. The backbone is under construction and scheduled for February 2014 completion. The crossover from I-Net to the City backbone will occur in Spring 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

3 4 2 Business plan for the Commercial Network.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Broadband Team worked with public and private sector partners and clients to develop pricing and operational practices. These policies have been documented through numerous dark fiber leases passed by Council. These policies will be consolidated into an operational plan for Council review in July, 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

3 4 3 Design and construction of the Research District network.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Design is complete with a verification of existing fiber and conduit undertaken in spring 2013. The design may need to be modified to take into account a workable pricing model for dark fiber leasing. Bid and construction will occur in late winter and spring 2014. This model will also be used for the Horn Rapids Industrial Park and Business Center.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

3 5 Increase the non-residential property tax base by facilitating commercial and industrial development.

3 5 1 Provide technical, ombudsman and community underwriting to commercial/industrial real estate developers seeking to develop additional property in Richland.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: This activity is undertaken on an ongoing basis.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

3 5 2 Construction of a two mile rail loop in the Horn Rapids Industrial Park.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Staff developed a set of real estate agreements that will foster the development of a privately owned rail loop in Horn Rapids. If approved by Council, the loop will be open to tenants within the Industrial Park at set pricing guidelines. These guidelines will be approved by the City on an annual basis.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

3 5 3 Expand rail, road and utility assets to the west end of the Horn Rapids Industrial Park to support new development.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Project is on hold until the development of the interior of the Horn Rapids Industrial Park.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started

3 5 4 Construction of Local Revitalization Financing (LRF) projects in center of Industrial Park.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Design is at 30% and staff is waiting for the private sector development that will spark this work, tentatively named Project Polar. The extension of Logston utilities was completed in spring 2013.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

4 TARGETED INVESTMENTS

4 1 Implement the Central Business District and Swift Corridor Master Plans.

4 1 1 Acquire GSA parking lot by Spring 2014.

Beginning Year: 2013

Ending Year: 2014

Update Summary: The site has been declared surplus to GSA and DOE needs. GSA and the City have each completed an appraisal of subject site and are currently in negotiations for the purchase of the property. GSA has provided their initial price and the City provided a counter-offer.

Admin Svcs Asst. City Mgr Fire Police Broadband Task Team

Energy Svcs Comm Dev Svc Pub Works Parks Rec. Human Res.

In Progress

4 1 2 Acquire DOE Records building and property by Spring 2014.

Beginning Year: 2013

Ending Year: 2014

Update Summary: The building has been vacated by DOE and is available for purchase. The City has completed an estimate of the demolition cost and an appraisal of the land value. This property is, however, considered to be a lower priority than the GSA site described above. The City may make a joint offer on the two parcels or perhaps encourage GSA to market the Records building site to the private sector.

Admin Svcs Asst. City Mgr Fire Police Broadband Task Team

Energy Svcs Comm Dev Svc Pub Works Parks Rec. Human Res.

In Progress

4 1 3 Implement the 2011 LMN Swift Corridor Master Plan.

Beginning Year: 2013

Ending Year: 2014

Update Summary: Staff has completed a traffic analysis that will guide the ultimate streetscape design. One of the identified "opportunity" sites has been sold to a private party for implementation of the plan. As described above, the City is in the process of acquiring another Swift Boulevard site from GSA.

Admin Svcs Asst. City Mgr Fire Police Broadband Task Team

Energy Svcs Comm Dev Svc Pub Works Parks Rec. Human Res.

In Progress

4 1 4 Begin the reconstruct of Swift Boulevard into a multi-modal, attractive street between Stevens Drive and GWW by 2014.

Beginning Year: 2013

Ending Year: 2014

Update Summary: The City is seeking grant funding to allow streetscape improvements to proceed.

Admin Svcs Asst. City Mgr Fire Police Broadband Task Team

Energy Svcs Comm Dev Svc Pub Works Parks Rec. Human Res.

Not Started



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

4 1 5 Finalize Civic Campus facility planning by 2013 in anticipation of 2016 construction.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Staff is currently pricing several options to determine the most cost effective solution that will achieve the City's goals and support our long-term needs. Council review and final selection is expected by early fall.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 1 6 Utilize public improvements (Jon Dam Plaza, Urban Greenbelt Trail, City Hall, Swift Corridor, and Howard Amon Park) in the Central Business District to further the goals of the master plan and leverage private investment.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Urban Greenbelt Trail is 90% complete with the remaining 10% obligated to a private development partner. The John Dam Plaza master plan is complete and various improvements have been added to implement the plan including artwork, restroom, trees, holiday lighting, and enhanced programming such as Winter Wonderland, Family Movie Night, and Live @ Five. A new sidewalk and a portion of the central plaza will be contracted in 2013 with likely completion scheduled in 2014. The City is a finalist for a 'legacy project' with a local Hanford contractor to construct a performance stage.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 1 7 Receive no further action letter from Dept. of Ecology for former City Shops site groundwater by Dec 2014.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: A no further action letter is unlikely as contamination levels are still above drinking water standard. Staff will work with Ecology to propose annual monitoring in the fall to monitor natural attenuation that is occurring. If contamination levels continue to drop, and we have three years of readings indicating that contamination is lower than drinking water standards, we can likely go to a five year monitoring plan. Ecology requested a meeting to also discuss PCE contamination.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 1 8 Develop an agreeable path forward with Dept. of Ecology and other responsible parties for groundwater contamination at Uptown Shopping Center.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

4 1 9 Implement the 2011 Central Business District Parking Management Plan to mitigate parking impacts of the expanding medical campus and CBD.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: In 2011, the City completed a joint study with Kadlec Medical Center (KMC) to identify critical parking issues in the CBD and ascertain management strategies. Many of these strategies will not be needed until the medical center begins charging for parking in their proposed parking garages. In the meantime, the City is addressing more immediate parking issues including a shared use agreement with KMC at Columbia Playfield.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

4 1 10 Complete the project planning, including financing plan for 650 GWW by Dec 2013. Start construction by the end of 2014.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Project was delayed during the recruitment for the Redevelopment Project Supervisor. Financing plan is expected early 2014 with construction started by the end of 2014..

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Not Started				

4 2 Implement the Island View master plan.

4 2 1 Complete streetscape design for Columbia Park Trail in 2013.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: A conceptual streetscape design for Columbia Park Trail is included in the 2013 Streetscape Master Plan also including conceptual designs for Leslie Road, north George Washington Way, and Keene Road.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Complete-13				

4 2 2 Replace unneeded right-of-way with other access solutions such as easements or alley street standard.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Project was delayed during the recruitment for the Redevelopment Project Supervisor. Work will resume in early 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

4 2 3 Develop strategies to consolidate land ownership including incentives for demolition of outmoded structures.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The Economic Development Office developed a BLRF funded tool that covered disposal costs for outmoded structures in the Island View area, though this mechanism has yet to be utilized. New strategies will be developed beginning early 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 2 4 Develop and adopt a Columbia Park Trail improvement plan by December 2015. This will involve coordination with Port of Kennewick, Richland Public Facilities District, and possibly the City of Kennewick.

Beginning Year: **2013**

Ending Year: **2015**

Update Summary: Columbia Park Trail design and roadside landscaping are included in the 2013 Citywide Streetscape Plan.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 3 Support growth of the Research District that leads to increased private sector investment, job growth and technology innovation.

4 3 1 Get your geek on, brand Richland as the geeky one and bring in those young talented individuals who resonate with that brand.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Start up weekend completed in September at WSU-TC. The event was successful and will continue in future years. There is a burgeoning creative class in the community with regular events held at coffee shops around the region. Also, the Pot Luck is a cool new blog that revolves around creating the community envisioned in this goal and highlighting in many ways how the community is already there.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 3 2 Work with Innovation Center to complete a student/young professional project.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Apartment complex providing young professional housing is open for leasing on September 1, 2013. The Innovation Center is completing the phased development with construction on the next three segments of the project.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

4 3 3 Complete Design/Build selection process with Wine Science Center under construction by 2013 with construction complete by 2015.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Lydig/ALSC team selected as D/B Team. Final design is underway with start of construction in October. Expect completion by fall 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 3 4 Develop increased opportunities for cross collaboration between PNNL, WSU-TC, and private technology firms, including but not limited to a commercial evening social venue.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Discussion with new WSU-TC Chancellor indicate he is also supportive of this endeavor. No opportunities identified at this time.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started

4 3 5 Use the First Street Substation as a technology demonstration location for innovative energy storage and integration of renewables into the power grid.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The site is available and Richland Energy Services has been working with parties to locate technologies on the site, but those efforts have not resulted in a technology demonstration.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 3 6 Wine Science Center Development Authority (WSCDA) agreements with WSU, WSU Foundation, Washington Wine Commission and Port of Benton.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The development model changed with the WSCDA turning the project over to WSU for construction. WSCDA will continue in an oversight role. All agreements are approved by the parties and have been executed. The WSCDA met with WSU for a final handoff which was completed and corroborated by a vote of the WSCDA Board.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

4 4 Support the development of the Energy Park through collaboration with other participants.



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

4 4 1 Developers Agreement with public entity partners on infrastructure development funding and sale of Energy park property.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The Energy Technology Park team continues to work with Department of Energy, who continues to say the process will take 18 to 24 months, which has been the delivery schedule for the past year and a half. A development agreement requires an understanding of the area to be transferred and that is yet to be determined.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 4 2 Acquire 1,341 acres of property from Department of Energy.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The Energy Technology Park team continues to work with Department of Energy, who continues to say the process will take 18 to 24 months, which has been the delivery schedule for the past year and a half. The Port of Benton and City of Richland have made a preliminary request to EDA regarding grant funding for development of a Master Plan.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 4 3 Jointly market the Research District utilizing PNNL as an entryway into targeted technology market.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Created additional technology sector tab on go2tricity.com; also participated in a data center tradeshow. Research District created a marketing plan for the remainder of the year including attendance at CoreNet in September. In October, representatives of the TCRD attended a conference in Washington DC identifying EB-5 investors and also attended the Governor's trade mission to China.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

4 4 4 Assist through appropriate formation and implementation of public policy the establishment of a full scale, on-grid, renewable energy park.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Preliminary discussions and planning concepts have been addressed through the Mid-Columbia Energy Initiative group and will continue in conjunction with the efforts to secure the 1300 acre Hanford area properties (see above objective 4.4.2).

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

5 NATURAL RESOURCES MANAGEMENT

5 1 Balance private and public interests in the preservation of identified natural and environmentally sensitive areas.

5 1 1 Utilizing the established public process, identify and prioritize unique natural habitat, ecologically sensitive area, significant landforms and appropriate native vegetation areas to protect as natural open space.

Beginning Year: 2013

Ending Year: 2013

Update Summary: 17 acres of "Little Badger Mountain" property were acquired in 2013 as natural open space (in two real estate transactions). The Parks and Recreation Commission have identified this issue in the 2013 goals. Four park properties were re-designated as "natural open space" in the 2013 Comprehensive Plan amendment cycle consistent with the Park, Trail and Open Space Plan. A park partnership grant was made to a citizen group to continue re-vegetating a portion of north Leslie Groves as natural open space.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

5 1 2 Adopt regulations to lessen the impact of development on steep slopes and other environmentally important areas.

Beginning Year: 2013

Ending Year: 2014

Update Summary: Staff has worked with the Planning Commission to develop a preliminary draft regulation, which is currently being reviewed by outside legal counsel. Following the legal review, necessary adjustments will be made to the draft and the City will initiate a public review process prior to scheduling the draft regulation for public hearing.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

5 1 3 Review existing pedestrian trail network throughout the City; identify and map desirable trail linkages and trail extensions needed to round out the City's trail network and incorporate a trail plan into the City's comprehensive plan.

Beginning Year: 2013

Ending Year: 2014

Update Summary: A comprehensive trail map was developed and approved by Council as part of the City's Comprehensive Land Use Plan. A subcommittee of the Parks and Recreation Commission is seeking public input regarding pedestrian issues (walkability) throughout the City.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

5 1 4 Adopt standards to limit development in designated view corridors.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: View corridors are one of the issues that are being discussed as part of the shoreline master program update and will be incorporated into the draft program update (see 5.1.2)

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

5 1 5 Update the City's Shoreline Master Program.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The City has hired a consultant team to prepare an update in accordance with state standards. The initial shoreline inventory work has been completed and a draft program has been completed. The Planning Commission has held 9 workshops in developing the draft program and there have been 4 public open houses to gather public input. The draft program is also posted on the City's webpage.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

5 1 6 Involve the public, Parks and Recreation Commission, Planning Commission and Council in discussions regarding the regional open space plan.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The plan was presented to the Parks and Recreation Commission.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Complete-13				

5 1 7 Develop a management plan for natural open space lands and river shorelines to allow appropriate public access with minimal impact to the environment.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: A Consultant is engaged to update the City's Shoreline Master Program that implements the State Shoreline Management Act. The Parks and Recreation Department is developing a Columbia River Shoreline Vegetation Management Plan with the Army Corps of Engineers.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

5 2 The City will provide services that promote sustainable environmental stewardship; provide a healthy and satisfying work environment for its employees; and minimize its impact on the physical environment of the community.



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

5 2 1 Implement City-wide office recycling program to participate in and leverage the Solid Waste elective curbside recycling services.

Beginning Year: **2013**

Ending Year: **2013**

Update Summary: Recycle containers (blue cans) are now deployed at major City facilities and funded as part of the utility bill.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

5 2 2 Provide facilities and incentives to encourage employees to bike to work.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary: City Facilities have adequate support facilities for bicycle commuting. Potential incentives for a program such as this should be factored into the City's Health & Wellness program as part of our long term health care cost containment strategy under consideration in 2014 for 2015 implementation.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

In Progress

5 3 Protect and enhance the City's water resources.

5 3 1 Leverage available grant funds to retrofit untreated stormwater outfalls to the Columbia and Yakima Rivers with water quality treatment features.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Grant funded projects for Leslie Canyon and Leslie Groves Park are being designed for 2014 construction.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

5 3 2 Use available water rights to provide non-potable irrigation water sources to large turf irrigation areas to extend the life of the City's drinking water treatment sources.

Beginning Year: **2013**

Ending Year: **2015**

Update Summary: Project to provide non-potable irrigation water to ConAgra plant completed. The irrigation water will displace about one million gallons per day of peak demand from the potable water system at minimal cost to the City since ConAgra is extending pipelines to service their facility. projects for City Parks / Richland School District properties are to be developed for 2015 and beyond.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

5 3 3 Working with the Quad-Cities partners and the Washington State Department of Ecology, secure water rights needed to support the next 20 years of regional growth by December 2016.

Beginning Year: **2015**

Ending Year: **2016**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		Not Started		

5 3 4 Complete development of Ecology permitted south Richland groundwater sources to expand the reliability and flexibility of the City's water supply south of the Yakima River.

Beginning Year: **2015**

Ending Year: **2016**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		Not Started		

5 3 5 Complete the Duportail Bridge and associated water pipeline replacement to improve the security and reliability of water supply to the area south of the Yakima River.

Beginning Year: **2017**

Ending Year: **2017**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
		Not Started		



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

6 COMMUNITY AMENITIES

6 1 Identify and invest in local and regional cultural, recreational, leisure and educational amenities that enhance residents quality of life and promotes tourism.

6 1 1 Complete a recreation survey to determine growth opportunities for areas of interest and age-specific activities and amenities.

Beginning Year: **2013**

Ending Year: **2013**

Update Summary: Citizen satisfaction of park and recreation facilities was measured as part of the Citywide 2012 survey. Open ended questions are included in the 2013 "long form" survey including questions covering recreation programming and park amenities.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

6 1 2 Complete a plan that identifies Urban Greenbelt Trail maintenance and enhancement objectives with the intent that the system is complete by end of 2014.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The Urban Greenbelt Trail is 90% complete with the remaining 10% obligated to a local business. A new 200 foot segment was completed as part of the new Kadlec Way. Pavement markings and signage were installed in 2013.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

6 1 3 Work with Los Alamos and Oak Ridge on a joint nuclear heritage tourism program.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The three cities have jointly submitted a presentation/proposal for the 2014 Public Library Association Annual Conference; the proposal was accepted in July 2013.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

6 1 4 Begin phase two construction of the Reach project.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Using federal grant funds, the City has awarded a contract to Apollo for Phase One site improvements. The Richland PFD has awarded a design/build contract (Phase Two) to Thornhill Architects and DRG Grant Construction for construction of the interpretive center. Site improvements are now complete and building construction is well underway with completion expected in the spring of 2014. Contracts have also been awarded for exhibit fabrication. The Reach should be open to the public on July 4, 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

6 1 5 Implement the first phase of the Columbia Park Joint Master Plan with the City of Kennewick. Develop a funding plan in 2010 and implement the first phase when funds are secured in 2011 or 2012. If funding not secured by September 2012, then review the funding strategy. (This objective needs to be redefined).

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: As described above, the first part of the Columbia Park West Joint Master Plan has been completed as part of the Reach Project. Using Federal funds, full utilities have been brought to the west end of the park and a portion of the realigned park roadway has been completed. Staff will be coordinating with Kennewick to plan the next phases of implementation.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

6 1 6 Develop four new activity partnerships each year with neighboring municipalities, non-profits, or private agencies.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Expanded the Adventure Series, partnered with the Sundance Ridge Home Owners Association to develop and maintain a park site, relocation of the Wright Street Fire Station activities to the Community Center, addition of a private Montessori school in the Wright Street Fire Station, Home Depot Community Gardens, relationship with Yokes for parkland enhancement and ongoing maintenance, Kadlec funding new parking lot at George Prout Memorial Pool, Disc golf course maintenance, and Tri-Cities Dog Park Society.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

6 1 7 Increase participation within the Tri-Cities, of the Geocoin Challenge event to include 1,000+ participants.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: Event June 29 attracted 540 participants and reached "mega" status.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

6 1 8 Increase public awareness of recreational activities including: tourism, leisure, educational classes, cultural, special events, and a variety of activities through development of four new marketing techniques.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: Continued relationship with the Tri-Cities Sports Council, cross-promotion of non-city events including Cool Desert Nights, development of a database of recreation users for direct contact opportunities, and a new focus on one-on-one client contact. Recreation staff assignments have been made to include sales and marketing tasks. The City has seen an increase of private financial support to events including the Summer Movie Series. Family Fun Friday, and the Holiday Tree Lighting.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

6 2 Create gateways, streetscapes, and public art features to enhance and beautify the City.

6 2 1 Implement at least one public art project per year, ideally integrated into a capital project, or implementing an existing master plan, such as the John Dam Master Plan.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Completed the installation of "Jump" in John Dam Plaza with the collaboration of the Richland Arts Commission and the Richland Parks Commission. The Arts Commission will begin the public process for selecting an artist/art piece to be installed at Swift Boulevard/GWWay as part of a public/private partnership with Greg Markel who earlier this year purchased the property as part of a city surplus/CBD redevelopment effort. The City is currently working with the Farmers Market Association on a major art piece in the Parkway.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

6 2 2 Implement the Barker Gateway Master Plan.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: 2013 projects include the Barker projects at Leslie Road and SR 240/Stevens/Jadwin triangle. Barker signage elements are incorporated in the 2013 Streetscape Master Plan.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

6 2 3 Implement the forthcoming Streetscape Master Plan.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Plan is complete and has been presented to the City Council. Additional, detailed review will occur by several boards and commissions prior to implementation beginning in 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
<u>In Progress</u>				

6 3 Provide and maintain park and recreation facilities to meet the identified needs of the community.

6 3 1 Develop and implement an annual turf management plan.

Beginning Year: **2013**

Ending Year: **2013**

Update Summary: Plan is complete

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
<u>Complete-13</u>				

6 3 2 Complete Claybell Park expansion Phase 1.

Beginning Year: **2013**

Ending Year: **2013**

Update Summary: Complete as of October, 2013

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
<u>Complete-13</u>				

6 3 3 Acquire additional Natural Open Space.

Beginning Year: **2013**

Ending Year: **2013**

Update Summary: 17 acres of natural open space have been acquired on Little Badger Mountain.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
<u>Complete-13</u>				



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

6 3 4 Increase the effectiveness of code enforcement in parks, for leash laws and animal waste issues.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The City's animal control code is enforced by Tri-Cities Animal Control. A process has been developed between the City and Tri-City Animal Control to increase the effectiveness of Animal Control's program in the City.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

6 3 5 Survey seniors to determine need for developing senior playgrounds. If need is substantiated, seek/acquire funding and construct playgrounds.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: A citywide survey in 2013 includes an open-ended question regarding park amenities.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started

6 3 6 Expand Park Ranger program to increase oversight of activities, events, and ongoing education of park rules.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: The City employs one ½ time regular city employee and two seasonal employees.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13

6 3 7 Address Howard Amon Park picnic shelter reconstruction.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: The South Howard Amon picnic shelter is no longer under consideration for relocation. The facility will be cleaned up and re-roofed in 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

6 3 8 Facilitate Badger Mt. Park upper parking lot expansion.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: The Tapteal Substation 2013 Oil Containment project installed a new roadway within the park that can be utilized for the parking lot expansion currently anticipated in 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

6 3 9 Develop a management plan for recreational park usage, that addresses heavy summer event programing and consequent adverse turf and tree impacts, in Howard Amon Park.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: Turf maintenance in the park system along with staggered recreational programming have improved turf conditions.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Complete-13



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

7 NEIGHBORHOODS AND COMMUNITY SAFETY

7 1 Promote enhanced levels of public safety, livability, and attractiveness of neighborhoods and commercial property.

7 1 1 Audit the Richland Municipal Code and update where applicable.

Beginning Year: 2013

Ending Year: 2014

Update Summary: With the help of the City Attorney, the municipal code is in a state of constant evaluation and update.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
			In Progress	
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

7 1 2 Expand volunteerism to include services to domestic violence victims and provide mediation and conflict resolution for neighborhood disputes.

Beginning Year: 2013

Ending Year: 2014

Update Summary: There have been other priorities within the organization and this objective may need to be revisited to see if it is attainable in the near future.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
			Not Started	
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

7 1 3 Review commercial landscape standards of the Richland Municipal Code.

Beginning Year: 2013

Ending Year: 2014

Update Summary: Staff has had initial discussions with the Planning Commission on landscape code revisions. The work completed by the City's consultant on streetscape standards may also help to guide this effort.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
	In Progress			



(2013-2017)

City of Richland Strategic Plan

2013 End-of-Year Update

7 1 4 Review and revise the City's Commercial Improvement Grant program to deemphasize recent trends to fund business signage. Develop new objectives for the program to focus on building façade improvements and landscaping.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: In review of this objective, the Economic Development Office did not find any trend to fund business signage and notes signage can set the tenor of an area just as well as facade improvements. Unique signage can even brand an area and so staff is recommending that this work item be deleted from the plan. The intent is to continue recommending funding of business signage, especially in the Uptown where signage can highlight the mid-century modern architecture that already exists.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Obsolete				

7 1 5 Use the Communications and Marketing Office to develop positive marketing campaigns.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The City now has a Graphics Designer and is enhancing campaigns throughout the City including the Solid Waste Compost communications, "If it Flies it Doesn't Fly here" Fireworks campaign and Executive Leadership Team Recruitment packages. The Communications and Marketing Office is partnering with other departments in marketing and branding the City of Richland. The Communications & Marketing Office is utilizing social media, CityView channel 13, and other traditional mediums to market and brand the City.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

7 1 6 For qualifying parks, apply for CDBG funds to improve park appearance and amenities.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: CDBG funds were utilized to install a new zip line play feature in Goethals Park in 2013. Application was made in 2013 and awarded for improvements in Barth Park. Project will be complete in 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

7 1 7 Centralize code enforcement efforts under one department as to create a consistent and effective approach to livability issues in the City of Richland.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: With the addition of .5 FTE to handle animal nuisance complaints, we have consolidated nuisance code enforcement within the police department.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Complete-13				



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

7 1 8 Implement technology solutions that connect neighborhoods, retail business, and law enforcement through collaboration and information sharing.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: With the implementation of the Richland Shield and SmartForce, Richland Police Department is a leader in the nation on how we are connecting our business community and sharing information.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
			Complete-13	
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

7 1 9 Through geo-based policing, enhance the level of safety by anchoring officers to geographical areas of the city as to fully understand the needs of the citizens.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Geo-Based policing is having a positive impact on our crime data as well as establishing better relationships between officers and community/business members.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
			Complete-13	
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

7 1 10 Develop enhanced methods of public notice to provide neighborhoods and homeowners associations with information concerning development activities that are proposed within their neighborhoods.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Code amendments were implemented last year, which clarified and made public notification provisions uniform. The public is advised through newspaper ads, mailing notifications to adjacent property owners, posting signs on-site; and providing notice on the City's web page. Additionally, the agendas and meeting packet information are made available to the public for Council meetings as well as commission and board meetings.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
			Complete-13	
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

7 1 11 Update municipal code provisions to increase clarity of public hearing procedures and provide for effective public notice.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Code amendments were implemented last year, which clarified and made public notification provisions uniform. The public is advised through newspaper ads, mailing notifications to adjacent property owners, posting signs on-site; and providing notice on the City's web page. Additionally, the agendas and meeting packet information are made available to the public for Council meetings as well as commission and board meetings.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
			Complete-13	
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

7 1 12 Implement a comprehensive traffic safety initiative to include both vehicle and pedestrian safety outreach and education.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: The formation of the Traffic Safety Unit and subsequent projects and educational campaigns has been very successful and the community is appreciating the dedicated effort.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
			Complete-13	
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

7 2 Create non-motorized connectivity features that link neighborhoods, civic facilities, employment centers, parks, and commercial centers.

7 2 1 Develop an implementation schedule for the trails and connectors plan discussed at the Spring 2012 Council retreat.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: A Comprehensive Trail Map was adopted as part of the Comprehensive Land Use Plan in 2013. Implementation of specific projects within the plan will be considered during budget cycles and when adjacent private development occurs.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
			In Progress	

7 2 2 Conduct safe routes to schools assessments of two existing elementary schools and populate the CIP with recommended improvements.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Marcus Whitman School assessment complete and grant funds application completed. Selection of second school awaiting consultation with school district.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
			In Progress	

7 2 3 Complete and implement ADA Transition Plan.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Staff has reviewed other agencies' plans and attended training on requirements. Completion of ADA Transition Plan scheduled for 2014.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
			In Progress	



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

7 2 4 Include non-motorized connectivity improvements as part of street improvements and overlay projects.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Stevens and Spengler projects include infill of sidewalks to improve connectivity. Stevens Drive South Extension planned for 2014 construction will include bicycle and pedestrian connectivity.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

7 2 5 Secure funding and construct the Vantage Highway Trail from Stevens Dr. to Kingsgate Way.

Beginning Year: **2014**

Ending Year: **2014**

Update Summary: The project is identified in the City's Capital Improvement Plan as "unfunded." The project continues to seek grant funding.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress

7 2 6 Review and consider a "complete streets" planning policy by December 2015.

Beginning Year: **2014**

Ending Year: **2015**

Update Summary:

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

Not Started

7 3 Develop a strategy for revitalization of deteriorating neighborhoods.

7 3 1 Engage in a proactive media campaign that encourages citizens to report code violations in their neighborhoods.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: This is a perennial goal as we continue to see code enforcement as one of the most important issues in our community.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.

In Progress



(2013-2017)

City of Richland Strategic Plan 2013 End-of-Year Update

7 3 2 Create standards that ensure rental properties will be safe and maintained at a level commensurate with the surrounding neighborhood.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: In coordination with Code Enforcement and Fire, staff is exploring options to ensure the safety of rental properties in the City. Council has rejected the rental inspection program recommended by staff. City staff has included the Police Department in the review of proposed multi-family development projects, who now review proposed projects for adherence to the tenants of CPTED (Crime Prevention Through Environmental Design).

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

7 3 3 Expand in-fill housing program targeted at the replacement of pre-fab and badly dilapidated units in older neighborhood.

Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Project complete at 523 Sanford Avenue.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
Complete-13				

7 3 4 Coordinate marketing of local improvement districts to planned street maintenance projects.

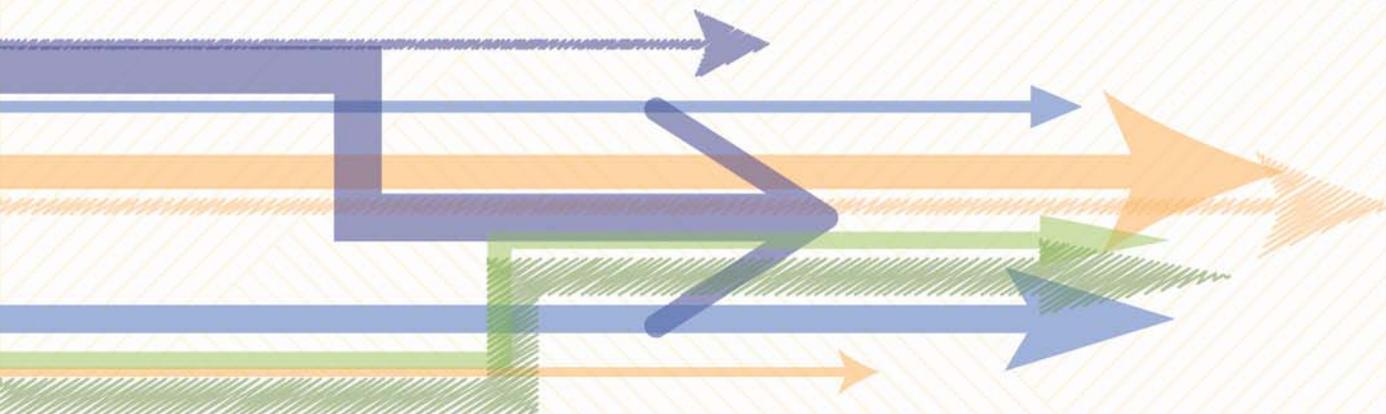
Beginning Year: **2013**

Ending Year: **2014**

Update Summary: Torbett - Mahan LID has been formed in coordination with the Stevens Drive water main replacement and street maintenance project.

Admin Svcs	Asst. City Mgr	Fire	Police	Broadband Task Team
Energy Svcs	Comm Dev Svc	Pub Works	Parks Rec.	Human Res.
In Progress				

EXPANDED PROGRAMS



City of Richland
EXPANDED PROGRAM REQUESTS
CAPITAL PURCHASE PROGRAM
For Budget Year 2014
Total Recommended For All Funds

KEYS								
FUND	1	2	3	4	5	6	7	TOTAL
GENERAL	334,734	9,616	0	0	10,000	10,000	10,000	374,350
STREETS	6,063	0	0	0	0	0	0	6,063
COMM DEV BLOCK GRANT	0	0	0	0	0	0	0	0
HOME	0	0	0	0	0	0	0	0
ELECTRIC	28,000	0	0	0	0	0	0	28,000
WATER	55,542	176,560	0	0	0	0	0	232,102
WASTEWATER	30,660	0	0	0	0	0	0	30,660
SOLID WASTE	206,000	0	0	0	0	0	0	206,000
MEDICAL SERVICES	231,740	0	0	0	0	0	0	231,740
EQUIPMENT MAINTENANCE	21,415	0	0	0	0	0	0	21,415
EQUIPMENT REPLACEMENT	1,929,949	0	0	0	0	0	0	1,929,949
PW ADMIN	52,428	30,931	0	0	0	0	0	83,359
BCES	624,498	22,263	0	0	0	0	0	646,761
KEY TOTALS	3,521,029	239,370	0	0	10,000	10,000	10,000	
TOTALS	\$3,790,399							\$3,790,399

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
General Fund	City Manager	001 100 513100 4107	1	5		EXP	75,000	75,000		Project planning and consulting services for vacant positions.
TOTAL - CITY MANAGER							75,000	75,000		
General Fund	Communications & Marketing	001 111 514110 4301 001 111 514110 4912	1	2		EXP	7,000	5,000	X	Increase travel and tuition to enable staff to stay current with new trending technologies for a variety of communication platforms.
TOTAL - COMMUNICATIONS & MARKETING							7,000	5,000		
General Fund	Fire	001 120 522200 3515 407 121 526200 3515	1	4		EXP	10,500	0		Three city fire departments collaborating to implement a new station alerting system that improves dispatch and turnout times for responders. 50% Fire 50% Med Svcs - Total \$21000.
TOTAL - FIRE AND EMERGENCY SERVICES							10,500	0		
General Fund	Police	001 130 521220 2201	7	1		EXP	10,000	10,000	X	Replace 1/5 of bullet proof vest inventory including 12 that the warranty is expiring.
General Fund	Police	001 130 521220 1201	1	2		EXP	6,000	0		Provide 6 off duty personnel to work July 4th related activities throughout the city due to the escalation of illegal activities related to celebrations.
General Fund	Police	001 130 518887 3583	1	2		CPP	9,848	9,848		Implement Livescan fingerprinting software for concealed pistol licenses, background checks, etc. that captures fingerprint images through a specialized scanner and transmits directly to the State.
General Fund	Police	001 130 518887 3119	1	2		EXP	10,855	0		Purchase a XRY Mobile Device Forensic Investigation toll that will enable the collection of data from cell phones, PDA's and other mobile devices by officers in the field.
General Fund	Police	001 130 521200 3501	1	5		EXP	8,275	0		Purchase upright bike and elliptical machine for workout room.
General Fund	Police	001 130 521900 5115	1	2		EXP	7,500	7,500		Metro Drug Task Force assessment.
TOTAL - POLICE							52,478	27,348		
General Fund	Information Technology	001 213 518890 3583	1	4		CPP	125,000	125,000	X	Work Order Management System purchase and implementation.
General Fund	Information Technology	001 213 518885 4117	1	4		EXP	75,000	75,000		AS-400 system mitigation and data conversion.
General Fund	Information Technology	001 213 518885 4117	1	4		EXP	15,000	15,000	X	2-Factor authentication.
TOTAL - INFORMATION TECHNOLOGY							215,000	215,000		
General Fund	Human Resources	001 220 516200 4111	1	5		EXP	20,000	20,000		Labor relations consultant to assist with negotiating 6 Collective Bargaining Agreements.
General Fund	Human Resources	001 220 516200 3103	1	5		EXP	500	0		Increase meeting expense by \$500 for collective bargaining agreement meetings.
TOTAL - HUMAN RESOURCES							20,500	20,000		

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
General Fund	Community Development	001 301 508821 1102 001 301 588600 2xxx	1	2		EXP	2,386	2,386	X	Add 2 hours per week to existing half-time Support Specialist position allowing for attendance and preparation of meeting minutes for Planning Commission meetings.
TOTAL - COMMUNITY DEVELOPMENT							2,386	2,386		
General Fund	Planning & Redevelopment	001 302 559220 6340	6	3		CPP	10,000	10,000		Transfer from General Fund to subsidize the Richland Public Art program for additional acquisition of public art.
TOTAL - PLANNING & REDEVELOPMENT							10,000	10,000		
General Fund	Parks & Facilities	001 335 576100 3120	2	3	13	EXP	9,616	9,616	X	Purchase additional chemicals for application on the new streetscapes and expanded park areas.
TOTAL - PARKS & RECREATION							9,616	9,616		
General Fund	Non-Departmental	001 900 510000 3505	5	2		EXP	10,000	10,000	X	On-going program to replace chairs as identified.
TOTAL - NON-DEPARTMENTAL							10,000	10,000		
TOTAL - GENERAL FUND							412,480	374,350		

Key 1 - Total	372,864	334,734
Key 2 - Total	9,616	9,616
Key 3 - Total	0	0
Key 4 - Total	0	0
Key 5 - Total	10,000	10,000
Key 6 - Total	10,000	10,000
Key 7 - Total	10,000	10,000
ALL OTHERS - NO KEY		
TOTAL GENERAL FUND	\$412,480	\$374,350

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
TOTAL - STREETS							6,063	6,063		
Key 1 - Total							6,063	6,063		
Key 2 - Total							0	0		
Key 3 - Total							0	0		
Key 4 - Total							0	0		
Key 5 - Total							0	0		
Key 6 - Total							0	0		
Key 7 - Total							0	0		
ALL OTHERS - NO KEY										
TOTAL STREETS							\$6,063	\$6,063		

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
TOTAL - CDBG							8,324	0		
			Key 1 - Total				0	0		
			Key 2 - Total				0	0		
			Key 3 - Total				0	0		
			Key 4 - Total				0	0		
			Key 5 - Total				0	0		
			Key 6 - Total				0	0		
			Key 7 - Total				8,324	0		
			ALL OTHERS - NO KEY							
			TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT				\$8,324	\$0		

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
TOTAL - HOME							1,061	0		
			Key 1 - Total				0	0		
			Key 2 - Total				0	0		
			Key 3 - Total				0	0		
			Key 4 - Total				0	0		
			Key 5 - Total				0	0		
			Key 6 - Total				0	0		
			Key 7 - Total				1,061	0		
			ALL OTHERS - NO KEY							
			TOTAL				\$1,061	\$0		

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
TOTAL - ELECTRIC							28,000	28,000		

Key 1 - Total	28,000	28,000
Key 2 - Total	0	0
Key 3 - Total	0	0
Key 4 - Total	0	0
Key 5 - Total	0	0
Key 6 - Total	0	0
Key 7 - Total	0	0
ALL OTHERS - NO KEY		
TOTAL ELECTRIC UTILITY	\$28,000	\$28,000

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
Water Utility	Maintenance	402 413 534500 3514	1	5		CPP	10,000	10,000		Purchase 5 handheld gas detectors to replace the current ones that have become obsolete as of January 2013.
Water Utility	Maintenance	402 413 534500 6209	2	1		CPP	176,560	176,560		Purchase new meters and meter setter material for new residential and commercial customers.
Water Utility	Maintenance	402 413 534500 6414 402 413 534500 4201	1	4		CPP	9,900	9,900		Purchase Trimble GeoExplorer 6000 series GEOXH Handheld to be used to correct the accuracy of Public Works field assets to populate GIS.
TOTAL - WATER MAINTENANCE							196,460	196,460		
Water Utility	Operations	402 412 534800 1102 402 412 534800 210X	1	2		EXP	35,642	35,642	X	Add a seasonal full-time Water Quality Service Worker to work the months of operation for the City's irrigation systems. The position will be limited to no more than eight months, or 1360 hours. The position enables the current water system employees to absorb the more technical duties related to the irrigation systems along with their current water system responsibilities by assigning routine lower skilled work to the seasonal position.
TOTAL - WATER OPERATIONS							35,642	35,642		
TOTAL - WATER							232,102	232,102		

Key 1 - Total	55,542	55,542
Key 2 - Total	176,560	176,560
Key 3 - Total	0	0
Key 4 - Total	0	0
Key 5 - Total	0	0
Key 6 - Total	0	0
Key 7 - Total	0	0
ALL OTHERS - NO KEY		
TOTAL WATER UTILITY	\$232,102	\$232,102

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description	
Wastewater Utility	Operations	403 422 535800 3102	1	5		EXP	30,660	30,660	X	Due to proposed safety upgrade of the chlorination system in 2014 from dangerous gaseous chlorine to a liquid bleach product, the cost of chemical disinfection will be increasing.	
TOTAL - WASTEWATER OPERATIONS							30,660	30,660			
			Key 1 - Total				30,660	30,660			
			Key 2 - Total				0	0			
			Key 3 - Total				0	0			
			Key 4 - Total				0	0			
			Key 5 - Total				0	0			
			Key 6 - Total				0	0			
			Key 7 - Total				0	0			
			ALL OTHERS - NO KEY								
			TOTAL WASTEWATER UTILITY					\$30,660	\$30,660		

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
Solid Waste Utility	Collection	404 432 537810 6414	1	2		CPP	175,000	170,000		Purchase containers (residential, roll-off for commercial and recycling and commercial front and rear load containers) for residential and commercial customers to support new customers and replace worn out containers.
TOTAL - SOLID WASTE COLLECTION							175,000	170,000		
Solid Waste Utility	Disposal	404 433 537820 4116	1	2		EXP	15,000	9,000		Contract employee for guidance about best practices and history.
Solid Waste Utility	Disposal	404 433 537820 4117	1	2		EXP	15,000	15,000	X	Funding for DOC litter crew to clean blown garbage from litter fences and property. This will fund a crew for every other week and will keep fence lines clean and windblown litter under control.
Solid Waste Utility	Disposal	404 433 537820 3102	1	2		EXP	12,000	12,000	X	Purchase Posi-Shell alternative cover will ensure compliance with operations plan for daily cover when the compactor is down. Funds will cover 90 day supply.
TOTAL - SOLID WASTE DISPOSAL							42,000	36,000		
TOTAL - SOLID WASTE							217,000	206,000		

Key 1 - Total	217,000	206,000
Key 2 - Total	0	0
Key 3 - Total	0	0
Key 4 - Total	0	0
Key 5 - Total	0	0
Key 6 - Total	0	0
Key 7 - Total	0	0
ALL OTHERS - NO KEY		
TOTAL SOLID WASTE UTILITY	\$217,000	\$206,000

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
Medical Services	Ambulance	407 121 526200 6414	1	2		CPP	214,240	214,240		Purchase a new ambulance and increase fleet replacement funding to include five ambulances. The current fleet needs for EMS require a fifth ambulance in order to maintain baseline response capabilities.
Medical Services	Ambulance	407 121 526200 6414	1	2		CPP	17,500	17,500		Purchase Lucas 2 automatic chest compressor to allow a unit for each of the staffed medical units.
Medical Services	Ambulance	001 120 522200 3515 407 121 526200 3515	1	4		EXP	10,500	0		Three city fire departments collaborating to implement a new station alerting system that improves dispatch and turnout times for responders. 50% Fire 50% Med Svcs - Total \$21000
TOTAL - MEDICAL SERVICES							242,240	231,740		

Key 1 - Total	242,240	231,740
Key 2 - Total	0	0
Key 3 - Total	0	0
Key 4 - Total	0	0
Key 5 - Total	0	0
Key 6 - Total	0	0
Key 7 - Total	0	0
ALL OTHERS - NO KEY		
TOTAL MEDICAL SERVICES	\$242,240	\$231,740

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
Administrative Services	Equipment Maintenance	502 214 548680 xxxx	1	2		CPP	10,857	10,857		Purchase Aamco brake lathe with table and adapter to replace the 15 year old brake lathe that is becoming inadequate and is hard to find replacement parts for.
TOTAL - EQUIPMENT MAINTENANCE							21,415	21,415		

Key 1 - Total	21,415	21,415
Key 2 - Total	0	0
Key 3 - Total	0	0
Key 4 - Total	0	0
Key 5 - Total	0	0
Key 6 - Total	0	0
Key 7 - Total	0	0
ALL OTHERS - NO KEY		
TOTAL EQUIPMENT MAINTENANCE	\$21,415	\$21,415

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Division Requested 2014	Task Team Recommend or Budgeted 01/01/14	Ongoing	Detail Description
Equipment Replacement	413	503 215 599480 6405	1	1	3	CPP	32,978	32,978		2366 - 3/4-Ton Truck 4x4
Equipment Replacement	413	503 215 599480 6405	1	1	3	CPP	172,500	172,500		3205 - 12/14 Yard Dump Truck
Equipment Replacement	413	503 215 599480 6405	1	1	3	CPP	64,350	64,350		3232 - 1-Ton Service Body
Equipment Replacement	413	503 215 599480 6405	1	1	3	CPP	92,913	92,913		7097 - 310SE JD Backhoe 4x4
Equipment Replacement	413	503 215 599480 6405	1	1	3	CPP	17,852	17,852		6445 - Valve Box Vacuum
Equipment Replacement	423	503 215 599480 6405	1	1	3	CPP	59,459	59,459		3192 - Chevy 1-Ton Service Body
Equipment Replacement	423	503 215 599480 6405	1	1	3	CPP	190,464	190,464		3211 - Sewer Jet Truck - Replace w/Combination Unit Vac/Jet Truck
Equipment Replacement	432	503 215 599480 6405	1	1	3	CPP	65,745	65,745		3263 - Chevy 1-Ton Hook Lift
Equipment Replacement	433	503 215 599480 6405	1	1	3	CPP	5,850	5,850		6528 - Used Trim Mower
Equipment Replacement	433	503 215 599480 6405	1	1	3	CPP	15,295	15,295		6555 - Husky All Terrain Vehicle
Equipment Replacement	450	503 215 599480 6405	1	1	3	CPP	30,729	30,729		2272 - Chevy 3/4-Ton 4x4 Truck
Equipment Replacement	450	503 215 599480 6405	1	1	3	CPP	25,018	25,018		2320 - Chevy S-10 2WD Truck
Equipment Replacement	502	503 215 599480 6405	1	1	3	CPP	30,888	30,888		2260 - Jeep Cherokee 4x4
Equipment Replacement	502	503 215 599480 6405	1	1	3	CPP	30,888	30,888		2261 - Jeep Cherokee 4x4
Equipment Replacement	502	503 215 599480 6405	1	1	3	CPP	37,386	37,386		2288 - Chevy Blazer 4x4
Equipment Replacement	503	503 215 599480 6405	1	1	3	CPP	30,436	30,436		2256 - F150 4x4 Ext Cab
Equipment Replacement	503	503 215 599480 6405	1	1	3	CPP	49,899	49,899		3237 - Chevy 1-Ton 4x4 Flatbed
Equipment Replacement	503	503 215 599480 6405	1	1	3	CPP	56,503	56,503		6238 - TD30T Cable Tensioner
Equipment Replacement	503	503 215 599480 6405	1	1	3	CPP	140,000	140,000		6542 - Mini Derrick Pole Setter
Equipment Replacement	506	503 215 599480 6405	1	1	3	CPP	64,535	64,535		3195 - Chevy 1-Ton 4x4 Service Body
Equipment Replacement	506	503 215 599480 6405	1	1	3	CPP	48,250	48,250		3161 - Chevy Cargo Van
Equipment Replacement	506	503 215 599480 6405	1	1	3	CPP	29,950	29,950		2231 - Chevy Blazer 4x4
Equipment Replacement	120	503 215 599480 6405	1	1	3	CPP	46,153	46,153		5038 - Engine Lease Payment
Equipment Replacement	120	503 215 599480 6405	1	1	3	CPP	44,876	44,876		5039 - Engine Lease Payment
Equipment Replacement	120	503 215 599480 6405	1	1	3	CPP	44,286	44,286		5042 - Brush Truck Lease Payment
Equipment Replacement	335	503 215 599480 6405	1	1	3	CPP	64,771	64,771		3229 - Chevy 1-Ton Hook Lift Truck

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Division Requested 2014	Task Team Recommend or Budgeted 01/01/14	Ongoing	Detail Description
Equipment Replacement	335	503 215 599480 6405	1	1	3	CPP	28,780	28,780		2328 - Suzuki Vitara
Equipment Replacement	335	503 215 599480 6405	1	1	3	CPP	12,027	12,027		6562 - John Deere Trim Mower
Equipment Replacement	335	503 215 599480 6405	1	1	3	CPP	155,000	155,000		3231 - Isuzu Rearloader Refuse Truck
Equipment Replacement	302	503 215 599480 6405	1	1	3	CPP	27,002	27,002		2319 - Chevy S-10 Ext Cab Truck
Equipment Replacement	302	503 215 599480 6405	1	1	3	CPP	27,649	27,649		2299 - Chevy Blazer 4x4
Equipment Replacement	331	503 215 599480 6405	1	1	3	CPP	37,649	37,649		2298 - Chevy Blazer 4x4
Equipment Replacement	130	503 215 599480 6405	1	1	3	CPP	29,800	29,800		1374 - Impala
Equipment Replacement	130	503 215 599480 6405	1	1	3	CPP	42,500	42,500		2368 - Chevy Tahoe 4WD
Equipment Replacement	130	503 215 599480 6405	1	1	3	CPP	42,500	42,500		2369 - Chevy Tahoe 4WD
TOTAL - EQUIPMENT REPLACEMENT FUND							1,929,949	1,929,949		
Key 1 - Total							1,929,949	1,929,949		
Key 2 - Total							0	0		
Key 3 - Total							0	0		
Key 4 - Total							0	0		
Key 5 - Total							0	0		
Key 6 - Total							0	0		
Key 7 - Total							0	0		
ALL OTHERS - NO KEY										
TOTAL EQUIPMENT REPLACEMENT FUND							\$1,929,949	\$1,929,949		

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
Public Works	Public Works Admin & Eng	505 450 538910 6414 505 450 538910 4201	1	4		CPP	9,900	9,900		Purchase Trimble GeoExplorer 6000 series GEOXH Handheld to be used to correct the accuracy of Public Works field assets to populate GIS.
Public Works	Public Works Admin & Eng	402 413 534800 6414 403 423 535500 6414 404 433 537820 6414 401 503 xxxxxx 6414 001 xxx xxxxxx 6414	2	1		CPP	30,931	30,931		Purchase Trimble S6 3" Robotic Survey Instrument to replace current Geodimeter that was purchased in 1999 and accumulates a yearly cost of \$1700 to maintain.
TOTAL - PUBLIC WORKS ADMIN							142,113	83,359		

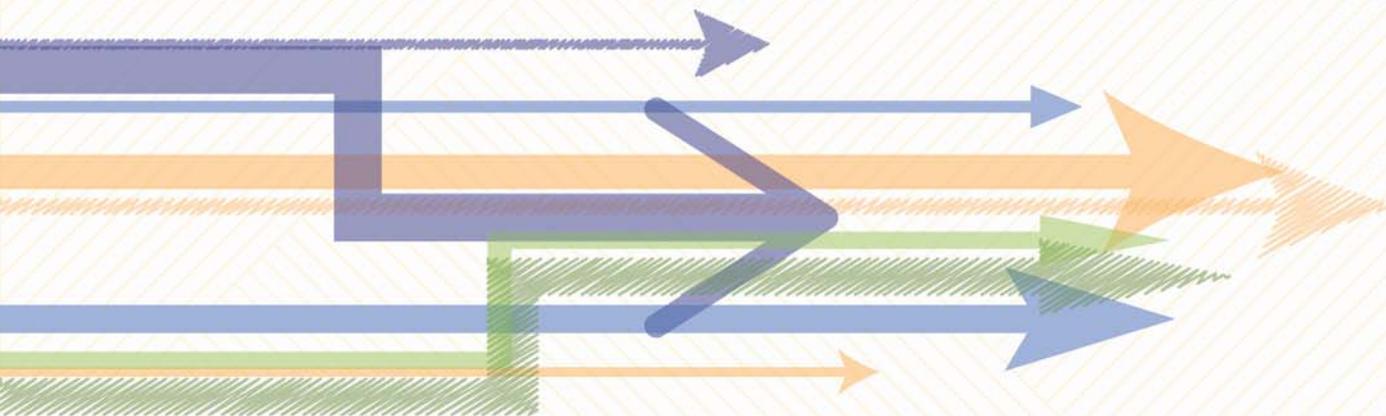
Key 1 - Total	111,182	52,428
Key 2 - Total	30,931	30,931
Key 3 - Total	0	0
Key 4 - Total	0	0
Key 5 - Total	0	0
Key 6 - Total	0	0
Key 7 - Total	0	0
ALL OTHERS - NO KEY		
TOTAL PUBLIC WORKS ADMIN	\$142,113	\$83,359

City of Richland
EXPANDED PROGRAM (EXP)
CAPITAL PURCHASE PROGRAM (CPP)
For Budget Year 2014

Fund	Dept/Div	GL Acct	KEY #	GOAL #	OBJ #	REQ TYPE	Requested 2014	Recommend or Budgeted 01/01/14	Ongoing	Detail Description
Benton County Emergency Services	Southeast Communications	641 602 528100 6415	1	2		CPP	299,853	299,853		Computer Aided Dispatch (CAD) software upgrade. Current CAD software is no longer supported for critical fixes.
Benton County Emergency Services	Southeast Communications	641 600 508800 xxxx 641 601 528820 xxxx	1	5		EXP	0	0		Transition the existing temporary part-time Project Assistant position to a regular part-time records Support Specialist.
Benton County Emergency Services	Southeast Communications	641 602 528100 6415 643 623 525300 6401 643 621 525300 6401	1	2		CPP	100,000	100,000		Transitioning to Next Generation PBX solution. This does not support administrative phone services that BCES will be require to maintain administrative call controls.
Benton County Emergency Services	Southeast Communications	641 602 508820 6415 643 623 525300 6415	1	2		CPP	24,645	24,645	X	Existing Cisco firewall hardware is due for replacement. Updating the hardware will protect the infrastructure including 3 firewalls.
TOTAL - SOUTHEAST COMMUNICATIONS							624,498	624,498		
Benton County Emergency Services	Southeast Communications	642 610 528500 4802	2	2		EXP	22,263	22,263		Contract communication site maintenance with Legacy Power Systems to include all aspects of maintaining the health and viability of the communication sites.
TOTAL - 800 MHZ PROJECT							22,263	22,263		
TOTAL - BCES							646,761	646,761		

Key 1 - Total	624,498	624,498
Key 2 - Total	22,263	22,263
Key 3 - Total	0	0
Key 4 - Total	0	0
Key 5 - Total	0	0
Key 6 - Total	0	0
Key 7 - Total	0	0
ALL OTHERS - NO KEY		
TOTAL BENTON COUNTY EMERGENCY SERVICES	\$646,761	\$646,761

CAPITAL IMPROVEMENT PLAN



Capital Improvement Plan

A Capital Improvement Plan (CIP) is a multiyear plan which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan. The CIP provides a link between the Strategic Leadership Plan and the annual budget and ensures the City's financial resources are efficiently utilized to support the long range goals of the City.

The Capital Improvement Plan (CIP). The CIP accounts for projects that construct new infrastructure and facilities and projects that add to or enhance and maintain existing facilities and infrastructure. The City prepares a comprehensive capital projects list as a part of the annual budget process. The list provides a five-year view of intended projects and serves as an excellent resource for Council, Boards and Commissions, city staff and citizens in understanding the scope, timing and funding of key projects. A designated funding source is identified for each 2014 project. Future year projects may be unfunded or underfunded, but they are included in the plan to keep them in the forefront as targets for grants, ballot measures, and other funding efforts. In 2009, the City implemented the Strategic Leadership Plan which identifies seven key elements that support the City's overall vision for long-term growth, economic vitality and financial stability. The key elements are supported by goals with defined objectives to meet the goals. Each capital project approved for funding in 2014 has identified a key element, goal and/or objective in order to receive funding. This comprehensive approach ensures consideration and approval of capital improvements that support the long range goals of the City.

For the purpose of continuity in the 2014 Budget, this condensed version of the CIP is included as a separate section of the Budget document. If there are any questions concerning specific projects or funding of specific projects, please refer to the Capital Improvement Plan that is published separately. The CIP can be found on the city's web site at www.ci.richland.wa.us under the "Administrative Services", "Budget & Finance" tab.

Advantages of Capital Improvement Plan:

- Serves as a public relations and economic development tool.
- Provides the ability to stabilize debt and consolidate projects to reduce borrowing costs.
- Provides a process that evaluates all potential projects at the same time.
- Provides citizens and officials with a documented process of prioritizing projects, planning for future growth and the ability to change direction as needed.

Capital Improvement Plan Process:

- Staff develops projects that support the key elements of the Strategic Leadership Plan.
- Staff drafts project descriptions, cost estimates and funding sources.

- Staff compiles and prioritizes projects and identifies key element, goal and object for each.
- Draft plan is submitted to senior management for review, discussion and modification.
- Staff verifies information required by the Growth Management Act (GMA) is included in the CIP.
- Senior management reviews available funding sources and makes recommendations.
- Council sub-committee reviews to ensure the projects support the City's long-term planning goals.
- CIP is adopted by the City Council.

The CIP will be revised annually as part of the budget process. The following year's projects will be submitted as part of the operating budget. The plan will be revisited, modified or amended at least annually by the City Council.

Other more detailed plans help serve as a basis for developing the CIP. The Parks, Trails and Open Space Master Plan serves to prioritize future park and trail development projects. Street Projects are developed in support of the six-year street plan whenever applicable and the City's comprehensive land use plan is the document directing the growth and future of the City. The more detailed plans support the various elements of the comprehensive facilities plan.

The 2014-2030 Capital Improvement Plan is comprised of municipal, parks, transportation and utility projects. Each project is prioritized according to its degree of necessity and its relationship to the Strategic Leadership Plan.

Overview of the 2014 – 2030 Capital Improvement Plan:

The 2014-2030 Capital Improvement Plan supports the City's continued commitment to preserve existing infrastructure, provide ongoing maintenance and address long-term capital needs as identified in the plan. Approved 2014 projects require keys and goals that are directly tied to the City's Strategic Plan. Several of the 2014 projects will provide repairs and upgrades to existing infrastructure in an ongoing effort to maintain the City's current facilities and infrastructure. Staff continues to enhance the CIP in an effort to make the document more readable and relevant to citizens, elected officials, and other users. The project pages for approved 2014 projects contain descriptive narratives for each project as well as an identified funding source. The CIP is consistent with the City's comprehensive plan and includes information required by the State's Growth Management Act (GMA).

Approved capital projects in the CIP total \$30,371,817 for 2014. The following tables identify the different types of CIP projects approved in the 2014 budget and the associated funding sources.

General Purpose Projects:

General purpose projects include Parks and Recreation projects and Municipal projects. The following table reflects approved 2014 projects and their funding sources.

GENERAL PURPOSE PROJECTS	REET 1st 1/4% EXCISE TAX	LODGING TAX	PARK RESERVE UNDESIGNATED	PARK RESERVE DISTRICT 3	PARK RESERVE DISTRICT 5	BOND ISSUE	CDBG FUNDS	DONATIONS	GRANTS	LAND SALES ROW SALES	SUNDANCE RIDGE HOA	WCIA INS. SETTLEMENT	ENDING FUND BALANCE	TOTAL BY PROJECT
Fire Station 74	\$ 3,595	\$ -	\$ -	\$ -	\$ -	\$3,482,897	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,486,492
Revitalization Area for Industry, Science & Education (RAISE)	-	-	-	-	-	-	-	-	-	-	-	-	6,800,000	6,800,000
Columbia Playfield Improvements	-	250,000	-	-	-	-	-	-	-	160,000	-	-	-	410,000
John Dam Plaza Improvements	-	-	-	-	-	-	-	500,000	-	-	-	-	-	500,000
Barth Park	-	-	-	-	-	-	60,000	-	-	-	-	-	-	60,000
Drollinger Park	-	-	-	16,000	-	-	-	-	-	-	-	-	-	16,000
Gateway Entrance Improvements	36,000	-	-	-	-	-	-	-	-	-	-	-	-	36,000
Heritage Hills Park	-	-	-	-	-	-	-	-	-	30,000	10,000	-	-	40,000
Keene Road Trail Landscaping	20,000	-	10,000	-	-	-	-	-	-	-	-	-	-	30,000
Municipal Facilities Deferred Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	579,200	579,200
Gala park	-	-	-	-	75,000	-	-	-	-	-	-	-	-	75,000
Park, Facility and Trail Signage	5,000	-	20,000	-	-	-	-	-	-	-	-	-	-	25,000
Parks Facilities Deferred Maintenance	-	-	-	-	-	-	-	-	123,625	-	-	-	229,500	353,125
Shoreline Enhancement and Deferred Maintenance	-	-	30,000	-	-	-	-	-	-	-	-	-	-	30,000
Tree Replacement and Deferred Maintenance	-	-	-	-	-	-	-	-	-	-	-	20,000	-	20,000
TOTAL BY FUNDING SOURCE	\$ 64,595	\$ 250,000	\$ 60,000	\$ 16,000	\$ 75,000	\$3,482,897	\$ 60,000	\$ 500,000	\$ 123,625	\$ 190,000	\$ 10,000	\$ 20,000	\$ 7,608,700	\$ 12,460,817

Funding Sources:

Funding for general-purpose projects will generally include Capital Improvement Fund, Park Reserve Fund, Federal and State Grants, Donations, and General Fund. In 2014 the City will sell bonds to fund a new fire station and utilize land sale revenues, donations and block grant funds to pay for improvements to several parks.

Municipal Projects

The City will issue general obligation bonds in 2014 to fund construction of a new fire station in Southwest Richland. The new facility will enable responders to provide emergency medical and fire services that meet response time standards. General obligation bonds were issued in 2013 to fund multiple public infrastructure projects within the Revitalization Area for Industry, Science and Education (RAISE). The RAISE area was approved for Local Revitalization Financing (LRF) by the State in 2011. LRF is a financing tool that allows the City to receive the City, County and State's share of sales and property tax assessed in the RAISE area. The revenue must be used to pay debt service for bonds issued to fund public infrastructure improvements in the RAISE area. The remaining project funding for RAISE infrastructure projects is \$6.8 million, which is reflected as ending fund balance in the Economic Development Fund.

Parks & Recreation Projects

Undesignated fund balance in the General Fund will be used to fund Parks Facilities Deferred Maintenance project, which, in 2014 will be the installation of a debris barrier at the Columbia Point Marina. An RCO grant is being sought for a portion of the project and the Richland Yacht Club will cost share in this project. The General Fund will also provide funding for Municipal Facilities Deferred Maintenance which is a comprehensive program to identify, prioritize and complete timely maintenance projects on City facilities. Parks and facility staff have identified seventy eight projects for 2014. A claims payment from Washington Cities Authority for wind damage in 2013 will be used to fund a maintenance program for Tree Replacement throughout the City. Columbia Playfield project will include \$250,000 for parking lot improvements funded by Hotel Motel Fund and \$160,000 from a Right-of-Way sale that will be used to modify softball and little league fields. The City is partnering with Washington Closure Hanford to secure a \$500,000 donation to construct a permanent stage and viewing area at John Dam Plaza. The Park Reserve Fund will provide funding for park projects in Drollinger and Gala Parks in 2014 and block grant funds will be used to complete improvements to Barth Park. Park Reserve Fund will also contribute \$20,000 to the Park, Facility and Trail Signage project, which is an ongoing program to provide standardized directional signs, entry signs and courtesy signs throughout City parks and facilities. This project will also receive \$5,000 from REET. The City will partner with Sundance Ridge HOA in 2014 to develop a portion of the Heritage Hills neighborhood park with landscaping and turf. A portion of the parkland for this park will be surplus and sold to assist with the costs associated with development of the park. The HOA will contribute \$10,000 along with the estimated \$30,000 revenue from land sales to complete this project. The Gateway Improvements project will continue with \$36,000 funding from REET. Gateway Improvements for 2014 will include George Washington Way, Aaron Drive & Van Giesen and SR-240. The City hopes to complete the final phase of the Keene Road Trail landscaping project with funds from Park Reserve and Real Estate Excise Tax, and labor from volunteers. The City will purchase materials and the homeowners groups will install rock ground cover and boulders to properties bordering the trail.

Transportation Projects:

TRANSPORTATION PROJECTS	REET 1st 1/4% EXCISE TAX	REET 2nd 1/4% EXCISE TAX	STREET FUND FUEL TAX	STREET FUND UTILITY CHARGES	STREET FUND UTILITY OCCUP. TAX	TOTAL BY PROJECT
City-Wide Annual Overlay-Arterial & Local Pavement Mgmt.	\$ -	\$ 300,000	\$ 203,000	\$ 204,000	\$ 493,000	\$ 1,200,000
City-Wide Sidewalk Repairs Program	10,000	-	-	-	-	\$ 10,000
South GWW Safety & Mobility Projects	25,000	-	-	-	-	\$ 25,000
TOTAL BY FUNDING SOURCE	\$ 35,000	\$ 300,000	\$ 203,000	\$ 204,000	\$ 493,000	\$ 1,235,000

Transportation Projects:

The City updates and adopts annually a Six-Year Street Plan that provides a prioritized listing of needed street projects. For funding purposes, street projects are divided into annual overlays and other street construction projects. A voter approved utility occupation tax funds a portion of the Citywide Annual Overlay project, which ensures street maintenance and repair, will occur annually. The Citywide Annual Overlay project is also funded by a dedicated distribution of REET, street fuel taxes, and a commercial street utility charge. Beginning in 2014, the Street resurfacing program will be managed and planned using a pavement management software system. The new technology will ensure effective tracking and timing of necessary overlay, construction and street maintenance projects. The Citywide Sidewalk Repair program is an ongoing program annually funded with REET funds. The program is intended to identify and repair hazardous sidewalks and meet ADA requirements for handicap ramps. In 2013 a WSDOT grant was awarded to fund a portion of the South George Washington Way Safety and Mobility Improvement project. This program will widen and realign the east/west lanes on Columbia Point Drive to increase intersection capacity and safety. The project is in conceptual design and construction will commence once full funding is secured. In 2014 the project was awarded \$25,000 from REET and staff continues to seek additional grant funding opportunities.

Utility Projects:

MUNICIPAL PROJECTS	REVENUE BOND PROCEEDS	UTILITY RATE REVENUE	FACILITIES FEES	WASH ST DEPT OF ECOLOGY LOAN	WASH ST DEPT OF ECOLOGY GRANT	TOTAL BY PROJECT
Electric Utility Projects:						
Dallas Rd. Substation & Major Transmission Power Lines	\$ 1,148,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 1,248,000
Rachel Road Substation (Formerly Badger Substation)	2,625,000	-	100,000	-	-	2,725,000
Smart Grid/Advanced Metering Infrastructures	1,300,000	-	-	-	-	1,300,000
Line Extensions - Power Ops.	-	400,000	400,000	-	-	800,000
Renewal/Replacement- Systems	-	2,187,000	-	-	-	2,187,000
System Improvements	1,413,000	513,000	-	-	-	1,926,000
Water Utility Projects:						
Distribution System –Repairs & Replacement	-	475,000	-	-	-	475,000
WTP Pumping & Storage Facilities Renewal & Replacement	-	525,000	-	-	-	525,000
Irrigation Utility Capital Improvements	45,000	75,000	-	-	-	120,000
Water Treatment Plant Site Acquisition	-	-	100,000	-	-	100,000
Wastewater Utility Projects:						
Collection System Renewal & Replacement	-	680,000	-	-	-	680,000
General Wastewater Plan	-	-	150,000	-	-	150,000
Reata LID Oversizing	-	-	300,000	-	-	300,000
Wastewater Treatment Facility Renewal & Replace	-	420,000	-	-	-	420,000
Solids Upgrade	-	900,000	900,000	-	-	1,800,000
Solid Waste Utility Projects:						
Landfill Cell Permitting (Formerly Landfill Cell)	-	85,000	-	-	-	85,000
Landfill Facility Improvements	-	20,000	-	-	-	20,000
Transfer Station Improvements	-	20,000	-	-	-	20,000
Stormwater Utility Projects:						
Decant Facility Upgrades	-	-	-	400,000	225,000	625,000
General Stormwater Plan	-	150,000	-	-	-	150,000
Stormwater Rehabilitation & Replacement	-	225,000	-	-	-	225,000
Stormwater Water Quality Retrofit Program	-	-	-	-	795,000	795,000
TOTAL BY FUNDING SOURCE	\$ 6,531,000	\$ 6,675,000	\$ 2,050,000	\$ 400,000	\$ 1,020,000	\$ 16,676,000

Utility Projects:

Utility projects are comprised of new plant and facility construction, service extensions and annual maintenance projects that repair existing infrastructure and maintain current systems. The primary funding sources for these projects are revenue bonds, low interest loans, facility fees, utility rate revenue and grants. The Dallas Road Substation and Major Transmission Power Line project will include design and construction of a new electrical substation that will provide additional electrical load capacity to support continued growth in Southwest Richland. The Rachel Road Substation will connect to the electrical system grid operated by Bonneville Power Administration. Construction will include primary underground distribution feeders from the new substation to the City's existing electrical system. Investment in the infrastructure will be repaid through increased rate revenue from approximately 500 new customers transferring service from Benton PUT to the City. Implementation of the Smart Grid project will provide a higher level of electrical system reliability that will result in operational efficiencies

and reduced maintenance and operating costs. This project will support the energy conservation targets mandated by I-937. New System Improvement projects include projects that add to the transmission and substation infrastructure and projects that add to distribution infrastructure. Line Extension projects primarily extend electric utility infrastructure to new development areas. Renewal and Replacement projects include ongoing maintenance and upgrades to SCADA software and replacement of revenue meters for residential, commercial and industrial users.

The Water Distribution System Repair and Replacement project addresses the ongoing maintenance needs for the water distribution system, including repair and replacement of valves, pipelines and meters. The Water Treatment Plant Site Acquisition project is a partnership with the cities of Kennewick and West Richland to address long range needs for water treatment facilities. The cities have planned to jointly develop the required capacity at a single location with the cost shared proportionally. It is estimated the new facility won't be needed for about fifteen years however the cities are currently budgeting funds for a site selection study. The Irrigation Utility Capital Improvements project prioritizes ongoing repairs and replacement of pumps, motors, valves pipelines and meters in order to maintain the pumping and distribution capacity of the Irrigation system. Water Treatment Pumping and Storage Facilities project rehabilitates mechanical equipment and repairs and replaces plant facilities and infrastructure. Maintenance records are utilized to prioritize ongoing repair and replacement. Rate revenues, facility fees and bond proceeds will be utilized to fund Water projects in 2014.

Wastewater Collection System Renewal and Replacement project replaces and repairs failing sewer lines. This project also includes structural and mechanical rehabilitation of existing pump stations and rehabilitation of manholes to eliminate ground water infiltration. The General Wastewater Plan will be updated to address regulatory issues, identify wastewater facility maintenance, operation and expansion needs for the future, provide a system inventory needs assessment and identify a twenty year capital improvement plan. The Reata LID Oversizing project will provide adequate capacity to this sewer main line to accommodate future growth in the south end of the City. The project is contingent upon Council's approval of the Reata Area Local Improvement District. The Solids Upgrade project will provide funding for purchase and implementation of solids handling and dewatering process equipment at the Wastewater Treatment Facility to de-water anaerobic digester sludge. The project includes replacement of the antiquated DAFT equipment and replacement of the belt press system. Wastewater Treatment Facility Renewal and Replacement project includes structural and mechanical rehabilitation and repairs of plant facilities and infrastructure. All 2014 CIP projects for the Wastewater Utility are funded with utility rate revenue and facility fees.

The Solid Waste utility has three approved CIP projects in 2014 that will all be funded with the utility's rate revenue. The Landfill Cell Permitting project will fund the required design, environmental review and permitting required to secure regulatory approval for additional disposal capacity at the Horn Rapids Landfill. Design, construction and startup are expected to take two years with permitting to be secured in 2016. The Landfill Facility Improvements project for 2014 will replace worn and failed fencing material on an internal fence to intercept wind-blown garbage. The Transfer Station Improvements will include paving approximately 3000 square feet at the organics processing area.

The Stormwater Rehabilitation and Replacement program is an annual maintenance program to identify, repair and replace deficient storm drainage systems throughout the City. For 2014 the Storm water utility secured Department of Ecology (DOE) grant and loan funds for upgrades to the Decant Facility on Dupont Street. The project will also expand and improve material handling capacity at the Water Treatment facility and replace a worn out street sweeper. These improvements will reduce transportation and disposal costs for contaminated materials and ensure the City is in compliance with state and federal environmental regulations. Storm water rate revenue will be utilized to fund an update to the Stormwater Management Plan. The current plan is outdated due to new State permitting requirements and planned system improvements completed since the last update. Stormwater Water Quality Retrofit Program will implement programs to reduce pollutants in stormwater runoff. Although current regulations do not yet mandate system retrofits it is anticipated future regulations will require it and entities will be competing for grant funding. DOE grant funds were awarded to be used for this project.

Impact to Operating Costs:

The operating impact of a capital project is carefully considered during the CIP process. Projects that have significant start up and ongoing costs associated with them must identify funding sources very early in the process. Ongoing costs may include, but are not limited to, facility maintenance, staffing, utilities, fleet and debt service. Revenue estimates and operational efficiency savings associated with projects are carefully reviewed during the capital project review process. As major capital improvement projects move forward, staff completes detailed operating cost estimates, including staffing levels and necessary equipment and ongoing operating costs. The project is thoroughly vetted to ensure all project related costs are considered and a permanent source of funding is identified prior to construction. Once identified, the operating costs of these projects are included in the appropriate departmental program budgets.

Fire Station 74 will begin construction in 2014. General Obligation bonds will be issued to fund the construction of the new facility and increased utility occupation tax from the Electric utility will be utilized to service the debt. A rate increase in the Medical Service utility will provide the funding necessary for staffing and other operating costs of the new station. The total operating impact of the RAISE Area Improvements projects in 2014 is \$658,322 which represents principal and interest on the bonds issued for Local Revitalization Financing. The State, County and Port will contribute \$366,270 towards the debt service and the City will pay \$292,052. All of the funding for

this project will be from the City, County, State and Port’s share of property and sales tax generated in the RAISE area.

The Drollinger Park project will install irrigation and turf for a neighborhood park, which is expected to increase parks maintenance cost by \$6,000 annually beginning in 2015. The new Tree Replacement program will plant replacement trees ten years prior to the removal of mature trees. This proactive approach to maintaining a mature tree canopy throughout the City will add additional maintenance cost as the additional trees are watered and fertilized. Staff has been diligent in identifying the operating impact of these projects and including the expense in their department budget.

The table below presents the 2014 and 2015 estimated operating impacts of 2014 approved CIP projects. These amounts are incorporated into the appropriate department’s operating budget.

