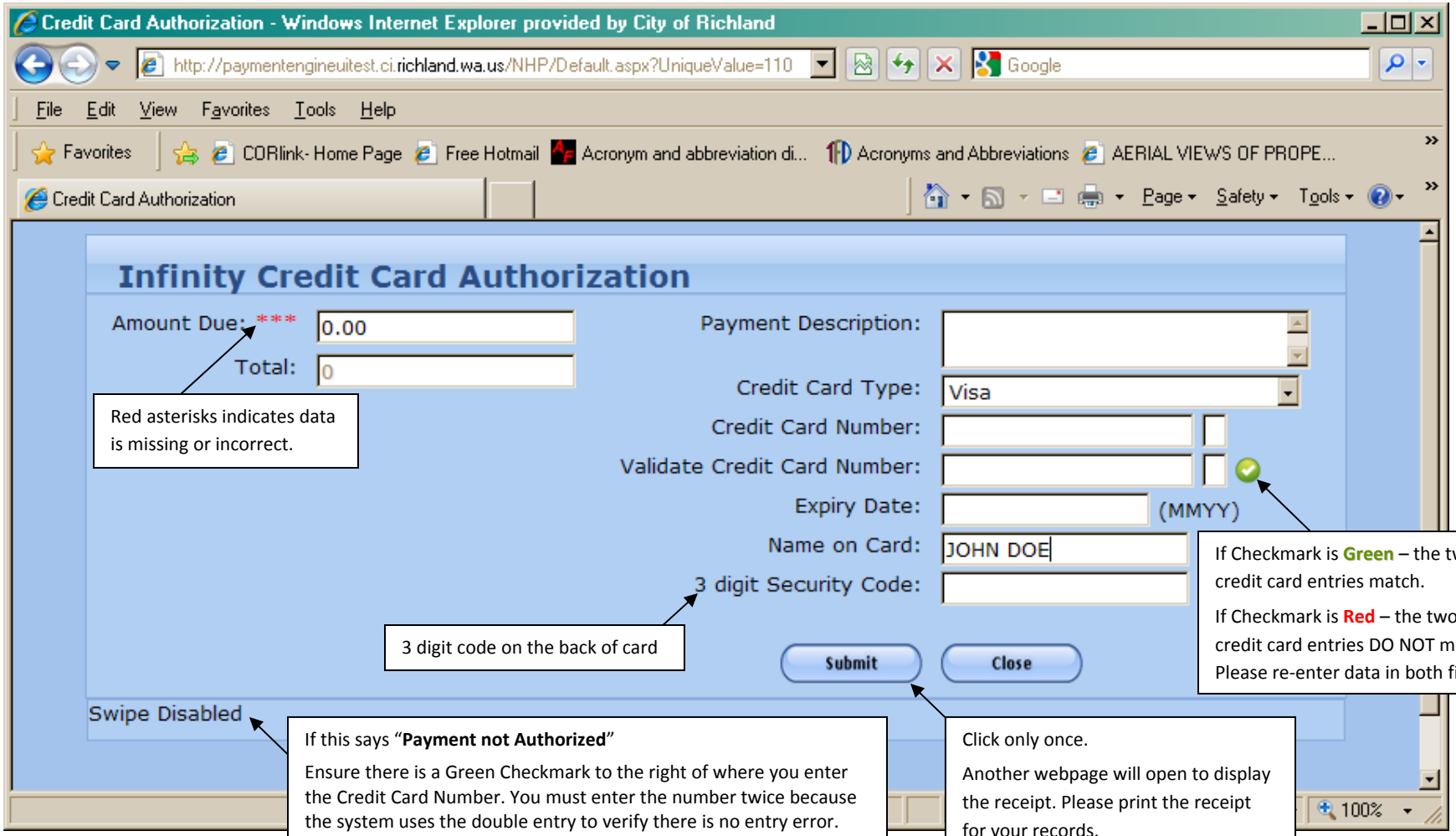

Red asterisks indicates data is missing or incorrect.

3 digit code on the back of card

If Checkmark is **Green** – the two credit card entries match.

If Checkmark is **Red** – the two credit card entries DO NOT match. Please re-enter data in both fields.

If this says "**Payment not Authorized**"

Ensure there is a Green Checkmark to the right of where you enter the Credit Card Number. You must enter the number twice because the system uses the double entry to verify there is no entry error. The number must be entered twice to process the payment.

Look for Red Asterisks - these indicate additional information or a correction is needed.

Verify with your financial institution if payment still does not process after checking data entry.

Click only once.

Another webpage will open to display the receipt. Please print the receipt for your records.