



2020 BUDGET

CITY OF RICHLAND, WASHINGTON





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CITY OF RICHLAND: “2020 BUDGET”

October 1, 2019

Re: Budget Transmittal Letter

Honorable Mayor, Councilmembers:

It is my pleasure to present to you my proposed 2020 City of Richland budget summary. The proposed budget is responsive to community needs and Council priorities.

The City of Richland is a first class, full service city providing police, fire, emergency medical and regional dispatching; utilities of, electric, water, wastewater, stormwater, solid waste, ambulance and broadband; streets and parks & public facilities maintenance, a landfill, and a public library. The Administrative Services Department and offices of the City Attorney, Assistant City Manager and City Manager provide fundamental support for these services ensuring the City operates effectively.

The City of Richland has seen, and continues to see, remarkable growth as people and business continue to seek out Richland as a place to call home. Our community offers an exceptional quality of life providing robust public safety services and amenities. In 2020, the City will make significant investments in public safety services to protect this quality of life and enhance safety in all corners of our City. My proposed 2020 budget includes funding in the amount \$44,313,807 for public safety. This includes Fire and Emergency Services, Police Services and regional dispatch.

We will move forward with plans to design and construct a new public safety facility, a full service fire station with police presence, in north Richland. This model has proven to be successful at Station 74 and supports increased collaboration between Police and Fire. The new facility will be located on the corner of Battelle Boulevard and Port of Benton Boulevard near George Washington Way. This project provides a unique opportunity for the City to partner with Pacific Northwest National Laboratory (PNNL). This facility will address current and anticipated growth in north Richland and improve response times to homes and businesses in the northeast area of the City which is outside of the current standards of cover for EMS & Fire/Rescue. To staff this facility, the City will hire an additional 12 Fire/EMS personnel for full operational response capability. The City of Richland has been awarded the Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response

(SAFER) Grant in the amount of \$2,261,780 to hire the additional Fire/EMS personnel necessary to staff the new facility. We will also invest in an Emergency Medical Services Training Coordinator to support the Fire and Emergency Services Department. This will increase staffing in Fire & EMS by a total of 13 Full-Time Equivalents (FTEs).

In addition to the new public safety facility, we will continue plans for the relocation of Fire Station 73 in the near future. The current facility is located on the corner of Jadwin Avenue and McMurray Street and will be relocated to the corner of Stevens Drive and Jadwin Avenue. This is in support of the facility deployment model designed to address continued community growth in geographically dispersed areas of the City. In Richland, we are challenged with geographic limitations, such as rivers and mountains. Our facility deployment model is developed to mitigate such challenges.

The Fire and Emergency Services Department launched the Heart Safe Richland initiative in 2019 aimed to reduce the number of cardiac arrest related deaths within the City of Richland and greater Tri-City area. To date nearly 5,000 individuals have received Hands-Only CPR and AED training. In 2020, we will see similar outreach efforts targeting improved outcomes for cardiac and stroke patients. The City of Richland Fire and Emergency Services Department works closely with Kadlec Regional Medical Center. This partnership is invaluable and supports the health and safety of our community.

In 2019, we recruited a new Chief of Police, John Bruce. Chief Bruce brings over 30 years of law enforcement experience to the department. This year we saw a restructuring of our Police Department, which included the promotion of two Captains. The Richland Police Department will continue to focus on a proactive approach to crime prevention and work diligently to keep our community safe.

In 2019, we saw great success with our Community and Police, or “CAP” groups. The CAP groups take advantage of social media and modern technology to refresh the way we have historically utilized neighborhood watch groups. To date we have received various reports from our citizens and have been encouraged by the many examples of neighbors connecting and helping one another. We look forward to seeing their continued success in 2020.

In addition to the robust public safety services, the City of Richland provides full service utilities including electric, water, wastewater, stormwater, solid waste, ambulance and broadband. The utilities operate out of enterprise funds and are separate from the General Fund.

The largest of our utilities is our electric utility operated by the Energy Services Department. Richland is one of only 16 cities that operate an electric utility in the state of Washington. This adds complexity to the services we provide. It also allows us to offer highly reliable electric services to our citizens at the lowest cost possible. The proposed budget includes \$88,048,694 for this utility.

In 2020, our Energy Services Department and the water utility of the Public Works Department will begin implementation of Advance Metering Infrastructure (AMI). The implementation is anticipated to take 18 to 24 months. This technology will enable two-way communication between the utilities and the City's customers. The system will automate functions such as meter reading, connecting or disconnecting services, detecting tampered meters, isolating power outages and monitoring voltage. Customers will have the ability to monitor and reduce usage during peak times, which will help with consumption management, costs, and ultimately their bill.

The water utility is the City's second largest utility with over \$24 million in appropriated funds proposed in 2020. We will prepare to add new customers in the Lorayne J neighborhood to our service area after completion of the construction of the new water distribution system in the first half of 2020.

In 2020, we anticipate our current landfill will reach capacity and will begin to place waste in the new cell, currently under construction. The landfill site will be modified with a replacement scalehouse designed to support improved traffic flow. 2020 is the final year of multiple franchise agreements with private waste haulers serving several areas annexed in 2010. This includes Badger Mountain South. At year-end, the solid waste utility will be transitioning customers in those areas to City services. This will include the distribution of City containers, adding the areas to our current routes and preparing to begin billing in 2021. The City's solid waste utility accounts for \$13,874,110 in the proposed 2020 budget.

The City's wastewater utility operates the Wastewater Treatment Facility and manages the City's sewer services under the Public Works Department. The Wastewater Division recently updated its collection system maintenance program aimed at reducing property damage claims caused by obstructions in the City's collection system. The Wastewater utility's proposed 2020 operating budget is \$14,279,277.

There are no plans for rate increases in our water, sewer, stormwater, solid waste or electric utilities. A rate increase for the Ambulance Utility is currently being considered by City Council. If adopted, the rate increase would reflect a monthly increase of \$2.19 bringing the rate to \$10.00 per month effective January 1, 2020. This rate increase supports our emergency medical services capability.

The City's Public Works Department is responsible for maintaining the City's streets. In 2020 the Pavement Preservation Program will shift focus to south of the Yakima River. Work will include arterial and neighborhood street resurfacing using several techniques to best utilize the program funding. The scope of work for this program faces jeopardy in November's general election with Initiative 976.

We will see reconstruction of Columbia Park Trail between the Ben Franklin Transit Center and the REACH Museum. The road will be enhanced to meet requirements of the City's Complete Streets Policy. This project is in partnership with the Port of Kennewick and Benton County. Its completion will allow the area to leverage its location

near the Columbia River and Columbia Park to support redevelopment and increased recreational use of the area.

The Parks and Public Facilities Department serves an important role as the caretaker of the City's investments in parks, open space and public facilities. The City recognizes our resident's deep affinity for our park system and makes significant investments to ensure its efficient operation. We currently have a total of 58 parks covering 2,333.01 acres as well as several streetscapes. My proposed budget includes nearly \$11 million in maintaining and enhancing our current parks, public facilities, library and recreation services. It also includes plans to begin construction of the 30-acre West Village Park at Badger Mountain South as included in our developer agreement. We are also working with community partners to explore land acquisition and trail development on Little Badger Mountain to preserve Richland's iconic ridgeline. We will begin plans for the future development of Hanford Legacy Park, an economic development investment focused on sports tourism. Our Parks and Public Facilities Department also provides the recreation programming our community has embraced. We plan to build upon the success we saw in 2019's "mobile recreation" program. Mobile recreation brought programming to underutilized City parks in an effort to create community and promote physical activity. Lastly, we plan to initiate efforts to develop a business plan for our Library in collaboration with our Library stakeholders and partners. We look forward to developing a plan that will serve the organization for many years to come.

Our City has seen immense growth over the course of the past decade. Since 2010, our population has increased by 18.29%. In 2019 we saw a 2.8% increase from 2018, the highest per capita change in the Tri-Cities. People and businesses continue to seek out Richland. This is in part due to the success we have seen with economic development in our area. North Richland infrastructure investments have resulted in approximately \$494 million in new facilities and private investments such as Preferred Freezer, Packaging Corporation of America and Lamb Weston's plant expansion resulting in approximately 700 new jobs. In 2020, we will continue to extend key roads and infrastructure to open more land development opportunities in the Horn Rapids Industrial Park. We will also begin to extend infrastructure and utilities to the exterior property boundary of the 1341-acres.

In 2019, we saw a significant change in our core Downtown area with the completion of our new City Hall building and the demolition of the old City Hall and Annex buildings. We also completed significant improvements to Swift Boulevard. The Swift Boulevard improvements included widened sidewalks and the addition of bike lanes, promoting our goal of increased walkability and connectivity. The City of Richland is actively marketing the old City Hall and Annex building site for sale or lease. This corner is a key component of Council's vision for our downtown and waterfront.

The City executed an agreement with Crown Group Incorporated for the purchase of the property at 650 George Washington Way. This agreement was the culmination of several years of planning. The development, Park Place Apartments, broke ground on their four-story retail and apartment complex in 2019. Already, this project has changed

the landscape of our waterfront area. Developers anticipate completion mid-year 2020. Development Services staff will continue to work with a developer on Tracts D, E and Q near Bradley Boulevard. In the first quarter of 2020 will see the results of the Downtown Connectivity Study that began in July 2019.

The Duportail Bridge project is on schedule for completion in fall 2020. The bridge will provide increased connectivity between central Richland and the Queensgate area. This project is a key component to our public safety deployment model and will improve access from Station 74 to central Richland. Complementing this project completion will be several projects on Duportail Street between Queensgate Drive and Keene Road to account for anticipated changes in travel patterns. We will install a pedestrian crossing on Duportail Street where busy transit stops result in increased pedestrian activity. Completion of this project is a key milestone for our City. It is the result of nearly two decades of planning and is an excellent example of the responsible stewardship of public resources. The City was awarded multiple state and federal grants totaling \$34,187,929 of the project's \$37,461,561 budget.

The City of Richland is resilient. We are committed to facing challenges as they arise. The past few years have brought significant snow events to our community. Just this year we experienced a snowstorm breaking a 100-year record. Although we hope to see better conditions in 2020, we are better prepared to handle winter weather. Staff have worked diligently to develop a Winter Weather Management Plan. The plan is a fiscally responsible way to expand our existing resources. We have purchased additional equipment that allow us to utilize more of our vehicles for plowing and identified partnerships with private contractors ready to assist if needed. Additionally, the plan outlines clear communication plans with citizens, community partners and stakeholders.

A Look at the Numbers

Our elected officials and staff are dedicated to determining how we can best utilize resources. The budget process includes review by City Council and staff ensuring it meets the goals we strive to achieve. We take great pride in being fiscally responsible and conservative, uphold the same or a higher level of service, maintain the City's infrastructure and facilities, and plan for necessary improvements and projects as we prepare for growth. In compliance with Washington State law, a balanced budget is always submitted. Per the following overview, City revenues and available fund balance will cover the cost of proposed appropriations. With all of this taken into consideration, the proposed budget includes the following.

All funds:

- Total budget for all funds: \$308,731,535

General Fund:

- Of which, the total budget for General Fund: \$61,328,555

Fund balance for the General Fund is budgeted at the City's desired level of 25%, which helps to maintain an AA+ bond rating and in turn keeps our interest rates lower.

- Ongoing expenses are budgeted below ongoing revenues
 - Our revenue estimates are conservative as directed by Council

The Benton County Assessor's Office assesses property values for the City of Richland annually. The 2020 projection is estimated at 7.6 billion, an increase of total assessed value of approximately 10%, including new construction and annexations. The City's regular property tax levy rate is projected to drop from 2.44 to 2.32. 2019 is the last year of collection on special levies for the Police Station and Richland Community Center. This also causes the total City levy rate to decrease.

Building permit fees are conservatively estimated at 1.3 million.

- Construction activity in the City continues to be robust, especially for single-family dwellings.

The City continues its commitment to attracting and maintaining top talent to meet the demands of the evolving community. The 2020 budget includes an additional 15 FTEs which brings the overall FTE count to 541.85. Again, 13 of these FTEs will be in our Fire and Emergency Services department to staff and adequately train personnel for the new public safety facility. We will also hire an additional plans examiner to support efficient processing of building plans. This is necessary due to the increase in growth we continue to see in our area. Lastly, we are currently evaluating the addition of a civil engineer who will primarily focus on efforts related to the expansion of the 1341-acres.

Although we work diligently to plan for the future and mitigate challenges, we also recognize we have to consider factors outside of our control. A few of the items we continue to monitor are:

- The City continues to actively defend a federal case filed by Tri-City Railroad Company (TCRY) wherein the railroad asserts numerous claims against the City of Richland and Port of Benton. The City has already incurred significant legal fees associated with the defense of this complicated case and anticipates additional expenses in 2020. Part of those dollars are included in the 2020 budget, but in the event additional funds are necessary, additional appropriations from reserves will need to be made.
- Initiative 976 jeopardizes the Transportation Benefit District's (TBD) authority to impose vehicle fees. In the City of Richland, this would greatly impact our pavement preservation program. Passage of I-976 would reduce funding by approximately \$800,000 to \$1,000,000 annually. Currently, the TBD provides funding for approximately 13 lane miles of standard surface treatment. After the interfund loan for planning and design costs of the Duportail Bridge is paid off in 2023, the program will fund approximately 24 lane miles annually. If passed, City Council will be faced with the challenging task of deciding to scale back our pavement preservation program, find additional funding sources, or cut other City

programs in order to fund the Pavement Preservation plan. This initiative also impacts the services Ben Franklin Transit provides in our community.

- Potential removal of the Lower Snake River dams has generated much discussion in our state this year. The Lower Snake River dams provide direct voltage support to our transmission network. Removal of the dam(s) would create more stress on other generation resources and wider voltage swings. Their removal would result in increased costs for wholesale power. This in turn would likely result in rate increases for our customers.
- The Public Safety Sales Tax provides funding for 12.15 Public Safety FTEs, funding for the METRO Drug Task Force and our local Internet Crimes Against Children (ICAC) office, among other programs and equipment that keep our community safe. If not renewed in the 2024 general election, this tax will sunset on December 31, 2024. This is a significant funding source for public safety in the City of Richland and will continue to be monitored.
- Lastly, at the federal level there are proposed significant budget cuts to the Hanford budget. If approved, this may have profound impacts on our community.

Special Thanks to Council and Council Capital Improvement Plan Subcommittee

- The dialogue among Council and Department Heads during the Budget Workshop was very meaningful and much appreciated.
- Capital Improvement Plan (CIP) Subcommittee
 - Mayor Pro Tem Christensen, Councilmembers Alvarez and Lukson
 - Affirmed the Capital Improvement Plan. Planning for our future to ensure we are able to continue to provide services to all corners of our city is no easy task. Council's input and perspective is essential to achieve this.

Richland continues to grow. City Council and staff remain steadfast to our commitment to laying the foundation of success for future generations. We are also committed to being flexible and adaptable by responding to the community's changing needs. As we look around the City today, we see the many successes of long-term planning that began 20 years ago. This commitment to long-term planning has changed our landscape drastically and has created a community that will continue to serve our citizens for generations to come.

Today, we lay the groundwork for continued economic vitality by preparing land for future development. We ensure our community is safe by adding public safety facilities in key areas to support response time standards. We strengthen partnerships with public and private entities, and advance Council's vision for our downtown and waterfront. Most importantly, we work diligently to protect citizen's exceptional quality of life by developing strategies to identify and conserve the significant natural resources while balancing the realities of accommodating a growing community.

Adopting our annual budget is the most important responsibility we fulfill each year. The services the City provides affect our citizen's daily lives. It is essential we continue to provide reliable services at a competitive rate. In order to accomplish this we must

adopt a responsible, balanced budget that adequately funds City services and meets the needs of our diverse community. My proposed budget strengthens our community and ensures responsible stewardship of the public's resources.

Our community would not be successful without our strong community partnerships. The City of Richland is fortunate to have public and private partnerships that contribute to our safety and vitality.

Lastly, I wish to express thanks to the hard-working employees of the City of Richland. This group of dedicated individuals work tirelessly in their commitment to public service. I wish to extend that thanks to City Council for their leadership, commitment to local government, and partnership with staff and citizens.

City staff have recently embraced the motto of "keep moving forward". We look forward to doing just that as we move into a new year sure to bring exciting opportunities and growth. We stand ready to face challenges and will remain committed to serving you, our citizens.

Respectfully,

A handwritten signature in blue ink that reads "Cindy Reents". The signature is fluid and cursive, with a large loop at the end of the last name.

Cindy Reents
City Manager

More detailed information can be found within the Proposed 2020 Budget document that will be available on the City's website. Check out our budget video that we hope to release in late October on YouTube.

CITY OF RICHLAND

MAYOR, CITY COUNCIL, AND CITY MANAGER



Ryan Lukson
Mayor



Sandra Kent
Mayor Pro Tem



Bob Thompson
Councilmember



Brad Anderson
Councilmember



Phillip Lemley
Councilmember



Terry Christensen
Councilmember



Michael Alvarez
Councilmember

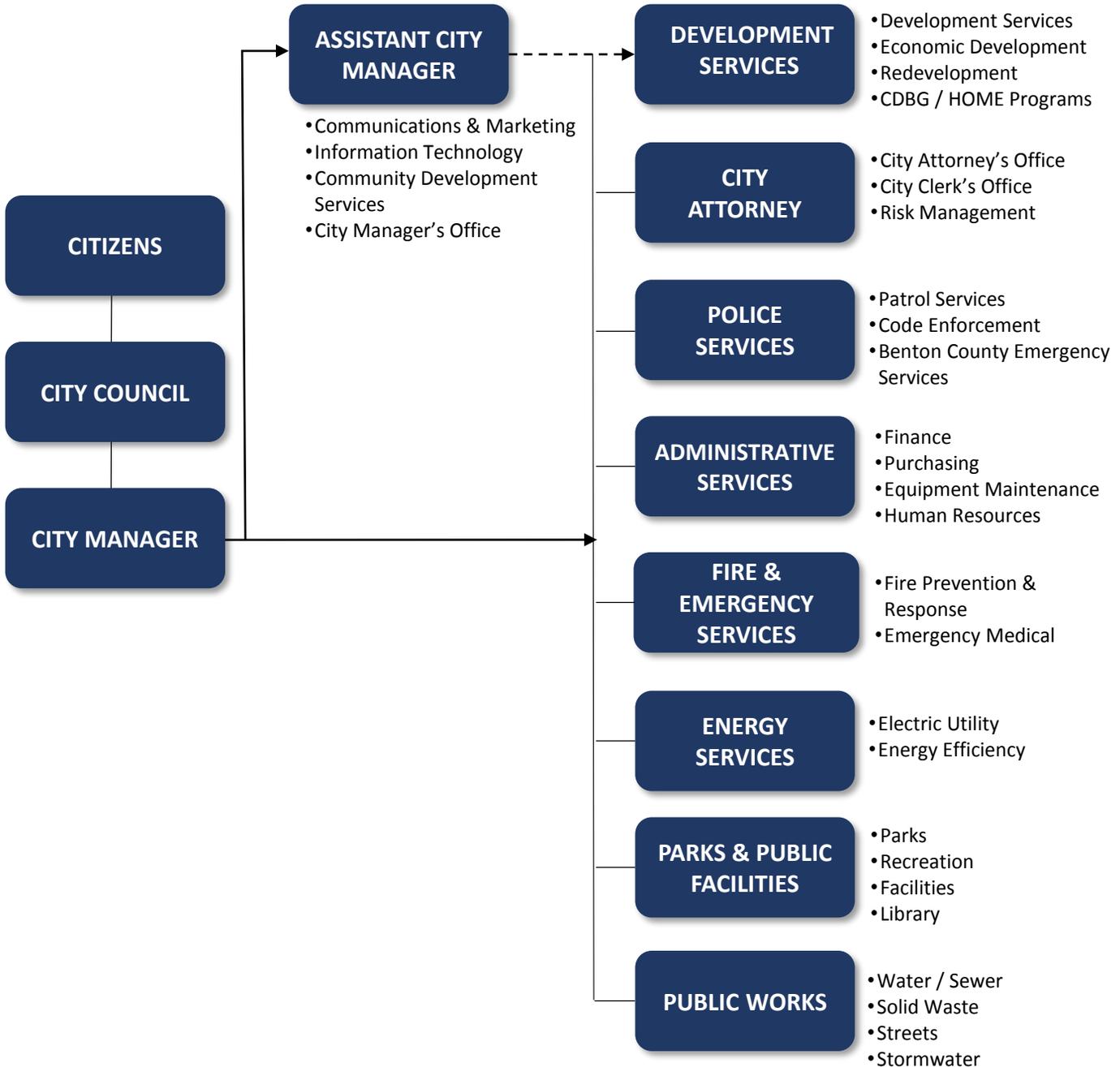


Cindy Reents
City Manager





2020 CITY OF RICHLAND ORGANIZATION CHART





CITY OF RICHLAND VALUES • VISION • MISSION

VALUES

In 2001, the City of Richland began a journey toward becoming a values-based organization, with less reliance on policies and “rules.” To further this effort, municipal staff and City Council have embraced the values of teamwork, integrity and excellence.

TEAMWORK

We will work together, demonstrating collaboration through mutual reliability, openness and flexibility to accomplish our goals.

INTEGRITY

We will demonstrate an uncompromising allegiance to the core values of honesty, respect for others, loyalty, consistency, accountability and sincerity.

EXCELLENCE

We will deliver a superior level of commitment, responsiveness, performance and provision of services to all, with the attitude that everything is worth our best effort.