PROJECT CATEGORY	PROJECT NAME	2014	2015
Municipal Project	Fire Station 74		1,176,832
Municipal Project	Revitalization Area for Industry, Science & Education (RAISE)	292,052	285,058
Parks Project	Drollinger Park		6,000
Parks Project	Tree Replacement and Deferred Maintenance	400	450



Capital Improvement Plan

2014 CAPITAL PROJECTS

Department	Ongoing Program	Strategic Leadership Project?	Project #	Key #	2014 Project Costs
Municipal					
Fire Station 74		Yes	MN130006	2	3,486,492
Revitalization Area for Industry, Science & Education (RAISE)		Yes	MN130010	3	6,800,000
Municipal Total:					10,286,492
Parks					
Columbia Playfield Improvements		Yes	PR130002	6	410,000
John Dam Plaza Improvements		Yes	PR130004	6	500,000
Barth Park			PR130006	6	60,000
Drollinger Park			PR130007	6	16,000
Gateway Entrance Improvements	Yes		PR130008	6	36,000
Heritage Hills Park			PR130009	1	40,000
Keene Road Trail Landscaping			PR130010	6	30,000
Municipal Facilities Deferred Maintenance			PR130011	2	579,200
Gala Park			PR130012	6	75,000
Park, Facility & Trail Signage			PR130013	6	25,000
Parks Facilities Deferred Maintenance			PR130014	2	353,125
Shoreline Enhancement and Deferred Maintenance			PR130015	5	30,000
Tree Replacement and Deferred Maintenance			PR130016	6	20,000
Parks Total:					2,174,325
Electric					
Dallas Rd Substation & Major Transmission Power Lines		Yes	ES130001	2	1,248,000
Rachel Road Substation (formerly Badger Substation)		Yes	ES130004	2	2,725,000
Smart Grid / Advanced Metering Infrastructure		Yes	ES130005	1	1,300,000
Line Extensions	Yes		ES130008	2	800,000
Renewals and Replacements	Yes		ES130010	2	2,187,000
Systems Improvements	Yes		ES130011	2	1,926,000
Electric Total:					10,186,000
Solid Waste					
Landfill Cell Permitting, formerly Landfill Cell	Yes	Yes	SW130001	5	85,000
Landfill Facility Improvements			SW130004	2	20,000
Transfer Station Improvements-Organics Processing Area Paving			SW130005	2	20,000
Solid Waste Total:					125,000
Stormwater					
Stormwater Rehabilitation & Replacement	Yes		ST130001	2	225,000
Decant Facility Upgrades			ST130003	2	625,000
General Stormwater Plan			ST130004	2	150,000
Stormwater Water Quality Retrofit Program			ST130006	2	795,000
Stormwater Total:					1,795,000
Transportation					
City-Wide Annual Overlay-Arterial & Local Pavement Mgmt	Yes		TR130003	2	1,200,000
City-wide Sidewalk Repairs Program	Yes		TR130004	2	10,000
South GWW Safety & Mobility Improvements			TR130011	2	25,000
Transportation Total:					1,235,000
Wastewater					
Collection System Renewal & Replacement	Yes		WW130001	2	680,000
General Wastewater Plan			WW130002	2	150,000
Reata LID Oversizing			WW130004	2	300,000
Solids Upgrade			WW130005	2	1,800,000



Capital Improvement Plan

2014
CAPITAL PROJECTS

Department	Ongoing Program	Strategic Leadership Project?	Project #	Key #	2014 Project Costs
Wastewater Treatment Facility Renewal & Replacement	Yes		WW130006	2	420,000
Wastewater Total:					3,350,000
Water					
Water Treatment Plant Site Acquisition		Yes	WA130001	2	100,000
Distribution System Repairs & Replacement	Yes		WA130002	2	475,000
Irrigation Utility Capital Improvements	Yes		WA130003	2	120,000
Water Treatment Pumping & Stg Facilities Renewal & Replc	Yes		WA130007	2	525,000
Water Total:					1,220,000
Report Total:					30,371,817



Capital Improvement Plan

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2014 through 2030

Municipal Projects

Department	Project #	\$ through 2012	Budget Rem. 2013	2014	2015	2016	2017	2018	2019-2030	Total
PROJECT COSTS										
Municipal										
Animal Control Shelter	MN130001	0	100,000	0	1,141,000	0	0	0	0	1,241,000
City Hall Replacement	MN130002	103,820	1,025,861	0	2,274,000	9,956,000	826,000	0	0	14,185,681
Financial System Replacement	MN130003	0	0	0	250,000	1,375,000	1,375,000	0	0	3,000,000
Fire Station - Northwest	MN130009	0	0	0	0	0	0	0	4,151,654	4,151,654
Fire Station 71 - Replacement Station	MN130004	0	0	0	0	0	0	0	3,337,654	3,337,654
Fire Station 73 - Replacement Station	MN130005	0	0	0	3,337,654	0	0	0	0	3,337,654
Fire Station 74	MN130006	21,392	32,639	3,486,492	0	0	0	0	0	3,540,523
Fire Station 76 - Badger South	MN130007	0	0	0	0	0	0	0	4,151,654	4,151,654
Fire Station 77 - Far North Richland	MN130008	0	0	0	0	0	4,151,654	0	0	4,151,654
Revitalization Area for Industry, Science & Education (RAISE),	MN130010	1,874,372	140,569	6,800,000	2,302,269	0	0	0	0	11,117,210
Municipal Total:		1,999,584	1,299,069	10,286,492	9,304,923	11,331,000	6,352,654	0	11,640,962	52,214,684

FUNDING SOURCES

Municipal										
Bond Issue (as yet funded)		0	0	3,482,897	0	0	0	0	0	3,482,897
Councilmanic Bonds or 63/20 Financing		0	0	0	13,056,000	0	0	0	0	13,056,000
Electric Utility		0	0	0	81,500	448,250	448,250	0	0	978,000
Fire Equipment Reserve		0	32,639	0	0	0	0	0	0	32,639
General Fund		0	100,000	0	0	0	0	0	0	100,000
General Fund - Facility Reserves		103,820	101,180	0	0	0	0	0	0	205,000
General Fund - Property Taxes		0	0	0	100,000	550,000	550,000	0	0	1,200,000
General Obligation Bond Proceeds		0	11,117,210	0	0	0	0	0	0	11,117,210
Industrial Development Fund		0	242,960	0	0	0	0	0	0	242,960
Land Sales		0	111,205	0	0	0	0	0	0	111,205
Library Const. Fund (Added Parking)		0	250,000	0	0	0	0	0	0	250,000
LTGO 98 Fund		0	70,516	0	0	0	0	0	0	70,516
Medical Service Fund Increase Rate		0	0	0	600,326	615,334	630,718	646,485	9,141,584	11,634,447
Medical Services Fund		0	0	0	4,250	23,375	23,375	0	0	51,000
REET-RE Excise Tax 1st 1/4%		21,392	250,000	3,595	0	0	0	0	0	274,987
Solid Waste Utility		0	0	0	6,250	34,375	34,375	0	0	75,000
Stormwater Utility		0	0	0	4,500	24,750	24,750	0	0	54,000
Unfunded		0	0	0	4,478,654	0	4,151,654	0	11,640,962	20,271,270
Unutilized Electric Utility Tax		0	0	0	576,506	571,067	579,176	587,489	7,779,312	10,093,550
Wastewater Utility		0	0	0	21,500	118,250	118,250	0	0	258,000
Water Utility		0	0	0	32,000	176,000	176,000	0	0	384,000
Municipal Total:		125,212	12,275,710	3,486,492	18,961,486	2,561,401	6,736,548	1,233,974	28,561,858	73,942,681



Capital Improvement Plan

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2014 through 2030

Parks & Public Facilities Projects

Department	Project #	\$ through 2012	Budget Rem. 2013	2014	2015	2016	2017	2018	2019-2030	Total
Parks										
PROJECT COSTS										
Badger Mountain Park	PR130001	0	0	0	0	0	0	0	1,950,000	1,950,000
Barth Park	PR130006	0	0	60,000	0	0	0	0	0	60,000
Columbia Park West	PR130017	0	0	0	0	0	0	1,500,000	0	1,500,000
Columbia Playfield Improvements	PR130002	0	286,109	410,000	0	0	0	400,000	0	1,096,109
Drollinger Park	PR130007	0	0	16,000	44,000	30,000	0	0	0	90,000
Gala Park	PR130012	0	70,000	75,000	0	0	0	0	0	145,000
Gateway Entrance Improvements	PR130008	121,736	95,264	36,000	36,000	36,000	36,000	0	0	361,000
Hanford Legacy Park	PR130003	0	500,000	0	1,500,000	1,000,000	1,000,000	0	3,600,000	7,600,000
Heritage Hills Park	PR130009	0	0	40,000	0	0	0	0	0	40,000
John Dam Plaza Improvements	PR130004	0	46,865	500,000	0	0	0	1,453,165	0	2,000,030
Keene Road Trail Landscaping	PR130010	0	69,000	30,000	25,000	0	0	0	0	124,000
Municipal Facilities Deferred Maintenance	PR130011	0	0	579,200	400,000	400,000	400,000	400,000	400,000	2,579,200
Park, Facility & Trail Signage	PR130013	0	20,000	25,000	25,000	25,000	25,000	25,000	25,000	170,000
Parks Facilities Deferred Maintenance	PR130014	0	48,000	353,125	200,700	591,600	527,000	130,300	290,000	2,140,725
Shoreline Enhancement and Deferred Maintenance	PR130015	0	0	30,000	30,000	30,000	30,000	80,000	80,000	280,000
Tree Replacement and Deferred Maintenance	PR130016	0	0	20,000	20,000	20,000	20,000	20,000	20,000	120,000
West Village Park at Badger Mountain South	PR130005	0	0	0	0	0	250,000	0	0	250,000
Parks Total:		121,736	1,135,238	2,174,325	2,280,700	2,132,600	2,288,000	4,008,465	6,365,000	20,506,064

FUNDING SOURCES

Parks										
Business License Reserve Fund		0	46,865	0	0	0	0	0	0	46,865
CDBG Funds		0	0	60,000	0	0	0	0	0	60,000
Donations		0	47,000	0	0	0	0	0	0	47,000
Donations - Private		0	0	500,000	0	0	0	0	0	500,000
Ending Fund Balance		0	0	808,700	600,700	991,600	927,000	530,300	690,000	4,548,300
Grant - Lodging Tax		0	0	250,000	0	0	0	0	0	250,000
Grant - Lodging Tax (Secured)		0	786,109	0	0	500,000	0	0	0	1,286,109
Grant - RCO		0	0	0	500,000	500,000	0	0	500,000	1,500,000
Grant - RCO Tier 1 Big		0	0	123,625	0	0	0	0	0	123,625
Land Sales		0	0	30,000	0	0	0	0	0	30,000
Parks Reserve Fund		0	10,000	10,000	0	0	0	0	200,000	220,000
Parks Reserve-Park District 3		0	14,500	16,000	44,000	30,000	0	0	0	104,500
Parks Reserve-Park District 4		0	0	0	0	0	250,000	0	0	250,000
Parks Reserve-Park District 5		0	70,000	75,000	0	0	0	0	200,000	345,000
REET-RE Excise Tax 1st 1/4%		121,736	120,264	61,000	1,066,000	41,000	1,061,000	3,428,165	3,675,000	9,574,165
Right-of-Way Sale (Secured)		0	0	160,000	0	0	0	0	0	160,000
Sundance Ridge HOA		0	0	10,000	0	0	0	0	0	10,000
Undesignated Park Reserve Fund		0	40,500	50,000	50,000	50,000	50,000	50,000	50,000	340,500
Unfunded		0	0	0	0	0	0	0	1,050,000	1,050,000
WCIA Insurance Settlement Pmt		0	0	20,000	20,000	20,000	0	0	0	60,000
Parks Total:		121,736	1,135,238	2,174,325	2,280,700	2,132,600	2,288,000	4,008,465	6,365,000	20,506,064



Capital Improvement Plan

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2014 through 2030

FIN-CIP-002

Electric Projects

Department	Project #	\$ through 2012	Budget Rem. 2013	2014	2015	2016	2017	2018	2019-2030	Total
PROJECT COSTS										
Electric										
Causeway Feeder to Wye Area	ES130006	0	0	0	0	0	0	860,000	0	860,000
Dallas Rd Substation & Major Transmission Power Lines	ES130001	0	0	1,248,000	1,249,000	3,591,000	3,079,000	0	0	9,167,000
Electrical Substation Improvements	ES130007	0	0	0	600,000	2,031,000	6,465,000	3,409,000	653,000	13,158,000
Hanford Substation	ES130002	0	0	0	0	0	0	0	4,300,000	4,300,000
Kingsgate Substation (formerly N. Richland Substation)	ES130003	0	0	0	0	0	0	2,118,000	2,863,000	4,981,000
Line Extensions	ES130008	0	0	800,000	800,000	800,000	800,000	800,000	800,000	4,800,000
Purchase Southwest Service Area Infrastructure	ES130009	0	0	0	795,000	0	0	0	0	795,000
Rachel Road Substation (formerly Badger Substation)	ES130004	0	0	2,725,000	5,024,000	0	0	0	818,000	8,567,000
Renewals and Replacements	ES130010	0	0	2,187,000	1,500,000	1,218,000	1,419,000	1,111,000	411,000	7,846,000
Smart Grid / Advanced Metering Infrastructure	ES130005	0	0	1,300,000	1,830,000	1,830,000	1,000,000	0	0	5,960,000
Systems Improvements	ES130011	0	0	1,926,000	1,234,000	895,000	1,366,000	2,772,000	3,213,000	11,406,000
Transformer Maintenance Repair Shops	ES130012	0	0	0	0	0	0	0	600,000	600,000
Electric Total:		0	0	10,186,000	13,032,000	10,365,000	14,129,000	11,070,000	13,658,000	72,440,000

FUNDING SOURCES

Electric										
Bond Proceeds-Debt Service Paid		0	0	0	0	0	0	0	2,500,000	2,500,000
Electric Rate Revenue		0	0	3,100,000	5,000,000	6,400,000	6,400,000	6,700,000	6,700,000	34,300,000
Facility Fees		0	0	600,000	700,000	700,000	800,000	800,000	2,600,000	6,200,000
Grant		0	0	0	0	1,000,000	0	0	0	1,000,000
Revenue Bond Issue (2013)		0	0	6,486,000	1,908,000	0	0	0	0	8,394,000
Revenue Bond Issue (2015)		0	0	0	5,424,000	3,265,000	5,929,000	0	0	14,618,000
Revenue Bond Issue (2018)		0	0	0	0	0	0	3,570,000	1,858,000	5,428,000
Electric Total:		0	0	10,186,000	13,032,000	11,365,000	13,129,000	11,070,000	13,658,000	72,440,000



Capital Improvement Plan

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2014 through 2030

FIN-CIP-002

Solid Waste Projects

Department	Project #	\$ through 2012	Budget Rem. 2013	2014	2015	2016	2017	2018	2019-2030	Total
PROJECT COSTS										
Solid Waste										
Disposal Capacity Improvements, formerly Landfill Cell	SW130002	0	0	0	100,000	150,000	7,610,000	0	0	7,860,000
Landfill Cell Permitting, formerly Landfill Cell	SW130001	51,442	98,558	85,000	40,000	0	0	0	0	275,000
Landfill Closure, Phase 2	SW130003	0	0	0	0	0	200,000	3,350,000	0	3,550,000
Landfill Facility Improvements	SW130004	0	0	20,000	0	0	0	0	0	20,000
Transfer Station Improvements-Organics Processing Area	SW130005	0	0	20,000	0	0	0	0	0	20,000
Solid Waste Total:		51,442	98,558	125,000	140,000	150,000	7,810,000	3,350,000	0	11,725,000
FUNDING SOURCES										
Solid Waste										
Revenue Bond Issue		0	0	0	0	150,000	7,610,000	0	0	7,760,000
Solid Waste Fund (Rsv for closure)		0	0	0	0	0	200,000	3,350,000	0	3,550,000
Solid Waste Rate Revenue		51,442	98,558	125,000	140,000	0	0	0	0	415,000
Solid Waste Total:		51,442	98,558	125,000	140,000	150,000	7,810,000	3,350,000	0	11,725,000



Capital Improvement Plan

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2014 through 2030

FIN-CIP-002

Stormwater Projects

Department	Project #	\$ through 2012	Budget Rem. 2013	2014	2015	2016	2017	2018	2019-2030	Total
PROJECT COSTS										
Stormwater										
Canyon Terrace Stormwater Treatment Project	ST130002	0	281,334	0	0	0	0	0	0	281,334
Decant Facility Upgrades	ST130003	0	0	625,000	0	0	0	0	0	625,000
General Stormwater Plan	ST130004	0	0	150,000	0	0	0	0	0	150,000
Leslie Grove Park Regional Infiltration Facility	ST130005	0	265,334	0	0	0	0	0	0	265,334
Stormwater Rehabilitation & Replacement	ST130001	523,179	132,387	225,000	100,000	125,000	125,000	125,000	125,000	1,480,566
Stormwater Water Quality Retrofit Program	ST130006	0	0	795,000	0	0	0	0	0	795,000
Stormwater Total:		523,179	679,055	1,795,000	100,000	125,000	125,000	125,000	125,000	3,597,234
FUNDING SOURCES										
Stormwater										
Grant - WA State Dept of Ecology		0	410,000	1,020,000	0	0	0	0	0	1,430,000
Loan - WA State Dept of Ecology		0	0	400,000	0	0	0	0	0	400,000
Stormwater Rate Revenue		523,179	269,055	375,000	100,000	125,000	125,000	125,000	125,000	1,767,234
Stormwater Total:		523,179	679,055	1,795,000	100,000	125,000	125,000	125,000	125,000	3,597,234



Capital Improvement Plan

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FIN-CIP-002

2014 through 2030

Transportation Projects

Department	Project #	\$ through 2012	Budget Rem. 2013	2014	2015	2016	2017	2018	2019-2030	Total
PROJECT COSTS										
Transportation										
Center Parkway Construction	TR130002	2,350,839	2,620,439	0	0	0	0	0	0	4,971,278
City-Wide Annual Overlay-Arterial & Local Pavement Mgmt	TR130003	11,096,061	2,122,896	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	20,418,957
City-wide Sidewalk Repairs Program	TR130004	127,264	23,562	10,000	10,000	10,000	10,000	10,000	10,000	210,826
Duportail Street / Wright Avenue Intersection Improvements	TR130007	0	0	0	0	52,500	380,000	0	0	432,500
Duportail Street Bridge - Option 1	TR130001	1,846,756	1,614,806	0	1,394,438	33,660,000	0	0	0	38,516,000
Duportail Street Extension	TR130005	0	0	0	818,000	1,344,000	0	0	0	2,162,000
Duportail Street Reconstruction	TR130006	0	0	0	985,000	0	0	0	0	985,000
Marcus Whitman Elementary - Safe Routes to Schools	TR130009	0	0	0	126,000	0	0	0	0	126,000
Queensgate Pathway	TR130008	0	0	0	0	30,000	30,000	0	0	60,000
Research District Sidewalk Project	TR130010	0	176,000	0	0	0	0	0	0	176,000
South GWW Safety & Mobility Improvements	TR130011	0	445,000	25,000	370,000	2,275,000	0	0	0	3,115,000
SR 240/SR 224 (Van Giesen St) Grade Separation	TR130012	39,175	2,435,550	0	0	0	0	0	33,000,000	35,474,725
Stevens Drive South Extension	TR130013	94,109	2,730,891	0	0	0	0	0	0	2,825,000
Swift Corridor Street Improvements	TR130014	0	0	0	80,000	1,250,000	0	0	0	1,330,000
Vantage Highway Pathway - Phase 1	TR130015	0	0	0	60,000	660,000	0	0	0	720,000
Transportation Total:		15,554,204	12,169,144	1,235,000	5,043,438	40,481,500	1,620,000	1,210,000	34,210,000	111,523,286

FUNDING SOURCES

Transportation										
2013 BFCOG STP Funding Dist		0	1,056,000	0	0	0	0	0	0	1,056,000
2014-2015 BFCOG STP Funding Dist		0	0	0	1,394,438	1,744,000	0	0	0	3,138,438
City of Kennewick (RR Negotiation)		1,070,278	0	0	0	0	0	0	0	1,070,278
Developer Contribution (ROW)		0	136,000	0	0	0	0	0	0	136,000
Federal Appropriation (2013 Budget)		39,175	2,760,933	0	0	0	0	0	0	2,800,108
General Fund		739,520	275,000	0	0	0	0	0	0	1,014,520
Grant - (Unsecured)		0	0	0	333,000	2,047,500	0	0	0	2,380,500
Grant - Revitalization City Match		86,500	0	0	0	0	0	0	0	86,500
Grant - STP - Urban		524,990	0	0	0	0	0	0	0	524,990
Grant - TIB		15,561	1,738,439	0	0	0	0	0	0	1,754,000
Grant - WA DOT		0	1,710,000	0	0	0	0	0	0	1,710,000
Grant - WA DOT Safety		200,000	0	0	0	0	0	0	0	200,000
Grant - Washington State		0	0	0	0	16,500,000	0	0	0	16,500,000
Grant Funds (Unsecured)		0	0	0	1,655,200	2,669,200	328,000	0	0	4,652,400
Industrial Development Fund		500,000	0	0	0	0	0	0	0	500,000
LTGO 98 Fund		481,577	233,423	0	0	0	0	0	0	715,000
Port of Benton		0	20,000	0	0	0	0	0	0	20,000
Public Works Trust Fund Loan		1,000,000	0	0	0	0	0	0	0	1,000,000
REET-RE Excise Tax 1st 1/4%		626,373	104,453	35,000	460,800	904,800	92,000	10,000	10,000	2,243,426
REET-RE Excise Tax 2nd 1/4%		2,385,064	300,000	300,000	300,000	300,000	300,000	300,000	300,000	4,485,064
Revenue Bonds - Debt Service by TBD Fee		0	0	0	0	15,416,000	0	0	0	15,416,000
STP Fund (Secured-COG)		0	2,012,000	0	0	0	0	0	0	2,012,000
Street Fund - Fuel Tax		1,467,248	138,000	203,000	203,000	203,000	203,000	203,000	203,000	2,823,248
Street Fund - Utility Charges		2,115,544	366,000	204,000	204,000	204,000	204,000	204,000	204,000	3,705,544
Street Fund - Utility Occupation Tax		4,302,374	1,318,896	493,000	493,000	493,000	493,000	493,000	493,000	8,579,270
Unfunded		0	0	0	0	0	0	0	33,000,000	33,000,000
Transportation Total:		15,554,204	12,169,144	1,235,000	5,043,438	40,481,500	1,620,000	1,210,000	34,210,000	111,523,286



Capital Improvement Plan

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2014 through 2030

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Wastewater Projects

Department	Project #	\$ through 2012	Budget Rem. 2013	2014	2015	2016	2017	2018	2019-2030	Total
PROJECT COSTS										
Wastewater										
Collection System Renewal & Replacement	WW130001	6,048,424	1,320,549	680,000	530,000	620,000	620,000	500,000	500,000	10,818,973
General Wastewater Plan	WW130002	0	0	150,000	0	0	0	0	0	150,000
Influent Upgrades	WW130003	0	0	0	0	1,835,000	0	0	0	1,835,000
Reata LID Oversizing	WW130004	0	0	300,000	0	0	0	0	0	300,000
Solids Upgrade	WW130005	0	0	1,800,000	0	0	0	0	0	1,800,000
Wastewater Treatment Facility Renewal & Replacement	WW130006	666,875	537,338	420,000	570,000	480,000	480,000	600,000	600,000	4,354,213
Wastewater Total:		6,715,299	1,857,887	3,350,000	1,100,000	2,935,000	1,100,000	1,100,000	1,100,000	19,258,186

FUNDING SOURCES

Wastewater										
Facility Fees - Wastewater		0	0	1,350,000	0	917,500	0	0	0	2,267,500
Wastewater Rate Revenue		6,715,299	1,857,887	2,000,000	1,100,000	2,017,500	1,100,000	1,100,000	1,100,000	16,990,686
Wastewater Total:		6,715,299	1,857,887	3,350,000	1,100,000	2,935,000	1,100,000	1,100,000	1,100,000	19,258,186



Capital Improvement Plan

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FIN-CIP-002

2014 through 2030

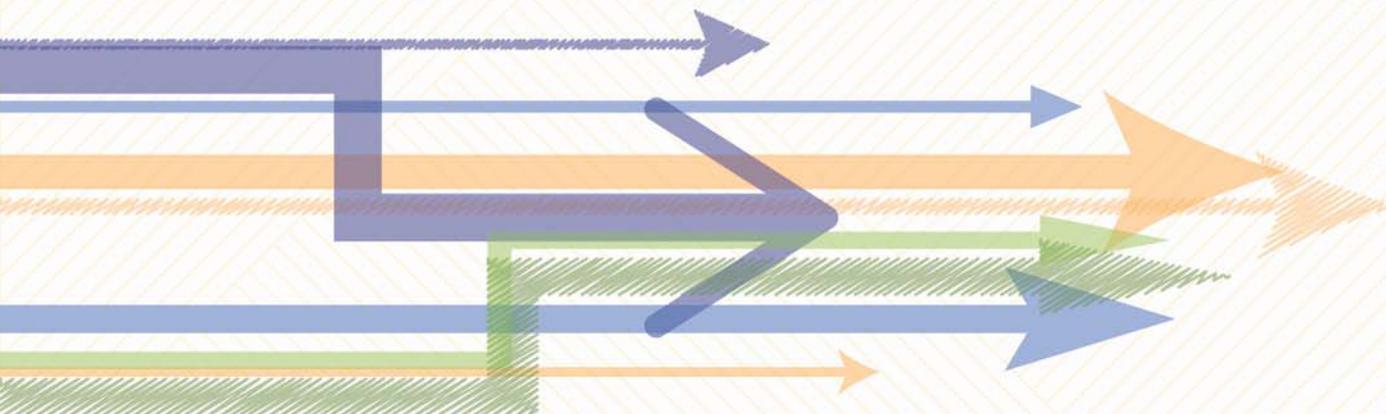
Water Projects

Department	Project #	\$ through 2012	Budget Rem. 2013	2014	2015	2016	2017	2018	2019-2030	Total
PROJECT COSTS										
Water										
Distribution System Repairs & Replacement	WA130002	26,472,007	1,660,063	475,000	525,000	375,000	375,000	375,000	375,000	30,632,070
Irrigation Utility Capital Improvements	WA130003	1,152,858	905,565	120,000	105,000	105,000	105,000	105,000	105,000	2,703,423
New South Richland Well Water Source	WA130004	48,700	148,500	0	1,000,000	500,000	0	0	0	1,697,200
On-site Chlorine Generation Conversion	WA130005	0	0	0	0	2,000,000	0	0	0	2,000,000
Water Treatment Plant Site Acquisition	WA130001	0	20,000	100,000	510,000	530,000	0	0	0	1,160,000
Water Treatment Pumping & Stg Facilities Renewal & Replc	WA130007	258,591	595,409	525,000	475,000	625,000	625,000	625,000	625,000	4,354,000
WTP Solids Handling Improvements	WA130006	0	0	0	0	0	400,000	0	0	400,000
Yakima River Crossing Pipeline Replacement	WA130008	0	10,000	0	0	2,658,301	0	0	0	2,668,301
Water Total:		27,932,156	3,339,537	1,220,000	2,615,000	6,793,301	1,505,000	1,105,000	1,105,000	45,614,994

FUNDING SOURCES

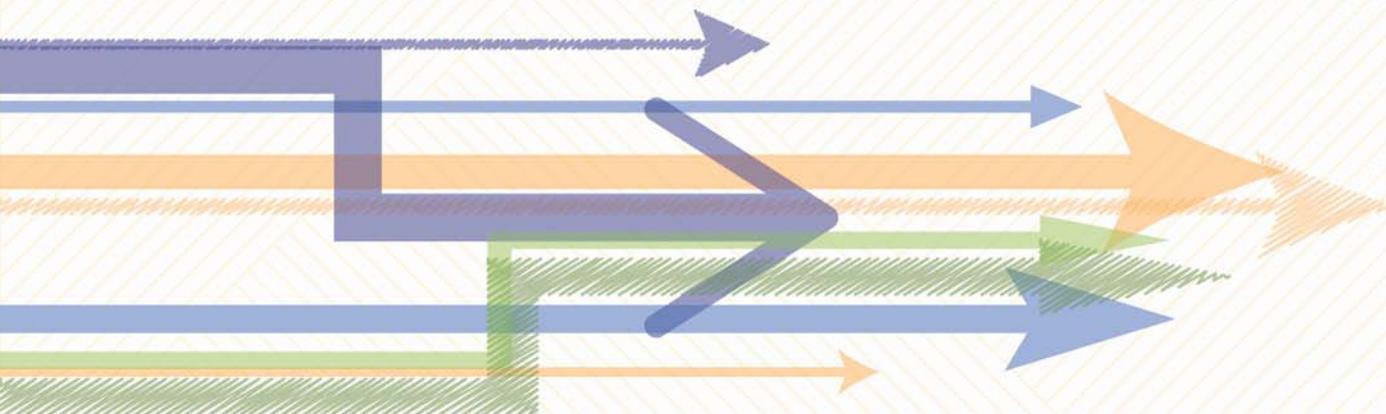
Water										
City of Kennewick		0	0	0	200,000	220,000	0	0	0	420,000
City of West Richland		0	0	0	110,000	110,000	0	0	0	220,000
Facility Fees - Water		922,919	168,500	100,000	1,200,000	1,032,500	0	0	0	3,423,919
General Fund		0	10,000	0	0	0	0	0	0	10,000
Grant - FEMA		0	0	0	0	1,993,301	0	0	0	1,993,301
Grant - Supplemental/Federal		503,000	0	0	0	0	0	0	0	503,000
Irrigation Utility Rate Revenue		267,639	147,565	75,000	105,000	105,000	105,000	105,000	105,000	1,015,204
Public Works Trust Fund Loan		15,525,414	0	0	0	0	0	0	0	15,525,414
Revenue Bond Issue		0	0	0	0	0	400,000	0	0	400,000
Revenue Bond Issue (2013)		46,000	758,000	45,000	0	0	0	0	0	849,000
Revenue Bond Proceeds		4,388,250	0	0	0	0	0	0	0	4,388,250
Revenue Bond Sale		0	0	0	0	2,000,000	0	0	0	2,000,000
Water Rate Revenue		6,278,934	2,255,472	1,000,000	1,000,000	1,332,500	1,000,000	1,000,000	1,000,000	14,866,906
Water Total:		27,932,156	3,339,537	1,220,000	2,615,000	6,793,301	1,505,000	1,105,000	1,105,000	45,614,994

FUND DETAIL



GENERAL FUND

The General Fund is the principal fund of the City of Richland and is used to account for all revenues and expenditures which are not accounted for in any other fund except those required by statute. The General Fund provides funding for general governmental services such as public safety, administration, parks and facilities, library and street maintenance. The majority of General Fund revenue is comprised of taxes, state and local-shared revenues and charges for services.

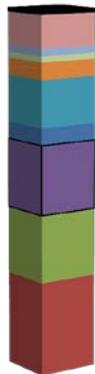


GENERAL FUND

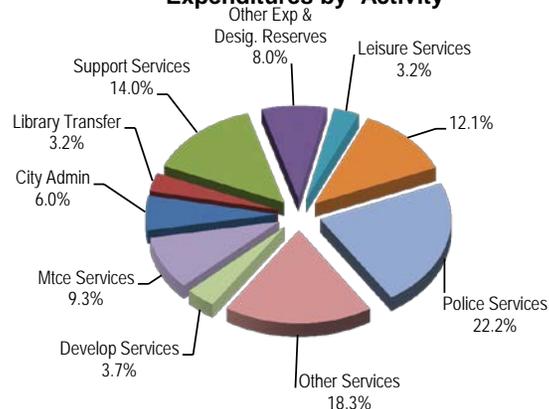
Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$44,505,528	\$45,989,035	\$45,955,070
Current Expenditures	(43,644,680)	(44,699,951)	(44,629,724)
Debt Service	(1,014,736)	(985,163)	(985,163)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(153,888)	303,921	340,183
Non-Current Revenues	645,605	4,238,680	5,571,900
Non-Current Expenditures	(2,568,584)	(1,288,711)	(1,414,030)
Capital Outlay	(1,079,815)	0	0
Expanded Programs	0	0	(347,296)
Approved CIP Projects/Purchases	0	(3,864,078)	(5,920,998)
Current Revenue Over (Under) All Expenditures	(3,156,682)	(610,188)	(1,770,241)
Beginning Fund Balance	9,548,690	6,392,008	6,392,008
Ending Fund Balance (Reserves)	\$6,392,008	\$5,781,820	\$4,621,767
Projected Reserves:			
Operating Reserves	\$5,523,773	\$4,778,349	\$3,476,793
Desig Reserves - Business License	15,207	142,207	142,207
Desig Reserves - Donation/Contrib/Other Reserve	0	3,900	3,900
Desig Reserves - Cable Comm Equipment Res.	12,500	0	0
Desig Reserves -1% Property Tax Debt Service Res	43,728	61,609	61,609
Desig Reserves - Productivity Incentive Prgm (PIP)	79,790	79,675	79,675
Desig Reserves - Fire Equipment	118,989	118,989	118,989
Desig Reserves - Facility	223,942	223,942	223,942
Desig Reserves - Facility Maintenance Reserve	22,300	22,300	22,300
Desig Reserves - ICMA 3RD Party Admn	69,827	68,897	68,897
Desig Reserves - Stabilization	0	0	151,351
Desig Reserves - Public Art	10,230	10,230	10,230
Desig Reserves - Police Training Reserve	54,223	54,223	54,223
Desig Reserves - Police Equipment Reserve	217,499	217,499	207,651
Total	\$6,392,008	\$5,781,820	\$4,621,767

Revenues

- Other Taxes 0.8%
- Miscellaneous 9.1%
- Intergovernm'tl 2.0%
- Fines & Forfeits 1.7%
- Licenses/Permits 4.7%
- Charges for Services 12.9%
- Transfers-In 4.6%
- Sales Tax 19.2%
- Utility Tax 18.9%
- Property Tax 26.1%

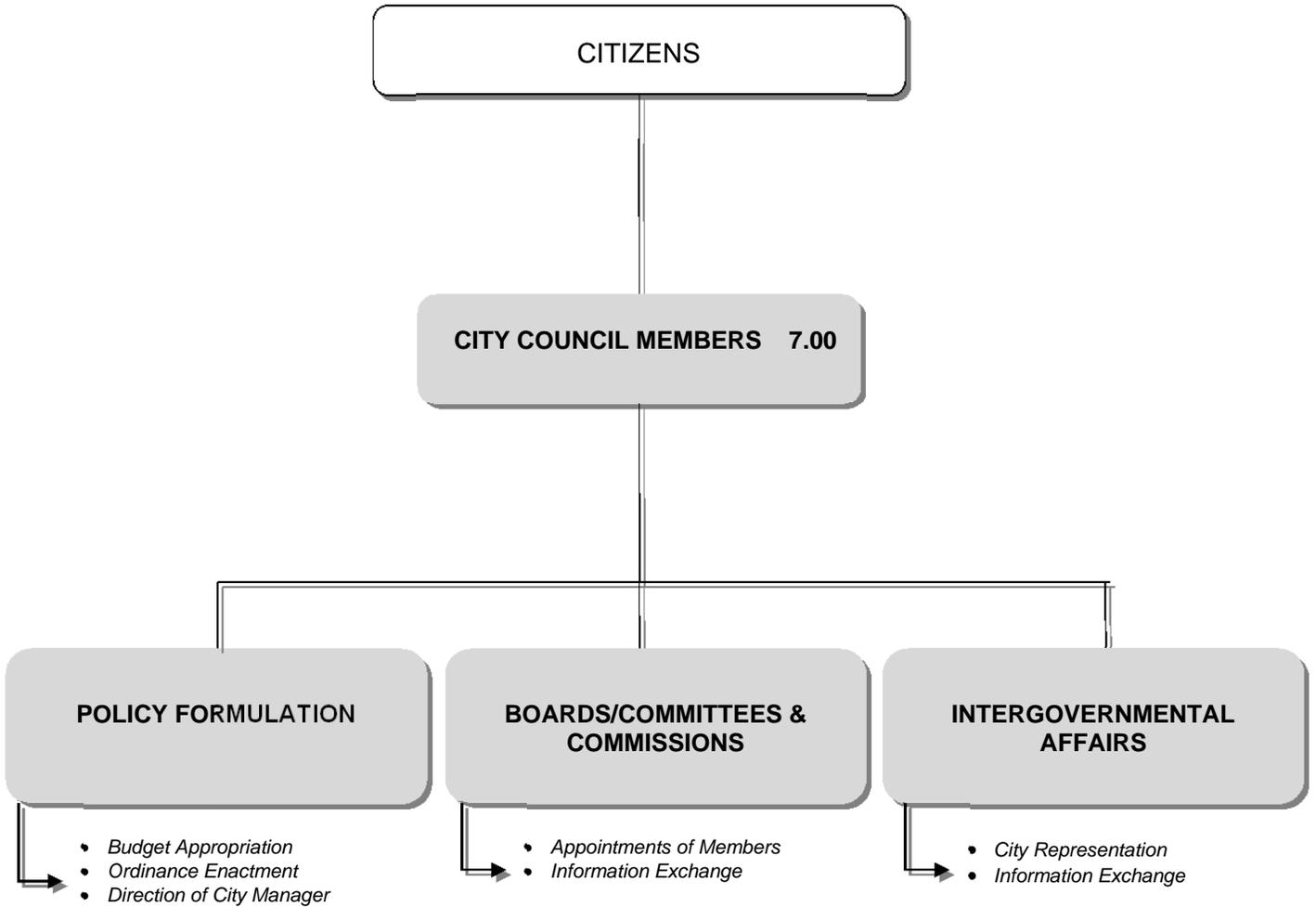


Expenditures by Activity



**City Administration
CITY COUNCIL**

2014 FUNCTIONAL CHART



**City Administration
City Council**

Mission Statement: The City Council develops municipal policy, provides direction to the City Manager and works to ensure cost effective municipal services are provided to the citizens. Council works diligently to diversify and expand Richland’s economy by promoting economic growth and networking with other agencies to secure project assistance. The City Council oversees City finances, approves contracts and land use plans and exercises municipal legislative authority.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”
- **Key-1**
 - Financial Stability and Operational Effectiveness
- **Key-2**
 - Infrastructure and Facilities
- **Key-3**
 - Economic Vitality
- **Key 4**
 - Targeted Investments
- **Key 5**
 - Natural Resources Management
- **Key 6**
 - Community Amenities
- **Key 7**
 - Neighborhoods and Community Safety

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Citizen satisfaction rating as good to excellent with the job the City is doing in planning for the future	64%	64%	69%	74%

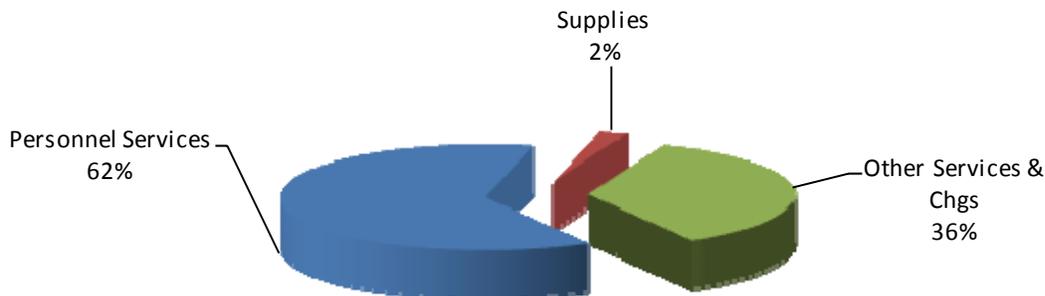
**City Administration
City Council**

Personnel Summary					
	2011	2012	2013	2014	2014
	Actual	Actual	Actual	Baseline	Budget
Full Time Positions					
Council Members*	7.00	7.00	7.00	7.00	7.00
Total Full-Time Positions:	7.00	7.00	7.00	7.00	7.00

*Including Mayor and Mayor Pro-Tem

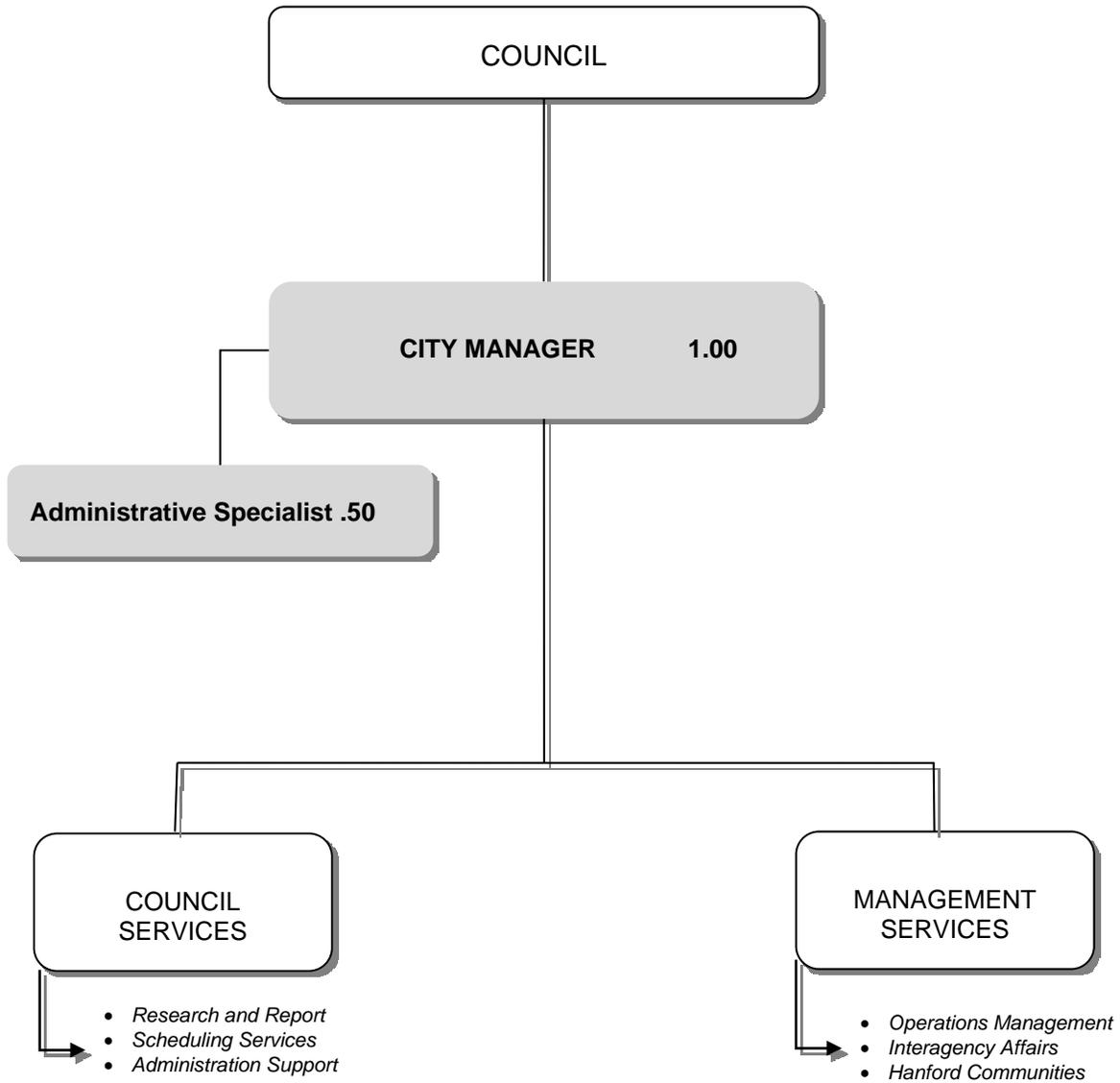
Budget Summary					
DESCRIPTION	2012	2013	2013	2014	2014
	Actual	Actual	Estimated	Baseline	Budget
Personnel Services	\$ 108,428	\$ 111,766	\$ 111,994	\$ 112,185	\$ 112,185
Supplies	4,179	4,500	4,000	4,000	4,000
Other Services & Chgs	48,446	71,275	59,025	64,590	64,590
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 161,053	\$ 187,541	\$ 175,019	\$ 180,775	\$ 180,775
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	1,168	1,168	1,168	1,168
Total Requirements	\$ 161,053	\$ 188,709	\$ 176,187	\$ 181,943	\$ 181,943

2014 Budget



**City Administration
CITY MANAGER**

2014 FUNCTIONAL CHART



**City Administration
City Manager**

Mission Statement: The City Manager is responsible for implementing City Council goals, policies and overseeing the provision of cost-effective municipal services.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Percentage of residents saying they are getting good to excellent value for their money’s worth for City services and facilities	87%	80%	83%	87%
Employee satisfaction rating	N/A	N/A	N/A	N/A
Number of citizen request management system cases submitted	776	1,676	2,708	2800

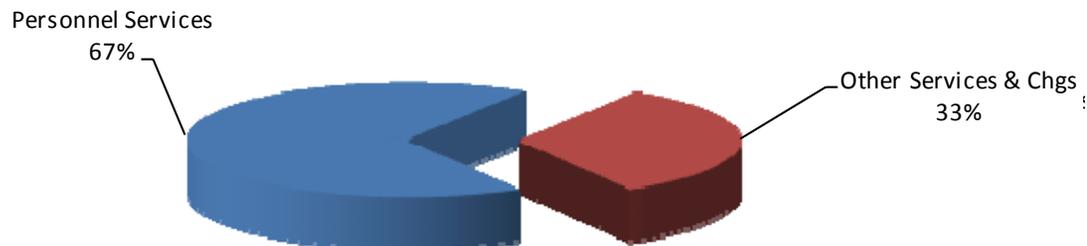
**N/A: Indicates either new measurement or a survey had not been conducted that year.*

**City Administration
City Manager**

Personnel Summary					
	2011	2012	2013	2014	2014
	Actual	Actual	Actual	Baseline	Budget
Full Time Positions					
City Manager	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	0.50	0.50	0.50	0.50	0.50
Total Full-Time Positions:	1.50	1.50	1.50	1.50	1.50

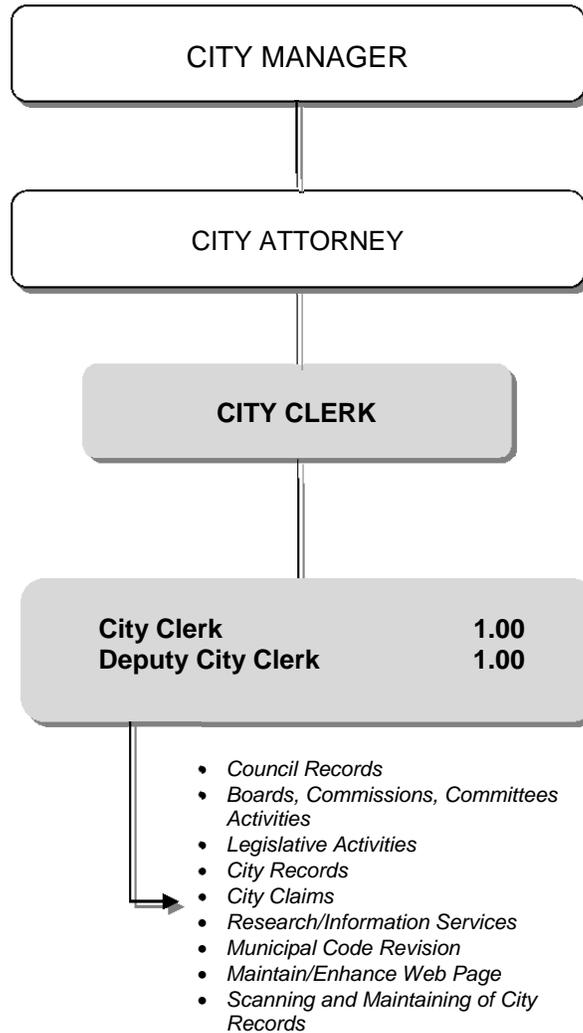
Budget Summary					
	2012	2013	2013	2014	2014
DESCRIPTION	Actual	Actual	Estimated	Baseline	Budget
Personnel Services	\$ 273,191	\$ 291,993	\$ 287,671	\$ 304,396	\$ 304,396
Supplies	2,132	2,300	2,300	2,300	2,300
Other Services & Chgs	34,271	33,823	49,564	73,669	148,669
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 309,594	\$ 328,116	\$ 339,535	\$ 380,365	\$ 455,365
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	653	653	653	653
Total Requirements	\$ 309,594	\$ 328,769	\$ 340,188	\$ 381,018	\$ 456,018

2014 Budget



**City Administration
City Attorney
CITY CLERK DIVISION**

2014 FUNCTIONAL CHART



**City Administration
City Attorney
City Clerk Division**

Mission Statement: The City Clerk’s office coordinates the efficient flow of City government by maintaining all official City records and documenting all City Council meetings and legislative activities in compliance with State and Municipal Law. The office assists numerous Boards and Commissions with clerical support and facilitates communications and information sharing with staff, the public and City Council.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Percentage of Council minutes completed and on next agenda	100%	100%	100%	100%
Number of Boards/Commission vacancies filled	40	44	41	42
Number of claims for damages received	61	43	68	57
Number of public disclosure requests fulfilled	308	174	350	277
Average number of days to fulfill public disclosure requests	3.0	5.0	5.0	5.0

**City Administration
City Attorney
City Clerk Division**

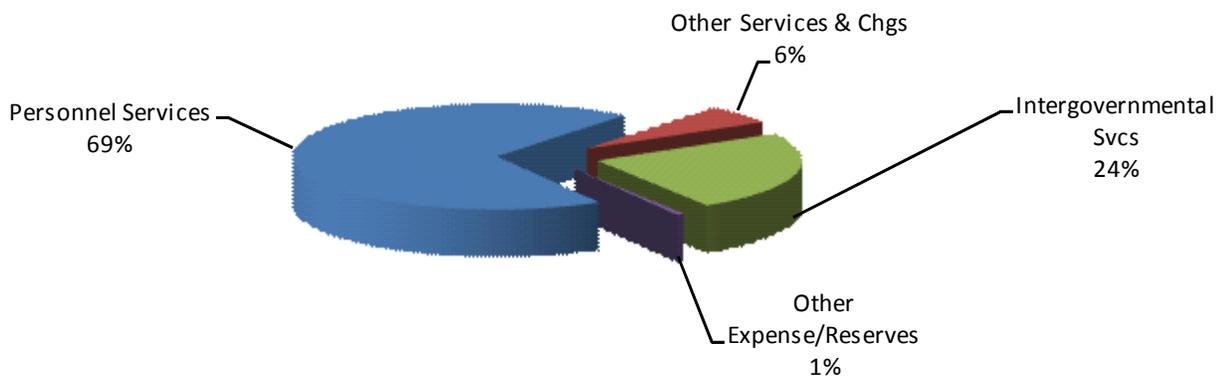
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions:	2.00	2.00	2.00	2.00	2.00

Budget Summary

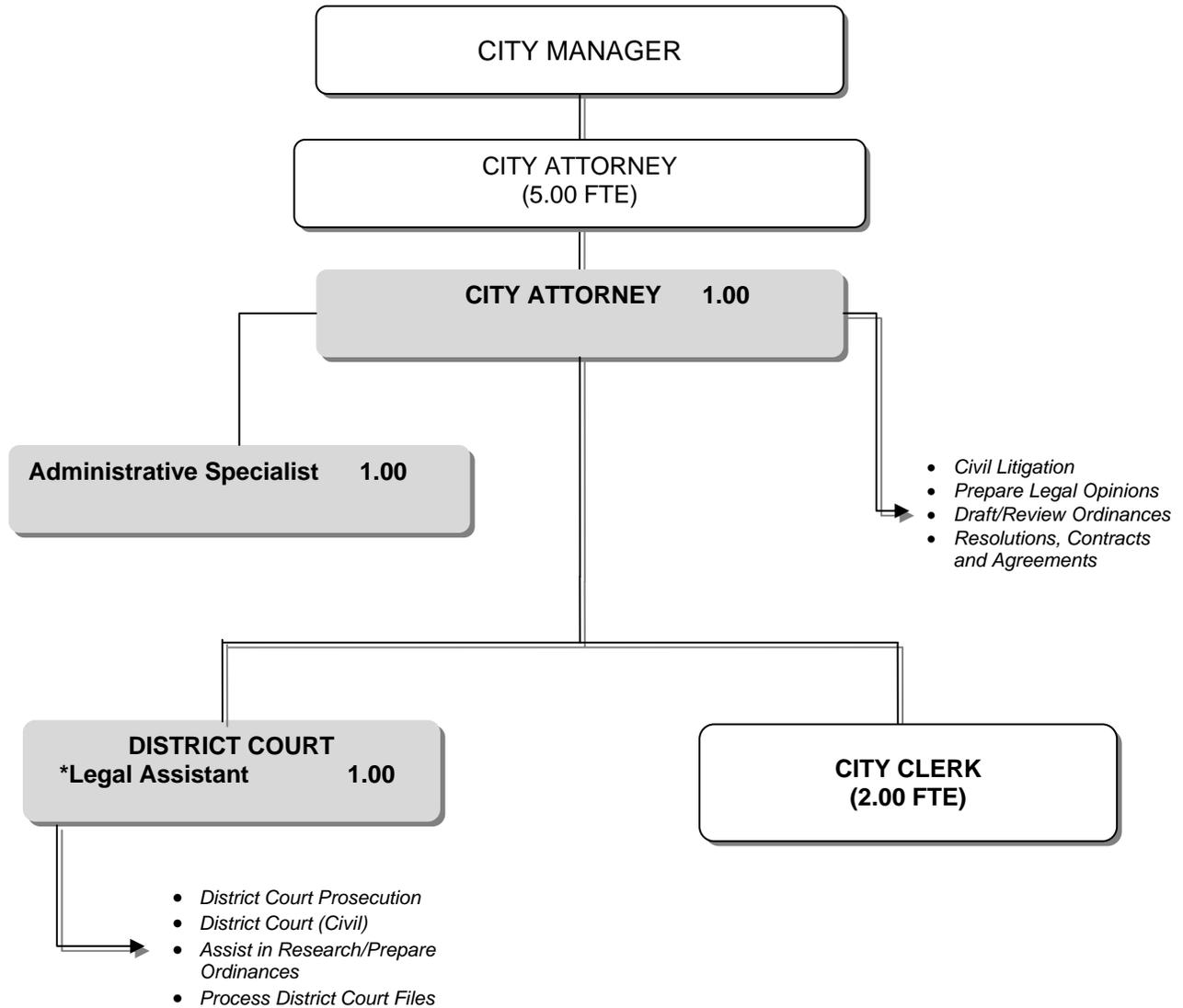
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 205,158	\$ 211,894	\$ 209,200	\$ 219,809	\$ 219,809
Supplies	702	975	975	700	700
Other Services & Chgs	17,494	17,525	17,525	18,556	18,556
Intergovernmental Svcs	67,721	105,000	145,505	78,000	78,000
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 291,075	\$ 335,394	\$ 373,205	\$ 317,065	\$ 317,065
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	2,513	1,913	1,913	1,913
Total Requirements	\$ 291,075	\$ 337,907	\$ 375,118	\$ 318,978	\$ 318,978

2014 Budget



**City Administration
CITY ATTORNEY**

2014 FUNCTIONAL CHART



**Position currently vacant – work contracted with legal services*

**City Administration
City Attorney**

Mission Statement: The mission of the Richland City Attorney’s Office is to provide effective, efficient, professional, informed, progressive and preventative legal advice and services to the City Council, City Manager, City staff and Boards and Commissions of the City of Richland, thereby protecting the rights and interests of the citizens of the City of Richland and the City as a municipal corporation.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Legal Services cost per hour City of Richland	\$290.00	\$303.00	\$336.00	\$320.00
Outside counsel (Average/Rate)	\$348.00	\$355.00	\$362.00	\$369.00
Average cost per hour for civil legal services	\$169.00	\$178.00	\$180.00	\$155.00
Average cost per case for criminal prosecution	\$90.00	\$102.00	\$93.00	\$100.00
Criminal cases filed	2,815	2,540	2,743	2,699

City Administration City Attorney

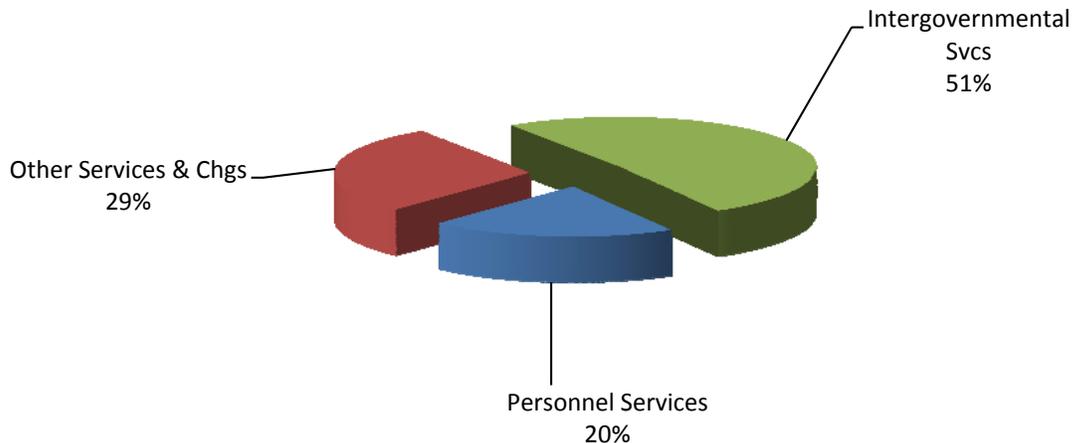
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	0.00	0.00	0.00
Legal Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	0.50	0.50	1.00	1.00	1.00
Total Full-Time Positions:	3.50	3.50	3.00	3.00	3.00

Budget Summary

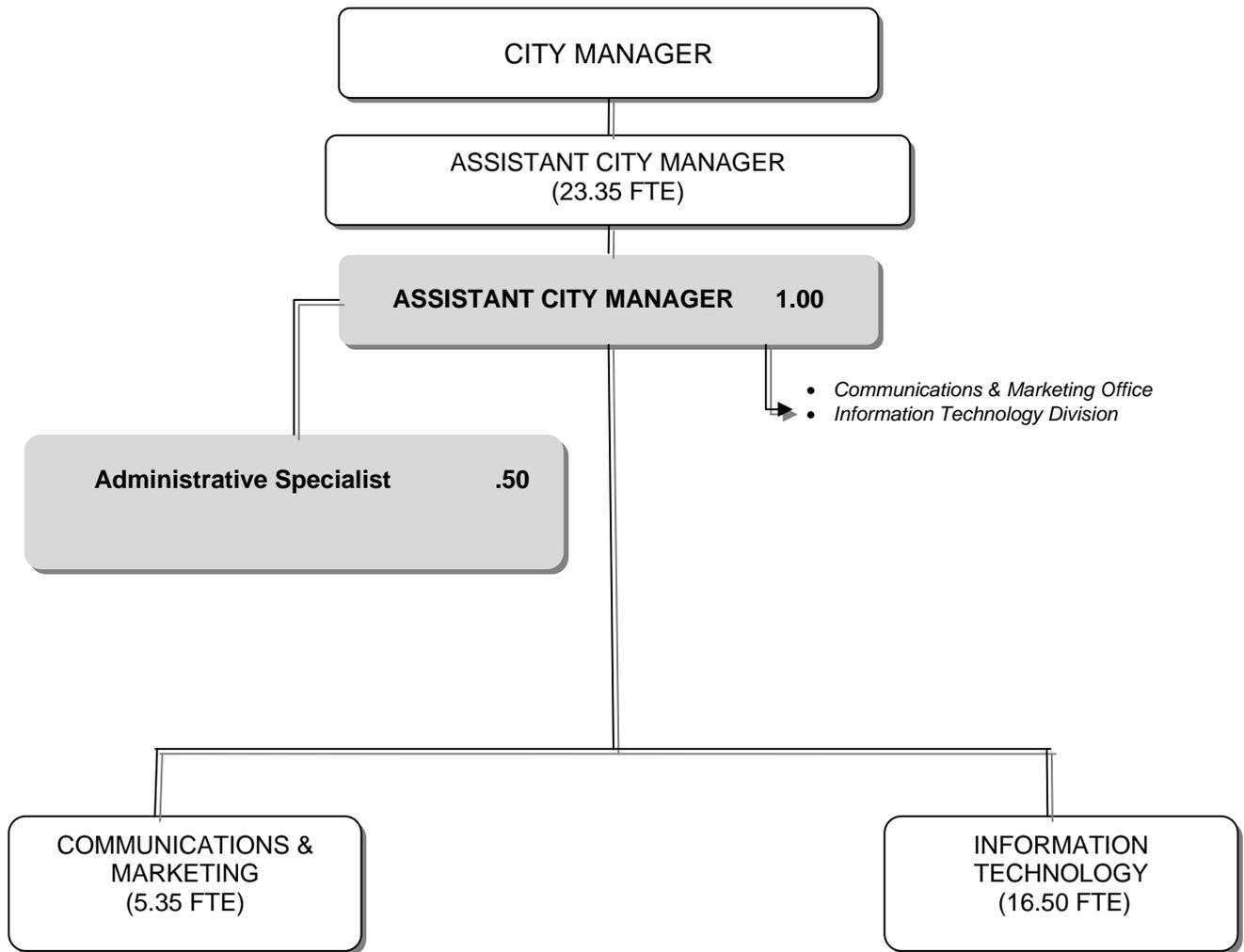
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 342,060	\$ 379,467	\$ 332,049	\$ 278,082	\$ 278,082
Supplies	2,847	2,150	2,150	2,035	2,035
Other Services & Chgs	286,607	329,304	378,021	392,354	392,354
Intergovernmental Svcs	712,698	726,935	675,000	700,000	700,000
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 1,344,212	\$ 1,437,856	\$ 1,387,220	\$ 1,372,471	\$ 1,372,471
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 1,344,212	\$ 1,437,856	\$ 1,387,220	\$ 1,372,471	\$ 1,372,471

2014 Budget



**City Administration
ASSISTANT CITY MANAGER**

2014 FUNCTIONAL CHART



**City Administration
Assistant City Manager**

Mission Statement: The Assistant City Manager's office provides support to the City Manager and Council and carries-out administrative matters and action requests while providing administrative oversight to its operating divisions.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

City Administration Assistant City Manager

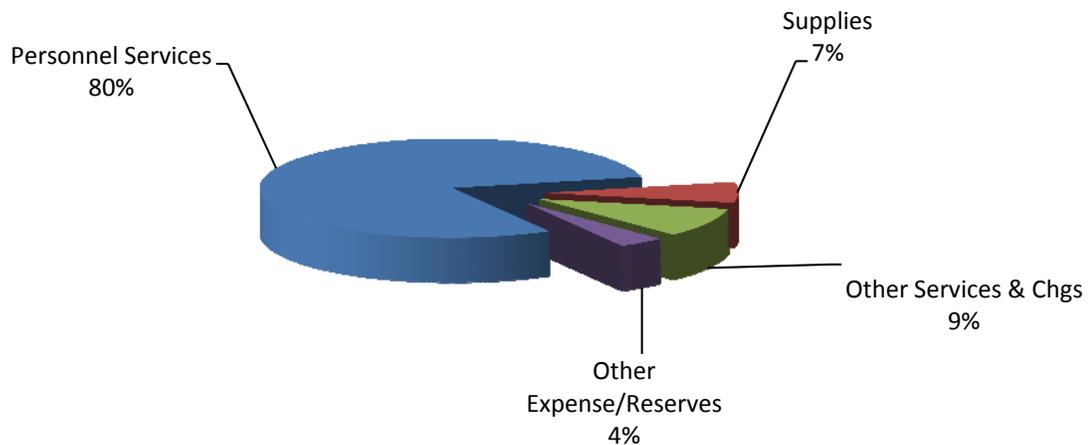
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	0.50	0.50	0.50	0.50	0.50
Administrative Specialist	0.50	0.50	0.00	0.00	0.00
Total Full-Time Positions:	2.00	2.00	1.50	1.50	1.50

Budget Summary

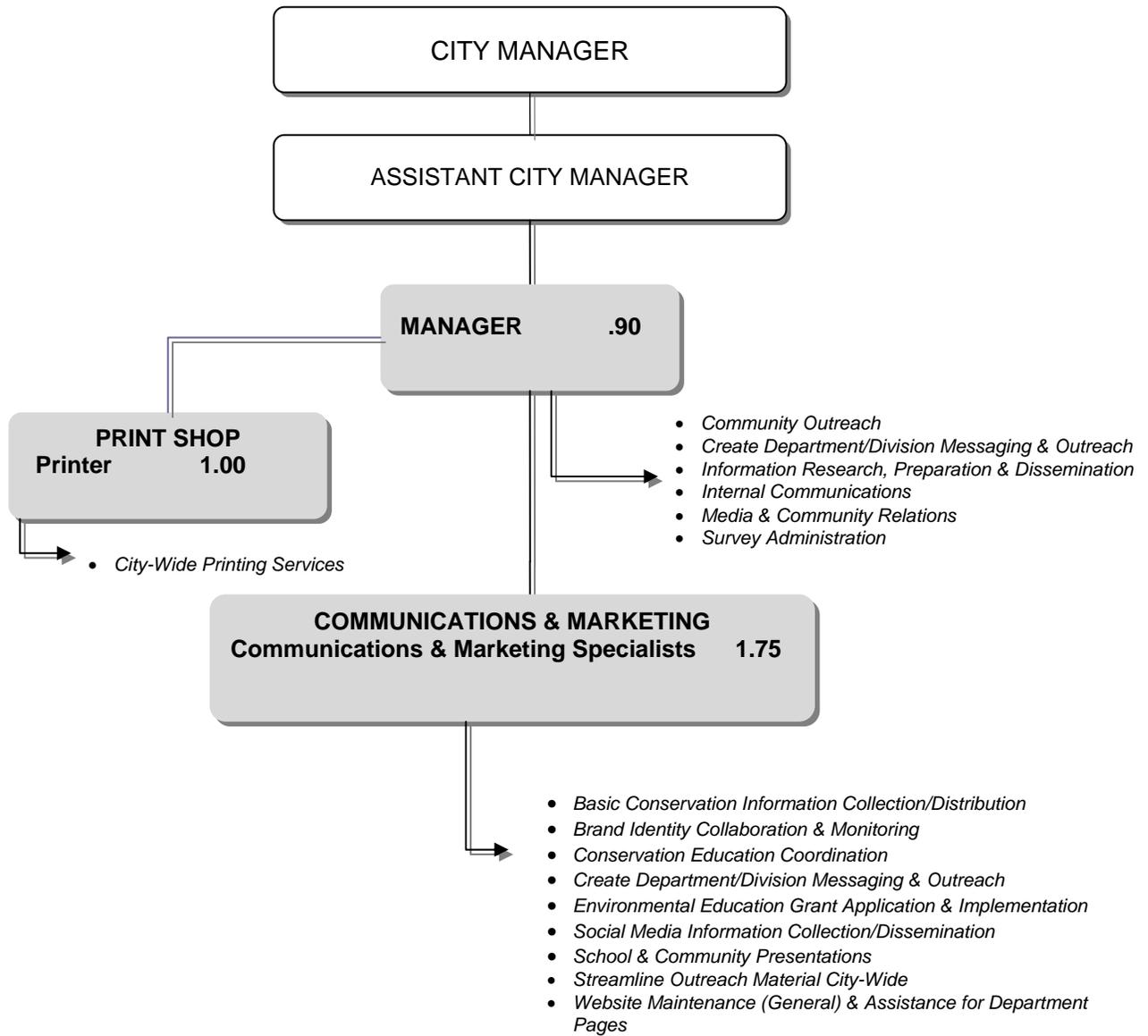
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 234,318	\$ 213,876	\$ 182,884	\$ 217,835	\$ 217,835
Supplies	4,772	4,200	19,487	18,500	18,500
Other Services & Chgs	15,385	42,275	33,116	26,026	26,026
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 254,475	\$ 260,351	\$ 235,487	\$ 262,361	\$ 262,361
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	14,903	10,683	10,683	10,683
Total Requirements	\$ 254,475	\$ 275,254	\$ 246,170	\$ 273,044	\$ 273,044

2014 Budget



City Administration
Assistant City Manager
COMMUNICATIONS & MARKETING DIVISION

2014 FUNCTIONAL CHART



**City Administration
Assistant City Manager
Communications & Marketing Division**

Mission Statement: The Communications & Marketing Office supports the City of Richland’s mission by providing citizen access to information. The office facilitates two-way communication about city goals, services, projects and events, via a variety of communication channels, with citizens, city council, employees and media, as well as with residents and visitors of our larger community. These efforts increase understanding of and participation in city programs, processes and activities.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Percentage of citizens considering themselves informed about City programs and services	94%	93%	94%	95%
Number of social media (Facebook, Twitter) followers	4,300	4,300	4,620	4,800
Environmental Education				
Total number of Environmental Education events/workshops	69*	69*	75	**45
Number of subscribers to Green Living newsletter	275	322	355	375
Print requests received	837	636	626	600
Print copies processed annually	1,772,749	1,355,032	1,351,301	1,200,000

**Decrease due to changes in state-required curriculum, which limit available hours.*

***2014 projected presentations will gradually lower each year because of refocused efforts to diversify into general communications.*

**City Administration
Assistant City Manager
Communications & Marketing Division**

Personnel Summary

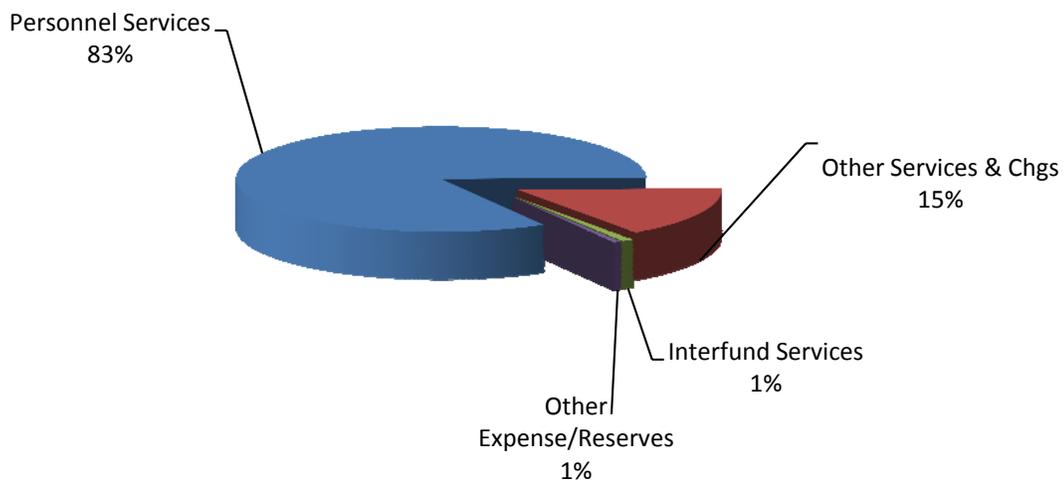
	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Communications & Marketing Manager	0.90	0.90	0.90	0.90	0.90
Environmental Education Coordinator	0.75	0.75	0.00	0.00	0.00
Communications & Marketing Specialist	0.00	0.00	1.75	1.75	1.75
Printer*	0.00	0.00	0.00	1.00	1.00
Total Full-Time Positions:	1.65	1.65	2.65	3.65	3.65

*Printer position transferred from Administrative Services Department

Budget Summary

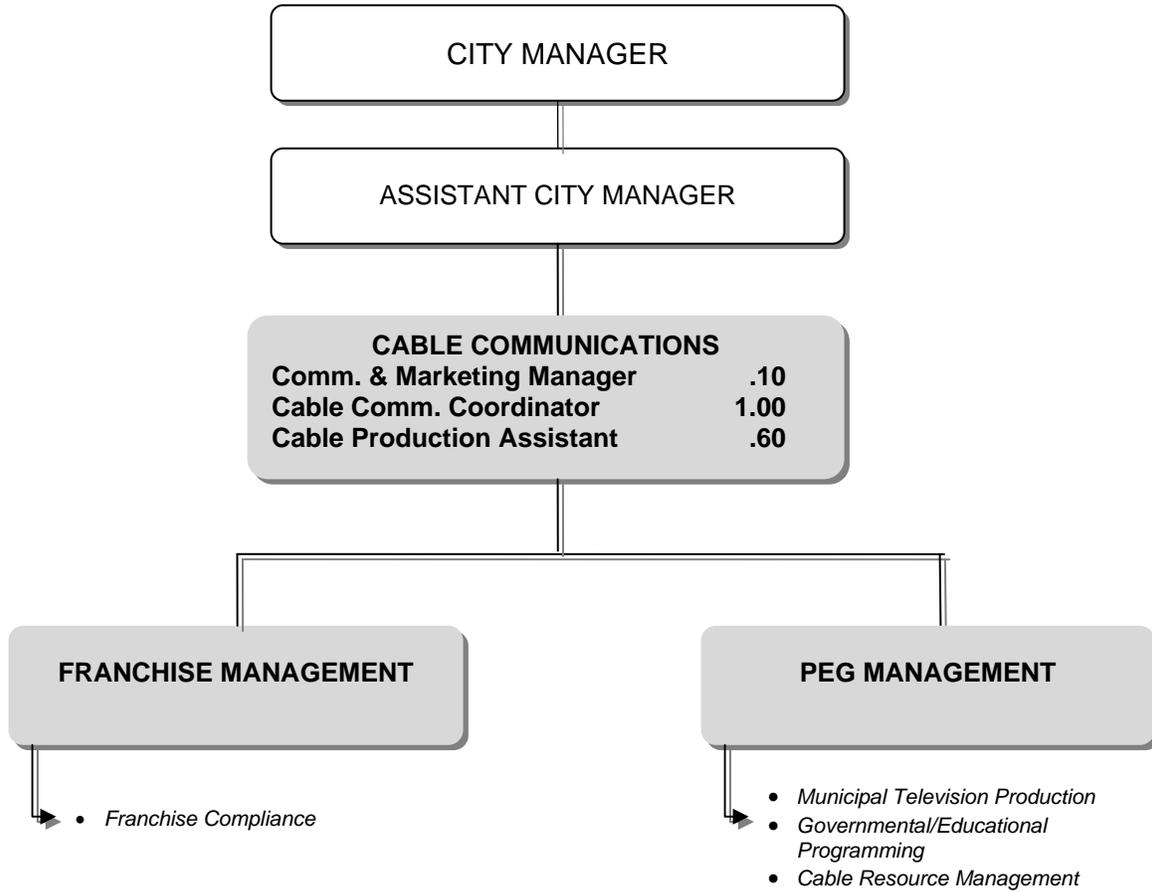
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 169,913	\$ 278,427	\$ 269,268	\$ 404,472	\$ 368,731
Supplies	1,459	1,585	2,785	3,385	3,385
Other Services & Chgs	12,601	14,518	14,537	63,694	68,681
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	4,092	4,092
Total Current Expense	\$ 183,973	\$ 294,530	\$ 286,590	\$ 475,643	\$ 444,889
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	2,692	2,692	2,692	2,692
Total Requirements	\$ 183,973	\$ 297,222	\$ 289,282	\$ 478,335	\$ 447,581

2014 Budget



**City Administration
Assistant City Manager
CABLE COMMUNICATIONS DIVISION**

2014 FUNCTIONAL CHART



**City Administration
Assistant City Manager
Cable Communication Division**

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Total hours of public meetings televised on CityView, cable channel 13	107	110	100	100
Total number of original programs/PSAs televised on CityView, cable channel 13	72	100	85	85
Views of archived CityView programs	10,300	12,000	15,000	18,500
Number of CityView YouTube channels	90,000	142,903	175,000	225,000

**City Administration
Assistant City Manager
Cable Communication Division**

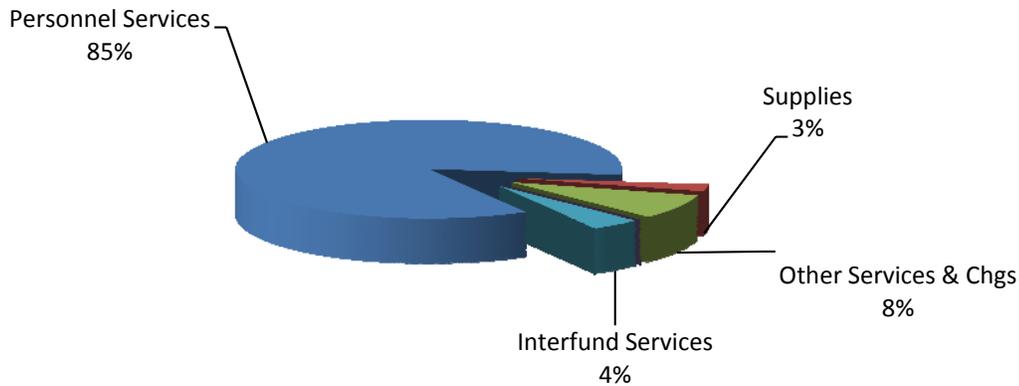
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Communications & Marketing Manager	0.10	0.10	0.10	0.10	0.10
Cable Communications Coordinator	1.00	1.00	1.00	1.00	1.00
Cable Communications Assistant	0.60	0.60	0.60	0.60	0.60
Total Full-Time Positions:	1.70	1.70	1.70	1.70	1.70

Budget Summary

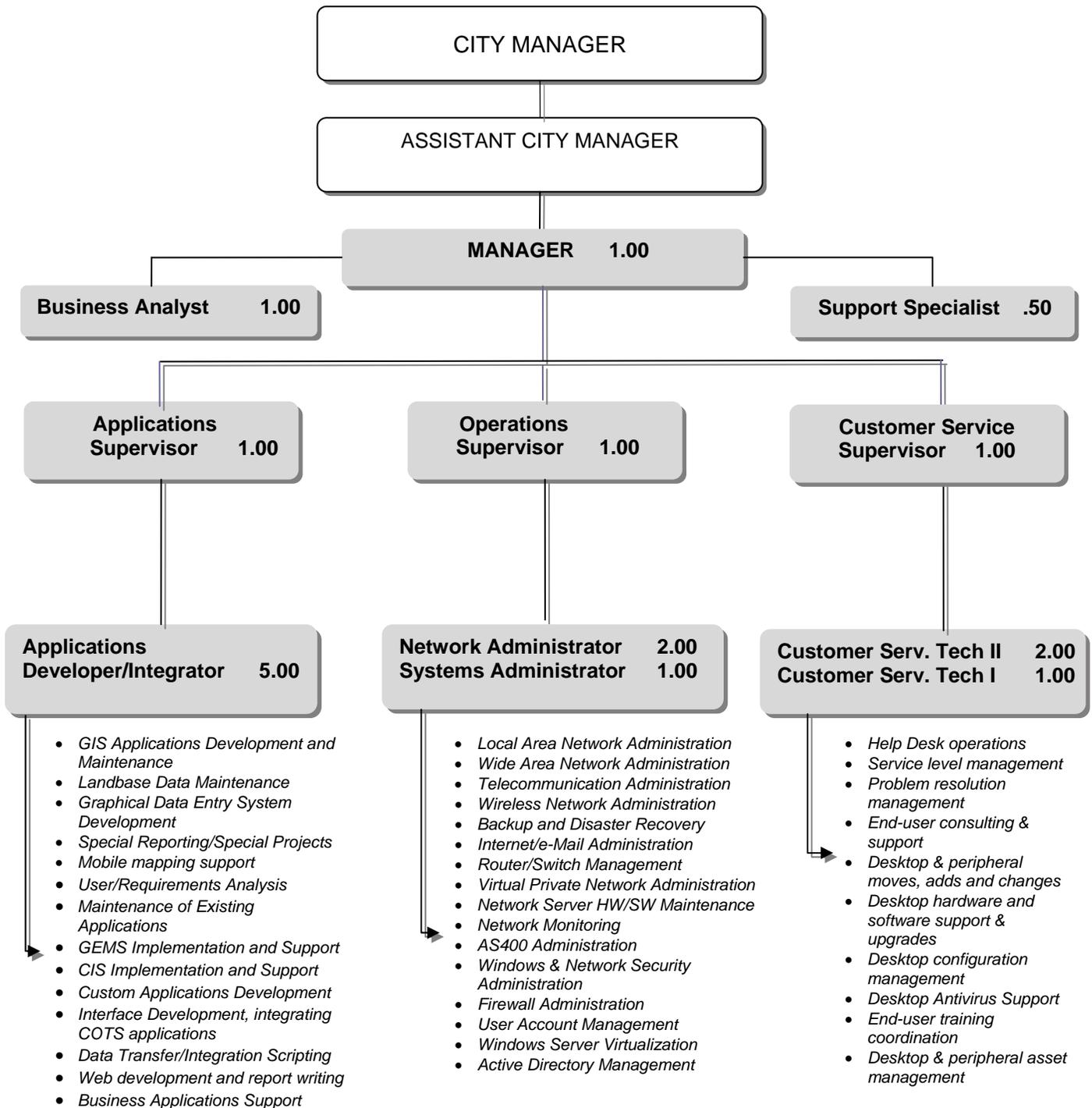
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 163,554	\$ 170,101	\$ 162,847	\$ 174,619	\$ 174,619
Supplies	4,826	4,950	4,950	4,950	4,950
Other Services & Chgs	56,775	17,177	52,655	16,847	16,847
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	11,500	8,637	8,105	8,610	8,610
Total Current Expense	\$ 236,655	\$ 200,865	\$ 228,557	\$ 205,026	\$ 205,026
Transfers	-	-	-	-	-
Capital Outlay	-	31,800	156,161	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	556	556	556	556
Total Requirements	\$ 236,655	\$ 233,221	\$ 385,274	\$ 205,582	\$ 205,582

2014 Budget



**City Administration
Assistant City Manager
INFORMATION TECHNOLOGY DIVISION**

2014 FUNCTIONAL CHART



**City Administration
Assistant City Manager
Information Technology Division**

Mission Statement: To be a leader in the local government community and exceed the service expectations of our customers (citizens, businesses and visitors) through the innovative use of technology.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Ratio of total workstations to total employees	94%	95%	96%	96%
Internal customer satisfaction with general IT services	80%	85%	90%	95%
Total number of workstations (includes desktop systems only)	485	494	494	494
Help desk trouble calls resolved per published service levels	4,100	3,550	2,900	2,900

