ORDINANCE NO. 10-19

AN ORDINANCE of the City of Richland amending Title 2.14 of the Richland Municipal Code related to the Economic Development Committee.

WHEREAS, the City has need, from time to time, to update the Richland Municipal Code to bring it into alignment with current practices and to eliminate conflict and ambiguity; and

WHEREAS, over time, disparate regulations have been codified for the City's various boards, commissions and committees which make consistent and clear administration difficult; and

WHEREAS, on May 15, 2018, Council approved Ordinance No. 21-18, which amended RMC 2.04.110 to lend consistency to the overall administration of the City's boards, commissions and committees, and to bring the Richland Municipal Code into alignment with current practices; and

WHEREAS, in the process of adopting Ordinance No. 21-18, the City created temporary conflicts in existing individual board, commission and committee code sections that now require amendment; and

WHEREAS, an element of the City's strategic plan is to ensure that proper foundational authorities are in place to allow for successful government.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Municipal Code Chapter 2.14, entitled Economic Development Committee, as first enacted by Ordinance No. 23-83, and last amended by Ordinance No. 04-07, is hereby amended as follows:

## Chapter 2.14
## ECONOMIC DEVELOPMENT COMMITTEE

**Sections:**

**2.14.010 Purpose.**
**2.14.020 Economic development committee created – Membership.**
~~**2.14.030 Removal – Vacancies.**~~
**2.14.040 Meetings~~, officers, records, and quorum~~.**
**2.14.050 ~~Functions and d~~Duties.**
**2.14.060 Severability. ~~Expenditures – Budget.~~**
~~**2.14.070 Staff assistance.**~~

**2.14.010 Purpose.**
The purpose and intent of this chapter is to make available to the city council and staff additional expertise relative to the monitoring, assessing and strengthening of existing economic development strategies and to develop new strategies of economic development for the city by establishing an economic development committee consisting of representatives from various professional disciplines. The economic development committee herein created shall not supplant administrative input to the city council by staff, but shall complement staff input through the utilization and application of the special expertise possessed by its members.

**2.14.020 Economic development committee created – Membership.**
There is hereby created within the city of Richland an economic development committee composed of eight members appointed by the city council. Members will serve staggered three-year terms and until their successors are appointed and confirmed. ~~The three at-large members shall have initial staggered terms of three, two and one years respectively. The retail and hospitality member shall serve an initial two-year term, the manufacturing and industry member shall serve an initial one-year term, the professional services member shall serve an initial two-year term and the Hanford-related industry and research institutions member shall serve an initial three-year term. Thereafter, members shall be appointed for a term of three years.~~

~~The members of the committee shall be selected without regard to political affiliation and shall serve without compensation.~~ Four members shall be involved in retail and hospitality, manufacturing and industry, professional services and Hanford-related industry and research institutions. One member shall be involved in the tourism business or be an advocate and representative of tourism activities. In making appointments to the committee, the city council shall strive to appoint individuals with multiple skills and with experience and expertise from various disciplines and backgrounds. ~~Selection of members shall follow established procedures as set forth in RMC 2.04.120. A tie vote of the eight member board shall result in the defeat of the issue being voted upon by the members.~~

~~**2.14.030 Removal – Vacancies.**~~
~~The committee may, by majority vote, recommend to the city council removal of an appointed member upon such grounds as may be deemed appropriate. The city council, by majority vote, may remove any appointed member of the committee and declare the position vacant. Vacancies occurring otherwise than by expiration of term shall be filled for any unexpired term in the manner used for regular appointments. Workshops shall be excluded from the definition of "meetings" for the purposes of this section.~~

**2.14.040 Meetings, officers, records, and quorum.**
~~The committee shall elect its own chairperson and vice-chairperson and create and fill such other offices as it may determine it requires.~~ The committee shall hold regular meetings no less than every ~~second~~ month ~~with the first annual meeting to be held in February of each calendar year~~ of the year unless cancelled by the chairperson as a result of having no business or for other good cause. ~~It shall adopt rules for transaction~~

~~of business and shall keep a record of its meetings, resolutions, transactions, findings and determinations, which record shall be open to public inspection.~~

~~Any four members of the committee shall constitute a quorum for the transaction of business. An agenda shall be prepared and distributed prior to each meeting which sets forth specified time periods during which individual items of committee business shall be discussed. These time periods may be extended, but only by a vote of a majority of committee members present. At the initial meeting of the committee, a skeleton agenda with time lines shall be prepared.~~

**2.14.050 ~~Functions and d~~Duties.**

A. The economic development committee shall perform the following functions:

1. Assist staff with the formulation of ~~Formulate~~ economic development goals for the city in a structured framework~~ providing both time and measurement criteria~~.

2. Assess existing economic development policies for the purpose of recommending such modifications as may be appropriate to achieve the economic goals approved by the city council.

3. ~~Formulate~~ Assist with the formulation of new economic development strategies and policies for the purpose of assuring achievement of the economic development goals approved by the city council.

B. In addition to the broad major functions outlined above, the economic development committee shall, consistent with established city council policy:

1. Prepare and submit recommendations to staff and council on a broad range of matters generally related to economic development.

~~2. Provide direction to staff and assist in formulating, refining and developing economic development strategies, plans and policies.~~

2~~3~~. ~~Develop~~ Assist in the development of plans and programs for the purpose of retaining and enhancing the existing commercial and industrial base of the city.

~~4. Develop plans and programs to promote creative incentives including funding mechanisms, to attract, and retain, commercial and industrial development.~~

3~~5~~. ~~Develop~~ Assist in the development of strategies and programs to strengthen the concept of the public/private development partnership.

4~~6~~. Review and advise the city council on the relative merits of individual economic development proposals.

5~~7~~. Convene, when necessary, to greet potential commercial and industrial ~~residents~~ business owners and serve as a central body for the dissemination of economic

development information relating to availability of land, financial tools and resources and other factors relating to successful commercial and economic development.

~~8. Provide guidance and recommendations relative to the appropriate timing, organization and formation of a public corporation for the purpose of issuing industrial revenue bonds.~~

~~9. Appoint a liaison to the Tri-City regional chamber of commerce.~~

6~~10~~. Perform such other duties and provide such additional information, assistance and advice to the city council as the city council may request or direct.

**2.14.060 Severability.~~Expenditures – Budget.~~**
~~The expenditures of the committee, exclusive of donations, shall be limited to appropriations. All services requiring appropriations shall be submitted through the budget of the city community and development services group; provided, however, that the services of outside consultants may be obtained for a temporary period of time when specifically authorized by the city council.~~If any one or more sections, subsections or sentences of this chapter are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this chapter, and the same shall remain in full force and effect.

~~**2.14.070 Staff assistance.**~~
~~The staff of the various departments within the city, as assigned by the city manager, shall provide staff assistance and shall also serve to facilitate communications by the economic development committee to the city council.~~

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 19th day of February, 2019.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY, City Attorney

Date Published: February 24, 2019