VISION STATEMENT

Richland is a progressive, safe and family-friendly community that welcomes diversity. It is noted for excellence in technology, medicine, education, recreation, tourism, and citizen participation. This dynamic city, situated on two rivers, actively supports opportunities for economic development that are in harmony with the area’s unique natural resources.

MISSION STATEMENT

The City of Richland is responsible for furnishing cost-effective services and well maintained facilities, safeguarding the public and property, enhancing the community’s favorable quality of life, protecting Richland’s natural environment, and sustaining a healthy, growing economy.



STRATEGIC LEADERSHIP PLAN

6 CORE FOCUS AREAS



- 1. PROMOTE FINANCIAL STABILITY & OPERATIONAL EFFECTIVENESS
- 2. MANAGE & MAINTAIN INFRASTRUCTURE & FACILITIES
- 3. INCREASE ECONOMIC VITALITY

- 4. MANAGE OUR NATURAL RESOURCES
- 5. MAXIMIZE COMMUNITY AMENITIES
- 6. ENHANCE NEIGHBORHOODS & COMMUNITY SAFETY

CORE FOCUS

SHORT-TERM ACTIONS

LONG-TERM ACTIONS

OUTCOMES



- ◆ Complete implementation of financial management system
- ◆ Maximize efficiencies in customer service/permitting in the new City Hall
- ◆ Establish a comprehensive professional development program

- ◆ Implement biennial budget planning process
- ◆ Continue to assess and invest in technology to ensure highest efficiencies within the organization
- ◆ Develop funding strategy for long-term critical infrastructure 2025 and beyond

- ◆ Enhanced fiscal health
- ◆ Increase/maintain public trust and confidence
- ◆ Increased productivity
- ◆ Increased use of technology solutions



- ◆ Transition into new City Hall
- ◆ Complete large capital projects Duportail Bridge/Queensgate Drive
- ◆ Implement asset management program to maximize facility lifecycle

- ◆ Continue implementation of a sustainable pavement preservation program
- ◆ Track and acquire key properties for long-term needs

- ◆ Continue to successfully meet demand of infrastructure and facilities needs



- ◆ Plan and improve more pedestrian-friendly downtown/waterfront
- ◆ Implement Swift Corridor Plan
- ◆ Enhance industrial areas with LRF or other funding programs

- ◆ Implement the 1341-Acre Master Plan in north Richland
- ◆ Partner with Port of Benton to develop Columbia Point South

- ◆ Robust, walkable downtown along waterfront
- ◆ Economic growth



- ◆ Evaluate ownership of public lands (corps land transfer)
- ◆ Enhance the electric utility conservation program to strategically identify highest priorities

- ◆ Respond to increased usage of electric vehicles
- ◆ Respond to community demand for recycling and waste reduction programs

- ◆ Increased public awareness of sustaining resources
- ◆ Balanced private and public interests in conservation and preservation of sensitive areas



- ◆ Increase recreational opportunities and programming with emphasis on waterfront
- ◆ Implement regional wayfinding signage plan
- ◆ Initiate a feasibility study for multi-purpose sports fields with Visit TRI-CITIES

- ◆ Pursue opportunities to increase sports tourism
- ◆ Implement parks/trail/facility master plans

- ◆ Recognized regionally for programs and recreation
- ◆ Enhanced quality of life
- ◆ Increased sports tourism



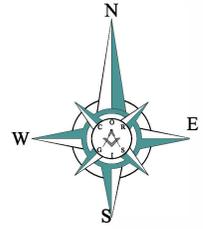
- ◆ Improve identified areas through proactive code enforcement
- ◆ Integrate regional dispatch services

- ◆ Improve wayfinding in parks/trails to identify emergency dispatching location accuracy
- ◆ Implement comprehensive records and jail management system

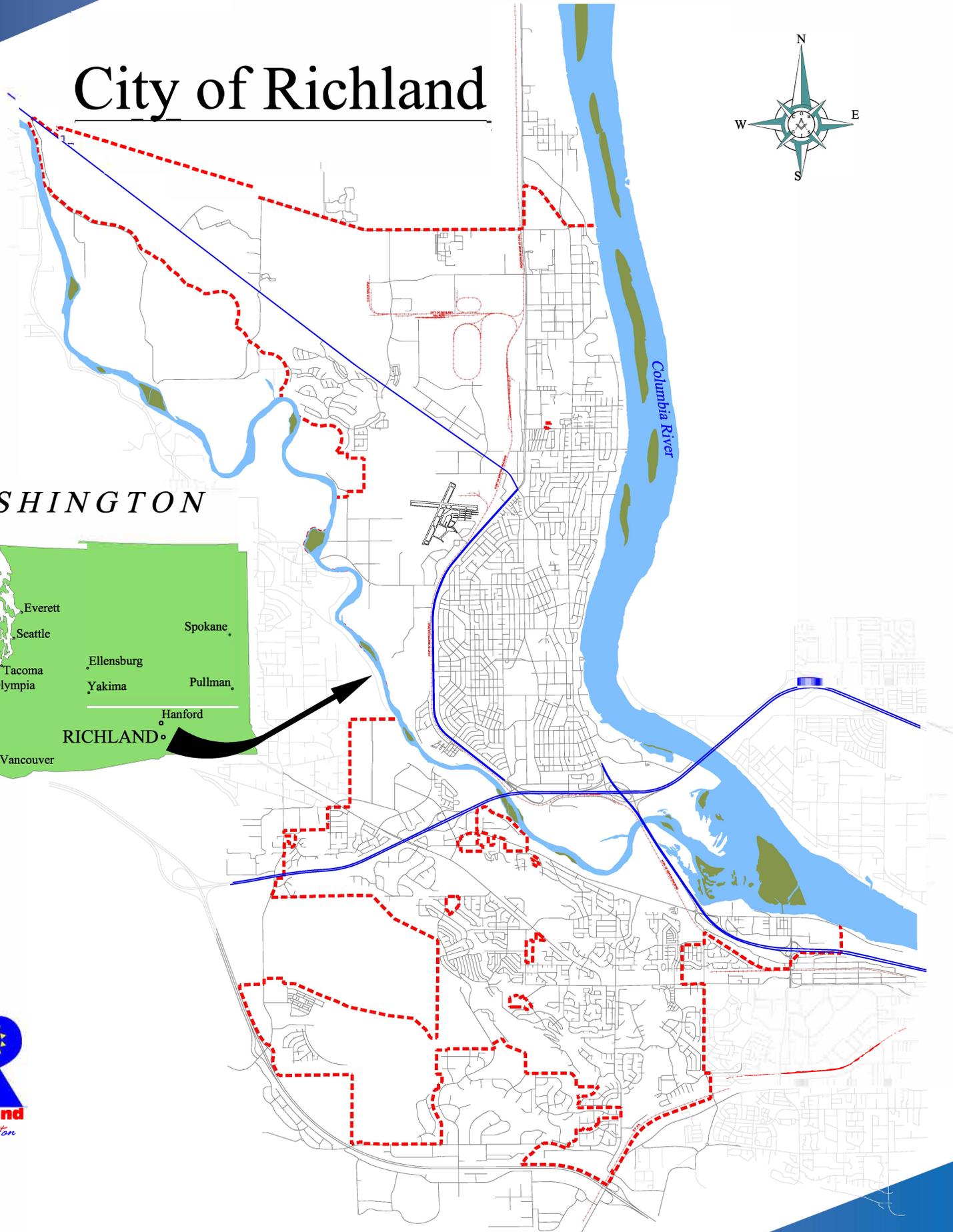
- ◆ Increased collaboration with Police/Fire/dispatch
- ◆ Increased crime prevention and community pride



City of Richland



WASHINGTON



ABOUT THE BUDGET

What is the Budget?

The City's budget is the City Council's financial plan of action for fiscal year 2020. The budget provides an estimate of income and expenditures by fund, which are necessary to fund essential City services. The City's Strategic Leadership Plan is the foundation for developing the annual budget and ensures the budgeted funds follow the Council's long-term vision, prioritizes service levels and emphasizes efficiency, accountability and innovation. The City's budget is a **Policy Document** that includes entity-wide financial policies and guidelines. The budget serves as a **Financial Plan** that defines legal appropriation levels by fund and provides detailed and historical information about revenues, expenditures and fund balances. The budget is also a **Communications Device** that provides information to Council, staff and citizens regarding the City's current and future financial resources.

Budget Structure:

The City budget consists of 40 separate funds. Each fund has its own revenue and expenditure accounts and appropriation level. Federal, state and municipal laws govern the way funds are established and administered. Internal Service funds account for services that are provided internally to our municipal government, such as Healthcare/Benefits Plan, Public Works Engineering and Equipment Maintenance. Enterprise funds, such as the Electric and Water Funds, operate much like businesses and provide specific City services to the public. Most traditional municipal services like public safety and parks maintenance are included in the General Fund. The General Fund accounts for the City's central administrative functions and charges other funds their appropriate share through cost allocation.

Budget Process:

Governments at various levels function on different fiscal years. All budgets for Washington cities operate on a January through December fiscal year. It takes several months to complete the budget process and produce a budget. City Council and staff track revenues and expense information on a monthly basis. Council examines finances and programs in earnest at mid-year. Departments begin preparing the next year's budget submissions in June. The Administrative Services Department initially reviews proposals which is followed by a second review by the City Manager and key staff. Revisions are made and the City Manager's Proposed Budget is presented to City Council by the first Monday in October. Hearings and presentations are made during October and November. The budget is typically adopted by City Council in late November.

Citizen Involvement:

The City Council encourages public participation in the budget process. The City makes budget information available to the public through open meetings, by televising regular Council meetings and budget workshops on CityView, and on the City's website.

FINANCIAL POLICIES & GUIDELINES

The City of Richland's financial policies and guidelines are a mechanism to ensure that the City is financially able to meet its immediate and long-term service objectives. These policies also enhance financial planning and internal financial management of the City. Most of the policies and guidelines represent long-standing principles and practices that have helped the City maintain financial stability.

Objectives:

The City of Richland's financial policies and guidelines focus on the following objectives:

- Maintain the City in a fiscally sound position for both the short and long-term.
- Maintain sufficient financial liquidity to meet normal operating and contingent obligations.
- Ensure that users of City services pay an appropriate share of the cost of providing those services.
- Protect the City from catastrophic loss.
- Maintain existing infrastructure and capital assets.
- Promote sound financial management by providing accurate and timely information on financial condition.
- Operate utilities in a fiscally sound manner.

Financial Planning and Reporting:

A long-range plan that estimates revenue and expenditure activity for the City, based on regional and national economies is necessary to support the Council and community in decisions they make about City services. This planning recognizes the effects of economic cycles on the demand for services and the City's revenues. Financial planning and reporting focuses on the following:

- The City prepares a financial plan annually based on current service levels and current funding sources.
- Monthly reports of the status of revenues and expenditures are available and/or distributed to the City Council, City Manager, department directors, and other interested parties.
- The City maintains its accounting records and reports on its financial condition and results of operations in accordance with State and federal laws and regulations.
- The State Auditor performs annual financial and compliance audits of the City's financial statements. The Auditor's opinion is included in the City's Comprehensive Annual Financial Report (CAFR).
- The CAFR is presented in a way that is designed to communicate with Citizens about the financial affairs of the City.

Budget:

The Administrative Services Department is responsible for coordinating the overall preparation and implementation of the City's annual budget. The Strategic Leadership Plan and the City's Core Focus Areas are used as guidelines in developing the annual budget. New budget requests must identify the appropriate Key element, goal and objective to be considered for budget review. The Administrative Services Department reviews all requests to confirm they support the City's long-term goals and objectives as identified in the Strategic Leadership Plan.

Fiscal Guidelines:

- Operate the City on a balanced budget with current expenditures not exceeding current revenues.
- Maintain an unrestricted Fund Balance in the General Fund of no less than 16.7% of regular General Fund operating expenditures in accordance with the Government Finance Officers' Association's (GFOA) best practices.
- Continue to build city tax base with emphasis on diversifying that base.
- Identify and use grants and other resources for major projects.

Revenue:

- Revenues are realistically and conservatively estimated, based upon the best information available.
- The City vigorously collects all revenues due.
- The City establishes user charges and fees at appropriate levels based on the cost of providing services.
- The City reviews user fees and charges annually, amending fees as necessary to maintain consistency with the cost of providing service.

Expenditure:

- Expenditures are monitored and maintained within budgeted levels.
- Service levels are maintained at the appropriate level.
- Recurring operating expenses are funded with recurring operating revenues.
- New or enhanced programs are funded through either additional revenues or reductions in other services.

Investment:

- The City strives to maximize the return on investment, with the primary objective of preserving capital in accordance with City ordinances and prudent investment practices.
- Disbursement, collection and deposit of all funds will be managed to ensure necessary cash availability.
- Funds will be deposited within 24 hours from when they are received.

Debt Expenditure:

- The Debt Management Policy No. 2925 ("policy") was adopted by City Council on December 19, 2017. The policy was created based on debt management guidelines and best practices established by the Government Finance Officers Association (GFOA).
- The policy helps ensure compliance with all federal, state and local laws, rules and regulations for the use of long-term debt for capital expenditures that cannot be financed from current revenues.
- In the issuance and management of debt, the City shall:
 - Comply with Washington State Constitution, Chapter 35 RCW regarding Cities and Towns, and Chapter 39 RCW regarding Public Contracts and Indebtedness, including all other applicable legal requirements imposed by federal, state, and local laws, rules and regulations.
 - Obtain approval from City Council prior to the issuance of all debt, unless otherwise delegated.
 - Use long-term debt for capital expenditures that cannot be financed from current revenues and to fulfill the purposes set forth in the preceding item.
 - Except in extraordinary circumstances, use short-term debt to provide interim financing for capital expenditures.

Asset Management:

- The City manages City-owned property proactively and strategically to promote the public interest and, whenever possible, to enhance the City's overall financial well-being.
- The City is accountable to the public in its management of City property, and maintains consistency and predictability to enhance private sector confidence in the City as a reliable development partner.

Risk Management:

- The City maintains a Workers Compensation Fund, Employee Benefits Fund and Unemployment Compensation Fund.
- Premium payment schedules are updated and rates are revised as necessary.

ORDINANCE NO. 55-19

AN ORDINANCE of the City of Richland adopting the 2020 Annual Budget of the City of Richland, including the 2020-2025 Capital Improvement Plan.

BE IT ORDAINED by the City of Richland as follows:

Section 1. Budget Adopted. The Annual Budget of the City of Richland for the year 2020, including the 2020-2025 Capital Improvement Plan, and each and every fund thereof as fixed and determined in the Proposed Budget for the year 2020, as revised by the City Council, is hereby adopted as the Budget of the City for the calendar year 2020. The total appropriations for each of the funds of the City of Richland are as follows:

Funds	Total Estimated Revenues	Appropriated Beginning Fund Balances	Est. Revenues & Approp. Fund Balance	Total Appropriations
General Fund	\$ 57,048,746	\$ 4,061,371	\$ 61,110,117	\$ 61,110,117
Special Revenue Funds:				
City Streets	4,098,906	-	4,098,906	4,098,906
Transportation Benefit District	892,259	100,565	992,824	992,824
Park Reserve	499,935	419,470	919,405	919,405
Industrial Development	4,556,339	544,396	5,100,735	5,100,735
Criminal Justice	81,296	-	81,296	66,564
Public Safety Sales Tax	1,861,255	110,579	1,971,834	1,971,834
BCES Operations	6,074,411	-	6,074,411	6,074,411
Hotel/Motel Tax	1,220,000	-	1,220,000	1,220,000
Special Lodging Assmnt	575,750	-	575,750	575,750
Community Dev. Block Grant	409,246	65,000	474,246	474,246
HOME	929,814	-	929,814	929,814
Debt Service Funds:				
LTGO Bonds	1,529,022	-	1,529,022	1,517,022
Fire Station 74	240,906	-	240,906	240,906
Library Remodel	1,463,975	-	1,463,975	1,463,975
RAISE Area	657,810	-	657,810	657,810
LID Guaranty	12,500	-	12,500	15
Special Assessment	16,570	-	16,570	550
Capital Projects Funds:				
Streets Capital Projects	16,814,985	125,000	16,939,985	16,939,985
Capital Improvement	1,815,000	2,303,677	4,118,677	4,118,677
Fire Station 75 Construction	6,048,605	-	6,048,605	6,048,605
Fire Station 73 Remodel	4,800,000	-	4,800,000	4,800,000
Parks Capital Projects	3,340,000	-	3,340,000	3,340,000

Funds	Total Estimated Revenues	Appropriated Beginning Fund Balances	Est. Revenues & Approp. Fund Balance	Total Appropriations
Enterprise Funds:				
Electric	75,618,130	13,069,749	88,687,879	88,687,879
Water	16,859,016	7,281,804	24,140,820	24,140,820
Wastewater	11,499,577	2,758,054	14,257,631	14,257,631
Solid Waste	9,780,360	1,015,617	10,795,977	10,795,977
Stormwater	3,565,100	-	3,565,100	3,317,914
Golf Course	1,957,350	82,059	2,039,409	2,039,409
Medical Services	5,183,669	1,333,294	6,516,963	6,516,963
Broadband	258,980	201,875	460,855	460,855
Internal Service Funds:				
Equipment Maintenance	4,414,592	-	4,414,592	4,369,130
Equipment Replacement	5,889,483	1,567,751	7,457,234	7,457,234
Public Works Adm & Eng.	4,152,019	-	4,152,019	4,149,411
Workers Compensation	847,523	469,635	1,317,158	1,317,158
Employee Benefits	12,445,569	-	12,445,569	11,905,567
Unemployment	106,179	54,649	160,828	160,828
Post Employment Benefit	1,671,010	3,550	1,674,560	1,674,560
Trust Funds:				
Fire Pension	378,300	-	378,300	378,300
Police Pension	451,500	-	451,500	451,500
Totals	\$ 270,065,687	\$ 35,568,095	\$305,633,782	\$ 304,743,287

Section 2. Salaries and Wages. The total cumulative salaries and wages set forth in the budget document represent the maximum approved expenditure, subject to the requirements and limitations set forth in the Compensation Plan for Unaffiliated Employees and Collective Bargaining Agreements for Affiliated Employees, or other contracts approved by Council. In the interests of operational efficiency and business need, the City Manager may amend salaries and wages within departments and divisions as long as the total labor budget is not exceeded.

Section 3. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

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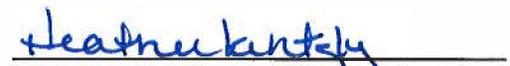
PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 19th day of November, 2019.