**City Administration
Assistant City Manager
Information Technology Division**

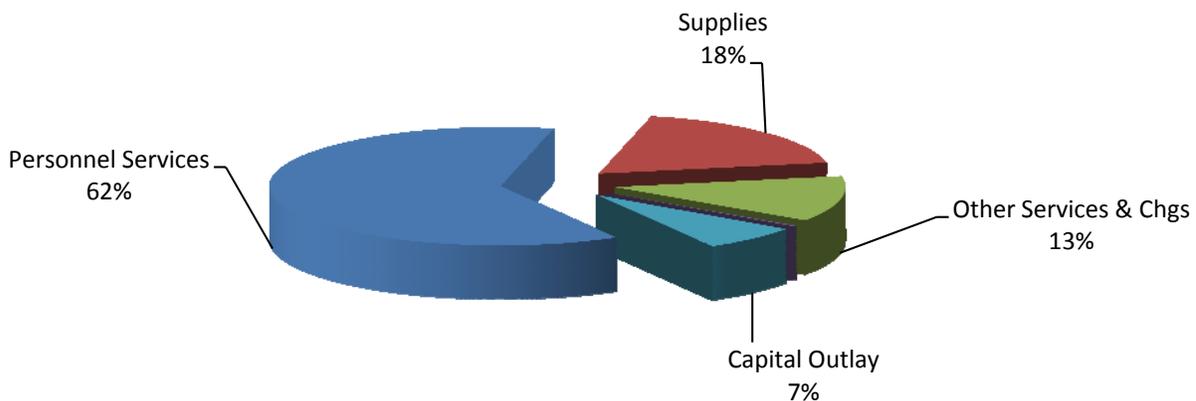
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Information Technology Manager	1.00	1.00	1.00	1.00	1.00
Support Specialist	0.50	0.50	0.50	0.50	0.50
IT Operations Supervisor	1.00	1.00	1.00	1.00	1.00
IT Applications Supervisor	1.00	1.00	1.00	1.00	1.00
IT Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
IT Network Administrator	2.00	2.00	2.00	2.00	2.00
IT Systems Administrator	1.00	1.00	1.00	1.00	1.00
IT Applications Developer/Int	3.00	4.00	4.00	5.00	5.00
IT Customer Service Tech II	2.00	2.00	2.00	2.00	2.00
IT Customer Service Tech I	1.00	1.00	1.00	1.00	1.00
IT Business Analysts	2.00	2.00	2.00	1.00	1.00
Total Full-Time Positions:	15.50	16.50	16.50	16.50	16.50

Budget Summary

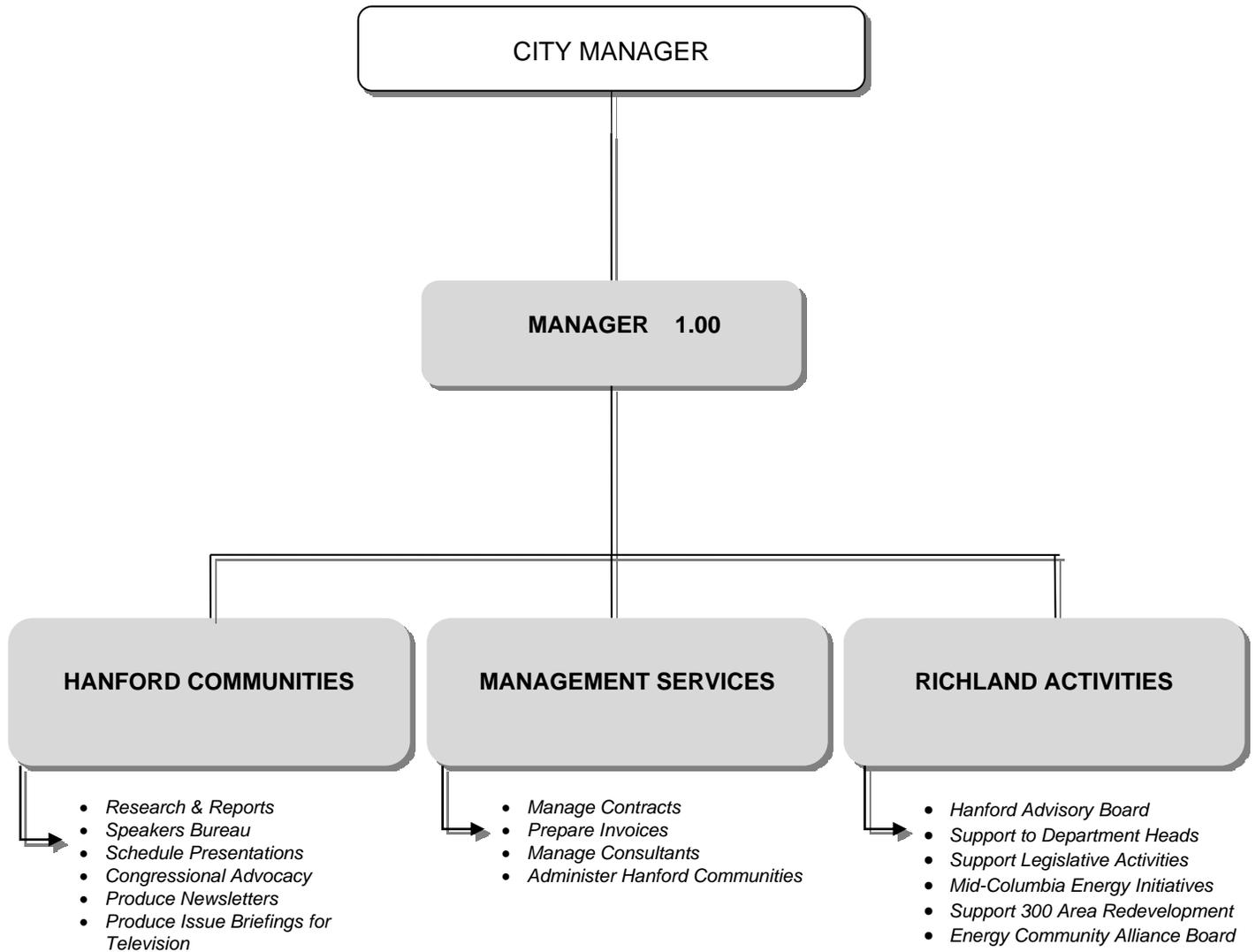
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 1,828,497	\$ 2,100,567	\$ 1,986,729	\$ 2,190,220	\$ 2,190,220
Supplies	387,939	614,097	814,375	648,053	648,053
Other Services & Chgs	340,090	288,551	677,844	352,147	442,147
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	5,169	8,732	1,616	7,681	7,681
Total Current Expense	\$ 2,561,695	\$ 3,011,947	\$ 3,480,564	\$ 3,198,101	\$ 3,288,101
Transfers	-	-	-	-	-
Capital Outlay	533,451	243,938	540,603	243,938	243,938
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	8,715	8,715	8,715	8,715
Total Requirements	\$ 3,095,146	\$ 3,264,600	\$ 4,029,882	\$ 3,450,754	\$ 3,540,754

2014 Budget



**City Administration
City Manager
HANFORD COMMUNITIES DIVISION**

2014 FUNCTIONAL CHART



**City Administration
City Manager
Hanford Communities Division**

Mission Statement: The Hanford Communities Division represents the City in dealing with the Department of Energy, Congress, regulators and others regarding issues associated with the environmental cleanup of the Hanford Site. The division works as a liaison to provide City officials timely information regarding cleanup and other challenges facing the site. The Hanford Communities Manager represents the City on various boards and committees and provides staffing assistance on program and budget issues in Olympia and Washington D.C.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Newsletter production	3	3	3	3
Video production	3	3	3	3
Address elected officials of each Hanford Community	6	6	6	6
Hanford Community Board Meetings	8	8	8	8

**City Administration
City Manager
Hanford Communities Division**

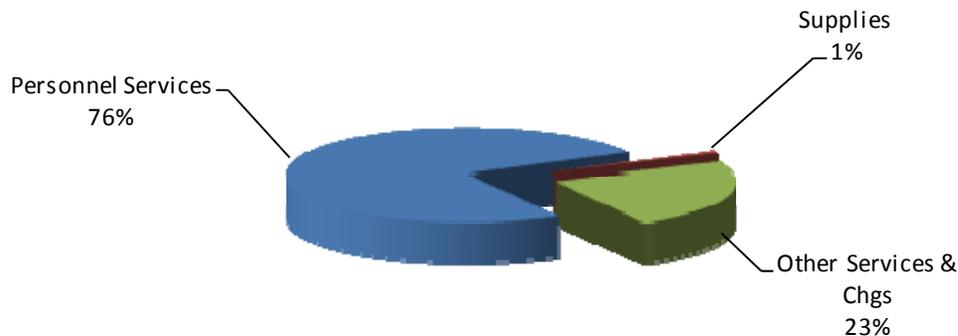
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Hanford Project Manager	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions:	1.00	1.00	1.00	1.00	1.00

Budget Summary

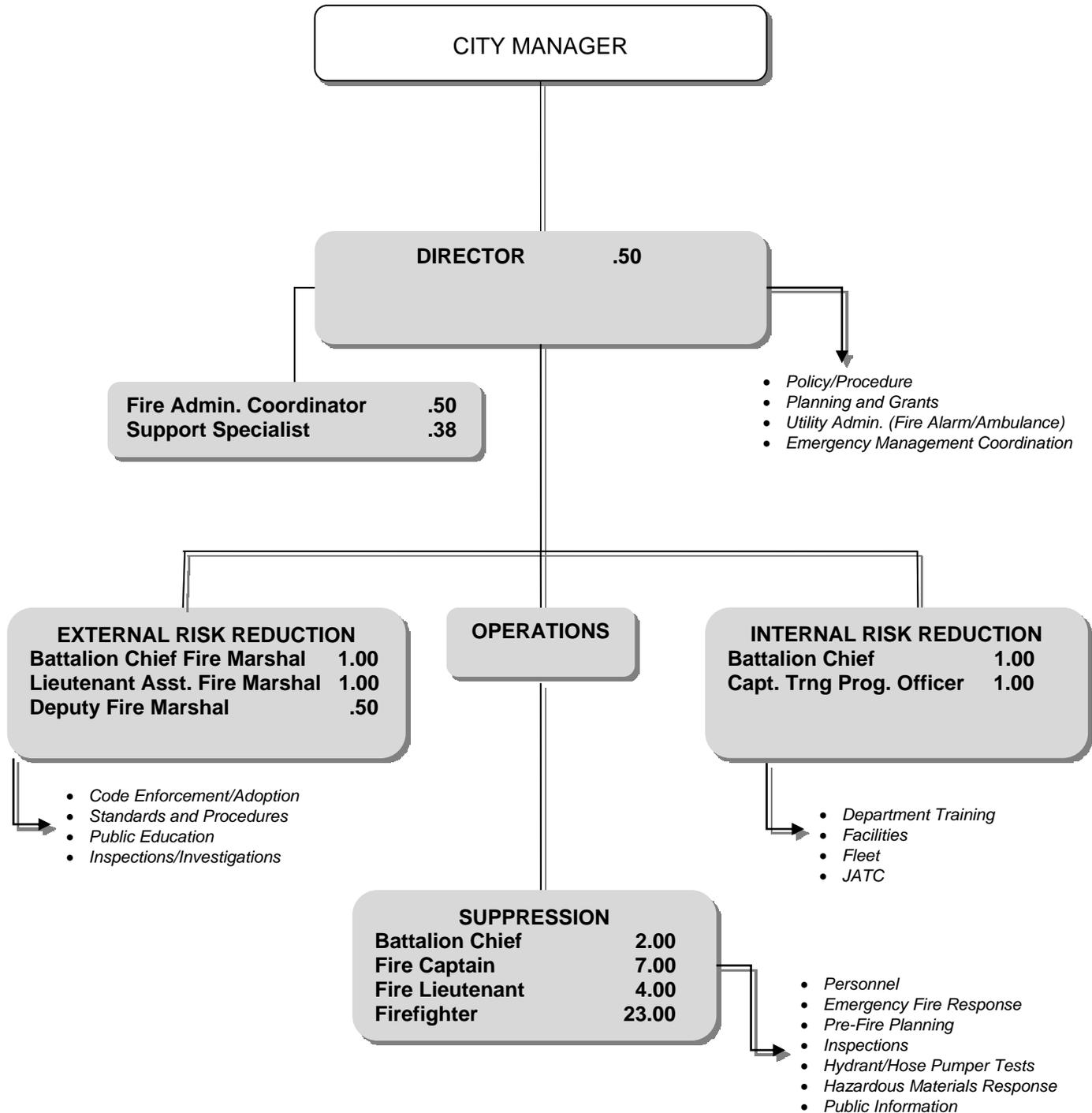
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 152,002	\$ 156,886	\$ 156,877	\$ 165,046	\$ 165,046
Supplies	1,614	1,950	2,180	1,950	1,950
Other Services & Chgs	39,555	50,750	49,500	50,750	50,750
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 193,171	\$ 209,586	\$ 208,557	\$ 217,746	\$ 217,746
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	179	179	179	179
Total Requirements	\$ 193,171	\$ 209,765	\$ 208,736	\$ 217,925	\$ 217,925

2014 Budget



FIRE SERVICES

2014 FUNCTIONAL CHART



Fire Services

Mission Statement: To Protect and Enhance the Quality of Life – Operate as a multi-role safety organization by providing immediate and effective response to fire and medical emergencies; preventing the loss of life and property through extensive community risk reduction efforts, coordinating City disaster planning, interlocal agreements and incident investigation, in a coordinated delivery system with other emergency response agencies.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Percentage of residential fires confined to room or structure of origin	98%	100%	96%	98%
Square miles served per fire suppression station	15.4	15.4	15.4	15.4
Per capita expenditures	\$130.93	\$135.06	\$135.62	\$134.24
Fire incidents in the City	1,450	1,454	1,400	1,420
Percentage of Fire department's emergency incidents meeting turnout time standards	40.0%	40.0%	42.0%	42.0%
Percentage of Fire department's emergency incidents meeting response time standards for first arriving unit	73.7%	75.0%	55.0%	70.0%
Percentage of Fire department's emergency incidents meeting response time standards for first alarm completely filled	10.5%	10.3%	10.0%	10.0%

Fire Services

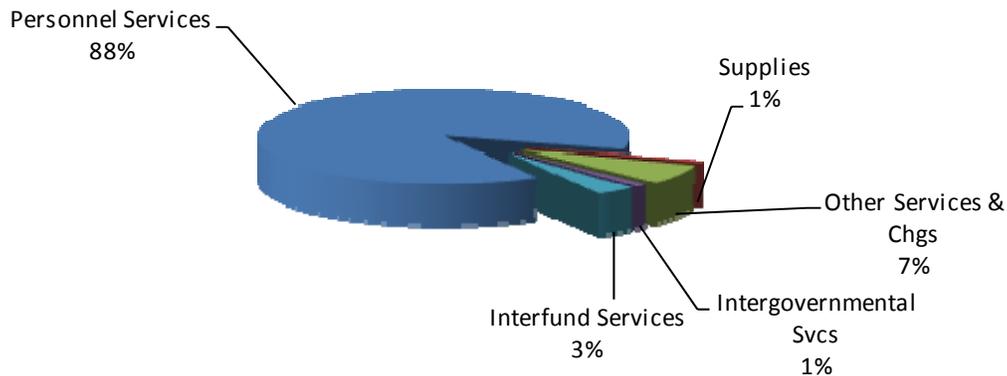
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Fire & Emergency Services Director	0.90	0.50	0.50	0.50	0.50
Captain Training Program Manager	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	2.00	3.00	3.00	3.00	3.00
Fire Battalion Chief - Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief - Training	1.00	0.00	0.00	0.00	0.00
Fire Captain/Fire Captain EMT Certified	8.00	8.00	8.00	7.00	7.00
Lieutenant Assistant Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Lieutenant	3.00	3.00	3.00	4.00	4.00
Firefighter	23.00	23.00	23.00	23.00	23.00
Fire Admin. Coordinator	0.00	0.50	0.50	0.50	0.50
Executive Assistant	0.90	0.00	0.00	0.00	0.00
Support Specialist	0.65	0.38	0.38	0.38	0.38
Deputy Fire Marshal	0.50	0.50	0.50	0.50	0.50
Total Full-Time Positions:	42.95	41.88	41.88	41.88	41.88

Budget Summary

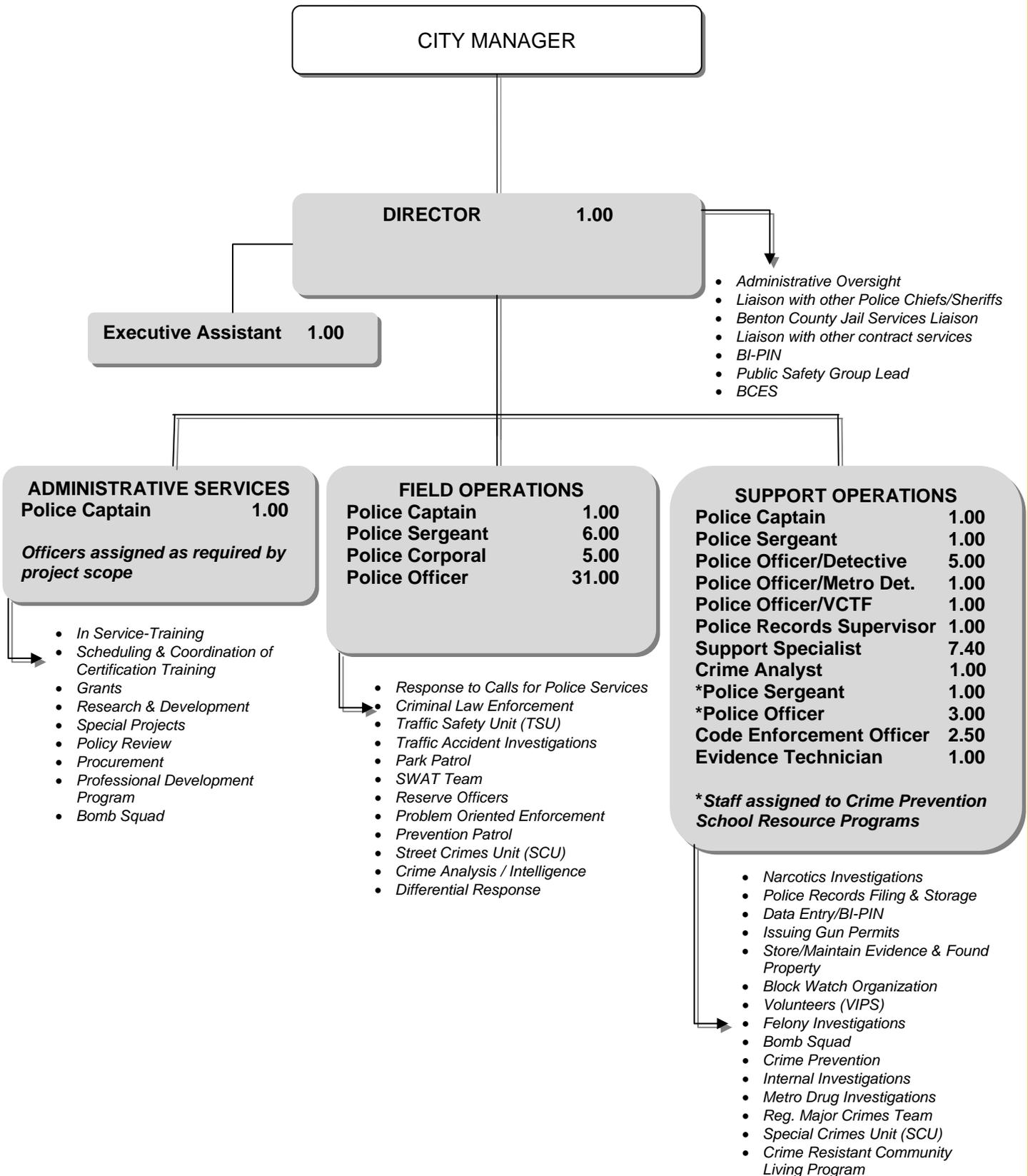
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 5,699,402	\$ 5,861,337	\$ 5,835,112	\$ 6,141,225	\$ 6,141,225
Supplies	50,023	65,040	76,645	62,935	62,935
Other Services & Chgs	418,844	503,301	508,583	468,184	468,184
Intergovernmental Svcs	90,541	92,088	92,088	84,705	78,067
Interfund Services	286,668	237,165	244,381	244,071	244,071
Total Current Expense	\$ 6,545,478	\$ 6,758,931	\$ 6,756,809	\$ 7,001,120	\$ 6,994,482
Transfers	-	-	-	-	-
Capital Outlay	-	2,600	2,600	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	4,952	3,652	3,537	3,537
Total Requirements	\$ 6,545,478	\$ 6,766,483	\$ 6,763,061	\$ 7,004,657	\$ 6,998,019

2014 Budget



POLICE SERVICES

2014 FUNCTIONAL CHART



Police Services

Mission Statement: With our values of Integrity, Teamwork and Excellence as our guide, we are committed to safeguarding and protecting those who live, work and visit in Richland, by providing a professional, proactive level of law enforcement service, and upholding the highest standard of performance, behavior and ethics through our conduct, appearance and demeanor. We will pursue innovative solutions to issues through a partnership with the community, and accept future challenges by learning and developing new skills and techniques to provide the highest quality of service to those we serve.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Requests for patrol services	27,520	25,964	26,000	26,200
Number of violent and property crimes committed per 1,000 population	30.0	26.9	25.0	25.0
Sworn police officers per capita	1.1	1.1	1.0	1.0
Number of crashes (total collisions, collisions involving bikes, collisions involving pedestrians and total fatalities)	652	642	675	675
Number of nuisance violations cases	659	810	900	900
Code compliance – number of abatements	3	6	5-10	5-10

Police Services

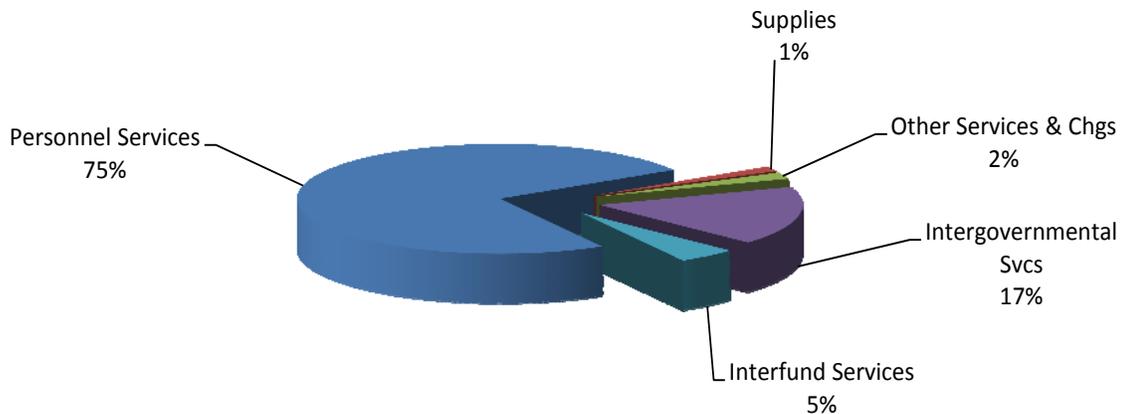
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Police Services Director	1.00	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00	3.00
Police Sergeant	7.00	7.00	8.00	8.00	8.00
Police Corporal	5.00	5.00	5.00	5.00	5.00
Police Officer/Detective	6.00	6.00	5.00	5.00	5.00
Police Officer	36.00	36.00	36.00	36.00	36.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Support Specialist/Crime Analyst/Evid Tech	8.00	9.40	9.40	9.40	9.40
Code Enforcement	1.00	2.00	2.50	2.50	2.50
Code Enforcement Assistant	1.30	0.00	0.00	0.00	0.00
Total Full-Time Positions:	70.30	71.40	71.90	71.90	71.90

Budget Summary

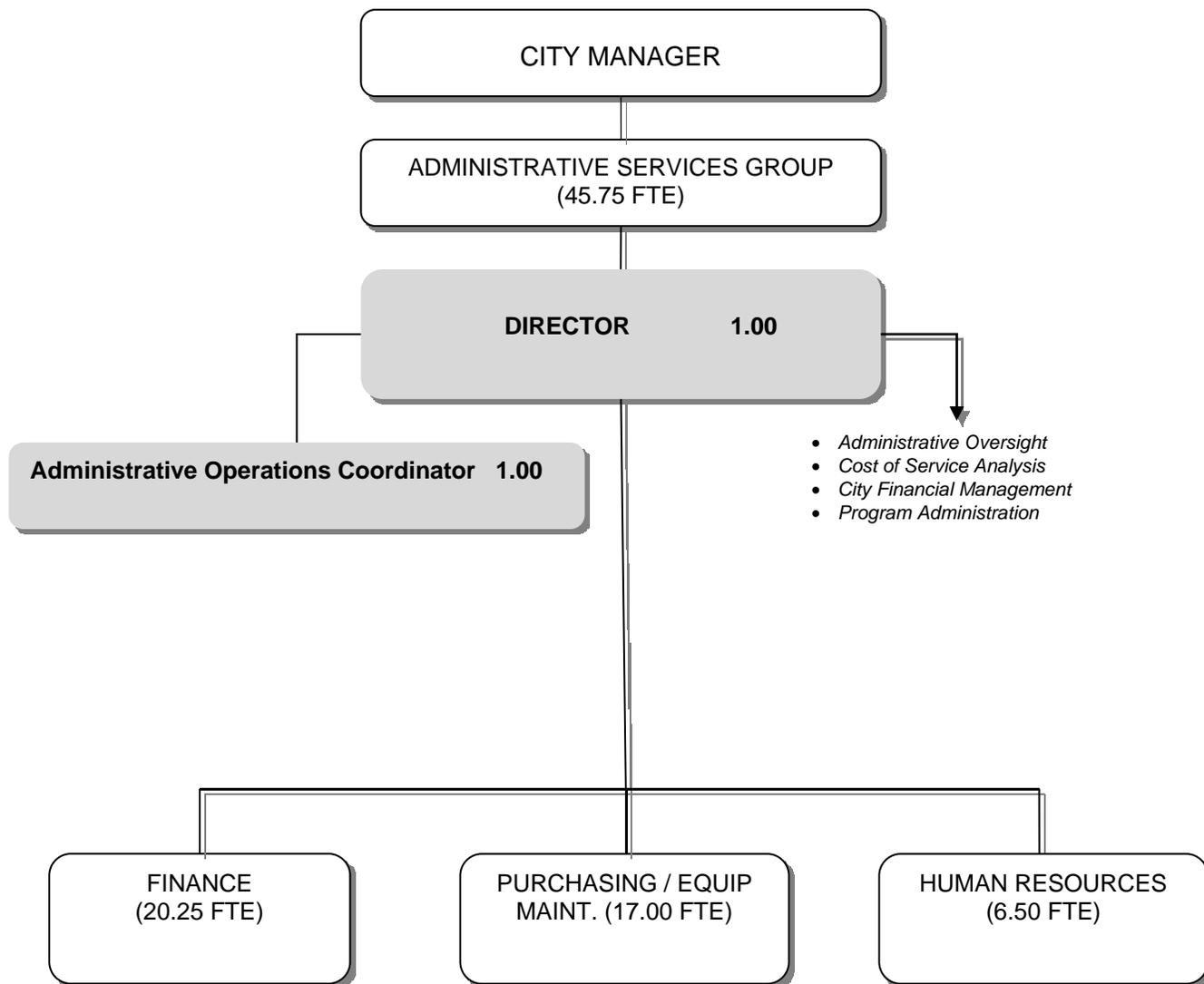
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 8,852,013	\$ 9,221,491	\$ 9,135,617	\$ 9,573,516	\$ 9,583,516
Supplies	236,481	198,048	216,104	180,020	189,868
Other Services & Chgs	243,668	273,939	312,289	251,764	251,764
Intergovernmental Svcs	2,088,697	2,169,238	2,169,042	2,251,146	2,221,515
Interfund Services	594,075	641,705	584,342	604,965	604,965
Total Current Expense	\$ 12,014,934	\$ 12,504,421	\$ 12,417,394	\$ 12,861,411	\$ 12,851,628
Transfers	-	-	-	-	-
Capital Outlay	250,322	1,000	43,769	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	31,709	23,709	23,709	23,709
Total Requirements	\$ 12,265,256	\$ 12,537,130	\$ 12,484,872	\$ 12,885,120	\$ 12,875,337

2014 Budget



Administrative Services Department ADMINISTRATION DIVISION

2014 FUNCTIONAL CHART



**Administrative Services Department
Administration Division**

Mission Statement: To provide quality support service in an efficient and cost effective manner, when working with internal and external customers in performing, Finance, Purchasing/Warehouse, Central Printing & Stores, and Equipment Maintenance/Replacement Services.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Actual	2014 Projected
Standard & Poor Bond Rating	AA	AA	AA	AA

Administrative Services Department Administration Division

Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Administrative Services Director	1.00	1.00	1.00	1.00	1.00
Administrative Operations Coordinator	1.00	1.00	1.00	1.00	1.00
Printer*	1.00	1.00	1.00	0.00	0.00
Mail Clerk**	1.00	1.00	1.00	0.00	0.00
Total Full-Time Positions:	4.00	4.00	4.00	2.00	2.00

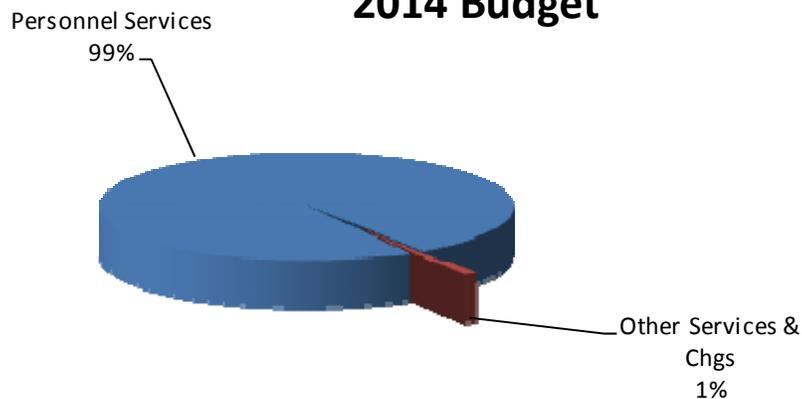
*Printer position transferred to Communications & Marketing

**Mail Clerk position transferred to Finance Division

Budget Summary

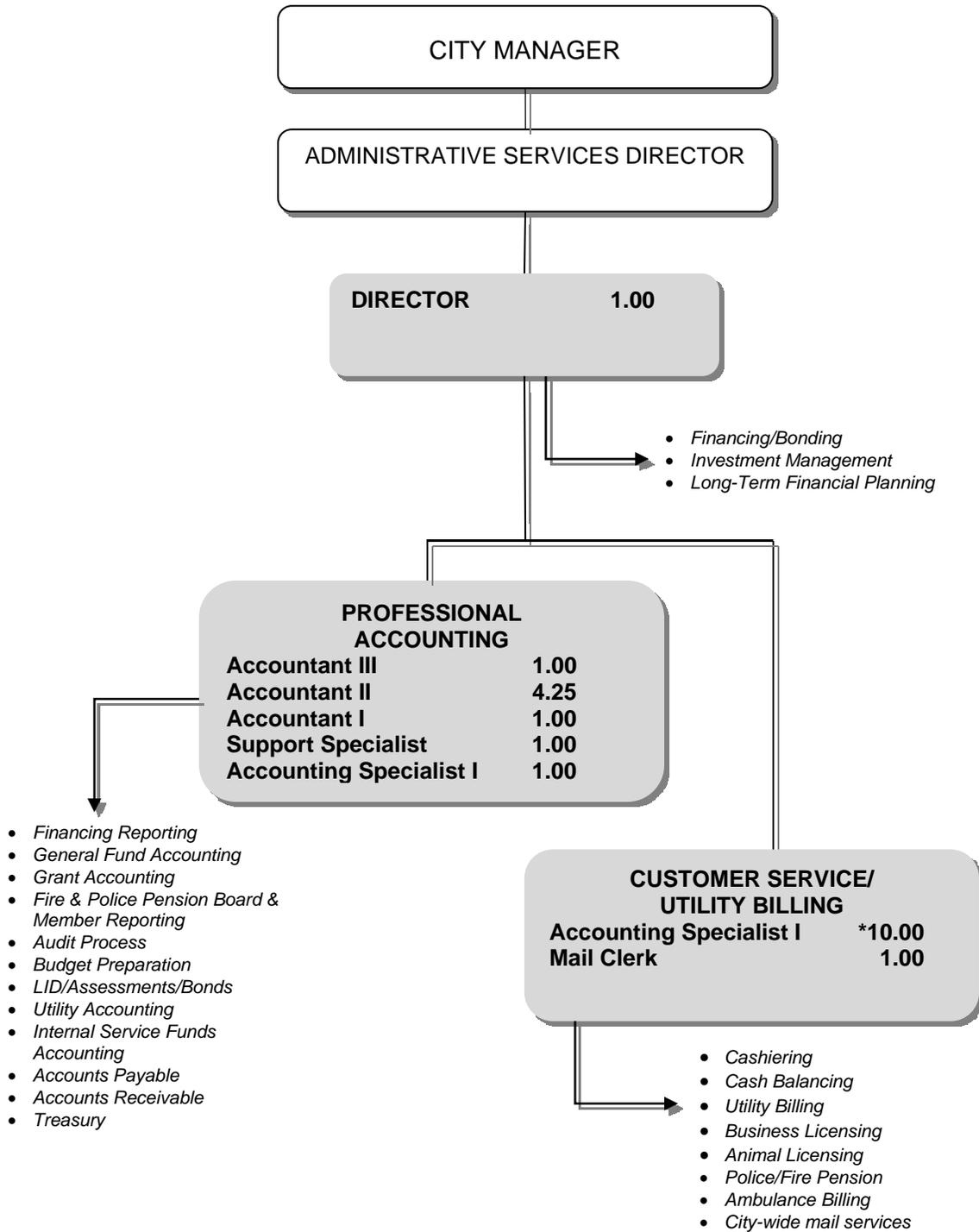
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 261,789	\$ 432,689	\$ 388,045	\$ 290,553	\$ 290,553
Supplies	3,830	2,800	3,950	750	750
Other Services & Chgs	45,232	50,588	49,575	3,325	3,325
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	3,563	3,890	4,468	-	-
Total Current Expense	\$ 314,414	\$ 489,967	\$ 446,038	\$ 294,628	\$ 294,628
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	1,284	1,284	1,284	1,284
Total Requirements	\$ 314,414	\$ 491,251	\$ 447,322	\$ 295,912	\$ 295,912

2014 Budget



**Administrative Services Department
FINANCE DIVISION**

2014 FUNCTIONAL CHART



*Accounting Specialist I for Ambulance Billing (1.0 FTE) is budgeted in the Medical Services Fund

**Administrative Services Department
Finance Division**

Mission Statement: To provide efficient and effective support, guidance and oversight of the City's budget and financial reporting through compliance with government accounting practices. Provide appropriate financial information to the various City departments enabling them to make good management decisions in the provision of services to the citizens of Richland.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Actual	2014 Projected
Investment pool return rate	1.35%	1.31%	1.04%	0.90%
Total general obligation debt per capita	\$703.14	\$651.84	\$797.30	\$806.16
Number of online payments received	31,938	38,137	45,755	48,000

Administrative Services Department Finance Division

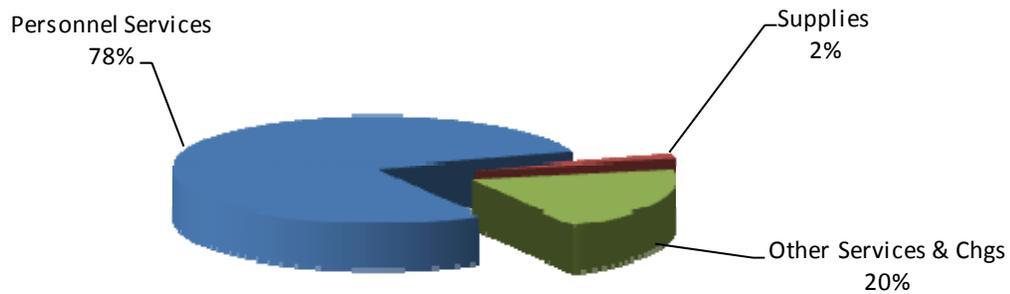
Personnel Summary					
	2011	2012	2013	2014	2014
	Actual	Actual	Actual	Baseline	Budget
Full Time Positions					
Finance Director	1.00	1.00	1.00	1.00	1.00
Accountant III	2.00	2.00	1.00	1.00	1.00
Accountant II	3.00	3.00	4.25	4.25	4.25
Accountant I	1.00	1.00	1.00	1.00	1.00
Accounting Operations Supervisor	1.00	1.00	0.00	0.00	0.00
Accounting Operations Coordinator	1.00	1.00	1.00	0.00	0.00
Support Specialist	1.00	1.00	1.00	1.00	1.00
Accounting Specialist I*	9.00	9.00	10.00	11.00	11.00
Mail Clerk**	0.00	0.00	0.00	1.00	1.00
Total Full-Time Positions:	19.00	19.00	19.25	20.25	20.25

*Accounting Specialist I (Ambulance Billing position) - transferred from Medical Services Fund

**Mail Clerk position transferred from Administrative Services

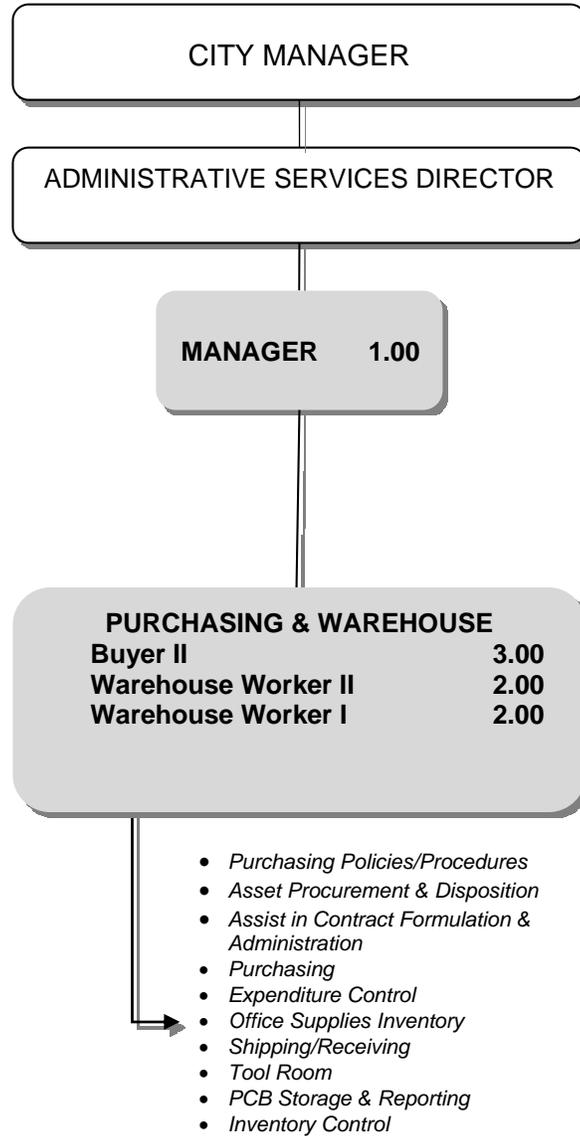
Budget Summary					
	2012	2013	2013	2014	2014
DESCRIPTION	Actual	Adopted	Estimated	Baseline	Budget
Personnel Services	\$ 1,853,214	\$ 1,787,308	\$ 1,597,785	\$ 1,833,274	\$ 1,869,015
Supplies	110,404	43,640	41,640	42,240	42,240
Other Services & Chgs	465,006	433,712	507,255	470,731	470,744
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	500	500	500	500
Total Current Expense	\$ 2,428,624	\$ 2,265,160	\$ 2,147,180	\$ 2,346,745	\$ 2,382,499
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	1,218	1,218	1,218	1,218
Total Requirements	\$ 2,428,624	\$ 2,266,378	\$ 2,148,398	\$ 2,347,963	\$ 2,383,717

2014 Budget



**Administrative Services Department
PURCHASING DIVISION**

2014 FUNCTIONAL CHART



**Administrative Services Department
Purchasing Division**

Mission Statement: To provide prompt, efficient and cost effective procurement and warehouse services which meet the needs of City departments, and facilitate access to local businesses to the City of Richland through the procurement process.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

Description	2011 Actual	2012 Actual	2013 Actual	2014 Projected
Total pickups and deliveries	4,700	2,393	2,345	2,400
Formal sealed bids completed	35	18	25	23
Percentage of purchasing conducted with purchasing cards/credit cards	1.6%	2.4%	2.5%	3.0%

Administrative Services Department Purchasing Division

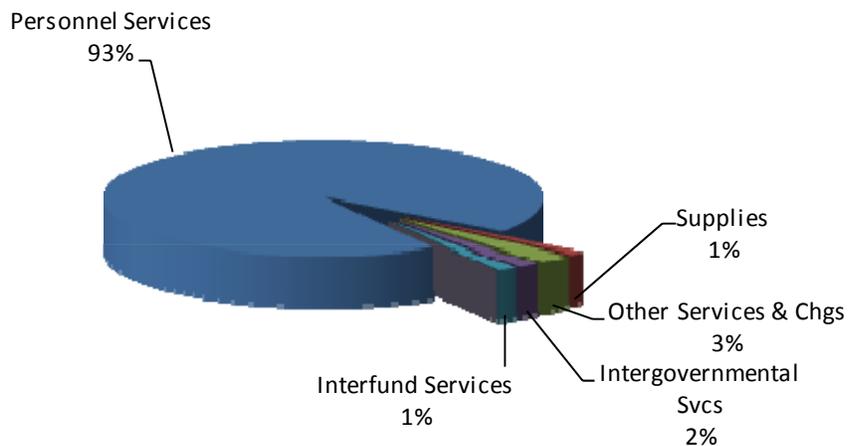
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Purchasing Manager	0.60	0.60	0.00	1.00	1.00
Purchasing & Warehouse Supervisor	0.00	0.00	1.00	0.00	0.00
Buyer II	4.00	4.00	3.00	3.00	3.00
Accounting Specialist I	1.00	1.00	0.00	0.00	0.00
Lead Storekeeper	1.00	1.00	0.00	0.00	0.00
Storekeeper	2.00	2.00	0.00	0.00	0.00
Warehouse Stock Assistant	2.00	2.00	0.00	0.00	0.00
Warehouse Worker II	0.00	0.00	2.00	2.00	2.00
Warehouse Worker I	0.00	0.00	2.00	2.00	2.00
Total Full-Time Positions:	10.60	10.60	8.00	8.00	8.00

Budget Summary

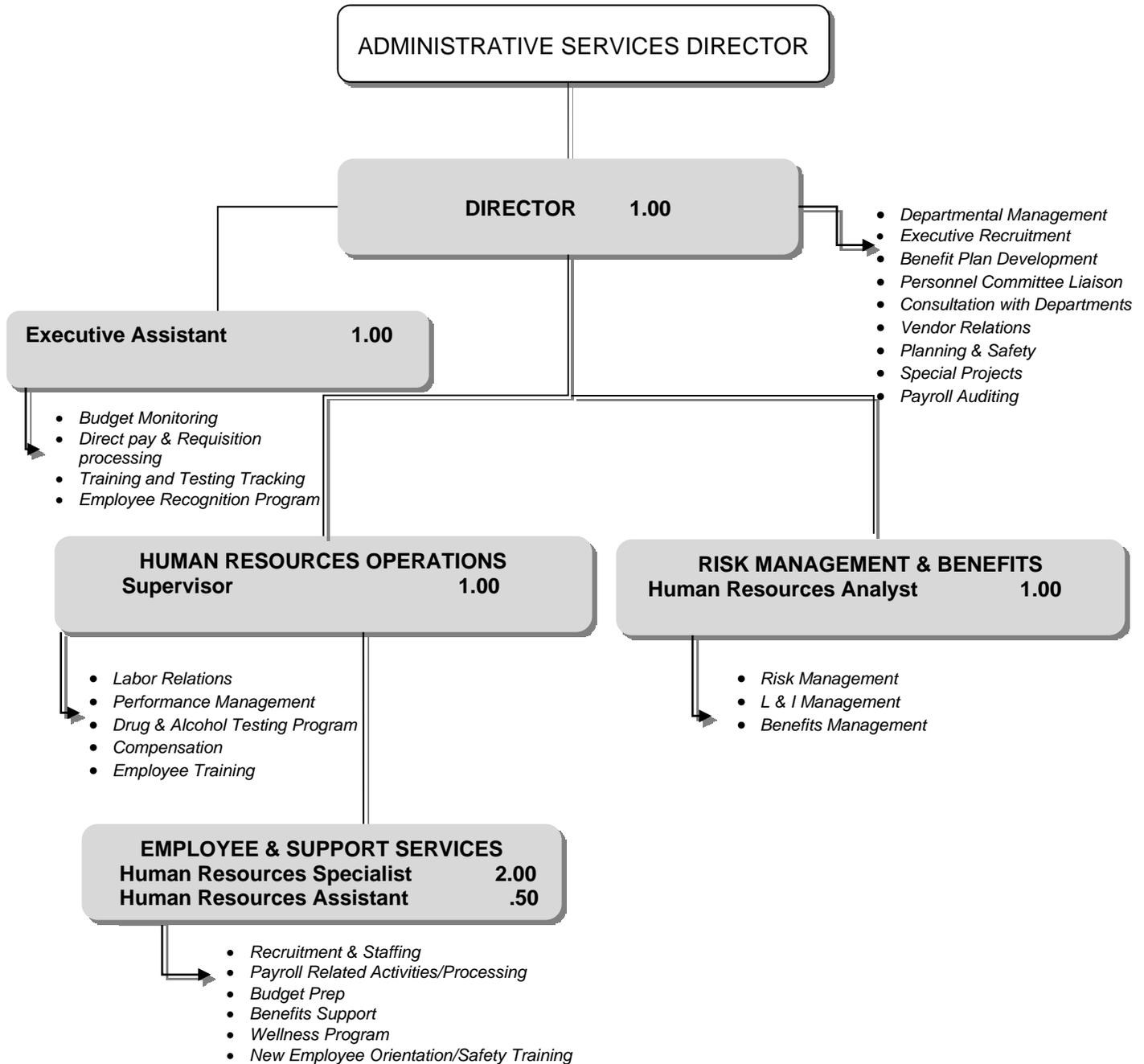
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 866,618	\$ 833,826	\$ 787,921	\$ 844,204	\$ 844,204
Supplies	8,320	9,900	8,251	9,250	9,250
Other Services & Chgs	36,454	29,700	18,867	23,667	23,667
Intergovernmental Svcs	86,918	95,220	92,000	15,000	15,000
Interfund Services	15,949	19,211	20,408	12,698	12,698
Total Current Expense	\$ 1,014,259	\$ 987,857	\$ 927,447	\$ 904,819	\$ 904,819
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 1,014,259	\$ 987,857	\$ 927,447	\$ 904,819	\$ 904,819

2014 Budget



**Administrative Services Department
HUMAN RESOURCES & RISK MANAGEMENT DIVISION**

2014 FUNCTIONAL CHART



**Administrative Services Department
Human Resources and Risk Management Division**

Mission Statement: To facilitate the staffing, recruitment, safety, risk management, benefits, payroll, training, labor relations and human resources/management consulting services for all City staff and departments assisting the city in the pursuit of its mission in the most efficient and effective manner.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Employee turnover rate	11%	9%	12%	10
Percentage of employee reviews completed on time	68%	81%	85%	85%
Occupational incidents per year resulting in a claim	50	48	42	45
Number of vehicle/equipment incidents*	45	60	84	75

**Includes all incidents regardless of cause or no fault situations.*

Administrative Services Department Human Resources and Risk Management Division

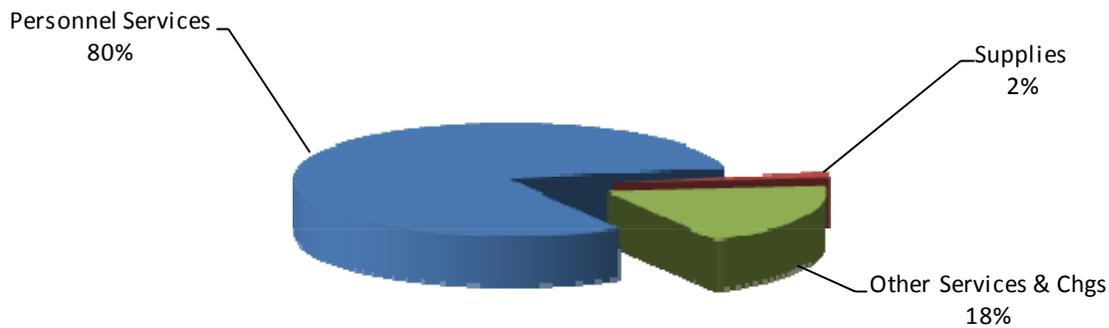
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Human Resources Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00	2.00	2.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Human Resources Assistant	0.50	0.50	0.50	0.50	0.50
Total Full-Time Positions:	6.50	6.50	6.50	6.50	6.50

Budget Summary

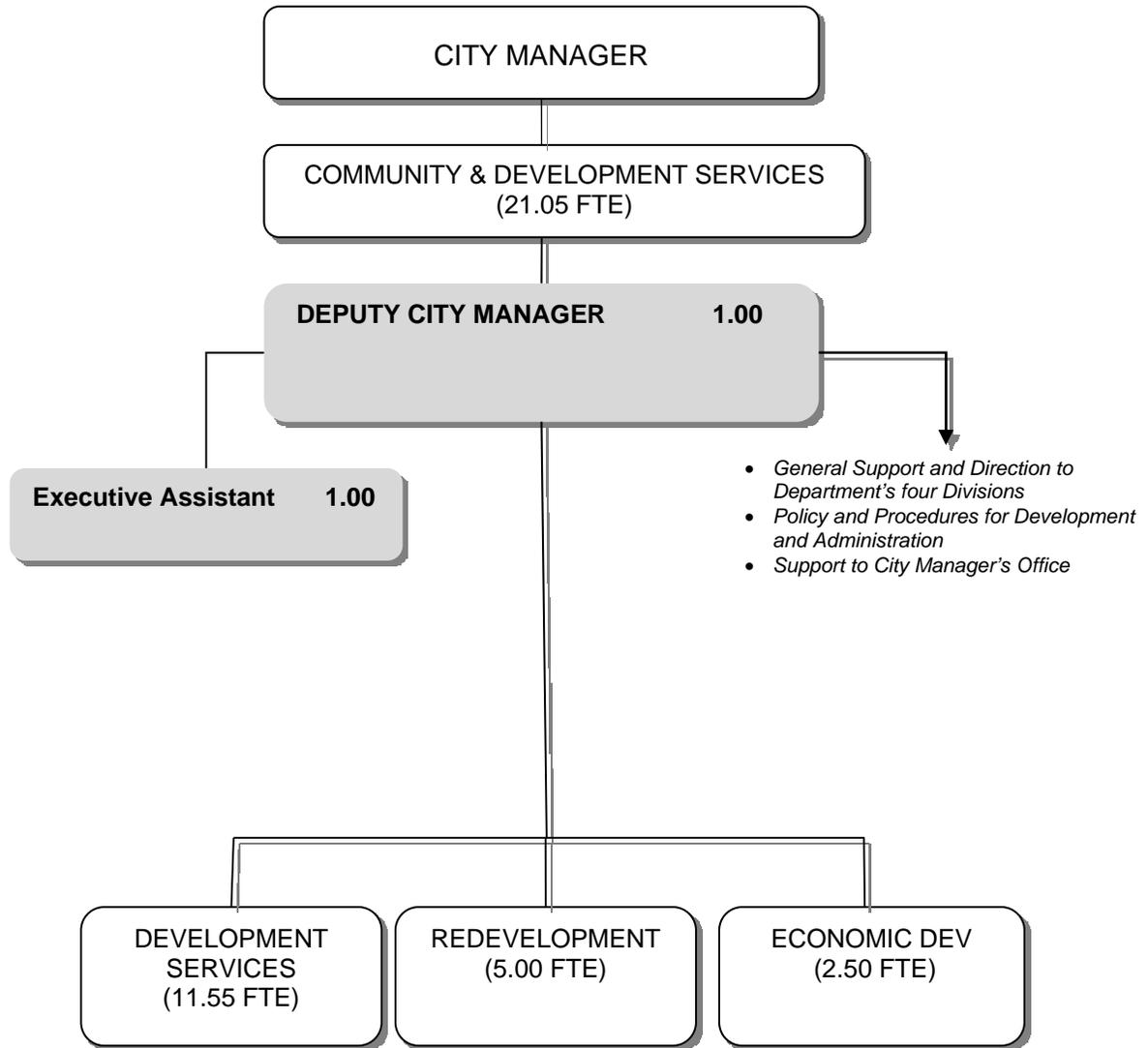
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 820,017	\$ 851,398	\$ 860,028	\$ 845,988	\$ 845,988
Supplies	17,403	16,885	14,985	16,185	16,185
Other Services & Chgs	172,116	171,332	266,783	171,394	191,394
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 1,009,536	\$ 1,039,615	\$ 1,141,796	\$ 1,033,567	\$ 1,053,567
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	1,520	1,520	1,520	1,520
Total Requirements	\$ 1,009,536	\$ 1,041,135	\$ 1,143,316	\$ 1,035,087	\$ 1,055,087

2014 Budget



Community and Development Services ADMINISTRATION

2014 FUNCTIONAL CHART



**Community and Development Services
Administration Division**

Mission Statement: The Community and Development Services Administration Division provides direction to the department’s operating divisions, with emphasis on customer responsiveness and operational efficiency. The Administration Division partners with other departments and agencies to stimulate economic growth, create new jobs, promote targeted redevelopment and plan for long-term development in the City. The division oversees library services, housing programs and helps ensure quality programs are provided to the public and business community.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS

Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Revenue from land sales	\$1,505,000	\$223,383	\$763,250	\$864,500

Community and Development Services Administration Division

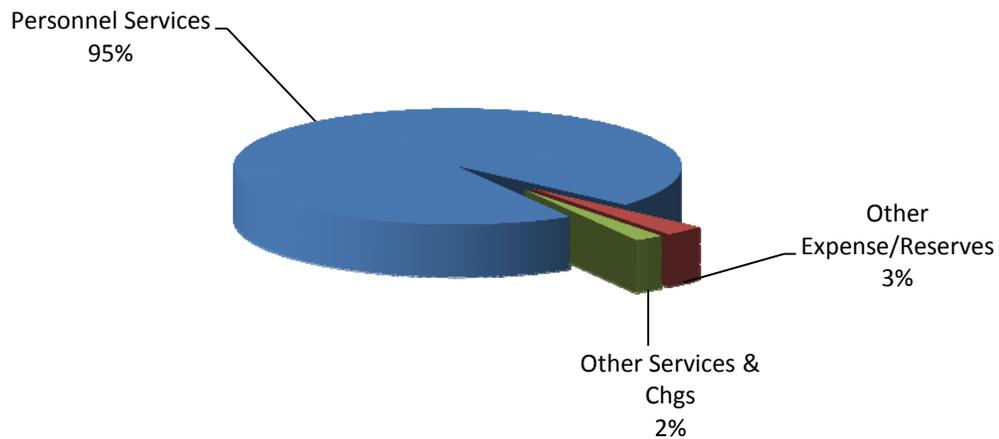
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Deputy City Mgr. for Community Services	1.00	1.00	1.00	1.00	1.00
Executive Assistant	0.50	0.50	1.00	1.00	1.00
Total Full-Time Positions:	1.50	1.50	2.00	2.00	2.00

Budget Summary

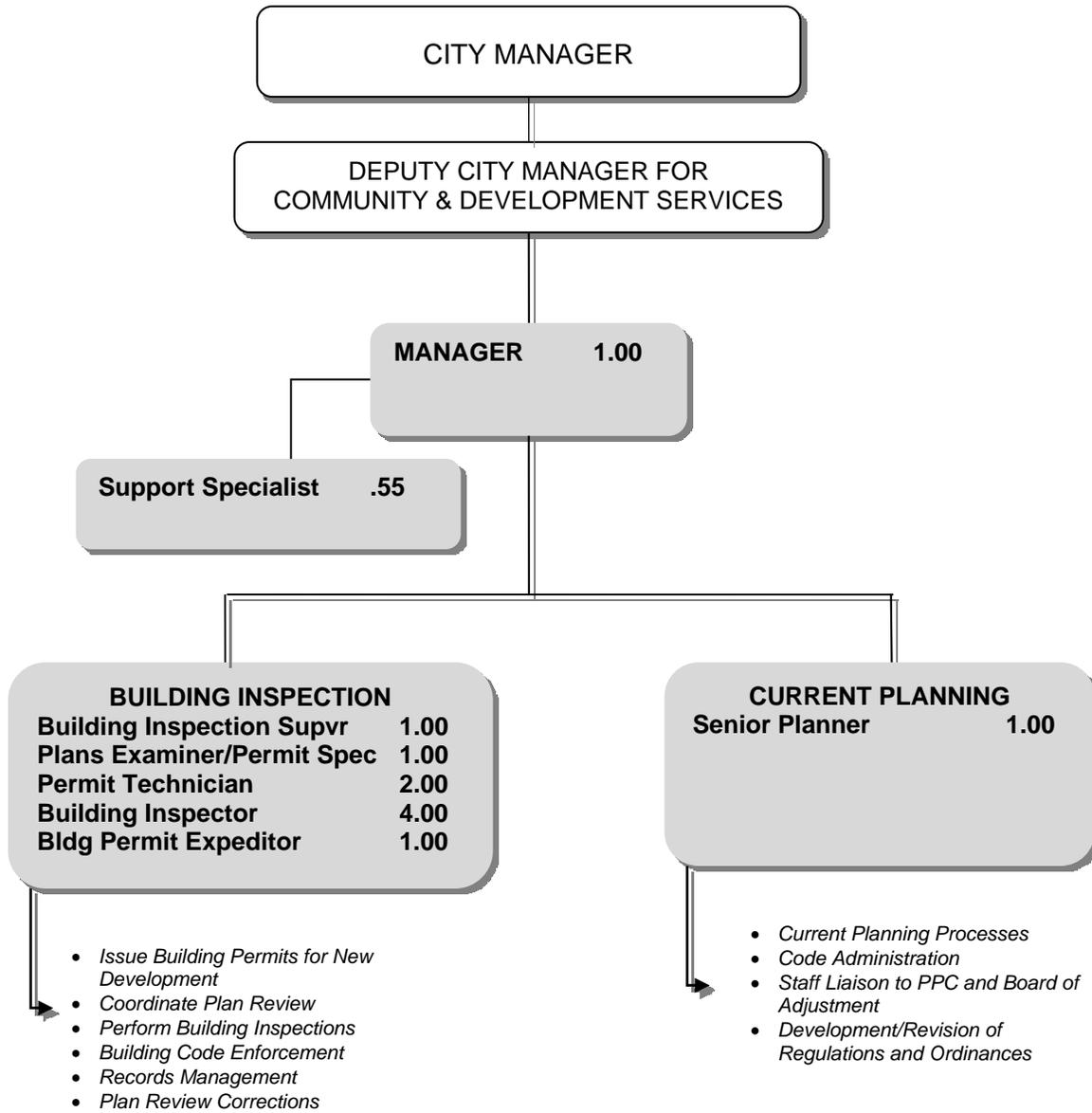
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 252,367	\$ 304,089	\$ 302,716	\$ 379,546	\$ 379,546
Supplies	804	1,100	1,100	1,100	1,100
Other Services & Chgs	7,068	8,063	7,761	8,581	8,581
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 260,239	\$ 313,252	\$ 311,577	\$ 389,227	\$ 389,227
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	11,962	11,962	11,962	11,962
Total Requirements	\$ 260,239	\$ 325,214	\$ 323,539	\$ 401,189	\$ 401,189

2014 Budget



**Community and Development Services
DEVELOPMENT SERVICES DIVISION**

2014 FUNCTIONAL CHART



**Community and Development Services
Development Services Division**

Mission Statement: The Planning and Development Services Division provides development related services involving current planning, building permits, inspections, and the regulation of building, energy, land use and environmental codes. The Division provides staff liaison services to the Planning Commission and Board of Adjustment.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Total number of permits issued	2,089	2,065	2,149	2,200
Total valuation (in millions)	\$189.74	\$151.15	\$170.93	\$160.00
Percentage of inspections completed on time (standard varies by jurisdiction)	99.00%	99.89%	98.60%	99.50%
Average number of calendar days to plan approval*	13.5	12.0	12.0	12.0

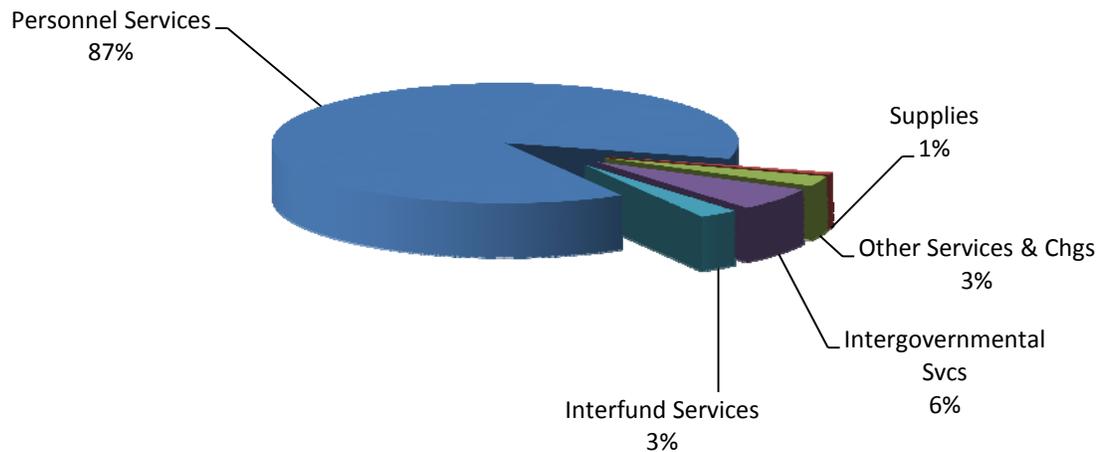
*Based on plans received and routed to all city departments for review

Community and Development Services Development Services Division

Personnel Summary					
	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Development Services Manager	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00
Support Specialist	1.00	1.00	0.50	0.55	0.55
Building Inspection Supervisor	1.00	1.00	1.00	1.00	1.00
Building Inspector	4.00	4.00	4.00	4.00	4.00
Building Permit Expeditor	1.00	1.00	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00	2.00	2.00
Plans Examiner/Permit Specialist	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions:	12.00	12.00	11.50	11.55	11.55

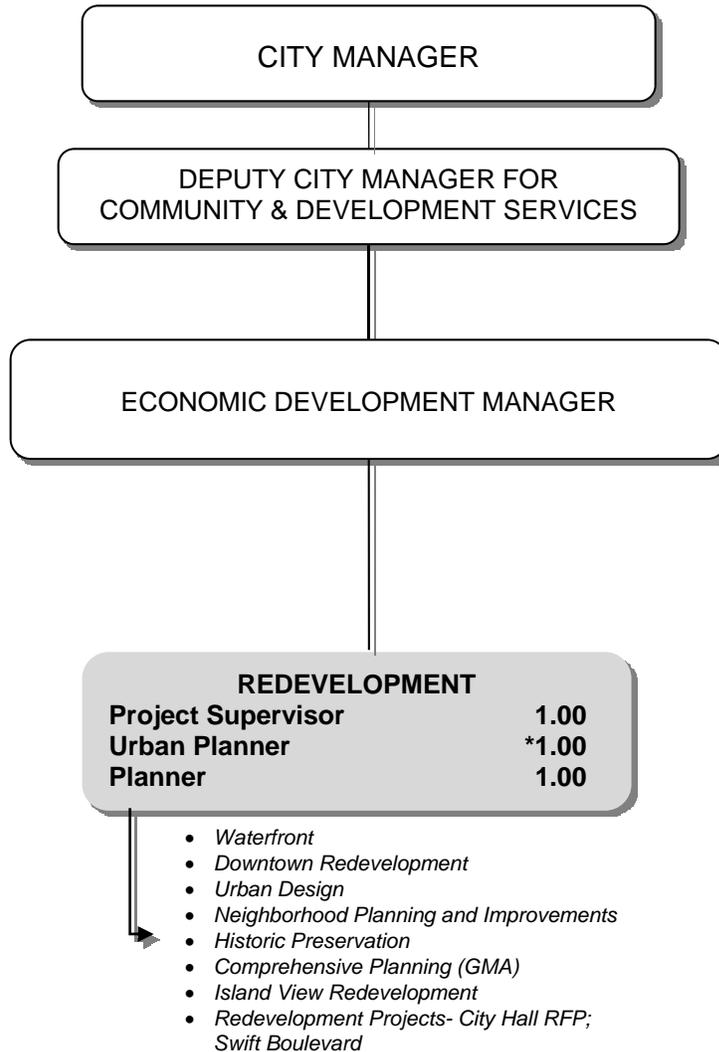
Budget Summary					
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 1,205,269	\$ 1,252,472	\$ 1,211,257	\$ 1,249,642	\$ 1,252,028
Supplies	7,944	10,050	9,539	10,050	10,050
Other Services & Chgs	141,419	107,110	126,974	39,613	39,613
Intergovernmental Svcs	85,583	87,722	86,781	88,832	88,832
Interfund Services	41,118	44,951	37,756	39,458	39,458
Total Current Expense	\$ 1,481,333	\$ 1,502,305	\$ 1,472,307	\$ 1,427,595	\$ 1,429,981
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	1,370	1,370	1,370	1,370
Total Requirements	\$ 1,481,333	\$ 1,503,675	\$ 1,473,677	\$ 1,428,965	\$ 1,431,351

2014 Budget



Community and Development Services REDEVELOPMENT DIVISION

2014 FUNCTIONAL CHART



*Position vacant – funds budgeted for consultant services

**Community and Development Services
Redevelopment Division**

Mission Statement: The Redevelopment Division works closely with neighborhoods, community groups, and business interests to strengthen the local economy, enhance the quality and livability of the City’s neighborhoods, and plan for the orderly growth of the City in support of the Strategic Plan.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Percent increase Central Business District (CBD) Assessed Value	\$318.30 Million*	\$289.60 Million*	\$314.70 Million*	\$333.86 Million**

*Source: Benton County Assessor.

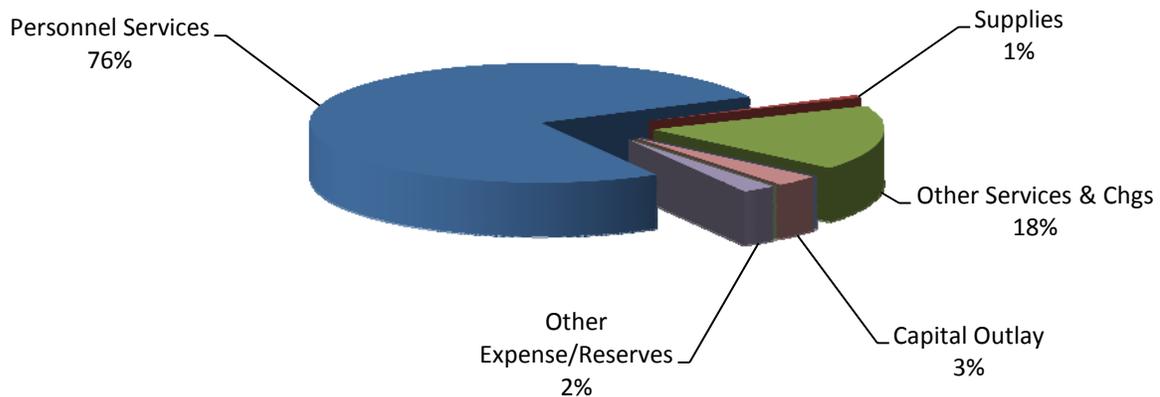
**Based on 2013 Permit Valuation.

