

ORDINANCE NO. 17-19

AN ORDINANCE of the City of Richland amending Chapter 2.18 of the Richland Municipal Code related to the Parks and Recreation Commission.

WHEREAS, the City has need, from time to time, to update the Richland Municipal Code to bring it into alignment with current practices and to eliminate conflict and ambiguity; and

WHEREAS, over time, disparate regulations have been codified for the City's various boards, commissions and committees which make consistent and clear administration difficult; and

WHEREAS, on May 15, 2018, Council approved Ordinance No. 21-18, which amended RMC 2.04.110 to lend consistency to the overall administration of the City's boards, commissions and committees, and to bring the Richland Municipal Code into alignment with current practices; and

WHEREAS, in the process of adopting Ordinance No. 21-18, the City created temporary conflicts in existing individual board, commission and committee code sections that now require amendment; and

WHEREAS, an element of the City's strategic plan is to ensure that proper foundational authorities are in place to allow for successful government.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Municipal Code Chapter 2.28, entitled Parks and Recreation Commission, as first enacted by Ordinance No. 303, and last amended by Ordinance No. 18-09, is hereby amended as follows:

**Chapter 2.18
PARKS AND RECREATION COMMISSION**

Sections:

- 2.18.005 Purpose.
- 2.18.010 Parks and recreation commission created – Membership.
- ~~2.18.020 Removal – Vacancies.~~
- 2.18.030 Meetings, officers, records, and quorum.
- ~~2.18.035 Rules and bylaws.~~
- 2.18.040 Duties.
- 2.18.050 Severability. Expenditures – Budget.
- ~~2.18.060 Staff assistance.~~

2.18.005 Purpose.

The purpose and intent of this chapter is to make available to the city council and staff an advisory body to provide additional expertise and citizen input relative to the provision of facilities and programs for recreation, environmental and cultural preservation and education and civic beautification in order to enhance the quality of life.

2.18.010 Parks and recreation commission created – Membership.

There is created a parks and recreation commission (hereinafter referred to as “commission”) composed of seven adult and two youth members, all of whom have commission voting privileges, who shall be appointed by the city council. The two youth members shall serve one-year terms. The adult members shall serve staggered three-year terms and until their successors are appointed and confirmed. ~~Members shall be selected without regard to political affiliation and shall serve without compensation. Members shall be residents of Richland or attend Richland schools. Selection of members shall follow established procedures as set forth in RMC 2.04.120.~~

~~2.18.020 Removal – Vacancies.~~

~~The commission may, by majority vote, recommend to the city council removal of an appointed member upon such grounds as may be deemed appropriate. The council, by majority vote, may remove any member of the commission and declare the position vacant. Vacancies occurring other than by expiration of terms shall be filled for the unexpired terms in the manner used for regular appointments to the commission.~~

2.18.030 Meetings, officers, records, and quorum.

The commission shall hold monthly and/or special meetings at least 10 times each year, and shall encourage public comment on major items.; ~~shall adopt rules for transaction of business; shall elect a chairperson and vice chairperson each year at the last regular meeting, and fill such other offices as deemed necessary. The city clerk's office shall keep records of meetings, resolutions, transactions, findings and determinations. These records shall be open to public inspection. All meetings shall be conducted following Robert's Rules of Order, be open to the public and shall be advertised in advance; the commission shall encourage public comment on major items. Five members of the commission shall constitute a quorum for the transaction of business. In the event of a vacancy (or vacancies), a quorum shall be a majority of the remaining members, however, not to be less than four members.~~

~~2.18.035 Rules and bylaws.~~

~~The commission shall adopt bylaws, rules and regulations for the proper conduct of business of the commission. The bylaws, rules and regulations are subject to the approval of the city council.~~

2.18.040 Duties.

The commission shall perform the following duties:

- A. Serve as an advisor to the city council in order to promote parks, trails, open space and recreation for the city.

- B. Provide recommendations to the council and, as appropriate, to other boards and commissions, on matters related to the provision of parks and recreation facilities and services that promote healthy lifestyles and contribute to the quality of life for all citizens. In this role, the commission shall seek public input at regular monthly meetings, neighborhood meetings, master plan meetings and as needed to determine the public view on parks and recreation matters.
- C. Regularly review and provide recommendations to the council on updating the parks, trails and open space master plan and the individual venue master plans based on needs assessment, utilization data, staff proposals, and public input.
- D. Review and recommend to the council, priorities for the parks and recreation portion of the annual capital facilities plan and for trail and streetscape portions of the transportation section of this plan. Review and recommend to council, park reserve fund appropriations, park partnership projects, applications for grants, park impact fees, and donations.
- E. Review, comment and make recommendations on the annual city long range transportation plan with respect to bicycle lanes, trails and multi-use trails.
- F. Review and make recommendations to the council on park and recreational facility names and site selection of art in park and recreation lands.
- G. Review and recommend to the council rules and regulations for the use of public grounds, facilities and equipment.
- H. Support cooperative and collaborative partnerships with the Richland school district, neighboring communities, Native American organizations and other governmental jurisdictions to promote healthy lifestyle opportunities.
- ~~I. Designate from its members liaison representatives to such city boards, commissions and committees or other organizations as may be necessary to promote parks, trails, open space and recreation, e.g., Richland arts commission and Mid-Columbia community forestry council and as directed by council.~~
- J. Review and recommend to the council proposed amendments to the city code for events, concessions or use of facilities on park property and make recommendations on leases of city park property.
- ~~K. Review, comment and make recommendations to the planning commission and city council on applications for substantial development of shorelines or wetlands.~~
- L. Review, analyze and provide comments or recommendations on matters referred to the commission by city staff, council or other boards, commissions or committees.

MK. Adopt annual commission goals and, at a regular council meeting during the first quarter of the year, report to council on the past year's commission activities and progress and submit goals for the new year.

2.18.050 Severability. Expenditures — Budget.

~~The expenditures of the commission shall be limited to appropriations. All services requiring appropriations shall be submitted through the annual budget process. If any one or more sections, subsections or sentences of this chapter are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this chapter, and the same shall remain in full force and effect.~~

2.18.060 Staff assistance.

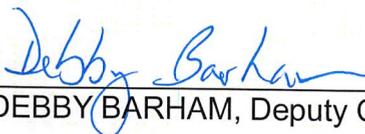
~~The parks and recreation department shall provide staff assistance and serve as liaison to the commission and facilitate communication by the commission to other boards, commissions or committees as appropriate, and city council. The department presents to the commission its recommendations on matters as specified above or on matters referred to the commission. The department staff presents the commission's recommendations to the city council.~~

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

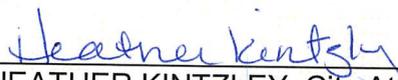
PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 5th day of March, 2019.


ROBERT J. THOMPSON
Mayor

ATTEST:


DEBBY BARHAM, Deputy City Clerk

APPROVED AS TO FORM:


HEATHER KINTZLEY, City Attorney

Date Published: March 10, 2019