ROBERT J. THOMPSON
Mayor

ATTEST:

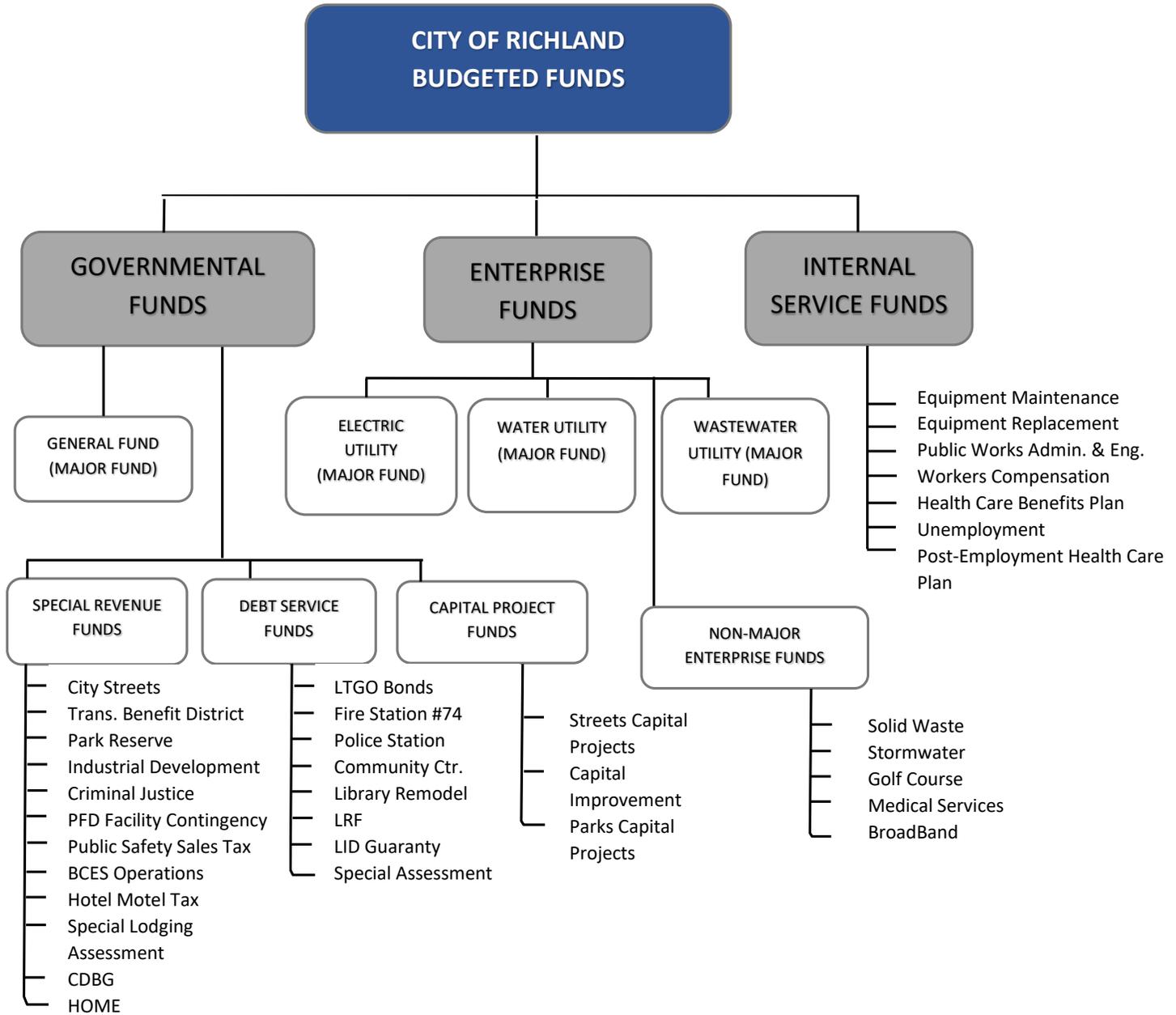

TONI FULTON, Acting Deputy City Clerk

APPROVED AS TO FORM:


HEATHER KINTZLEY, City Attorney

Date Published: November 24, 2019

2020 BUDGET FUND STRUCTURE





MAJOR TAX SOURCES

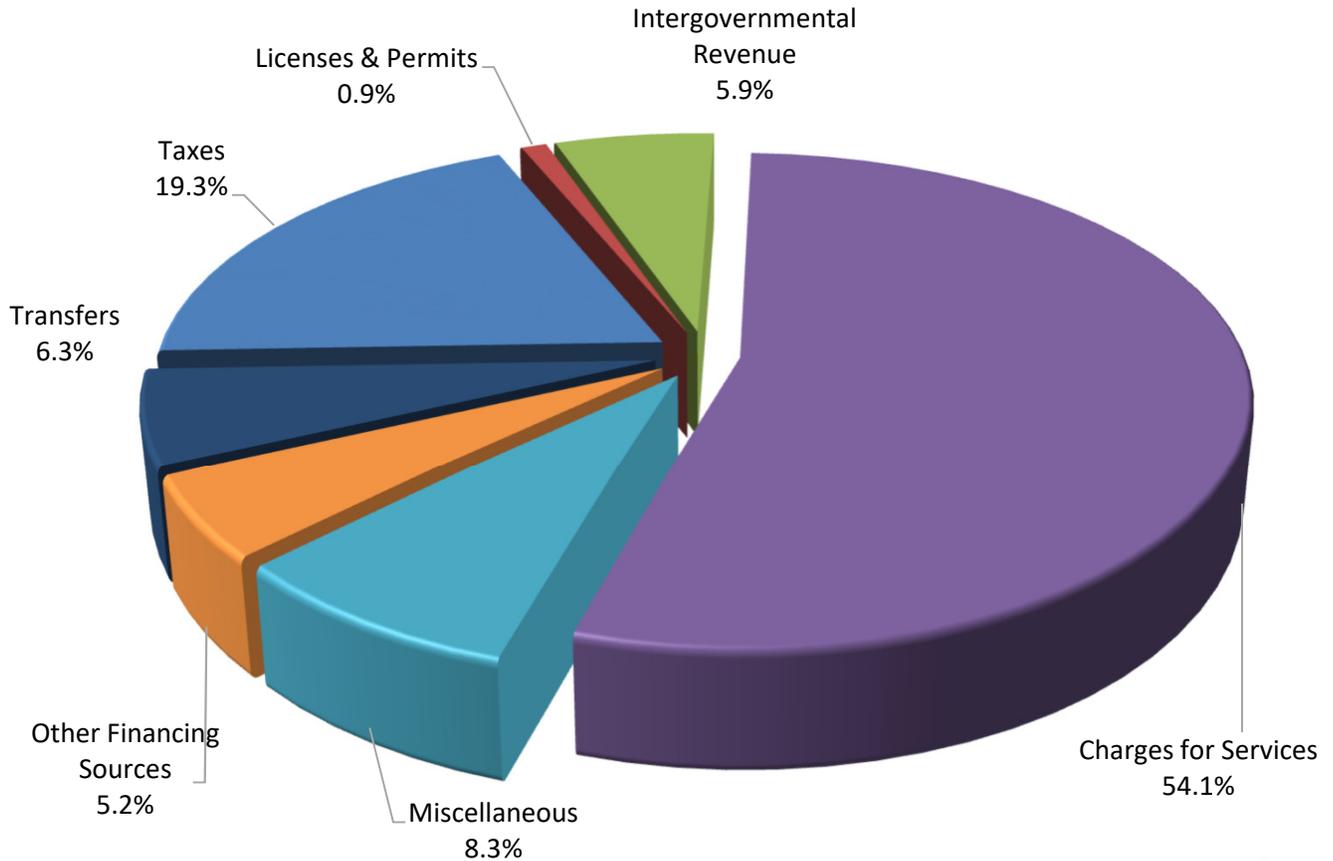
Tax Sources	Tax Rate	FY 2020 Budget	
Local Property Tax	Levy per \$1,000 A V:		
	General	2.2956	17,745,255
	Special	0.1888	1,453,975
	Total	2.4844	19,199,230
Local Retail Sales & Use Taxes	State	6.50%	
	County	0.15%	
	County-Juvenile Detention	0.10%	
	City of Richland (COR)	0.85%	11,981,837
	COR -Public Safety	0.10%	1,169,657
	COR -2015-Public Safety	0.30%	1,827,255
	Transit	0.60%	
	Total	8.60%	14,978,749
Utility Tax	Water	12.26%	1,895,450
	Wastewater	10.50%	1,023,050
	Solidwaste	10.50%	1,022,625
	Electric	8.50%	6,122,340
	Stormwater	8.50%	165,870
	Ambulance	1.00%	41,250
	Telephone	8.50%	1,595,000
	Natural Gas	8.50%	653,100
	Brokered Natural Gas	8.50%	236,000
	Cable	7.50%	607,000
	Total		13,361,685
Leasehold Tax	State Tax Rate 12.84%	12.84%	280,000
	City and County collect 6 percent of 12.84%		
Admission Tax	5% of admission cost	5.00%	180,000
Gambling Tax	Pull tabs/Punch boards	5.00%	250,000
	Bingo	5.00%	
	Card Games	10.00%	
Real Estate Excise Tax (REET)	City - REET 1	0.25%	900,000
	City - REET 2	0.25%	900,000
Hotel Motel Tax	City - First	2.00%	600,000
	City - Second	2.00%	600,000



2020 BUDGET SUMMARY - ALL FUNDS

FUND	BEGINNING			ENDING FUND BALANCE
	FUND BALANCE	REVENUES	EXPENDITURES	
General & Special Revenue Funds				
General	\$ 4,061,371	\$ 57,048,746	\$ 61,110,117	\$ -
City Streets	-	4,098,906	4,098,906	-
Transportation Benefit District	100,565	892,259	992,824	-
Park Reserve	419,470	499,935	919,405	-
Industrial Development	544,396	4,556,339	5,100,735	-
Criminal Justice	-	81,296	66,564	14,732
PFD Facility Contingency	-	-	-	-
Public Safety Sales Tax	110,579	1,861,255	1,971,834	-
BCES Operations	-	6,074,411	6,074,411	-
Hotel/Motel Tax	-	1,220,000	1,220,000	-
Special Lodging Assmnt	-	575,750	575,750	-
Community Dev. Block Grant	65,000	409,246	474,246	-
HOME	-	929,814	929,814	-
Debt Service Funds				
LTGO Bonds	-	1,529,022	1,517,022	12,000
Fire Station 74	-	240,906	240,906	-
Police Station	-	-	-	-
Richland Community Center	-	-	-	-
Library Remodel	-	1,463,975	1,463,975	-
LRF (Local Revitalization Financing)	-	657,810	657,810	-
LID Guaranty	-	12,500	15	12,485
Special Assessment	-	16,570	550	16,020
Capital Projects Funds				
Streets Capital Projects	125,000	16,814,985	16,939,985	-
Capital Improvement	2,303,677	1,815,000	4,118,677	-
Fire Station 75 Construction	-	6,048,605	6,048,605	-
Fire Station 73 Remodel	-	4,800,000	4,800,000	-
Parks Capital Projects	-	3,340,000	3,340,000	-
Enterprise Funds				
Electric	13,069,749	75,618,130	88,687,879	-
Water	7,281,804	16,859,016	24,140,820	-
Wastewater	2,758,054	11,499,577	14,257,631	-
Solid Waste	1,015,617	9,780,360	10,795,977	-
Stormwater	-	3,565,100	3,317,914	247,186
Golf Course	82,059	1,957,350	2,039,409	-
Medical Services	1,333,294	5,183,669	6,516,963	-
Broadband Utility	201,875	258,980	460,855	-
Internal Service Funds				
Equipment Maintenance	-	4,414,592	4,369,130	45,462
Equipment Replacement	1,567,751	5,889,483	7,457,234	-
Public Works Adm & Eng.	-	4,152,019	4,149,411	2,608
Workers Compensation	469,635	847,523	1,317,158	-
Health Care/Benefits Plan	-	12,445,569	11,905,567	540,002
Unemployment	54,649	106,179	160,828	-
Post Employment Healthcare Plan	3,550	1,671,010	1,674,560	-
Trust & Agency Funds				
Fire Pension	-	378,300	378,300	-
Police Pension	-	451,500	451,500	-
TOTAL	\$ 35,568,095	\$ 270,065,687	\$ 304,743,287	\$ 890,495

2020 ESTIMATED REVENUES-ALL FUNDS BY MAJOR SOURCE



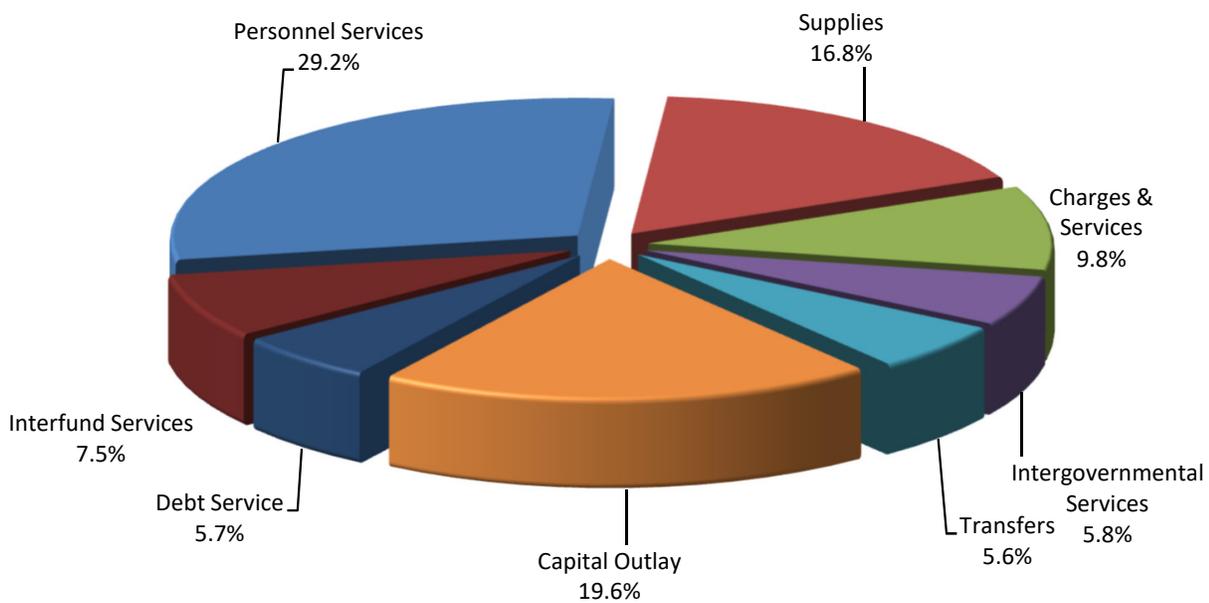
REVENUES BY SOURCE	TOTAL BY SOURCE	PERCENTAGE
Taxes	\$ 52,018,473	19.3%
Licenses & Permits	2,541,575	0.9%
Intergovernmental Revenue	16,011,091	5.9%
Charges for Services	146,166,931	54.1%
Miscellaneous	22,326,259	8.3%
Other Financing Sources	14,003,726	5.2%
Transfers	16,997,632	6.3%
Total Revenues	<u>270,065,687</u>	<u>100.0%</u>
Beginning Fund Balance	35,568,095	
Total	<u>\$ 305,633,782</u>	



2020 SUMMARY OF ESTIMATED REVENUE ALL FUNDS-BY MAJOR SOURCE

	Taxes	Licenses & Permits	Intergovernmental Revenues	Charges For Services	Miscellaneous	Other Financing Sources	Transfers	Beginning Fund Balance	Total Revenue
General & Special Revenue Funds									
General	\$ 42,618,729	\$ 2,504,500	\$ 1,431,134	\$ 9,052,248	\$ 1,221,981	\$ -	\$ 220,154	\$ 4,061,371	\$ 61,110,117
City Streets	717,900	-	1,285,379	500,000	53,500	-	1,542,127	-	4,098,906
Transportation Benefit District	891,159	-	-	-	1,100	-	-	100,565	992,824
Park Reserve	-	-	-	378,000	121,935	-	-	419,470	919,405
Industrial Development	-	-	-	-	1,415,859	3,106,726	33,754	544,396	5,100,735
Criminal Justice	-	-	81,296	-	-	-	-	-	81,296
PFD Facility Contingency	-	-	-	-	-	-	-	-	-
Public Safety Sales Tax	1,827,255	-	10,000	-	24,000	-	-	110,579	1,971,834
BCES Operations	-	-	-	6,074,411	-	-	-	-	6,074,411
Hotel/Motel Tax	1,200,000	-	-	-	20,000	-	-	-	1,220,000
Special Lodging Assmnt	575,000	-	-	-	750	-	-	-	575,750
Community Dev. Block Grant	-	-	309,246	100,000	-	-	-	65,000	474,246
HOME	-	-	629,814	300,000	-	-	-	-	929,814
Debt Service Funds									
LTGO Bonds	-	-	-	-	12,000	-	1,517,022	-	1,529,022
Fire Station 74	-	-	-	-	4,000	-	236,906	-	240,906
Police Station	-	-	-	-	-	-	-	-	-
Richland Community Center	-	-	-	-	-	-	-	-	-
Library Remodel	1,453,975	-	-	-	10,000	-	-	-	1,463,975
LRF (Local Revitalization Financing)	653,610	-	-	-	4,200	-	-	-	657,810
LID Guaranty	-	-	-	-	12,500	-	-	-	12,500
Special Assessment	-	-	-	-	16,570	-	-	-	16,570
Capital Projects Funds									
Streets Capital Projects	-	-	9,357,939	300,000	10,000	-	7,147,046	125,000	16,939,985
Capital Improvement	1,800,000	-	-	-	15,000	-	-	2,303,677	4,118,677
Public Safety Facility 75 Construction	-	-	-	-	800,000	4,500,000	748,605	-	6,048,605
Public Safety Facility 73 Remodel	-	-	-	-	-	4,500,000	300,000	-	4,800,000
Parks Capital Projects	-	-	-	-	1,250,000	-	2,090,000	-	3,340,000
Enterprise Funds									
Electric	-	-	176,575	75,025,455	416,100	-	-	13,069,749	88,687,879
Water	-	-	-	15,347,283	364,733	997,000	150,000	7,281,804	24,140,820
Wastewater	-	-	125,000	9,635,615	213,962	900,000	625,000	2,758,054	14,257,631
Solid Waste	-	-	-	9,524,860	255,500	-	-	1,015,617	10,795,977
Stormwater	-	-	1,595,000	1,917,785	52,315	-	-	-	3,565,100
Golf Course	-	-	-	1,385,457	571,893	-	-	82,059	2,039,409
Medical Services	-	75	511,208	3,993,586	128,800	-	550,000	1,333,294	6,516,963
Broadband Utility	-	-	-	-	148,980	-	110,000	201,875	460,855
Internal Service Funds									
Equipment Maintenance	-	-	-	4,412,842	1,750	-	-	-	4,414,592
Equipment Replacement	-	-	-	4,258,983	48,095	-	1,582,405	1,567,751	7,457,234
Public Works Adm & Eng.	-	37,000	-	3,960,406	10,000	-	144,613	-	4,152,019
Workers Compensation	-	-	-	-	847,523	-	-	469,635	1,317,158
Health Care/Benefits Plan	-	-	-	-	12,445,569	-	-	-	12,445,569
Unemployment	-	-	-	-	106,179	-	-	54,649	160,828
Post Employment Healthcare Plan	-	-	-	-	1,671,010	-	-	3,550	1,674,560
Trust & Agency Funds									
Fire Pension	280,845	-	63,000	-	34,455	-	-	-	378,300
Police Pension	-	-	435,500	-	16,000	-	-	-	451,500
Total Estimated Revenues By Major Source	\$ 52,018,473	\$ 2,541,575	\$ 16,011,091	\$ 146,166,931	\$ 22,326,259	\$ 14,003,726	\$ 16,997,632	\$ 35,568,095	\$ 305,633,782

2020 ESTIMATED EXPENDITURES - ALL FUNDS BY MAJOR OBJECT



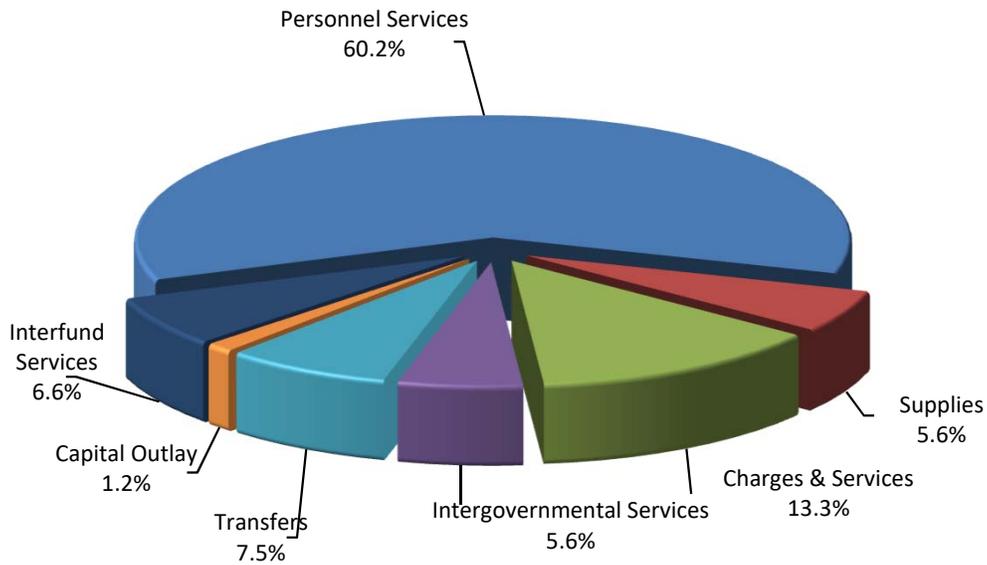
EXPENDITURES BY OBJECT	TOTAL BY OBJECT	PERCENTAGE
Personnel Services	\$ 89,030,317	29.2%
Supplies	51,240,218	16.8%
Charges & Services	29,902,529	9.8%
Intergovernmental Services	17,687,346	5.8%
Transfers	16,997,632	5.6%
Capital Outlay	59,819,687	19.6%
Debt Service	17,257,205	5.7%
Interfund Services	22,808,353	7.5%
Total Expenditures	<u>304,743,287</u>	<u>100.0%</u>
Other Expense / Reserves	890,495	
Total	<u><u>\$ 305,633,782</u></u>	