Community and Development Services Redevelopment Division

Personnel Summary					
	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Planning & Redevelopment Manager	0.90	0.00	0.00	0.00	0.00
Redevelopment Project Supervisor	0.00	1.00	1.00	1.00	1.00
Planner	1.00	1.00	1.00	1.00	1.00
Urban Planner	1.00	1.00	1.00	1.00	1.00
Housing Resource Specialist	0.05	0.00	0.00	0.00	0.00
Executive Assistant	0.50	0.00	0.00	0.00	0.00
Total Full-Time Positions:	3.45	3.00	3.00	3.00	3.00

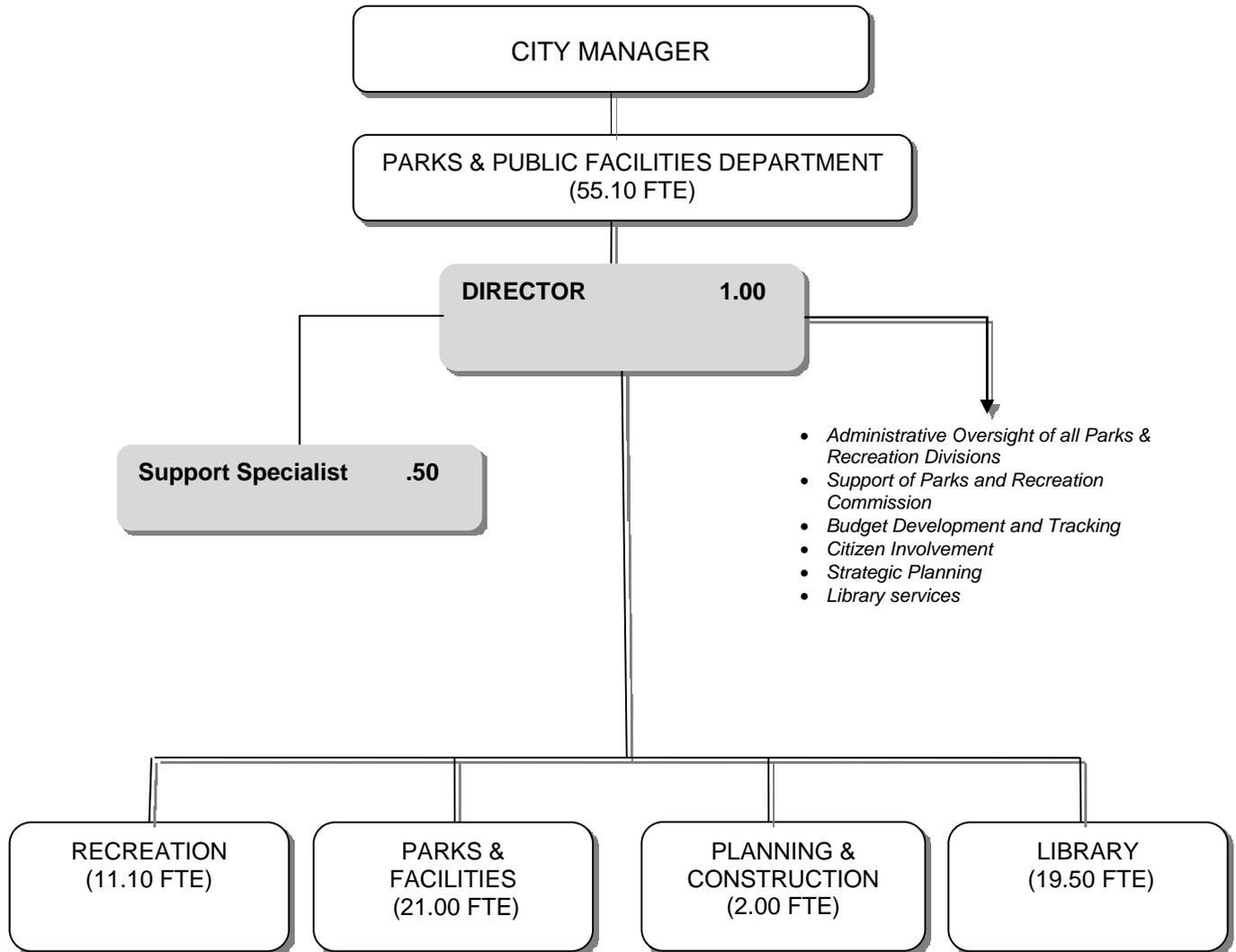
Budget Summary					
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 258,259	\$ 240,949	\$ 171,115	\$ 245,662	\$ 245,662
Supplies	3,696	2,350	1,400	2,350	2,350
Other Services & Chgs	91,185	106,530	153,467	56,850	56,850
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 353,140	\$ 349,829	\$ 325,982	\$ 304,862	\$ 304,862
Transfers	-	-	-	-	-
Capital Outlay	4,481	-	19,215	-	10,000
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	7,718	7,718	7,718	7,718
Total Requirements	\$ 357,621	\$ 357,547	\$ 352,915	\$ 312,580	\$ 322,580

2014 Budget



Parks and Public Facilities Department ADMINISTRATION

2014 FUNCTIONAL CHART



**Parks and Public Facilities Department
Administration Division**

Mission Statement: We provide premier parks, public facilities, recreational activities and library services for our community. Every decision made on behalf of the community will be to ensure that we are fiscally responsible and provide outstanding value.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

**Parks and Public Facilities Department
Administration Division**

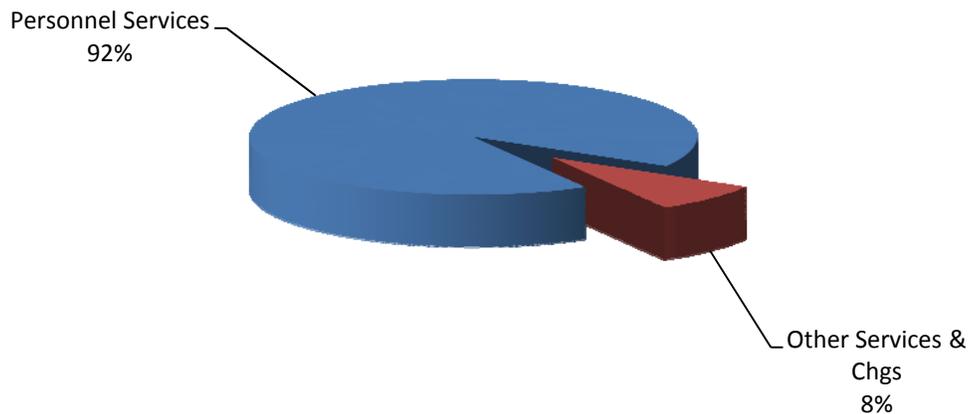
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Parks & Public Facilities Director	1.00	1.00	1.00	1.00	1.00
Support Specialist	0.00	0.00	0.50	0.50	0.50
Total Full-Time Positions:	1.00	1.00	1.50	1.50	1.50

Budget Summary

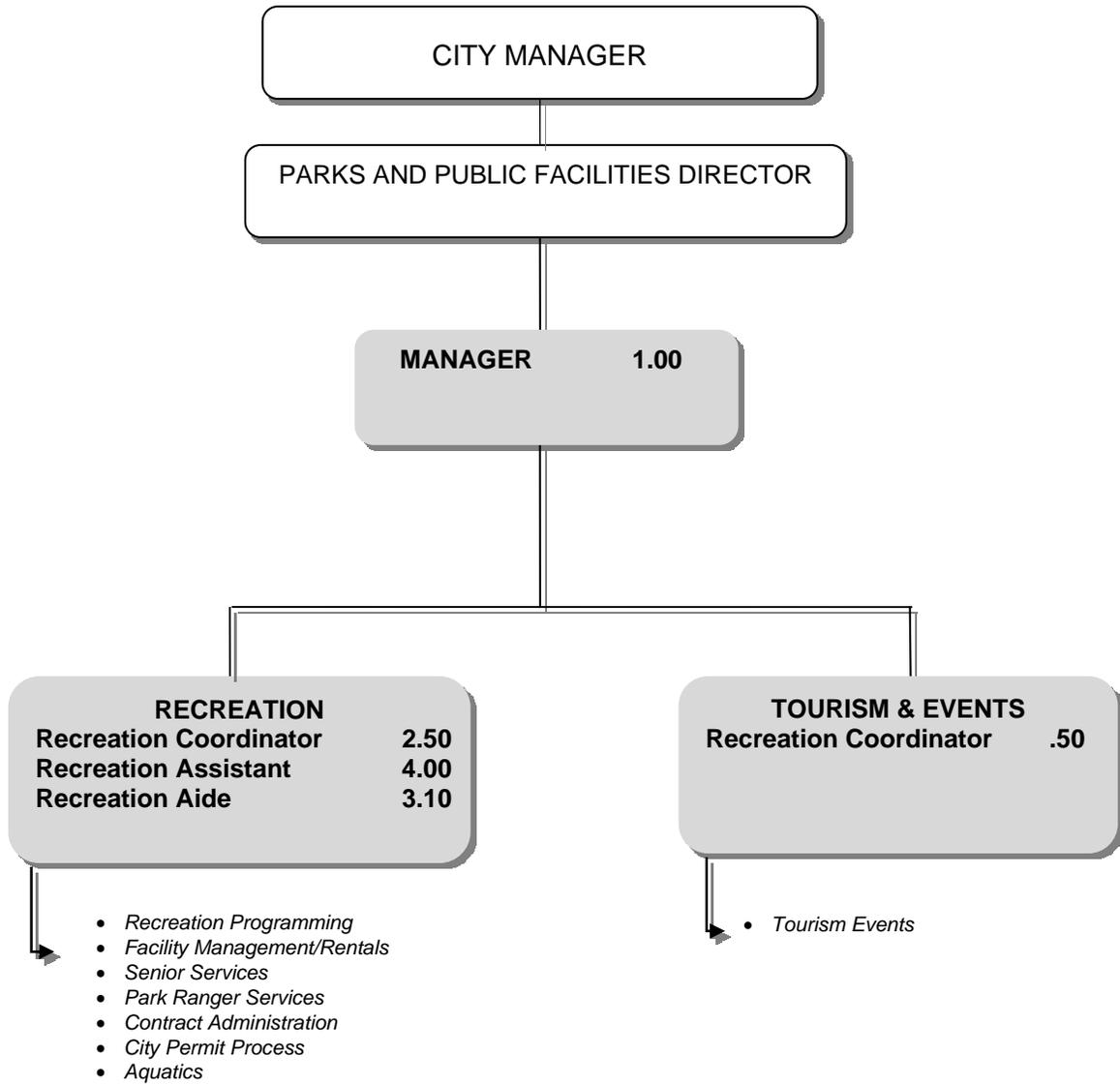
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 76,935	\$ 190,393	\$ 179,055	\$ 194,173	\$ 194,173
Supplies	847	500	3,935	100	100
Other Services & Chgs	8,535	10,425	9,878	17,378	17,378
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 86,317	\$ 201,318	\$ 192,868	\$ 211,651	\$ 211,651
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	4,233	798	798	798
Total Requirements	\$ 86,317	\$ 205,551	\$ 193,666	\$ 212,449	\$ 212,449

2014 Budget



**Parks and Public Facilities Department
RECREATION DIVISION**

2014 FUNCTIONAL CHART



**Parks and Public Facilities Department
Recreation Division**

Mission Statement: To ensure a comprehensive variety of enriching recreational activities for people of all ages and abilities.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Net expenditures per capita for Parks & Recreation (including golf)	21.47	22.27	22.08	22.75
Total Recreation revenue per capita	8.29	8.62	8.49	8.85

**Parks and Public Facilities Department
Recreation Division**

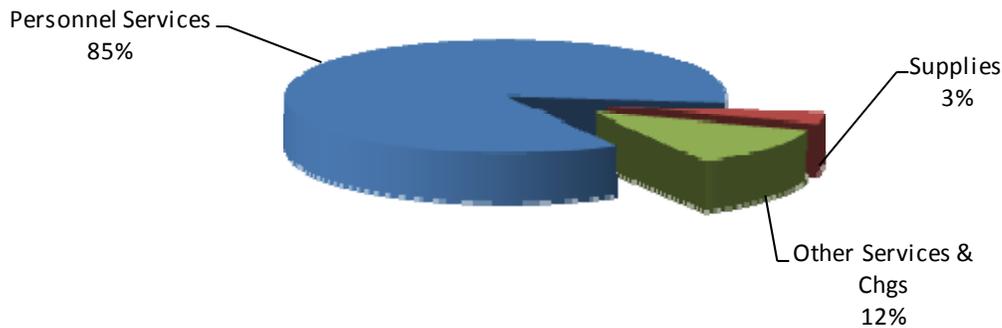
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Parks & Public Facilities Manager	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	3.00	3.00	3.00	3.00	3.00
Recreation Assistant	3.50	4.00	4.00	4.00	4.00
Recreation Aide	3.10	3.10	3.10	3.10	3.10
Seasonal Pool Manager	0.75	0.00	0.00	0.00	0.00
Total Full-Time Positions:	11.35	11.10	11.10	11.10	11.10

Budget Summary

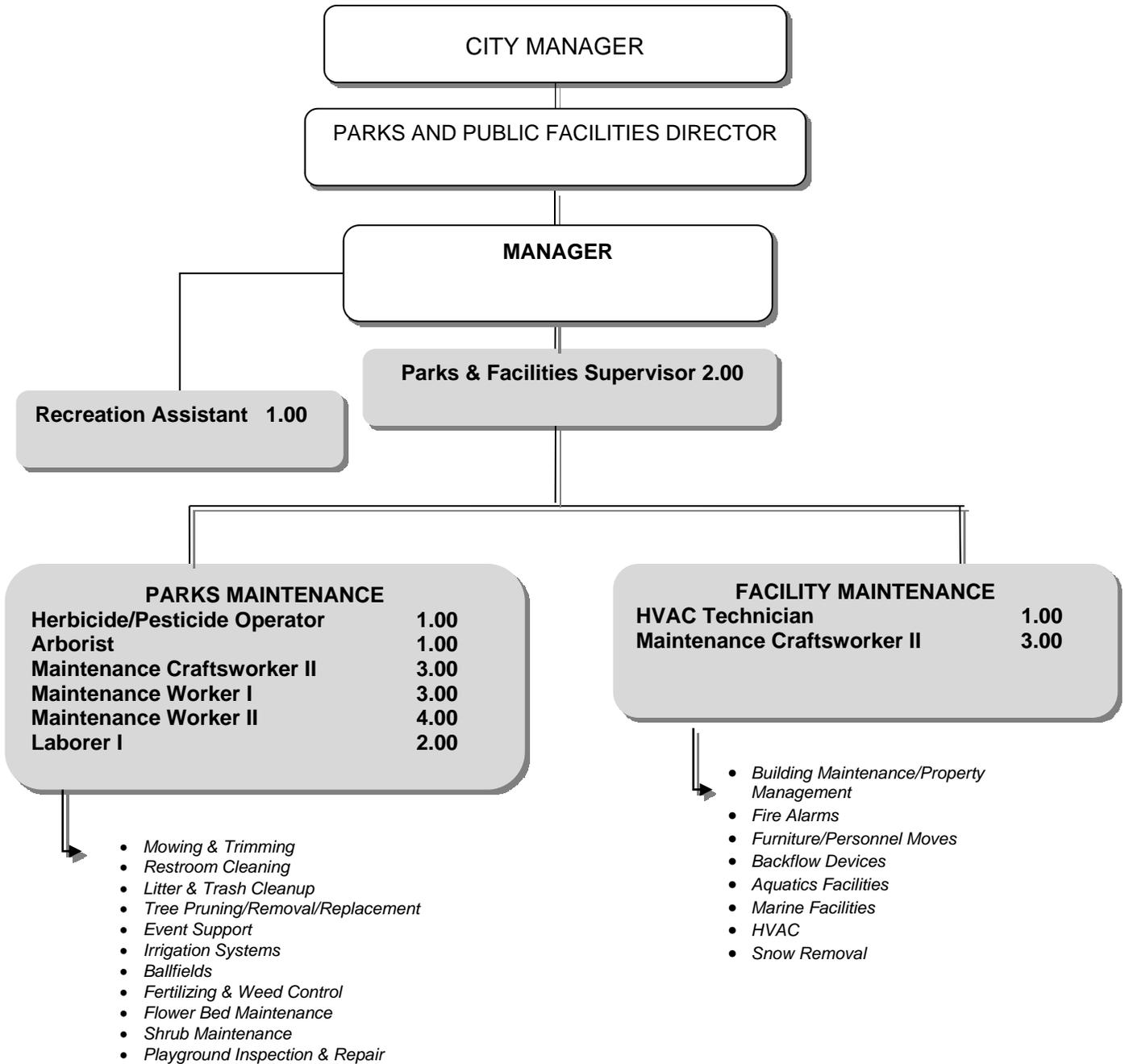
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 890,845	\$ 954,915	\$ 1,016,529	\$ 1,099,326	\$ 1,099,326
Supplies	37,191	41,250	44,972	38,000	38,000
Other Services & Chgs	261,474	248,097	200,112	153,026	153,026
Intergovernmental Svcs	1,787	1,700	1,900	1,900	1,900
Interfund Services	5,843	8,465	10,496	7,702	7,702
Total Current Expense	\$ 1,197,140	\$ 1,254,427	\$ 1,274,009	\$ 1,299,954	\$ 1,299,954
Transfers	-	-	-	-	-
Capital Outlay	5,367	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 1,202,507	\$ 1,254,427	\$ 1,274,009	\$ 1,299,954	\$ 1,299,954

2014 Budget



**Parks and Public Facilities Department
PARKS & FACILITIES DIVISION**

2014 FUNCTIONAL CHART



**Parks and Public Facilities Department
Parks & Facilities Division**

Mission Statement: The Parks and Public Facilities Division maintains all City owned parks and facilities, including playgrounds, athletic fields, swimming pool, boat docks and park structures. The division facilitates custodial services, provides facilities maintenance for all City facilities, including plumbing, carpentry, design and project construction.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Cost per resident for park maintenance of all park properties	\$46.64	\$42.94	\$42.02	\$41.64

Parks and Public Facilities Department Parks & Facilities Division

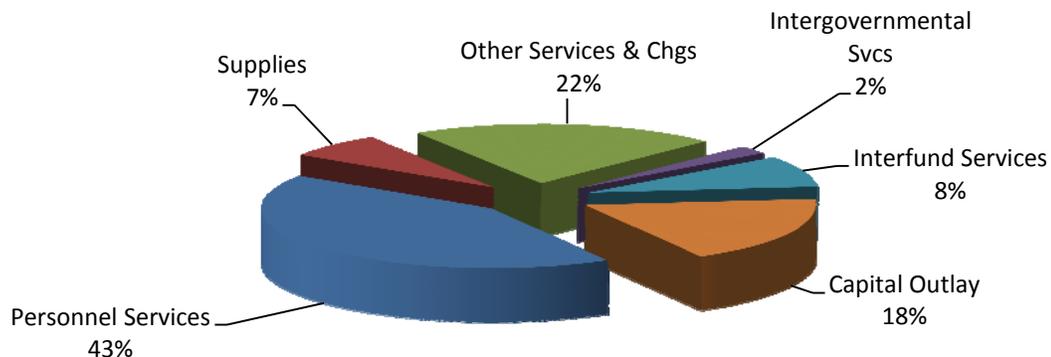
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Parks & Facilities Resource Manager	1.00	1.00	0.00	0.00	0.00
Parks and Facilities Supervisor	1.00	1.00	2.00	2.00	2.00
Pesticide/Herbicide Operator	1.00	1.00	1.00	1.00	1.00
HVAC Technician	2.00	1.50	1.50	1.00	1.00
Maintenance Craftsworker II	7.00	7.00	7.00	6.00	6.00
Maintenance Worker II	3.00	3.00	3.00	4.00	4.00
Maintenance Worker I	5.00	5.00	4.00	3.00	3.00
Laborer I	0.00	0.00	0.00	2.00	2.00
Arborist	1.00	1.00	1.00	1.00	1.00
Support Specialist	1.00	1.00	0.00	0.00	0.00
Recreation Assistant	0.00	0.00	1.00	1.00	1.00
Total Full-Time Positions:	22.00	21.50	20.50	21.00	21.00

Budget Summary

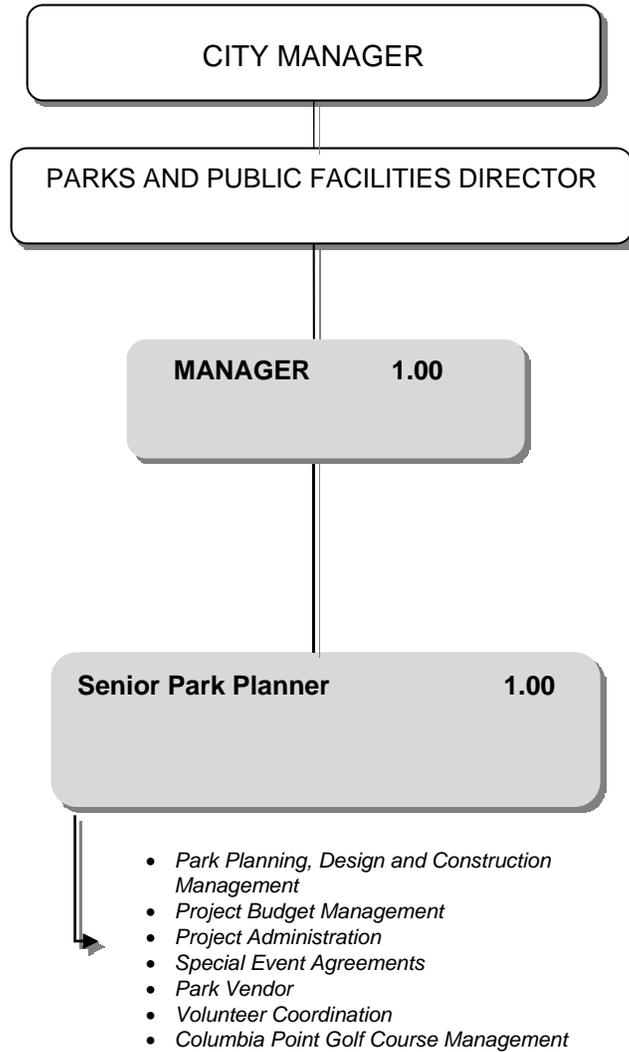
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 2,059,422	\$ 2,180,539	\$ 2,147,920	\$ 2,284,589	\$ 2,284,589
Supplies	339,470	341,141	398,641	355,966	365,582
Other Services & Chgs	1,146,269	1,128,865	1,171,387	1,158,894	1,158,894
Intergovernmental Svcs	110,187	130,100	130,100	118,600	118,600
Interfund Services	466,294	470,896	474,199	456,995	456,995
Total Current Expense	\$ 4,121,642	\$ 4,251,541	\$ 4,322,247	\$ 4,375,044	\$ 4,384,660
Transfers	-	-	-	-	-
Capital Outlay	12,024	5,000	476,500	-	982,325
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 4,133,666	\$ 4,256,541	\$ 4,798,747	\$ 4,375,044	\$ 5,366,985

2014 Budget



**Parks and Public Facilities Department
PLANNING & CONSTRUCTION DIVISION**

2014 FUNCTIONAL CHART



**Parks and Public Facilities Department
Planning & Construction Division**

Mission Statement: To plan, design and construct quality park facilities to meet the needs of Richland residents.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Grants/donations received for park development and acquisition per year	\$1,100,000	\$565,000	\$833,615	\$500,000

**Parks and Public Facilities Department
Planning & Construction Division**

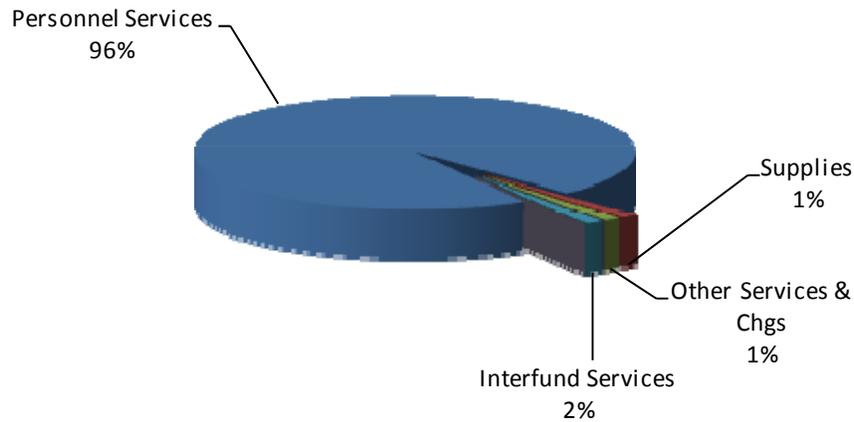
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Parks & Public Facilities Manager	1.00	1.00	1.00	1.00	1.00
Senior Park Planner	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions:	2.00	2.00	2.00	2.00	2.00

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 286,863	\$ 297,902	\$ 288,094	\$ 304,038	\$ 304,038
Supplies	4,011	4,000	4,000	4,000	4,000
Other Services & Chgs	5,308	5,200	3,849	3,875	3,875
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	4,118	4,018	4,892	4,311	4,311
Total Current Expense	\$ 300,300	\$ 311,120	\$ 300,835	\$ 316,224	\$ 316,224
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 300,300	\$ 311,120	\$ 300,835	\$ 316,224	\$ 316,224

2014 Budget



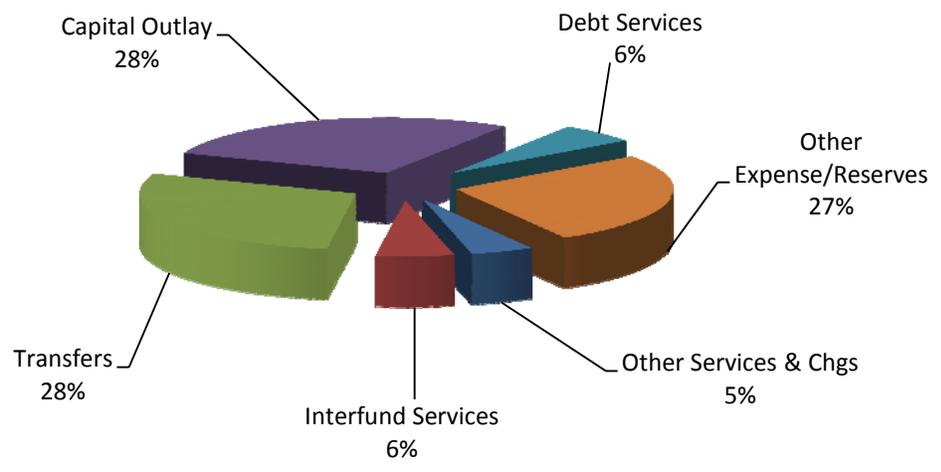
**General Fund
Administrative Services Department
Non-Departmental**

Mission Statement: The Non-Departmental Division accounts for items which do not relate to any specific department or which are difficult to distribute such as central switchboard and insurance. The division maintains reserves for unanticipated expenses of the General, City Streets and Library Fund. This division also accounts for transfers required to operate other funds.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	5,209	600	600	600	10,600
Other Services & Chgs	594,869	811,608	1,015,654	803,455	803,455
Intergovernmental Svcs	14,557	15,000	15,000	14,800	14,800
Interfund Services	695,809	958,077	910,150	965,884	985,807
Total Current Expense	\$ 1,310,444	\$ 1,785,285	\$ 1,941,404	\$ 1,784,739	\$ 1,814,662
Transfers	6,154,329	4,536,472	5,122,874	4,827,523	4,872,902
Capital Outlay	161,830	1,389,000	238,730	3,620,140	4,826,240
Debt Services	984,604	1,033,353	1,014,736	985,163	985,163
Other Expense/Reserves	-	5,428,678	6,312,218	5,702,145	4,542,092
Total Requirements	\$ 8,611,207	\$ 14,172,788	\$ 14,629,962	\$ 16,919,710	\$ 17,041,059

2014 Budget



SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

City Streets Fund (101) is used to account for revenues from state fuel taxes distributed by the State of Washington for operation, maintenance and construction of City streets.

Library Fund (110) accounts for the revenues derived from user charges and transfers from the General Fund. Monies are to be used to provide library services.

Park Reserve Fund (111) accounts for all funds received from the sale of non-industrial land and any gifts and bequests directed to the City for the acquisition and development of public open spaces.

Industrial Development Fund (112) accounts for all revenues generated by the sale of industrial property. The proceeds are expended for purposes of industrial development.

INET Fund (113) accounts for the revenues derived from charges for network services provided to public institutions. Funds are to be used for development and maintenance of the Institutional Network.

Criminal Justice Fund (114) accounts for revenues distributed by the state for criminal justice purposes.

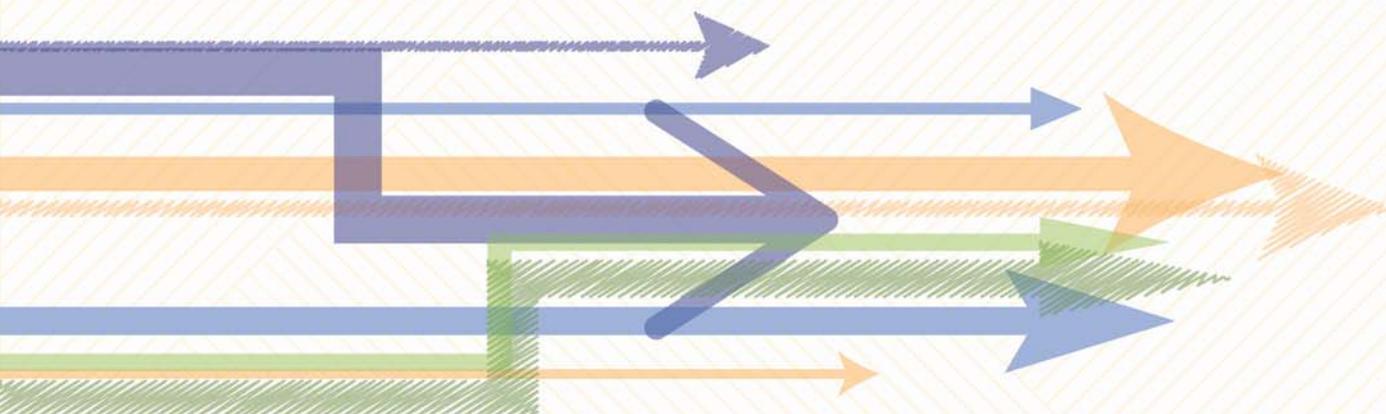
Capital Improvements Fund (115) accounts for proceeds from the ½ of 1% Real Estate Excise Tax assessed on the sale of real estate. These funds may only be used for construction of capital projects.

Hotel/Motel Tax Fund (150) accounts for revenues derived from a 4% excise tax on lodging. State law requires that the funds be used for tourism promotion and/or acquisition, operation and maintenance of tourism related facilities.

Special Lodging Assessment Fund (151) accounts for revenue derived from lodging within the tourism promotion area. The proceeds are to be paid to the tourism promotion area manager solely for the purpose of tourism promotion.

Housing Development Fund (153) accounts for the Community Development HUD Block Grant Program.

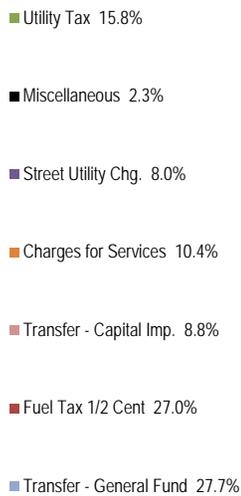
Home Fund (154) accounts for the Community Development Investments Partnership Program.



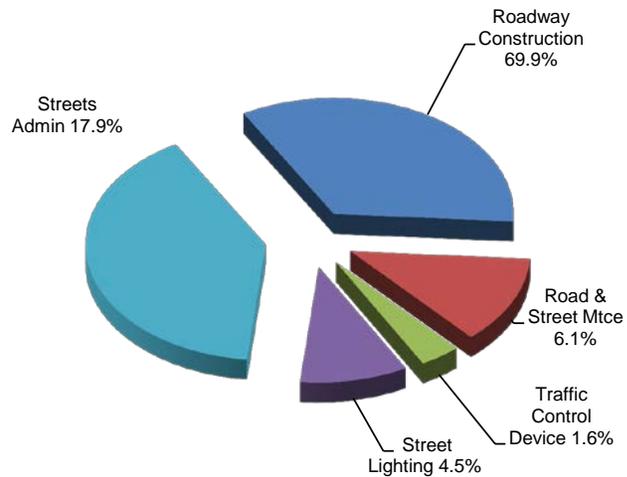
CITY STREETS FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$3,162,049	\$3,475,368	\$3,459,207
Current Expenditures	(2,445,032)	(2,308,555)	(2,292,394)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	717,017	1,166,813	1,166,813
Non-Current Revenues	14,196,346	342,034	367,034
Non-Current Expenditures	0	0	0
Capital Outlay	(17,020,430)	(1,240,000)	(1,265,000)
Expanded Programs	0	0	(6,063)
	0	0	0
Current Revenue Over (Under) All Expenditures	(2,107,067)	268,847	262,784
Beginning Fund Balance	2,556,804	449,737	449,737
Ending Fund Balance (Reserves)	\$449,737	\$718,584	\$712,521
Projected Reserves:			
Traffic Mitigation Reserves	5,000	10,000	10,000
Traffic Impact Reserves	262,542	422,542	422,542
Utility Tax Reserves	28,296	140,896	140,896
Additional Reserves	153,899	145,146	139,083
Totals	\$449,737	\$718,584	\$712,521

Revenues

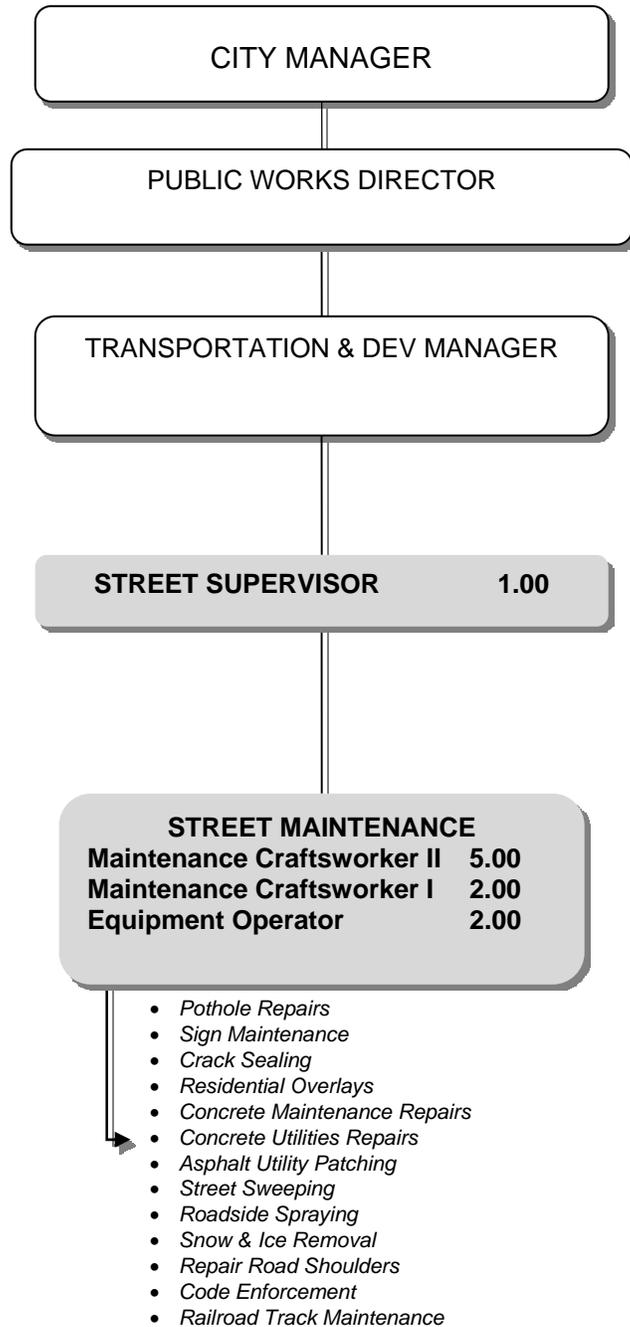


Expenditures by Activity



**City Streets Fund
Public Works Department
STREET MAINTENANCE DIVISION**

2014 FUNCTIONAL CHART



**City Streets Fund
Public Works Department
Street Maintenance Division**

Mission Statement: Richland Streets uses best management practices to maintain streets, sidewalks and trail facilities, supporting safe and efficient mobility for all the community's travelers.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Pavement Condition Rating (Arterial & Collector)	72	78	78	79
Pavement Condition Rating (Residential)	72	78	78	79
Number of times street swept (annually)	4	4	4	4
Travel time (pm peak) on North Stevens (from Horn Rapids Road) to SR 240 (min:sec)	N/A*	N/A*	9:00	8:47
Travel time (pm peak) on George Washington Way (from Horn Rapids Road) to Columbia Point Drive (min:sec)	N/A*	N/A*	12:39	12:40
Citizen satisfaction ratings of clean streets (rating of good or better)	83.9%	79.6%	N/A*	N/A*

*N/A: Indicates either new measurement or a survey had not been conducted that year.

**City Streets Fund
Public Works Department
Street Maintenance Division**

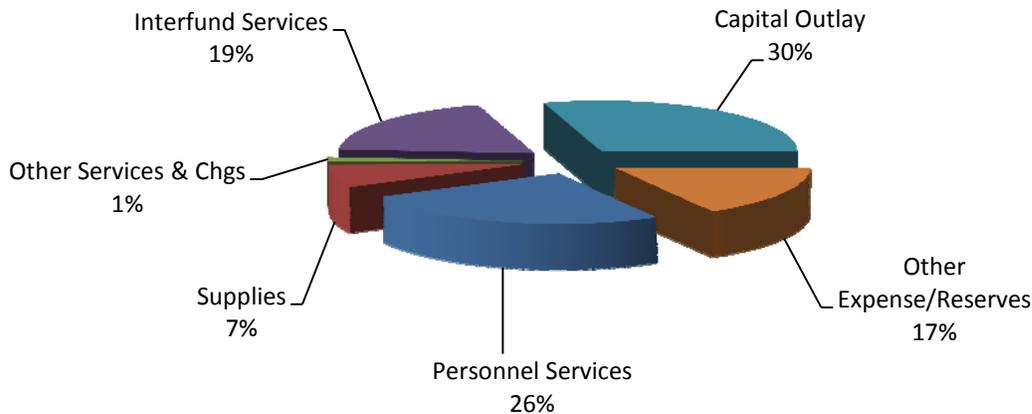
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Streets Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Craftworker II	5.00	5.00	5.00	5.00	5.00
Maintenance Craftworker I	2.00	2.00	2.00	2.00	2.00
Equipment Operator	2.00	2.00	2.00	2.00	2.00
Total Full-Time Positions:	10.00	10.00	10.00	10.00	10.00

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 996,625	\$ 1,083,816	\$ 1,060,794	\$ 1,119,361	\$ 1,103,200
Supplies	296,045	325,070	315,970	315,544	315,544
Other Services & Chgs	84,603	70,257	56,757	58,101	58,101
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	702,178	750,127	809,706	725,549	815,549
Total Current Expense	\$ 2,079,451	\$ 2,229,270	\$ 2,243,227	\$ 2,218,555	\$ 2,292,394
Transfers	242,960	160,000	201,805	-	-
Capital Outlay	5,774,713	5,079,099	17,020,430	1,240,000	1,271,063
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	199,529	449,737	808,584	712,521
Total Requirements	\$ 8,097,124	\$ 7,667,898	\$ 19,915,199	\$ 4,267,139	\$ 4,275,978

2014 Budget



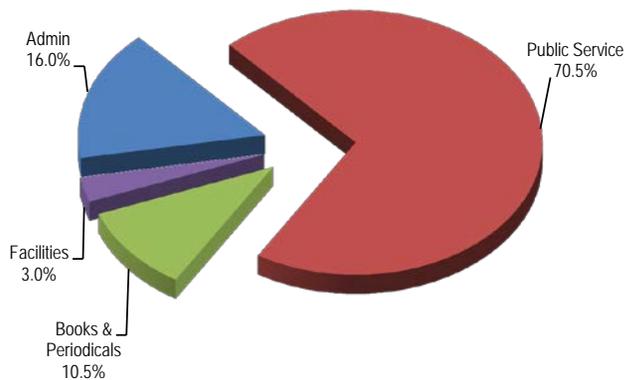
LIBRARY FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$1,966,188	\$1,996,795	\$1,996,795
Current Expenditures	(1,792,365)	(1,855,210)	(1,855,210)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	173,823	141,585	141,585
Non-Current Revenues	0	0	0
Capital Outlay	(290,500)	(216,500)	(216,500)
Expanded Programs	0	0	0
	0	0	0
Current Revenue Over (Under) All Expenditures	(116,677)	(74,915)	(74,915)
Beginning Fund Balance	928,002	811,325	811,325
Ending Fund Balance (Reserves)	\$811,325	\$736,410	\$736,410
Projected Reserves:			
Operating Reserves	156,940	82,025	82,025
Designated Reserves	99,755	99,755	99,755
Facility Maintenance Reserves	548,951	548,951	548,951
Additional Reserves	5,679	5,679	5,679
Totals	\$811,325	\$736,410	\$736,410

Revenues

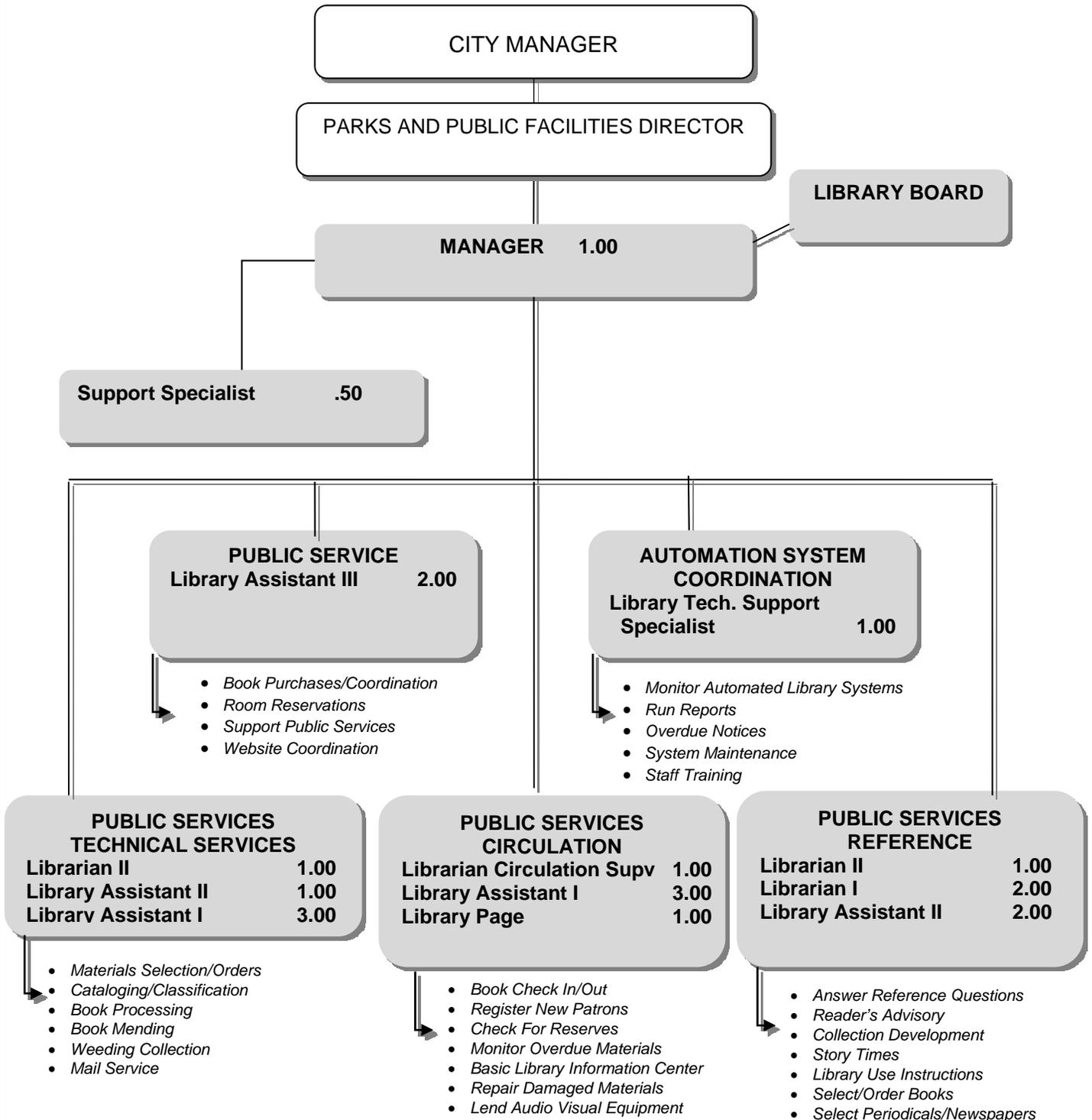


Expenditures by Activity



**Library Fund
Parks and Public Facilities Department
LIBRARY DIVISION**

2014 FUNCTIONAL CHART



**Library Fund
Parks and Public Facilities Department
Library Division**

Mission Statement: The Richland Public Library's mission is to inform, empower and enrich the community.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Library O&M expenditures per capita	\$36.19	\$35.66	\$36.30	\$35.52
New library cards/population growth (as a percentage)	3.57%	7.66%	5.00%	8.00%
Overall items circulated	774,840	759,629	740,000	725,000
New library cards	4,178	3,909	3,500	4,000

Library Fund Parks and Public Facilities Department Library Division

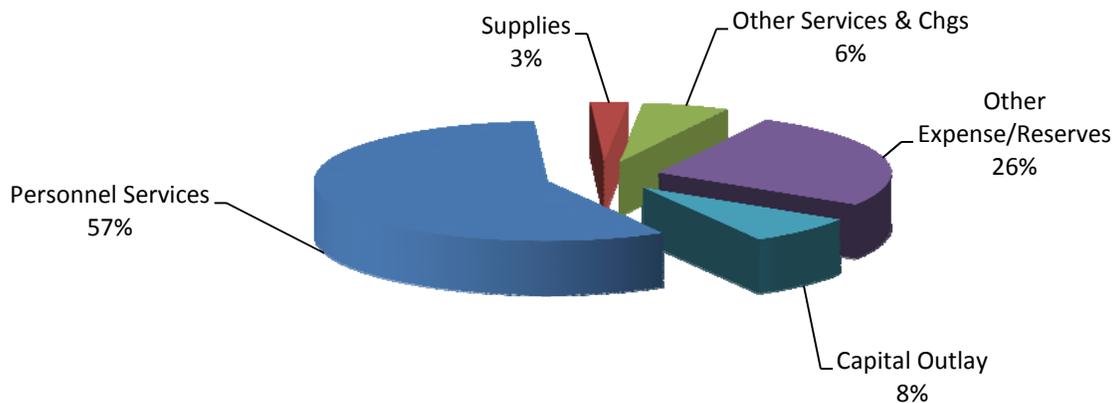
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Library Manager	1.00	1.00	1.00	1.00	1.00
Librarian II	1.00	2.00	2.00	2.00	2.00
Library Operations Supervisor	1.00	0.00	0.00	0.00	0.00
Library Circulation Supervisor	1.00	1.00	1.00	1.00	1.00
Librarian I	2.50	2.50	2.00	2.00	2.00
Support Specialist	1.00	0.50	0.50	0.50	0.50
Library Tech. Support Specialist	1.00	1.00	1.00	1.00	1.00
Library Assistant III	1.00	2.00	2.00	2.00	2.00
Library Assistant II	3.50	2.50	3.00	3.00	3.00
Library Assistant I	5.50	6.00	6.00	6.00	6.00
Library Page	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions:	19.50	19.50	19.50	19.50	19.50

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 1,527,597	\$ 1,566,958	\$ 1,547,881	\$ 1,610,221	\$ 1,610,221
Supplies	58,699	69,600	69,600	73,210	73,210
Other Services & Chgs	154,392	171,536	171,984	168,979	168,979
Intergovernmental Svcs	1,898	2,400	2,400	2,300	2,300
Interfund Services	-	500	500	500	500
Total Current Expense	\$ 1,742,586	\$ 1,810,994	\$ 1,792,365	\$ 1,855,210	\$ 1,855,210
Transfers	-	-	-	-	-
Capital Outlay	262,317	216,500	290,500	216,500	216,500
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	843,532	811,325	736,410	736,410
Total Requirements	\$ 2,004,903	\$ 2,871,026	\$ 2,894,190	\$ 2,808,120	\$ 2,808,120

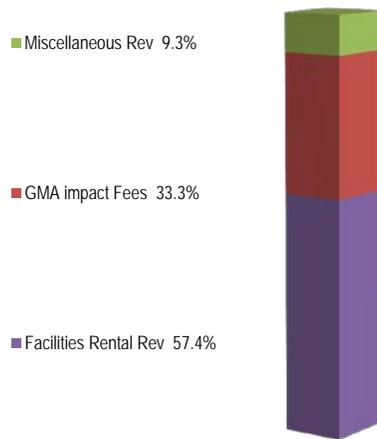
2014 Budget



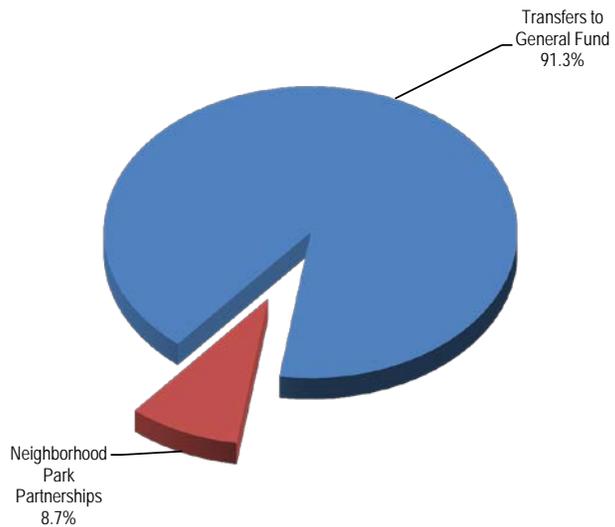
PARK RESERVE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$408,960	\$270,000	\$270,000
Current Expenditures	(97,590)	(79,375)	(79,375)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	311,370	190,625	190,625
Non-Current Revenues	0	0	0
Non-Current Expenditures	(307,500)	(85,000)	(151,000)
Capital Outlay	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	3,870	105,625	39,625
Beginning Fund Balance	276,705	280,575	280,575
Ending Fund Balance (Reserves)	\$280,575	\$386,200	\$320,200
Projected Reserves:			
Operating Reserves	\$922	\$87,547	\$37,547
Park District Reserves	279,653	298,653	282,653
Additional Reserves			
Totals	\$280,575	\$386,200	\$320,200

Revenues



Expenditures by Activity



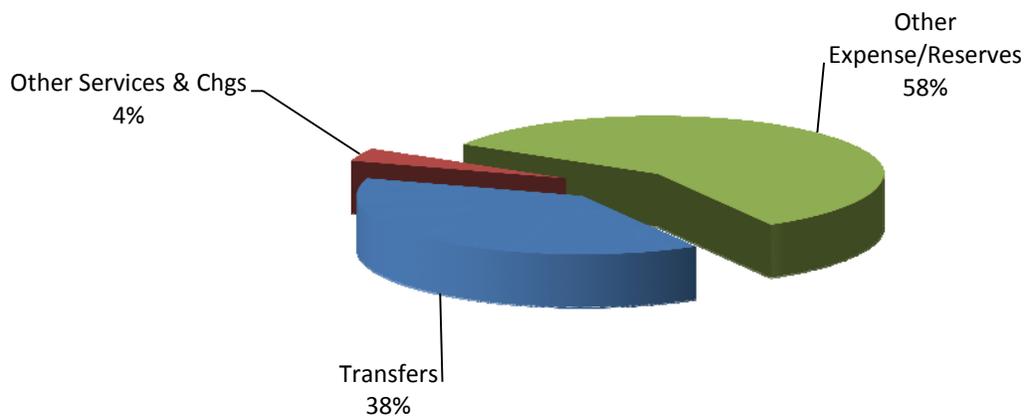
**Park Reserve Fund
Parks and Public Facilities Department
PARK RESERVE**

Mission Statement: Park Reserve Fund is financed by receipts from the sale of non-industrial land, leases of park property and any gifts and bequests directed to the city for the acquisition and development of public open spaces, with a provision that council may otherwise designate funds received from the sale of non-industrial property.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	3,185	20,000	36,815	20,000	20,000
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 3,185	\$ 20,000	\$ 36,815	\$ 20,000	\$ 20,000
Transfers	493,861	290,775	368,275	144,375	210,375
Capital Outlay	9,430	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	394,220	280,575	386,200	320,200
Total Requirements	\$ 506,476	\$ 704,995	\$ 685,665	\$ 550,575	\$ 550,575

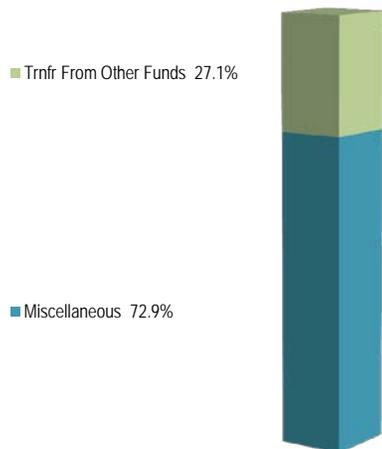
2014 Budget



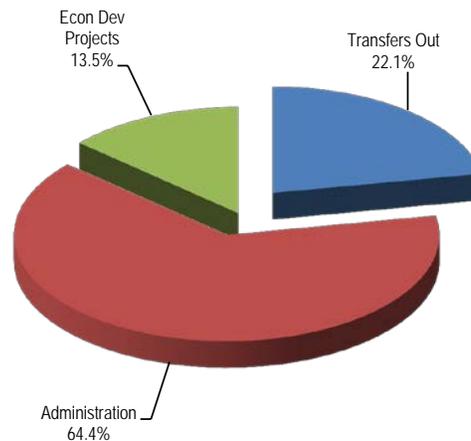
INDUSTRIAL DEVELOPMENT FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$565,970	\$404,529	\$404,529
Current Expenditures	(864,522)	(738,216)	(742,241)
Debt Service	(115,016)	(106,257)	(106,257)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(413,568)	(439,944)	(443,969)
Non-Current Revenues	17,213,059	8,492	115,417
Non-Current Expenditures	(6,413,968)	(80,627)	(147,527)
Capital Outlay	(10,791,323)	0	(36,000)
Expanded Programs	0	0	0
Approved CIP Projects/Purchases	0	0	0
Current Revenue Over (Under) All Expenditures	(405,800)	(512,079)	(512,079)
Beginning Fund Balance	925,103	519,303	519,303
Ending Fund Balance (Reserves)	\$519,303	\$7,224	\$7,224
Projected Reserves:			
Operating Reserves	329,403	183	183
Designated Reserves	182,859	0	0
Additional Reserves	7,041	7,041	7,041
Totals	\$519,303	\$7,224	\$7,224

Revenues

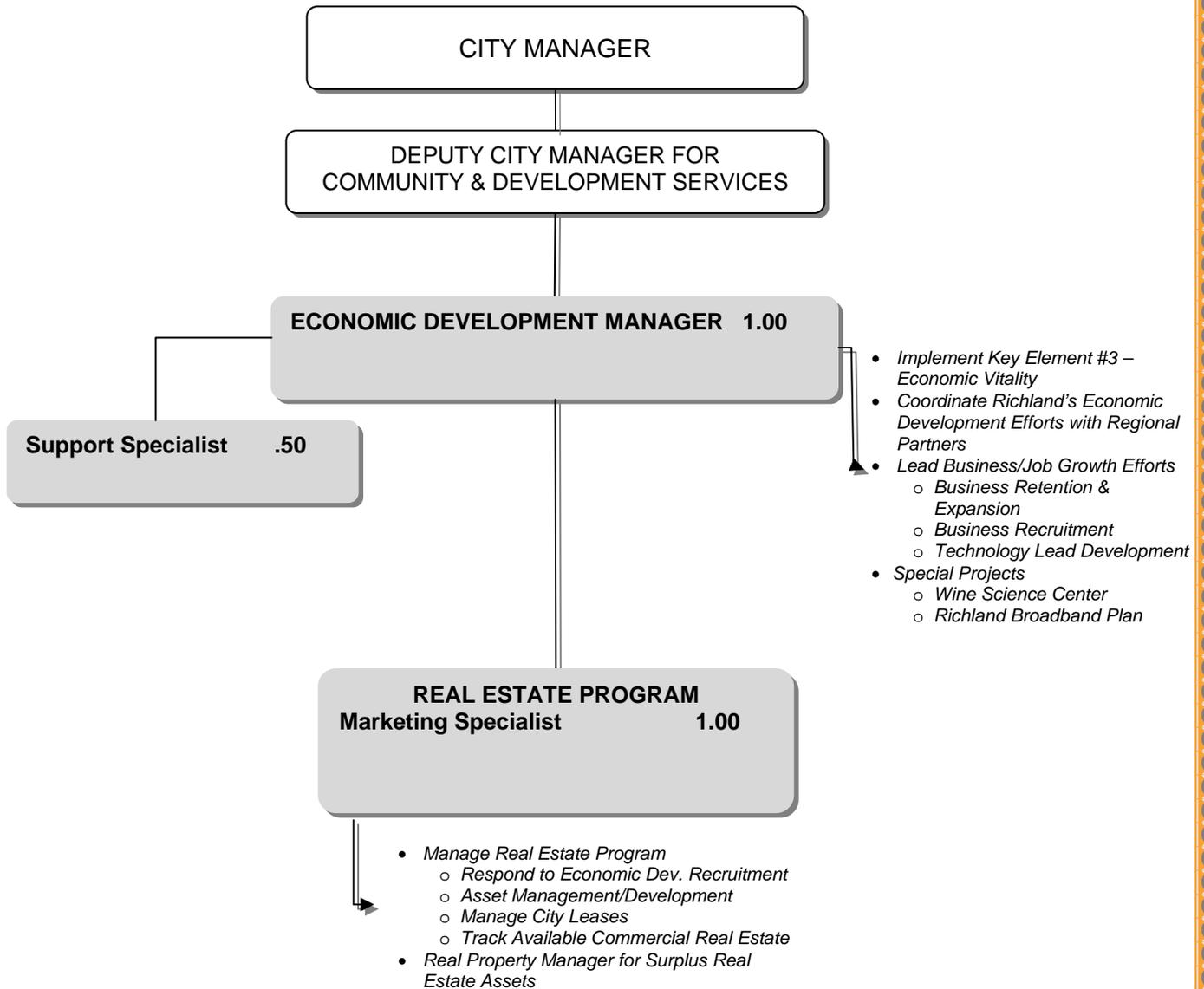


Expenditures by Activity



**Industrial Development Fund
Community and Development Services
ECONOMIC DEVELOPMENT DIVISION**

2014 FUNCTIONAL CHART



**Industrial Development Fund
Community and Development Services
Economic Development Division**

Mission Statement: The Economic Development Division acts as a business advocate within the City and is responsible for growing and diversifying the City's economy by encouraging growth of existing businesses, recruiting businesses from outside the City, fostering business creation through entrepreneurship, and promoting redevelopment. The Division also acts as the City's agent in managing surplus land and provides oversight of the City's business funding programs.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Non-residential assessed value as a percentage of total assessed value	27.8%	29.7%	32.4%	33.0%
Regional lodging occupancy rates (based on Tourism Promotion Area)	56.1%	47.4%	47.5%	50.0%

Industrial Development Fund Community and Development Services Economic Development Division

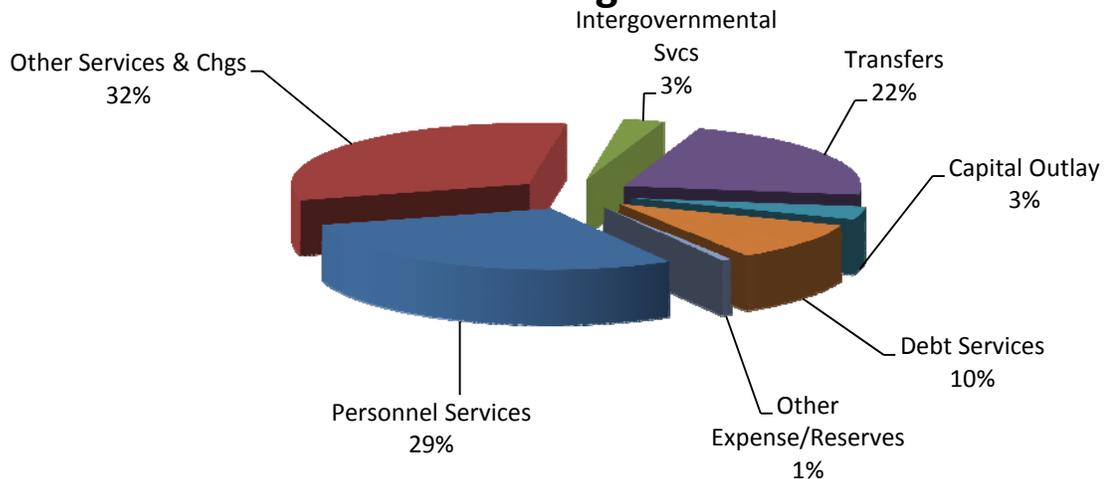
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Economic Development Manager	1.00	1.00	1.00	1.00	1.00
Marketing Specialist	1.00	1.00	1.00	1.00	1.00
Business & Economic Dev. Analyst	1.00	1.00	0.00	0.00	0.00
Support Specialist	0.50	0.50	0.50	0.50	0.50
Total Full-Time Positions:	3.50	3.50	2.50	2.50	2.50

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 379,888	\$ 297,693	\$ 292,843	\$ 300,766	\$ 300,766
Supplies	5,018	3,500	3,500	3,500	3,500
Other Services & Chgs	529,698	465,360	5,339,709	254,429	329,429
Intergovernmental Svcs	12,905	27,741	27,741	28,111	28,111
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 927,509	\$ 794,294	\$ 5,663,793	\$ 586,806	\$ 661,806
Transfers	777,920	247,065	1,614,697	232,037	227,962
Capital Outlay	560,668	200,000	10,791,323	-	36,000
Debt Services	107,071	106,257	115,016	106,257	106,257
Other Expense/Reserves	-	578,255	519,303	7,224	7,224
Total Requirements	\$ 2,373,168	\$ 1,925,871	\$ 18,704,132	\$ 932,324	\$ 1,039,249

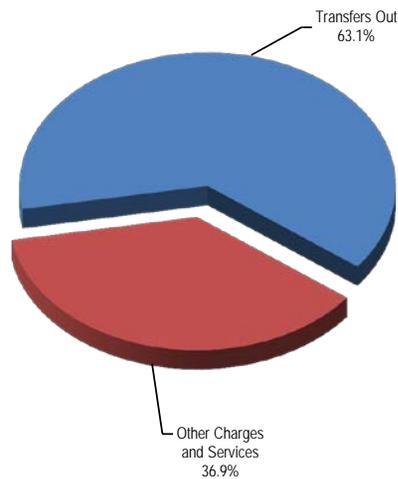
2014 Budget



CABLE COMMUNICATION FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$51,405	\$0	\$0
Current Expenditures	(45,750)	(2,000)	(2,000)
Debt Service			
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	5,655	(2,000)	(2,000)
Non-Current Revenues	0	0	0
Non-Current Expenditures	(44,592)	(3,424)	(3,424)
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(38,937)	(5,424)	(5,424)
Beginning Fund Balance	44,361	5,424	5,424
Ending Fund Balance (Reserves)	\$5,424	\$0	\$0
Projected Reserves:			
Operating Reserves	5,424	0	0
Designated Reserves	0	0	0
Additional Reserves	0	0	0
Totals	\$5,424	\$0	\$0

Expenditures By Activity



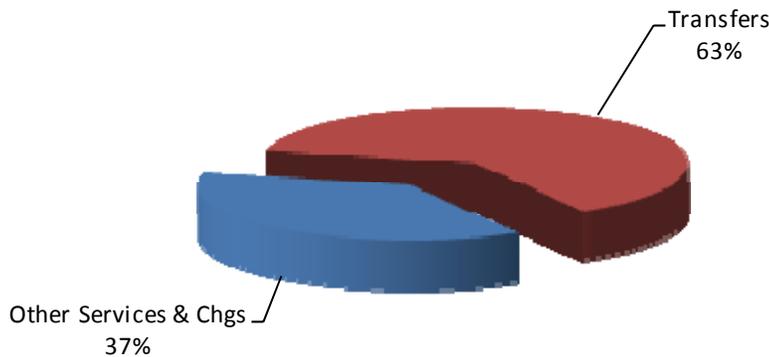
**Cable Communications Fund
Information Technology Division
Cable Communications - INET**

Mission Statement: The Cable Communications Fund accounts for the revenues derived from franchise fee transfers from the General Fund. Funds are to be used for cablecasting meetings and development of Institutional Network.

Budget Summary

DESCRIPTION	2012	2013	2013	2014	2014
	Actual	Adopted	Estimated	Baseline	Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	1,494	14,200	12,200	2,000	2,000
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	2,782	10,000	5,000	-	-
Total Current Expense	\$ 4,276	\$ 24,200	\$ 17,200	\$ 2,000	\$ 2,000
Transfers	28,559	66,142	73,142	3,424	3,424
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	5,424	-	-
Total Requirements	\$ 32,835	\$ 90,342	\$ 95,766	\$ 5,424	\$ 5,424

2014 Budget



CRIMINAL JUSTICE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$56,900	\$57,799	\$57,799
Current Expenditures	(56,233)	(46,003)	(46,003)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	667	11,796	11,796
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	667	11,796	11,796
Beginning Fund Balance	106,691	107,358	107,358
Ending Fund Balance (Reserves)	\$107,358	\$119,154	\$119,154
Projected Reserves:			
Operating Reserves	\$107,358	\$119,154	\$119,154
Designated Reserves	0	0	0
Additional Reserves	0	0	0
Totals	\$107,358	\$119,154	\$119,154

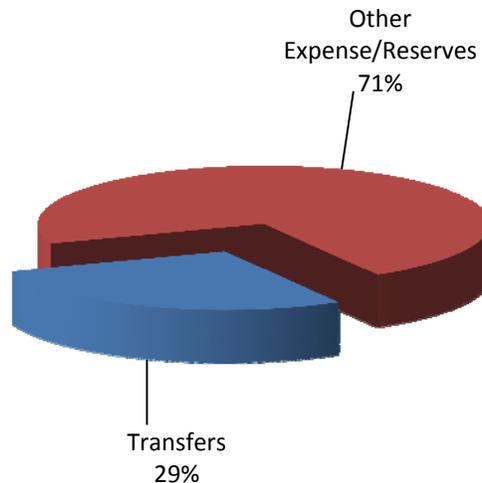
**Criminal Justice Fund
Police Services Department
Criminal Justice**

Mission Statement: The Criminal Justice Fund is funded by Chapter 1, Laws of 1990, 2nd Extraordinary Session of the State of Washington. Monies received in this fund are earmarked exclusively for criminal justice purposes and shall not be used to replace or supplant existing funding.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	59,195	53,033	56,233	46,003	46,003
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	132,199	107,358	119,154	119,154
Total Requirements	\$59,195	\$ 185,232	\$ 163,591	\$ 165,157	\$ 165,157

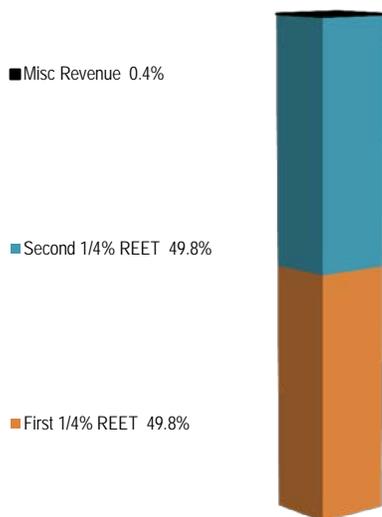
2014 Budget



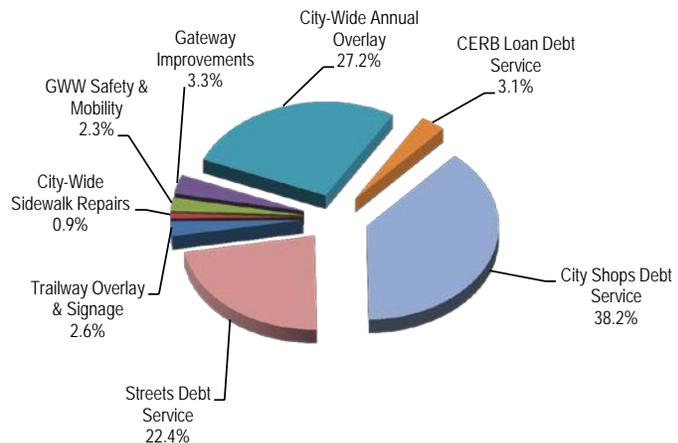
CAPITAL IMPROVEMENTS FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$1,153,500	\$1,163,500	\$1,163,500
Current Expenditures	(667,863)	(668,063)	(668,063)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	485,637	495,437	495,437
Non-Current Expenditures	(701,254)	(343,754)	(433,349)
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(215,617)	151,683	62,088
Beginning Fund Balance	521,119	305,502	305,502
Ending Fund Balance (Reserves)	\$305,502	\$457,185	\$367,590
Projected Reserves:			
Additional Reserves	0	0	0
Designated Reserves	142,331	142,964	142,964
Operating Reserves	163,171	314,221	224,626
Totals	\$305,502	\$457,185	\$367,590

Revenues



Expenditures by Activity



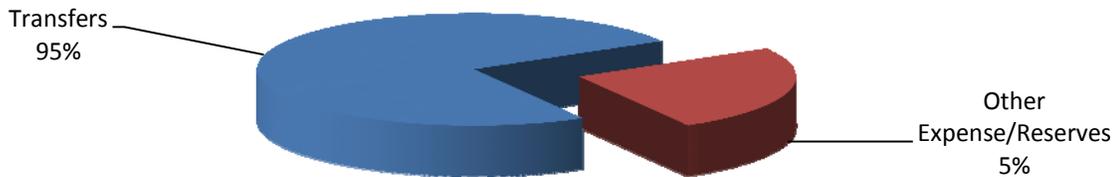
**Capital Improvements Fund
Administrative Services Department
Capital Improvements**

Mission Statement: The Capital Improvements Fund is funded by one quarter of one percent Real Estate Tax and a second one quarter of one percent Real Estate Excise Tax, which is to be expended, as authorized by law under RCW 82.46.035 (5) as specified in the Capital Facilities Plan. Use of these funds is authorized exclusively for local improvements including those listed in RCW 35.43.040.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -				
Transfers	1,418,681	1,356,617	1,369,117	1,011,817	1,101,412
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	73,763	305,502	457,185	367,590
Total Requirements	\$ 1,418,681	\$ 1,430,380	\$ 1,674,619	\$ 1,469,002	\$ 1,469,002

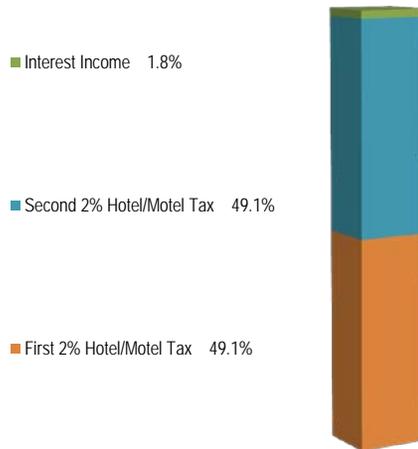
2014 Budget



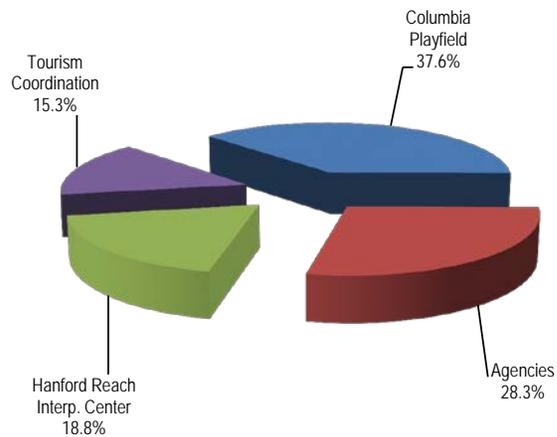
HOTEL - MOTEL FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$773,000	\$774,000	\$774,000
Current Expenditures	(409,134)	(414,035)	(664,035)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	363,866	359,965	109,965
Non-Current Revenues	0	0	0
Non-Current Expenditures	(1,304,354)	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(940,488)	359,965	109,965
Beginning Fund Balance	1,127,549	187,061	187,061
Ending Fund Balance (Reserves)	\$187,061	\$547,026	\$297,026
Projected Reserves:			
Operating Reserves	0	0	0
Designated Reserves	43,898	305,898	180,898
Additional Reserves	143,163	241,128	116,128
Totals	\$187,061	\$547,026	\$297,026

Revenues



Expenditures by Activity



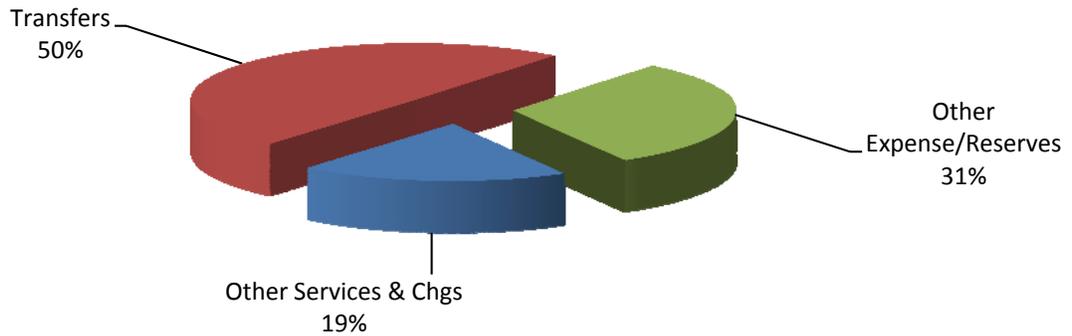
**Hotel/Motel Tax Fund
Communications & Marketing Division
Hotel/Motel Tax**

Mission Statement: The Communications & Marketing Office Division is responsible for administering the Hotel/Motel Tax Fund. Each year the City of Richland receives four percent from the room tax imposed upon hotels and motels located within the City as described in RCW 67.28.210. State law stipulates that revenues collected from the lodging tax be used solely for tourism promotion, acquisition of tourism related facilities or operation of tourism related facilities. The Lodging Tax Advisory Committee monitors the fund.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	322,503	186,008	604,253	187,683	187,683
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 322,503	\$ 186,008	\$ 604,253	\$ 187,683	\$ 187,683
Transfers	280,156	253,126	1,109,235	226,352	476,352
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	1,378,639	187,061	547,026	297,026
Total Requirements	\$ 602,659	\$ 1,817,773	\$ 1,900,549	\$ 961,061	\$ 961,061

2014 Budget



SPECIAL LODGING ASSESSMENT FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$305,320	\$400,320	\$400,320
Current Expenditures	(322,805)	(400,320)	(400,320)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(17,485)	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(17,485)	0	0
Beginning Fund Balance	17,485	0	0
Ending Fund Balance (Reserves)	\$0	\$0	\$0
Projected Reserves:			
Operating Reserves	0	0	0
Designated Reserves	0	0	0
Additional Reserves	0	0	0
Totals	\$0	\$0	\$0

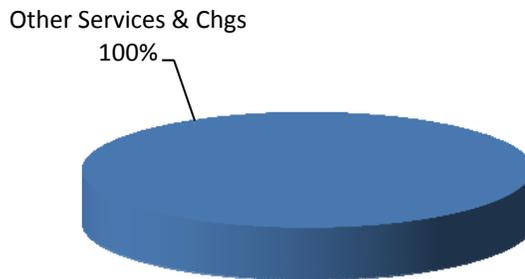
**Special Lodging Assessment Fund
Communications & Marketing Division
Tourism Promotion Area Division**

Mission Statement: The Communications & Marketing Office Division is responsible for administering the Special Lodging Assessment Fund. Each year the City of Richland receives four percent from the room tax imposed upon hotels and motels located within the City as described in RCW 67.28.210. State law stipulates that revenues collected from the lodging tax be used solely for tourism promotion, acquisition of tourism related facilities or operation of tourism related facilities. The Lodging Tax Advisory Committee monitors the fund.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	284,681	270,319	322,805	400,320	400,320
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 284,681	\$ 270,319	\$ 322,805	\$ 400,320	\$ 400,320
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 284,681	\$ 270,319	\$ 322,805	\$ 400,320	\$ 400,320

2014 Budget

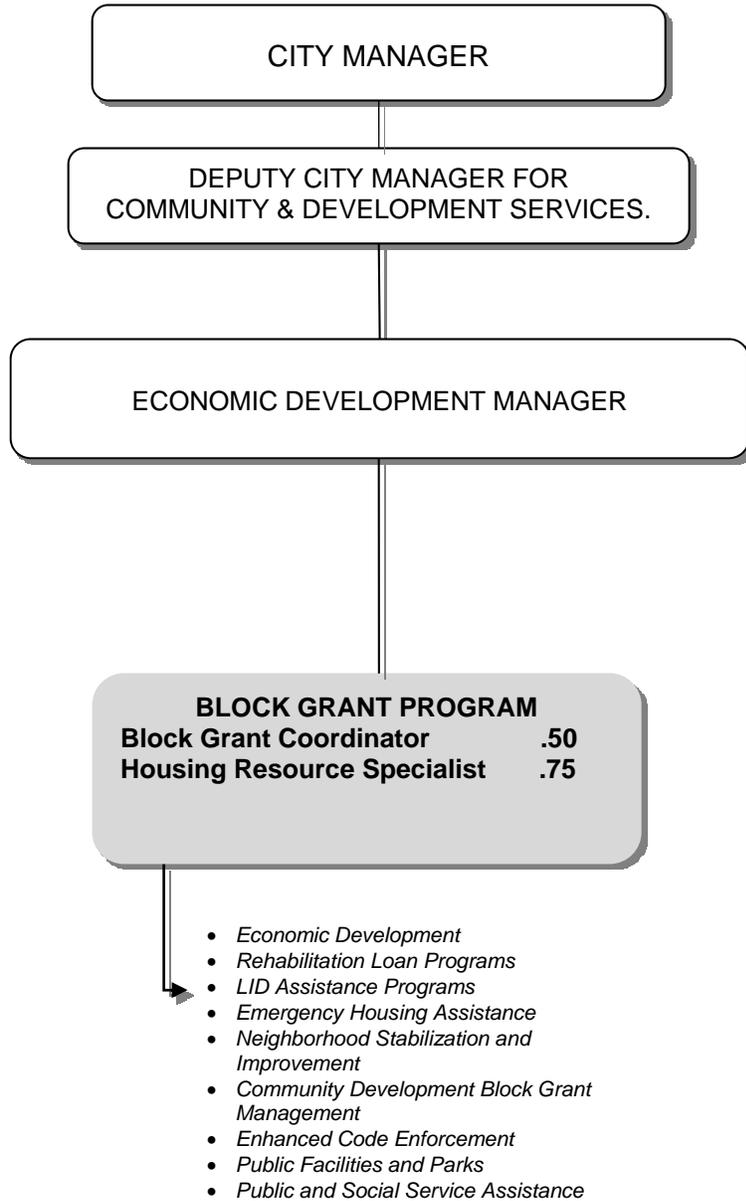


HOUSING DEVELOPMENT FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$642,214	\$257,103	\$317,103
Current Expenditures	(632,870)	(257,103)	(257,103)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	9,344	0	60,000
Capital Outlay	0	0	0
Increased Funding Requests	(26,059)	0	0
Expanded Programs	0	0	(60,000)
Current Revenue Over (Under) All Expenditures	(16,715)	0	0
Beginning Fund Balance	16,715	0	0
Ending Fund Balance (Reserves)	\$0	\$0	\$0
Projected Reserves:			
Operating Reserves	0	0	0
Administrative Reserves	0	0	0
Designated Reserves	0	0	0
Totals	\$0	\$0	\$0

**Community and Development Services
REDEVELOPMENT - CDBG**

2014 FUNCTIONAL CHART



**Community and Development Services
Redevelopment Division - CDBG**

Mission Statement: Administer the City's annual allocation of federal Community Development Block Grant funds to assist low and moderate income persons in accordance with the City's five year consolidated planning strategy, Annual Action Plan, and Strategic Plan.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Private Capital Leveraged per dollar of Federal Affordable Housing Public Investment	\$22.11	\$13.43	\$10.63	\$12.00

Community and Development Services Redevelopment Division - CDBG

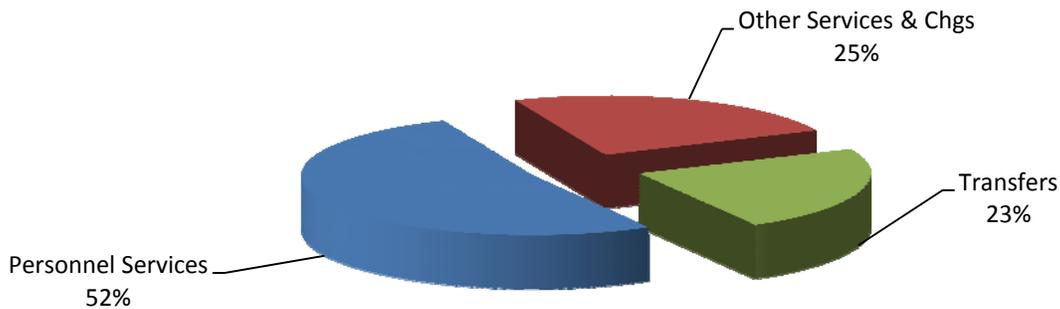
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Planning & Redevelopment Manager	0.05	0.05	0.05	0.00	0.00
Block Grant Coordinator	0.50	0.50	0.50	0.50	0.50
Housing Resource Specialist	0.75	0.75	0.75	0.75	0.75
Total Full-Time Positions:	1.30	1.30	1.30	1.25	1.25

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 126,158	\$ 136,494	\$ 149,971	\$ 133,381	\$ 133,381
Supplies	60	400	350	400	400
Other Services & Chgs	307,942	111,883	482,549	123,322	63,322
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 434,160	\$ 248,777	\$ 632,870	\$ 257,103	\$ 197,103
Transfers	23,303	-	26,059	-	60,000
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 457,463	\$ 248,777	\$ 658,929	\$ 257,103	\$ 257,103

2014 Budget

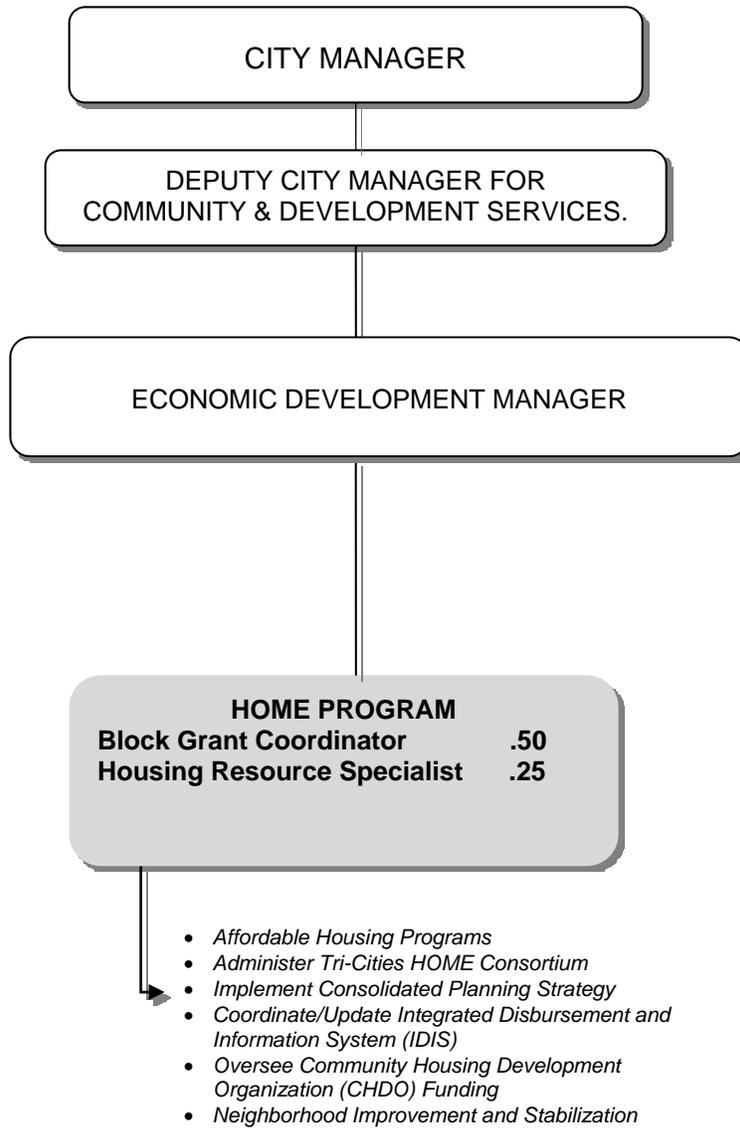


HOME FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$1,408,310	\$464,609	\$463,548
Current Expenditures	(1,408,310)	(464,609)	(463,548)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	0	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	0	0	0
Beginning Fund Balance	0	0	0
Ending Fund Balance (Reserves)	\$0	\$0	\$0
Projected Reserves:			
Operating Reserves	0	0	0
Designated Reserves	0	0	0
Additional Reserves	0	0	0
Totals	\$0	\$0	\$0

**Community and Development Services
REDEVELOPMENT - HOME**

2014 FUNCTIONAL CHART



**Community and Development Services
Redevelopment Division - HOME**

Mission Statement: Administer the Tri-City HOME Consortium's annual allocation of funds from the federal HOME Investment Partnership Act of 1974 to assist low and moderate income persons in accordance with the City's five year consolidated planning strategy and the Annual Action Plan. Funds are used to implement affordable housing and neighborhood revitalization efforts in support of the Strategic Plan.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

**Community and Development Services
Redevelopment Division - HOME**

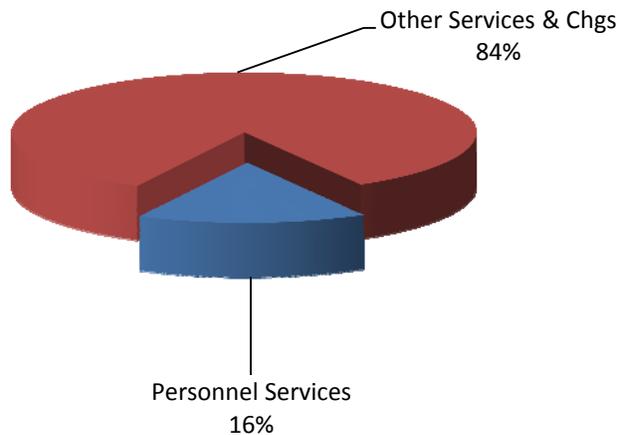
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Planning & Redevelopment Manager	0.05	0.05	0.00	0.00	0.00
Block Grant Coordinator	0.50	0.50	0.50	0.50	0.50
Housing Resource Specialist	0.20	0.20	0.25	0.25	0.25
Total Full-Time Positions:	0.75	0.75	0.75	0.75	0.75

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 84,798	\$ 80,150	\$ 91,854	\$ 74,863	\$ 73,802
Supplies	63	200	100	200	200
Other Services & Chgs	824,873	388,095	1,291,665	389,546	389,546
Intergovernmental Svcs	11,465	-	24,691	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 921,199	\$ 468,445	\$ 1,408,310	\$ 464,609	\$ 463,548
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 921,199	\$ 468,445	\$ 1,408,310	\$ 464,609	\$ 463,548

2014 Budget



DEBT SERVICE FUNDS

Debt Service Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

LTGO Improvement Refunding 1998 Debt Service Fund (216) accounts for principal and interest payments on the 1998 Limited Tax General Obligation Improvement and Refunding Bond Issue.

