

ORDINANCE NO. 27-19

AN ORDINANCE of the City of Richland amending the 2019 Budget to provide for additional appropriations in the City's Equipment Replacement Fund, Public Works Admin & Engineer Fund, City Streets Fund and General Fund, and declaring that a public emergency exists in the Equipment Replacement Fund and General Fund.

WHEREAS, on November 20, 2018, the Richland City Council passed Ordinance No. 60-18 approving the 2019 Budget; and

WHEREAS, three unrelated budget amendments are contemplated by this Ordinance No. 27-19; and

WHEREAS, the first budget amendment is to the 2019 Equipment Replacement Fund; and

WHEREAS, the Streets Maintenance division equipment includes a road grader, purchased in 1996, which is used for maintenance of streets with gravel shoulders, in reconstruction of streets, and in snow and ice management; and

WHEREAS, this past winter's snow and ice management effort resulted in a failure of the road grader that is not feasible to repair; and

WHEREAS, the approved 2019 Equipment Replacement Fund does not include funding for replacement of the road grader, which is currently programmed for replacement in 2021; and

WHEREAS, the City's service demand on the road grader is less than full-time, which supports replacement with used equipment; and

WHEREAS, replacing the road grader with used equipment will also provide the best purchase value, and a used road grader is currently available at an appealing price; and

WHEREAS, sufficient unappropriated funds are available in the Equipment Replacement Fund to support the required budget amendment and equipment purchase; and

WHEREAS, the second budget amendment is to the 2019 Public Works Admin & Engineer Fund; and

WHEREAS, the 2018 budget included \$140,000 to fund the North-South Travel Capacity Study; and

WHEREAS, these funds were not expended in 2018 and will be carried forward to the 2019 Budget through passage of Ordinance No. 26-19; and

WHEREAS, funding of the North-South Travel Capacity Study was to be shared between the City of Richland, Washington State Department of Transportation (WSDOT), Benton County and the City of West Richland; and

WHEREAS, WSDOT increased its contribution from \$50,000 to \$70,000, causing an increase in the total study budget to \$160,000, which is \$20,000 more than was anticipated when the 2018 budget was adopted; and

WHEREAS, increasing the Study budget in the 2019 Public Works Admin & Engineer Fund is necessary to fully leverage the available WSDOT funds; and

WHEREAS, the third and fourth budget amendments affect the 2019 City Streets Fund and General Fund; and

WHEREAS, the Central Richland Transportation Study is funded in the 2019 City Streets Fund at \$100,000; and

WHEREAS, a competitive Request for Qualifications (RFQ) process was conducted in compliance with City purchasing policies; and

WHEREAS, the City received two (2) responses to the RFQ; and

WHEREAS, JUB Engineers, Inc. was selected as the most qualified vendor to complete the study; and

WHEREAS, the Study's scope and budget, as negotiated with JUB Engineers, Inc., include time savings achieved by coordinating efforts between the North-South Travel Capacity Study and the Central Richland Transportation Study; and

WHEREAS, the final negotiated scope and budget for the Central Richland Transportation Study exceeds the budgeted amount, thereby calling for a transfer from the General Fund; and

WHEREAS, increasing the Study budget is necessary to preserve the quality of the technical analysis and the public engagement component of the process; and

WHEREAS, pursuant to RCW 35.33.09, a duly noticed public hearing was held on May 7, 2019 regarding the increase in appropriations from beginning fund balance in the Equipment Replacement Fund, Public Works Admin & Engineer Fund, City Streets Fund and General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Facts Constituting Emergency. The expenses contained within this ordinance were not anticipated when the 2019 budget was approved.

Section 2. Declaration of Public Emergency. Due to circumstances described above, the City Council declares that a public emergency exists in the Equipment Replacement Fund and the General Fund.

Section 3. Amendment of the 2019 Budget. The 2019 Budget is hereby amended to provide additional appropriations in the Equipment Replacement Fund from unappropriated fund balance, in the Public Works Admin & Engineer Fund from a WSDOT grant, and in the Streets Fund from unappropriated General Fund balance as follows:

**Equipment Replacement Fund**

Current Appropriation: \$ 3,730,521  
Increase in Appropriation: \$ 225,000  
Amended Appropriation: \$ 3,955,521

**Public Works Admin & Engineer Fund**

Current Appropriation: \$ 3,908,331  
Increase in Appropriation: \$ 20,000  
Amended Appropriation: \$ 3,928,331

**General Fund**

Current Appropriation: \$54,251,554  
Increase in Appropriation: \$ 16,000  
Amended Appropriation: \$54,267,554

**City Street Fund**

Current Appropriation: \$3,507,297  
Increase in Appropriation: \$ 16,000  
Amended Appropriation: \$3,523,297

Section 4. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 4<sup>th</sup> day of June, 2019.

  
ROBERT J. THOMPSON  
Mayor

ATTEST:

  
DEBBY BARHAM, Deputy City Clerk

APPROVED AS TO FORM:

  
HEATHER KINTZLEY, City Attorney

Date Published: June 9, 2019