2020 ESTIMATED EXPENDITURES ALL FUNDS- BY MAJOR OBJECT

	Personnel Services	Supplies	Other Services & Charges	Intergovernmental Services	Transfers	Capital Outlay	Debt Service	Interfund Services	Other Expense Reserves	Total Expenditures
General & Special Revenue Funds										
General	\$ 36,825,415	\$ 3,414,900	\$ 8,111,017	\$ 3,430,312	\$ 4,569,850	\$ 747,913	\$ -	\$ 4,010,710	\$ -	\$ 61,110,117
City Streets	1,356,653	308,832	219,838	23,288	275,000	96,500	-	1,818,795	-	4,098,906
Transportation Benefit District	-	-	-	-	992,824	-	-	-	-	992,824
Park Reserve	-	-	20,000	-	899,405	-	-	-	-	919,405
Industrial Development	270,513	2,000	443,645	1,400	4,019,613	-	96,255	267,309	-	5,100,735
Criminal Justice	-	-	-	-	66,564	-	-	-	14,732	81,296
PFD Facility Contingency	-	-	-	-	-	-	-	-	-	-
Public Safety Sales Tax	1,492,557	47,822	54,030	174,765	10,000	-	-	192,660	-	1,971,834
BCES Operations	6,074,411	-	-	-	-	-	-	-	-	6,074,411
Hotel/Motel Tax	-	-	906,410	125,000	188,590	-	-	-	-	1,220,000
Special Lodging Assmnt	-	-	575,750	-	-	-	-	-	-	575,750
Community Dev. Block Grant	64,995	230	344,021	-	65,000	-	-	-	-	474,246
Home	64,995	-	864,819	-	-	-	-	-	-	929,814
Debt Service Funds										
LTGO Bonds	-	-	-	-	-	-	1,517,022	-	12,000	1,529,022
Fire Station 74	-	-	-	-	-	-	240,906	-	-	240,906
Police Station	-	-	-	-	-	-	-	-	-	-
Richland Community Center	-	-	-	-	-	-	-	-	-	-
Library Remodel	-	-	-	-	-	-	1,463,975	-	-	1,463,975
LRF (Local Revitalization Financing)	-	-	-	-	-	-	657,810	-	-	657,810
LID Guaranty	-	-	-	15	-	-	-	-	12,485	12,500
Special Assessment	-	-	-	-	-	-	550	-	16,020	16,570
Capital Projects Funds										
Streets Capital Projects	-	-	-	-	-	16,939,985	-	-	-	16,939,985
Capital Improvement	-	-	-	-	4,118,677	-	-	-	-	4,118,677
Public Safety Facility 75 Construction	-	-	-	-	1,248,605	4,500,000	300,000	-	-	6,048,605
Public Safety Facility 73 Remodel	-	-	-	-	-	4,500,000	300,000	-	-	4,800,000
Parks Capital Projects	-	-	20,000	-	-	3,320,000	-	-	-	3,340,000
Enterprise Funds										
Electric	9,788,114	43,280,841	12,305,708	8,525,213	30,000	5,060,200	5,944,902	3,752,901	-	88,687,879
Water	2,699,195	468,216	1,224,259	2,590,900	20,000	9,959,418	3,828,790	3,350,042	-	24,140,820
Wastewater	2,661,963	395,939	744,757	1,258,050	5,000	4,380,500	2,011,073	2,800,349	-	14,257,631
Solid Waste	3,136,604	342,559	1,143,601	1,165,137	-	1,251,600	63,200	3,693,276	-	10,795,977
Stormwater	273,468	31,975	98,444	196,120	-	1,765,000	113,901	839,006	247,186	3,565,100
Golf Course	-	-	1,692,824	56,548	-	15,000	275,037	-	-	2,039,409
Medical Services	4,498,303	244,924	362,506	122,598	465,000	-	-	823,632	-	6,516,963
Broadband Utility	-	2,700	34,854	18,000	23,504	200,000	173,097	8,700	-	460,855
Internal Service Funds										
Equipment Maintenance	1,195,785	2,667,000	101,092	-	-	-	-	405,253	45,462	4,414,592
Equipment Replacement	-	-	27,236	-	-	7,083,571	270,687	75,740	-	7,457,234
Public Works Adm & Eng.	3,419,146	32,280	205,408	-	-	-	-	492,577	2,608	4,152,019
Workers Compensation	1,060,000	-	141,800	-	-	-	-	115,358	-	1,317,158
Health Care Benefits Plan	11,593,620	-	159,930	-	-	-	-	152,017	540,002	12,445,569
Unemployment	160,000	-	-	-	-	-	-	828	-	160,828
Post Employment Healthcare Plan	1,582,880	-	82,480	-	-	-	-	9,200	-	1,674,560
Trust & Agency Funds										
Fire Pension	363,100	-	15,200	-	-	-	-	-	-	378,300
Police Pension	448,600	-	2,900	-	-	-	-	-	-	451,500
Total Estimated Expenditures By Major Object	\$ 89,030,317	\$ 51,240,218	\$ 29,902,529	\$ 17,687,346	\$ 16,997,632	\$ 59,819,687	\$ 17,257,205	\$ 22,808,353	\$ 890,495	\$ 305,633,782

2020 APPROPRIATIONS - GENERAL FUND BY MAJOR CATEGORY



EXPENDITURES BY OBJECT	TOTAL BY OBJECT	PERCENTAGE
Personnel Services	\$ 36,825,415	60.2%
Supplies	3,414,900	5.6%
Charges & Services	8,111,017	13.3%
Intergovernmental Services	3,430,312	5.6%
Transfers	4,569,850	7.5%
Capital Outlay	747,913	1.2%
Interfund Services	4,010,710	6.6%
Total Expenditures	61,110,117	100.0%
Other Expense / Reserves	-	
Total	<u>\$ 61,110,117</u>	



2020 ESTIMATED EXPENDITURES GENERAL FUND- BY MAJOR OBJECT

Divisions	Personnel Services	Supplies	Charges & Services	Intergovernmental Services	Transfers	Capital Outlay	Interfund Services	Other Expense Reserves	Total
City Manager:									
City Council	\$ 187,537	\$ 4,000	\$ 72,785	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 264,322
City Manager	357,333	2,800	137,938	-	-	-	-	-	498,071
Hanford Communities	172,620	1,900	43,190	-	-	-	-	-	217,710
Total City Manager:									980,103
Assistant City Manager:									
Assistant City Manager	288,725	5,000	19,988	-	-	-	-	-	313,713
Communications & Marketing	357,927	34,700	109,279	-	-	-	-	-	501,906
Cable Communications	198,820	6,550	25,441	-	-	-	9,439	-	240,250
Information Technology	2,610,487	1,838,066	1,352,807	-	-	13,922	11,464	-	5,826,746
Development Services Admin	333,932	2,350	24,520	-	-	-	-	-	360,802
Development Services	1,544,208	6,950	176,075	75,406	-	-	48,698	-	1,851,337
Redevelopment	138,565	-	34,745	-	-	-	-	-	173,310
Total Assistant City Manager:									9,268,064
City Attorney:									
City Attorney	740,857	2,700	565,890	906,508	-	-	2,277	-	2,218,232
Administrative Services:									
Administrative Services Admn.	480,277	6,250	23,050	-	-	-	-	-	509,577
Finance	2,501,144	32,600	799,450	-	-	-	5,819	-	3,339,013
Purchasing & Warehouse	1,065,521	5,045	37,194	-	-	-	52,289	-	1,160,049
Human Resources	639,336	8,200	133,660	-	-	-	-	-	781,196
Total Administrative Services									5,789,835
Police Services:									
Police Services	11,403,541	199,483	553,859	1,733,863	-	-	760,654	-	14,651,400
Fire & Emergency Services:									
Fire & Emergency Svcs	7,609,817	111,825	537,040	90,865	-	333,991	1,250,225	-	9,933,763
Parks & Public Facilities:									
Parks & Recreation - Admin	427,683	14,550	88,025	-	-	-	-	-	530,258
Recreation	1,111,784	106,694	196,882	6,200	-	-	11,947	-	1,433,507
Parks & Facilities	2,956,081	606,550	2,220,849	108,250	-	-	804,257	-	6,695,987
Parks & Rec Project Admin	-	-	-	-	-	-	-	-	0
Library	1,699,220	418,687	176,115	1,220	-	-	-	-	2,295,242
Total Parks & Public Facilities									10,954,994
Other Operations:									
Non-Departmental	-	-	782,235	508,000	4,569,850	400,000	1,053,641	-	7,313,726
Total Estimated Expenditures by	\$ 36,825,415	\$ 3,414,900	\$ 8,111,017	\$ 3,430,312	\$ 4,569,850	\$ 747,913	\$ 4,010,710	\$ -	\$61,110,117



MAJOR REVENUE SOURCES

GENERAL GOVERNMENTAL REVENUE

General governmental revenues are the sources of funds that pay for general services provided by the City, which include fire, police, administrative services, street maintenance, parks and facility maintenance and library, among many others. Taxes provide the most significant source of revenue for the governmental funds, followed by charges for services, licenses and permits and intergovernmental revenues. This section will provide a discussion of the key factors affecting revenues for the 2020 budget year.

PROPERTY TAX – REGULAR LEVY

Each year Council sets the property tax levy as part of the annual budget process. Annual property tax increases are capped at one percent per state law. Tax revenue generated from new construction, newly annexed property, increases in the value of State assessed property and administrative refunds are exempted from the one percent cap. A jurisdiction can also elect to use “banked capacity”, which is defined as the cumulative difference between the maximum amount a jurisdiction could have levied under the law and the amount it actually levies each year. Council elected to levy the allowable one percent increase in property tax for 2020.

Council elected to levy the allowable one percent increase in property tax for 2020. Based on the total assessed valuation of \$7,730,068,844, in 2020, the City’s levy rate will be \$2.4844. The amount Richland expects to collect for the regular levy for 2020 is \$17,745,255. The City conservatively expects to receive about 98 percent of the levy amount in the first year, which would result in approximately \$17,390,350 in 2020 revenue. The budget is prepared using estimated levy amounts because actual amounts were not available when the budget was prepared.

The following graph provides historical valuations of city property from 2000 to 2020.



PROPERTY TAX – SPECIAL LEVY

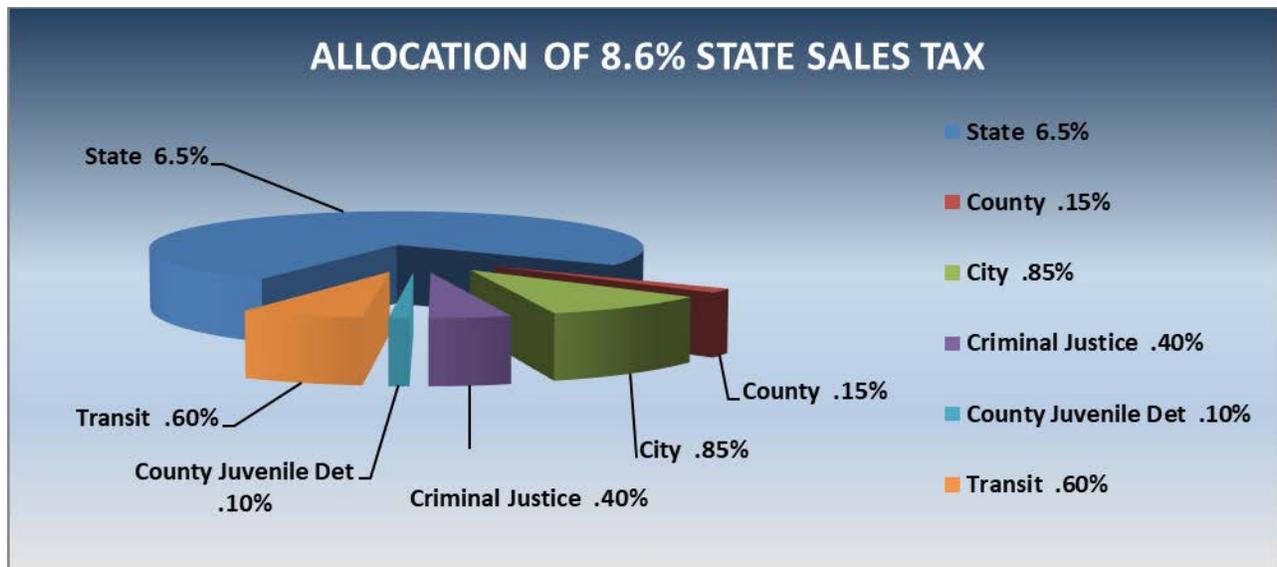
In addition to the regular property tax levy, the City levies special voted property taxes for the debt service on library construction bonds. In 2020, the special levy property taxes are expected to total \$1,453,975.

The following table shows historical comparison of the City’s regular and special property tax levy rates through 2020.

PROPERTY TAX	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General Levy	\$ 2.9296	\$ 2.7141	\$ 2.7079	\$ 2.6770	\$ 2.6110	\$ 2.6115	\$ 2.6271	\$ 2.6154	\$ 2.6264	\$ 2.6581	\$ 2.6658	\$ 2.4366	\$ 2.2956
Special Levy:													
Police Station	0.0728	0.0585	0.0601	0.0578	0.0547	0.05261	0.0490	0.0488	0.0424	0.0429	0.0403	0.0347	0.0000
Richland Community Ctr.	0.0854	0.0718	0.0723	0.0704	0.0653	0.06357	0.0610	0.0614	0.0534	0.0535	0.0509	0.0445	0.0000
Richland Library	0.2322	0.2533	0.2599	0.2067	0.2344	0.242	0.2469	0.2514	0.2247	0.2305	0.2266	0.2059	0.1888
Total Special Levy	0.3904	0.3836	0.3923	0.3349	0.3544	0.3582	0.3569	0.3616	0.3205	0.3269	0.3178	0.2851	0.1888
Total Levy	\$ 3.3675	\$ 3.1392	\$ 3.1399	\$ 3.0119	\$ 2.9654	\$ 2.9697	\$ 2.9840	\$ 2.9770	\$ 2.9469	\$ 2.9850	\$ 2.9837	\$ 2.7212	\$ 2.4844

SALES & USE TAXES

Sales tax is the General Fund’s second largest single source of revenue. In November of 2014, voters approved a criminal justice sales tax of 3/10 of one percent which increased the retail sales tax rate charged in Richland to 8.6 percent. The City’s share of the 8.6 percent is 0.85 percent for general City purposes, calculated as follows: The City has a local sales and use tax rate of up to 1.0 percent to fund general government programs. Of the 1.0 percent, 0.15 percent is passed onto the County per State law. Sales tax is imposed on personal and business purchases of tangible property. Retail sales tax is also assessed on some services such as repairs and construction. Sales taxes are remitted by businesses to the Washington State Department of Revenue who in turn distributes the funds to local governments on a monthly basis. The breakdown of the 8.6 percent tax is depicted in the following graph.

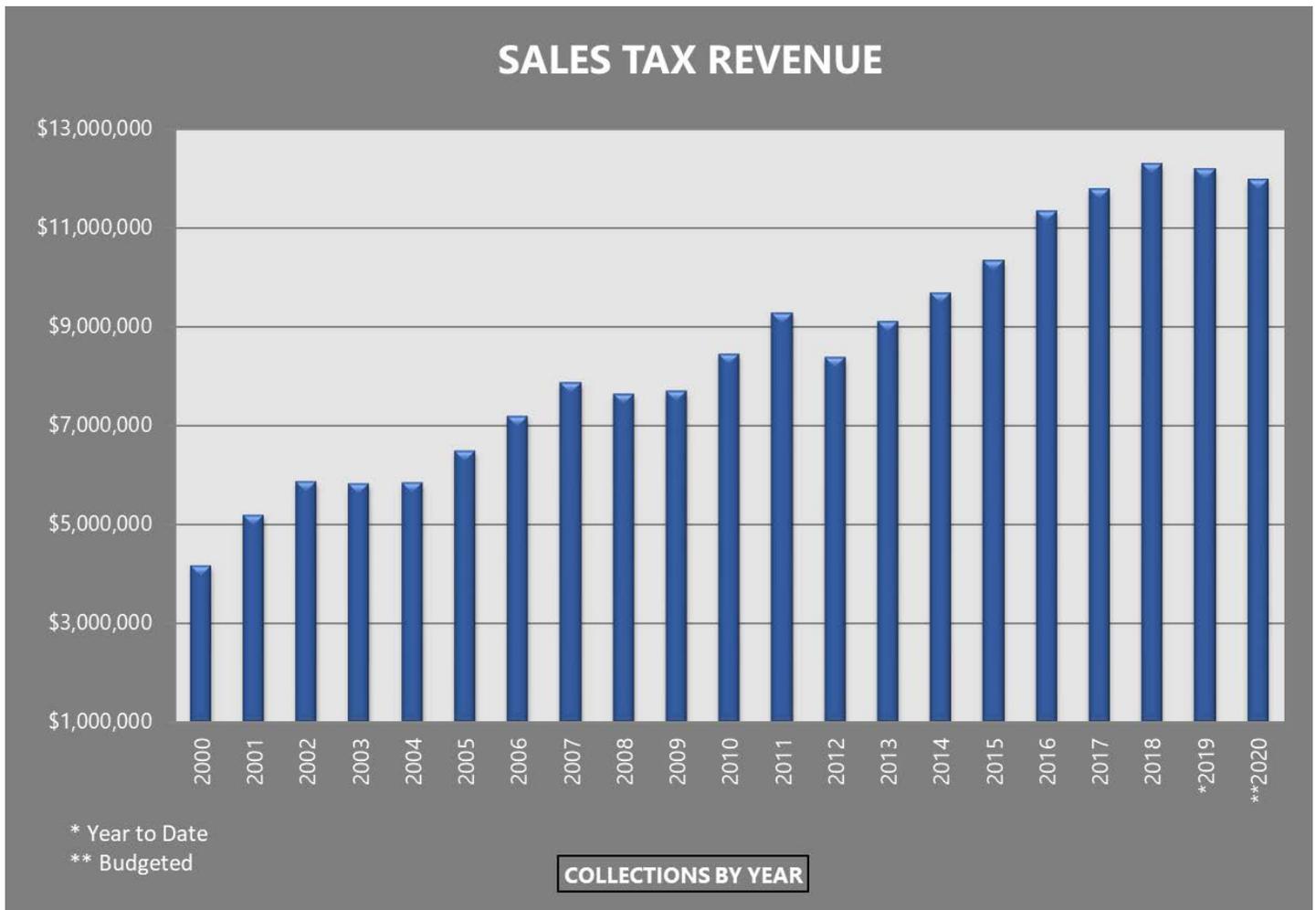




While sales tax collections have been robust for 2019 and are expected to exceed budget, the City conservatively estimated. Although a significant portion of the growth can be attributed to sales tax related to new construction, the City is also realizing steady growth in the retail category, which currently represents about 50% of the total sales tax. The steady growth in recent years is due in large part to the influx of retail stores to Richland and the construction of new medical and business facilities.

Sales & Use Tax	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
General Fund	12,300,602	11,981,837	11,981,837	11,981,837	-	0.0%
Total	12,300,602	11,981,837	11,981,837	11,981,837	-	0.0%

The following graph illustrates the history of sales tax revenue collected from 2000 to 2020.





UTILITY TAXES

Utility taxes are taxes levied on the gross operating revenues earned by private and public utilities from operations within the City limits and by the City’s own municipal utilities. Utilities on which taxes are levied include electric, water, sewer, solid waste, storm water, ambulance, gas, brokered natural gas, telephone and cable TV. These taxes represent a stable revenue source, but can be impacted by a number of different factors, including the economy, technology, utility rate increases, weather and other fluctuations that impact the utility’s ability to generate revenue. The table below presents the current utility tax rates for the City.

UTILITY	TAX RATE	YEAR OF LAST CHANGE
Water	12.26%	2012
Wastewater	10.50%	1996
Solid Waste	10.50%	1996
Electric	8.50%	1996
Storm Water	8.50%	1998
Gas	8.50%	1996
Brokered Natural Gas	8.50%	2009
Telephone	8.50%	1996
Cable TV	7.50%	1996
Ambulance	1.00%	2006

Council, as the governing body of the City, has the authority to set rates for utility tax. However, most increases to the initial tax have been the result of ballot issues approved by the citizens. In May of 1990, voters approved a 1.52 percent increase to utility tax, proceeds of which are dedicated to maintenance and operating expense of the Fire Department. In September of 1996 a .98 percent increase was approved by the voters to fund street repairs and additional police patrol. In 2012 council approved a water utility tax rate increase of 1.76% to offset the cost to the General Fund for providing water for fire protection services. General Fund receives the tax revenue and in turn pays the Water Fund for the water.

Telephone and cable television revenue projections are based on historical collections and current trending data. Natural gas, electric, water, sewer, solid waste and storm water revenues are driven by consumption which may vary based on weather and other factors.

The table below reflects budget and actual utility taxes for the General Fund only.

Utility Tax Revenue to General Fund	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Electric	5,389,491	5,617,441	5,617,441	5,776,660	159,219	2.8%
Water	1,844,106	1,825,150	1,825,150	1,821,250	(3,900)	-0.2%
Wastewater	980,486	975,300	975,300	976,250	950	0.1%
Solid Waste	999,728	969,945	969,945	975,875	5,930	0.6%
Storm Water	156,357	156,350	156,350	156,500	150	0.1%
Ambulance	45,279	41,650	41,650	41,250	(400)	-1.0%
Gas	672,259	580,000	580,000	609,000	29,000	5.0%
Brokered Natural Gas	377,762	220,000	220,000	220,000	-	0.0%
Cable TV	627,579	567,000	567,000	567,000	-	0.0%
Telephone	1,347,803	1,500,000	1,500,000	1,500,000	-	0.0%
Total	12,440,850	12,452,836	12,452,836	12,643,785	190,949	1.5%

OTHER TAXES

The remaining taxes in the General Fund are comprised of leasehold, gambling and admissions tax. These taxes represent a small share of the City's total tax receipts.

Other General Fund Taxes	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Leasehold	278,340	280,000	280,000	280,000	-	0.0%
Gambling	395,410	250,000	250,000	250,000	-	0.0%
Admission	298,076	180,000	180,000	180,000	-	0.0%
Total	971,826	710,000	710,000	710,000	-	0.0%

LICENSES & PERMITS

The City collects a variety of license and permit fees that include, among others, business licenses, building permits and franchise fees. Building permit fees are driven by construction activity which is subject to fluctuation from year to year and somewhat difficult to predict. 2020 is expected to increase to \$1,300,000.

The cable television franchise agreement provides revenue through a 5 percent franchise fee. A new agreement was established in 2016, which provides a public, education and government access contribution of \$.35 per subscriber, per month. This revenue is to be used for purchasing and maintaining the equipment necessary to broadcast CityView.

The recent growth in business license revenue is due in part to the increase in large construction projects that require the support of many subcontractors and the increase in retail establishments. The other permit categories include fireworks, plumbing and excavation permits. Although we are cautiously optimistic that the current growth trend will continue, we recognize that we must be conservative in our approach to budgeting these revenues.

Licenses and Permits	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Building Permits	1,128,754	1,200,000	1,200,000	1,300,000	100,000	8.3%
Business Licenses	655,941	580,000	580,000	580,000	-	0.0%
Gun Permits	21,655	15,000	15,000	15,000	-	0.0%
Other Permits	64,591	60,300	60,300	75,300	15,000	24.9%
Animal License	38,715	42,000	42,000	-	(42,000)	-100.0%
Franchise Fees	527,267	534,200	534,200	534,200	-	0.0%
Total	2,436,923	2,431,500	2,431,500	2,504,500	73,000	3.0%



INTERGOVERNMENTAL REVENUE

Intergovernmental revenues are made up of State shared revenues, grants, allocations from other agencies and various other intergovernmental revenues. State-collected revenues that are shared with all cities are allocated to individual jurisdictions on a per capita basis. Population figures, determined annually as of April 1 by the State demographer in the Office of Financial Management, are used as the basis for the per capita distribution of these funds. Richland’s estimated population as of April 1, 2019 is 56,850.