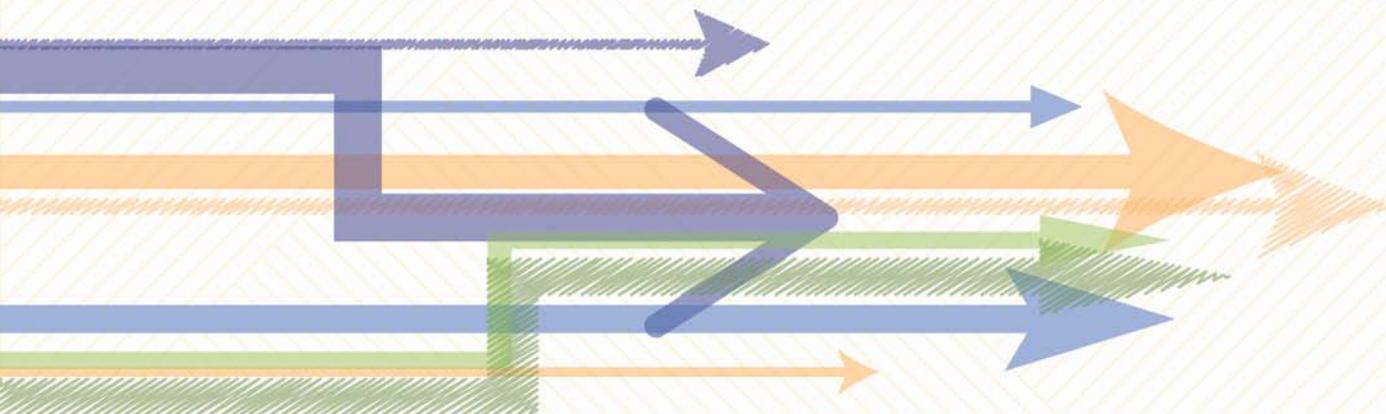
Fire Station 74 Bonds (217) will account for principal and interest payments on general obligation bonds to be issued in 2014 for construction of a new fire station in South Richland.

Police Station Debt Service Fund (218) accounts for principal and interest payments on the 1999 General Obligation Police Station Construction Bond Issue.

Richland Community Center Debt Service Fund (220) accounts for principal and interest payments on the 2000 General Obligation Richland Community Center Bond Issue.

Library Debt Service Fund (222) accounts for principal and interest payments on the 2007 General Obligation Bond Issue that funded the expansion and remodel of the Richland Library.

RAISE Debt Service Fund (224) accounts for principal and interest payment on general obligation bonds issued in 2013 to fund infrastructure improvements in the Revitalization Area for Industry, Science and Education (RAISE).



IMPROVEMENT/REFUND DEBT SERVICE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$792,062	\$730,031	\$730,031
Current Expenditures	0	0	0
Debt Service	(1,441,805)	(1,380,255)	(1,380,255)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(649,743)	(650,224)	(650,224)
Non-Current Revenues	0	0	0
Non-Current Expenditures	0	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(649,743)	(650,224)	(650,224)
Beginning Fund Balance	3,288,062	2,638,319	2,638,319
Ending Fund Balance (Reserves)	\$2,638,319	\$1,988,095	\$1,988,095
Projected Reserves:			
Operating Reserves	0	0	0
Debt Service Reserves	2,638,319	1,988,095	1,988,095
Additional Reserves	0	0	0
Totals	\$2,638,319	\$1,988,095	\$1,988,095

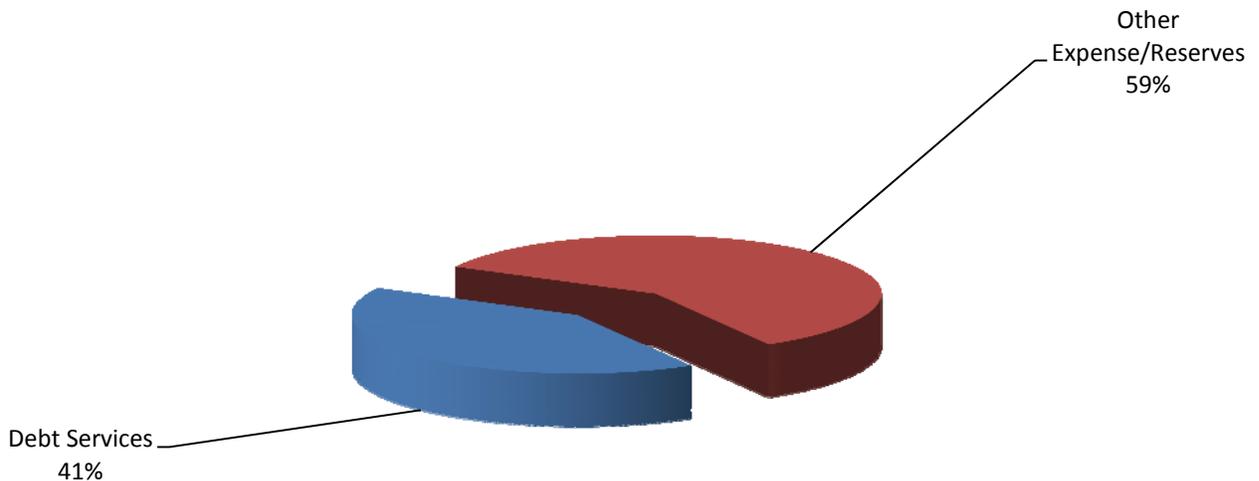
**Improvement Refunding Bond Fund
Administrative Services Department
Improvement Refunding Debt Service**

Mission Statement: The Improvement Refunding Debt Service Fund was created by Ordinance No. 03-98 authorizing the sale of \$11,500,000 in "Limited Tax General Obligation Improvement Refunding Bonds, 1998". This fund accounts for principal and interest payments for the bonds.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -				
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	1,458,995	1,441,805	1,441,805	1,380,255	1,380,255
Other Expense/Reserves	-	2,629,367	2,638,319	1,988,095	1,988,095
Total Requirements	\$ 1,458,995	\$ 4,071,172	\$ 4,080,124	\$ 3,368,350	\$ 3,368,350

2014 Budget



FIRE STATION 74 BOND FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$0	\$0	\$571,800
Current Expenditures	0	0	0
Debt Service	0	0	(571,800)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	0	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Beginning Fund Balance	0	0	0
Ending Fund Balance (Reserves)	\$0	\$0	\$0
Projected Reserves:			
Operating Reserves	0	0	0
Designated Reserves	0	0	0
Additional Reserves	0	0	0
Totals	\$0	\$0	\$0

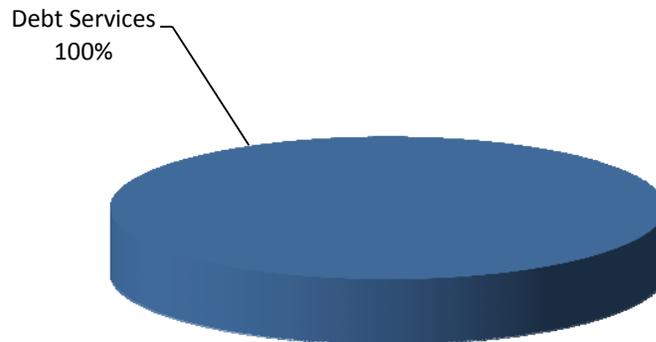
**Fire Station 74 Bond Fund
Administrative Services Department
Fire Station Debt Service**

Mission Statement: The Fire Station 74 Bond Fund will account for the principal and interest payments on General Obligation bonds scheduled for issue in 2014. The bonds will fund the construction of a new Fire Station in South Richland. A portion of the electric utility occupation tax will be utilized to fund the debt service on these bonds.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	571,800
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ -	\$ -	\$ -	\$ -	\$ 571,800

2014 Budget



POLICE STATION DEBT SERVICE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	273,428	\$265,123	\$265,123
Current Expenditures	0	0	0
Debt Service	(269,628)	(261,823)	(261,823)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	3,800	3,300	3,300
Non-Current Revenues	0	0	0
Non-Current Expenditures	0	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	3,800	3,300	3,300
Beginning Fund Balance	3,339	7,139	7,139
Ending Fund Balance (Reserves)	\$7,139	\$10,439	\$10,439
Projected Reserves:			
Operating Reserves	0	0	0
Debt Service Reserves	7,139	10,439	10,439
Additional Reserves	0	0	0
Totals	\$7,139	\$10,439	\$10,439

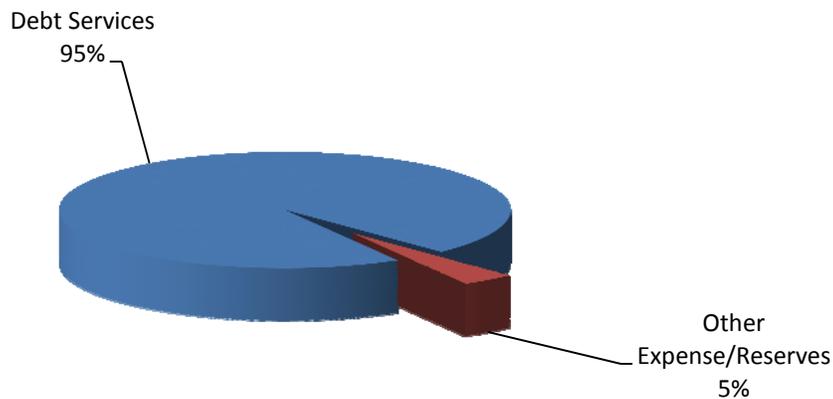
**Police Station Bond Fund
Administrative Services Department
Police Station Debt Service**

Mission Statement: The Police Station Debt Service Fund accounts for the principal and interest payments on the \$3,339,000 Police Station Bond Issue. This fund was created by Ordinance No. 16-98 which also authorized the sale of the bonds. This account is funded primarily by property tax assessments and is scheduled for final debt service payment in 2019.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -				
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	272,172	269,628	269,628	261,823	261,823
Other Expense/Reserves	-	13,344	7,139	10,439	10,439
Total Requirements	\$ 272,172	\$ 282,972	\$ 276,767	\$ 272,262	\$ 272,262

2014 Budget



RICHLAND COMMUNITY CENTER DEBT SERVICE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	330,113	\$330,208	\$330,208
Current Expenditures	0	0	0
Debt Service	(325,813)	(326,408)	(326,408)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	4,300	3,800	3,800
Non-Current Revenues	0	0	0
Non-Current Expenditures	0	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	4,300	3,800	3,800
Beginning Fund Balance	933	5,233	5,233
Ending Fund Balance (Reserves)	\$5,233	\$9,033	\$9,033
Projected Reserves:			
Operating Reserves	0	0	0
Debt Service Reserves	5,233	9,033	9,033
Additional Reserves	0	0	0
Totals	\$5,233	\$9,033	\$9,033

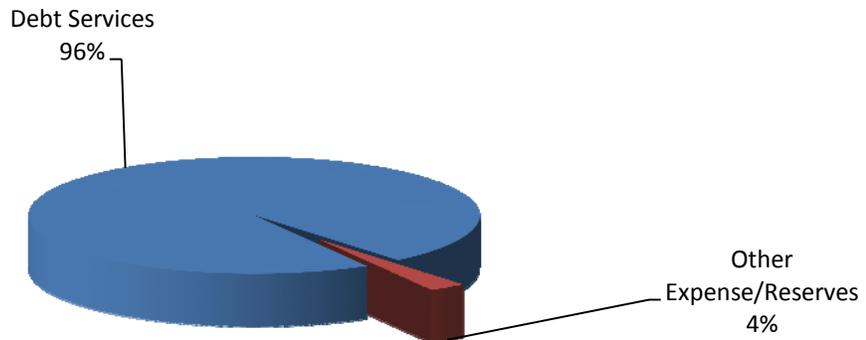
**Richland Community Center Bond Fund
Administrative Services Department
Richland Community Center Debt Service**

Mission Statement: The Richland Center Debt Service Fund was created by Ordinance No. 25-00 authorizing the sale of \$3,895,000 in General Obligation Bonds, and creating a Richland Community Center Debt Service Fund for payment of these bonds. The fund is funded through property tax assessments and accounts for all interest and principal payments on the bonds.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -				
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	324,758	325,813	325,813	326,408	326,408
Other Expense/Reserves	-	12,446	5,233	9,033	9,033
Total Requirements	\$ 324,758	\$ 338,259	\$ 331,046	\$ 335,441	\$ 335,441

2014 Budget



LIBRARY DEBT SERVICE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$1,257,143	\$1,333,538	\$1,333,538
Current Expenditures	0	0	0
Debt Service	(1,280,343)	(1,320,538)	(1,320,538)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(23,200)	13,000	13,000
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(23,200)	13,000	13,000
Beginning Fund Balance	62,316	39,116	39,116
Ending Fund Balance (Reserves)	\$39,116	\$52,116	\$52,116
Projected Reserves:			
Operating Reserves	0	0	0
Designated Reserves	0	0	0
Additional Reserves	39,116	52,116	52,116
Totals	\$39,116	\$52,116	\$52,116

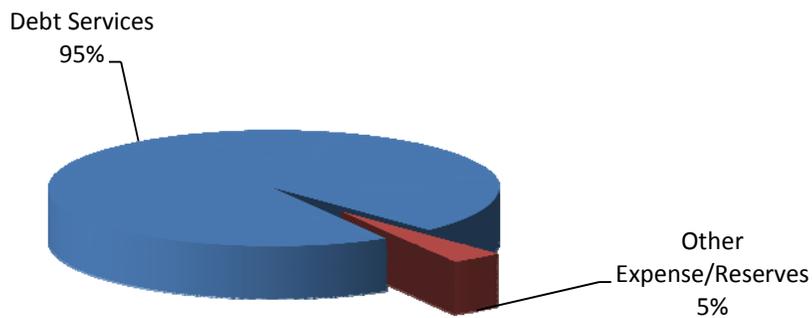
**Library Bond Fund
Administrative Services Department
Library Debt Service**

Mission Statement: The Library Debt Service Fund was created by Ordinance No. 07-07 authorizing the sale of \$17,250,000 in General Obligation Bonds, and creating a Library Debt Service Fund for payment of these bonds. The fund is funded through property tax assessments and accounts for all interest and principal payments on the bonds.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -				
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	1,239,939	1,280,343	1,280,343	1,320,538	1,320,538
Other Expense/Reserves	-	68,043	39,116	52,116	52,116
Total Requirements	\$ 1,239,939	\$ 1,348,386	\$ 1,319,459	\$ 1,372,654	\$ 1,372,654

2014 Budget



RAISE DEBT SERVICE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$503,855	\$658,322	\$658,322
Current Expenditures	0	0	0
Debt Service	(657,000)	(658,322)	(658,322)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(153,145)	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
	(153,145)	0	0
Beginning Fund Balance	153,145	0	0
Ending Fund Balance (Reserves)	\$0	\$0	\$0
Projected Reserves:			
Operating Reserves	0	0	0
Designated Reserves	0	0	0
Additional Reserves	0	0	0
Totals	\$0	\$0	\$0

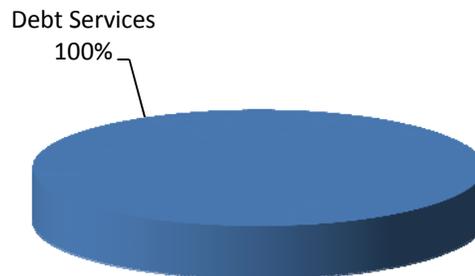
**RAISE Debt Service Fund
Administrative Services Department
RAISE Debt Service**

Mission Statement: The Revitalization Area for Industry, Science and Education (RAISE) was created by Ordinance No. 23-10 and accounts for principal and interest payment on general obligations bonds to be issued to fund infrastructure improvements in the area.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	660,000	657,000	658,322	658,322
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ -	\$ 660,000	\$ 657,000	\$ 658,322	\$ 658,322

2014 Budget



ENTERPRISE FUNDS

Enterprise Funds are used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supporting by user charges. The operations of Enterprise Funds are accounted for in such a manner as to show a profit or loss similar to comparable private enterprises.

Electric Fund (401) is used to account for the provision of electric service to the residents of the City. All activities necessary to provide such service are accounted for in this fund, including administration, maintenance, operations and debt service.

Water Fund (402) is used to account for the provision of water service to the residents of the City. All activities necessary to provide such service are accounted for in this fund, including administration, maintenance, operations and debt service.

Wastewater Fund (403) is used to account for the provision of water treatment service to the residents of the City. All activities necessary to provide such service are accounted for in this fund, including administration, maintenance, operations and debt service.

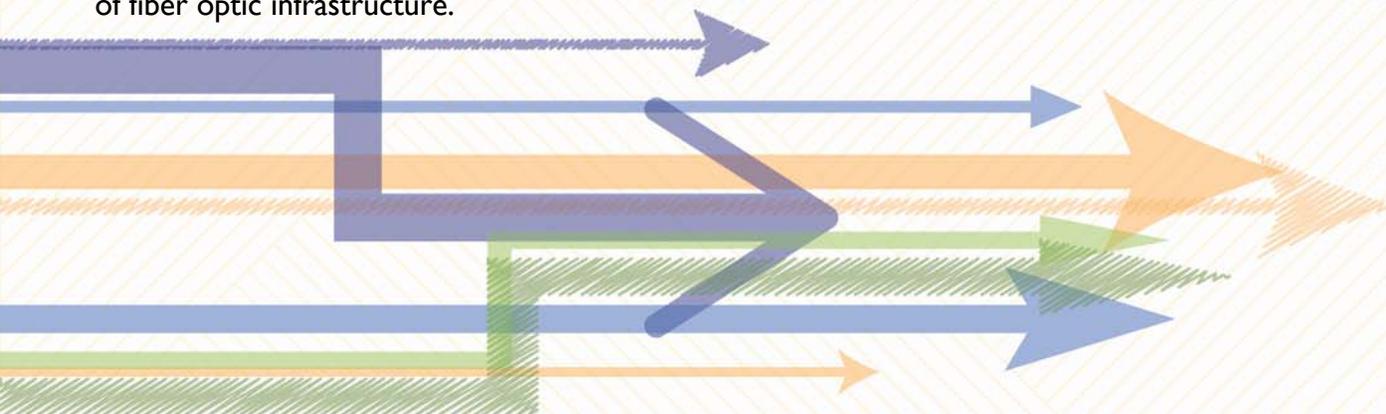
Solid Waste Fund (404) is used to account for the provision of solid waste collection, disposal, and recycling service to the residents of the City. All activities necessary to provide such service are accounted for in this fund, including administration, collection, disposal, landfill closure, and debt service.

Stormwater Fund (405) is used to account for the provision of stormwater service to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, maintenance, operations and debt service.

Golf Course Fund (406) is used to account for the provision of Columbia Point Golf service to the residents of the City. All activities necessary to provide such service are accounted for in this fund, including maintenance, operations and debt service.

Medical Services Fund (407) is used to account for the provision of ambulance service to the residents of the City. All activities necessary to provide such service are accounted for in this fund.

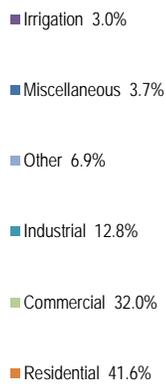
Broadband Fund (408) is used to account for capital expenditures related to the design and construction of fiber optic infrastructure.



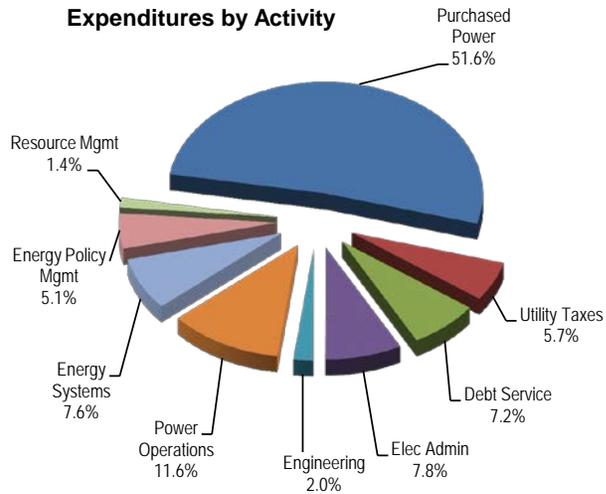
ELECTRIC FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$60,771,000	\$62,717,700	\$62,717,700
Current Expenditures	(54,484,979)	(56,737,653)	(56,734,864)
Debt Service	(4,960,326)	(5,163,000)	(5,163,000)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	1,325,695	817,047	819,836
Non-Current Revenues	11,346,400	186,761	186,761
Non-Current Expenditures		0	
Capital Outlay	(10,897,988)	(10,186,000)	(10,186,000)
Increased Funding Requests	0	0	0
Expanded Programs	0	0	(28,000)
Current Revenue Over (Under) All Expenditures	1,774,107	(9,182,192)	(9,207,403)
Beginning Fund Balance	13,169,507	14,943,614	14,943,614
Ending Fund Balance (Reserves)	\$14,943,614	\$5,761,422	\$5,736,211
Projected Reserves:			
Operating Reserves	(1,356,056)	(2,764,074)	(2,789,285)
Designated Reserves	16,174,077	8,399,903	8,399,903
Additional Reserves	125,593	125,593	125,593
Totals	\$14,943,614	\$5,761,422	\$5,736,211

Revenues

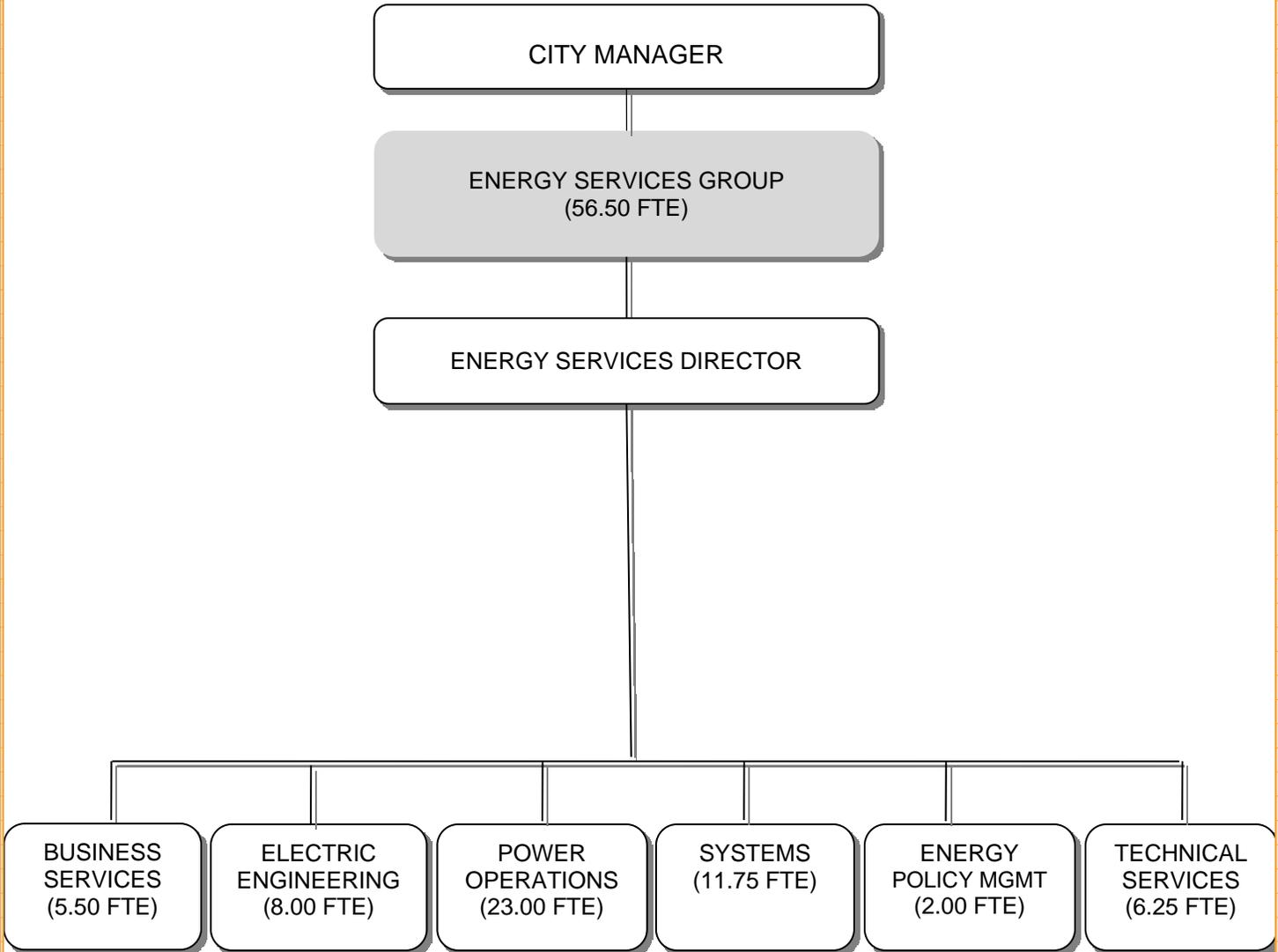


Expenditures by Activity



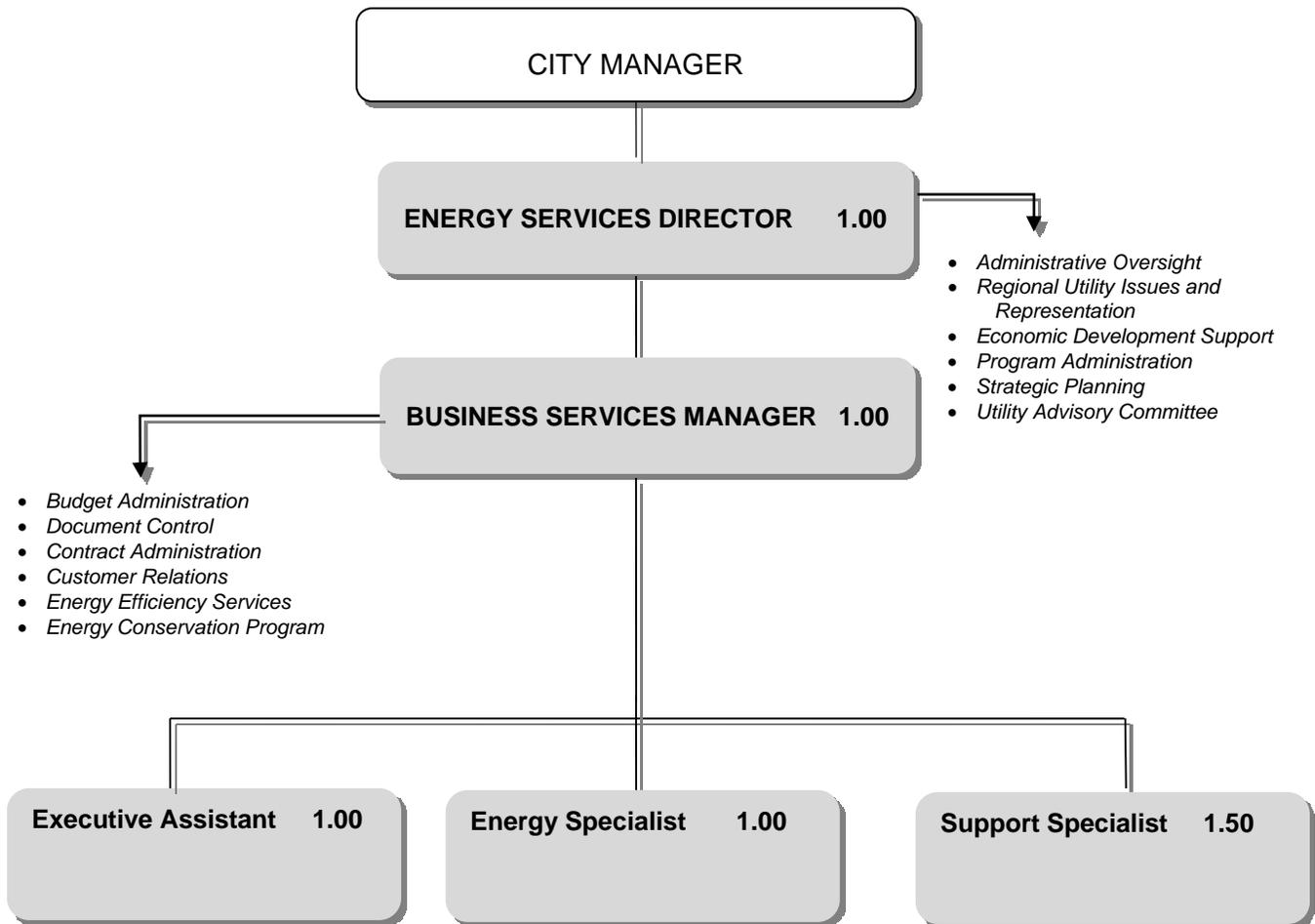
**Electric Fund
Energy Services Department**

2014 FUNCTIONAL CHART



**Electric Fund
Energy Services Department
BUSINESS SERVICES DIVISION**

2014 FUNCTIONAL CHART



**Electric Fund
Energy Services Department
Business Services Division**

Mission Statement: The Business Services Division provides centralized support to all operating divisions of the Energy Services Department (RES). It provides staffing in a matrix model to accomplish the prioritized list of support activities and represents the products and interests of RES to other City staff and those outside the City including the Electric Utility customers.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Retail sales revenue per retail MWh sold	\$51.15	\$51.30	\$57.27	\$56.88
Operating expense per retail MWh sold	\$53.14	\$56.71	\$59.23	\$61.61
Non-power operating expense per retail MWh sold	\$21.57	\$22.27	\$22.35	\$21.70
Lost time accident per 100 employees	5.20	3.50	5.30	3.50
MWhs sold per employee	14,871	14,739	14,981	16,554
Energy conservation annual new loans	\$963,567	\$666,583	\$1,233,000	\$1,285,000
Cumulative revolving loan fund turnover	7.25	7.57	8.18	8.81

Electric Fund Energy Services Department Business Services Division

Personnel Summary

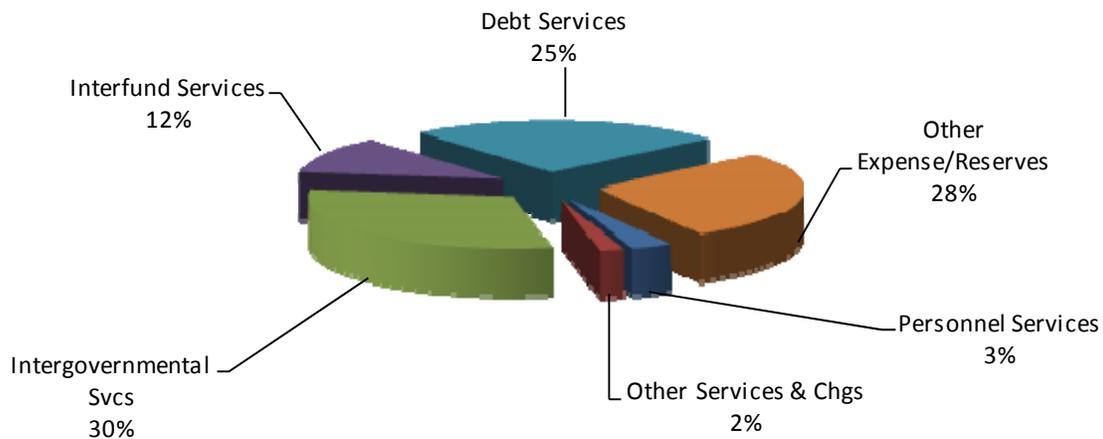
	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Energy Services Director	1.00	1.00	1.00	1.00	1.00
Business Services Manager	0.00	1.00	1.00	1.00	1.00
Executive Assistant	0.34	1.00	1.00	1.00	1.00
Power Analyst*	0.00	1.00	1.00	0.00	0.00
Energy Specialist	0.00	2.00	2.00	1.00	1.00
Support Specialist	0.00	1.50	1.50	1.50	1.50
Total Full-Time Positions:	1.34	7.50	7.50	5.50	5.50

*Reclassified to Energy Policy Specialist and transferred to Energy Policy Management Division

Budget Summary

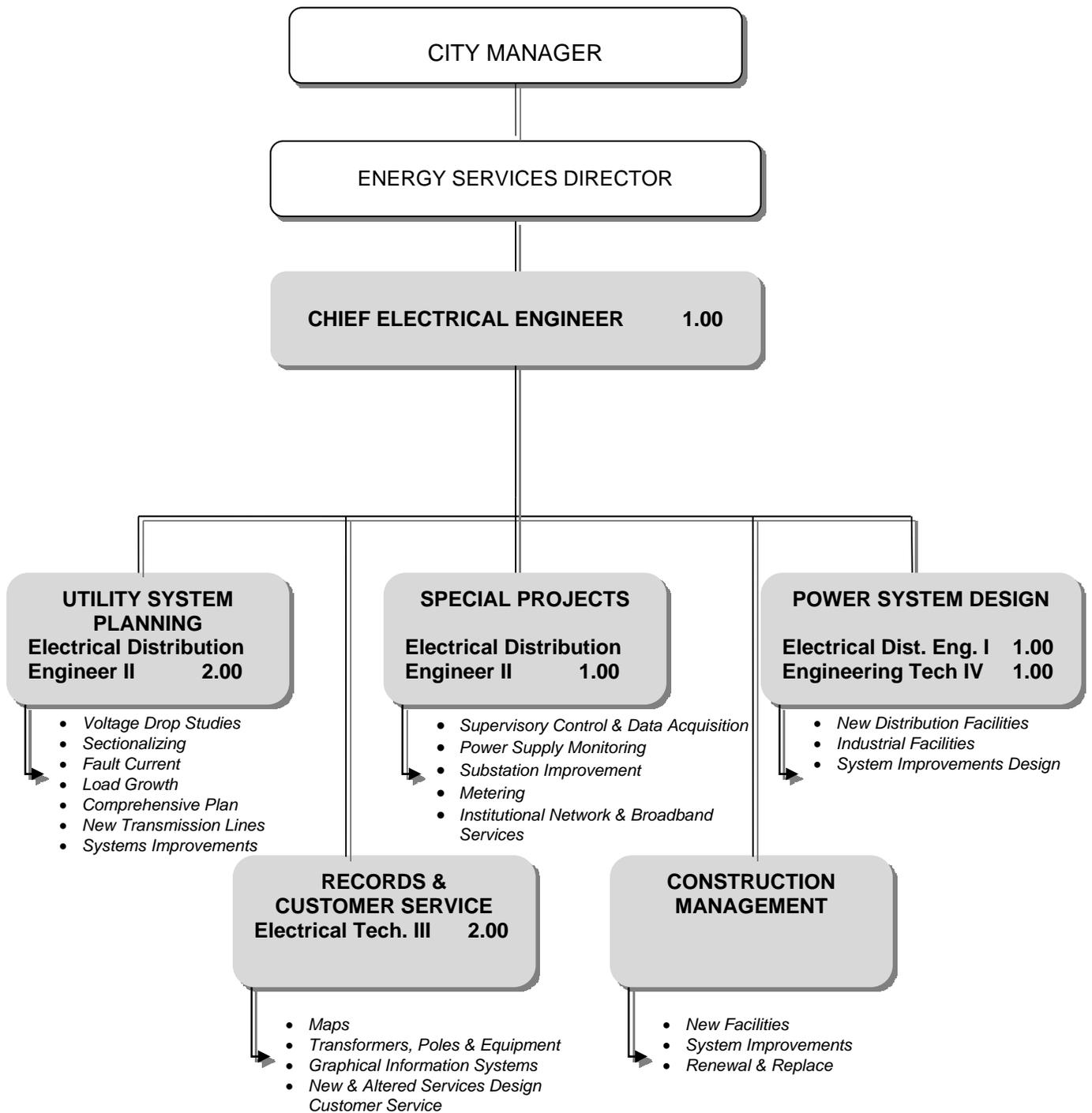
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 750,495	\$ 866,588	\$ 817,100	\$ 791,700	\$ 678,400
Supplies	10,584	4,750	18,550	4,400	4,400
Other Services & Chgs	478,795	344,614	357,096	380,356	408,356
Intergovernmental Svcs	4,684,005	5,617,287	5,616,558	6,219,997	6,219,997
Interfund Services	2,334,528	2,671,313	2,221,298	2,413,026	2,413,026
Total Current Expense	\$ 8,258,407	\$ 9,504,552	\$ 9,030,602	\$ 9,809,479	\$ 9,724,179
Transfers	4,525	30,000	30,000	30,000	30,000
Capital Outlay	76,275	-	-	-	-
Debt Services	4,264,403	4,960,326	4,960,326	5,163,000	5,163,000
Other Expense/Reserves	-	11,787,295	14,943,614	5,761,422	5,736,211
Total Requirements	\$ 12,603,610	\$ 26,282,173	\$ 28,964,542	\$ 20,763,901	\$ 20,653,390

2014 Budget



**Electric Fund
Energy Services Department
ELECTRICAL ENGINEERING DIVISION**

2014 FUNCTIONAL CHART



**Electric Fund
Energy Services Department
Electrical Engineering Division**

Mission Statement: The Electrical Engineering Division designs the City's electrical distribution system to ensure an exceedingly high level of delivery reliability and safety to City residents and businesses. In conjunction with design efforts, staff provides long-range system planning, construction, and documentation support for the collective transmissions and distribution systems. Staff coordinates with other City departments to develop and maintain computerized mapping services for all City utilities.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Service area in square miles per engineering employee	5.92	6.45	6.45	6.45
Number of customers per engineering employee	3,079	3,135	3,185	3,235
Request for Services				
Temporary Services	243	260	250	250
New Services	464	808	425	450
Altered Services	34	51	46	40
Major Projects	104	133	100	105

**Electric Fund
Energy Services Department
Electrical Engineering Division**

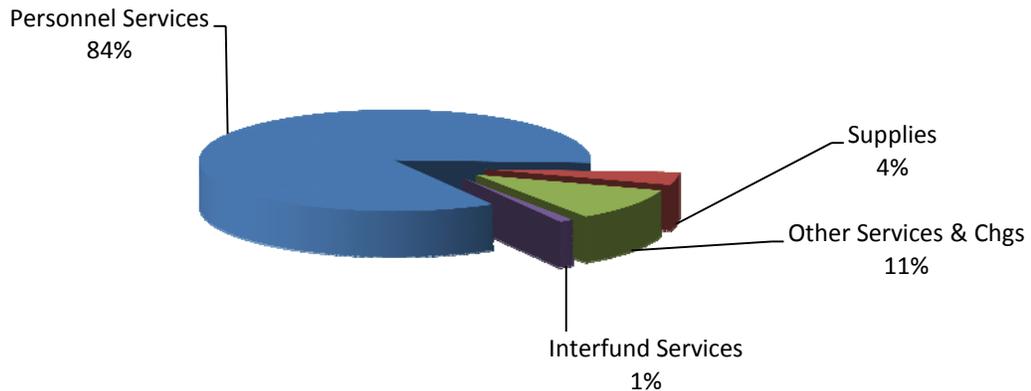
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Chief Electrical Engineer	1.00	1.00	1.00	1.00	1.00
Elec. Distribution Engineer II	3.00	3.00	3.00	3.00	3.00
Elec. Distribution Engineer I	1.00	1.00	1.00	1.00	1.00
Engineering Tech IV	1.00	1.00	1.00	1.00	1.00
Engineering Tech III	2.00	2.00	2.00	2.00	2.00
Executive Assistant	0.33	0.00	0.00	0.00	0.00
Total Full-Time Positions:	8.33	8.00	8.00	8.00	8.00

Budget Summary

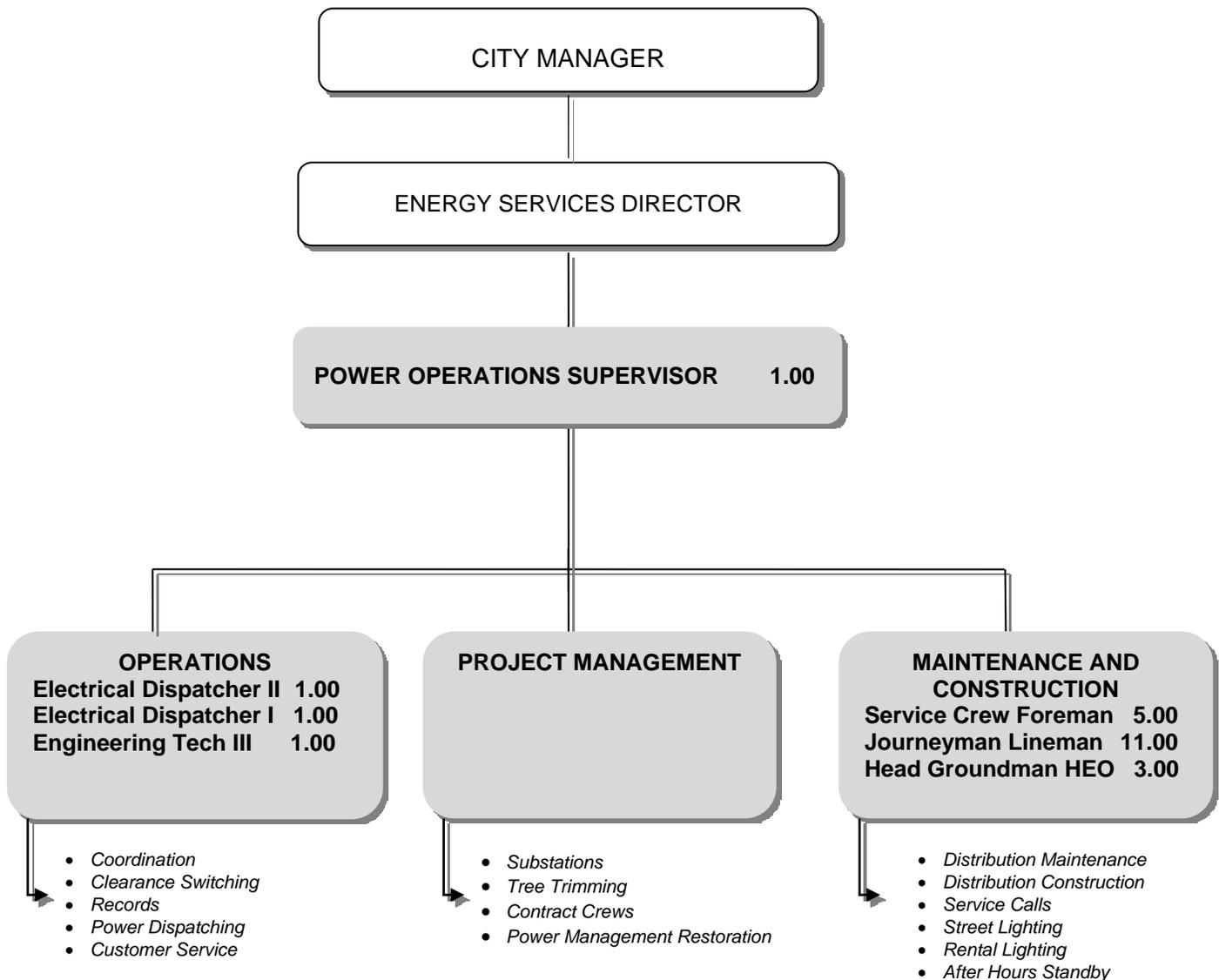
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 1,093,597	\$ 1,166,760	\$ 1,164,360	\$ 1,219,660	\$ 1,219,660
Supplies	50,575	209,940	212,900	61,000	61,000
Other Services & Chgs	109,635	114,550	566,618	151,150	151,150
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	25,994	21,109	19,514	17,301	17,301
Total Current Expense	\$ 1,279,801	\$ 1,512,359	\$ 1,963,392	\$ 1,449,111	\$ 1,449,111
Transfers	-	-	-	-	-
Capital Outlay	-	2,200	2,200	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 1,279,801	\$ 1,514,559	\$ 1,965,592	\$ 1,449,111	\$ 1,449,111

2014 Budget



**Electric Fund
Energy Services Department
POWER OPERATIONS DIVISION**

2014 FUNCTIONAL CHART



**Electric Fund
Energy Services Department
Power Operations Division**

Mission Statement: Power Operations maintains and operates the City's electrical transmission and distribution system. With emphasis on ensuring safety and reliability, the division is responsible for construction and maintenance of the overhead and underground primary and secondary distribution system.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Number of unscheduled outages per mile of distribution line	.27	.24	.20	.18
System average interruption duration index (SAIDI)	24.299	135.309	80.000	25.000
System average interruption frequency index (SAIFI)	.272	.650	.650	.300

NOTE: Reporting for SAIDI and SAIFI are revised to conform to the industry standard of not reporting momentary outages.

Electric Fund Energy Services Department Power Operations Division

Personnel Summary

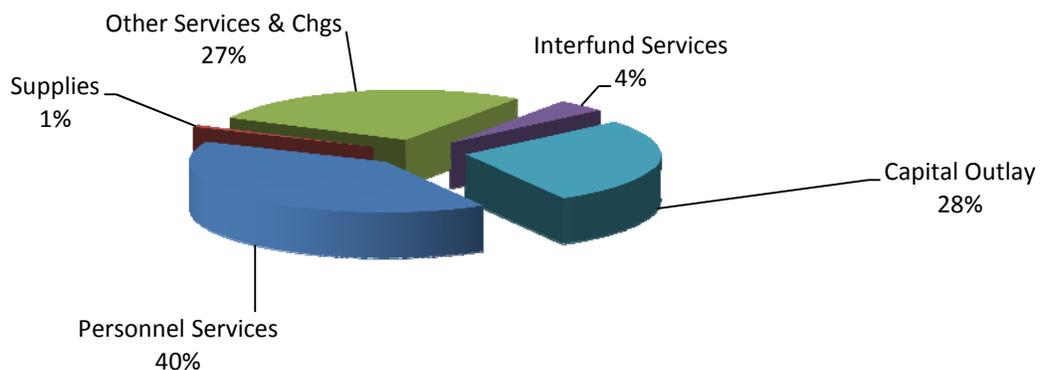
	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Operations Superintendent	0.33	0.00	0.00	0.00	0.00
Power Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Support Specialist	0.50	0.00	0.00	0.00	0.00
Electrical Systems Dispatcher II	1.00	1.00	1.00	1.00	1.00
Electrical Systems Dispatcher I	1.00	1.00	1.00	1.00	1.00
Engineering Tech III	1.00	1.00	1.00	1.00	1.00
Service Crew Foreman	5.00	5.00	5.00	5.00	5.00
Journeyman Lineman*	7.00	9.00	9.00	11.00	11.00
Heads Groundsman HEO	4.00	4.00	4.00	3.00	3.00
Lineman Apprentice	2.00	0.00	0.00	0.00	0.00
Total Full-Time Positions:	22.83	22.00	22.00	23.00	23.00

*Transferred Journeyman Lineman from Electrician III position - Technical Services

Budget Summary

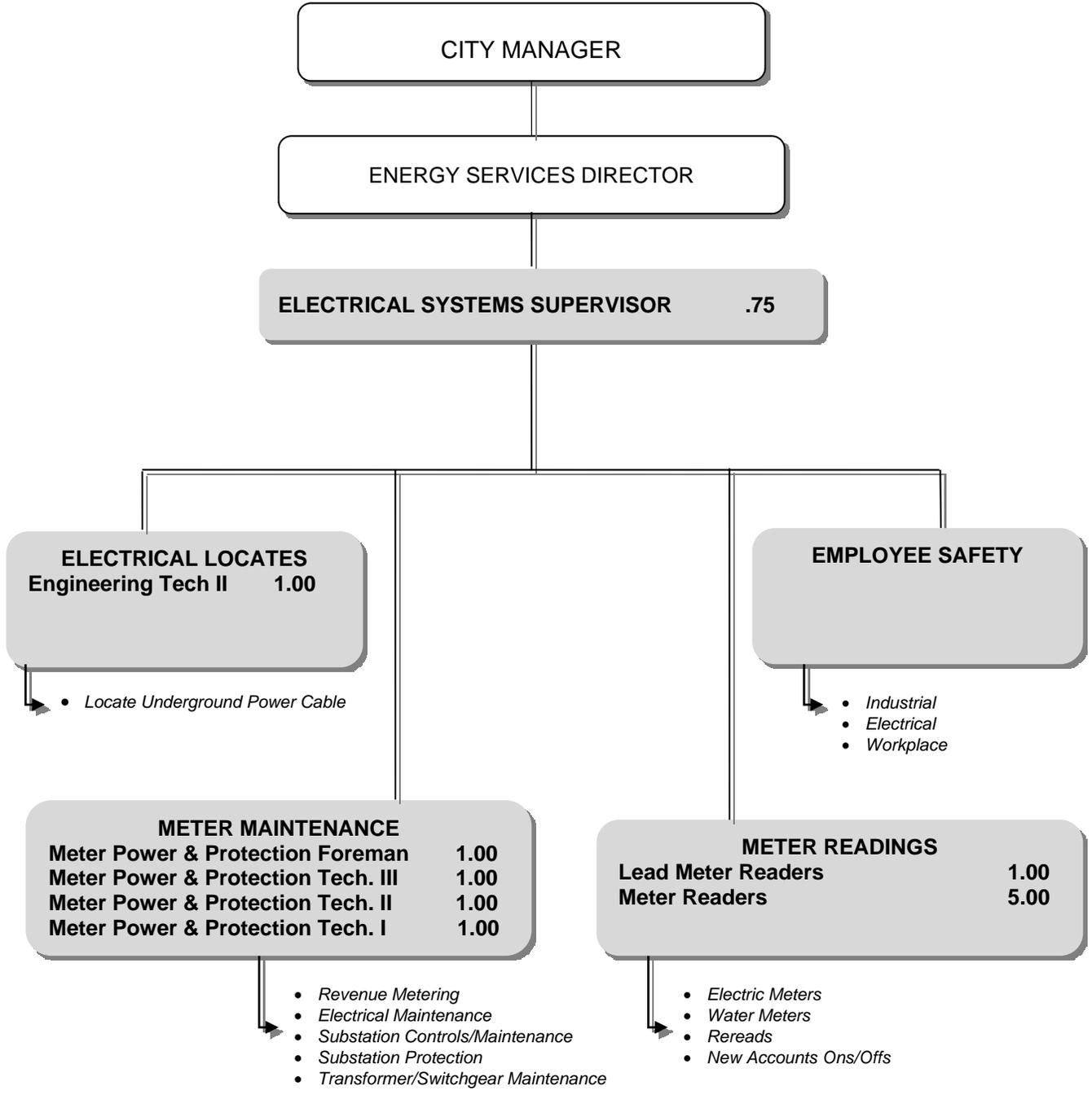
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 3,024,880	\$ 3,050,000	\$ 3,128,100	\$ 3,337,400	\$ 3,337,400
Supplies	70,042	67,650	207,357	60,850	60,850
Other Services & Chgs	1,086,083	2,031,685	3,018,958	2,303,885	2,303,885
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	326,438	307,021	349,462	344,391	344,391
Total Current Expense	\$ 4,507,443	\$ 5,456,356	\$ 6,703,877	\$ 6,046,526	\$ 6,046,526
Transfers	-	-	-	-	-
Capital Outlay	2,716,077	2,513,035	3,578,045	2,327,000	2,333,186
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 7,223,520	\$ 7,969,391	\$ 10,281,922	\$ 8,373,526	\$ 8,379,712

2014 Budget



**Electric Fund
Energy Services Department
SYSTEMS DIVISION**

2014 FUNCTIONAL CHART



**Electric Fund
Energy Services Department
Systems Division**

Mission Statement: Systems Division oversees the operation and maintenance of electrical substations and transformers as well as SCADA installation and maintenance. The division also provides utility locates and meter reading services throughout the City.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Electric meter installations	954	1185	550	550
Water meter reads per year	213,000	215,000	218,000	219,000
Electric meter reads per year	299,000	307,000	309,000	313,000

Electric Fund Energy Services Department Systems Division

Personnel Summary

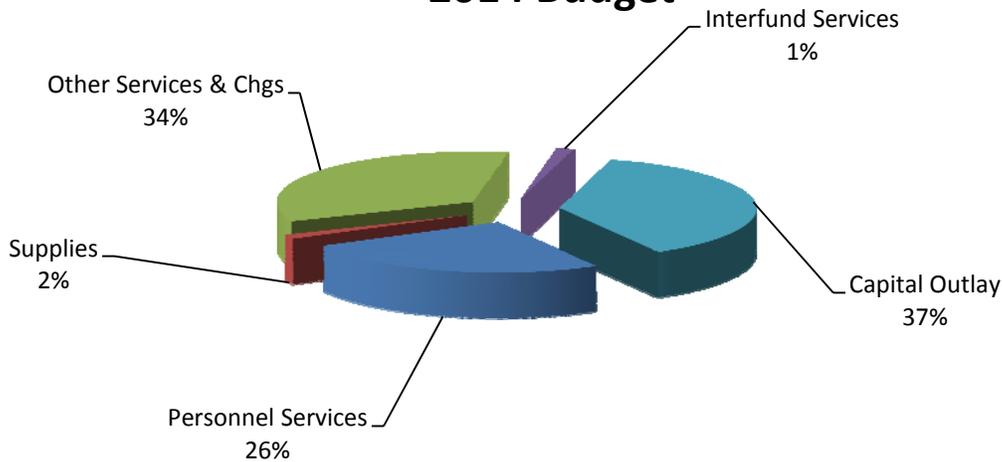
	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Operations Superintendent	0.33	0.00	0.00	0.00	0.00
Electrical Systems Supervisor*	0.50	0.50	0.50	0.75	0.75
Meter Power & Protec. Foreman	1.00	1.00	1.00	1.00	1.00
Meter Power & Protec. Tech. III	1.00	1.00	1.00	1.00	1.00
Meter Power & Protec. Tech. II	1.00	2.00	1.00	1.00	1.00
Meter Power & Protec. Tech. I	1.00	0.00	1.00	1.00	1.00
Lead Meter Reader	1.00	1.00	1.00	1.00	1.00
Meter Reader	5.00	5.00	5.00	5.00	5.00
Engineering Tech II	1.00	1.00	1.00	1.00	1.00
Support Specialist	0.50	0.00	0.00	0.00	0.00
Total Full-Time Positions:	12.33	11.50	11.50	11.75	11.75

*Reallocation .25 FTE for Electrical Systems Supervisor from Technical Services

Budget Summary

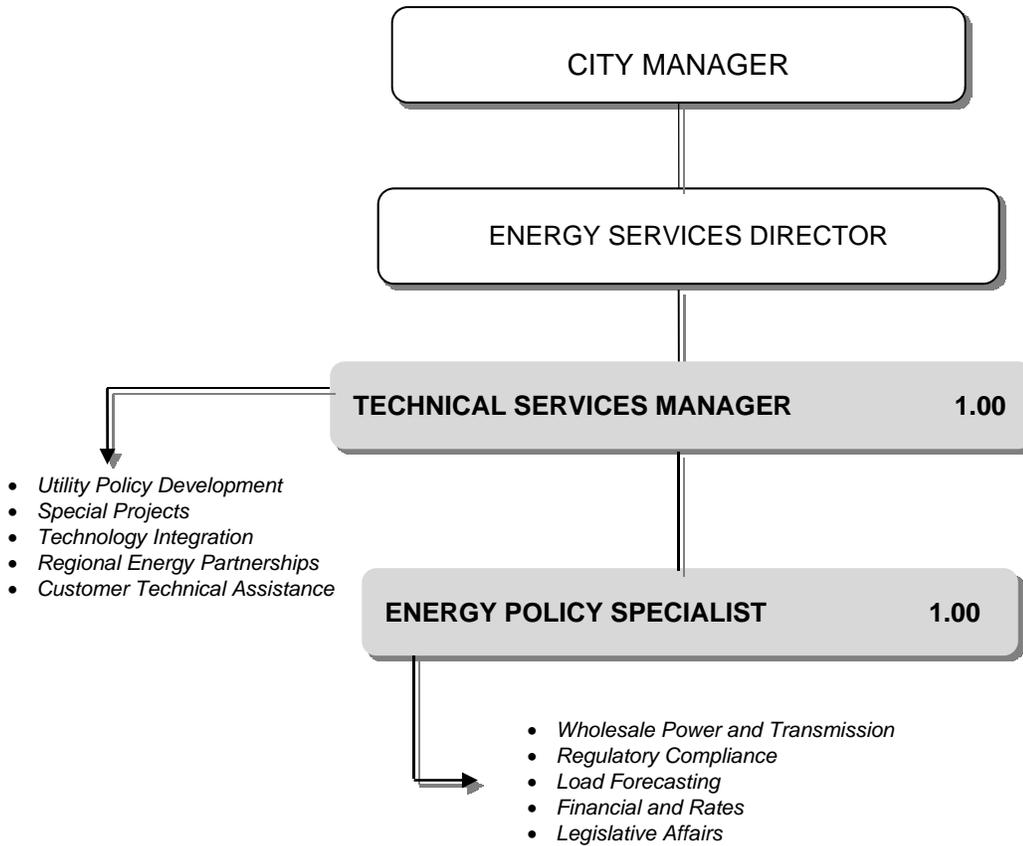
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 1,341,863	\$ 1,349,500	\$ 1,371,700	\$ 1,429,300	\$ 1,397,900
Supplies	58,400	72,950	72,450	77,550	77,550
Other Services & Chgs	1,487,651	2,308,619	2,666,005	1,862,200	1,862,200
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	78,723	63,486	74,833	76,332	76,332
Total Current Expense	\$ 2,966,637	\$ 3,794,555	\$ 4,184,988	\$ 3,445,382	\$ 3,413,982
Transfers	-	-	-	-	-
Capital Outlay	1,238,220	286,412	973,047	2,041,000	2,041,000
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 4,204,857	\$ 4,080,967	\$ 5,158,035	\$ 5,486,382	\$ 5,454,982

2014 Budget



**Electric Fund
Energy Services Department
ENERGY POLICY MANAGEMENT DIVISION**

2014 FUNCTIONAL CHART



**Electric Fund
Energy Services Department
Energy Policy Management Division**

Mission Statement: Energy Policy Management is actively engaged to influence local, regional, and national energy policy. The division oversees utility regulatory compliance to enhance reliability for Richland's customers and to ensure that Richland's electrical system operations do not adversely impact the national electrical grid system. The division undertakes special projects including technology integration to improve utility cost effectiveness.

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Power Sales Revenue Budget Variance	-4.6%	-2.0%	-8.0%	0.0%
Wholesale Power Expense Budget Variance	-9.1%	-6.0%	0.0%	0.0%
Retail Energy (kWh) Sales Budget Variance	-3.4%	-1.8%	-5.6%	0.0%
Federal Reliability Non-Compliance Events	None	None	None	None

**Electric Fund
Energy Services Department
Energy Policy Management Division**

Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Power & Resource Mgmt Superintendent	1.00	0.00	0.00	0.00	0.00
Energy Policy Manager*	0.00	1.00	1.00	0.00	0.00
Technical Services Manager*	0.00	0.00	0.00	1.00	1.00
Energy Policy Specialist**	0.00	0.00	0.00	1.00	1.00
Executive Assistant	0.33	0.00	0.00	0.00	0.00
Power Analyst	1.00	0.00	0.00	0.00	0.00
Energy Specialist	2.00	0.00	0.00	0.00	0.00
Total Full-Time Positions:	4.33	1.00	1.00	2.00	2.00

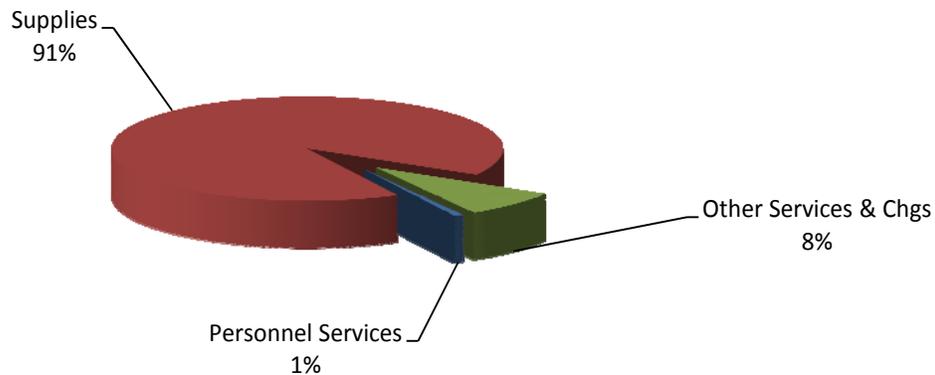
*Title change only

**Reclassified from Business Services (Admin) and changed title to Energy Policy Specialist

Budget Summary

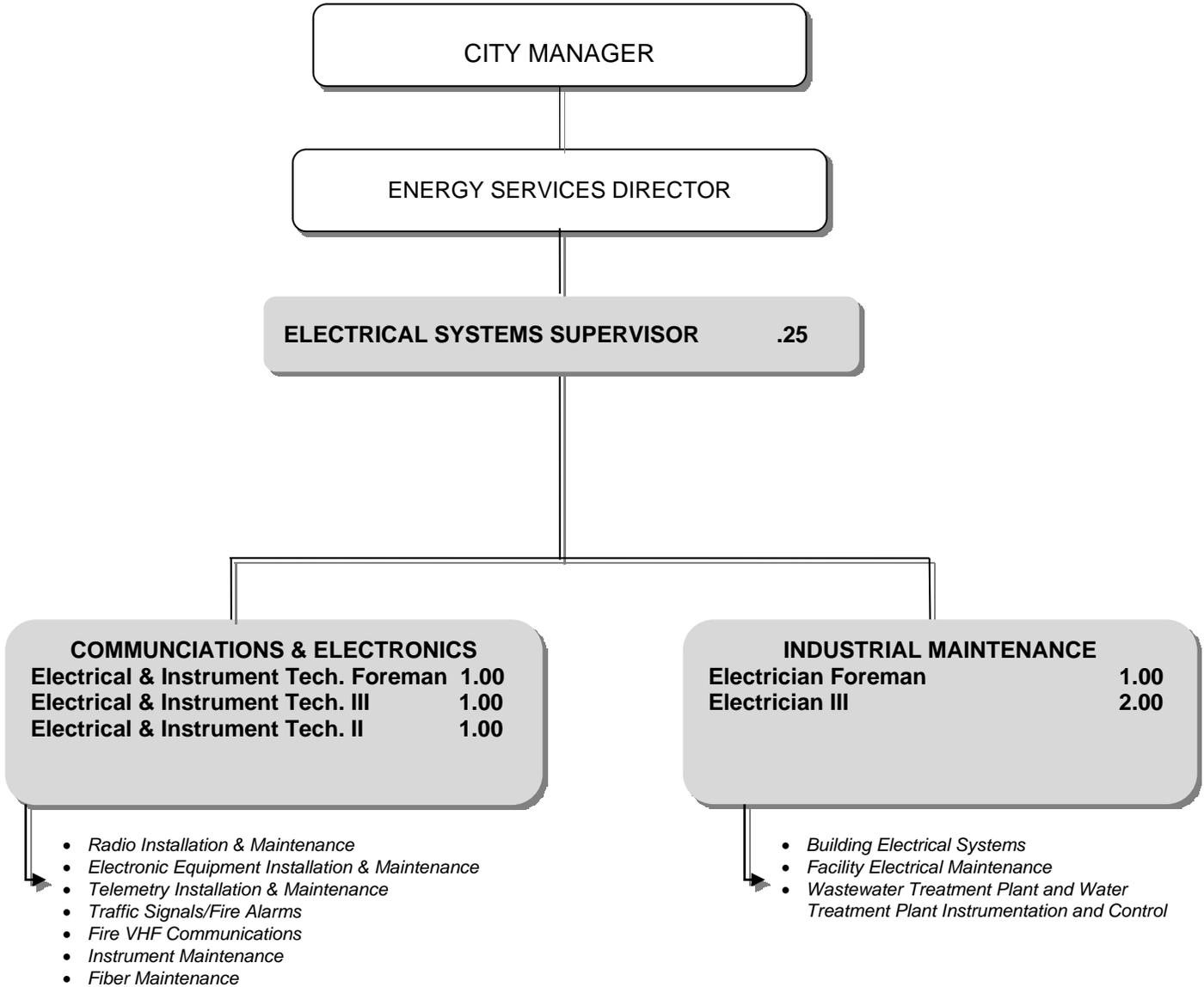
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 219,479	\$ 195,700	\$ 213,900	\$ 159,800	\$ 295,500
Supplies	30,387,454	34,845,365	34,845,365	37,210,522	37,210,522
Other Services & Chgs	1,395,704	2,305,635	2,876,249	3,385,550	3,385,575
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	3,882	2,274	1,496	1,558	1,558
Total Current Expense	\$ 32,006,519	\$ 37,348,974	\$ 37,937,010	\$ 40,757,430	\$ 40,893,155
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 32,006,519	\$ 37,348,974	\$ 37,937,010	\$ 40,757,430	\$ 40,893,155

2014 Budget



**Electric Fund
Energy Services Department
TECHNICAL SERVICES DIVISION**

2014 FUNCTIONAL CHART



**Electric Fund
Energy Services Department
Technical Services Division**

Mission Statement: The Technical Services Department maintains the City’s radio communication, traffic signal and telemetry systems. The division provides support to other City departments via long-range planning for electrical and electronic systems as well as maintenance of instrumentation and control systems for the water and wastewater plants.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Work performed for other departments	\$740,769	\$631,564	\$650,000	\$650,000

Electric Fund Energy Services Department Technical Services Division

Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Operations Superintendent	0.34	0.34	0.00	0.00	0.00
Support Specialist	0.50	0.50	0.00	0.00	0.00
Electrical Systems Supervisor*	0.50	0.50	0.50	0.25	0.25
Electrical & Instrument Foreman	1.00	1.00	1.00	1.00	1.00
Electrical & Instrument Technician III	0.00	0.00	1.00	1.00	1.00
Electrical & Instrument Technician II	2.00	2.00	1.00	1.00	1.00
Electrical & Instrument Technician I	0.00	0.00	0.00	0.00	0.00
Electrician Foreman	1.00	1.00	1.00	1.00	1.00
Industrial Electrician	0.00	0.00	0.00	0.00	0.00
Systems Electrician	0.00	0.00	0.00	0.00	0.00
Electrician III**	3.00	3.00	3.00	2.00	2.00
Total Full-Time Positions:	8.34	8.34	7.50	6.25	6.25

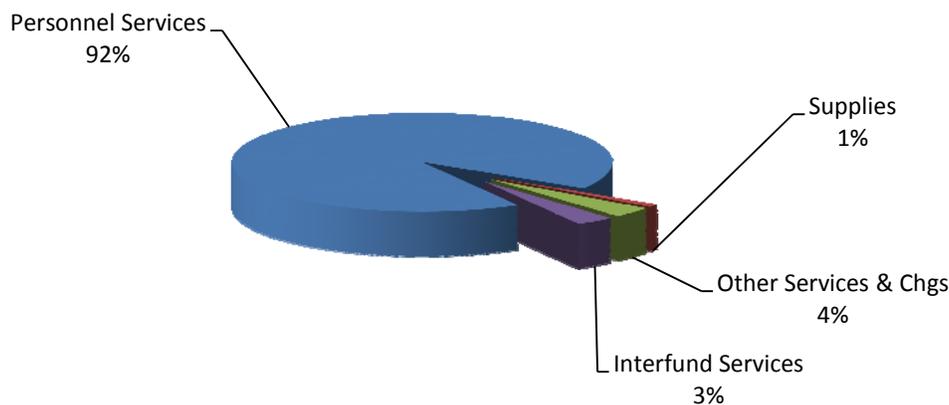
*Reallocation .25 FTE for Electrical Systems Supervisor to Systems

**Transferred Electrician III position to Journeyman Lineman - Power Operations

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 995,622	\$ 1,022,000	\$ 892,400	\$ 937,600	\$ 937,600
Supplies	12,224	11,350	10,550	10,100	10,100
Other Services & Chgs	31,220	38,370	35,250	35,750	35,750
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	38,837	37,885	39,106	33,275	33,275
Total Current Expense	\$ 1,077,903	\$ 1,109,605	\$ 977,306	\$ 1,016,725	\$ 1,016,725
Transfers	-	-	-	-	-
Capital Outlay	-	1,000	2,500	1,000	1,000
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 1,077,903	\$ 1,110,605	\$ 979,806	\$ 1,017,725	\$ 1,017,725

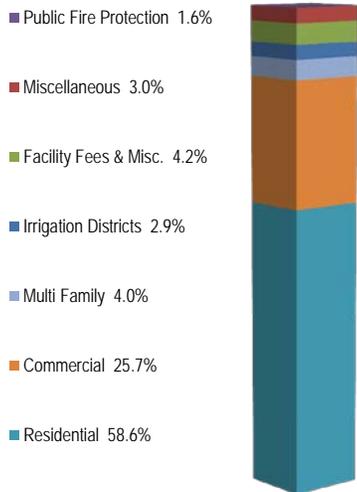
2014 Budget



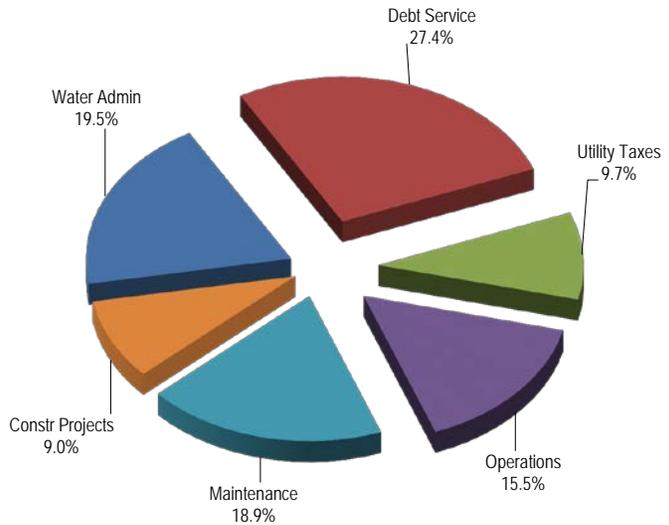
WATER FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$12,986,561	\$13,381,483	\$13,381,483
Current Expenditures	(8,339,407)	(8,383,730)	(8,399,638)
Debt Service	(3,732,215)	(3,711,553)	(3,711,553)
Proposed Staffing Enhancements	0	0	(35,642)
Current Revenue Over (Under) Current Expenditures	914,939	1,286,200	1,234,650
Non-Current Revenues	1,338,018	75,030	75,030
Non-Current Expenditures	(302,652)	0	(5,462)
Capital Outlay	(5,219,823)	(1,220,000)	(1,220,000)
Increased Funding Requests	0	0	0
Expanded Programs	0	0	(196,460)
Current Revenue Over (Under) All Expenditures	(3,269,518)	141,230	(112,242)
Beginning Fund Balance	7,614,916	4,345,398	4,345,398
Ending Fund Balance (Reserves)	\$4,345,398	\$4,486,628	\$4,233,156
Projected Reserves:			
Operating Reserves	1,102,834	1,302,064	1,048,592
Designated Reserves	3,169,102	3,084,102	3,084,102
Additional Reserves	73,462	100,462	100,462
Totals	\$4,345,398	\$4,486,628	\$4,233,156

Revenues



Expenditures by Activity



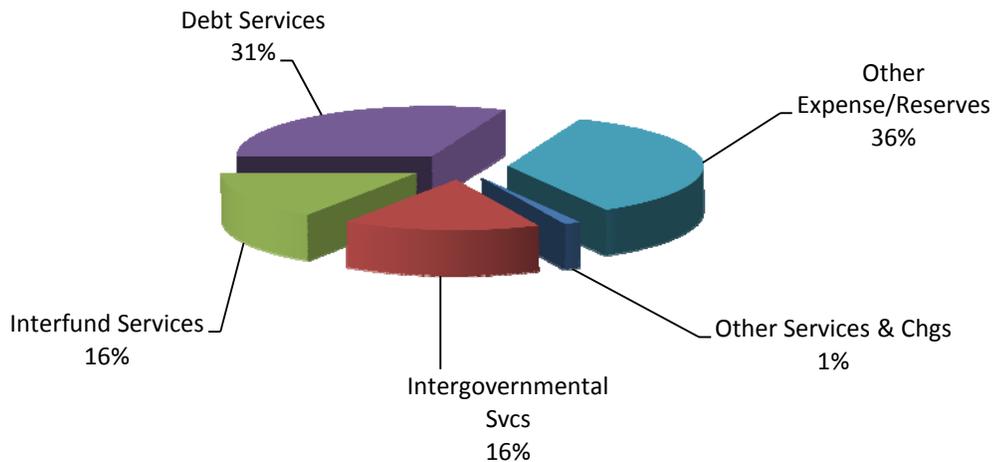
**Water Utility Fund
Public Works Department
Water Administration Division**

Mission Statement: Richland Water delivers reliable, high quality water services by using proven treatment techniques and best management practices.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	171,714	157,197	459,849	161,976	161,976
Intergovernmental Svcs	1,864,453	1,966,597	1,933,862	1,948,348	1,948,348
Interfund Services	1,575,998	1,770,284	1,762,241	1,822,778	1,837,961
Total Current Expense	\$ 3,612,165	\$ 3,894,078	\$ 4,155,952	\$ 3,933,102	\$ 3,948,285
Transfers	1,510	20,000	20,000	20,000	20,000
Capital Outlay	1,792	-	5,000	-	-
Debt Services	3,823,602	3,668,927	3,732,215	3,711,553	3,711,553
Other Expense/Reserves	-	1,509,197	4,345,398	4,486,628	4,233,156
Total Requirements	\$ 7,439,069	\$ 9,092,202	\$ 12,258,565	\$ 12,151,283	\$ 11,912,994

2014 Budget



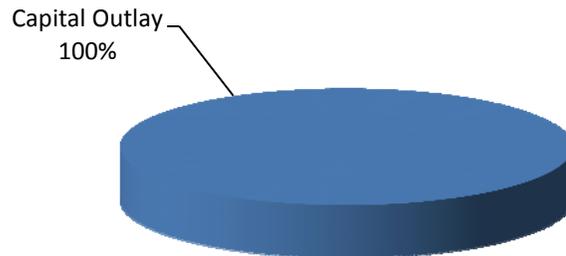
**Water Utility Fund
Public Works Department
Water Utility Construction Projects Division**

Mission Statement: Richland Water delivers reliable, high quality water services by using proven treatment techniques and best management practices.

Budget Summary

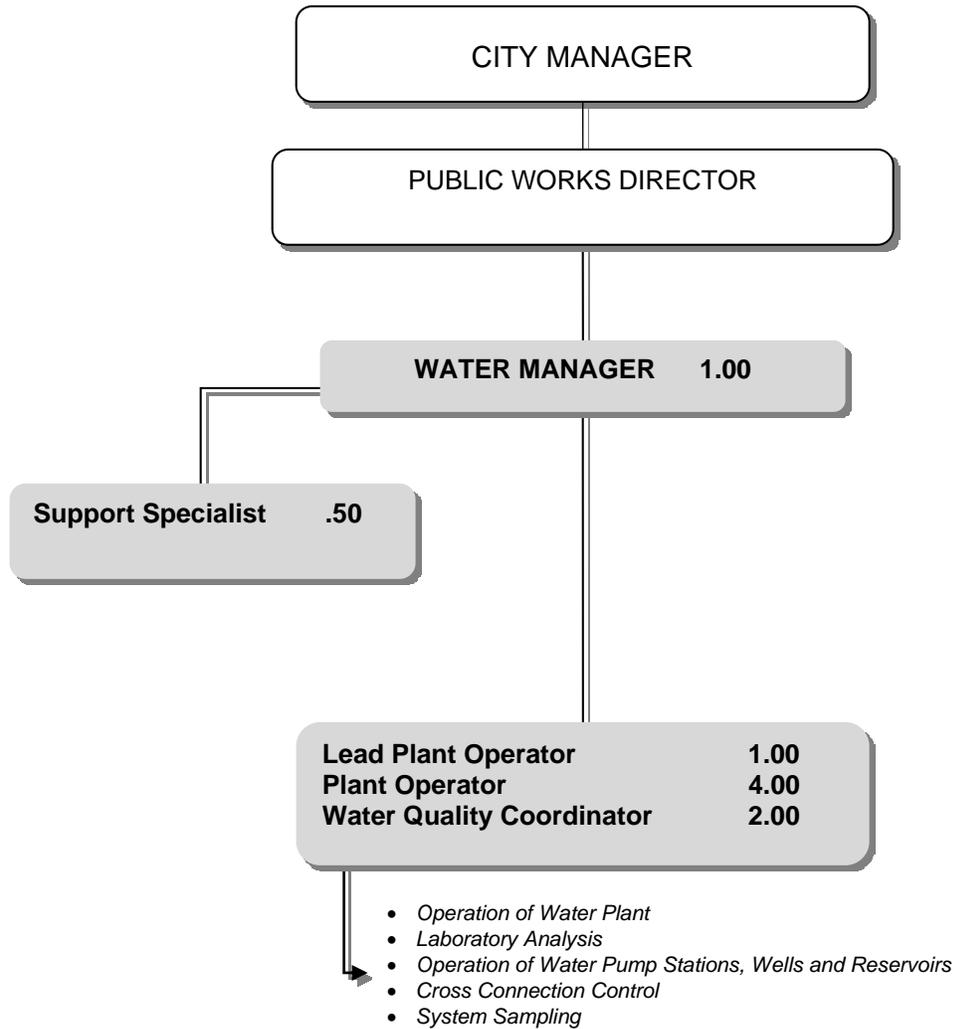
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-
Capital Outlay	815,406	1,702,250	4,902,337	1,220,000	1,220,000
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 815,406	\$ 1,702,250	\$ 4,902,337	\$ 1,220,000	\$ 1,220,000

2014 Budget



**Water Utility Fund
Public Works Department
WATER OPERATIONS DIVISION**

2014 FUNCTIONAL CHART



**Water Utility Fund
Public Works Department
Water Operations Division**

Mission Statement: Richland Water delivers reliable, high quality water services by using proven treatment techniques and best management practices.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Average Filter Effluent Turbidity	0.06	0.05	0.05	0.05
Average System Chlorine residual	0.69	0.69	0.70	0.70
Daily average per capita water consumption (gallons)	293.48	279.38	273.17	273.97
Cost per gallon of delivered water	\$0.002666	\$0.002673	\$0.003355	\$0.002796

**Water Utility Fund
Public Works Department
Water Operations Division**

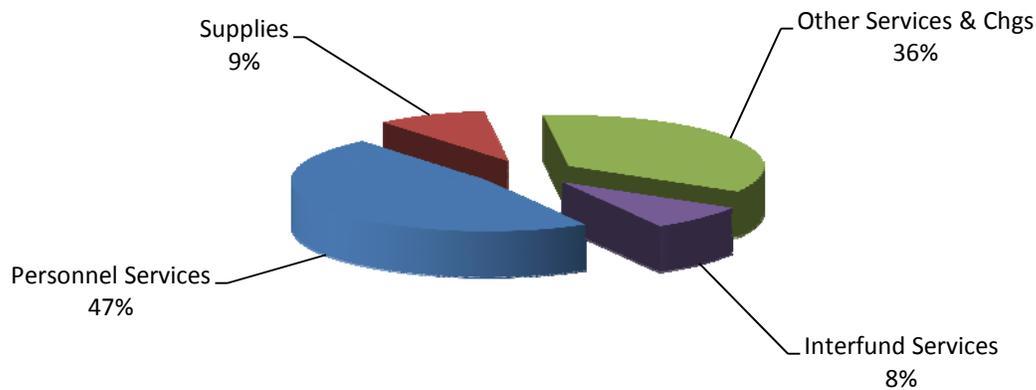
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Water Manager	1.00	1.00	1.00	1.00	1.00
Lead Plant Operator	1.00	1.00	1.00	1.00	1.00
Plant Operator	4.00	4.00	4.00	4.00	4.00
Water Quality Coordinator	2.00	2.00	2.00	2.00	2.00
Support Specialist	0.50	0.50	0.50	0.50	0.50
Total Full-Time Positions:	8.50	8.50	8.50	8.50	8.50

Budget Summary

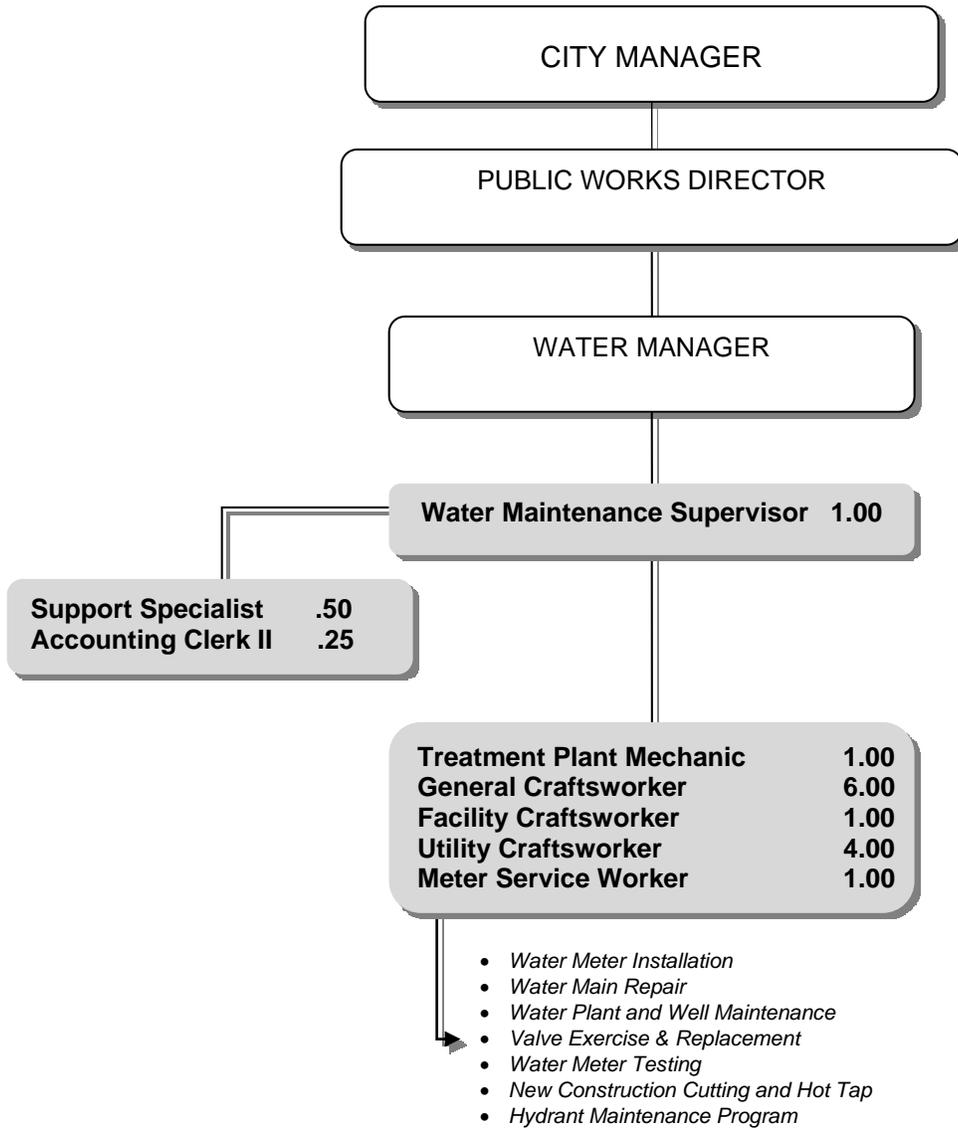
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 907,161	\$ 971,336	\$ 931,749	\$ 959,305	\$ 994,947
Supplies	164,601	261,390	218,927	189,640	189,640
Other Services & Chgs	600,156	609,559	788,602	745,839	745,839
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	153,819	166,202	187,053	173,339	173,339
Total Current Expense	\$ 1,825,737	\$ 2,008,487	\$ 2,126,331	\$ 2,068,123	\$ 2,103,765
Transfers	-	-	-	-	-
Capital Outlay	3,706	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 1,829,443	\$ 2,008,487	\$ 2,126,331	\$ 2,068,123	\$ 2,103,765

2014 Budget



**Water Utility Fund
Public Works Department
WATER MAINTENANCE DIVISION**

2014 FUNCTIONAL CHART



**Water Utility Fund
Public Works Department
Water Maintenance Division**

Mission Statement: Richland Water delivers reliable, high quality water services by using proven treatment techniques and best management practices.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

**Water Utility Fund
Public Works Department
Water Maintenance Division**

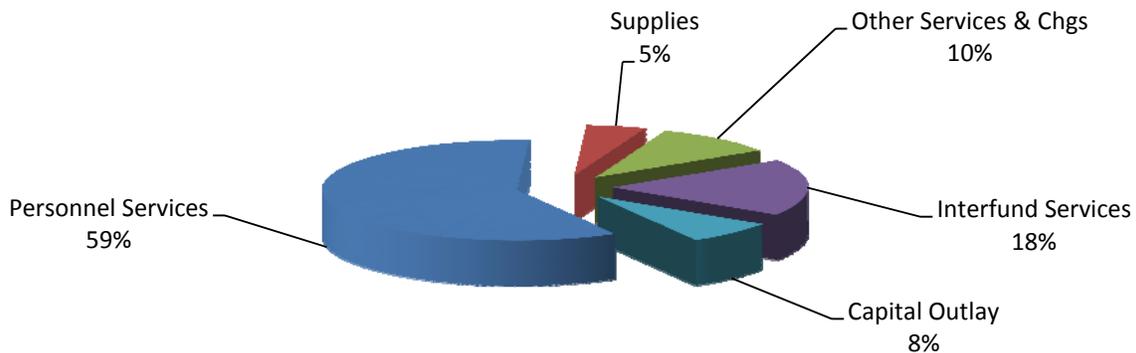
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Water Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Treatment Plant Mechanic	1.00	1.00	1.00	1.00	1.00
General Craftworker	6.00	6.00	6.00	6.00	6.00
Utility Craftworker	4.00	4.00	4.00	4.00	4.00
Facility Craftworker	1.00	1.00	1.00	1.00	1.00
Support Specialist	0.50	0.50	0.50	0.50	0.50
Accounting Clerk II	0.25	0.25	0.25	0.25	0.25
Meter Service Worker	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions:	14.75	14.75	14.75	14.75	14.75

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 1,417,805	\$ 1,462,945	\$ 1,447,423	\$ 1,521,675	\$ 1,521,675
Supplies	90,381	117,319	120,159	115,319	125,319
Other Services & Chgs	105,498	377,934	318,211	256,699	257,424
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	406,246	424,990	453,983	468,812	468,812
Total Current Expense	\$ 2,019,930	\$ 2,383,188	\$ 2,339,776	\$ 2,362,505	\$ 2,373,230
Transfers	-	-	-	-	-
Capital Outlay	247,797	204,600	312,486	-	191,922
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 2,267,727	\$ 2,587,788	\$ 2,652,262	\$ 2,362,505	\$ 2,565,152

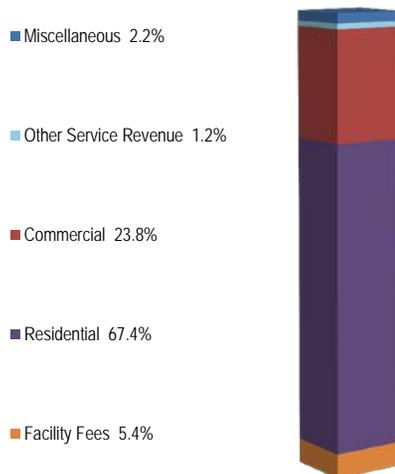
2014 Budget



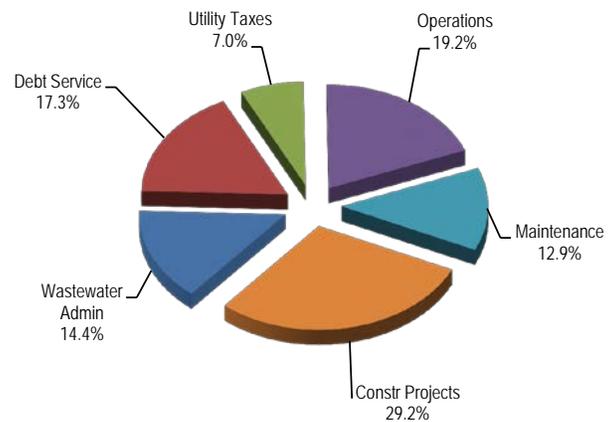
WASTEWATER FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$9,258,810	\$9,229,600	\$9,229,600
Current Expenditures	(5,826,262)	(6,091,089)	(6,101,050)
Debt Service	(1,988,316)	(1,980,729)	(1,980,729)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	1,444,232	1,157,782	1,147,821
Non-Current Revenues	144,779	74,522	74,522
Non-Current Expenditures	(139,500)	0	(6,186)
Capital Outlay	(4,288,282)	(3,350,000)	(3,350,000)
Increased Funding Requests	0	0	0
Expanded Programs	0	0	(30,660)
Current Revenue Over (Under) All Expenditures	(2,838,771)	(2,117,696)	(2,164,503)
Beginning Fund Balance	9,284,190	6,445,419	6,445,419
Ending Fund Balance (Reserves)	\$6,445,419	\$4,327,723	\$4,280,916
Projected Reserves:			
Operating Reserves	3,423,000	2,389,480	2,342,673
Designated Reserves	2,922,309	1,838,133	1,838,133
Additional Reserves	100,110	100,110	100,110
Totals	\$6,445,419	\$4,327,723	\$4,280,916

Revenues



Expenditures by Activity



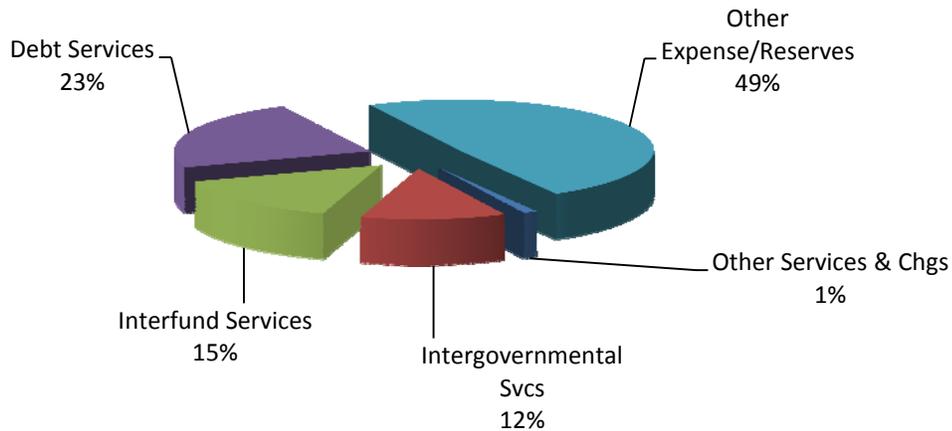
**Wastewater Utility Fund
Public Works Department
Wastewater Administration Division**

Mission Statement: Richland Wastewater guards public and environmental health using proven treatment techniques and best management practices.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	167,771	108,089	173,089	99,073	99,073
Intergovernmental Svcs	1,032,329	1,046,363	1,038,883	1,043,878	1,043,878
Interfund Services	1,056,943	1,190,783	1,258,863	1,297,279	1,307,240
Total Current Expense	\$ 2,257,043	\$ 2,345,235	\$ 2,470,835	\$ 2,440,230	\$ 2,450,191
Transfers	55,295	5,000	101,000	5,000	5,000
Capital Outlay	1,792	-	3,000	-	-
Debt Services	2,005,869	2,040,696	1,988,316	1,980,729	1,980,729
Other Expense/Reserves	-	5,314,395	6,445,419	4,327,723	4,280,916
Total Requirements	\$ 4,319,999	\$ 9,705,326	\$ 11,008,570	\$ 8,753,682	\$ 8,716,836

2014 Budget



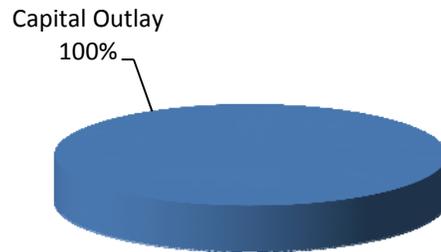
**Wastewater Utility Fund
Public Works Department
Wastewater Utility Construction Projects Division**

Mission Statement: Richland Wastewater guards public and environmental health using proven treatment techniques and best management practices.

Budget Summary

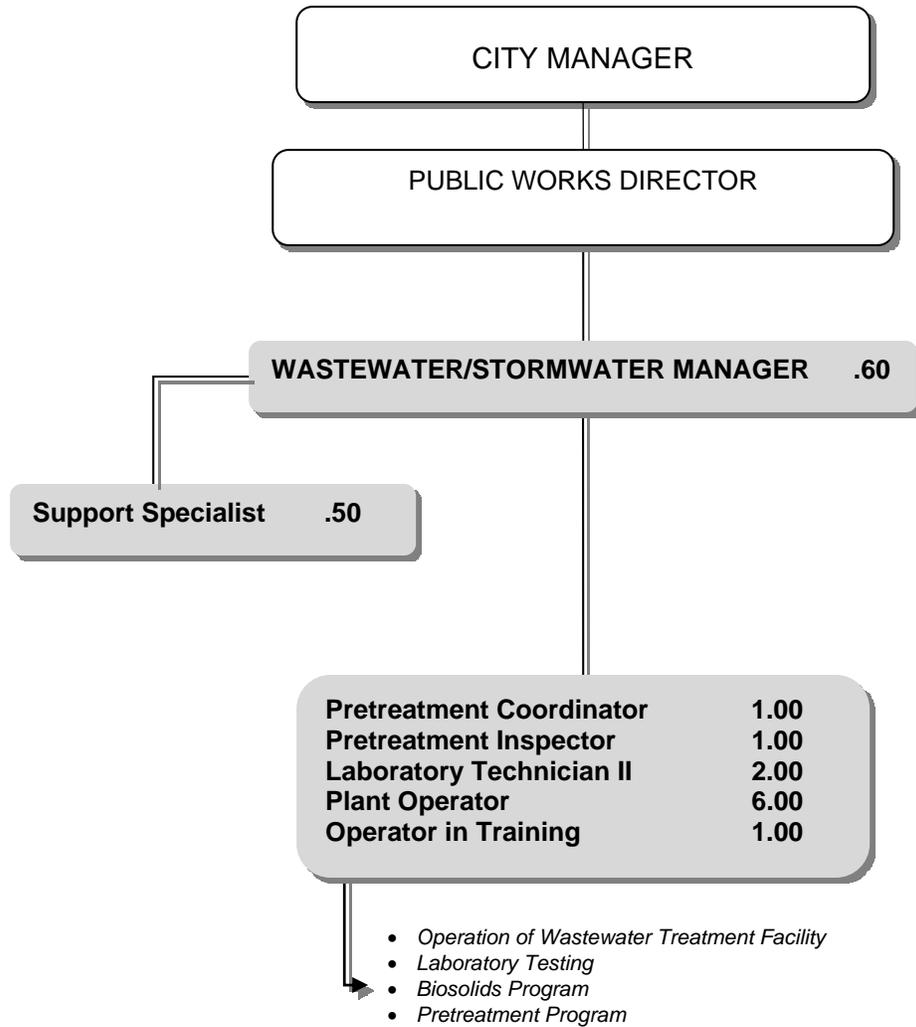
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -				
Transfers	-	-	-	-	-
Capital Outlay	1,180,870	1,800,000	4,283,082	3,350,000	3,350,000
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 1,180,870	\$ 1,800,000	\$ 4,283,082	\$ 3,350,000	\$ 3,350,000

2014 Budget



**Wastewater Utility Fund
Public Works Department
WASTEWATER OPERATIONS DIVISION**

2014 FUNCTIONAL CHART



**Wastewater Utility Fund
Public Works Department
Wastewater Operations Division**

Mission Statement: Richland Wastewater guards public and environmental health using proven treatment techniques and best management practices.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Number of backups with City responsibility	30	36	30	30
Average Crew response time to a backup call out (minutes)	24.8	21.0	23.0	23.0
Monthly average of plant Biological Oxygen Demand (BOD) removal percentage	94.5%	95.0%	95.0%	95.0%
Monthly average of plant Total Suspended Solids (TSS) removal	97.1%	97.0%	97.0%	97.0%
Cost per gallon of treated sewage	\$0.004210	\$0.004231	\$0.004862	\$0.004877

**Wastewater Utility Fund
Public Works Department
Wastewater Operations Division**

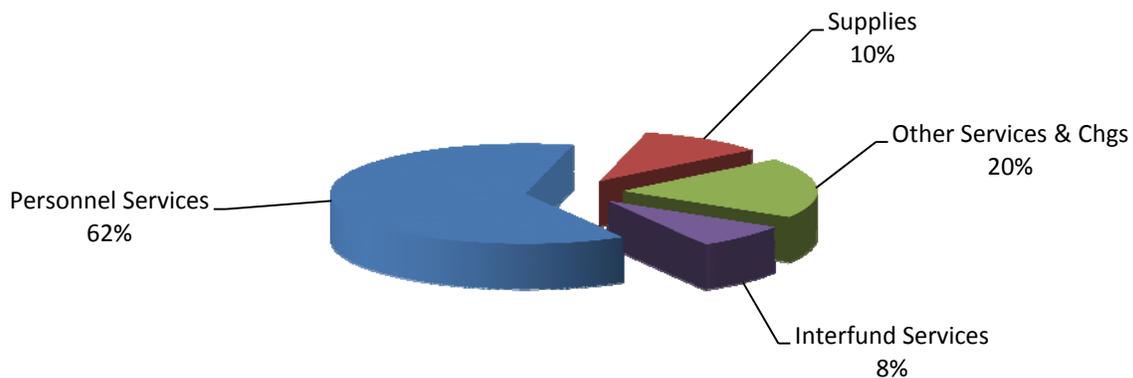
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Wastewater/Stormwater Manager	0.60	0.60	0.60	0.60	0.60
Support Specialist	0.50	0.50	0.50	0.50	0.50
Pretreatment Coordinator	1.00	1.00	1.00	1.00	1.00
Pretreatment Inspector	1.00	1.00	1.00	1.00	1.00
Laboratory Technician II	2.00	2.00	2.00	2.00	2.00
Plant Operator	6.00	6.00	6.00	6.00	6.00
Plant Operator in Training	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions:	12.10	12.10	12.10	12.10	12.10

Budget Summary

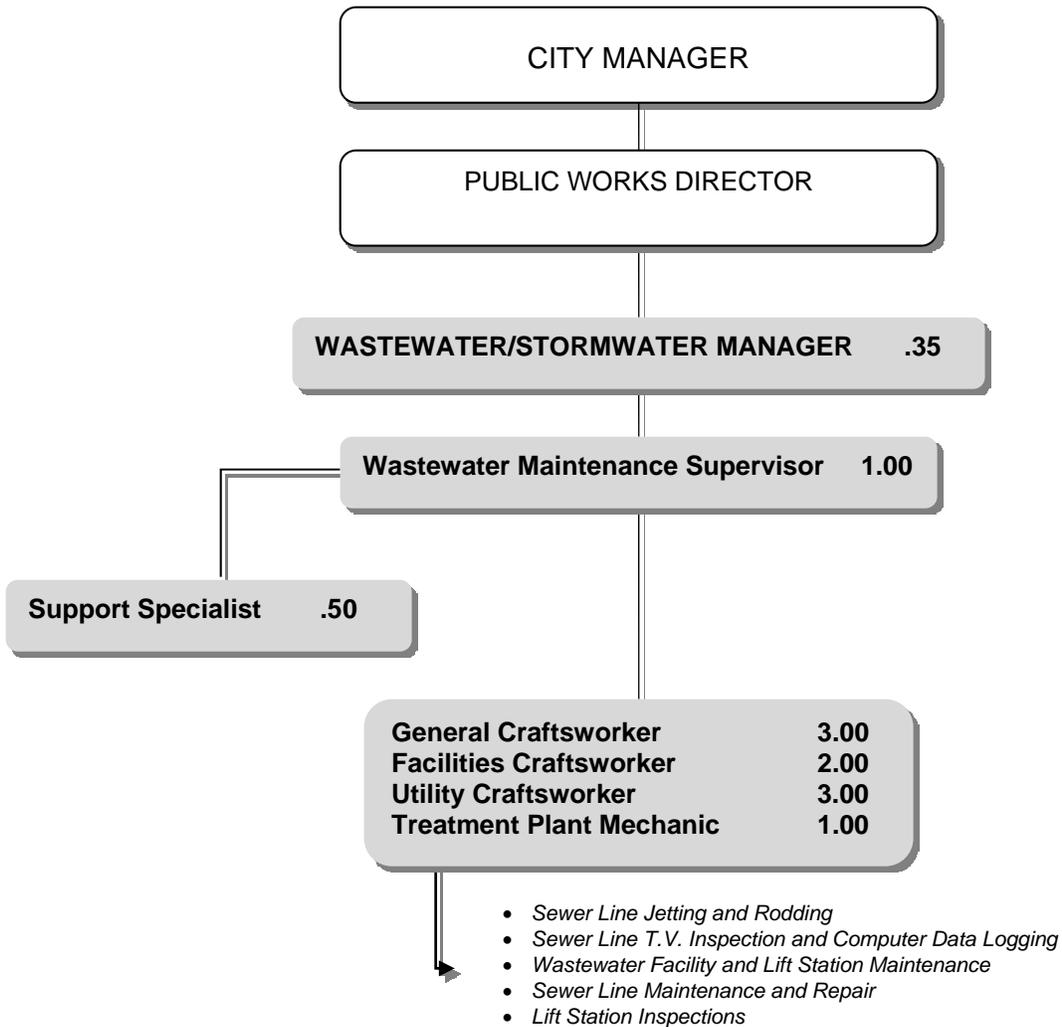
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 1,205,492	\$ 1,248,442	\$ 1,191,365	\$ 1,370,996	\$ 1,370,996
Supplies	174,889	158,700	159,200	196,600	227,260
Other Services & Chgs	407,250	450,052	434,747	430,242	430,242
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	172,783	172,806	142,938	174,788	174,788
Total Current Expense	\$ 1,960,414	\$ 2,030,000	\$ 1,928,250	\$ 2,172,626	\$ 2,203,286
Transfers	-	-	-	-	-
Capital Outlay	68,636	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 2,029,050	\$ 2,030,000	\$ 1,928,250	\$ 2,172,626	\$ 2,203,286

2014 Budget



**Wastewater Utility Fund
Public Works Department
WASTEWATER MAINTENANCE DIVISION**

2014 FUNCTIONAL CHART



**Wastewater Utility Fund
Public Works Department
Wastewater Maintenance Division**

Mission Statement: Richland Wastewater guards public and environmental health using proven treatment techniques and best management practices.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

**Wastewater Utility Fund
Public Works Department
Wastewater Maintenance Division**

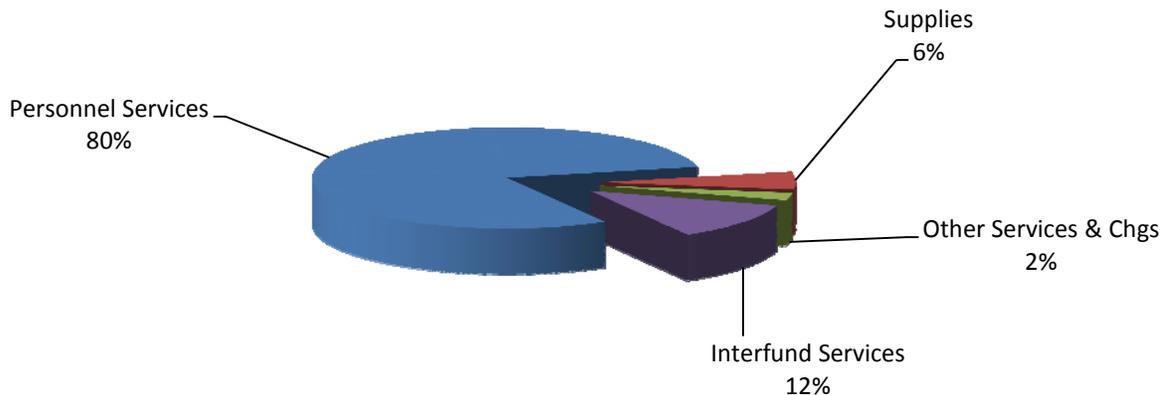
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Wastewater/Stormwater Manager	0.35	0.35	0.35	0.35	0.35
Support Specialist	0.50	0.50	0.50	0.50	0.50
Wastewater Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Treatment Plant Mechanic	1.00	1.00	1.00	1.00	1.00
General Craftworker	3.00	3.00	3.00	3.00	3.00
Facilities Craftworker	2.00	2.00	2.00	2.00	2.00
Utility Craftworker	3.00	3.00	3.00	3.00	3.00
Total Full-Time Positions:	10.85	10.85	10.85	10.85	10.85
Part-Time	Varies	Varies	Varies	Varies	Varies

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 1,069,368	\$ 1,143,446	\$ 1,124,229	\$ 1,176,620	\$ 1,176,620
Supplies	54,345	129,925	105,348	84,000	84,000
Other Services & Chgs	36,180	61,513	65,271	36,156	36,156
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	174,191	169,407	170,829	176,457	176,457
Total Current Expense	\$ 1,334,084	\$ 1,504,291	\$ 1,465,677	\$ 1,473,233	\$ 1,473,233
Transfers	-	-	-	-	-
Capital Outlay	-	2,200	2,200	-	6,186
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 1,334,084	\$ 1,506,491	\$ 1,467,877	\$ 1,473,233	\$ 1,479,419

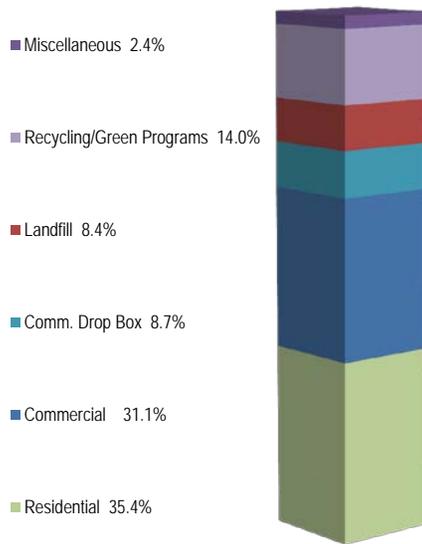
2014 Budget



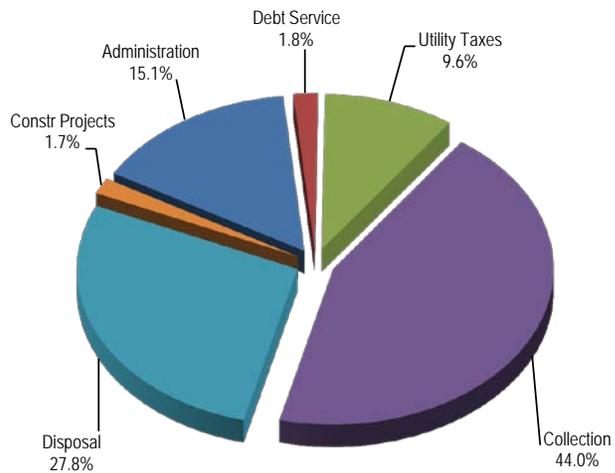
SOLID WASTE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$8,437,000	\$8,147,500	\$8,147,500
Current Expenditures	(7,292,454)	(7,059,829)	(7,070,209)
Debt Service	(132,815)	(135,613)	(135,613)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	1,011,731	952,058	941,678
Non-Current Revenues	198,592	86,790	86,790
Non-Current Expenditures	0		(6,186)
Capital Outlay	(1,072,995)	(125,000)	(125,000)
Increased Funding Requests	0	0	
Expanded Programs	0	0	(206,000)
Current Revenue Over (Under) All Expenditures	137,328	913,848	691,282
Beginning Fund Balance	3,928,000	4,065,328	4,065,328
Ending Fund Balance (Reserves)	\$4,065,328	\$4,979,176	\$4,756,610
Projected Reserves:			
Operating Reserves	\$1,122,606	\$1,921,469	\$1,705,089
Designated Reserves	2,942,722	3,057,707	3,057,707
Additional Reserves	0	0	0
Totals	\$4,065,328	\$4,979,176	\$4,762,796

Revenues



Expenditures by Activity



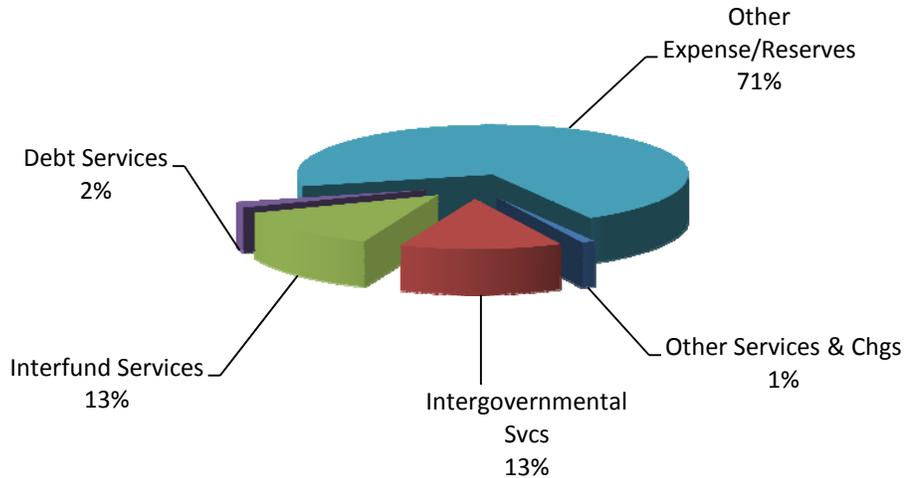
**Solid Waste Utility Fund
Public Works Department
Solid Waste Administration Division**

Mission Statement: Richland Solid Waste collects and manages the community's waste, maximizing best handling practices and environmental stewardship.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	102,091	87,500	80,500	74,900	74,900
Intergovernmental Svcs	921,102	861,757	938,769	905,675	905,675
Interfund Services	794,320	853,359	877,526	879,763	883,957
Total Current Expense	\$ 1,817,513	\$ 1,802,616	\$ 1,896,795	\$ 1,860,338	\$ 1,864,532
Transfers	55,295	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	135,013	132,815	132,815	135,613	135,613
Other Expense/Reserves	-	3,733,057	4,065,328	4,979,176	4,762,796
Total Requirements	\$ 2,007,821	\$ 5,668,488	\$ 6,094,938	\$ 6,975,127	\$ 6,762,941

2014 Budget



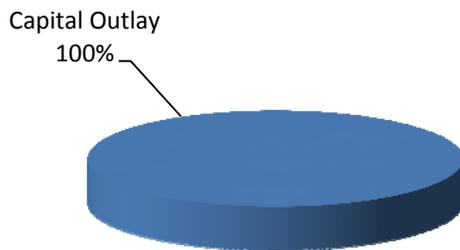
**Solid Waste Utility Fund
Public Works Department
Solid Waste Utility Construction Projects Division**

Mission Statement: Richland Solid Waste collects and manages the community's waste, maximizing best handling practices and environmental stewardship.

Budget Summary

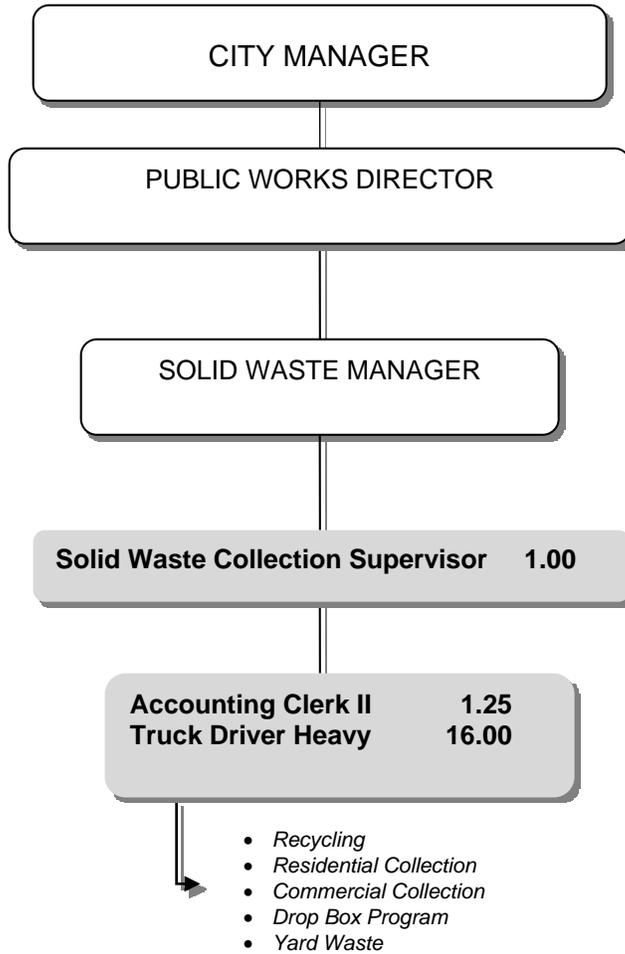
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -				
Transfers	-	-	-	-	-
Capital Outlay	271,818	269,000	520,054	125,000	125,000
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 271,818	\$ 269,000	\$ 520,054	\$ 125,000	\$ 125,000

2014 Budget



**Solid Waste Utility Fund
Public Works Department
SOLID WASTE COLLECTION DIVISION**

2014 FUNCTIONAL CHART



**Solid Waste Utility Fund
Public Works Department
Solid Waste Collection Division**

Mission Statement: Richland Solid Waste collects and manages the community's waste, maximizing best handling practices and environmental stewardship.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

**Solid Waste Utility Fund
Public Works Department
Solid Waste Collection Division**

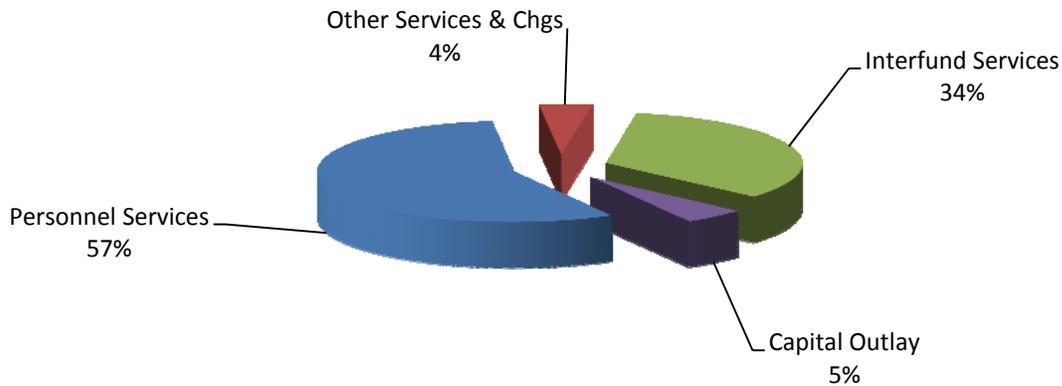
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Solid Waste Collection Supervisor	1.00	1.00	1.00	1.00	1.00
Accounting Clerk II	1.25	1.25	1.25	1.25	1.25
Truck Driver Heavy	16.00	16.00	16.00	16.00	16.00
Total Full-Time Positions:	18.25	18.25	18.25	18.25	18.25
Part-Time	Varies	Varies	Varies	Varies	Varies

Budget Summary

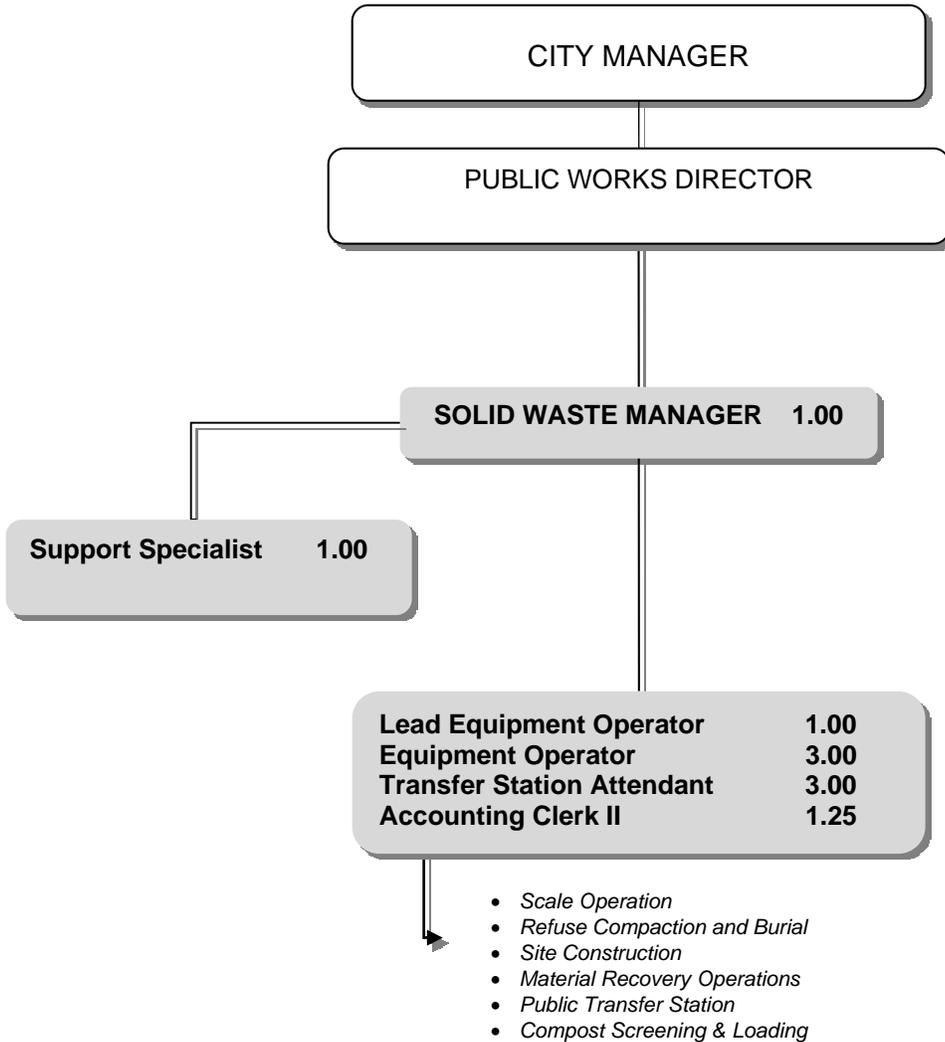
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 1,759,841	\$ 1,829,818	\$ 1,796,259	\$ 1,872,093	\$ 1,872,093
Supplies	8,684	10,300	10,300	10,300	10,300
Other Services & Chgs	49,262	149,636	157,376	142,586	142,586
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	1,115,098	1,187,881	1,088,489	1,124,980	1,124,980
Total Current Expense	\$ 2,932,885	\$ 3,177,635	\$ 3,052,424	\$ 3,149,959	\$ 3,149,959
Transfers	-	-	-	-	-
Capital Outlay	204,677	121,200	324,802	-	170,000
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 3,137,562	\$ 3,298,835	\$ 3,377,226	\$ 3,149,959	\$ 3,319,959

2014 Budget



**Solid Waste Utility Fund
Public Works Department
SOLID WASTE DISPOSAL DIVISION**

2014 FUNCTIONAL CHART



**Solid Waste Utility Fund
Public Works Department
Solid Waste Disposal Division**

Mission Statement: Richland Solid Waste collects and manages the community's waste, maximizing best handling practices and environmental stewardship.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Average # of residential customers serviced per route hour	145	150	150	150
In place density at landfill pit (lbs per CY)	1,450	1,450	1,450	1,450
Cost per ton of solid waste	\$98.01	\$101.89	\$108.83	\$103.09
Percentage of diverted material from landfill	24%	34%	35%	36%

**Solid Waste Utility Fund
Public Works Department
Solid Waste Disposal Division**

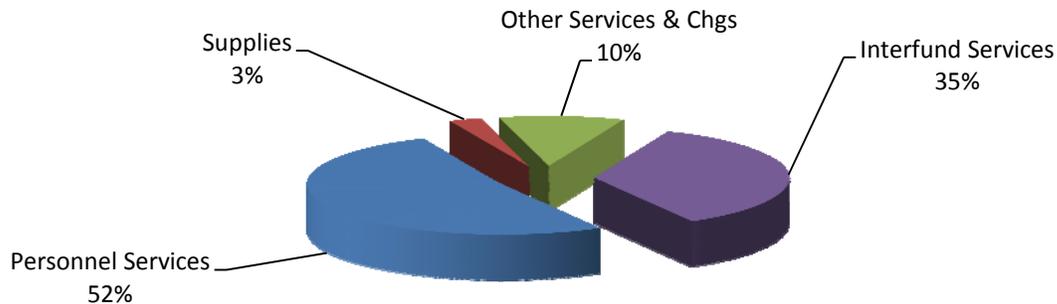
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Solid Waste Manager	1.00	1.00	1.00	1.00	1.00
Lead Equipment Operator	1.00	1.00	1.00	1.00	1.00
Equipment Operator	3.00	3.00	3.00	3.00	3.00
Support Specialist	1.00	1.00	1.00	1.00	1.00
Accounting Clerk II	1.25	1.25	1.25	1.25	1.25
Transfer Station Attendant	2.00	3.00	3.00	3.00	3.00
Total Full-Time Positions:	9.25	10.25	10.25	10.25	10.25

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 917,266	\$ 1,053,874	\$ 1,060,680	\$ 1,076,948	\$ 1,076,948
Supplies	43,845	66,950	63,175	42,600	54,600
Other Services & Chgs	632,533	449,310	470,594	191,396	215,396
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	846,648	1,029,968	748,786	738,588	738,588
Total Current Expense	\$ 2,440,292	\$ 2,600,102	\$ 2,343,235	\$ 2,049,532	\$ 2,085,532
Transfers	-	-	-	-	-
Capital Outlay	53,787	15,175	228,139	-	6,186
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 2,494,079	\$ 2,615,277	\$ 2,571,374	\$ 2,049,532	\$ 2,091,718

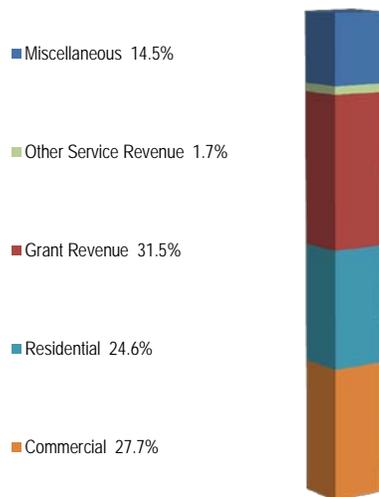
2014 Budget



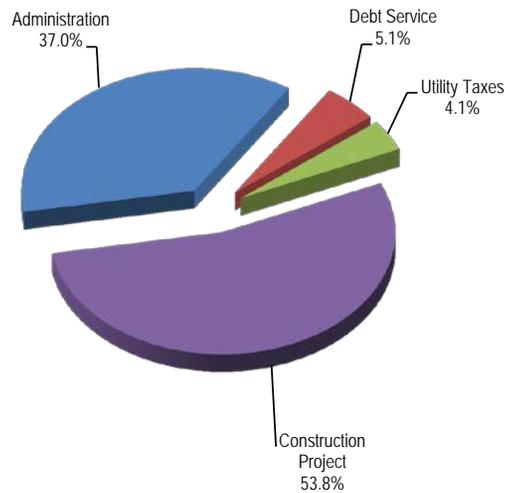
STORMWATER FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$1,797,885	\$1,820,599	\$1,813,885
Current Expenditures	(1,349,721)	(1,364,571)	(1,370,339)
Debt Service	(413,146)	(170,650)	(170,650)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	35,018	285,378	272,896
Non-Current Revenues	417,114	1,070,000	1,426,714
Capital Outlay	(688,687)	(775,000)	(1,795,000)
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(236,555)	580,378	(95,390)
Beginning Fund Balance	1,436,884	1,200,329	1,200,329
Ending Fund Balance (Reserves)	\$1,200,329	\$1,780,707	\$1,104,939
Projected Reserves:			
Operating Reserves	\$1,022,236	\$582,614	\$926,846
Designated Reserves	178,093	1,198,093	178,093
Bond Reserves	0	0	0
Totals	\$1,200,329	\$1,780,707	\$1,104,939

Revenues



Expenditures by Activity



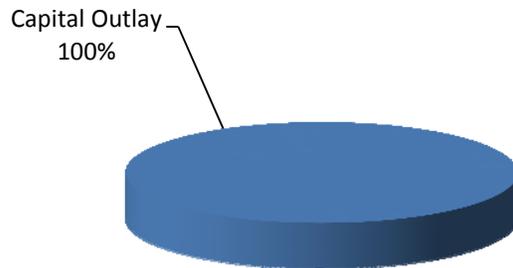
**Stormwater Utility Fund
Public Works Department
Stormwater Utility Construction Projects Division**

Mission Statement: Richland Stormwater protects property, rivers and streams using developing technologies and best management practices.

Budget Summary

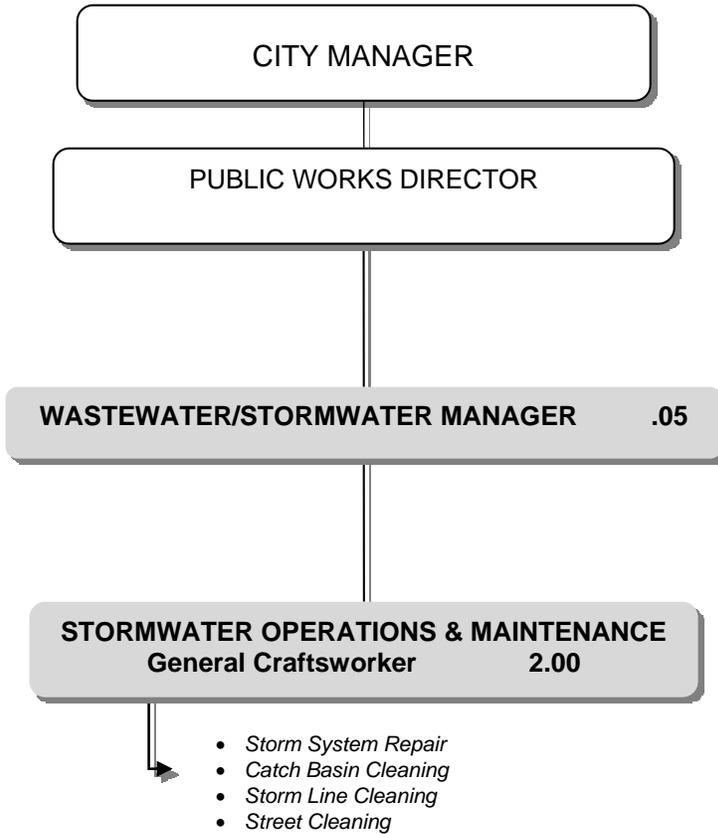
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-
Capital Outlay	22,401	621,668	688,687	775,000	1,795,000
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 22,401	\$ 621,668	\$ 688,687	\$ 775,000	\$ 1,795,000

2014 Budget



**Stormwater Utility Fund
Public Works Department
STORMWATER DIVISION**

2014 FUNCTIONAL CHART



**Stormwater Utility Fund
Public Works Department
Stormwater Division**

Mission Statement: Richland Stormwater protects property, rivers and streams using developing technologies and best management practices.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
National Pollutant Discharge Elimination System (NPDES) compliant (Y or N)	Y	Y	Y	Y
Number of illicit discharges	28	9	15	15

Stormwater Utility Fund Public Works Department Stormwater Division

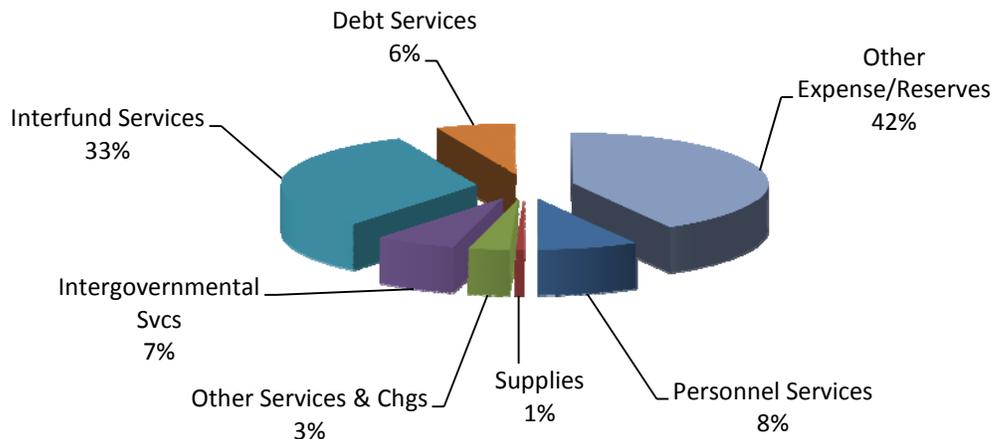
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Wastewater/Stormwater Manager	0.05	0.05	0.05	0.05	0.05
General Craftworker	2.00	2.00	2.00	2.00	2.00
Total Full-Time Positions:	2.05	2.05	2.05	2.05	2.05
Part-Time	Varies	Varies	Varies	Varies	Varies

Budget Summary

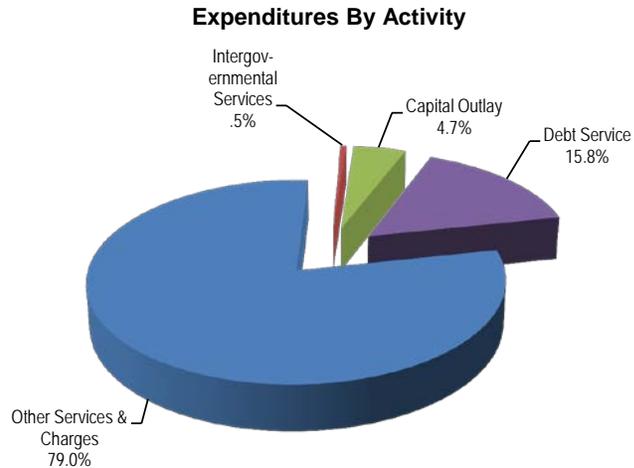
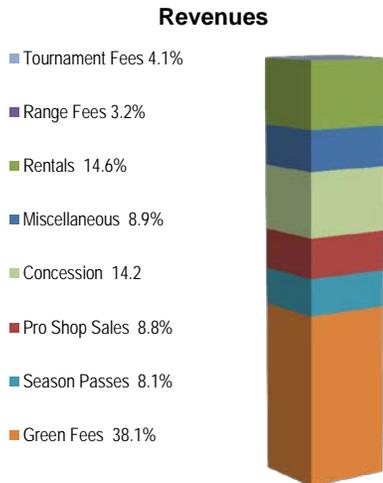
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 195,737	\$ 208,729	\$ 211,453	\$ 220,960	\$ 220,960
Supplies	15,362	23,853	22,853	17,853	17,853
Other Services & Chgs	59,952	94,833	88,969	89,323	89,323
Intergovernmental Svcs	195,499	179,013	176,833	179,328	179,328
Interfund Services	743,923	818,744	849,613	857,107	862,875
Total Current Expense	\$ 1,210,473	\$ 1,325,172	\$ 1,349,721	\$ 1,364,571	\$ 1,370,339
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	409,526	413,146	413,146	170,650	170,650
Other Expense/Reserves	-	1,106,522	1,200,329	1,780,707	1,104,939
Total Requirements	\$ 1,619,999	\$ 2,844,840	\$ 2,963,196	\$ 3,315,928	\$ 2,645,928

2014 Budget



GOLF COURSE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$1,566,379	\$1,643,772	\$1,643,772
Current Expenditures	(1,407,714)	(1,401,371)	(1,401,371)
Debt Service	(275,734)	(277,859)	(277,859)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(117,069)	(35,458)	(35,458)
Non-Current Revenues	0	0	0
Non-Current Expenditures	0	0	0
Capital Outlay	0	(82,661)	(82,661)
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(117,069)	(118,119)	(118,119)
Beginning Fund Balance	357,960	240,891	240,891
Ending Fund Balance (Reserves)	\$240,891	\$122,772	\$122,772
Projected Reserves:			
Operating Reserves	190,891	72,772	72,772
Designated Reserves	50,000	50,000	50,000
Additional Reserves	0	0	0
Totals	\$240,891	\$122,772	\$122,772



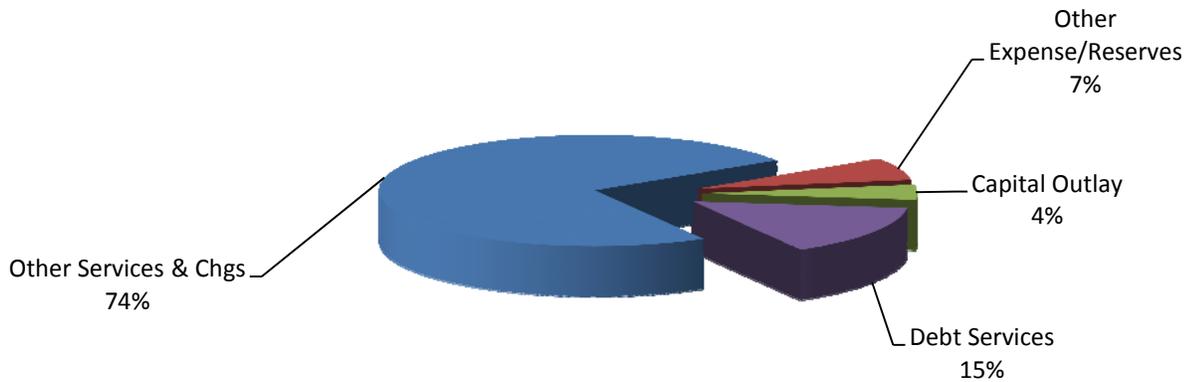
**Golf Course Fund
Parks and Public Facilities Department
Golf Course**

Mission Statement: The Golf Course Fund accounts for all business activities related to the Columbia Point golf course including revenues associated with green fees, food and beverage, cart rental, practice range fees, pro-shop retail sales; and expenses associated with salaries, equipment and supplies for the operation of the clubhouse, course and driving range.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	1,264,746	1,380,974	1,398,714	1,392,371	1,392,371
Intergovernmental Svcs	7,106	9,000	9,000	9,000	9,000
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 1,271,852	\$ 1,389,974	\$ 1,407,714	\$ 1,401,371	\$ 1,401,371
Transfers	-	-	-	-	-
Capital Outlay	-	81,511	-	82,661	82,661
Debt Services	318,369	275,734	275,734	277,859	277,859
Other Expense/Reserves	-	251,967	240,891	122,772	122,772
Total Requirements	\$ 1,590,221	\$ 1,999,186	\$ 1,924,339	\$ 1,884,663	\$ 1,884,663

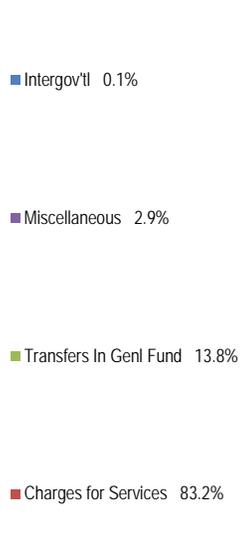
2014 Budget



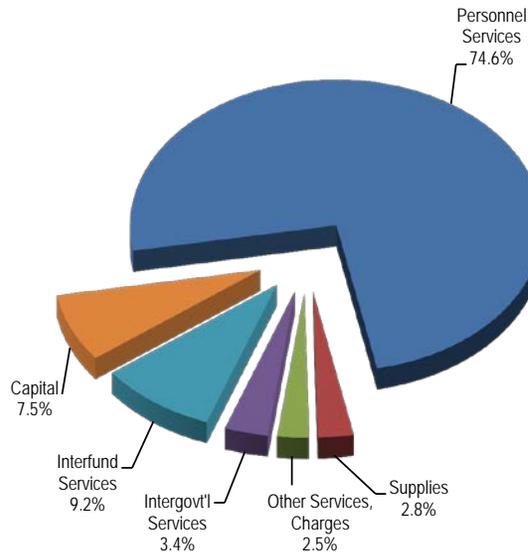
MEDICAL SERVICE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$3,310,308	\$3,841,737	\$3,948,857
Current Expenditures	(2,734,389)	(2,954,012)	(2,843,538)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	575,919	887,725	1,105,319
Non-Current Revenues	0	45,414	45,414
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	(231,740)
Current Revenue Over (Under) All Expenditures	575,919	933,139	918,993
Beginning Fund Balance	33,851	609,770	609,770
Ending Fund Balance (Reserves)	\$609,770	\$1,542,909	\$1,528,763
Projected Reserves:			
Operating Reserves	608,384	1,541,638	1,527,492
Designated Reserves	0	0	0
Additional Reserves	1,386	1,271	1,271
Totals	\$609,770	\$1,542,909	\$1,528,763

Revenues

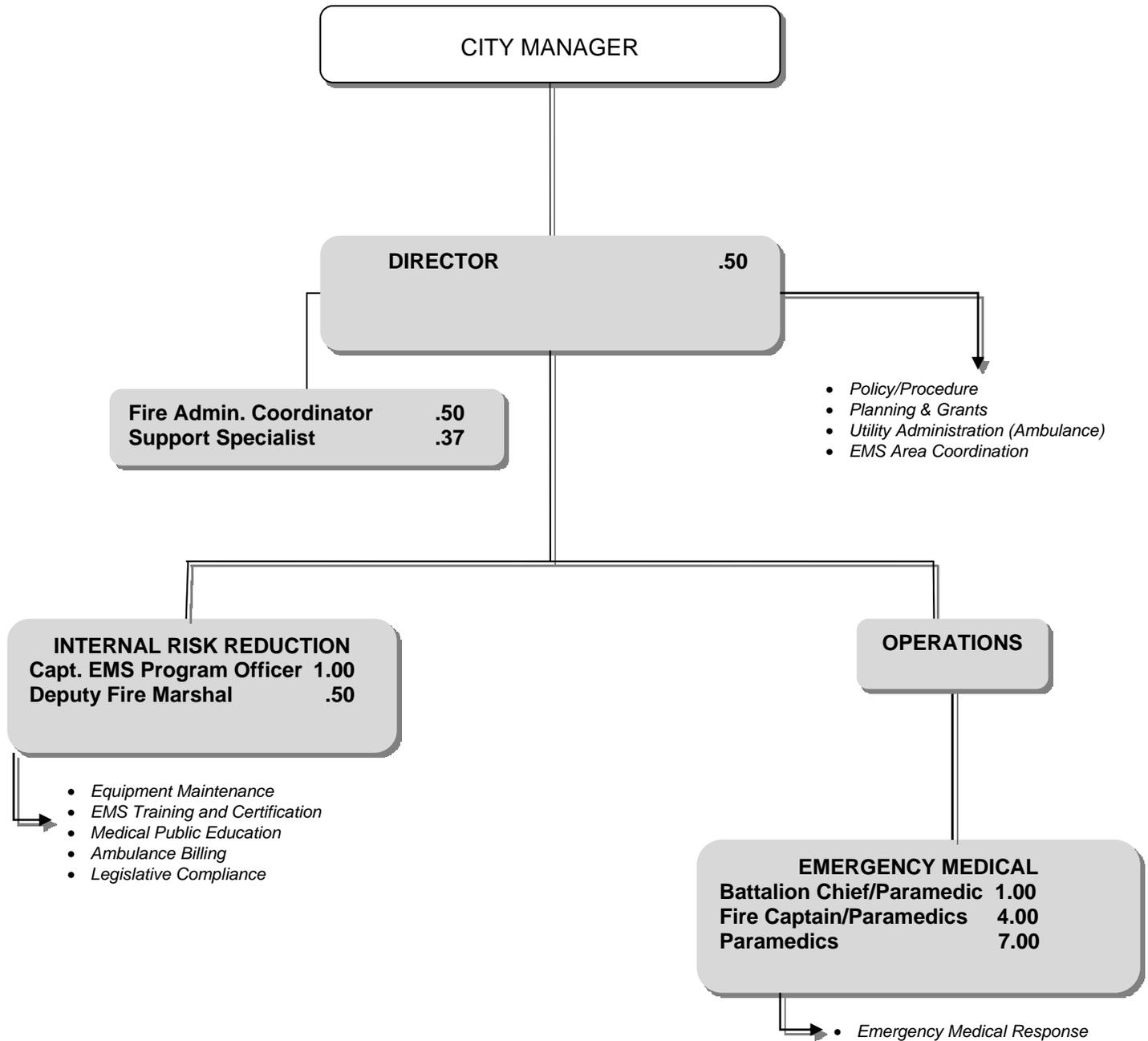


Expenditures By Activity



**Medical Service Fund
Fire Services
AMBULANCE DIVISION**

2014 FUNCTIONAL CHART



*Ambulance Billing position (1.0 FTE) moved to Finance Division – budgeted in the Medical Services Fund

**Medical Services Fund
Fire Services
Ambulance Division**

Mission Statement: To Protect and Enhance the Quality of Life – Dedicated to provide the finest emergency pre-hospital care in our community with a highly skilled and caring staff of firefighters, EMTs and Paramedics, using state-of-the-art technologies and ongoing education. Staff is accountable to the community for demonstrable results.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Per capita expenditures	\$57.19	\$57.22	\$56.95	\$76.63
Ambulance incidents in the City	4,075	4,008	4,200	4,100
Percentage of Fire department’s emergency incidents meeting response time standards for first arriving unit	73.2%	72.4%	68.0%	65.0%
Percentage of Fire department’s emergency incidents meeting turnout time standards	25.0%	25.0%	28.0%	30.0%

**Medical Services Fund
Fire Services
Ambulance Division**

Personnel Summary

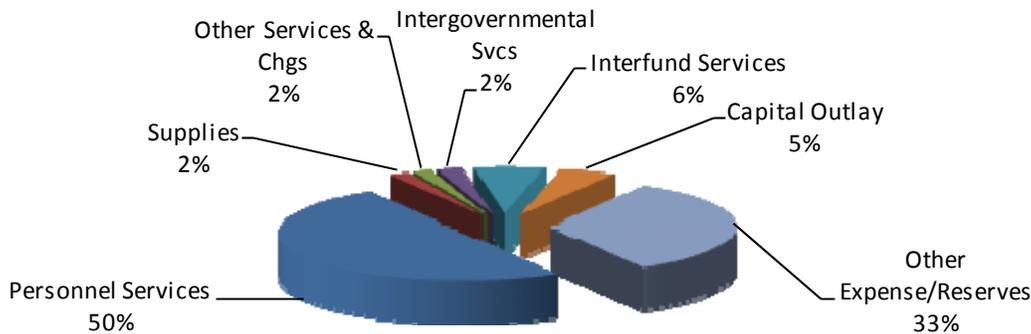
	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Fire & Emergency Services Director	0.50	0.50	0.50	0.50	0.50
Fire Admin. Coordinator	0.50	0.50	0.50	0.50	0.50
BC/Lt/Capt/Firefighter Paramedics	12.00	12.00	12.00	12.00	12.00
Captain EMS Program Manager	1.00	1.00	1.00	1.00	1.00
Deputy Fire Marshal	0.50	0.50	0.50	0.50	0.50
Accounting Specialist I*	1.00	1.00	1.00	0.00	0.00
Support Specialist	0.37	0.37	0.37	0.37	0.37
Total Full-Time Positions:	15.87	15.87	15.87	14.87	14.87

*Accounting Specialist I (Ambulance Billing position) - transferred to Finance Division

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 2,071,384	\$ 2,182,904	\$ 2,161,352	\$ 2,294,487	\$ 2,294,487
Supplies	71,432	91,922	91,922	86,592	86,592
Other Services & Chgs	52,628	73,149	73,175	75,811	75,811
Intergovernmental Svcs	111,712	113,973	111,432	107,878	104,524
Interfund Services	371,197	381,655	403,628	389,244	282,124
Total Current Expense	\$ 2,678,353	\$ 2,843,603	\$ 2,841,509	\$ 2,954,012	\$ 2,843,538
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	231,740
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	497,968	502,650	1,542,909	1,528,763
Total Requirements	\$ 2,678,353	\$ 3,341,571	\$ 3,344,159	\$ 4,496,921	\$ 4,604,041

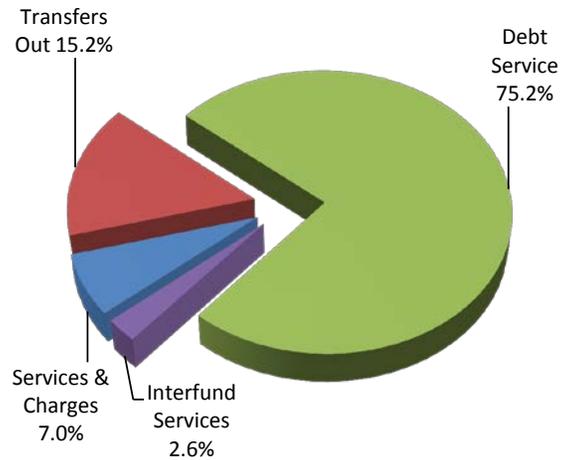
2014 Budget



BROADBAND UTILITY FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$329,317	\$302,250	\$302,250
Current Expenditures	(335,863)	(46,919)	(46,946)
Debt Service	(66,158)	(141,985)	(141,958)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(72,704)	113,346	113,346
Non-Current Revenues	2,525,487	0	0
Capital Outlay	(2,060,763)	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	392,020	113,346	113,346
Beginning Fund Balance	(501,649)	(109,629)	(109,629)
Ending Fund Balance (Reserves)	(\$109,629)	\$3,717	\$3,717
Projected Reserves:			
Operating Reserves	(109,629)	3,717	3,717
Designated Reserves	0	0	0
Additional Reserves	0	0	0
Totals	(\$109,629)	\$3,717	\$3,717

Expenditures by Activity



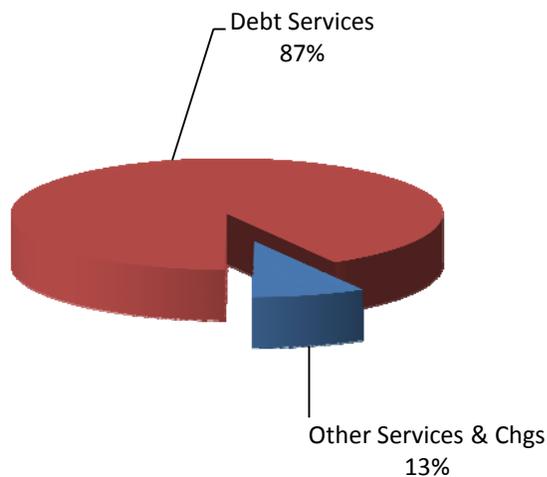
Broadband Utility Fund Community and Development Services Broadband Utility

Mission Statement: The Broadband Utility Fund was created by Ordinance No. 22.09. The Economic Development Office is responsible for administering the fund. As the Broadband Utility is not yet operational, the fund currently accounts for capital expenditures related to the design and construction of fiber optic infrastructure. This infrastructure will support future activities providing broadband access to the City, as well as educational and other institutions.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	239,905	15,000	112,603	13,200	13,200
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	5,000	5,000
Total Current Expense	\$ 239,905	\$ 15,000	\$ 112,603	\$ 18,200	\$ 18,200
Transfers	-	-	180,504	28,746	28,746
Capital Outlay	278,449	-	2,103,519	-	-
Debt Services	-	100,000	66,158	141,958	141,958
Other Expense/Reserves	-	-	(109,629)	3,717	3,717
Total Requirements	\$ 518,354	\$ 115,000	\$ 2,353,155	\$ 192,621	\$ 192,621

2014 Budget



INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods and services provided by one department or operation to the rest of the governmental entity on a cost-reimbursement basis.

Central Stores Fund (501) accounts for the purchase of commonly used materials and supplies and inventory for resale to user departments.

Equipment Maintenance Fund (502) accounts for the maintenance and repair of all City-owned vehicles and to ensure that vehicles operate safely and efficiently.

Equipment Replacement Fund (503) accounts for monies set-aside for the future replacement of vehicles and related equipment when their useful life has expired.

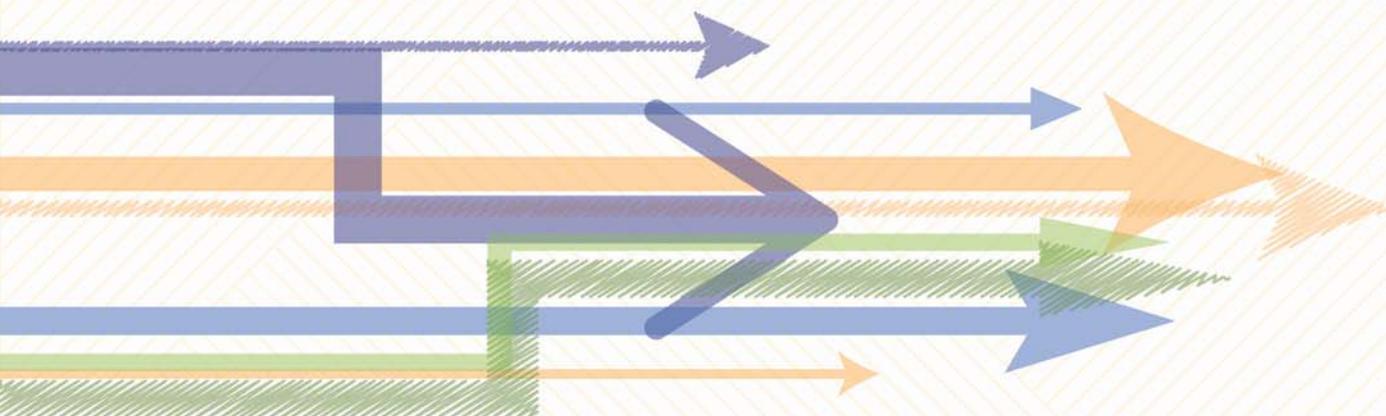
Public Works Administration and Engineering Fund (505) accounts for the cost of providing engineering services to City departments. All costs are included in rates charged to departments.

Workers Compensation Reserve Fund (506) accounts for amounts paid for uninsured losses resulting from claims against the City. It is primarily used to handle Worker's Compensation on a "self-insured" basis.

Health Care/Benefits Plan Fund (520) accounts for payments for health, dental and vision insurance claims and related administrative costs.

Unemployment Trust Fund (521) accounts for payments of claims and related administrative costs of Unemployment Compensation on a "self-insured" basis.

Post-Employment Health Care Plan Fund (522) accounts for payments for healthcare and prescription insurance claims and related administrative costs for eligible retirees.