The City receives a portion of State liquor profits and State liquor excise tax receipts. The taxes are paid on a per capita basis and distributed by the State. In November of 2011, Initiative 1183 was passed by the voters, ending the State’s monopoly on liquor sales and requiring the closure of State owned liquor stores. The initiative retains the current liquor tax structure and replaces the State’s liquor profits with retail and distributor license fees. However, in 2012 the State passed a bill that permanently diverts \$10M annually from the Liquor Excise Tax Fund to the State General Fund. Subsequent legislation in 2013 diverted additional liquor tax to the State General Fund, further reducing the cities and counties share from 35 percent to 22.5 percent. In 2015 legislation was passed that returned the percentage distribution of liquor tax revenue to 35 percent for cities and counties. Liquor board profits will continue to provide a stable revenue stream as RCW 66.24.055 mandates distributions shall be no less than comparable periods prior to December of 2011.

The PUD Privilege Tax is a tax levied on public utility districts that operate electric generating facilities for the privilege of engaging in the business of generating electricity within the State. Twenty-three percent of the tax is distributed to cities based on population. Other Grants category includes grants for public safety and ecology. Other intergovernmental revenues include payments from other cities, counties and fire districts for inter-local agreements. Grants are budgeted when awarded so often are not included in the adopted budget.

Intergovernmental Revenues	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Liquor Excise	279,150	284,345	284,345	312,107	27,762	9.8%
Liquor Board Profits	448,724	451,411	451,411	455,937	4,526	1.0%
Other Grants	178,519	241,300	273,085	344,126	71,041	26.0%
PUD Privilege Tax	206,371	200,000	200,000	200,000	-	0.0%
Other Intergovernmental	131,163	116,887	116,887	118,964	2,077	1.8%
Total	1,243,927	1,293,943	1,325,728	1,431,134	105,406	8.0%

CHARGES FOR SERVICES

The charges for services category encompasses a variety of charges to internal and external customers. This category of revenue includes recreational classes and services, administrative services, warehouse services, court administrative fees and zoning and plan check fees. Zoning and plan check fees are tied to construction activity which can vary significantly from year to year and be difficult to project.

The Richland parks & recreation department offers a variety of classes and leisure services at a reduced rate for City residents. In addition to exercise rooms and a banquet facility, the City operates a public pool and hosts a variety of annual citywide events. Revenues include class fees, pool receipts, sports participant and sponsorship fees.

General governmental services are administrative services provided centrally to all departments and funds. These costs are allocated to all the proprietary funds and include services provided by the City administration, administrative services,



Development services, City attorney, City clerk and facility maintenance. The charges are calculated based on actual expenses included in the cost allocation plan. The City’s cost allocation plan was updated during the fall of 2016 and the new methodology was implemented in 2017.

Central services is the allocation paid by utility funds for information technology, communications and marketing and utility billing services. The 2020 budget reflects the second phase of implementing the replacement of our financial system. This project will be span at least 3 years and the proprietary contributions will be funded through our cost allocation model.

Warehouse services, BCES and administrative fees are also components of the cost allocation model. These include direct charges to proprietary, internal service and agency funds for administrative support. Beginning in 2017, the BCES administrative fee was increased to 10% of the operating costs of the agency programs.

Charges and Services	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Zoning Subdivision/Plan Check	319,506	340,000	340,000	190,000	(150,000)	-44.1%
Recreation	228,894	238,000	238,000	223,000	(15,000)	-6.3%
General Governmental Services	1,598,643	1,231,886	1,231,886	1,362,614	130,728	10.6%
BCES	415,073	459,727	459,727	458,925	(802)	-0.2%
Central Services	3,913,198	5,433,802	5,433,802	5,441,841	8,039	0.1%
Warehouse	500,785	734,489	734,489	870,315	135,826	18.5%
Public Safety Services	138,301	121,100	121,100	121,100	-	0.0%
Aministrative Fees	162,567	331,908	331,908	277,403	(54,505)	-16.4%
Other	96,912	107,050	107,050	107,050	-	0.0%
Total	7,373,879	8,997,962	8,997,962	9,052,248	54,286	0.6%

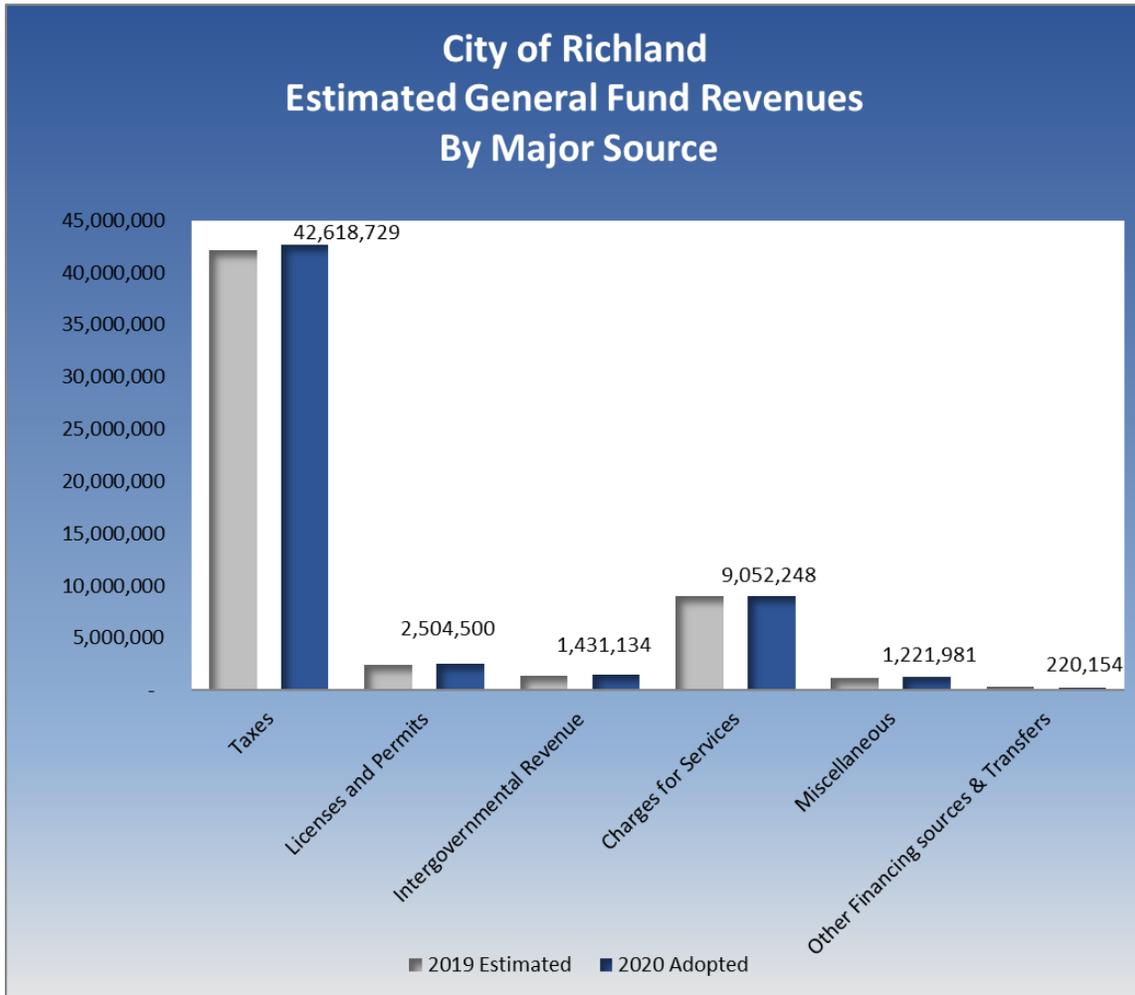
MISCELLANEOUS

Miscellaneous revenues include interest on investments, donations, facility rental income, transfers, reimbursements and other financing sources. Fines and forfeits are comprised of traffic infraction penalties, DUI, public defense, proof of insurance and other criminal non-traffic fines. Benton County District Court collects the fines and remits them on a monthly basis to the City. Revenues in this category tend to fluctuate significantly because of many one-time revenues. The change in transfers reflects financial support for CIP projects and expanded program requests.

Miscellaneous Revenues	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Total Fines & Forfeitures	564,618	538,050	538,050	538,050	-	0.0%
Investment Earnngs	437,352	260,000	260,000	310,000	50,000	19.2%
Miscellaneous	850,816	382,431	382,431	373,931	(8,500)	-2.2%
Other Financing Sources	19,257	-	-	-	-	0.0%
Transfers In	944,575	228,080	278,111	220,154	(57,957)	-20.8%
Total	2,816,618	1,408,561	1,458,592	1,442,135	(16,457)	-1.1%

SUMMARY OF 2020 GENERAL FUND REVENUES

The 2020 projection for General Fund revenue is \$57,048,746 which reflects a 1.3 percent increase over the 2019 estimated budget. Major revenue sources for 2020 are: taxes (74.7%), charges for services (15.9%), miscellaneous revenue (2.1%), other sources & transfers (0.4%), intergovernmental revenue (2.5%), and licenses and permits (4.4%). The following graph depicts a comparison of 2019 estimated and 2020 adopted General Fund revenues by source.



MAJOR REVENUE SOURCES	2019 Estimated	2020 Adopted	% Change
Taxes	42,115,639	42,618,729	1.2%
Licenses and Permits	2,431,500	2,504,500	3.0%
Intergovernmental Revenue	1,325,728	1,431,134	8.0%
Charges for Services	8,997,962	9,052,248	0.6%
Miscellaneous	1,180,481	1,221,981	3.5%
Other Financing sources & Transfers	278,111	220,154	-20.8%
Total Revenue General Fund	\$ 56,329,421	\$ 57,048,746	1.3%

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that legally restrict expenditures for specified purposes.

CITY STREETS

The City Streets Fund accounts for the administrative support for activities associated with street maintenance and operations. State fuel tax, street utility charges and utility tax are the primary revenue sources for this fund.

City Streets Fund Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Utility Tax	688,326	706,015	706,015	717,900	11,885	1.7%
Fuel Tax	1,183,560	1,213,167	1,213,167	1,208,063	(5,104)	-0.4%
Intergovernmental	76,205	76,342	111,442	77,316	(34,126)	-30.6%
Charges for Services	587,186	560,000	560,000	500,000	(60,000)	-10.7%
Miscellaneous	45,105	56,077	56,077	53,500	(2,577)	-4.6%
Operating Transfers	690,098	807,471	827,371	1,542,127	714,756	86.4%
Total	3,270,480	3,419,072	3,474,072	4,098,906	624,834	18.0%

PUBLIC SAFETY SALES TAX FUND

In 1995, the County levied 1/10 of one percent additional sales tax for public safety expenditures. In 2014, voters approved an additional 3/10 of one percent sales tax for public safety expense. The increase approved in 2014 will lapse after ten years and the revenues and associated expenditures are tracked in a special revenue fund. The 1/10 of one percent increase that became effective in 1995 will continue to be credited to the General Fund to support public safety. The sales tax rate for the City is 8.6 percent of which 4/10 of one percent is allocated for public safety. This revenue follows the same historical collection pattern as the general sales tax.

Public Safety Sales Tax Fund	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Sales Tax	1,669,870	1,800,000	1,800,000	1,827,255	27,255	1.5%
Intergovernmental Revenue	-	10,000	10,000	10,000	-	0.0%
Interest Earnings	15,910	15,000	15,000	24,000	9,000	60.0%
Total	1,685,780	1,825,000	1,825,000	1,861,255	36,255	2.0%

HOTEL-MOTEL TAX

Hotel Motel Tax is a two percent tax on lodging at hotels, motels and similar establishments, taken as a credit against the 6.5 percent State sales tax. The tax that a patron pays in retail sales tax and the hotel motel tax combined are equal to the retail sales tax in the jurisdiction. The City also levies an additional two percent tax. This special tax is not credited against the State sales tax and State statutes restrict its use to tourism.

Hotel Motel Fund	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
1st 2% Hotel Motel Tax	598,997	600,000	600,000	600,000	-	0.0%
2nd 2% Hotel Motel Tax	598,997	600,000	600,000	600,000	-	0.0%
Interest Earnings	25,267	15,000	15,000	20,000	5,000	33.3%
Total	1,223,261	1,215,000	1,215,000	1,220,000	5,000	0.4%

ENTERPRISE FUNDS

Enterprise funds are entirely or predominantly self-supported by user charges. The operations of enterprise funds are accounted for in such a manner as to show a profit or loss similar to comparable private enterprises.

ELECTRIC UTILITY

The City operates an Electric Utility to provide residential and commercial electric service to the public. The revenues collected are used for both operating and capital expenses of the Electric Fund. The charges for services category includes all classes of electric rate revenue and is the fund's primary revenue source.

Electric Utility Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Intergovernmental Revenue	187,162	180,829	180,829	176,575	(4,254)	-2.4%
Charges for Services	71,477,955	73,162,326	73,237,326	75,025,455	1,788,129	2.4%
Miscellaneous	790,701	360,573	360,573	416,100	55,527	15.4%
Other	457,052	-	-	-	-	0.0%
Total	72,912,870	73,703,728	73,778,728	75,618,130	1,839,402	2.5%

WATER UTILITY

The Water Utility provides reliable, high quality water service to residential and commercial customers within the City. The utility's revenues are used for operating and capital expenses of the fund. Charges for services provide a stable source of revenue for the fund with modest growth based on new customers and system demand. 2020 revenue changes in the Intergovernmental and Other categories reflect one-time financing for CIP projects.

Water Utility Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Intergovernmental Revenue	1,676,016	-	261,044	-	(261,044)	-100.0%
Charges for Services	15,202,194	15,196,083	15,196,083	15,347,283	151,200	1.0%
Miscellaneous	489,902	333,265	333,265	364,733	31,468	9.4%
Other	3,058,578	921,000	2,763,130	1,147,000	(1,616,130)	-58.5%
Total	20,426,690	16,450,348	18,553,522	16,859,016	(1,694,506)	-9.1%

WASTEWATER UTILITY

The Wastewater Utility provides water treatment services per State guidelines to safely treat City wastewater. 2020 revenue changes in the Other category reflect one-time financing for CIP projects.

Wastewater Utility Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Charges for Services	9,522,446	9,541,400	9,541,400	9,635,615	94,215	1.0%
Miscellaneous	292,353	204,275	204,275	213,962	9,687	4.7%
Other	2,372,205	750,000	750,000	1,650,000	900,000	120.0%
Total	12,187,004	10,495,675	10,495,675	11,499,577	1,003,902	9.6%

SOLID WASTE UTILITY

The Solid Waste Utility provides collection and disposal services to commercial and residential customers and operates the Richland landfill. In 2010, the City expanded their collection services to include yard waste and elective recycling. These programs have been successful and well received by the citizens. The decrease in miscellaneous revenue reflects a 2019 bond issue to finance disposal capacity improvements.

Solid Waste Utility Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Charges for Services	9,588,413	9,432,100	9,432,100	9,524,860	92,760	1.0%
Miscellaneous	261,372	8,798,000	8,798,000	255,500	(8,542,500)	-97.1%
Total	9,849,785	18,230,100	18,230,100	9,780,360	(8,449,740)	-46.4%

STORM WATER UTILITY

The Storm Water Utility protects property, rivers and streams by monitoring groundwater runoff and maintaining stormwater lines, storm drains, manholes and catch basins. The utility's revenues are comprised of charges for services, intergovernmental grants and loans, investment interest and late fees. The utility's revenues are used for operating and capital expenses of the fund. The category for intergovernmental revenue reflects significant fluctuation from one year to the next as one-time grants and loans are received for special projects.

Storm Water Utility Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Intergovernmental Revenue	50,000	799,057	1,332,173	1,595,000	262,827	19.7%
Charges for Services	1,888,853	1,898,800	1,898,800	1,917,785	18,985	1.0%
Miscellaneous	55,847	50,565	50,565	52,315	1,750	3.5%
Other	1,337,964	-	-	-	-	0.0%
Total	3,332,664	2,748,422	3,281,538	3,565,100	283,562	8.6%

GOLF COURSE

The Columbia Point Golf Course is owned by the City and operated by a management company. The charges for services category includes green fees, season passes, lessons, tournament fees and pro shop sales. Miscellaneous category includes concessions, cart rentals and interest on investments. Green fees and other rates are set annually based on competition in the local market. Service revenue from the course is fairly stable with limited growth tied to annual fee increases.

Golf Course Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Charges for Services	1,377,529	1,274,024	1,274,024	1,385,457	111,433	8.7%
Miscellaneous	534,318	551,607	551,607	571,893	20,286	3.7%
Other	30,000	-	-	-	-	0.0%
Total	1,941,847	1,825,631	1,825,631	1,957,350	131,719	7.2%



MEDICAL SERVICES

The City Council implemented an ambulance utility in September of 2006, to provide an ongoing revenue source to support ambulance service for residents of the City. In 2015 a new fire station opened in South Richland, which was funded in part by a council approved rate increase that was implemented 2014. Ambulance rates are structured to cover the capital and operating costs of the fund, and must be approved by Council. 2020 revenues are projected to reflect an increase, primarily due to participation in the Washington Ground Emergency Medical Transport (GEMT) payment program.

Medical Service Fund Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Adopted	Variance 2020 Budget VS 2019	
					Amount	Percent
Licenses & Permits	75	75	75	75	-	0.0%
Intergovernmental Revenue	243,653	151,220	151,220	511,208	359,988	238.1%
Charges for Services	4,265,990	3,915,321	3,915,321	3,993,586	78,265	2.0%
Miscellaneous	125,449	100,400	100,400	128,800	28,400	28.3%
Other	550,000	550,000	550,000	550,000	-	0.0%
Total	5,185,167	4,717,016	4,717,016	5,183,669	466,653	9.9%



REVENUE SUMMARY

Fund 001 - General Fund

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	6,886,207	4,061,371
311100 REAL & PERS PROP TAXES-CURRENT	15,558,893	15,607,059	15,607,059	15,919,200
311110 REAL & PERS PROP TAXES-PRIOR YR	134,545	194,250	194,250	194,250
313100 RETAIL SALES & USE TAXES	12,300,602	11,981,837	11,981,837	11,981,837
313110 RET SALES PUBLIC SAFETY	1,189,492	1,169,657	1,169,657	1,169,657
314510 ELECTRIC UTILITY TAX	5,389,491	5,617,441	5,617,441	5,776,660
314520 WATER UTILITY TAX	1,844,106	1,825,150	1,825,150	1,821,250
314540 SEWER UTILITY TAX	980,486	975,300	975,300	976,250
314550 SOLID WASTE UTILITY TAX	999,728	969,945	969,945	975,875
314580 STORM WATER UTILITY TAX	156,357	156,350	156,350	156,500
314590 AMBULANCE UTILITY TAX	45,279	41,650	41,650	41,250
316200 ADMISSIONS TAX	298,076	180,000	180,000	180,000
316430 GAS UTILITY TAX	672,259	580,000	580,000	609,000
316440 BROKERED NATURAL GAS TAX	377,762	220,000	220,000	220,000
316460 CABLE UTILITY TAX	627,579	567,000	567,000	567,000
316470 TELEPHONE UTILITY TAX	1,347,803	1,500,000	1,500,000	1,500,000
317200 LEASEHOLD EXCISE TAX	278,340	280,000	280,000	280,000
317500 GAMBLING EXCISE TAX	395,410	250,000	250,000	250,000
310 TAXES	42,596,208	42,115,639	42,115,639	42,618,729
321300 FIREWORKS PERMITS	200	300	300	300
321900 BUSINESS LICENSES & PERMITS	655,941	580,000	580,000	580,000
321910 FRANCHISE FEES	527,267	534,200	534,200	534,200
322100 BUILDING PERMITS	1,128,754	1,200,000	1,200,000	1,300,000
322102 BUILDING PERMITS/NREC	27,027	30,000	30,000	40,000
322103 PLUMBING & MECHANICAL PERMITS	37,364	30,000	30,000	35,000
322300 ANIMAL LICENSES	38,715	42,000	42,000	-
322902 GUN PERMITS	21,655	15,000	15,000	15,000
320 LICENSES & PERMITS	2,436,923	2,431,500	2,431,500	2,504,500
331160 DOJ - EQUITABLE SHARING (WAS DEA-332210)	2,499	42,600	42,600	7,600
331161 DOJ - BULLET PROOF VEST	-	-	27,785	-
331162 DOJ/ICE/US MARSHALL	12,270	1,200	1,200	1,200
331832 FEMA-ASSISTANCE TO FIREFIGHTERS	-	-	-	235,326
333126 DNR URBAN FORESTRY GRANT	-	-	-	-
333200 FED DOT - WTSC GRANTS (WAS 334351)	101,986	97,500	97,500	-
334310 ECOLOGY-HANFORD COMMUNITIES	61,764	100,000	104,000	100,000
335910 PUD PRIVILEGE TAX	206,371	200,000	200,000	200,000
336651 DUI/OTHER CRIM JUST ASSISTANCE	8,016	2,500	2,500	2,500
336694 LIQUOR EXCISE TAX	279,150	284,345	284,345	312,107
336695 LIQUOR BOARD PROFITS	448,724	451,411	451,411	455,937