CENTRAL STORES FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$25,500	\$25,500	\$25,500
Current Expenditures	(27,000)	(25,500)	(25,500)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(1,500)	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(1,500)	0	0
Beginning Fund Balance	77,806	76,306	76,306
Ending Fund Balance (Reserves)	\$76,306	\$76,306	\$76,306
Projected Reserves:			
Operating Reserves	\$3,806	\$3,806	\$3,806
Designated Reserves	72,500	72,500	72,500
Additional Reserves	0	0	0
Totals	\$76,306	\$76,306	\$76,306

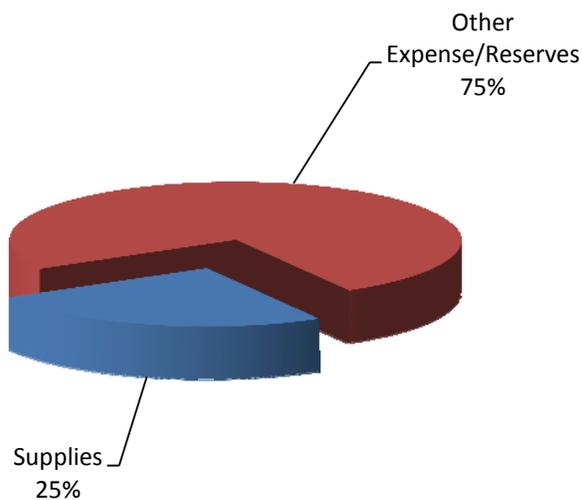
**Central Stores Fund
Administrative Services Department
Central Stores**

Mission Statement: The Central Stores Fund accounts for commonly used materials and supplies to inventory, for resale at cost to user departments. This division provides City departments the benefit of purchasing individual issues from inventory at wholesale prices and receiving quantity purchase discounts without overhead or administrative fees added to the item costs.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	23,662	27,000	27,000	25,500	25,500
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 23,662	\$ 27,000	\$ 27,000	\$ 25,500	\$ 25,500
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	74,520	76,306	76,306	76,306
Total Requirements	\$ 23,662	\$ 101,520	\$ 103,306	\$ 101,806	\$ 101,806

2014 Budget



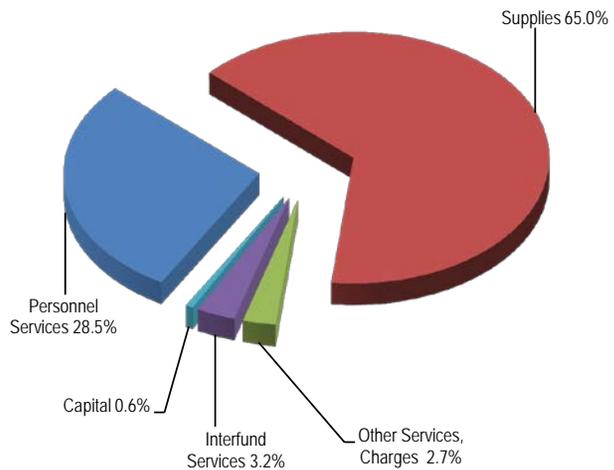
EQUIPMENT MAINTENANCE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$3,237,965	\$3,318,638	\$3,318,638
Current Expenditures	(3,339,180)	(3,413,889)	(3,413,889)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(101,215)	(95,251)	(95,251)
Non-Current Revenues	0	27,814	27,814
Increased Funding Requests	0	0	0
Expanded Programs	0	0	(21,415)
Current Revenue Over (Under) All Expenditures	(101,215)	(67,437)	(88,852)
Beginning Fund Balance	242,702	141,487	141,487
Ending Fund Balance (Reserves)	\$141,487	\$74,050	\$52,635
Projected Reserves:			
Operating Reserves	\$101,928	\$34,491	\$13,076
Designated Reserves	36,725	36,725	36,725
Additional Reserves	2,834	2,834	2,834
Totals	\$141,487	\$74,050	\$52,635

Revenues

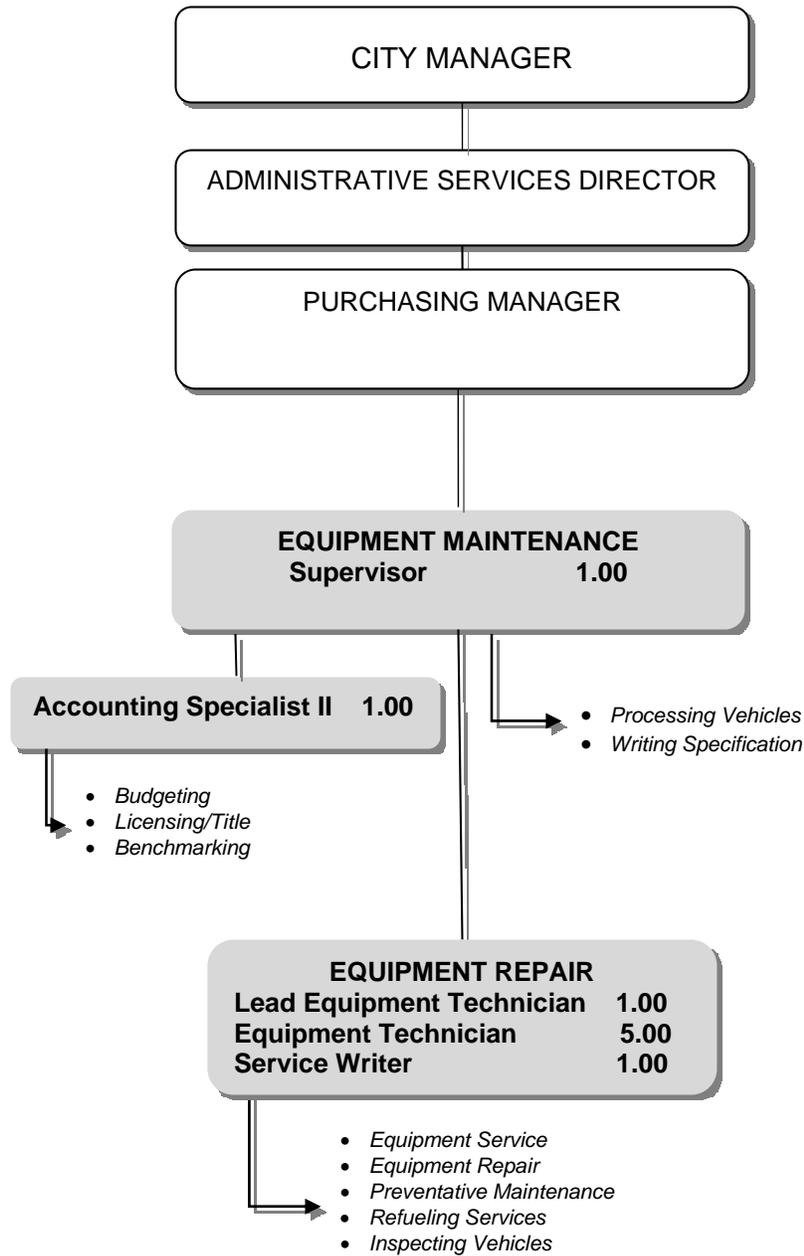


Expenditures by Activity



**Equipment Maintenance Fund
Administrative Services Department
EQUIPMENT MAINTENANCE DIVISION**

2014 FUNCTIONAL CHART



**Equipment Maintenance Fund
Administrative Services Department
Equipment Maintenance Division**

Mission Statement: To provide professional, safe, and efficient comprehensive fleet management program, which responsively fulfills the vehicle and equipment needs of City departments through cost-effective practices and dedicated personal service.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Actual	2014 Projected
Total fleet vehicles	443	439	441	437
Average age of fleet vehicles (years)	7.91	9.22	9.01	9.30
Number of work orders	3,078	2,752	3,038	3,102
Hours billed as a percentage of hours available	86.4%	70.4%	92.8%	94.7%

Equipment Maintenance Fund Administrative Services Department Equipment Maintenance Division

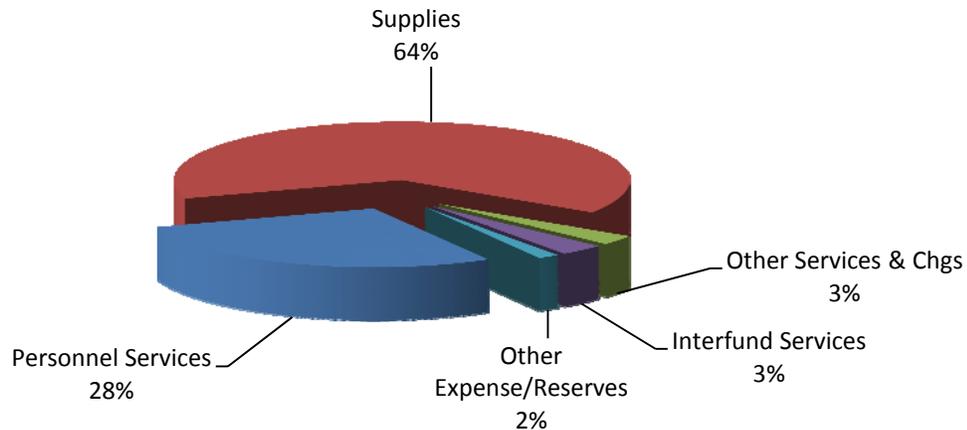
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Equipment Technician	1.00	1.00	1.00	1.00	1.00
Equipment Technician	5.00	5.00	5.00	5.00	5.00
Service Writer	0.00	0.00	1.00	1.00	1.00
Accounting Specialist II	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions:	8.00	8.00	9.00	9.00	9.00

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 865,069	\$ 951,210	\$ 852,938	\$ 978,996	\$ 978,996
Supplies	2,272,210	2,298,913	2,251,600	2,232,131	2,232,131
Other Services & Chgs	64,112	89,695	104,720	93,378	93,378
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	72,123	87,656	129,922	109,384	109,384
Total Current Expense	\$ 3,273,514	\$ 3,427,474	\$ 3,339,180	\$ 3,413,889	\$ 3,413,889
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	21,415
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	104,886	141,487	74,050	52,635
Total Requirements	\$ 3,273,514	\$ 3,532,360	\$ 3,480,667	\$ 3,487,939	\$ 3,487,939

2014 Budget



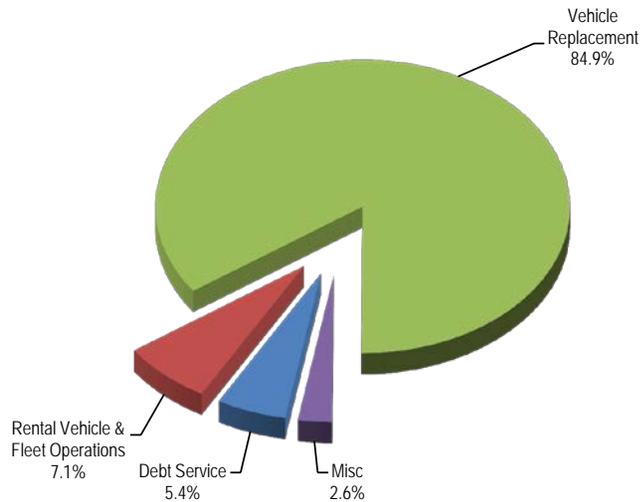
EQUIPMENT REPLACEMENT FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$1,758,268	\$1,779,612	\$1,779,612
Current Expenditures	(82,288)	(83,994)	(83,994)
Debt Service	(123,415)	(123,415)	(123,415)
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	1,552,565	1,572,203	1,572,203
Non-Current Revenues	191,453	0	0
Capital Outlay	(2,349,799)	(1,929,949)	(1,929,949)
Increased Funding Requests	(136,011)	(136,011)	(136,011)
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(741,792)	(493,757)	(493,757)
Beginning Fund Balance	2,842,421	2,100,629	2,100,629
Ending Fund Balance (Reserves)	\$2,100,629	\$1,606,872	\$1,606,872
Projected Reserves:			
Operating Reserves	0	0	0
Equipment Replacement Reserves	2,100,629	1,606,872	1,606,872
Additional Reserves	0	0	0
Totals	\$2,100,629	\$1,606,872	\$1,606,872

Revenues



Expenditures by Activity

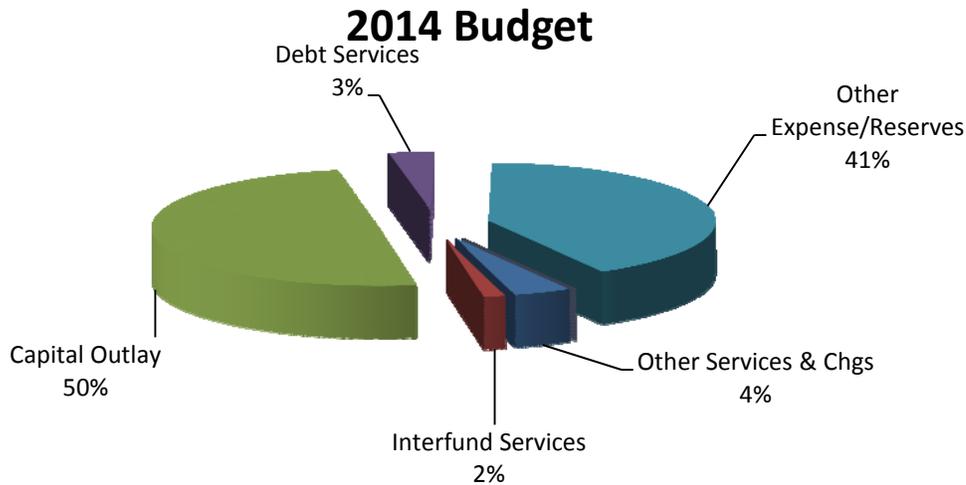


**Equipment Replacement Fund
Administrative Services Department
Equipment Replacement**

Mission Statement: The Equipment Replacement Fund was established by ordinance in 1960 for the purpose of setting aside funds to replace equipment when the useful life has expired. The fund provides replacement monies for equipment maintained by the City's Equipment Maintenance Division once it is determined the equipment should be replaced.

Budget Summary

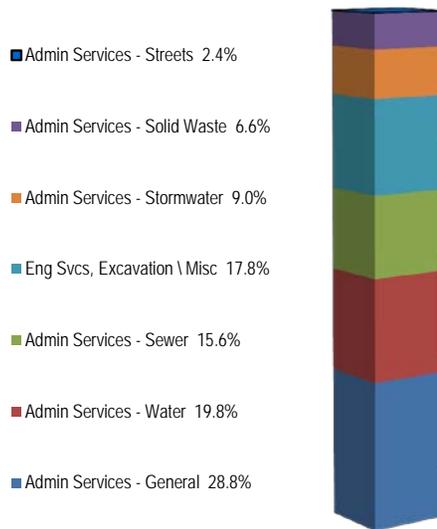
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	351,025	158,299	158,299	160,005	160,005
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	60,000	60,000	60,000	60,000	60,000
Total Current Expense	\$ 411,025	\$ 218,299	\$ 218,299	\$ 220,005	\$ 220,005
Transfers	-	-	-	-	-
Capital Outlay	1,937,156	2,349,799	2,349,799	1,929,949	1,929,949
Debt Services	1,436	123,415	123,415	123,415	123,415
Other Expense/Reserves	-	2,268,991	2,100,629	1,606,872	1,606,872
Total Requirements	\$ 2,349,617	\$ 4,960,504	\$ 4,792,142	\$ 3,880,241	\$ 3,880,241



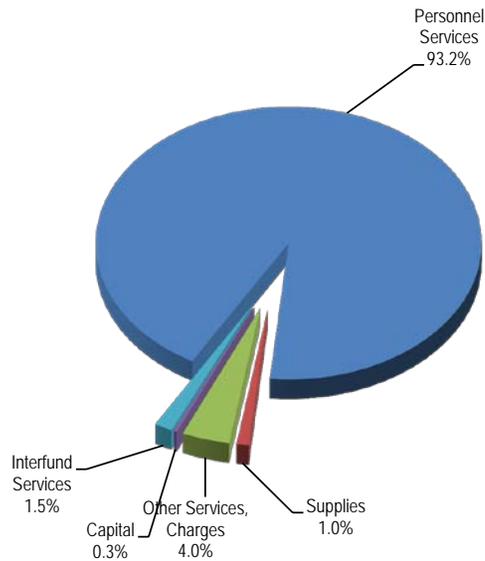
PUBLIC WORKS ADMIN & ENGINEERING FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$3,268,140	\$3,290,972	\$3,343,400
Current Expenditures	(3,261,414)	(3,372,292)	(3,395,545)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	6,726	(81,320)	(52,145)
Non-Current Revenues	0	81,320	81,320
Capital Outlay	(7,726)	0	(9,175)
Increased Funding Requests	0	0	0
Expanded Programs	0	0	(20,000)
Current Revenue Over (Under) All Expenditures	(1,000)	0	0
Beginning Fund Balance	1,995	995	995
Ending Fund Balance (Reserves)	\$995	\$995	\$995
Projected Reserves:			
Operating Reserves	0	0	0
Designated Reserves	0	0	0
Additional Reserves	995	995	995
Totals	\$995	\$995	\$995

Revenues

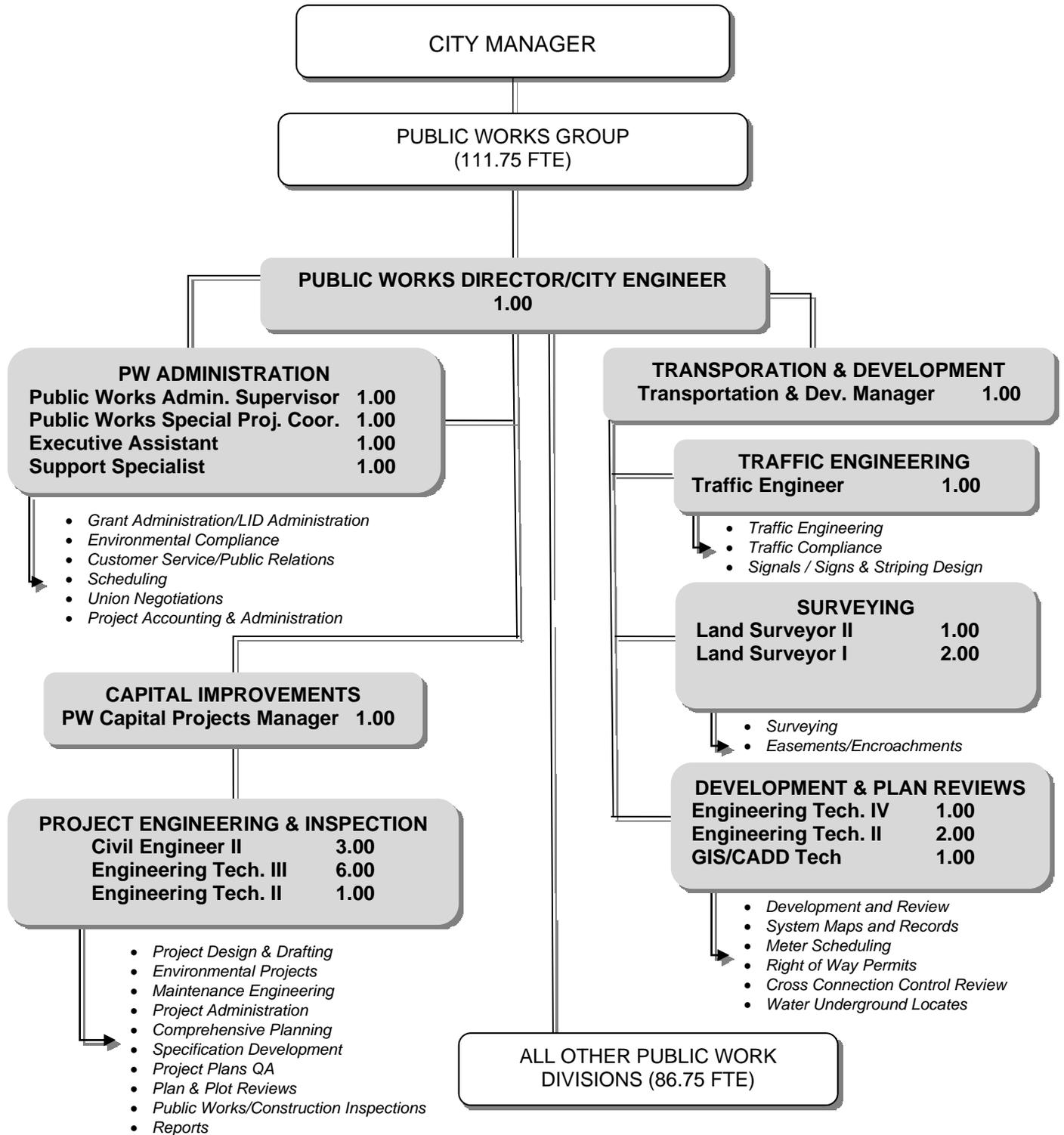


Expenditures by Activity



**Public Works Department
PUBLIC WORKS ADMINISTRATION AND ENGINEERING**

2014 FUNCTIONAL CHART



**Public Works Administration Fund
Public Works Department
Public Works Administration and Engineering**

Mission Statement: Richland Public Works provides high quality transportation and utility services to our community by maximizing value, technology and innovation.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section “2013 Accomplishments” for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section “Strategic Leadership Plan”

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Percentage of projects with final project costs less than budget contract award	71%	92%	92%	90%
Percentage of projects to bid on schedule	58%	69%	92%	80%
Percentage of construction projects completed on schedule	100%	92%	100%	100%

**Public Works Administration Fund
Public Works Department
Public Works Administration and Engineering**

Personnel Summary

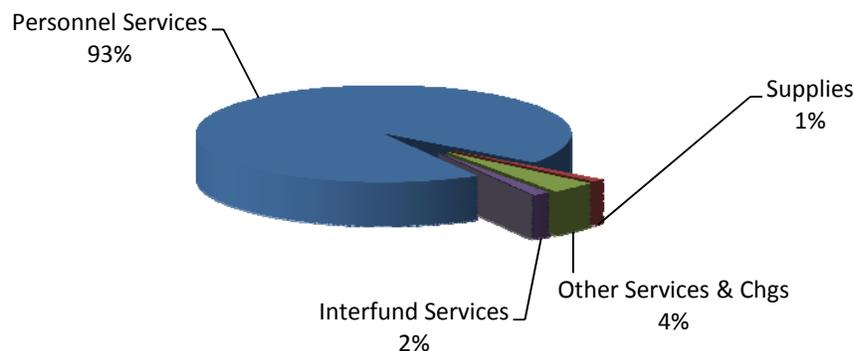
	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Public Works Admin. Supervisor	1.00	1.00	1.00	1.00	1.00
Public Works Special Coordinator	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Support Specialist	1.00	1.00	1.00	1.00	1.00
Civil Engineer III*	2.00	2.00	2.00	0.00	0.00
PW Capital Projects Manager*	0.00	0.00	0.00	1.00	1.00
Transportation & Dev. Manager*	0.00	0.00	0.00	1.00	1.00
Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer II	3.00	3.00	3.00	3.00	3.00
Land Surveyor II	1.00	1.00	1.00	1.00	1.00
Land Surveyor I	1.00	1.00	2.00	2.00	2.00
Engineering Tech IV	1.00	1.00	1.00	1.00	1.00
Engineering Tech III	6.00	6.00	6.00	6.00	6.00
Engineering Tech II	4.00	4.00	3.00	3.00	3.00
GIS/CADD Tech	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions:	25.00	25.00	25.00	25.00	25.00

*Title change only

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 2,847,563	\$ 2,985,477	\$ 2,975,730	\$ 3,124,134	\$ 3,192,662
Supplies	34,315	40,000	37,800	35,000	35,000
Other Services & Chgs	206,675	203,073	190,575	161,711	136,436
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	37,357	41,300	57,309	51,447	51,447
Total Current Expense	\$ 3,125,910	\$ 3,269,850	\$ 3,261,414	\$ 3,372,292	\$ 3,415,545
Transfers	-	-	-	-	-
Capital Outlay	5,080	-	7,726	-	9,175
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	1,995	995	995	995
Total Requirements	\$ 3,130,990	\$ 3,271,845	\$ 3,270,135	\$ 3,373,287	\$ 3,425,715

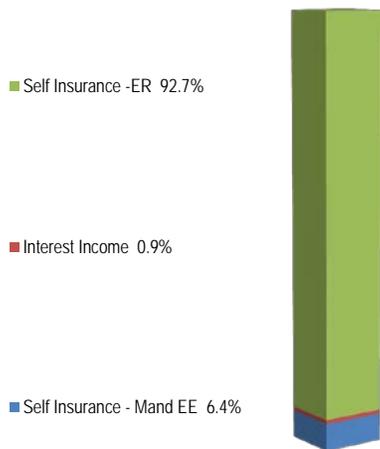
2014 Budget



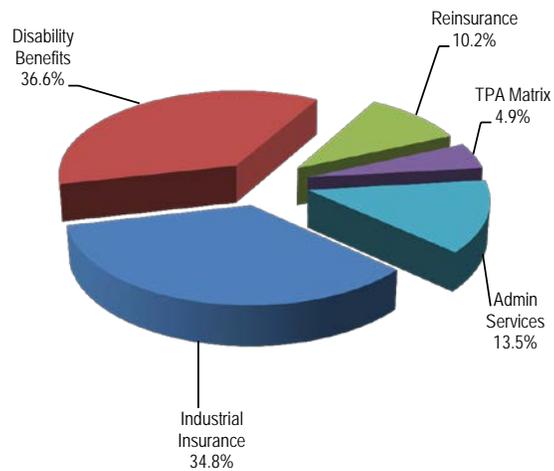
WORKER'S COMPENSATION RESERVE FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$757,945	\$737,192	\$737,192
Current Expenditures	(797,892)	(769,776)	(769,776)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(39,947)	(32,584)	(32,584)
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(39,947)	(32,584)	(32,584)
Beginning Fund Balance	416,979	377,032	377,032
Ending Fund Balance (Reserves)	\$377,032	\$344,448	\$344,448
Projected Reserves:			
Operating Reserves	\$223,057	\$190,473	\$190,473
Designated Reserves	153,975	153,975	153,975
Additional Reserves	0	0	0
Totals	\$377,032	\$344,448	\$344,448

Revenues



Expenditures by Activity



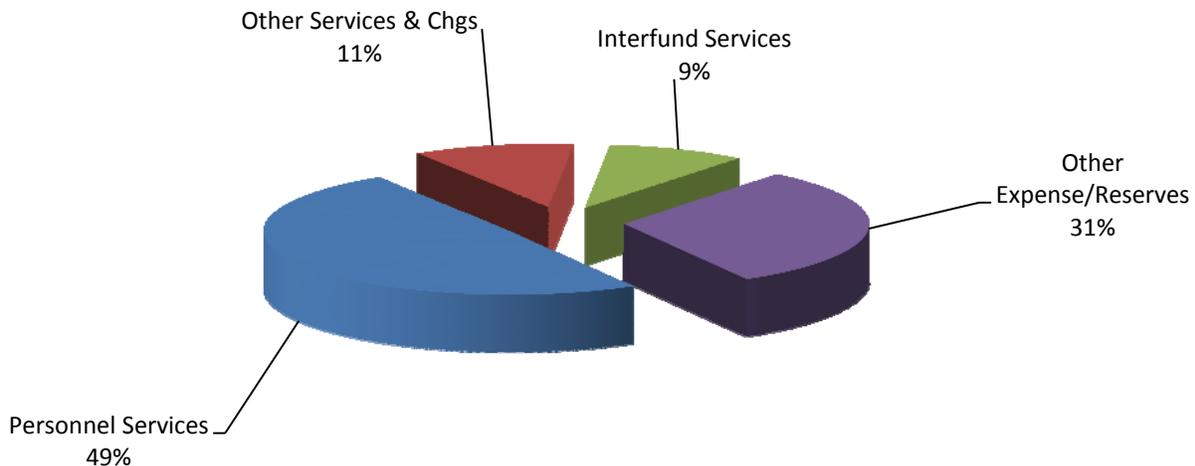
**Worker's Compensation Reserve Fund
Administrative Services Department
Worker's Compensation Insurance Reserve**

Mission Statement: The Worker's Compensation Insurance Reserve was created by Ordinance No. 37-78 for the purpose of paying amounts for uninsured losses resulting from claims against the City. The fund has been used primarily to handle Worker's Compensation on a "self-insured" basis. Initially funded by a transfer of \$87,500 from the Energy Northwest Impact Fund, the reserve continues to be funded by monthly transfers from other funds in lieu of paying industrial insurance to the State.

Budget Summary

DESCRIPTION	2012	2013	2013	2014	2014
	Actual	Adopted	Estimated	Baseline	Budget
Personnel Services	\$ 512,966	\$ 530,000	\$ 580,000	\$ 550,000	\$ 550,000
Supplies	-	500	500	500	500
Other Services & Chgs	113,344	117,647	117,647	117,785	117,785
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	96,840	99,745	99,745	101,491	101,491
Total Current Expense	\$ 723,150	\$ 747,892	\$ 797,892	\$ 769,776	\$ 769,776
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	326,040	377,032	344,448	344,448
Total Requirements	\$ 723,150	\$ 1,073,932	\$ 1,174,924	\$ 1,114,224	\$ 1,114,224

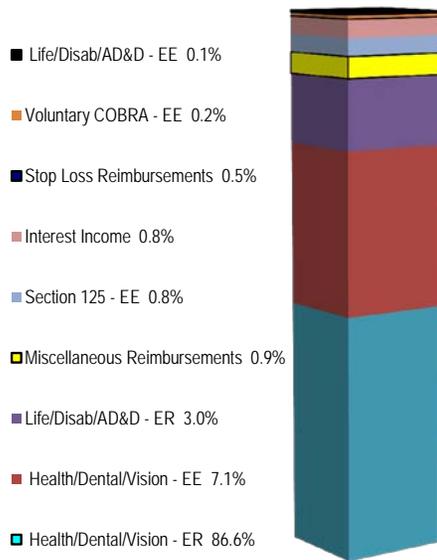
2014 Budget



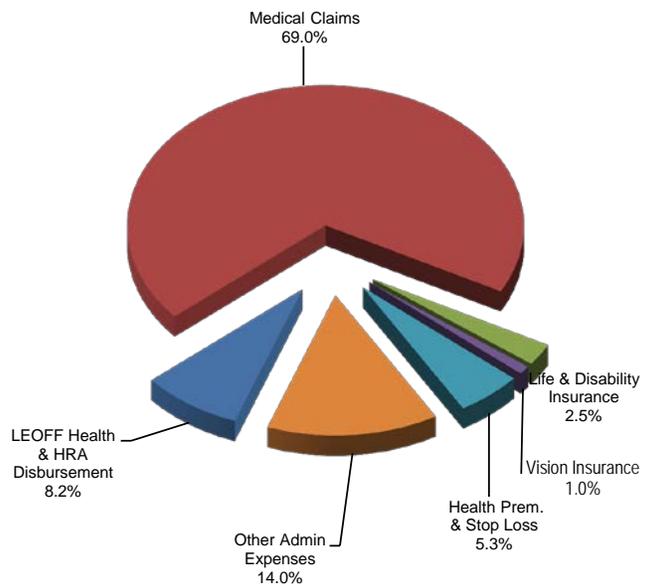
HEALTH CARE BENEFITS PLAN FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$10,301,899	\$10,538,612	\$10,538,612
Current Expenditures	(10,176,323)	(10,814,973)	(10,814,973)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	125,576	(276,361)	(276,361)
Non Current Expenditures	0	(1,500,000)	(1,500,000)
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	125,576	(1,776,361)	(1,776,361)
Beginning Fund Balance	5,256,265	5,381,841	5,381,841
Ending Fund Balance (Reserves)	\$5,381,841	\$3,605,480	\$3,605,480
Projected Reserves:			
Operating Reserves	\$3,289,067	\$1,512,706	\$1,512,706
Designated Reserves	2,092,774	2,092,774	2,092,774
Additional Reserves	0	0	0
Totals	\$5,381,841	\$3,605,480	\$3,605,480

Revenues



Expenditures by Activity



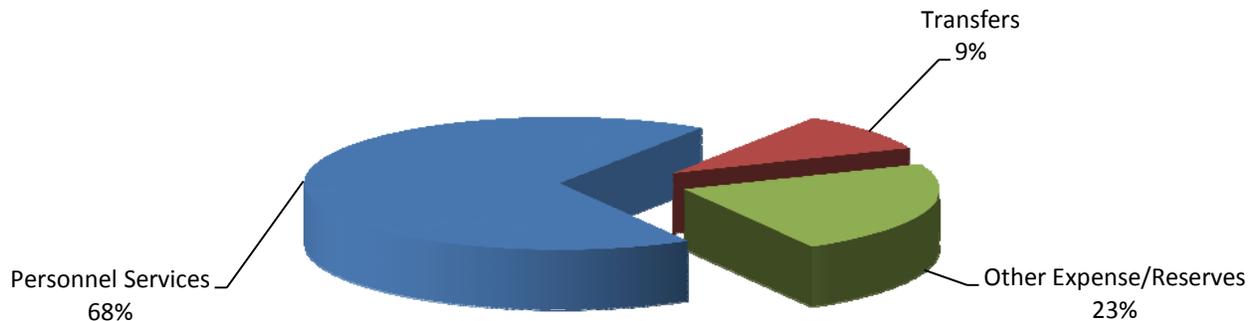
**Health Care/Benefits Plan Fund
Administrative Services Department
Employee Benefit Program**

Mission Statement: The Employment Benefit Program was established by RMC 3.24.655 to pay the cost of health and dental insurance claims and related administrative costs. The program is funded from monthly deposits, based on insurance premiums charged per employee to the City’s operating funds. The program was established in response to a change in handling health and dental insurance beginning January 1983.

Budget Summary

DESCRIPTION	2012	2013	2013	2014	2014
	Actual	Adopted	Estimated	Baseline	Budget
Personnel Services	\$ 8,691,719	\$ 10,443,164	\$ 10,044,044	\$ 10,680,475	\$ 10,680,475
Supplies	-	400	23	-	-
Other Services & Chgs	32,014	29,790	29,590	30,035	30,035
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	99,676	102,666	102,666	104,463	104,463
Total Current Expense	\$ 8,823,409	\$ 10,576,020	\$ 10,176,323	\$ 10,814,973	\$ 10,814,973
Transfers	-	-	-	1,500,000	1,500,000
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	3,982,905	5,381,841	3,605,480	3,605,480
Total Requirements	\$ 8,823,409	\$ 14,558,925	\$ 15,558,164	\$ 15,920,453	\$ 15,920,453

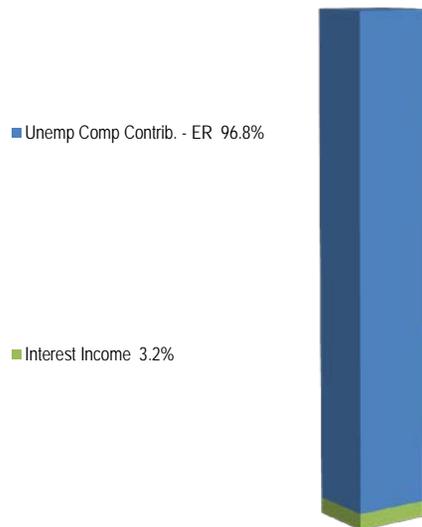
2014 Budget



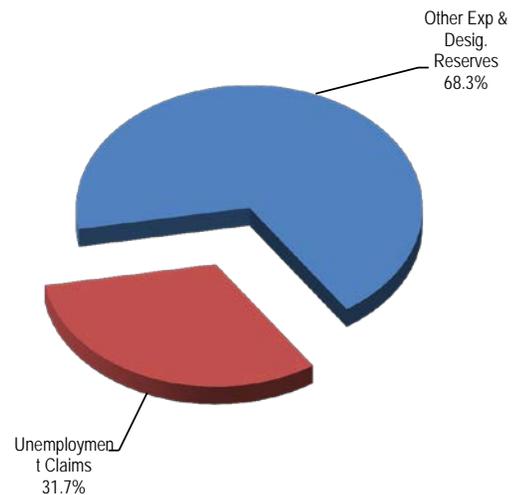
UNEMPLOYMENT TRUST FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$172,636	\$180,540	\$180,540
Current Expenditures	(166,436)	(164,930)	(164,930)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	6,200	15,610	15,610
Capital Outlay	0	0	0
Non Current Expenditures	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	6,200	15,610	15,610
Beginning Fund Balance	332,834	339,034	339,034
Ending Fund Balance (Reserves)	\$339,034	\$354,644	\$354,644
Projected Reserves:			
Operating Reserves	\$285,512	\$301,122	\$301,122
Designated Reserves	53,522	53,522	53,522
Additional Reserves	0	0	0
Totals	\$339,034	\$354,644	\$354,644

Revenues



Expenditures by Activity



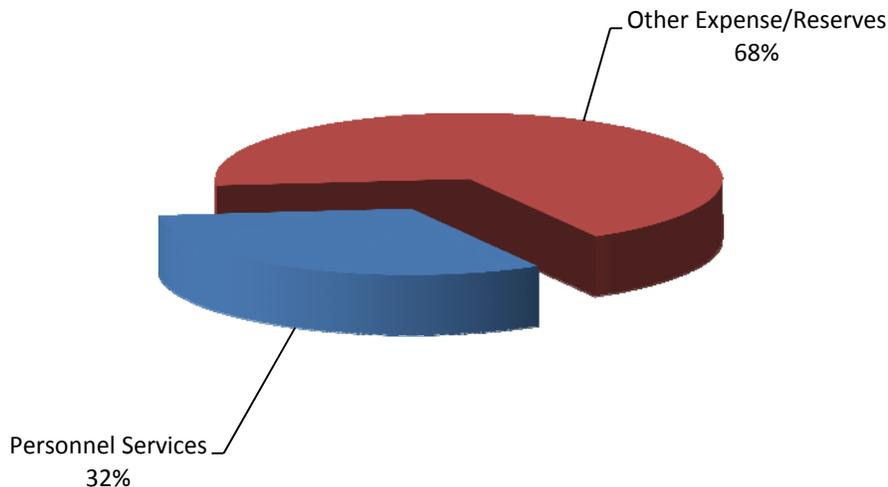
**Unemployment Trust Fund
Administrative Services Department
Unemployment Trust Division**

Mission Statement: The Unemployment Compensation Fund was established in 1978 when the City exercised the option to self-insure for Unemployment Compensation. The fund accounts for payments of claims and related administrative costs of Unemployment Compensation. The fund demonstrates a low turnover rate, monitors claims closely and is funded by transfers equal to 1.25% of budgeted salary costs.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 183,516	\$ 166,260	\$ 166,436	\$ 164,930	\$ 164,930
Supplies	-	-	-	-	-
Other Services & Chgs	-	-	-	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 183,516	\$ 166,260	\$ 166,436	\$ 164,930	\$ 164,930
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	356,145	339,034	354,644	354,644
Total Requirements	\$ 183,516	\$ 522,405	\$ 505,470	\$ 519,574	\$ 519,574

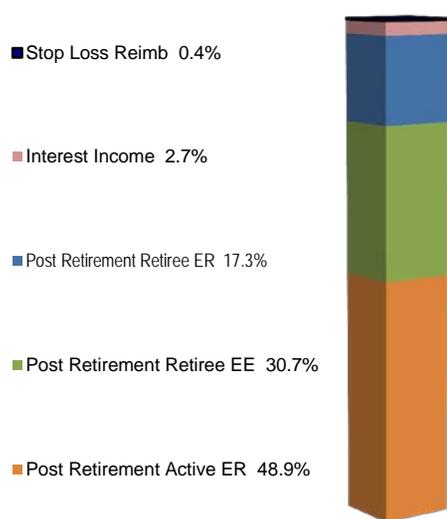
2014 Budget



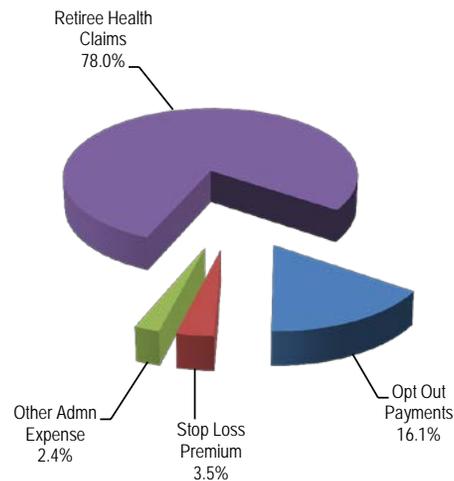
POST EMPLOYMENT HEALTH CARE PLAN FUND

Description	Estimated 2013 Budget	Current Revenues 2014 Budget	Beginning Fund 2014 Budget
Current Revenues	\$932,314	\$565,729	\$565,729
Current Expenditures	237,436	(384,085)	(384,085)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	1,169,750	181,644	181,644
Capital Outlay	0	0	0
Increased Funding Requests	(1,014,550)	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	155,200	181,644	181,644
Beginning Fund Balance	3,106,938	3,262,138	3,262,138
Ending Fund Balance (Reserves)	\$3,262,138	\$3,443,782	\$3,443,782
Projected Reserves:			
Operating Reserves	\$3,037,138	\$3,218,782	\$3,218,782
Designated Reserves	225,000	225,000	225,000
Additional Reserves	0	0	0
Totals	\$3,262,138	\$3,443,782	\$3,443,782

Revenues



Expenditures by Activity



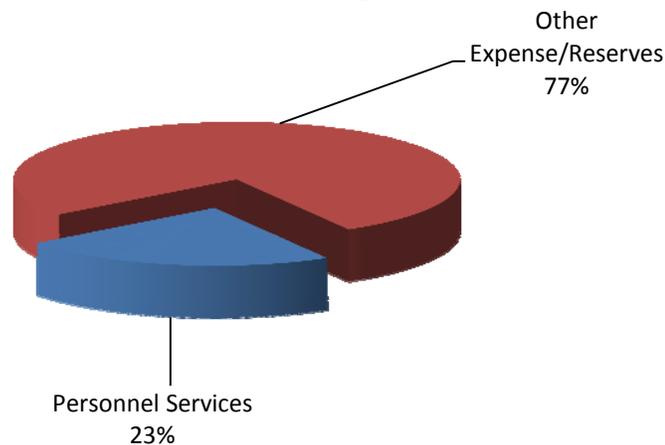
**Post Employment Healthcare Plan Fund
Administrative Services Department
Post Employment Benefits Division**

Mission Statement: The Post Employment Benefits Program was implemented in 2003 to provide healthcare benefits to unaffiliated and certain affiliated groups of employees in accordance with the recommendations of the Benefits and Services Focus Group. In accordance with GASB Statement 43, a separate Fund was established in 2006 to account for the payments of claims and related administrative costs of the Post Employment Benefits Program. The program is funded by a monthly contribution, which is currently based on approximately seven and one half percent of the premium amount of active unaffiliated employees and active employees of the participating bargaining units.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 1,961,091	\$ 775,399	\$ 1,169,317	\$ 1,025,141	\$ 1,025,141
Supplies	-	-	-	-	-
Other Services & Chgs	14,628	-	14,250	-	-
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 1,975,719	\$ 775,399	\$ 1,183,567	\$ 1,025,141	\$ 1,025,141
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	3,052,468	3,262,138	3,443,782	3,443,782
Total Requirements	\$ 1,975,719	\$ 3,827,867	\$ 4,445,705	\$ 4,468,923	\$ 4,468,923

2014 Budget



TRUST & AGENCY FUNDS

Trust and Agency Funds are used to account for assets held by the City as a trustee or agent for various individuals, private organizations and other governmental units.

LID Guaranty Fund (602) is used to account for the payment of local improvement bonds and warrants issued to pay for any local improvements ordered in local improvement districts.

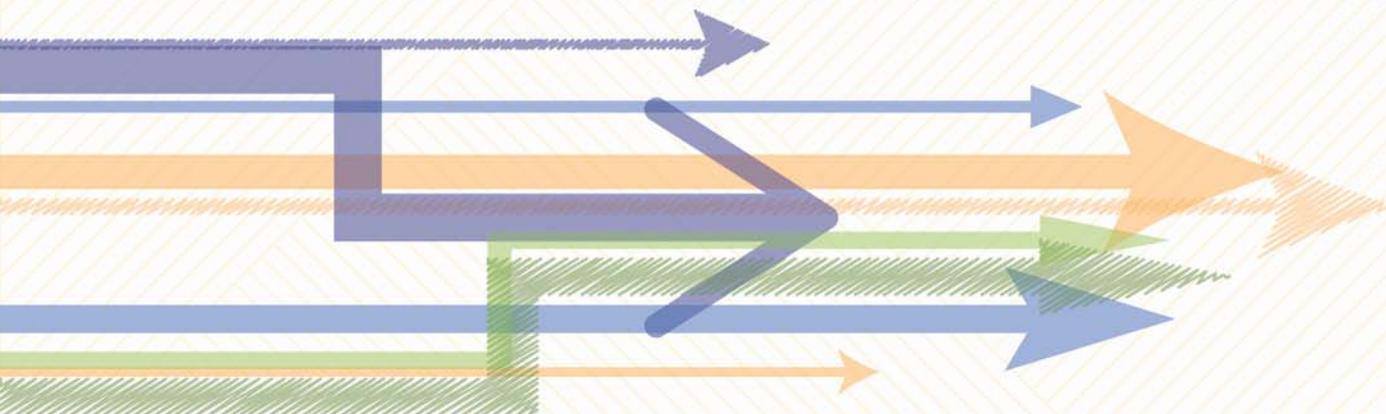
Fire Pension Fund (611) is used to provide pension and related benefits for firemen retired prior to March 1, 1970, and payment of excess retirement and medical benefits to active members as of that date.

Police Pension Fund (612) is used to provide pension and related benefits for policemen retired prior to March 1, 1970, and payment of excess retirement and medical benefits to active members as of that date.

Southeast Communications Fund (641) accounts for expenses and revenues of the Emergency Dispatch 911 Agency Operations.

800 MHz Project Fund (642) accounts for expenses and revenues associated with 800 MHz Project activities.

Emergency Management Fund (643) accounts for expenses and revenues of the Emergency Management Agency Operations.



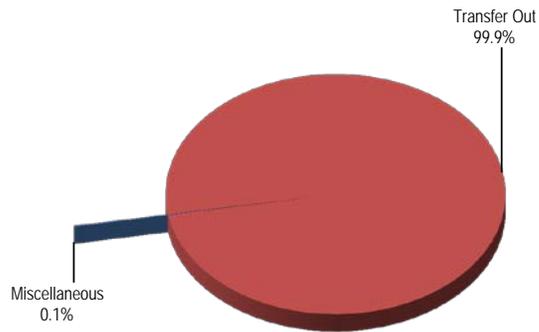
LID GUARANTY FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$307,700	\$217,500	\$217,500
Current Expenditures	(150,160)	(150,160)	(150,160)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	157,540	67,340	67,340
Non-Current Expenditures	0	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	157,540	67,340	67,340
Beginning Fund Balance	110,506	268,046	268,046
Ending Fund Balance (Reserves)	\$268,046	\$335,386	\$335,386
Projected Reserves:			
Operating Reserves	\$242,046	\$313,386	\$313,386
Bond Coverage Reserves	26,000	22,000	22,000
Additional Reserves	0	0	0
Totals	\$268,046	\$335,386	\$335,386

Revenues



Expenditures by Activity



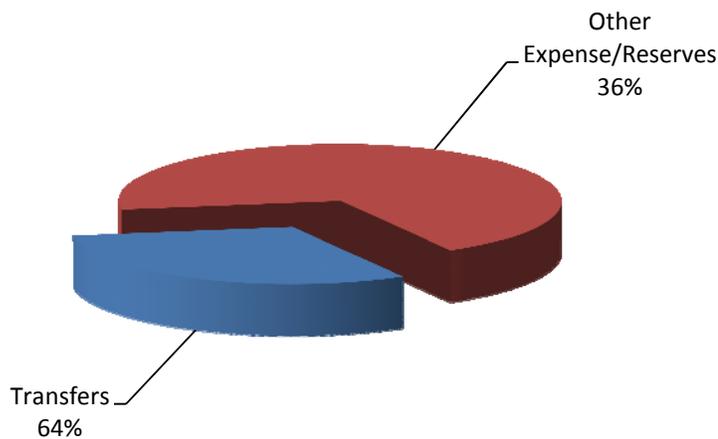
**LID Guaranty Fund
Administrative Services Department
LID Guaranty**

Mission Statement: The LID Guaranty Fund guarantees the payment of its bonds and warrants issued to pay for any local improvements in local improvement districts in the City of Richland. The fund is required to maintain a balance of at least 10% of the outstanding bonds. Balances over the 10% requirement may be transferred (at the direction of the City Council) to the General Fund.

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Chgs	-	150	150	150	150
Intergovernmental Svcs	7	10	10	10	10
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 7	\$ 160	\$ 160	\$ 160	\$ 160
Transfers	275,000	300,000	150,000	150,000	150,000
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	170,252	268,046	335,386	335,386
Total Requirements	\$ 275,007	\$ 470,412	\$ 418,206	\$ 485,546	\$ 485,546

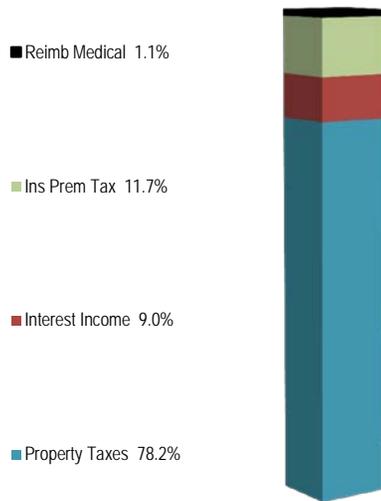
2014 Budget



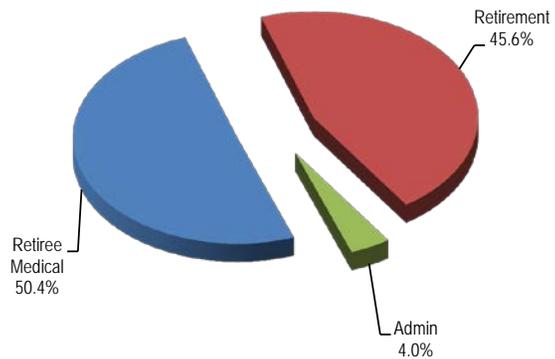
FIRE PENSION FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$432,377	\$447,515	\$447,515
Current Expenditures	(438,976)	(448,570)	(448,570)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(6,599)	(1,055)	(1,055)
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(6,599)	(1,055)	(1,055)
Beginning Fund Balance	980,484	973,885	973,885
Ending Fund Balance (Reserves)	\$973,885	\$972,830	\$972,830
Projected Reserves:			
Operating Reserves	0	0	0
Other Trust Reserves	973,885	972,830	972,830
Additional Reserves	0	0	0
Totals	\$973,885	\$972,830	\$972,830

Revenues



Expenditures by Activity

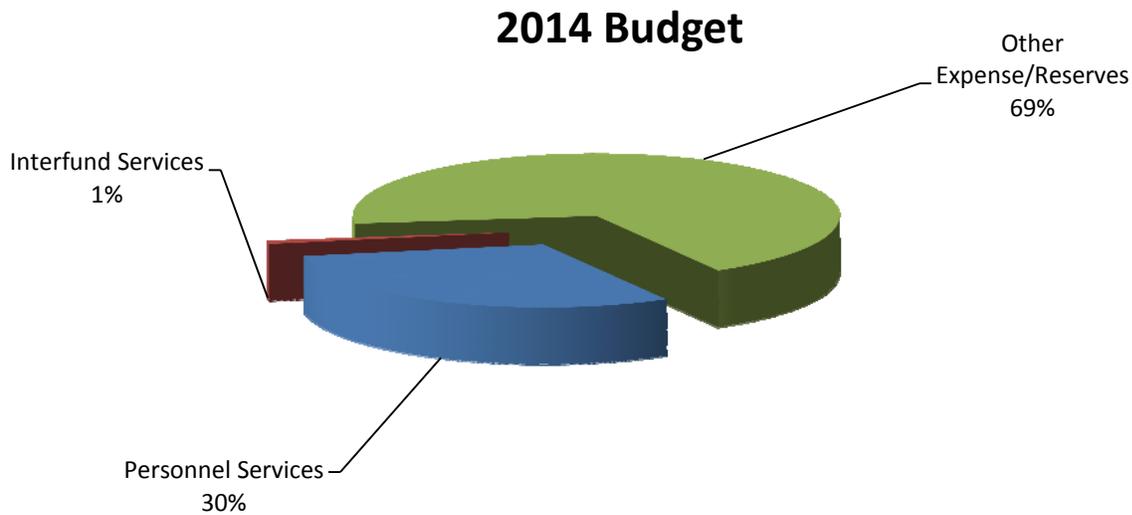


**Fire Pension Fund
Administrative Services Department
Fire Pension**

Mission Statement: The Fire Pension Fund was established to meet the requirement by state law RCW 41.18, 1955 Act, and provide pension and related benefits to Fire employees. The fund is administered by the Firemen’s Pension Board, which is comprised of the Mayor, City Clerk, Administrative Services Director and two Fire Fighters.

Budget Summary

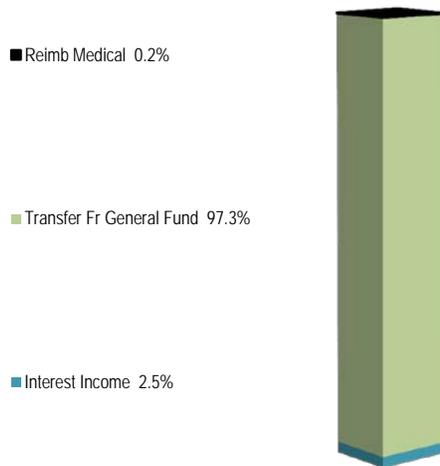
DESCRIPTION	2012	2013	2013	2014	2014
	Actual	Adopted	Estimated	Baseline	Budget
Personnel Services	\$ 420,996	\$ 462,364	\$ 414,260	\$ 430,777	\$ 430,777
Supplies	475	450	450	450	450
Other Services & Chgs	2,599	10,050	10,131	3,525	3,525
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	17,905	14,135	14,135	13,818	13,818
Total Current Expense	\$ 441,975	\$ 486,999	\$ 438,976	\$ 448,570	\$ 448,570
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	971,735	973,885	972,830	972,830
Total Requirements	\$ 441,975	\$ 1,458,734	\$ 1,412,861	\$ 1,421,400	\$ 1,421,400



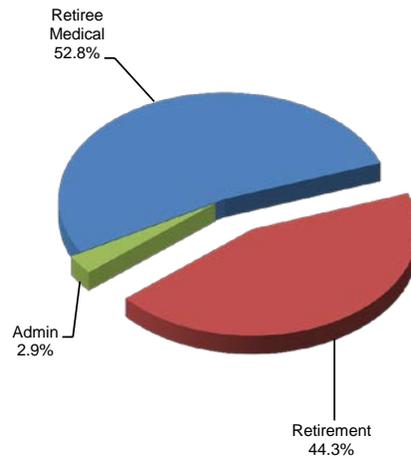
POLICE PENSION FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$587,596	\$609,063	\$609,063
Current Expenditures	(592,264)	(607,807)	(607,807)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	(4,668)	1,256	1,256
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	(4,668)	1,256	1,256
Beginning Fund Balance	379,888	375,220	375,220
Ending Fund Balance (Reserves)	\$375,220	\$376,476	\$376,476
Projected Reserves:			
Operating Reserves	0	0	0
Other Trust Reserves	375,220	376,476	376,476
Additional Reserves	0	0	0
Totals	\$375,220	\$376,476	\$376,476

Revenues



Expenditures by Activity



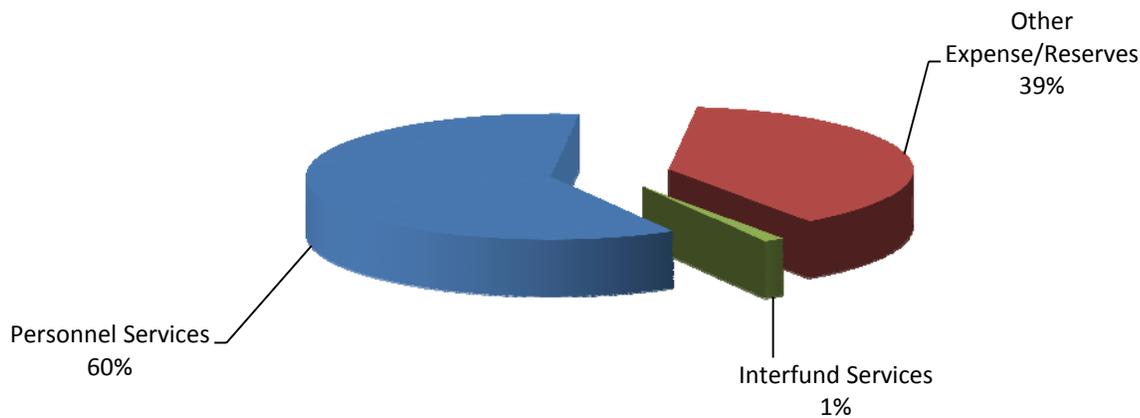
**Police Pension Fund
Administrative Services Department
Police Pension**

Mission Statement: The Police Pension Fund was established to meet the requirement by state law RCW 41.20, to provide pension and related benefits to Police employees. The fund is administered by the Policemen’s Pension Board, which is comprised of the Mayor, Mayor Pro-Tem, City Clerk, Administrative Service Director and three Police Officers.

Budget Summary

DESCRIPTION	2012	2013	2013	2014	2014
	Actual	Adopted	Estimated	Baseline	Budget
Personnel Services	\$ 511,119	\$ 597,037	\$ 568,170	\$ 590,109	\$ 590,109
Supplies	434	450	450	450	450
Other Services & Chgs	3,740	10,525	9,857	3,700	3,700
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	17,915	13,787	13,787	13,548	13,548
Total Current Expense	\$ 533,208	\$ 621,799	\$ 592,264	\$ 607,807	\$ 607,807
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	374,139	375,220	376,476	376,476
Total Requirements	\$ 533,208	\$ 995,938	\$ 967,484	\$ 984,283	\$ 984,283

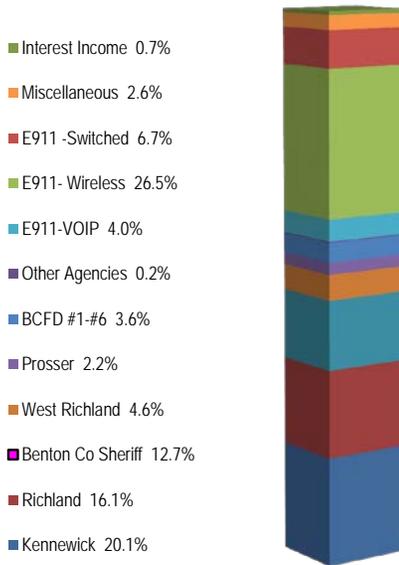
2014 Budget



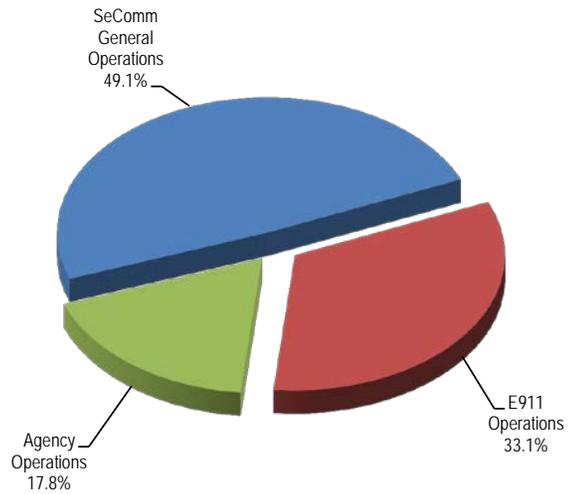
SOUTHEAST COMMUNICATION CENTER

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$4,595,020	\$4,271,182	\$4,158,366
Current Expenditures	(4,405,209)	(4,257,679)	(4,254,276)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	189,811	13,503	(95,910)
Non-Current Revenues	0	109,413	109,413
Non-Current Expenditures	0	0	0
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	(588,523)
Current Revenue Over (Under) All Expenditures	189,811	122,916	(575,020)
Beginning Fund Balance	2,663,634	2,853,445	2,853,445
Ending Fund Balance (Reserves)	\$2,853,445	\$2,976,361	\$2,278,425
Projected Reserves:			
Operating Reserves	\$303,024	\$319,326	\$319,326
Additional Reserves	664,243	690,150	288,029
Designated Reserves	1,886,178	1,966,885	1,671,070
Totals	\$2,853,445	\$2,976,361	\$2,278,425

Revenues

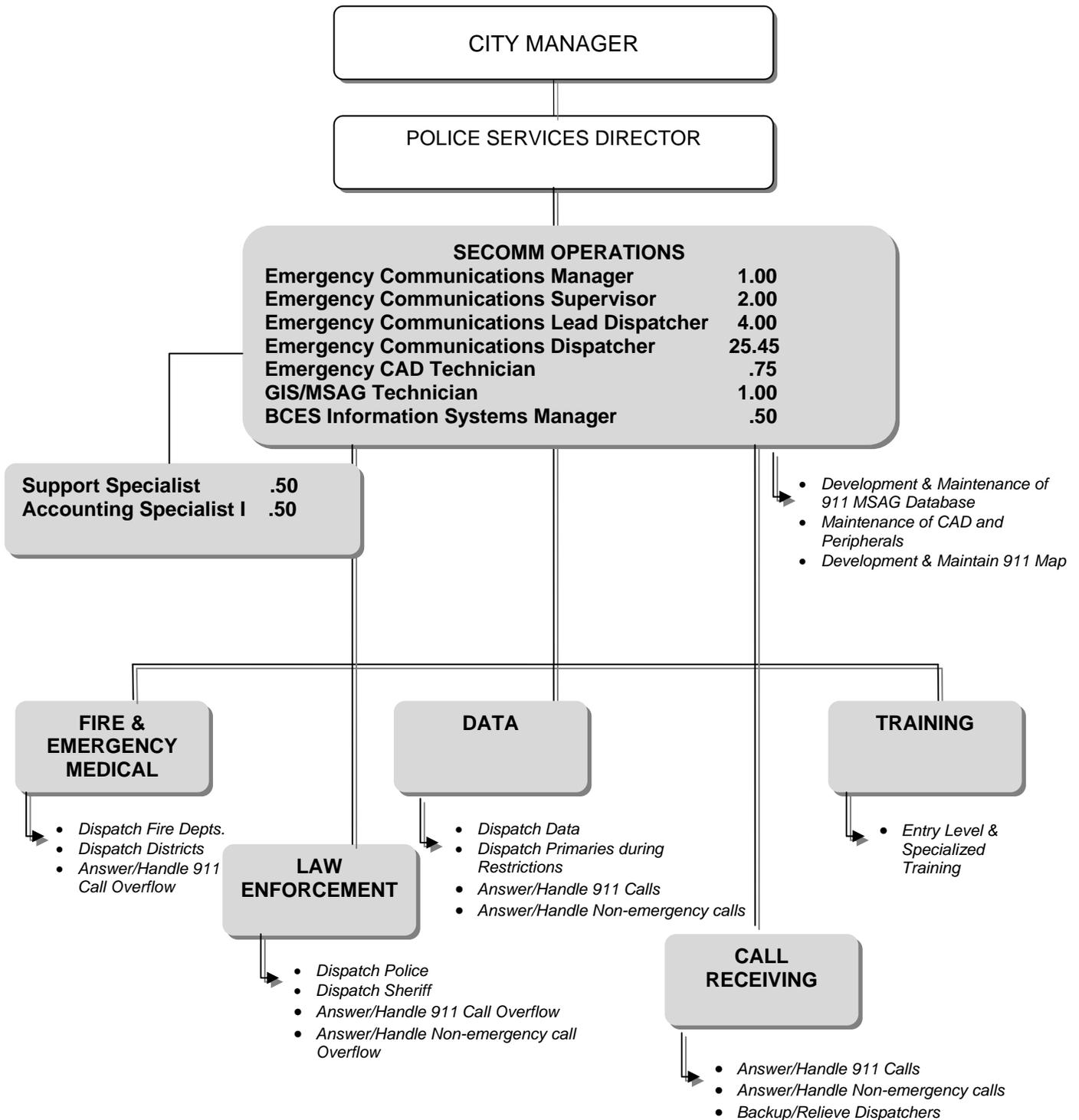


Expenditures by Activity



**Southeast Communications Fund
Benton County Emergency Services Department
SOUTHEAST COMMUNICATIONS CENTER DIVISION**

2014 FUNCTIONAL CHART



**Southeast Communications Fund
Benton County Emergency Services Department
Southeast Communications Division**

Mission Statement: The Southeast Communications (SECOMM) Division serves as the 911 Public Safety Answering Point for Benton County through provision of emergency law enforcement, fire/medical dispatch services and public education about 911 services. SECOMM uses the core values of Teamwork, Integrity, and Excellence as the guide. SECOMM is committed to providing superior level of service to customers through; clear and accurate communication, creative and determined problem solving, and conscientious and critical decision-making.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Estimate	2014 Projected
Requests for Services				
Law enforcement	92,641	90,386	105,000	110,000
Fire & Emergency Medical	16,121	17,233	17,000	17,500
Population Served	177,900	180,000	185,000	190,000

**Southeast Communications Fund
Benton County Emergency Services Department
Southeast Communications Division**

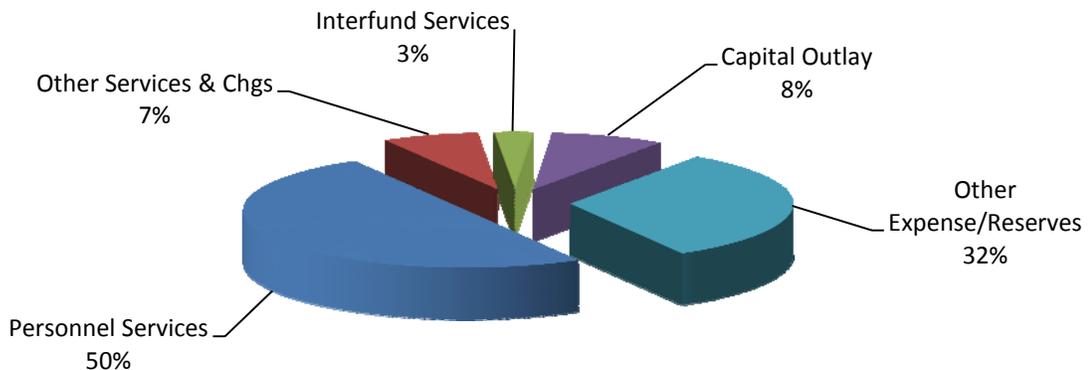
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Emergency Communications Manager	1.00	1.00	1.00	1.00	1.00
BCES Information Systems Manager	0.60	0.75	0.50	0.50	0.50
Support Specialist	0.50	0.50	0.50	0.50	0.50
Accounting Specialist	0.50	0.50	0.50	0.50	0.50
Technical Systems Coordinator	1.00	0.00	0.00	0.00	0.00
Emergency Communications Supervisor	5.00	2.00	2.00	2.00	2.00
Lead Emergency Comm. Dispatcher	4.00	4.00	4.00	4.00	4.00
Emergency Comm. Dispatcher	27.00	25.50	25.50	25.45	25.45
Emergency CAD Technician	0.00	1.00	0.75	0.75	0.75
GIS/MSAG Technician	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions:	40.60	36.25	35.75	35.70	35.70

Budget Summary

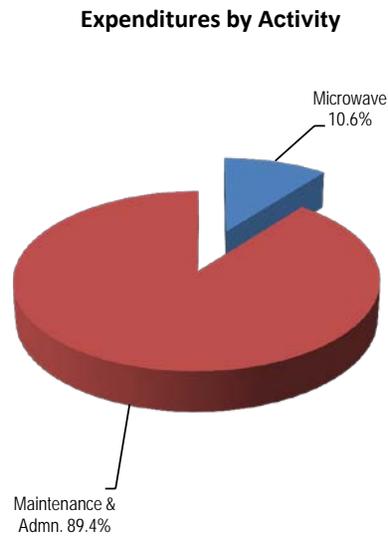
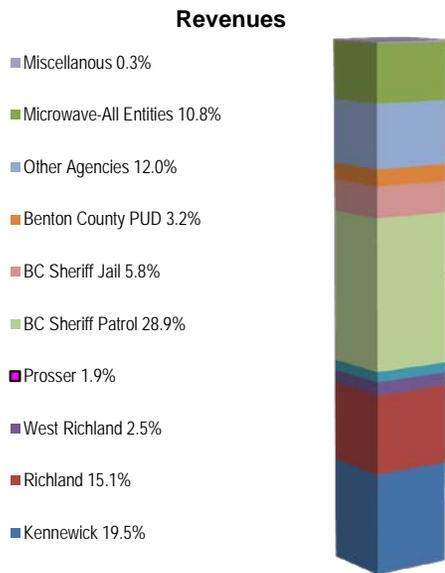
DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 3,224,027	\$ 3,390,622	\$ 3,357,392	\$ 3,554,381	\$ 3,550,978
Supplies	38,098	6,278	14,917	7,778	7,778
Other Services & Chgs	473,985	499,578	534,132	494,019	494,019
Intergovernmental Svcs	7	7	7	7	7
Interfund Services	186,887	193,403	193,403	201,494	201,494
Total Current Expense	\$ 3,923,004	\$ 4,089,888	\$ 4,099,851	\$ 4,257,679	\$ 4,254,276
Transfers	-	-	-	-	-
Capital Outlay	-	305,358	305,358	-	588,523
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	2,772,440	2,853,445	2,976,361	2,278,425
Total Requirements	\$ 3,923,004	\$ 7,167,686	\$ 7,258,654	\$ 7,234,040	\$ 7,121,224

2014 Budget



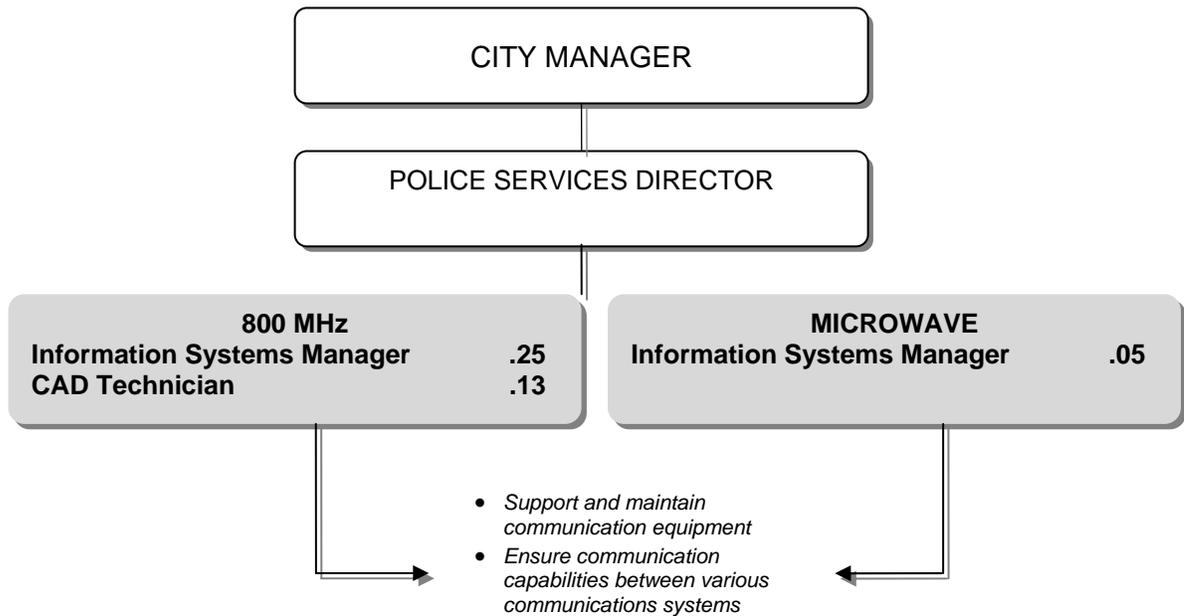
800 MHz PROJECT FUND

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$891,527	\$910,926	\$869,560
Current Expenditures	(886,438)	(870,808)	(893,071)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	5,089	40,118	(23,511)
Non-Current Revenues	0	1,260	1,260
Capital Outlay	0	0	0
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	5,089	41,378	(22,251)
Beginning Fund Balance	335,113	340,202	340,202
Ending Fund Balance (Reserves)	\$340,202	\$381,580	\$317,951
Projected Reserves:			
Operating Reserves	\$144,967	\$0	\$0
Designated Reserves	195,235	194,136	194,136
Additional Reserves	0	187,444	123,815
Totals	\$340,202	\$381,580	\$317,951



**800 MHz Project Fund
Benton County Emergency Services Department
800 MHz Project**

2014 FUNCTIONAL CHART



800 MHz Project Fund Benton County Emergency Services Department

Mission Statement: The mission of this project is to provide communication infrastructure and technology for the dispatching of public safety agencies throughout Benton County. By supplying this technology more users are able to communicate with each other during every day emergencies and large-scale disasters. The division provides communication capability between various types of communications systems through the ability to “patch” together these systems.

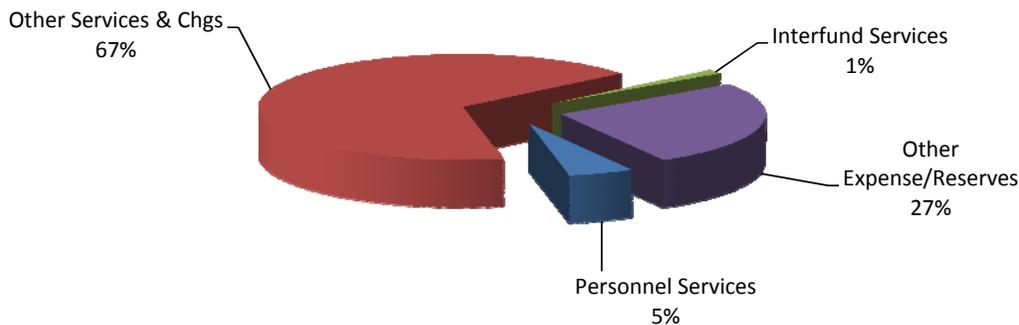
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
BCES Information Systems Manager	0.00	0.00	0.30	0.30	0.30
Emergency CAD Technician	0.00	0.00	0.13	0.13	0.13
Total Full-Time Positions:	0.00	0.00	0.43	0.43	0.43

Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 45,977	\$ 59,279	\$ 59,279	\$ 62,635	\$ 62,635
Supplies	-	2,000	2,000	2,000	2,000
Other Services & Chgs	350,364	802,686	808,937	790,523	812,786
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	20,867	16,222	16,222	15,650	15,650
Total Current Expense	\$ 417,208	\$ 880,187	\$ 886,438	\$ 870,808	\$ 893,071
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Other Expense/Reserves	-	289,291	340,202	381,580	317,951
Total Requirements	\$ 417,208	\$ 1,169,478	\$ 1,226,640	\$ 1,252,388	\$ 1,211,022

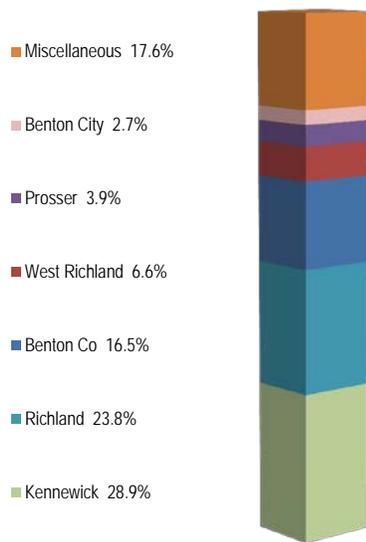
2014 Budget



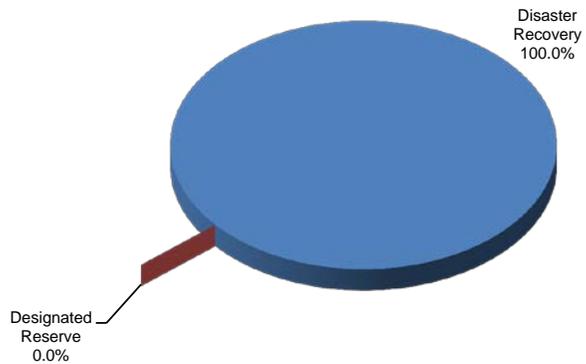
EMERGENCY MANAGEMENT

Description	Estimated 2013 Budget	Baseline 2014 Budget	Adopted 2014 Budget
Current Revenues	\$818,035	\$113,009	\$98,639
Current Expenditures	(734,402)	(98,638)	(98,638)
Debt Service	0	0	0
Proposed Staffing Enhancements	0	0	0
Current Revenue Over (Under) Current Expenditures	83,633	14,371	1
Non-Current Revenues	0	0	0
Non-Current Expenditures	0	0	0
Capital Outlay	(73,633)	0	(10,975)
Increased Funding Requests	0	0	0
Expanded Programs	0	0	0
Current Revenue Over (Under) All Expenditures	10,000	14,371	(10,974)
Beginning Fund Balance	131,895	141,895	141,895
Ending Fund Balance (Reserves)	\$141,895	\$156,266	\$130,921
Projected Reserves:			
Operating Reserves	\$117,540	\$24,660	\$24,660
Designated Reserves	24,355	0	0
Additional Reserves	0	131,606	106,261
Totals	\$141,895	\$156,266	\$130,921

Revenues

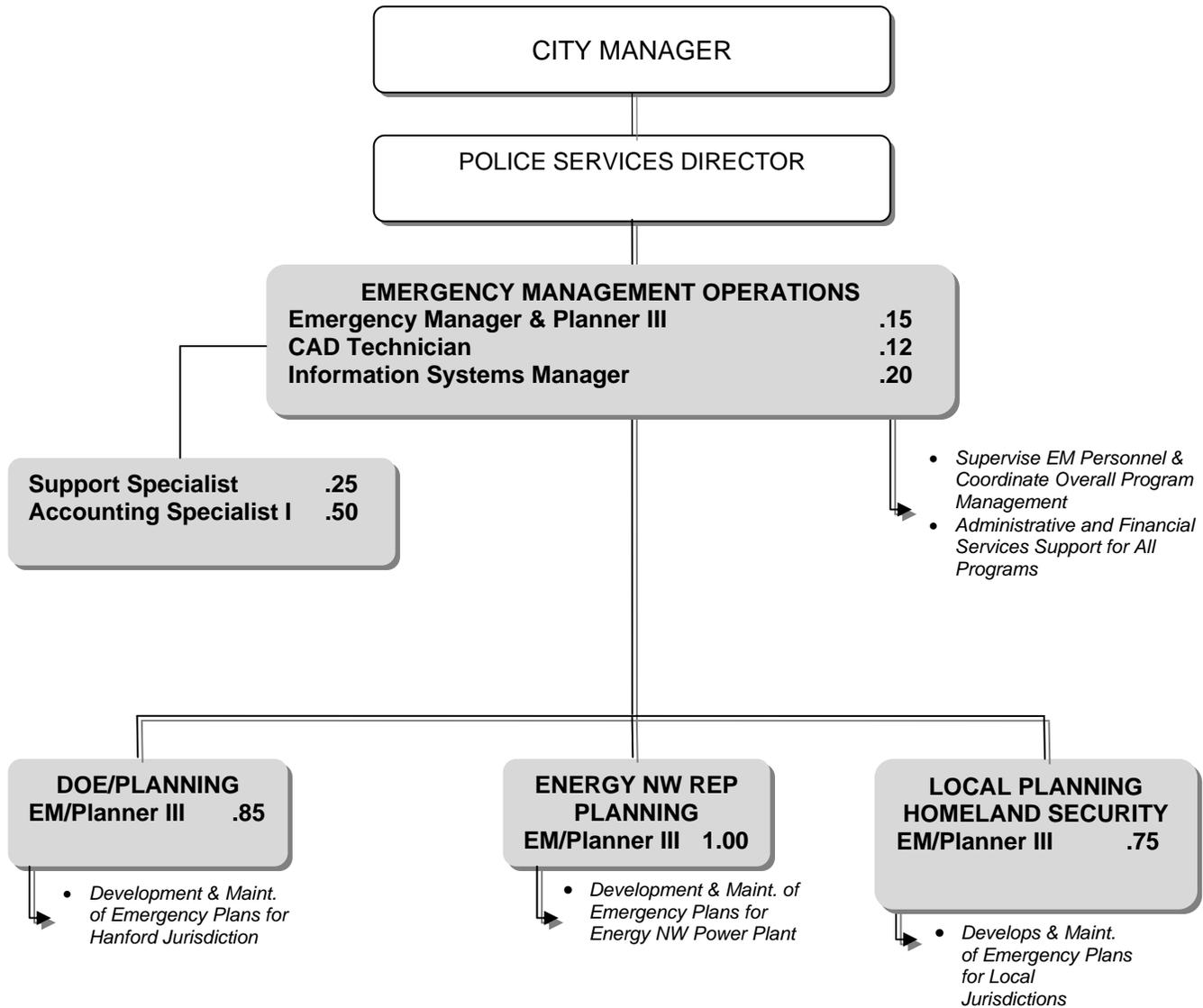


Expenditures by Activity



**Emergency Management Fund
Benton County Emergency Services Department
EMERGENCY MANAGEMENT DIVISION**

2014 FUNCTIONAL CHART



**Emergency Management Fund
Benton County Emergency Services Department
EMERGENCY MANAGEMENT DIVISION**

Mission Statement: Benton County Emergency Management is to minimize the impact of disasters on the people, property, economy, and environment of Benton County, through planning, preparation, education, training, and coordination. By doing these things, we enhance the safety of Benton County residents.

2013 STRATEGIC PLAN ACCOMPLISHMENTS

- Reference section "2013 Accomplishments" for complete Strategic Leadership Plan list of accomplishments

2014 STRATEGIC PLAN – KEY FOCUS AREAS

- Reference section "Strategic Leadership Plan"

PERFORMANCE INDICATORS				
Description	2011 Actual	2012 Actual	2013 Projected	2014 Projected
Population	179,206	183,327	183,398	185,000
CGS/REP drills/exercise	7	10	12	14
CSEPP drills/exercise	14	0	0	0
Local drills	8	9	10	10
EOC activations for emergencies	5	5	4	5

Emergency Management Fund Benton County Emergency Services Department EMERGENCY MANAGEMENT DIVISION

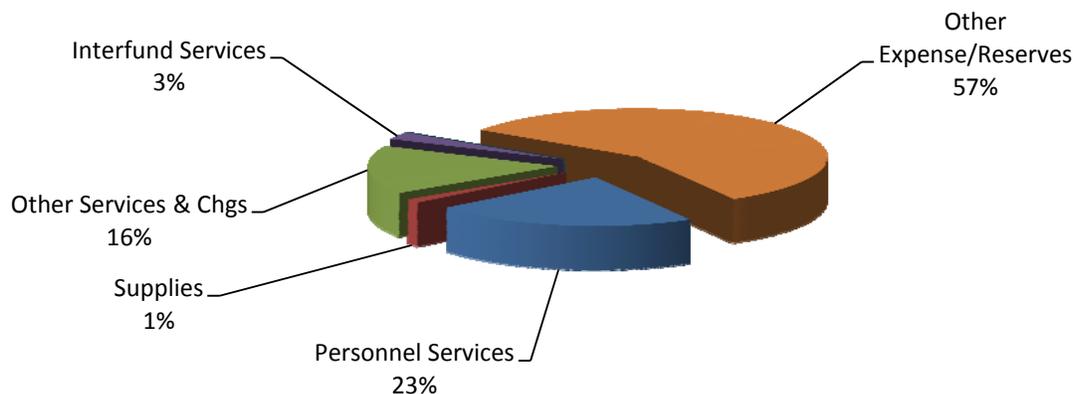
Personnel Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Baseline	2014 Budget
Full Time Positions					
Emergency Management Manager	1.00	0.00	0.00	0.15	0.15
BCES Information Systems Manager	0.40	0.25	0.25	0.20	0.20
Support Specialist	1.50	0.25	0.25	0.25	0.25
Accounting Specialist I	0.50	0.50	0.50	0.50	0.50
BCES Emergency Mgmt. Planner I	1.00	1.00	1.00	0.00	0.00
BCES Emergency Mgmt. Planner II	1.00	1.00	1.00	0.00	0.00
BCES Emergency Mgmt. Planner III	2.50	2.50	2.50	2.60	2.60
BCES Logistician	1.00	0.00	0.00	0.00	0.00
Emergency CAD Technician	0.00	0.00	0.00	0.12	0.12
Technical Systems Coordinator	1.60	0.00	0.00	0.00	0.00
BCES Information Officer	1.00	0.00	0.00	0.00	0.00
Total Full-Time Positions:	11.50	5.50	5.50	3.82	3.82

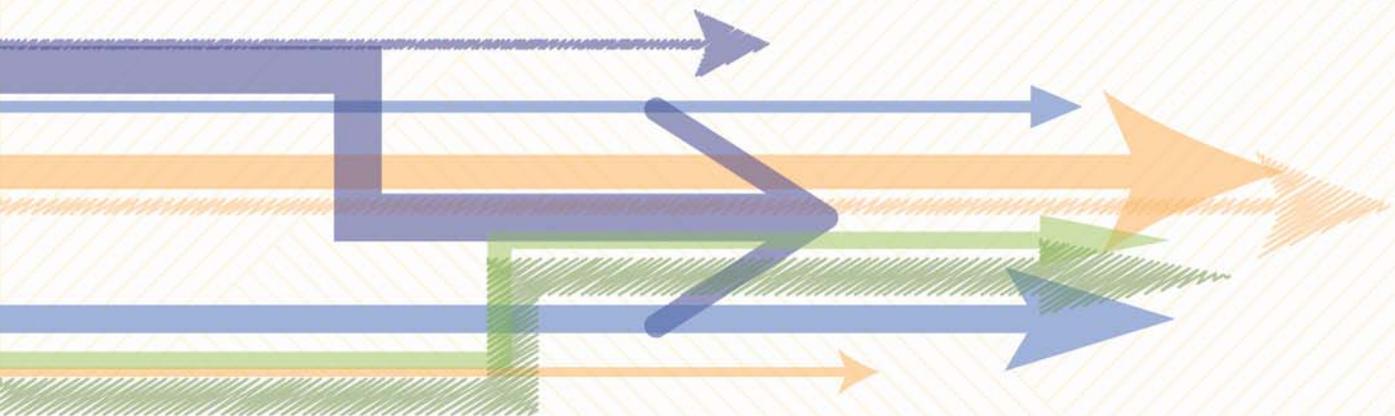
Budget Summary

DESCRIPTION	2012 Actual	2013 Adopted	2013 Estimated	2014 Baseline	2014 Budget
Personnel Services	\$ 265,723	\$ 39,192	\$ 425,462	\$ 51,810	\$ 51,810
Supplies	25,130	3,099	51,719	3,099	3,099
Other Services & Chgs	123,016	45,991	214,301	36,828	36,828
Intergovernmental Svcs	3,500	500	3,542	1,200	1,200
Interfund Services	25,820	5,639	39,378	5,701	5,701
Total Current Expense	\$ 443,189	\$ 94,421	\$ 734,402	\$ 98,638	\$ 98,638
Transfers	-	-	-	-	-
Capital Outlay	164,224	-	73,633	-	10,975
Debt Services	-	3,000	-	-	-
Other Expense/Reserves	62	92,279	141,895	156,266	130,921
Total Requirements	\$ 607,475	\$ 189,700	\$ 949,930	\$ 254,904	\$ 240,534

2014 Budget



APPENDIX



Debt Management

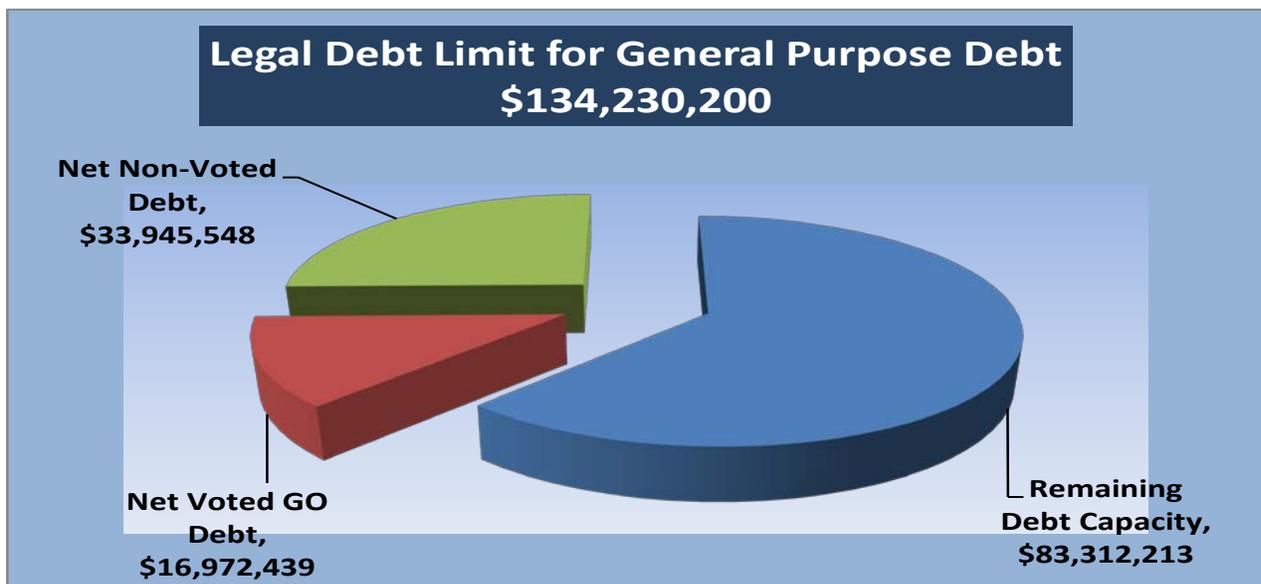
Debt Management is an important component of the City's financial management practices. The City may exercise the option of debt financing to pay for large capital projects.

The public may vote to approve general obligation bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Based on 2.5% of assessed value for 2014 the legal debt limit for general obligation debt is \$134,230,200. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. As of January 1, 2014, the City's remaining debt capacity within the 2.5% limit is estimated to be \$83,312,213.

The public may also vote to approve park facilities and utility bond issues, each of which is also limited to 2.5% of the assessed valuation.

Unlimited tax general obligation debt requires an approving vote of the people. The election to validate unlimited tax general obligation debt requires a voter turnout of at least 40 percent of those who voted in the last general election as well as a favorable vote of 60 percent. The following page presents the calculation of the City's legal debt margin as of January 2014.

Revenue bonds may be issued to finance capital projects for self-supporting City enterprises such as Electric and Water. Debt service for revenue bonds is funded by user fees and rates generated by the utility that issues the debt. Revenue bonds are not included in debt limit calculations for General Obligation debt.



City of Richland
Computation of Legal Debt Margin
***As of January 1, 2014**

Assessed Valuation		\$5,369,208,018
		Remaining Debt Capacity
General Purposes Maximum		
Indebtedness (2.5%)		\$134,230,200
Without a Vote of the People (Councilmanic):		
Legal Limit of 1 1/2% on Assessed Value	\$ 80,538,120	
Less: Outstanding Bonds	(33,830,000) (a)	
Less: Contracts and Accounts Payable and Compensated Absences	(4,416,050) (a)	
Plus: Available Net Assets in Debt Service Fund	4,300,501	
Remaining Debt Capacity - Councilmanic		\$ 46,592,572
With a 3/5 Vote of the People:		
Additional Capacity of 1% of Assessed Value (Can be the full 2 1/2%)	\$ 53,692,080	
Less: Outstanding Bonds	(17,815,000) (b)	
Less: Contracts and Accounts Payable and Compensated Absences	0 (b)	
Plus: Available Net Assets in Debt Service Fund	842,561	
		\$ 36,719,641
Remaining Debt Capacity - General Purpose		\$ 83,312,213
Utility Purposes:		
Voted 2.5% of Assessed Value	\$ 134,230,200	
Less: Outstanding Bonds	0	
Less: Contracts Payable	0	
Plus: Available Net Assets in Debt Service Fund	0	
Remaining Debt Capacity - Utility Purpose		\$ 134,230,200
Open Space and Park Facilities:		
Voted 2.5% of Assessed Value	\$ 134,230,200	
Less: Outstanding Bonds	0	
Less: Contracts Payable	0	
Plus: Available Net Assets in Debt Service Fund	0	
Remaining Debt Capacity - Park Purpose		\$ 134,230,200
(a) Councilmanic Debt and Other Obligations consist of:		
2005 LTGO - City Shop & 98 Imp Refunding	3,515,000	
2006 LTGO - Improvements, Park Lands & 02 Refunding	4,790,000	
2010 LTGO - IT Facility/Golf Refunding/1998 Refunding	6,060,000	
2010 LTGO - 1999 Solid Waste Refunding	735,000	
2013A LTGO - Broadband/LRF	11,250,000	
2013B LTGO - Broadband/LRF	1,760,000	
Guaranteed Debt of PFD (Bonds Outstanding)	5,720,000	
PWTF Loan Duportail	250,000	
Loan Payable - CERE	88,296	
Loan Payable - CERE	683,086	
Compensated Absences	3,152,440	
Accounts Payable	242,228	
	38,246,050	
(b) Voted General Purpose G.O. Debt consists of		
Police St. & Com Center Refund	3,075,000	
Library Remodel	14,740,000	
Accounts Payable- Voted Debt Service Funds	\$17,815,000	

*This information is preliminary because year end processes are not completed and numbers are subject to change.

City of Richland
Summary of Outstanding Debt
As of January 2014

	Date Issued	Original Debt Issued	Jan 2014 Principal Outstanding	2014 Principal	2014 Interest	Dec 2014 Principal Outstanding	Maturity
Utility Related Debt							
Electric							
Revenue Refund	01/04/07	\$ 25,775,000	\$ 24,845,000	\$ 1,805,000	\$ 1,122,825	\$ 23,040,000	Nov 1, 2036
Revenue Refund	11/03/09	11,200	10,240,000	245,000	611,033	9,995,000	Nov 1, 2039
Revenue Imp/Refunding A	05/16/13	925,000	920,000	5,000	21,350	915,000	Nov 1, 2020
Revenue Imp/Refunding B	05/16/13	19,455,000	19,360,000	505,000	835,450	18,855,000	Nov 1, 2039
Revenue Bonds							
Total Electric Fund		46,166,200	55,365,000	2,560,000	2,590,658	52,805,000	
Water							
Revenue Refund	06/17/03	13,481,738	6,821,168	453,617	320,286	6,367,551	Nov 1, 2023
Revenue Bonds	11/16/04	1,441,020	43,800	43,800	1,752	0	Dec 1, 2014
Improvement & Refunding	06/16/09	9,675,547	7,237,256	885,921	297,286	6,351,335	Dec 1, 2038
Improvement & Refunding	05/07/12	5,955,160	5,859,210	169,380	212,055	5,689,830	Nov 1, 2034
Total Water Bonds		30,553,465	19,961,434	1,552,718	831,379	18,408,716	
Other Loan							
Public Works Trust Loan	05/01/00	6,432,914	2,375,783	339,397	23,758	2,036,386	Jul 1, 2020
Public Works Trust Loan	06/27/03	8,755,000	5,066,615	506,662	25,333	4,559,953	Jul 1, 2023
Public Works Trust Loan	10/01/07	1,984,802	1,161,304	116,130	11,613	1,045,174	Oct 1, 2023
Public Works Trust Loan	10/01/07	978,117	575,363	57,536	5,754	517,827	Oct 1, 2023
Public Works Trust Loan	10/01/03	580,000	398,750	36,250	5,981	362,500	Oct 1, 2024
Public Works Trust Loan	03/03/09	3,030,000	2,568,252	160,516	38,524	2,407,736	Oct 1, 2029
Total Water Fund		52,314,298	32,107,501	2,769,209	942,342	29,338,292	
Wastewater							
Revenue Refund	06/17/03	10,443,262	5,283,832	351,383	248,101	4,932,449	Nov 1, 2023
Revenue Bonds	11/16/04	1,848,980	56,200	56,200	2,248	0	Dec 1, 2014
Improvement & Refunding	06/16/09	10,429,453	8,142,744	809,079	348,227	7,333,665	Dec 1, 2038
Improvement & Refunding	05/07/12	1,584,840	1,570,790	5,620	57,145	1,565,170	Nov 1, 2034
Dept of Ecology ARRA	2009	1,538,338	1,400,039	62,330	40,396	1,337,709	May 27, 2031
Total Wastewater Fund		25,844,873	16,453,605	1,284,612	696,117	15,168,993	
Stormwater							
Revenue Bonds	06/16/09	1,870,000	1,425,000	95,000	64,351	1,330,000	Dec 1, 2038
Other Loan							
Department of Ecology	12/13/01	145,775	94,666	7,306	3,993	87,360	Oct 1, 2024
Total Stormwater Fund		2,015,775	1,519,666	102,306	68,344	1,417,360	
Total Utility Debt		\$ 126,341,146	\$ 105,445,772	\$ 6,716,127	\$ 4,297,461	\$ 98,729,645	

City of Richland
Summary of Outstanding Debt
As of January 2014

	Date Issued	Original Debt Issued	Jan 2014 Principal Outstanding	2014 Principal	2014 Interest	Dec 2014 Principal Outstanding	Maturity
General Obligation Bonded Debt							
City Shop & Imp 98 Ref -05	04/11/05	9,820,000	3,515,000	930,000	150,945	2,585,000	Dec 1, 2017
Police & Com Center Ref - 05	04/11/05	5,035,000	3,075,000	460,000	126,230	2,615,000	Dec 1, 2019
Imp / Park Lands & 02 Ref. -06	12/28/06	6,315,000	4,790,000	415,000	200,363	4,375,000	Dec 1, 2026
Library Expansion	3/6/07	17,250,000	14,740,000	615,000	704,538	14,125,000	Dec 1, 2026
IT Facility & Golf Course LTGO	7/30/10	7,630,000	6,060,000	435,000	253,683	5,625,000	Dec 1, 2039
Ref (Solid Waste)	9/21/10	1,205,000	735,000	115,000	20,613	620,000	Dec 1, 2019
LTGO Broadband/LRF 2013 A	3/20/13	11,250,000	11,250,000	-	375,813	11,250,000	Dec 1, 2037
LTGO BroadbandLRF 2013 B	3/20/13	2,230,000	1,760,000	395,000	29,467	1,365,000	Dec 1, 2027
Total General Obligation Debt		\$ 60,735,000	\$ 45,925,000	\$ 3,365,000	\$ 1,861,650	\$ 42,560,000	
Other Contracts & Notes							
PWTF Loan	08/01/08	1,000,000	250,000	250,000	1,250	-	Jul 1, 2014
CERB Loan	06/24/99	538,296	88,296	50,000	-	38,296	Jul 20, 2015
CERB Loan	04/03/03	780,000	683,086	49,431	6,826	633,655	Jan 31, 2026
		2,318,296	1,021,382	349,431	8,076	671,951	
Total Outstanding Debt		\$ 189,394,442	\$ 152,392,154	\$ 10,430,558	\$ 6,167,187	\$ 141,961,596	

City of Richland
Ratio of Net General Bonded Debt to Assessed Value
And Net Bonded Debt Per Capita

Tax Year	Popu- lation (1)	Assessed Value (2)	General Obligation Bonds	Debt Service Monies Available	Net Bond Debt	Ratio Net Bonded Debt To Assessed Value	Net Bonded Debt Per Capita
1994	35,430	1,334,640,669	6,665,000	50,563	6,614,437	0.50%	186.69
1995	36,270	1,558,201,165	6,410,000	54,783	6,355,217	0.41%	175.22
1996	35,990	1,853,434,677	11,215,000	57,259	11,157,741	0.60%	310.02
1997	36,550	1,878,038,687	10,770,000	22,755	10,747,245	0.57%	294.04
1998	36,860	1,903,657,964	19,315,000	319,507	18,995,493	1.00%	515.34
1999	37,190	2,021,625,274	21,989,000	2,329,707	19,659,293	0.97%	528.62
2000	38,708	2,078,458,921	25,110,000	2,505,325	22,604,675	1.09%	583.98
2001	39,350	2,228,701,713	23,670,000	2,373,987	21,296,013	0.96%	541.19
2002	40,150	2,436,531,429	26,250,000	1,975,866	24,274,134	1.00%	604.59
2003	41,650	2,745,968,657	25,045,000	3,245,693	21,799,307	0.79%	523.39
2004	42,660	2,915,838,063	23,775,000	874,782	22,900,218	0.79%	536.81
2005	43,520	3,115,600,863	23,025,000	1,156,864	21,868,136	0.70%	502.48
2006	44,230	3,309,521,098	25,795,000	7,633,446	18,161,554	0.55%	410.62
2007	45,070	3,501,040,508	41,190,000	8,438,899	32,751,101	0.94%	726.67
2008	46,080	3,852,869,332	38,930,000	7,100,164	31,829,836	0.83%	690.75
2009	47,410	4,405,555,654	36,555,000	6,395,104	30,159,896	0.68%	636.15
2010	48,580	4,536,131,221	41,260,000	5,983,493	35,276,507	0.78%	726.15
2011	49,090	4,711,097,355	38,560,000	4,042,902	34,517,098	0.73%	703.14
2012	49,890	4,992,272,077	35,795,000	3,274,796	32,520,204	0.65%	651.84
2013	51,150	5,147,604,881	45,925,000	5,143,062	40,781,938	0.79%	797.30

SOURCES:

(1) State of Washington

(2) Benton County Assessor's Office (Gross Assessed Valuation)

City of Richland
Ratio of Annual Debt Service for General Bonded Debt
To Total General Expenditures

Year	Principal	Interest	Total Debt Service	Total General Expenditures	Ratio of Debt Service to General Expenditures
1993	225,000	238,573	463,573	23,208,943	2.00%
1994	245,000	223,576	468,576	26,573,853	1.76%
1995	255,000	207,235	462,235	26,841,569	1.72%
1996	360,000	402,610	762,610	29,244,637	2.61%
1997	445,000	619,436	1,064,436	31,652,102	3.36%
1998	535,000	884,668	1,419,668	38,093,131	3.73%
1999	665,000	941,087	1,606,087	32,566,518	4.93%
2000	774,000	1,130,063	1,904,063	37,091,358	5.13%
2001	1,440,000	1,323,328	2,763,328	35,795,057	7.72%
2002	2,230,000	1,328,710	3,558,710	40,791,271	8.72%
2003	2,223,328	1,587,995	3,811,323	45,424,161	8.39%
2004*	4,089,960	1,547,261	5,637,221	47,124,155	11.96%
2005	2,109,887	1,046,531	3,156,418	44,082,599	7.16%
2006	1,810,000	1,234,536	3,044,536	50,345,565	6.05%
2007	2,180,000	1,657,901	3,837,901	57,048,516	6.73%
2008	2,385,000	1,874,739	4,259,739	59,597,271	7.15%
2009	2,450,000	1,747,312	4,197,312	64,355,776	6.52%
2010	2,540,000	1,658,375	4,198,375	57,960,068	7.24%
2011	2,700,000	1,767,671	4,467,671	61,398,558	7.28%
2012	2,765,000	1,668,622	4,433,622	59,151,941	7.50%

*Repayment of LID 174 Bonds following a settlement with developer.

Total General Expenditures include General, Special Revenue and Debt Service Funds and excludes Transfers-Out

City of Richland General Information

Date of Incorporation	December 10, 1958
Date of Adoption of City Charter	December 2, 1958
Form of Government	Council - Manager
Type of Government	First Class - Chartered
Fiscal Year Begins	January 1
Population	51,150
Area of City (Square Miles)	42.52
Number of City Employees	
Authorized for 2013	491.10
Authorized for 2014	489.60

Police Protection

TITLE/NUMBER OF EMPLOYEES	
Police Services Director	1.00
Police Captain	3.00
Police Sergeant	8.00
Police Corporal	5.00
Police Officer/Detective	5.00
Police Officer	36.00
Executive Assistant	1.00
Police Records Supervisor	1.00
Support Specialist	9.40
Code Enforcement Officer	2.50
Total	71.9

2013	
Part I Crimes*	1,264
Calls for Service	26,327
Traffic Accidents	712

*Numbers reflected are preliminary until validated by the FBI.

Fire Protection/Emergency Services/Medical Services

TITLE/NUMBER OF EMPLOYEES	
Fire and Emergency Services Director	1.00
Deputy Chief	1.00
Battalion Chief or Battalion Chief-EMT	4.00
Battallion Chief - Training	1.00
Fire Captain-EMT-Paramedic	10.00
Assistant Fire Marshall - Lieutenant	1.00
Deputy Fire Marshall	1.00
Fire Inspector-LT or LT-EMT	1.00
Fire Lieutenant-EMT-Paramedic	3.00
Medical Officer	1.00
Fire Fighter-Paramedic or EMT	31.00
Executive Assistant	1.00
Support Specialist	0.75
Accounting Specialist 1	1.00
Total	57.75

2013	
Fire Calls	1,490
Ambulance Calls	3,940

City of Richland General Information

Building Permits Issued*	2,144
Residential Housing	1,872
Commercial Buildings	272
New Apartment Units	2
Building Inspections*	12,108
Business Licenses Issued*	4,722

Recreation Acreage Inventory **	<u>Number of Parks</u>	<u>Total Acres</u>
Neighborhood Parks	25.0	78.6
Community Parks	4.0	220.0
Regional Park Reserves	2.0	170.0
Lineal Parks	9.0	240.3
Special Use Parks	11.0	702.0
Natural Open Space Areas	7.0	875.0
	<u>58.0</u>	<u>2,285.9</u>

** Source: Parks & Facilities Website December 31, 2013

Richland Public Library*	Annual Circulation:	706,527
	Reference Requests:	33,087

Schools**	Elementary - 9	Schools - Total Enrollment	11,930
	Middle - 3	Employees	1,184
	High - 4		

**Source: Richland School District

Hospitals	1 General With 270 Licensed Beds (Kadlec) 252 Active Staff Physicians (Kadlec)
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Hotels-Motels	13 Hotel/Motels with 1264 Rooms
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Newspaper	Tri-City Herald, Published 7 days a week
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Utilities Provided by the City as of 12/31/13	Number of Active Accounts
Electric	25,313
Water	17,392
Sewer	17,746
Solid Waste	17,399
Recycle (New)	4,008
Stormwater	18,207
Ambulance	21,530

City of Richland

Ten Largest Utility Customers

ELECTRIC - CUSTOMERS	12 MONTH (1) CONSUMPTION	AMOUNT BILLED (2)	AS A % OF 2013 SALES
BATTELLE	75,812,874	\$ 3,624,475	7.07%
LAMB WESTON	58,079,060	2,381,905	4.64%
AREVA NP RICHLAND	35,188,906	1,475,248	2.88%
ALLVAC INTL HEARTH MELT	22,119,720	1,159,685	2.26%
CITY OF RICHLAND	24,603,329	1,275,394	2.49%
RICHLAND SCHOOL DISTRICT	15,979,667	950,288	1.85%
KADLEC HOSPITAL/MEDICAL CENTER	18,472,158	862,995	1.68%
BADGER MOUNTAIN IRRIGATION	9,881,143	530,163	1.03%
CENTURION PROPERTIES	9,834,280	497,358	0.97%
EXTENDED LEGACY, LLC	7,507,915	368,407	0.72%

Electric Utility Total Billed Revenue : \$ 51,283,482

(1) Electric Utility consumption is measured in kilowatt hours.

(2) Electric Utility service charges are calculated based upon multiple factors including type of service, consumption, time of use and level of system demand.

WATER - CUSTOMERS

CITY OF RICHLAND	326,246	\$ 418,872	3.40%
LAMB WESTON	479,285	418,172	3.39%
RICHLAND SCHOOL DISTRICT	176,512	246,511	2.00%
CITY OF WEST RICHLAND INTERTIE	218,103	137,405	1.11%
BATTELLE	65,500	118,952	0.96%
WASHINGTON CLOSURE HANFORD LLC	24,034	73,236	0.59%
KADLEC HOSPITAL/MEDICAL CENTER	52,467	70,570	0.57%
PENFORD FOOD INGREDIENTS	87,964	69,859	0.57%
PORT OF BENTON	43,894	61,488	0.50%
RICHLAND MOBILE HOME PARK	56,539	58,996	0.48%

Water Utility Total Billed Revenue : \$ 12,332,426

(1) Water Utility consumption is measured in cubic feet.

(2) Water Utility service charges are calculated based upon multiple measures namely consumption and meter size. Other factors can influence charges.

City of Richland

Ten Largest Utility Customers

WASTEWATER - CUSTOMERS	AMOUNT BILLED (2)	AS A % OF TOTAL 2013 SALES
PENFORD FOOD INGREDIENTS	\$ 189,386	2.19%
CITY OF RICHLAND	87,667	1.01%
BATTELLE	86,276	1.00%
KADLEC HOSPITAL/MEDICAL CENTER	74,922	0.87%
VILLAS AT MEADOW SPRINGS LLC	68,243	0.79%
RIVERPOINT APARTMENTS LLC	63,113	0.73%
TIMBERS APARTMENTS	62,529	0.72%
RICHLAND SCHOOL DISTRICT	57,604	0.67%
BELLAVISTA APTS	57,536	0.67%
LAVERDE APTS	52,830	0.61%
Wastewater Utility Total Billed Revenue :	\$ 8,637,782	

(2) Wastewater Utility service charges are calculated based on type of service.

SOLID WASTE - CUSTOMERS	AMOUNT BILLED (2)	AS A % OF TOTAL 2013 SALES
BATTELLE	\$ 143,784	2.23%
CITY OF RICHLAND	95,186	1.47%
CENTURION PROPERTIES III	53,198	0.82%
RICHLAND SCHOOL DISTRICT	42,422	0.66%
BELLAVISTA APARTMENTS	41,634	0.64%
COLUMBIA PARK ASSOCIATION	32,466	0.50%
EXTENDED LEGACY	30,765	0.48%
LA VERDE APARTMENTS	26,960	0.42%
STRATA ORCHARD	25,321	0.39%
RICHLAND RV PARK	23,342	0.36%
Solid Waste Utility Total Billed Revenue :	\$ 6,457,324	

(2) Solid Waste Utility service charges are calculated based on type of service, size of container, and frequency of collection.

City of Richland

Ten Largest Utility Customers

STORMWATER CUSTOMERS	AMOUNT BILLED (2)	AS A % OF TOTAL 2013 SALES
CITY OF RICHLAND	\$ 64,179	3.64%
BATTELLE	54,072	3.07%
RICHLAND SCHOOL DISTRICT	52,502	2.98%
PORT OF BENTON	29,460	1.67%
AREVA NP RICHLAND	22,056	1.25%
FERGUSON ENTERPRISES INC	21,123	1.20%
WAL-MART STORE 01-3261	15,839	0.90%
KADLEC	13,779	0.78%
WSU TRI-CITIES	12,235	0.69%
EXTENDED LEGACY	11,090	0.63%
Storm Water Utility Total Billed Revenue	\$ 1,762,302	

(2) Storm Water Utility service charges are billed based on area of impervious surface.

City of Richland

Principal Employers and Taxpayers *

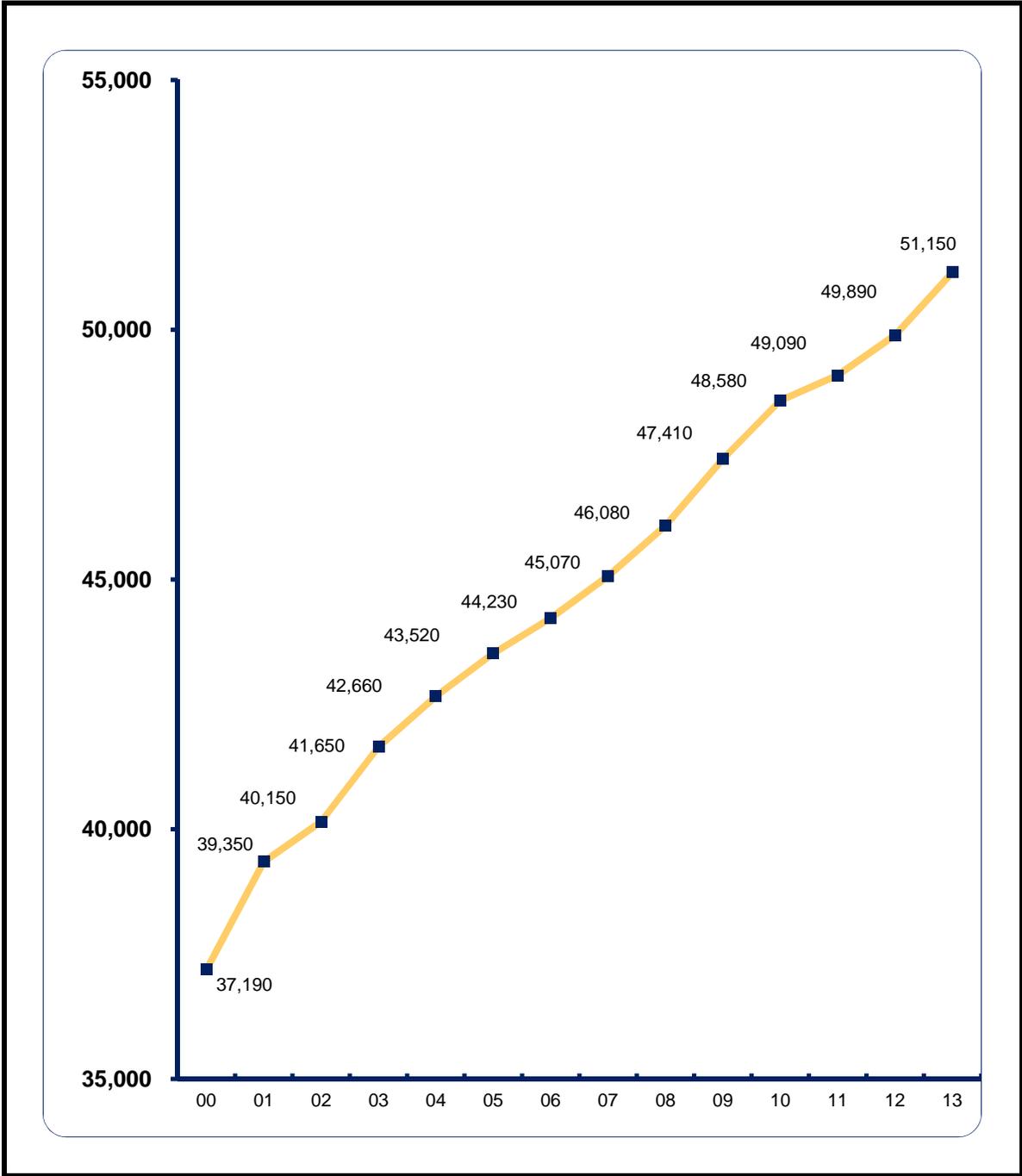
Principal Employers	Nature Of Business	Number of Employees
Battelle Pacific NW National Laboratories	Research & Development	4,227
Bechtel National	DOE Contractor	2,383
Kadlec Medical Center	Health Services	2,153
Mission Support Alliance	DOE Contractor	1,907
Washington River Protection	DOE Contractor	1,463
CH2M Hill	DOE Contractor	1,308
Energy Northwest	Research & Development/Manufacturing	1,207
Richland School District	Education	1,184
ARREVA	DOE Contractor	1,160
Washington Closure Hanford	DOE Contractor	742

* As of December 31, 2013
Source: Human Resource Department of Business

Principal Taxpayers	Nature Of Business	Assessed Valuation
Framatome ANP	Nuclear Fuels Production	\$94,718,700
Battelle Pacific NW National Laboratories	Research & Development	\$74,464,560
Extended Legacy, LLC	Real Estate Development	\$60,800,400
Notus Holding LLC	Property Management	\$54,348,270
ConAgra	Value Added Agriculture Products	\$39,828,160
Cowperwood BSF/CSF, LLC	Property Management	\$37,161,540
The Villas at Meadow Springs	Property Management	\$34,065,317
Ferguson Enterprises, LLC	Distribution Facility	\$32,005,953
Oregon Metalurgical Corp	Manufacturing	\$28,150,990
Kadlec Medical Center	Health Services	\$25,117,290

* As of December 31, 2013
Source: Benton County Assessor's Office 2013 Assessed Valuation \$5,147,604,881

City of Richland Population History 2000-2013



*As of December 31, 2013

CITY OF RICHLAND
Demographic Statistics

Fiscal Year	Population (1)	Per Capita Income (2)	Total Personal Income	Median Age (3)	School Enrollment (4)	Unemployment Rate (5)
1997	36,550	22,014	804,611,700	33.0	8,997	7.7%
1998	36,860	22,914	844,610,040	33.0	9,176	8.5%
1999	37,190	23,756	883,485,640	35.0	9,326	7.3%
2000	38,708	25,185	974,860,980	34.0	9,414	7.2%
2001	39,350	27,210	1,070,713,500	34.0	9,643	6.5%
2002	40,150	27,993	1,123,918,950	33.5	9,667	6.8%
2003	41,650	28,932	1,205,017,800	38.8	9,819	6.9%
2004	42,660	29,650	1,264,869,000	38.5	9,955	6.0%
2005	43,520	30,322	1,319,613,440	37.7	10,020	6.8%
2006	44,230	30,924	1,367,768,520	38.8	10,127	6.1%
2007	45,070	33,461	1,508,087,270	37.9	10,317	5.9%
2008	46,080	35,524	1,673,013,658	38.4	10,350	8.5%
2009	47,410	35,677	1,691,446,570	38.3	10,729	7.2%
2010	48,058	36,800	1,768,534,400	38.4	11,100	4.3%
2011	49,090	38,195	1,874,992,550	38.4	11,282	8.3%
2012	49,890	37,109	1,851,368,010	38.7	11,700	8.7%
2013	51,150	*37,000	1,892,550,000	39.4	11,930	8.1%

SOURCES:

- (1) State of Washington
- (2) Bureau of Economic Analysis, US Dept of Commerce
- (3) City-data.com
- (4) Richland School District
- (5) Bureau of Labor Statistics

*2013 Per Capita estimated because information is not available. All data is reported as of December 31.

Glossary of Terms

ACCOUNTING SYSTEM - The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of an entity.

AD VALOREM TAXES - A tax levied on the assessed value of real property.

AGENCY FUND - A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments and/or other funds.

APPROPRIATION - An authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

APPROPRIATION ORDINANCE - The official enactment by the City Council establishing the legal authority for City officials to obligate and expend resources.

ARRA FUNDS – American Recovery and Reinvestment Act funds are federal stimulus monies offered in the form of grants and low interest loans.

ASSESSED VALUATION - The estimated value placed upon real and personal property by the Benton County Assessor as the basis for levying property taxes.

ASSETS - Resources owned or held by the City, which have monetary value.

BALANCED BUDGET – A budget adopted by ordinance and approved by City Council or other legislative body, where the proposed expenditures are equal to the proposed revenues.

BARS - The State of Washington prescribed Budgeting, Accounting, Reporting System Manual required for all governmental entities in the State of Washington.

BASIS OF ACCOUNTING - A term used to refer to when revenues, expenditures, expenses and transfers and the related assets and liabilities, are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made, on either the cash or accrual method.

Cash Basis – A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Accrual Basis – A basis of accounting under which transactions are recorded in the periods in which those transactions occur, rather than only in the periods in which cash is received or paid by the government. This basis of accounting is used for proprietary and internal service funds.

Modified Accrual Basis - A basis of accounting under which revenues and other financial resources are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred. This basis of accounting is used for governmental funds.

BEGINNING BALANCE – The residual non-restricted funds brought forward from the previous fiscal year (ending balance).

BOND (DEBT INSTRUMENT) - A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

Glossary of Terms

BPA - The Bonneville Power Administration was created by an act of Congress in 1937 to market electric power from the Bonneville Dam and to construct power transmission facilities. Congress has since designated the BPA to be the marketing agent for power from all of the Federally owned hydroelectric projects in the Pacific Northwest. The BPA also markets power for several non-Federally-owned projects.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically one fiscal period) and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET ADJUSTMENT – A legally adopted procedure utilized by the City Staff and Council to increase or decrease an adopted budget appropriation.

BUDGET CALENDAR - The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of two parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to the past years' actual revenues, expenditures, and other data used in making the estimates. In addition to the budget document, the appropriation ordinance or resolution will be necessary to put the budget into effect.

BUDGET MESSAGE - A general discussion of the proposed budget presented in writing as part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the Mayor.

BUDGETARY ACCOUNTS - Accounts used to enter the formally adopted annual operating budget into the general ledger as part of the management control technique of formal budgetary integration.

BUDGETARY COMPARISONS - Governmental GAAP financial reports must include comparisons of approved budgeted amounts with actual results of operations. Such reports should be subjected to an independent audit, so that all parties involved in the annual operating budget/legal appropriation process are provided with assurances that government monies are spent in accordance with the mutually agreed upon budgetary plan.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAFR – Comprehensive Annual Financial Report

CAPITAL ASSETS - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

CAPITAL IMPROVEMENT FUND – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities.

CAPITAL IMPROVEMENT PROGRAM (CIP) – A multi year plan of capital purchases and projects which identifies future and ongoing service level requirements, and the necessary infrastructure enhancements or construction. Projects and expenditures are prioritized with funding identified for current year projects only.

Glossary of Terms

CAPITAL OUTLAY - Expenditures which result in the acquisition of or addition to fixed assets. Examples include land, buildings, machinery and equipment, and construction projects.

CONTINGENCY - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

COST CENTER – A section within a fund having a specialized function or activity and segregated cost information.

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, registered warrants, notes, contracts and accounts payable.

DEBT LIMIT – The maximum amount of gross or net debt that is legally permitted.

DEBT SERVICE - Payment of interest and repayment of principal to holders of the City's debt instruments.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEFICIT - (1) The excess of an entity's liabilities over its assets (See Fund Balance). (2) The excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION - (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy of obsolescence. (2) That portion of the cost of a capital asset, which is charged as an expense during a particular period.

ENCUMBRANCE – Obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, cancelled, or when the actual liability is established.

ENDING BALANCE – The residual non-restricted funds that are spendable or available for appropriation at the end of the fiscal year.

ENTERPRISE FUND - A fund established to account for operations financed in a manner similar to a private business enterprise where the costs of providing goods and services to the public are financed through user charges.

ESTIMATED EXPENDITURES - The amount of the projected outflow of funds to be paid for an asset or goods and services to be obtained. The amount of expenditures appropriated is the amount approved by Council.

ESTIMATED REVENUES - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

EXPENDITURES - Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Glossary of Terms

FIXED ASSETS – Assets that are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment. In common usage, the term refers only to operating facilities and equipment, not to long-term investments and other non-current assets. The City's capitalization threshold is \$5,000.

FULL-TIME EQUIVALENT (FTE) – A calculation used to convert part-time hours to equivalent full-time positions. Full-time employee salaries are based on 2,080 hours per year. The full-time equivalent of a part-time employee is calculated by dividing the number of hours budgeted by 2,080.

FUND - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE - The excess of the fund's assets and estimated revenues for the period over its liabilities, reserves, and appropriations for the period. A negative fund balance is sometimes called a deficit.

GAAFR - "Governmental Accounting, Auditing and Financial Reporting." The "blue book" published by the Municipal Finance Officers Association (now the Government Finance Officers Association) to provide detailed guidance for the application of accounting principals for governments.

GAAP - Generally Accepted Accounting Principles are standards used for accounting and reporting used for both private industry and governments.

GASB - Government Accounting Standards Board established in 1985 to regulate the rules and standards for all governmental units.

GENERAL FUND - Accounts for all revenues and expenditures that are not accounted for in any other fund except those required by statute. It is a fund supported by taxes, fees and other miscellaneous revenues.

GENERAL OBLIGATION BONDS - Bonds for which the full faith and credit of the insuring government are pledged for payment.

HANFORD - A Department of Energy site used, in the past, for the production of nuclear material for weapons. Currently, DOE is implementing waste management and environmental restoration of the site including technology development through several contractors.

HORN RAPIDS TRIANGLE - In 1967, the City of Richland annexed the approximately 10-square mile (6,400 acres) area known as the Horn Rapids Triangle. In 1967, the City purchased 6.25 square miles of the Horn Rapids Triangle from the General Services Administration and in 1978, the City purchased the remaining 4.75 square miles from the Bureau of Land Management. The Tri-City Enterprise Center (a small business incubator) is located in the Horn Rapids Triangle.

INTERFUND PAYMENTS - Expenditures made to other funds for services rendered. This category includes interfund repairs and maintenance.

INTERGOVERNMENTAL REVENUE - Revenue received from other governments in the form of grants, shared revenues, or payments in lieu of taxes.

INTERGOVERNMENTAL SERVICES - Intergovernmental purchases of those specialized services typically performed by local governments.

INTERNAL SERVICE FUND - Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

Glossary of Terms

LEOFF - Law Enforcement Officers and Firefighters Retirement System mandated by the State of Washington.

LID - Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

LONG TERM DEBT – Debt with a maturity of more than one year after the date of issuance.

MILL - The property tax rate, which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of property valuation.

MISSION – Defines the primary purpose of the City and is intended to guide all organizational decisions, policies, and activities on a daily basis.

OBJECT - As used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services, and materials and supplies.

OPEB – Other Post Employment Benefits, benefits other than pension benefits offered to retirees.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing of acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING FUNDS - Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.

OPERATING TRANSFER - Routine and/or recurring transfers of assets between funds.

OTHER EXPENSE/ RESERVE - A budgetary reserve that is established by the City Council. The City of Richland uses the term Other Expense/ Reserve for each fund much like other municipalities use the term Ending Fund Balance. The Other Expense/Reserve is anticipated to be available during the year, which can be used for additional funding for costs or as an ending fund balance at Council's discretion.

PERS - Public Employees Retirement System mandated by the State of Washington.

PFD – Public Facility District.

PERSONAL SERVICES - Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees, as well as the incidental fringe benefit costs associated with City employment.

PROGRAM BUDGET – A budget which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

PROPRIETARY FUNDS – Sometimes referred to as commercial-type funds, this classification of funds is used to account for a government's ongoing organizations and activities that are similar to those found in the private sector (enterprise and internal service funds).

Glossary of Terms

REFUNDING BONDS – Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.

RESERVE – (1) An account used to segregate a portion of fund balance to indicate that it is not available for expenditure; and (2) an account used to segregate a portion of fund equity as legally set aside for a specific future use.

RESOURCES - Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

RETAINED EARNINGS - An equity account reflecting the accumulated earnings of the City.

REVENUE - Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income and miscellaneous revenue. The term designates an increase to a fund's assets which: 1) does not represent a liability (e.g. proceeds from a loan); 2) does not represent a repayment of an expenditure already made; 3) does not represent a cancellation of certain liabilities; and 4) does not represent an increase in contributed capital.

REVENUE BONDS - Bond issued pledging future revenues, usually water, sewer, or drainage charges, to cover debt payments in addition to operating costs.

REVENUE ESTIMATE - A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

SUPPLEMENTAL APPROPRIATION - An appropriation approved by the Council after initial budget appropriation.

SUPPLIES - A basic classification of expenditures for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, inventory or resale items, and small tools and equipment.

TRANSFERS - The authorized exchanges of cash or other resources between funds, divisions, departments, and/or capital projects.

TRIDEC - The Tri-City Industrial Development Council was formed to promote and advance the economic welfare and development of Benton and Franklin Counties, the Tri-Cities - Richland, Pasco and Kennewick, and the other outlying areas.

TRUST FUND - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

City of Richland

2014 Fund Matrix by Department

	Administration	Administrative Services	Benton County Emg. Svcs.	Community & Develop. Svcs.	Parks and Public Facilities	Fire & Emergency Services	Police Services	Energy Services	Public Works
GENERAL FUND (001)									
City Council (001)	X								
City Manager (100)	X								
City Clerk (101)	X								
City Attorney (102)	X								
Assistant City Manager (110)	X								
Communications and Marketing (111)	X								
Cable Communications (112)	X								
Hanford Communities (113)	X								
Information Systems (213)	X								
Fire (120)						X			
Police (130)							X		
Administrative Services-Administration (210)		X							
Finance (211)		X							
Purchasing/Warehouse (212)		X							
Human Resources (220)		X							
Community Dev Administration (300)				X					
Development Services (301)				X					
Redevelopment (302)				X					
Parks & Recreation-Administration (330)					X				
Recreation (331)					X				
Parks & Facilities (335)					X				
Parks & Recreation-Projects Admin (338)					X				
Non-Departmental (900)		X							
CITY STREETS FUND (101)									
Streets Maintenance (401)									X
Arterial Streets (402)									X

City of Richland

2014 Fund Matrix by Department

	Administration	Administrative Services	Benton County Emg. Svcs.	Community & Develop. Svcs.	Parks and Public Facilities	Fire & Emergency Services	Police Services	Energy Services	Public Works
LIBRARY FUND (110)									
Library (303)					X				
PARK RESERVE FUND (111)									
Park Reserve (304)					X				
INDUSTRIAL DEVELOPMENT FUND (112)									
Economic Development (305)				X					
Economic Development Projects (306)				X					
I-NET (113)									
Cable Communications (202)								X	
CRIMINAL JUSTICE FUND (114)									
Criminal Justice (901)							X		
CAPITAL IMPROVEMENTS FUND (115)									
Capital Improvements (902)		X							
HOTEL-MOTEL FUND (150)									
Hotel-Motel Tax (307)	X								
SPECIAL LODGING ASSESSMENT (151)									
Tourism Promotion Area (339)	X								
CDBG FUND (153)									
CDBG Program (308)				X					
HOME FUND (154)									
Home Program (309)				X					
LTGO IMPROVEMENT/REFUND 98 BOND FUND (216)									
LTGO Improvement/Refund 98 Bond (971)		X							

City of Richland

2014 Fund Matrix by Department

	Administration	Administrative Services	Benton County Emg. Svcs.	Community & Develop. Svcs.	Parks and Public Facilities	Fire & Emergency Services	Police Services	Energy Services	Public Works
POLICE STATION DEBT SERVICE FUND (218)									
Police Station Debt Service (972)		X							
RICHLAND COMMUNITY CNTR DEBT FUND (220)									
Richland Center Debt Service (973)		X							
LIBRARY DEBT SERVICE FUND (222)									
Library Debt Service (974)		X							
RAISE AREA DEBT SERVICE FUND (224)									
RAISE Area Debt Service (975)		X							
FIRE STATION 74 (217)									
Fire Station Debt Service (976)		X							
ELECTRIC UTILITY FUND (401)									
Business Services (501)								X	
Electrical Engineering (502)								X	
Power Operations (503)								X	
Systems (504)								X	
Energy Policy Management (505)								X	
Technical Services (506)								X	
WATER UTILITY FUND (402)									
Water Capital Projects (410)									X
Water Administration (411)									X
Water Operations (412)									X
Water Maintenance (413)									X
WASTEWATER UTILITY FUND (403)									
Sewer Administration (420)									X
Sewer Capital Projects (421)									X
Sewer Operations (422)									X
Sewer Maintenance (423)									X

City of Richland

2014 Fund Matrix by Department

	Administration	Administrative Services	Benton County Emg. Svcs.	Community & Develop. Svcs.	Parks and Public Facilities	Fire & Emergency Services	Police Services	Energy Services	Public Works
SOLID WASTE UTILITY FUND (404)									
Solid Waste Capital Projects (430)									X
Solid Waste Administration (431)									X
Solid Waste Collection (432)									X
Solid Waste Disposal (433)									X
STORMWATER UTILITY FUND (405)									
Stormwater Capital Projects (440)									X
Stormwater (441)									X
GOLF COURSE FUND (406)									
Golf Course (336)					X				
MEDICAL SERVICE FUND (407)									
Ambulance (121)						X			
BROADBAND UTILITY FUND (408)									
Broadband Administration (460)				X					
CENTRAL STORES FUND (501)									
Central Stores (903)		X							
EQUIPMENT MAINTENANCE FUND (502)									
Equipment Maintenance (214)		X							
EQUIPMENT REPLACEMENT FUND (503)									
Equipment Replacement (215)		X							
PUBLIC WORKS ADMIN & ENGINEERING FUND (505)									
Public Works Admin & Engineering (450)									X
WORKER'S COMPENSATION FUND (506)									
Worker's Compensation Ins Reserve (221)		X							
HEALTH CARE/BENEFITS PLAN FUND (520)									
Employee Benefits Program (222)		X							

City of Richland

2014 Fund Matrix by Department

	Administration	Administrative Services	Benton County Emg. Svcs.	Community & Develop. Svcs.	Parks and Public Facilities	Fire & Emergency Services	Police Services	Energy Services	Public Works
UNEMPLOYMENT TRUST FUND (521)									
Unemployment Compensation (223)		X							
POST EMPLOYMENT HEALTHCARE PLAN (522)									
Post Employment Benefit Program (224)		X							
L.I.D. GUARANTY FUND (602)									
L.I.D. Guaranty (905)		X							
FIRE PENSION FUND (611)									
Fire Pension (216)		X							
POLICE PENSION FUND (612)									
Police Pension (217)		X							
SOUTHEAST COMMUNICATION CTR FUND (641)									
Southeast Communication General (600)			X						
E911 Operations (601)			X						
SeComm Agency (602)			X						
800 MHz PROJECT FUND (642)									
800 MHz Project (610)			X						
Microwave (611)									
EMERGENCY MANAGEMENT FUND (643)									
State Assistance - FEMA (620)			X						
Radiological Emg Preparednes (621)			X						
DOE Emergency Preparedness (622)			X						
Jurisdiction (623)			X						
Homeland Security Preparedness (630)			X						

CITY OF RICHLAND
Classifications, Pay Grades and Hourly Salaries as of January 2014

UNAFFILIATED

Pay Grade	Classification Title	Group Status	Minimum	Midpoint	Maximum
7509	ACCOUNTANT I	Professional	\$25.66	\$32.07	\$38.48
7510	ACCOUNTANT II	Professional	\$28.19	\$35.24	\$42.29
7511	ACCOUNTANT III	Professional	\$31.03	\$38.79	\$46.55
7503	ACCOUNTING CLERK I	Technical	\$14.48	\$18.10	\$21.72
7504	ACCOUNTING CLERK II	Technical	\$15.91	\$19.89	\$23.87
7508	ACCTNG OPERATIONS COORDINATOR	Supervisory	\$23.30	\$29.13	\$34.96
7511	ACCOUNTING OPERATIONS SUPERVISOR	Supervisory	\$31.03	\$38.79	\$46.55
7505	ACCOUNTING SPECIALIST I	Technical	\$17.48	\$21.85	\$26.22
7506	ACCOUNTING SPECIALIST II	Technical	\$19.25	\$24.06	\$28.87
7508	ADMINISTRATIVE ASSISTANT	Confidential	\$23.30	\$29.13	\$34.96
7508	ADMINISTRATIVE OPERATIONS COORDINATOR	Supervisory	\$23.30	\$29.13	\$34.96
7620	ADMINISTRATIVE SERVICES DIRECTOR	Executive Management	\$43.81	\$54.76	\$65.71
7507	ADMINISTRATIVE SPECIALIST	Confidential	\$21.21	\$26.51	\$31.81
7610	ASSISTANT CITY MANAGER	Executive Management	\$40.54	\$50.68	\$60.82
7512	BCES COMMUNICATIONS MANAGER	Management	\$34.11	\$42.64	\$51.17
7509	BCES COMMUNICATIONS SUPVSR	Supervisory	\$25.66	\$32.07	\$38.48
7511	BCES EMERGENCY MANAGEMENT MANAGER	Management	\$31.03	\$38.79	\$46.55
7505	BCES EMERGENCY PLANNER I	Technical	\$17.48	\$21.85	\$26.22
7506	BCES EMERGENCY PLANNER II	Technical	\$19.25	\$24.06	\$28.87
7507	BCES EMERGENCY PLANNER III	Technical	\$21.21	\$26.51	\$31.81
7513	BCES INFORMATION SYSTEMS MANAGER	Management	\$37.54	\$46.93	\$56.32
7509	BCES TECHNICAL SYSTEMS COORDINATOR	Technical	\$25.66	\$32.07	\$38.48
7509	BLOCK GRANT COORDINATOR	Professional	\$25.66	\$32.07	\$38.48
7511	BUILDING INSPECTION SUPERVISOR	Supervisory	\$31.03	\$38.79	\$46.55
7508	BUILDING INSPECTOR	Technical	\$23.30	\$29.13	\$34.96
7506	BUILDING PERMIT EXPEDITOR	Technical	\$19.25	\$24.06	\$28.87
7513	BUSINESS SERVICES MANAGER	Management	\$37.54	\$46.93	\$56.32
7505	BUYER I	Technical	\$17.48	\$21.85	\$26.22
7507	BUYER II	Technical	\$21.21	\$26.51	\$31.81
7508	CABLE COMMUNICATIONS COORDINATOR	Technical	\$23.30	\$29.13	\$34.96
7505	CABLE PRODUCTION ASSISTANT	Technical	\$17.48	\$21.85	\$26.22
7515	CHIEF ELECTRICAL ENGINEER	Management	\$45.45	\$56.81	\$68.17
7515	CITY ATTORNEY	Executive Management	\$45.45	\$56.81	\$68.17
7510	CITY CLERK	Supervisory	\$28.19	\$35.24	\$42.29
7650	CITY MANAGER	Executive Management	\$55.20	\$69.00	\$82.80
7509	CIVIL ENGINEER I	Technical	\$25.66	\$32.07	\$38.48
7511	CIVIL ENGINEER II	Professional	\$31.03	\$38.79	\$46.55
7502	CLERICAL ASSISTANT	Clerical	\$13.16	\$16.45	\$19.74
7507	CODE ENFORCEMENT OFFICER	Technical	\$21.21	\$26.51	\$31.81
7511	COMMUNICATIONS & MARKETING MANAGER	Management	\$31.03	\$38.79	\$46.55
7508	COMMUNICATIONS & MARKETING SPECIALIST	Technical	\$23.30	\$29.13	\$34.96
7508	CRIME ANALYST	Technical	\$23.30	\$29.13	\$34.96
7507	DEPUTY CITY CLERK	Confidential	\$21.21	\$26.51	\$31.81
7630	DEPUTY CITY MANAGER	Executive Management	\$47.33	\$59.16	\$70.99
7512	DEVELOPMENT SERVICES MANAGER	Management	\$34.11	\$42.64	\$51.17
7513	ECONOMIC DEV MANAGER	Management	\$37.54	\$46.93	\$56.32
7511	ELECTRICAL DISTRIBUTION ENGINEER I	Professional	\$31.03	\$38.79	\$46.55
7513	ELECTRICAL DISTRIBUTION ENGINEER II	Professional	\$37.54	\$46.93	\$56.32
7508	ELECTRICAL ENGRG SPECIALIST	Technical	\$23.30	\$29.13	\$34.96

CITY OF RICHLAND
Classifications, Pay Grades and Hourly Salaries as of January 2014

UNAFFILIATED

Pay Grade	Classification Title	Group Status	Minimum	Midpoint	Maximum
7512	ELECTRICAL SYSTEMS SUPERVISOR	Supervisory	\$34.11	\$42.64	\$51.17
7508	ENERGY ENGINEER I	Professional	\$23.30	\$29.13	\$34.96
7509	ENERGY ENGINEER II	Professional	\$25.66	\$32.07	\$38.48
7511	ENERGY POLICY SPECIALIST	Professional	\$31.03	\$38.79	\$46.55
7640	ENERGY SERVICES DIRECTOR	Executive Management	\$51.11	\$63.89	\$76.67
7509	ENERGY SPECIALIST	Professional	\$25.66	\$32.07	\$38.48
7503	ENGINEERING AIDE	Hourly	\$14.48	\$18.10	\$21.72
7505	ENGINEERING TECHNICIAN I	Technical	\$17.48	\$21.85	\$26.22
7507	ENGINEERING TECHNICIAN II	Technical	\$21.21	\$26.51	\$31.81
7509	ENGINEERING TECHNICIAN III	Technical	\$25.66	\$32.07	\$38.48
7510	ENGINEERING TECHNICIAN IV	Professional	\$28.19	\$35.24	\$42.29
7508	ENVIRONMENTAL EDUCATION COORDINATOR	Technical	\$23.30	\$29.13	\$34.96
7510	EQUIPMENT MAINTENANCE SUPERVISOR	Supervisory	\$28.19	\$35.24	\$42.29
7506	EVIDENCE TECHNICIAN	Technical	\$19.25	\$24.06	\$28.87
7506	EXECUTIVE ASSISTANT	Confidential	\$19.25	\$24.06	\$28.87
7514	FINANCE DIRECTOR	Management	\$41.29	\$51.61	\$61.93
7620	FIRE & EMERG SERVICES DIRECTOR	Executive Management	\$43.81	\$54.76	\$65.71
7508	FIRE ADMINSTRATIVE COORDINATOR	Supervisory	\$23.30	\$29.13	\$34.96
7508	GIS/CADD TECHNICIAN	Technical	\$23.30	\$29.13	\$34.96
7513	HANFORD PROJECT MANAGER	Professional	\$37.54	\$46.93	\$56.32
7508	HOUSING RESOURCES SPECIALIST	Technical	\$23.30	\$29.13	\$34.96
7610	HUMAN RESOURCES & RISK MANAGEMENT DIRECTOR	Executive Management	\$40.54	\$50.68	\$60.82
7510	HUMAN RESOURCES ANALYST	Professional	\$28.19	\$35.24	\$42.29
7505	HUMAN RESOURCES ASSISTANT	Technical	\$17.48	\$21.85	\$26.22
7511	HUMAN RESOURCES OPERATIONS SUPERVISOR	Supervisory	\$31.03	\$38.79	\$46.55
7508	HUMAN RESOURCES SPECIALIST	Technical	\$23.30	\$29.13	\$34.96
7514	INFORMATION TECHNOLOGY MANAGER	Management	\$41.29	\$51.61	\$61.93
7511	IT APPLICATIONS DEVELOPER/INTEGRATOR	Professional	\$31.03	\$38.79	\$46.55
7513	IT APPLICATIONS SUPERVISOR	Supervisory	\$37.54	\$46.93	\$56.32
7511	IT BUSINESS ANALYST	Professional	\$31.03	\$38.79	\$46.55
7512	IT CUSTOMER SERVICE SUPERVISOR	Supervisory	\$34.11	\$42.64	\$51.17
7509	IT CUSTOMER SERVICE TECHNICIAN I	Professional	\$25.66	\$32.07	\$38.48
7510	IT CUSTOMER SERVICE TECHNICIAN II	Professional	\$28.19	\$35.24	\$42.29
7511	IT NETWORK ADMINISTRATOR	Professional	\$31.03	\$38.79	\$46.55
7513	IT OPERATIONS SUPERVISOR	Supervisory	\$37.54	\$46.93	\$56.32
7511	IT SYSTEMS ADMINISTRATOR	Professional	\$31.03	\$38.79	\$46.55
7508	LAND SURVEYOR I	Technical	\$23.30	\$29.13	\$34.96
7510	LAND SURVEYOR II	Supervisory	\$28.19	\$35.24	\$42.29
7507	LEGAL ASSISTANT	Confidential	\$21.21	\$26.51	\$31.81
7507	LIBRARIAN I	Professional	\$21.21	\$26.51	\$31.81
7509	LIBRARIAN II	Professional	\$25.66	\$32.07	\$38.48
7501	LIBRARY ASSISTANT I	Technical	\$11.95	\$14.94	\$17.93
7503	LIBRARY ASSISTANT II	Technical	\$14.48	\$18.10	\$21.72
7505	LIBRARY ASSISTANT III	Technical	\$17.48	\$21.85	\$26.22
7508	LIBRARY CIRCULATION SUPERVISOR	Supervisory	\$23.30	\$29.13	\$34.96
7511	LIBRARY MANAGER	Management	\$31.03	\$38.79	\$46.55
7200	LIBRARY PAGE	Hourly	\$9.32	\$11.65	\$13.98
7506	LIBRARY TECHNICAL SUPPORT SPECIALIST	Technical	\$19.25	\$24.06	\$28.87
7501	MAIL CLERK	Confidential	\$11.95	\$14.94	\$17.93

CITY OF RICHLAND
Classifications, Pay Grades and Hourly Salaries as of January 2014

UNAFFILIATED

Pay Grade	Classification Title	Group Status	Minimum	Midpoint	Maximum
7509	MARKETING SPECIALIST	Technical	\$25.66	\$32.07	\$38.48
7510	PARKS & FACILITIES SUPERVISOR	Supervisory	\$28.19	\$35.24	\$42.29
7200	PARKS & RECREATION AIDE	Hourly	\$9.32	\$11.65	\$13.98
7506	PARKS & RECREATION ASSISTANT	Technical	\$19.25	\$24.06	\$28.87
7508	PARKS & RECREATION COORDINATOR	Supervisory	\$23.30	\$29.13	\$34.96
7610	PARKS & PUBLIC FACILITIES DIRECTOR	Executive Management	\$40.54	\$50.68	\$60.82
7510	PARKS & RECREATION PLANNER	Professional	\$28.19	\$35.24	\$42.29
7511	PARKS & RECREATION PLANNING & CAP PROJ MANAGER	Management	\$31.03	\$38.79	\$46.55
7511	PARKS & RECREATION PROGRAM AND FACILITY MANAGER	Management	\$31.03	\$38.79	\$46.55
7511	PARKS & RECREATION SENIOR PLANNER	Professional	\$31.03	\$38.79	\$46.55
7505	PERMIT TECHNICIAN	Technical	\$17.48	\$21.85	\$26.22
7509	PLANNER	Professional	\$25.66	\$32.07	\$38.48
7510	PLANS EXAMINER/PERMIT SPECIALIST	Technical	\$28.19	\$35.24	\$42.29
7512	POLICE CAPTAIN	Management	\$34.11	\$42.64	\$51.17
7509	POLICE RECORDS SUPERVISOR	Supervisory	\$25.66	\$32.07	\$38.48
7620	POLICE SERVICES DIRECTOR	Executive Management	\$43.81	\$54.76	\$65.71
7512	POWER OPERATIONS SUPERVISOR	Supervisory	\$34.11	\$42.64	\$51.17
7504	PRINTER	Technical	\$15.91	\$19.89	\$23.87
7505	PROJECT ASSISTANT	Confidential	\$17.48	\$21.85	\$26.22
7509	PUBLIC WORKS ADMINISTRATION SUPERVISOR	Supervisory	\$25.66	\$32.07	\$38.48
7513	PUBLIC WORKS CAPITAL PROJECTS MANAGER	Management	\$37.54	\$46.93	\$56.32
7620	PUBLIC WORKS DIRECTOR	Executive Management	\$43.81	\$54.76	\$65.71
7508	PUBLIC WORKS SPECIAL PROJECTS COORDINATOR	Technical	\$23.30	\$29.13	\$34.96
7510	PURCHASING & WAREHOUSE SUPERVISOR	Supervisory	\$28.19	\$35.24	\$42.29
7512	PURCHASING MANAGER	Management	\$34.11	\$42.64	\$51.17
7511	REDEVELOPMENT PROJECT SUPERVISOR	Supervisory	\$31.03	\$38.79	\$46.55
7511	SENIOR PLANNER	Professional	\$31.03	\$38.79	\$46.55
7510	SOLID WASTE COLLECTION SUPERVISOR	Supervisory	\$28.19	\$35.24	\$42.29
7511	SOLID WASTE MANAGER	Management	\$31.03	\$38.79	\$46.55
7225	SPECIAL APPOINTEE I	Hourly	\$9.32	\$23.72	\$37.76
7250	SPECIAL APPOINTEE II	Hourly	\$36.54	\$52.55	\$69.58
7250	SPECIAL INVESTIGATOR	Hourly	\$42.04	\$52.55	\$63.06
7510	STREETS SUPERVISOR	Supervisory	\$28.19	\$35.24	\$42.29
7505	SUPPORT SPECIALIST	Confidential	\$17.48	\$21.85	\$26.22
7514	TECHNICAL SERVICES MANAGER	Management	\$41.29	\$51.61	\$61.93
7510	TRAFFIC ENGINEER	Professional	\$28.19	\$35.24	\$42.29
7513	TRANSPORTATION & DEVELOPMENT MANAGER	Management	\$37.54	\$46.93	\$56.32
7510	URBAN DESIGNER	Professional	\$28.19	\$35.24	\$42.29
7510	WASTE WATER MAINTENANCE SUPERVISOR	Supervisory	\$28.19	\$35.24	\$42.29
7511	WASTE WATER/STORM WATER MANAGER	Management	\$31.03	\$38.79	\$46.55
7510	WATER MAINTENANCE SUPERVISOR	Supervisory	\$28.19	\$35.24	\$42.29
7511	WATER MANAGER	Management	\$31.03	\$38.79	\$46.55

CITY OF RICHLAND
 Classifications, Pay Grades and Hourly Salaries as of January 2014

INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS

Pay							
Level	Classification Title	Step A	Step B	Step C	Step D	Step E	Step F
1119	ASST FIRE MARSHAL					\$41.68	\$43.54
1139	DEPUTY FIRE MARSHALL						\$39.58
1189	EMS PROGRAM OFFICER					\$45.84	\$47.90
1049	FIRE CAPTAIN					\$34.62	\$36.17
1009	FIRE LIEUTENANT					\$31.47	\$32.88
1000	FIREFIGHTER/EMT	\$22.61		\$26.57		\$28.10	\$29.36
1142	TRAINING PROGRAM OFFICER					\$45.84	\$47.90

CITY OF RICHLAND
Classifications, Pay Grades and Hourly Salaries as of January 2014

INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS - BC

Pay Level	Classification Title	Step A	Step B	Step C	Step D	Step E	Step F
4009	BATTALION CHIEF					\$37.91	\$39.62
4013	BATTALION CHIEF-40 HOURS WORK WK					\$50.20	\$52.47

CITY OF RICHLAND
Classifications, Pay Grades and Hourly Salaries as of January 2014

POLICE GUILD

Pay Level	Classification Title	Step A	Step B	Step C	Step D	Step E	Step F
5001	POLICE OFFICER	\$32.69		\$34.40		\$36.13	\$37.07
5011	POLICE CORPORAL					\$38.86	\$39.66
5021	POLICE SERGEANT					\$41.77	\$42.63

CITY OF RICHLAND
 Classifications, Pay Grades and Hourly Salaries as of January 2014
 INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS

Pay Level	Classification Title	Step F
2000	APPRENTICE LINE,WIRE,&METER #1	\$29.95
2001	APPRENTICE LINE,WIRE,&METER #2	\$30.74
2002	APPRENTICE LINE,WIRE,&METER #3	\$31.55
2003	APPRENTICE LINE,WIRE,&METER #4	\$32.73
2004	APPRENTICE LINE,WIRE,&METER #5	\$34.34
2005	APPRENTICE LINE,WIRE,&METER #6	\$37.94
2006	ELECTRICAL SYSTEMS DISPATCH I	\$39.92
2007	ELECTRICAL SYSTEMS DISPATCH II	\$44.91
2008	ELECTRICAL TOOLKEEPER	\$32.73
2030	ELECTRICIAN FOREMAN	\$45.32
2026	ELECTRICIAN I	\$40.72
2015	ELECTRICIAN II	\$41.92
2036	ELECTRICIAN III	\$43.51
2031	ELECTRONIC & INSTRUMENT FOREMN	\$45.32
2009	ELECTRONICS & INSTR TECH I	\$40.72
2010	ELECTRONICS & INSTR TECH II	\$41.92
2011	ELECTRONICS & INSTR TECH III	\$43.51
2012	GROUNDMAN (M-F)	\$30.74
2014	HEAD GROUND MN (M-F)-TRUCK OPR	\$33.95
2013	HEAD GROUND MN(M-F)-HEAVY EQUIP	\$35.93
2033	INSPECTOR I	\$41.92
2034	INSPECTOR II	\$44.91
2017	JOURNEYMAN LINEMAN (M-F)	\$39.92
2021	LEAD WAREHOUSE WORKER	\$32.73
2022	MPP FOREMAN(M-F)	\$45.93
2018	MPP TECH I	\$40.72
2032	MPP TECHNICIAN II	\$41.92
2035	MPP TECHNICIAN III	\$43.51
2023	SENIOR CREW FOREMAN (M-F)	\$45.93
2024	SERVICE CREW FOREMAN (M-F)	\$44.91
2037	WAREHOUSE WKR I/ 1ST 6 MOS	\$21.12
2038	WAREHOUSE WKR I/ 2ND 6 MOS	\$22.18
2039	WAREHOUSE WKR I/ 3RD 6 MOS	\$23.23
2029	WAREHOUSE WKR II/ 1ST 6 MOS	\$25.34
2027	WAREHOUSE WKR II/ 2ND 6 MOS	\$27.46
2028	WAREHOUSE WKR II/ 3RD 6 MOS	\$28.51

CITY OF RICHLAND
Classifications, Pay Grades and Hourly Salaries as of January 2014

INTERNATIONAL UNION OF OPERATING ENGINEERS

Pay Level	Classification Title	Step A	Step B	Step C	Step D	Step E	Step F
3042	ARBORIST	\$24.76	\$25.53	\$26.36	\$27.21	\$28.09	\$28.86
3000	CUSTODIAN I	\$11.45	\$12.24	\$13.00	\$13.74	\$14.51	
3001	CUSTODIAN II	\$13.74	\$15.29	\$16.05	\$16.81	\$17.57	\$18.34
3002	EQUIPMENT OPERATOR	\$23.96	\$24.76	\$25.53	\$26.45	\$27.26	\$28.20
3003	EQUIPMENT SERVICER	\$20.34	\$21.13	\$21.61	\$22.18	\$22.71	\$23.21
3024	EQUIPMENT TECHNICIAN	\$24.76	\$25.46	\$26.29	\$27.20	\$27.98	\$28.86
3004	FACILITIES CRAFTSWORKER		\$25.46	\$26.29	\$27.20	\$27.98	\$28.86
3005	FUELER		\$11.45	\$12.24	\$13.00	\$13.74	\$14.51
3006	GENERAL CRAFTSWORKER		\$25.46	\$26.29	\$27.20	\$27.98	\$28.86
3040	HOUSEHOLD HAZ WASTE ATTENDANT	\$23.21	\$23.96	\$24.65	\$25.25	\$25.96	\$26.69
3007	HVAC TECHNICIAN	\$27.06	\$27.91	\$28.80	\$29.62	\$30.43	\$31.26
3009	LABORATORY TECHNICIAN I	\$23.45	\$24.57	\$25.74	\$26.97	\$28.25	\$29.58
3010	LABORATORY TECHNICIAN II	\$24.35	\$25.50	\$26.71	\$28.01	\$29.33	\$30.73
3011	LABORER I(TEMP)	\$12.00	\$14.00				
3043	LABORER I	\$16.39	\$17.10	\$17.85	\$18.52	\$19.25	\$19.88
3013	LEAD CRAFTSWORKER	\$23.42	\$24.85	\$26.32	\$27.76	\$29.28	\$30.73
3014	LEAD CUSTODIAN	\$18.84	\$19.80	\$20.79	\$21.81	\$22.90	\$24.06
3016	LEAD EQUIP TECH	\$27.06	\$27.91	\$28.80	\$29.62	\$30.43	\$31.26
3015	LEAD LANDFILL OPERATOR	\$25.82	\$26.67	\$27.52	\$28.40	\$29.23	\$30.11
3041	LEAD METER READER					\$25.96	\$26.69
3012	LEAD PARKS & FACILITIES WORKER	\$23.70	\$25.23	\$26.71	\$28.19	\$29.68	\$31.18
3017	LEAD PLANT OPERATOR	\$27.06	\$27.91	\$28.80	\$29.62	\$30.43	\$31.26
3019	LEAD TRUCK DRIVER	\$25.46	\$26.29	\$27.20	\$27.98	\$28.86	
3018	LEAD WAREHOUSE WORKER						\$30.17
3020	MAINTENANCE CRAFTSWORKER I	\$22.49	\$23.21	\$23.96	\$24.65	\$25.25	\$25.96
3021	MAINTENANCE CRAFTSWORKER II		\$25.46	\$26.29	\$27.20	\$27.98	\$28.86
3022	MAINTENANCE WORKER I	\$20.73	\$21.34	\$21.95	\$22.58	\$23.17	\$23.86
3023	MAINTENANCE WORKER II	\$23.21	\$23.96	\$24.65	\$25.25	\$25.96	\$26.69
3025	METER READER	\$21.56	\$22.23	\$22.97	\$23.62	\$24.30	\$25.05
3026	METER SERVICE WORKER	\$23.21	\$23.96	\$24.65	\$25.25	\$25.96	\$26.69
3027	PESTICIDE/HERBICIDE OPERATOR	\$24.76	\$25.53	\$26.36	\$27.21	\$28.09	\$28.86
3028	PLANT OPERATOR	\$24.77	\$25.56	\$26.35	\$27.26	\$28.07	\$29.00
3029	PLANT OPERATOR-IN-TRAINING	\$20.73	\$21.34	\$21.95	\$22.58	\$23.17	\$23.86
3030	PRETREATMENT COORDINATOR	\$22.97	\$24.40	\$25.84	\$27.26	\$28.71	\$30.17
3031	PRETREATMENT INSPECTOR	\$24.77	\$25.56	\$26.35	\$27.26	\$28.07	\$29.00
3032	SERVICE WRITER	\$22.49	\$23.21	\$23.96	\$24.65	\$25.25	\$25.96
3039	TRANSFER STATION ATTENDANT	\$23.21	\$23.96	\$24.65	\$25.25	\$25.96	\$26.69
3037	TREATMENT PLANT MECHANIC	\$27.06	\$27.91	\$28.80	\$29.62	\$30.43	\$31.26
3034	TRUCK DRIVER-HEAVY	\$23.21	\$23.96	\$24.65	\$25.25	\$25.96	\$26.69
3035	UTILITY CRAFTSWORKER	\$22.49	\$23.21	\$23.96	\$24.65	\$25.25	\$25.96
3038	WAREHOUSE WORKER I	\$20.33	\$21.38	\$22.42	\$23.54		
3033	WAREHOUSE WORKER II			\$24.44	\$25.68	\$26.88	\$28.30
3036	WATER QUALITY COORDINATOR	\$22.97	\$24.40	\$25.84	\$26.99	\$27.26	\$30.17

CITY OF RICHLAND
 Classifications, Pay Grades and Hourly Salaries as of January 2014
 SOUTHEAST WASHINGTON TELECOMMUNICATORS GUILD

Pay Level	Classification Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G
6000	EMERGENCY COMM DISPATCHER	\$18.71	\$19.37	\$20.12	\$21.88	\$22.62	\$25.82	\$26.71
6001	LEAD EMERG COMM DISPATCHER/TO						\$27.11	\$28.02

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