REVENUE SUMMARY

Fund 001 - General Fund

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
337010 BENTON COUNTY	9,064	9,947	9,947	10,343
337011 PORT OF BENTON	5,000	5,000	5,000	5,000
337012 CITY OF KENNEWICK	20,736	20,981	20,981	21,746
337013 CITY OF PASCO	18,512	18,864	18,864	19,568
337014 CITY OF WEST RICHLAND	3,788	3,927	3,927	3,987
337020 FRANKLIN COUNTY	3,240	3,458	3,458	3,610
338160 INVESTIGATIVE SVCS-HR CONTRACT	-	-	-	-
338307 BENTON COUNTY FD #1 - VHF	7,563	6,790	6,790	6,790
338308 BENTON COUNTY FIRE 2 - VHF	7,433	5,700	5,700	5,700
338309 BENTON COUNTY FD #4 - VHF	7,802	6,500	6,500	6,500
338310 BENTON COUNTY FD #6 - VHF	6,300	5,490	5,490	5,490
338312 KENNEWICK FD VHF	23,400	19,330	19,330	19,330
338319 WBRFA (#3) - VHF	5,517	4,100	4,100	4,100
338320 BENTON COUNTY FD # 5	4,792	4,300	4,300	4,300
330 INTERGOVERNMENTAL REVENUE	1,243,927	1,293,943	1,325,728	1,431,134
341230 CIVIL/PROBATE/DOM RELATIONS	240	300	300	300
341323 COURT RECORDS SVCS-CIVIL FEES	110	100	100	100
341330 COURT ADMIN FEES WARNT CSTS	12,856	20,000	20,000	20,000
341380 RECORDS SEARCH	1,023	1,200	1,200	1,200
341432 ACCOUNTING ADMIN FEE-UBID	1,804	2,000	2,000	2,000
341434 ACCOUNTING ADMIN FEE-WEBCHECK	7,233	6,000	6,000	6,000
341500 SALES OF MAPS & PUBLICATIONS	296	550	550	550
341620 COURT COPY FEES	7	-	-	-
341691 COPY SERVICES LIBRARY	10,981	12,000	12,000	12,000
342100 LAW ENFORCEMENT SERVICES	3,995	5,000	5,000	5,000
342103 POLICE SERVICES - EXTRA DUTY	58,374	36,000	36,000	36,000
342338 TRANSFER OFFENDER	40	-	-	-
342360 HOUSE/MONITOR PRISONERS	50,993	55,000	55,000	55,000
342370 BOOKING FEES	8	100	100	100
342500 DUI EMERG RESP	24,891	25,000	25,000	25,000
343950 ABATEMENT CHARGES	-	500	500	500
345810 ZONING & SUBDIVISION	45,209	40,000	40,000	40,000
345830 PLAN CHECKING	274,297	300,000	300,000	150,000
347220 MISC LIBRARY CHARGES	624	1,000	1,000	1,000
347270 NON RESIDENT FEES	5,795	5,500	5,500	5,500
347650 RECREATION:ENROLLED ATHLETICS	72,210	60,000	60,000	60,000
347651 RECREATION:ENROLLED HLTH/FTNSS	55,555	58,000	58,000	58,000
347652 RECREATION:ENROLLED COMM INT	47,007	60,000	60,000	45,000
347653 RECREATION:NON-ENR ACTIVITIES	9,588	10,000	10,000	10,000
347656 RECREATION: SWIMMING POOL FEES	44,534	50,000	50,000	50,000
347905 RECREATION:REFUND ADMIN	364	-	-	-
349144 ADMIN SVCS-EMERG COMMUNICAT	347,641	436,156	436,156	434,225



REVENUE SUMMARY

Fund 001 - General Fund

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
349145 ADMIN SVCS-EMERG MGMNT	45,714	7,405	7,405	7,753
349146 ADMIN SVCS-800 MHZ	16,697	9,937	9,937	10,678
349148 ADMIN SVCS-MICROWAVE	5,021	6,229	6,229	6,269
349170 EMPLOYEE BENEFIT SVC	56,312	207,355	207,355	162,045
349171 WORKERS COMP SVC	106,255	124,553	124,553	115,358
349180 CENTRAL SERVICES	3,913,198	5,433,802	5,433,802	5,441,841
349181 B & G -OTHER FUNDS	27,756	25,000	25,000	25,000
349182 B & G-SERVICES FOR ELECTRIC	3,118	2,900	2,900	2,900
349183 B & G -SERVICES WATER/SEWER	24,705	30,000	30,000	30,000
349184 WAREHOUSE SERVICES	500,785	734,489	734,489	870,315
349190 OTHER GENERAL GOVMNT SVCS	1,598,643	1,231,886	1,231,886	1,362,614
340 CHARGES FOR SERVICES	7,373,879	8,997,962	8,997,962	9,052,248
352300 PROOF OF INSURANCE	2,448	2,500	2,500	2,500
353100 TRAFFIC INFRACTION PENALTIES	194,266	200,000	200,000	200,000
353700 NON-TRAFFIC INFRACTN PENALTIES	3,178	3,200	3,200	3,200
353702 CIVIL FINES-CODE ENFORCEMENT	44,891	8,400	8,400	8,400
354000 PARKING INFRACTION PENALTIES	9,634	7,700	7,700	7,700
355200 DRIVING WHILE INTOXICATED FINE	54,331	52,000	52,000	52,000
355800 OTHER CRIMINAL TRAFFIC FINE	85,578	95,000	95,000	95,000
356500 COURT ORDERED RESTITUTION	24,238	10,500	10,500	10,500
356900 OTHER CRIM-NON-TRAF-FINES	57,209	60,000	60,000	60,000
357300 COURT COST RECOUPMENTS	321	500	500	500
357330 PUBLIC DEFENSE FEES	43,097	50,000	50,000	50,000
357350 COURT INTERPRETER	6	-	-	-
357360 LIBRARY COLLECTION AGENCY REFUND	135	-	-	-
359700 LIBRARY FINES	40,896	44,250	44,250	44,250
359910 ANIMAL IMPOUND FEES	2,880	2,500	2,500	2,500
359911 ANIMAL BOARDING FEES	1,510	1,500	1,500	1,500
350 FINES & FORFEITS	564,618	538,050	538,050	538,050
361100 INVESTMENT INTEREST	460,316	250,000	250,000	300,000
361620 NET CHANGE IN FMV INVESTMENT	(46,330)	-	-	-
361900 OTHER INTEREST EARNINGS	24	-	-	-
361910 INTEREST STATE SALES TAX	23,342	10,000	10,000	10,000
362300 LEASED PARKING	931	931	931	931
362400 SPACE & FACILITIES RENTALS S/T	14,400	14,400	14,400	14,400
362401 RECREATION: ST BUILDING RENTLS	50,342	89,250	89,250	89,250
362402 RECREATION: ST PARK RENTLS	102,066	70,000	70,000	85,000
362410 LIBRARY: MAKERSPACE RENTAL	-	2,000	2,000	2,000
362509 LIBRARY: BUILDING RENTAL L/T	2,400	2,400	2,400	2,400
362510 SPACE & FACILITIES RENTALS L/T	(2,600)	-	-	-
362810 RECREATION: CONCESSIONS	16,561	44,000	44,000	20,000
362813 CONCESSIONS-TOUR BOAT	1,344	3,500	3,500	1,500



REVENUE SUMMARY

Fund 001 - General Fund

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
362814 RECREATION: STAGE CONCESSIONS	62,519	30,000	59,700	30,000
366900 MISC INTERDEPT REV	63	-	-	-
367111 DONATIONS - PRIVATE SOURCES	50	-	-	-
367111 DONATIONS - POLICE EQUIPMENT	35	-	-	-
367112 DONATIONS - FIRE DEPARTMENT	35	-	-	-
367113 RECREATION: DONATIONS	52,976	7,500	7,500	10,000
367191 CAPITAL CONTRIBUTION PVT SRC	32,880	34,000	34,000	34,000
367315 DONATIONS - PUBLIC ART	1,065	1,000	1,000	1,000
369100 SALE OF SALVAGE	2,220	4,000	4,000	4,000
369300 CONFISCATED & FORFEIT PROPERTY	773	5,000	5,000	5,000
369310 INVEST FUND CONFISCATION	19,898	3,000	3,000	3,000
369400 JUDGEMENTS & SETTLEMENTS	95	-	-	-
369810 CASH OVERAGES & SHORTAGES	(477)	-	-	-
369850 POLICE TRAINING REGISTRATION	5,565	1,000	1,000	1,000
369900 OTHER MISC REVENUE	16,656	10,000	10,000	10,000
369910 LATE FEES	4	-	-	-
369913 COLLECTION / NSF FEES	25	150	150	150
369915 GARNISHMENT FEE	110	300	300	300
369920 BAD DEBT RECOVERY	539	-	-	-
369950 REFUND OF EXPENDITURES	18,371	10,000	10,000	10,000
369952 REIMBURSE EXPEND-JURY	130	-	-	-
369953 REIMBURSE EXPEND-METRO	30,999	15,000	15,000	15,000
369954 REIMBURSE EXP-OTHER AGENCIES	345,546	12,000	12,000	12,000
369959 REIMBURSE EXP-RSD SRO	70,000	23,000	23,000	23,000
360 MISCELLANEOUS REVENUE	1,282,873	642,431	672,131	683,931
389112 THIRD PARTY FEE DEFERRED COMP	5,295	-	-	-
380 NON-REVENUE RECEIPTS	5,295	-	-	-
395200 FIXED ASSET/INS RECOVERY	19,257	-	-	-
397111 OP TRANS IN-PARK RESERVE	45,000	-	-	40,000
397112 OP TRANS IN-IND DEVELOPMENT	49,547	51,725	51,725	66,564
397114 OP TRANS IN-CRIM JUSTICE	59,646	66,073	66,073	-
397150 OP TRANS IN-HOTEL/MOTEL	140,382	110,282	160,313	113,590
397602 OP TRANS IN-CAPITAL IMPROVEMENT	650,000	-	-	-
398000 INSURANCE RECOVERY	-	-	-	-
390 OTHER FINANCING SOURCES	963,832	228,080	278,111	220,154
TOTAL GENERAL FUND	56,467,555	56,247,605	63,245,328	61,110,117



REVENUE SUMMARY

Fund 101 - City Streets

Source of Revenue		2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000	BEGINNING FUND BALANCE	-	49,225	112,703	-
314510	ELECTRIC UTILITY TAX	322,563	336,150	336,150	345,680
314520	WATER UTILITY TAX	75,123	74,350	74,350	74,200
314540	SEWER UTILITY TAX	46,969	46,700	46,700	46,800
314550	SOLID WASTE UTILITY TAX	47,891	46,465	46,465	46,750
314580	STORM WATER UTILITY TAX	9,358	9,350	9,350	9,370
316430	GAS UTILITY TAX	40,235	42,000	42,000	44,100
316440	BROKERED NATURAL GAS TAX	22,609	16,000	16,000	16,000
316460	CABLE UTILITY TAX	42,911	40,000	40,000	40,000
316470	TELEPHONE UTILITY TAX	80,667	95,000	95,000	95,000
310	TAXES	688,326	706,015	706,015	717,900
333202	FED HWY ADMIN - PASSTHRU WDOT	-	-	35,100	-
336071	MULTIMODAL TRANS CITY	76,205	76,342	76,342	77,316
336087	FUEL TAX CITY STREET	1,183,560	1,213,167	1,213,167	1,208,063
330	INTERGOVERNMENTAL REVENUE	1,259,765	1,289,509	1,324,609	1,285,379
343890	STREET UTILITY CHARGE	340,658	340,000	340,000	340,000
344210	STREET & TRAFFIC SIGNS	30,499	20,000	20,000	20,000
349420	MAINT SVCS-OTHER CTY DEPTS	216,029	170,000	170,000	140,000
349421	REIMB FR UTILITY-ASPHALT	-	30,000	30,000	-
340	CHARGES FOR SERVICES	587,186	560,000	560,000	500,000
361100	INVESTMENT INTEREST	3,635	3,000	3,000	5,000
361320	NET CHANGE IN FMV INVESTMENT	-	-	-	-
362202	TRACK USE RENTAL	34,003	35,077	35,077	35,500
369100	SALE OF SALVAGE	702	-	-	-
369900	OTHER MISC REVENUE	3,473	15,000	15,000	10,000
369910	LATE FEES	3,029	3,000	3,000	3,000
369920	BAD DEBT RECOVERY	17	-	-	-
369952	REIMBURSE EXPEND-JURY	10	-	-	-
360	MISCELLANEOUS REVENUE	44,869	56,077	56,077	53,500
395200	FIXED ASSET/INS RECOVERY	236	-	-	-
397001	OP TRANS IN-GENERAL FUND	580,813	694,871	710,871	1,426,149
397106	OP TRANS IN-TBD	109,285	112,600	112,600	115,978
397115	OP TRANS IN-CAP IMPROVEMENT	-	-	3,900	-
390	OTHER FINANCING SOURCES	690,334	807,471	827,371	1,542,127
TOTAL CITY STREETS FUND		3,270,480	3,468,297	3,586,775	4,098,906



REVENUE SUMMARY

Fund 106 - Transportation Benefit District

Source of Revenue		2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000	BEGINNING FUND BALANCE	-	-	-	100,565
317600	TBD VEHICLE FEES	898,159	882,400	882,400	891,159
317601	TBD VEHICLE FEES REFUND	(40)	-	-	-
310	TAXES	898,119	882,400	882,400	891,159
361100	INVESTMENT INTEREST	4,638	1,000	1,000	1,100
360	MISCELLANEOUS REVENUE	4,638	1,000	1,000	1,100
TOTAL TRANSPORTATION BENEFIT DIST		902,757	883,400	883,400	992,824



REVENUE SUMMARY

Fund 111 - Park Reserve

Source of Revenue		2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000	BEGINNING FUND BALANCE	-	121,118	121,118	419,470
345851	GMA IMPACT FEES-DISTRICT 1	13,325	13,000	13,000	14,000
345852	GMA IMPACT FEES-DISTRICT 2	154,650	110,500	110,500	119,000
345853	GMA IMPACT FEES-DISTRICT 3	125,170	226,500	226,500	245,000
345854	GMA IMPACT FEES -DISTRICT 4	-	-	-	-
345855	GMA IMPACT FEES -DISTRICT 5	-	-	-	-
340	CHARGES FOR SERVICES	293,145	350,000	350,000	378,000
361100	INVESTMENT INTEREST	20,274	15,000	15,000	24,000
362510	SPACE & FACILITIES RENTALS L/T	152,502	78,649	78,649	78,649
362511	LEASED PROPERTY-MARINA	13,678	13,786	13,786	13,786
362514	LEASED PROPERTY-HRMC	6,484	5,500	5,500	5,500
360	MISCELLANEOUS REVENUE	192,938	112,935	112,935	121,935
395110	SALE OF LAND	332,621	-	-	-
390	OTHER FINANCING SOURCES	332,621	-	-	-
	TOTAL PARK RESERVE FUND	818,704	584,053	584,053	919,405



REVENUE SUMMARY

Fund 112 - Industrial Development

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	544,396
361100 INVESTMENT INTEREST	53,154	10,000	10,000	10,000
361320 NET CHANGE IN FMV INVESTMENT	(1,029)	-	-	-
362409 RENT INCENTIVE	60,294	60,000	60,000	60,000
362510 SPACE & FACILITIES RENTALS L/T	969,636	943,468	943,468	1,000,668
369900 OTHER MISC REVENUE	10	-	-	-
369914 LAND SALE COMMISSION	151,455	286,740	286,740	345,191
360 MISCELLANEOUS REVENUE	1,233,520	1,300,208	1,300,208	1,415,859
395111 LAND SALE - CITY VIEW	-	-	-	-
395112 LAND SALE - HORN RAPIDS	1,290,592	2,580,660	2,580,660	3,106,726
397115 OP TRANS IN-CAP IMPROVEMENT	33,754	33,754	33,754	33,754
390 OTHER FINANCING SOURCES	1,324,346	2,614,414	2,614,414	3,140,480
TOTAL INDUSTRIAL DEVELOPMENT FUND	2,557,866	3,914,622	3,914,622	5,100,735



REVENUE SUMMARY

Fund 114 - Criminal Justice

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
336621 CRIM JUST-POPULATION	15,901	18,256	18,256	17,624
336626 CRIM JUST-SPECIAL PROGRAMS	57,411	60,299	60,299	63,672
330 INTERGOVERNMENTAL REVENUE	73,312	78,555	78,555	81,296
TOTAL CRIMINAL JUSTICE FUND	73,312	78,555	78,555	81,296



REVENUE SUMMARY

Fund 116 - PFD Facility Contingency

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
337001 PFD CONTINGENCY PAYMENTS	69,509	69,509	69,509	-
330 INTERGOVERNMENTAL REVENUE	69,509	69,509	69,509	-
361100 INVESTMENT INTEREST	4,135	3,000	3,000	-
360 MISCELLANEOUS REVENUE	4,135	3,000	3,000	-
TOTAL PFD FACILITY CONTINGENCY FUND	73,644	72,509	72,509	-



REVENUE SUMMARY

Fund 117 - Public Safety Sales Tax

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	268,053	268,053	110,579
313111 PUBLIC SAFETY SALES TAX .03%	1,791,251	1,800,000	1,800,000	1,827,255
310 TAXES	1,791,251	1,800,000	1,800,000	1,827,255
337010 BENTON COUNTY	2,917	5,000	5,000	5,000
337012 CITY OF KENNEWICK	-	5,000	5,000	5,000
330 INTERGOVERNMENTAL REVENUE	2,917	10,000	10,000	10,000
361100 INVESTMENT INTEREST	19,879	15,000	15,000	24,000
360 MISCELLANEOUS REVENUE	19,879	15,000	15,000	24,000
TOTAL PUBLIC SAFETY SALES TAX FUND	1,814,047	2,093,053	2,093,053	1,971,834



REVENUE SUMMARY

Fund 141 - BCES Operations

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
341961 PERSONNEL - SECOMM	4,394,000	5,612,413	5,612,413	5,510,709
341962 PERSONNEL - 800 MHZ	68,717	66,295	66,295	76,631
341963 PERSONNEL - EMERGENCY MGT	437,969	456,774	456,774	477,309
341964 PERSONNEL - MICROWAVE	9,033	9,282	9,282	9,762
340 CHARGES FOR SERVICES	4,909,719	6,144,764	6,144,764	6,074,411
TOTAL BCES OPERATIONS FUND	4,909,719	6,144,764	6,144,764	6,074,411



REVENUE SUMMARY

Fund 150 - Hotel Motel

Source of Revenue		2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000	BEGINNING FUND BALANCE	-	1,205,000	1,405,000	-
313300	HOTEL/MOTEL TAX	598,997	600,000	600,000	600,000
313310	2ND HOTEL/MOTEL TAX	598,997	600,000	600,000	600,000
310	TAXES	1,197,994	1,200,000	1,200,000	1,200,000
361100	INVESTMENT INTEREST	25,267	15,000	15,000	20,000
360	MISCELLANEOUS REVENUE	25,267	15,000	15,000	20,000
	TOTAL HOTEL MOTEL FUND	1,223,261	2,420,000	2,620,000	1,220,000



REVENUE SUMMARY

Fund 151 - Special Lodging Assessment

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
318100 TOURISM PROMOTION AREA ASSMT	557,852	575,000	575,000	575,000
310 TAXES	557,852	575,000	575,000	575,000
361100 INVESTMENT INTEREST	1,105	750	750	750
360 MISCELLANEOUS REVENUE	1,105	750	750	750
TOTAL SPECIAL LODGING ASSESSMNT FUND	558,957	575,750	575,750	575,750



REVENUE SUMMARY

Fund 153 - Community Development Block Grant

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	86,097	65,000
331370 CDBG-CURRENT YR	236,148	307,000	307,000	309,246
331371 CDBG-PRIOR YR	150,233	-	178,199	-
330 INTERGOVERNMENTAL REVENUE	386,381	307,000	485,199	309,246
345910 CDBG PROGRAM INCOME	160,840	100,000	100,000	100,000
CONTRA CDBG LOAN REPAYMENTS	(159,700)	-	-	-
340 CHARGES FOR SERVICES	1,140	100,000	100,000	100,000
TOTAL HOUSING DEVELOPMENT FUND	387,521	407,000	671,296	474,246



REVENUE SUMMARY

Fund 154 - HOME

Source of Revenue		2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000	BEGINNING FUND BALANCE	-	-	603,831	-
331372	HOME GRANT-CURRENT YR	-	698,300	698,300	629,814
331373	HOME GRANT-PREVIOUS YR	95,558	-	1,027,704	-
330	INTERGOVERNMENTAL REVENUE	95,558	698,300	1,726,004	629,814
345911	HOME PGM INCOME-PASCO	154,524	100,000	100,000	100,000
345912	HOME PGM INCOME-KENN	245,170	100,000	100,000	100,000
345913	HOME PGM INCOME-RICH	112,406	100,000	100,000	100,000
345914	CONTRA RICHLAND HOME LOANS	(105,130)	-	-	-
340	CHARGES FOR SERVICES	406,970	300,000	300,000	300,000
361100	INVESTMENT INTEREST	6,766	-	-	-
360	MISCELLANEOUS REVENUE	6,766	-	-	-
	TOTAL HOME FUND	509,294	998,300	2,629,835	929,814



REVENUE SUMMARY

Fund 216 - LTGO Improvement Refunding

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
361100 INVESTMENT INTEREST	11,647	12,300	12,300	12,000
361320 NET CHANGE IN FMV INVEST	-	-	-	-
360 MISCELLANEOUS REVENUE	11,647	12,300	12,300	12,000
392000 PREMIUM ON BONDS ISSUED	-	-	-	-
393000 PROCEEDS-REFUNDING L/T DEBT	-	-	-	-
397001 OP TRANS IN-GENERAL FUND	413,587	410,907	410,907	704,390
397111 OP TRANS IN-PARK RESERVE	69,495	69,053	69,053	69,405
397315 OP TRANS IN-CAPITAL IMPROVEMENT	720,102	718,237	718,237	719,723
397408 OP TRANS IN-BROADBAND FUND	23,534	23,385	23,385	23,504
390 OTHER FINANCING SOURCES	1,226,718	1,221,582	1,221,582	1,517,022
TOTAL LTGO IMPROVEMENT REFUNDING	1,238,365	1,233,882	1,233,882	1,529,022



REVENUE SUMMARY

Fund 217 - Fire Station 74 Bonds

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
361100 INVESTMENT INTEREST	3,904	2,400	2,400	4,000
360 MISCELLANEOUS REVENUE	3,904	2,400	2,400	4,000
397001 OP TRANS IN-GENERAL FUND	238,806	238,906	238,906	236,906
390 OTHER FINANCING SOURCES	238,806	238,906	238,906	236,906
TOTAL FIRE STATION #74 BOND FUND	242,710	241,306	241,306	240,906



REVENUE SUMMARY

Fund 218 - Police Station Bonds

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
311100 REAL & PERS PROP TAXES-CURRENT	243,484	231,075	231,075	-
311110 REAL & PERS PROP TAXES-PRIOR Y	2,044	6,800	6,800	-
310 TAXES	245,528	237,875	237,875	-
361100 INVESTMENT INTEREST	2,557	1,350	1,350	-
360 MISCELLANEOUS REVENUE	2,557	1,350	1,350	-
TOTAL POLICE STATION BOND FUND	248,085	239,225	239,225	-



REVENUE SUMMARY

Fund 220 - Community Center Bonds

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
311100 REAL & PERS PROP TAXES-CURRENT	307,375	296,725	296,725	-
311110 REAL & PERS PROP TAXES-PRIOR Y	2,547	8,550	8,550	-
310 TAXES	309,922	305,275	305,275	-
361100 INVESTMENT INTEREST	3,072	1,550	1,550	-
360 MISCELLANEOUS REVENUE	3,072	1,550	1,550	-
TOTAL COMMUNITY CENTER BOND FUND	312,994	306,825	306,825	-



REVENUE SUMMARY

Fund 222 - Library Debt Service

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
311100 REAL & PERS PROP TAXES-CURRENT	1,368,106	1,375,900	1,375,900	1,430,975
311110 REAL & PERS PROP TAXES-PRIOR Y	11,069	36,800	36,800	23,000
310 TAXES	1,379,175	1,412,700	1,412,700	1,453,975
361100 INVESTMENT INTEREST	11,621	5,900	5,900	10,000
360 MISCELLANEOUS REVENUE	11,621	5,900	5,900	10,000
TOTAL LIBRARY DEBT SERVICE FUND	1,390,796	1,418,600	1,418,600	1,463,975



REVENUE SUMMARY

Fund 224 - LRF Debt Service

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
311120 PROPERTY TAX-LRF RICHLAND	227,748	228,748	228,748	227,110
311121 PROPERTY TAX-LRF PARTICIPATING	96,500	96,500	96,500	96,500
313120 RETAIL SALES TAX LRF RICHLAND	-	-	-	-
313121 RETAIL SALES TAX LRF STATE CONTRIB	330,000	330,000	330,000	330,000
310 TAXES	654,248	655,248	655,248	653,610
361100 INVESTMENT INTEREST	5,208	1,500	1,500	4,200
360 MISCELLANEOUS REVENUE	5,208	1,500	1,500	4,200
TOTAL LRF DEBT SERVICE FUND	659,456	656,748	656,748	657,810



REVENUE SUMMARY

Fund 225 - LID Guaranty Debt Service

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
361100 INVESTMENT INTEREST	11,803	12,500	12,500	12,500
360 MISCELLANEOUS REVENUE	11,803	12,500	12,500	12,500
397701 OPER TRANSFER IN LID FUND	170,000	-	-	-
390 OTHER FINANCING SOURCES	170,000	-	-	-
TOTAL LID GUARANTY DEBT SERVICE FUND	181,803	12,500	12,500	12,500



REVENUE SUMMARY

Fund 226 - Special Assessment LID Debt Service

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
361510 INTEREST & PENALTIES ON LID	5,776	5,975	5,975	4,120
368805 LID ASSESSMENT PRINCIPAL	30,474	16,910	16,910	12,450
360 MISCELLANEOUS REVENUE	36,250	22,885	22,885	16,570
TOTAL SPECIAL ASSMNT DEBT SERVICE FUND	36,250	22,885	22,885	16,570



REVENUE SUMMARY

Fund 301 - Streets Capital Projects

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	125,000	2,712,379	125,000
333123 STP GRANT	779,740	55,000	615,320	-
333202 FED HWY ADMIN-PASSTHRU WDOT	65,601	-	4,343,340	-
334360 WDOT-OTHER	4,217,974	9,433,410	13,504,028	8,187,676
334366 TIB GRANT	5,146,281	4,144,335	4,054,392	370,263
337010 BENTON COUNTY	1,442,699	300,000	1,000,000	-
337015 PORT OF KENNEWICK	-	-	-	800,000
337019 RICHLAND SCHOOL DISTRICT	87	-	28,519	-
330 INTERGOVERNMENTAL REVENUES	11,652,382	13,932,745	23,545,599	9,357,939
344910 TRAFFIC MITIG/CIVIL FRONTAGE	(5,566)	-	-	-
344911 TRAFFIC IMPACT FEES	438,453	150,000	150,000	300,000
340 CHARGES FOR SERVICES	432,887	150,000	150,000	300,000
361100 INVESTMENT INTEREST	10,920	5,000	5,000	10,000
367121 CONTRIBUTION PRIVATE SOURCE	-	-	-	-
369900 OTHER MISC REVENUE	-	-	-	-
360 MISCELLANEOUS REVENUES	10,920	5,000	5,000	10,000
381100 INTERFUND LOANS RECEIVED	-	-	-	-
381105 INTERFUND LOANS RECVD CONTRA	-	-	-	-
380 NON REVENUES	-	-	-	-
397001 OP TRANS IN- GENERAL FUND	1,195,000	955,000	955,000	955,000
397106 OP TRANS IN-TBD	746,843	769,772	769,772	876,846
397112 OP TRANS IN -IND DEVELOPMENT	2,616,728	1,175,000	1,317,146	3,100,000
397315 OP TRANS IN- CAPITAL IMPROVEMENT	2,086,288	977,350	982,950	2,150,200
397153 OP TRANS IN- CDBG	242,297	207,360	207,360	65,000
390 OTHER FINANCING SOURCES	6,887,156	4,084,482	4,232,228	7,147,046
TOTAL STREETS CAPITAL PROJECTS FUND	18,983,345	18,297,227	30,645,206	16,939,985



REVENUE SUMMARY

Fund 315 - Capital Improvement

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	541,341	550,841	2,303,677
318340 REET 1 1ST QTR PERCENT	1,561,107	670,000	670,000	900,000
318350 REET 2 2ND QTR PERCENT	1,561,107	670,000	670,000	900,000
310 TAXES	3,122,214	1,340,000	1,340,000	1,800,000
361100 INVESTMENT INTEREST	55,296	8,000	8,000	15,000
361320 NET CHANGE IN FMV INVEST	(2,892)	-	-	-
360 MISCELLANEOUS REVENUE	52,404	8,000	8,000	15,000
TOTAL CAPITAL IMPROVEMENT FUND	3,174,618	1,889,341	1,898,841	4,118,677



REVENUE SUMMARY

Fund 317 - Public Safety Facility 75 Construction

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
367191 CAPITAL CONTRIBUTION PVT SRC	-	-	-	800,000
360 MISCELLANEOUS REVENUE	-	-	-	800,000
391100 G O BOND PROCEEDS/GOVT FUNDS	-	-	-	4,500,000
397001 OP TRANS IN-GENERAL FUND	-	-	-	328,605
397407 OP TRANS IN-MED SVC FUND	-	-	-	420,000
390 OTHER FINANCING SOURCES	-	-	-	5,248,605
TOTAL PUBLIC SAFETY FACILITY 75 CONSTRUCTION FUND	-	-	-	6,048,605



REVENUE SUMMARY

Fund 318 - Public Safety Facility 73 Replacement

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	-	-
367112 DONATIONS-FIRE DEPT	-	-	-	-
360 MISCELLANEOUS REVENUE	-	-	-	-
391100 G O BOND PROCEEDS/GOVT FUNDS	-	-	-	4,500,000
397001 OP TRANS IN-GENERAL FUND	-	-	-	300,000
390 OTHER FINANCING SOURCES	-	-	-	4,800,000
TOTAL PUBLIC SAFETY FACILITY 73 REPLACEMENT FUND	-	-	-	4,800,000



REVENUE SUMMARY

Fund 380 - Park Project Construction

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	1,986,376	-
334276 RCO GRANT	215,043	150,000	554,259	-
330 INTERGOVERNMENTAL REVENUE	215,043	150,000	554,259	-
367123 DONATIONS - SKATE PARK CONST	-	-	-	-
367126 DONATIONS - PARKS PROJECTS	50,000	-	-	1,250,000
367311 DONATIONS - MEMORIAL BENCHES	21,900	-	-	-
369900 OTHER MISC REVENUE	-	-	-	-
360 MISCELLANEOUS REVENUES	71,900	-	-	1,250,000
397001 OP TRANS IN -GENERAL FUND	573,969	-	-	-
397111 OP TRANS IN- PARK RESERVE	496,438	495,000	495,000	790,000
397112 OP TRANS IN- INDUSTRIAL DEV	-	60,000	60,000	-
397117 OP TRANS IN- PUBLIC SAFETY SALES TAX	20,000	10,000	10,000	10,000
397150 OP TRANS IN- HOTEL/MOTEL	352,787	1,205,000	1,405,000	75,000
397153 OP TRANS IN - CDBG	182,595	75,000	172,173	-
397315 OP TRANS IN- CAPITAL IMPROVEMENT	405,000	160,000	160,000	1,215,000
390 OTHER FINANCING SOURCES	2,030,789	2,005,000	2,302,173	2,090,000
TOTAL PARK PROJECT CONST.FUND	2,317,732	2,155,000	4,842,808	3,340,000



REVENUE SUMMARY

Fund 385 - General Government Construction

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	4,257,634	-
337010 BENTON COUNTY	-	-	42,000	-
330 INTERGOVERNMENTAL REVENUE	-	-	42,000	-
361100 INVESTMENT INTEREST	156,937	-	-	-
361320 NET CHANGE IN FMV INVEST	26,127	-	-	-
360 MISCELLANEOUS REVENUES	183,064	-	-	-
391100 G.O. BOND PROCEEDS	-	-	-	-
392000 PREMIUM ON BONDS ISSUED	-	-	-	-
397001 OP TRANS IN -GENERAL FUND	1,183,143	-	991,677	-
397112 OP TRANS IN-IND DEVELOPMENT	-	-	-	-
397315 OP TRANS IN- CAPITAL IMPROVEMENT	-	-	-	-
390 OTHER FINANCING SOURCES	1,183,143	-	991,677	-
TOTAL GENERAL GOVT CONST. FUND	1,366,207	-	5,291,311	-



REVENUE SUMMARY

Fund 401 - Electric

Source of Revenue		2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000	WORKING CAPITAL	-	9,958,257	11,649,762	13,069,749
332212	BUILD AMERICA BOND SUBSIDY PAYMENT	187,162	180,829	180,829	176,575
330	INTERGOVERNMENTAL REVENUE	187,162	180,829	180,829	176,575
343300	ELECTRIC UTILITY TAX	5,689,681	5,929,789	5,929,789	6,018,181
343301	ENERGY RESIDENTIAL	28,592,485	30,071,564	30,071,564	30,987,116
343305	ENERGY COMMERCIAL ADJUSTMENT	(158)	-	-	-
343306	SMALL GENERAL SVC	6,064,177	6,151,518	6,151,518	6,354,194
343307	MEDIUM GENERAL SVC	8,333,601	9,076,643	9,076,643	9,371,436
343308	LARGE GENERAL SVC	9,670,255	8,913,762	8,913,762	9,203,153
343310	ENERGY CABLE TV AMP	43,220	49,568	49,568	51,214
343320	ENERGY IRRIGATION>60	1,176,795	1,233,953	1,233,953	1,272,270
343325	ENERGY IRRIGATION<60	128,919	139,712	139,712	144,122
343326	ENERGY SMALL INDUSTRIAL	1,291,915	1,428,283	1,428,283	1,474,392
343327	ENERGY LARGE INDUSTRIAL	5,459,207	6,198,462	6,198,462	6,300,670
343330	ENERGY STREET LIGHTS	360,552	357,255	357,255	358,233
343335	ENERGY TRAFFIC LIGHTS	36,963	41,032	41,032	42,143
343340	MISC SERVICE REVENUE	99,657	65,436	65,436	66,903
343345	NEW ACCOUNTS	80,580	86,907	86,907	88,856
343355	DISCONNECT/RECONNECT FEE	164,425	146,208	146,208	149,487
343360	OPERATIONS DISC/REC FEE	3,403	4,090	4,090	4,181
343365	RENTAL LIGHTS CONTRACT	132,983	126,863	126,863	126,863
343370	POLE CONTRACTS TELECABLE	100,864	95,000	95,000	95,000
343380	BPA-CONSERVATION PROGRAM EEI	1,019,423	900,000	975,000	850,000
343381	DELINQUENT ACCT FEES	302,630	214,711	214,711	200,000
343382	BPA- CONSERVATION ADMN FEES	393,490	180,000	180,000	130,000
343386	REIMB LOAN SERVICE FEES	22,582	20,000	20,000	20,000
343387	MISC NONOPERATING REVENUE	20	-	-	-
343388	FACILITIES FEES	889,979	650,000	650,000	650,000
343389	REWIRES/UG CONV/DEENERGIZE	71,698	46,009	46,009	47,041
343391	PERMANENT SERVICE FEES	216,269	190,000	190,000	190,000
343392	DAMAGES & CLAIMS	-	25,561	25,561	10,000
349330	METER READING REVENUE	236,966	220,000	220,000	220,000
349340	WORK FOR CITY DEPTS	895,374	600,000	600,000	600,000
340	CHARGES FOR SERVICES	71,477,955	73,162,326	73,237,326	75,025,455
361100	INVESTMENT INTEREST	371,697	254,000	254,000	325,000
361320	NET CHANGE IN FMV INVEST	(6,876)	-	-	-
361410	INTEREST ON CONSERV LOANS	62,037	70,000	70,000	55,000
361411	INTEREST CONSERV INVSTMNT	5,630	5,800	5,800	6,000
361900	OTHER INTEREST EARNINGS	2,057	100	100	100
362500	CITY SHOPS RENTAL	315,846	-	-	-



REVENUE SUMMARY

Fund 401 - Electric

Source of Revenue		2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
362501	LAND LEASE	5,034	-	-	-
369100	SALE OF SALVAGE	34,743	30,673	30,673	30,000
369402	ENW DEMAND RESPONSE PROJECT	533	-	-	-
360	MISCELLANEOUS REVENUE	790,701	360,573	360,573	416,100
379401	DONATED ASSETS - PRIVATE SOURCE	425,065	-	-	-
370	PROPRIETARY TRUST GAINS AND OTHER	425,065	-	-	-
391200	REVENUE BOND PROCEEDS	5,606,000	-	-	-
391805	CONTRA - FINANCING SOURCE	(5,606,000)	-	-	-
392000	PREMIUM ON BONDS ISSUED	-	-	-	-
395112	LANDSALE-HORN RAPIDS	20,987	-	-	-
397001	OP TRANS IN-GENERAL FUND	11,000	-	-	-
390	OTHER FINANCING SOURCES	31,987	-	-	-
TOTAL ELECTRIC UTILITY FUND		72,912,870	83,661,985	85,428,490	88,687,879



REVENUE SUMMARY

Fund 402 - Water

Source of Revenue		2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000	WORKING CAPITAL	-	1,636,365	7,613,657	7,281,804
331975	DEPT OF HOMELAND SECURITY	1,676,016	-	211,044	-
337019	RICHLAND SCHOOL DISTRICT	-	-	50,000	-
330	INTERGOVERNMENTAL REVENUE	1,676,016	-	261,044	-
343405	WATER SALES - PUBLIC FIRE PROTECTION	214,000	270,000	270,000	272,700
343410	WATER SALES RESIDENTIAL	8,801,953	8,878,000	8,878,000	8,966,800
343411	WATER SALES COMMERCIAL	4,511,713	4,446,200	4,446,200	4,550,600
343413	WATER SALES - MULTI FAMILY	589,050	588,500	588,500	594,400
343415	BMID INTERTIE	20,788	21,500	21,500	21,500
343416	HORN RAPIDS IRRIGATION DISTRICT	143,046	143,050	143,050	143,050
343417	OTHER IRRIG DISTRICTS	505,571	436,000	436,000	440,400
343418	WATER - WHOLESALE - WEST RICH	321,348	290,000	290,000	290,000
343419	WATER - SCHOOL DISTRICT IRRIG	19,333	19,333	19,333	19,333
343420	TEMP WTR SVC CHARGE	33,020	25,000	25,000	25,000
343422	WTR PURCHASED BY IRRG DIST	30,972	65,000	65,000	10,000
343810	DISCONNECT/RECONNECT FEE	11,400	13,500	13,500	13,500
340	CHARGES FOR SERVICES	15,202,194	15,196,083	15,196,083	15,347,283
361100	INVESTMENT INTEREST	369,298	200,000	200,000	225,000
361320	NET CHANGE IN FMV INVEST	(21,309)	-	-	-
361400	INTEREST ON CONTRACTS & LOANS	7,113	4,300	4,300	3,960
361900	OTHER INTEREST EARNINGS	1,750	28,465	28,465	35,345
368100	LID ASSESSMENT PRINCIPAL	55,731	9,500	9,500	9,428
369100	SALE OF SALVAGE	482	2,000	2,000	2,000
369900	OTHER MISC REVENUE	12,549	30,700	30,700	30,700
369910	LATE FEES	60,526	55,000	55,000	55,000
369920	BAD DEBT RECOVERY	3,752	3,300	3,300	3,300
369952	REIMBURSE EXPEND-JURY	10	-	-	-
360	MISCELLANEOUS REVENUE	489,902	333,265	333,265	364,733
379100	FACILITIES FEES	863,488	750,000	750,000	800,000
379105	CONTRA-FACIL FEES	(3,890)	-	-	-
379200	SERVICE LINE INSTALLATION	30,025	20,000	20,000	20,000
379201	WATER MAIN CONNECTION	-	1,000	1,000	1,000
379202	WATER METER RELOC/XCHG	(1,259)	-	-	-
379203	WATER METER INSTALL	191,351	150,000	150,000	175,000
379204	SERVICE WORK - BILLED	515	-	-	1,000
379402	DONATED ASSETS - PRIVATE SOURCE	1,940,666	-	-	-
370	PROPRIETARY TRUST GAINS AND OTHER	3,020,896	921,000	921,000	997,000



REVENUE SUMMARY

Fund 402 - Water

Source of Revenue		2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
382820	DRINKING WATER REV LOAN	-	-	1,842,130	-
380	NON REVENUES	-	-	1,842,130	-
391200	REVENUE BOND PROCEEDS	-	-	-	-
391805	CONTRA - FINANCING SOURCE	-	-	-	-
395112	LANDSALE-HORN RAPIDS	37,682	-	-	-
397112	OP TRANSFER IN - IND DEVELOPMENT	-	-	-	150,000
390	OTHER FINANCING SOURCES	37,682	-	-	150,000
	TOTAL WATER UTILITY FUND	20,426,690	18,086,713	26,167,179	24,140,820



REVENUE SUMMARY

Fund 403 - Wastewater

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	-	4,010,727	2,758,054
333124 CERB GRANT	-	-	-	50,000
337011 PORT OF BENTON	-	-	-	75,000
330 INTERGOVERNMENTAL REVENUE	-	-	-	125,000
343392 DAMAGES & CLAIMS	-	-	-	-
343510 SEWER SVC-RESIDENTIAL	5,435,762	5,492,400	5,492,400	5,547,300
343511 SEWER SVC-COMMERCIAL	2,616,798	2,623,200	2,623,200	2,649,400
343513 SEWER SVC-MULTI FAMILY	1,335,744	1,311,500	1,311,500	1,324,615
343521 PRETREAT-ANNUAL PERMIT	114,446	100,000	100,000	100,000
343522 PRETREAT-SAMPLING FEES	17,124	12,800	12,800	12,800
343523 PRETREAT-OTHER CHARGES	2,572	1,500	1,500	1,500
349340 WORK FOR CITY DEPTS	-	-	-	-
340 CHARGES FOR SERVICES	9,522,446	9,541,400	9,541,400	9,635,615
361100 INVESTMENT INTEREST	229,360	160,000	160,000	168,000
361320 NET CHANGE IN FMV INVEST	(28,993)			
361400 INTEREST ON CONTRACTS & LOANS	6,622	4,000	4,000	3,686
361900 OTHER INTEREST EARNINGS	372	500	500	500
368100 LID ASSESSMENT PRINCIPAL	51,878	8,775	8,775	8,776
369100 SALE OF SALVAGE	-	500	500	500
369900 OTHER MISCELLANEOUS REVENUE	162	-	-	-
369910 LATE FEES	30,266	28,000	28,000	30,000
369920 BAD DEBT RECOVERY	2,666	2,500	2,500	2,500
369952 REIMBURSE EXPEND-JURY	20	-	-	-
360 MISCELLANEOUS REVENUE	292,353	204,275	204,275	213,962
379100 FACILITIES FEES	935,128	750,000	750,000	900,000
379401 DONATED ASSETS - PRIVATE SOURCE	1,423,245	-	-	-
370 PROPRIETARY TRUST GAINS AND OTHER	2,358,373	750,000	750,000	900,000
391200 REVENUE BOND PROCEEDS	-	-	-	-
391805 CONTRA - FINANCING SOURCE	-	-	-	-
395112 LANDSALE-HORN RAPIDS	13,832	-	-	-
397112 OP TRANSFER IN - IND DEVELOPMENT	-	-	-	625,000
390 OTHER FINANCING SOURCES	13,832	-	-	625,000
TOTAL WASTEWATER UTILITY FUND	12,187,004	10,495,675	14,506,402	14,257,631



REVENUE SUMMARY

Fund 404 - Solid Waste

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	211,092	1,899,742	1,015,617
343701 SALE OF REFUSE STICKERS	47	-	-	-
343702 RESIDENTIAL 2ND CONTAINER	264,636	260,000	260,000	260,000
343703 RESIDENTIAL CONTAINER REPL	560	1,000	1,000	500
343710 SOLID WASTE RESIDENTIAL	2,849,209	2,869,300	2,869,300	2,898,000
343711 SOLID WASTE COMMERCIAL	2,745,291	2,715,500	2,715,500	2,742,700
343713 INDEPENDENT HAULER SURCHARGE	2,420	1,000	1,000	1,010
343714 RESIDENTIAL GREEN WASTE	723,003	726,300	726,300	733,600
343717 RESIDENTIAL ELECTIVE RECYCLING	395,010	400,000	400,000	404,000
343718 COMMERCIAL RECYCLING	120,367	130,000	130,000	131,300
343731 SOLID WASTE LANDFILL	948,573	885,000	885,000	900,000
343732 MUNICIPAL WASTE LANDFILL	146,216	110,000	110,000	110,000
343733 GREEN WASTE - LANDFILL	124,791	120,000	120,000	120,000
343771 L/F RECYCLABLE MATERIAL	627	1,000	1,000	500
343776 COMPOST SALES WHOLESale	60,198	90,000	90,000	60,000
343791 COMM DROP BOX COLLECTION	510,683	515,000	515,000	515,000
343793 COMM DROP BOX DISPOSAL	661,049	575,000	575,000	615,250
343795 COMM DROP BOX RENT	33,883	30,000	30,000	30,000
343813 DELINQUENT REFUSE DISPATCH	1,850	3,000	3,000	3,000
340 CHARGES FOR SERVICES	9,588,413	9,432,100	9,432,100	9,524,860
361100 INVESTMENT INTEREST	134,269	150,000	150,000	157,500
361320 NET CHANGE IN FMV INVEST	(18,096)	-	-	-
361900 OTHER INTEREST EARNINGS	27,275	500	500	500
369100 SALE OF SALVAGE	28,092	20,000	20,000	20,000
369400 JUDGEMENTS & SETTLEMENTS	712	50,000	50,000	-
369810 CASH OVERRAGES & SHORTAGES	(11)	-	-	-
369900 OTHER MISC REVENUE	10,992	5,500	5,500	5,500
369910 LATE FEES	75,659	70,000	70,000	70,000
369920 BAD DEBT RECOVERY	2,480	-	-	-
369952 REIMBURSE EXPEND-JURY	-	2,000	2,000	2,000
360 MISCELLANEOUS REVENUE	261,372	298,000	298,000	255,500
372000 INSURANCE RECOVERY	-	-	-	-
370 PROPRIETARY/TRUST GAINS & OTHER	-	-	-	-
382200 REVENUE BOND PROCEEDS	-	8,500,000	8,500,000	-
380 NON-REVENUE RECEIPTS	-	8,500,000	8,500,000	-
TOTAL SOLID WASTE UTILITY FUND	9,849,785	18,441,192	20,129,842	10,795,977



REVENUE SUMMARY

Fund 405 - Stormwater

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	-	1,212,797	-
334315 DEPT OF ECOLOGY GRANT	50,000	799,057	1,332,173	1,595,000
330 INTERGOVERNMENTAL REVENUE	50,000	799,057	1,332,173	1,595,000
343830 STORMWTR RESIDENTIAL	851,857	858,500	858,500	867,085
343831 STORMWTR COMMERCIAL	982,009	984,800	984,800	994,600
343833 STORMWTR SURFACE	54,987	55,500	55,500	56,100
349340 WORK FOR CITY DEPTS	-	-	-	-
340 CHARGES FOR SERVICES	1,888,853	1,898,800	1,898,800	1,917,785
359405 ILLICIT DISCHARGE VIOLATIONS	-	-	-	-
350 FINES & FORFEITS	-	-	-	-
361100 INVESTMENT INTEREST	43,862	35,000	35,000	36,750
361320 NET CHANGE IN FMV INVEST	(4,885)	-	-	-
361900 OTHER INTEREST EARNINGS	63	65	65	65
369900 OTHER MISC REVENUE	1,223	-	-	-
369910 LATE FEES	15,133	15,000	15,000	15,000
369920 BAD DEBT RECOVERY	451	500	500	500
360 MISCELLANEOUS REVENUE	55,847	50,565	50,565	52,315
379401 DONATED ASSETS - PRIVATE SOURCE	1,337,964	-	-	-
370 PROPRIETARY TRUST GAINS AND OTHER	1,337,964	-	-	-
391200 REVENUE BOND PROCEEDS	-	-	-	-
391805 CONTRA FINANCING SOURCE	-	-	-	-
390 OTHER FINANCING SOURCES	-	-	-	-
TOTAL STORMWATER UTILITY FUND	3,332,664	2,748,422	4,494,335	3,565,100



REVENUE SUMMARY

Fund 406 - Golf Course

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	135,199	380,194	82,059
341701 GOLFPRO SHOP SALES	153,366	139,060	139,060	155,904
347302 GOLFGREEN FEES	707,878	718,501	718,501	767,500
347303 GOLFTOURNAMENT FEES	56,684	38,123	38,123	38,123
347304 GOLF RANGE FEES	68,042	62,240	62,240	71,050
347622 GOLF LESSONS	47,151	33,800	33,800	34,600
347902 SEASON PASSES	202,412	150,300	150,300	186,280
347903 FREQ PLAYER PROG FEES	141,996	132,000	132,000	132,000
340 NON-REVENUE RECEIPTS	1,377,529	1,274,024	1,274,024	1,385,457
361100 INVESTMENT INTEREST	1,698	1,000	1,000	1,000
362101 GOLFCART RENTALS	260,986	263,790	263,790	276,301
362102 GOLF OTHER RENTALS	4,844	6,224	6,224	6,948
362512 GOLF COURSE GROUND LEASE	24,150	24,150	24,150	24,150
362802 GOLF COURSE -CONCESSION (TAXED)	240,957	256,443	256,443	263,494
367110 DONATIONS-PRIVATE SOURCES	-	-	-	-
369900 OTHER MISC REVENUE	1,683	-	-	-
360 MISCELLANEOUS REVENUE	534,318	551,607	551,607	571,893
373000 GAIN-DISPOSAL OF CAPITAL	-	-	-	-
370 PROPRIETARY TRUST GAINS AND OTHER	-	-	-	-
395200 FIXED ASSET/INS RECOVERY	-	-	-	-
397315 OP TRANS IN-CAP IMPROVEMENT	30,000	-	-	-
390 OTHER FINANCING SOURCES	30,000	-	-	-
TOTAL GOLF COURSE FUND	1,941,847	1,960,830	2,205,825	2,039,409



REVENUE SUMMARY

Fund 407 - Medical Services

Source of Revenue		2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000	WORKING CAPITAL	-	89,624	89,624	1,333,294
322905	SERVICE PERMIT FEES	75	75	75	75
320	LICENSES & PERMITS	75	75	75	75
332934	GEMT PAYMENT PROGRAM	162,803	150,000	200,068	509,988
334491	EMS TRAUMA PARTICIPATION	1,222	1,220	1,220	1,220
335030	LEOFF SPECIAL FUNDING	71,628			
337000	INTERLOCAL GRANTS	8,000	-	-	-
330	INTERGOVERNMENTAL REVENUE	243,653	151,220	201,288	511,208
342605	TRANSPORT BILLED CHARGES - GEM	(162,803)	-	-	(509,988)
342606	TRANSPORT BILLED CHARGES	3,333,503	2,513,000	2,513,000	3,136,277
342607	UNALLOWED TRANSPORT CHG	(1,112,940)	(812,000)	(812,000)	(925,000)
342610	RESIDENTIAL	1,546,883	1,559,969	1,559,969	1,611,515
342611	MULTIFAMILY RESIDENCES	557,224	549,668	549,668	572,817
342612	SCHOOLS	2,042	2,062	2,062	1,968
342613	PHYSICIANS CLINICS	7,900	7,966	7,966	8,060
342614	ASSISTED LIVING FACILITIES	281	281	281	281
342615	SKILLED NURSING FACILITIES	281	281	281	281
342616	ADULT FAMILY/BOARDING HOMES	187	186	186	187
342617	COMMERCIAL/BUSINESS	93,432	93,814	93,814	97,188
342618	CITY PUBLIC AREAS	-	94	94	-
340	CHARGES FOR SERVICES	4,265,990	3,915,321	3,915,321	3,993,586
361100	INVESTMENT INTEREST	30,654	15,000	15,000	30,000
361320	NET CHANGE IN FMV INVESTMENTS	(2,400)	-	-	-
361900	OTHER INTEREST EARNINGS	312	-	-	-
369910	LATE FEES	90,792	75,000	75,000	88,000
369920	BAD DEBT RECOVERY	6,091	10,400	10,400	10,800
369952	REIMBURSE EXPEND - JURY	-	-	-	-
360	MISCELLANEOUS REVENUE	125,449	100,400	100,400	128,800
397000	OPERATING TRANSFERS IN	550,000	550,000	550,000	550,000
390	OTHER FINANCING SOURCES	550,000	550,000	550,000	550,000
TOTAL MEDICAL SERVICES FUND		5,185,167	4,806,640	4,856,708	6,516,963



REVENUE SUMMARY

Fund 408 - Broadband Utility

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	200,000	659,233	201,875
361100 INVESTMENT INTEREST	11,636	3,000	3,000	3,000
362201 FIBER OPTIC CABLE LEASE	178,320	142,080	142,080	142,080
362203 COLOCATION AGREEMENTS	5,150	3,900	3,900	3,900
362204 NONRECURRING FEE/DF INSTALL	100,184	-	2,000	-
360 MISCELLANEOUS REVENUE	295,290	148,980	150,980	148,980
397001 OPERATING TRANSFERS IN GENERAL FUND	55,000	55,000	55,000	55,000
397112 OPERATING TRANSFERS IN-IND DEVEL	-	-	-	-
397401 OPERATING TRANSFERS IN-ENERGY SVCS	30,000	30,000	30,000	30,000
397402 OPERATING TRANSFERS IN-WATER FUND	20,000	20,000	20,000	20,000
397403 OPERATING TRANSFERS IN-WASTEWATER	5,000	5,000	5,000	5,000
390 OTHER FINANCING SOURCES	110,000	110,000	110,000	110,000
TOTAL BROADBAND UTILITY FUND	405,290	458,980	920,213	460,855



REVENUE SUMMARY

Fund 502 - Equipment Maintenance

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	103,838	103,838	-
344310 EQUIP REPAIR-OTHER GOVTS	-	-	-	-
348301 MAINTENANCE-FLEET M & O	3,844,635	3,957,338	4,215,081	4,328,102
348303 MAINTENANCE-IN SVC COSTS	71,685	73,000	73,000	75,740
348505 FUEL TAX REFUND	8,493	9,000	9,000	9,000
340 CHARGES FOR SERVICES	3,924,813	4,039,338	4,297,081	4,412,842
369100 SALE OF SALVAGE	3,140	1,500	1,500	1,500
369900 OTHER MISC REVENUE	100	250	250	250
360 MISCELLANEOUS REVENUE	3,240	1,750	1,750	1,750
TOTAL EQUIPMENT MAINTENANCE FUND	3,928,053	4,144,926	4,402,669	4,414,592



REVENUE SUMMARY

Fund 503 - Equipment Replacement

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	-	1,413,225	1,567,751
348350 CONTRIBUTIONS-FLEET VEHICLES	2,727,150	3,041,679	3,041,679	4,258,983
340 CHARGES FOR SERVICES	2,727,150	3,041,679	3,041,679	4,258,983
361100 INVESTMENT INTEREST	81,130	45,000	45,000	48,000
361320 NET CHANGE IN FMV INVEST	(12,259)	-	-	-
361900 OTHER INTEREST EARNINGS	137	-	-	95
369959 REIMBURSE EXPRSD SRO	-	27,000	27,000	-
360 MISCELLANEOUS REVENUE	69,008	72,000	72,000	48,095
373000 GAINS/DISPOSAL OF CAPITAL	187,373	-	-	-
370 PROPRIETARY/TRUST GAINS & OTHER	187,373	-	-	-
391500 PROCEEDS FROM CAPITAL LEASE	-	572,346	572,346	-
391805 CONTRA - FINANCING SOURCE	-	-	-	-
395100 SALES OF FIXED ASSETS	-	175,000	175,000	-
395200 FIXED ASSET/INS RECOVERY	48,663	-	-	-
397001 OP TRANS IN-GENERAL FUND	810,549	2,943	526,985	13,800
397101 OP TRANS IN-STREETS FUND	-	24,000	24,000	275,000
397117 OP TRANS IN- PUBLIC SAFETY SALES TAX	137,130	-	-	-
397317 OP TRANS IN- PS FACILITY 75 CONSTR	-	-	-	1,248,605
397401 OP TRANS IN-ENERGY SERVICES	-	-	-	-
397402 OP TRANS IN- WATER	-	-	230,816	-
397403 OP TRANS IN- WASTEWATER	-	82,000	82,000	-
397404 OP TRANS IN- SOLID WASTE	-	-	-	-
397407 OP TRANS IN- MED SVC FUND	-	-	-	45,000
390 OTHER FINANCING SOURCES	996,342	856,289	1,611,147	1,582,405
TOTAL EQUIPMENT REPLACEMENT FUND	3,979,873	3,969,968	6,138,051	7,457,234



REVENUE SUMMARY

Fund 505 - Public Works Admin. & Engineering

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	-	70,000	-
322101 EXCAVATION PERMITS	42,475	30,000	30,000	35,000
322104 UTILITY TRENCHING PERMITS	5,325	-	-	-
322105 COMM STORMWATER FACIL PERMITS	500	-	-	-
322900 OTHER NON-BUS LIC & PERMITS	2,299	2,000	2,000	2,000
320 LICENSES & PERMITS	50,599	32,000	32,000	37,000
343200 CONSTRUCTION PERMIT FEES	510,374	225,000	225,000	200,000
345830 PLAN CHECKING	12,900	20,500	20,500	25,000
345831 SUBDIVISION PLAN REVIEWS	20,800	54,500	54,500	125,000
349321 PW ENGINEER & ADM SVC-GENERAL	766,240	1,038,915	1,038,915	1,053,641
349322 PW ENGINEER & ADM SVC-WATER	525,422	712,400	712,400	722,497
349323 PW ENGINEER & ADM SVC-SEWER	415,959	563,983	563,983	571,977
349324 PW ENGINEER & ADM SVC-SLD WST	175,141	237,467	237,467	240,833
349325 PW ENGINEER & ADM SVC-STRM	240,818	326,517	326,517	331,145
349326 PW ADMIN & ENGINEERING STREETS	65,678	89,049	89,049	90,313
349422 ENG SRVCS - CITY PROJECTS	809,499	600,000	600,000	600,000
340 CHARGES FOR SERVICES	3,542,831	3,868,331	3,868,331	3,960,406
361100 INVESTMENT INTEREST	14,735	8,000	8,000	10,000
369900 OTHER MISCELLANEOUS REVENUE	1,325	-	90,000	-
369952 REIMBURSE EXPEND-JURY	220	-	-	-
360 MISCELLANEOUS REVENUE	16,280	8,000	98,000	10,000
397112 OP TRANSFER IN - IND DEVELOPMENT	-	-	-	144,613
390 OTHER FINANCING SOURCES	-	-	-	144,613
TOTAL PUBLIC WORKS ADMN. & ENGINEERING	3,609,710	3,908,331	4,068,331	4,152,019



REVENUE SUMMARY

Fund 506 - Workers Compensation

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	328,048	328,048	469,635
361100 INVESTMENT INTEREST	38,496	15,000	15,000	18,000
369720 MAND CONTRIB-EMPLOYEE	51,428	45,100	45,100	22,600
369730 CONTRIB FROM EMPLOYER	1,584,459	935,205	935,205	806,923
369900 OTHER MISC REVENUE	-	-	-	-
360 MISCELLANEOUS REVENUE	1,674,383	995,305	995,305	847,523
TOTAL WORKERS COMPENSATION FUND	1,674,383	1,323,353	1,323,353	1,317,158



REVENUE SUMMARY

Fund 520 - Healthcare Benefits Plan

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	58,494	58,494	-
361100 INVESTMENT INTEREST	139,480	110,000	110,000	115,000
361320 NET CHANGE IN FMV INVEST	(13,502)	-	-	-
369710 VOLUNTARY COBRA CONTEE	24,519	7,500	7,500	10,000
369711 MED/DENT/VISION CHGSEE	1,200,317	980,000	980,000	1,000,000
369712 LIFE, DISAB, AD&D CHGSEE	20,210	18,100	18,100	20,000
369715 SECTION 125 DEPENDANT CARE	18,500	21,700	21,700	21,700
369716 SECTION 125 MEDICAL	124,381	110,000	110,000	130,000
369731 MED/DENTL/VISION CHGSER	8,537,168	9,242,210	9,242,210	9,843,115
369732 LIFE, DISAB, AD&D CHGSER	278,895	298,997	298,997	294,969
369737 DENTAL CHARGES-ER	774,937	854,501	854,501	851,590
369738 VISION CHARGES-ER	105,842	115,214	115,214	114,195
369900 OTHER MISC REVENUE	123,784	40,000	40,000	45,000
360 MISCELLANEOUS REVENUE	11,334,531	11,798,222	11,798,222	12,445,569
389006 REIMB INSURANCE STOP LOSS	380,763	-	-	-
380 NON-REVENUE RECEIPTS	380,763	-	-	-
TOTAL HEALTHCARE BENEFITS PLAN FUND	11,715,294	11,856,716	11,856,716	12,445,569



REVENUE SUMMARY

Fund 521 - Unemployment

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	57,593	57,593	54,649
361100 INVESTMENT INTEREST	10,932	9,000	9,000	9,500
369730 CONTRIB FROM EMPLOYER	89,021	94,717	94,717	96,679
360 MISCELLANEOUS REVENUE	99,953	103,717	103,717	106,179
TOTAL UNEMPLOYMENT FUND	99,953	161,310	161,310	160,828



REVENUE SUMMARY

Fund 522 - Post Employment Healthcare Plan

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
309000 WORKING CAPITAL	-	35,526	35,526	3,550
361100 INVESTMENT INTEREST	17,525	15,000	15,000	16,000
369714 POST RETIREMENT RETIREE - EE	356,140	402,510	402,510	402,510
369735 POST RETIREMENT ACTIVE - ER	868,200	864,500	864,500	864,500
369736 POST RETIREMENT RETIREE - ER	337,629	336,000	336,000	336,000
369900 OTHER MISC REVENUE	11,880	52,000	52,000	52,000
360 MISCELLANEOUS REVENUE	1,591,374	1,670,010	1,670,010	1,671,010
389006 REIMB INSURANCE STOP LOSS	172,201	-	-	-
380 NON-REVENUE RECEIPTS	172,201	-	-	-
TOTAL POST EMPLOYMENT HEALTHCARE FUND	1,763,575	1,705,536	1,705,536	1,674,560



REVENUE SUMMARY

Fund 611 - Fire Pension

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	34,568	-
311100 REAL & PERS PROP TAXES-CURRENT	379,000	285,800	285,800	280,845
310 TAXES	379,000	285,800	285,800	280,845
336691 FIRE INSURANCE PREMIUM TAX	62,774	63,975	63,975	63,000
330 INTERGOVERNMENTAL REVENUE	62,774	63,975	63,975	63,000
361100 INVESTMENT INTEREST	37,155	30,500	30,500	34,000
361320 NET CHANGE IN FMV INVEST	(41,587)	-	-	-
361900 OTHER INTEREST EARNINGS	876	725	725	455
360 MISCELLANEOUS REVENUE	(3,556)	31,225	31,225	34,455
TOTAL FIRE PENSION FUND	438,218	381,000	415,568	378,300



REVENUE SUMMARY

Fund 612 - Police Pension

Source of Revenue	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
308000 BEGINNING FUND BALANCE	-	-	67,693	-
337003 GF PENSION AND OPEB CONTRIBUTION	418,000	417,500	417,500	435,500
330 INTERGOVERNMENTAL REVENUE	418,000	417,500	417,500	435,500
361100 INVESTMENT INTEREST	16,861	13,150	13,150	16,000
361320 NET CHANGE IN FMV INVEST	(21,048)	-	-	-
361900 OTHER INTEREST EARNINGS	-	-	-	-
360 MISCELLANEOUS REVENUE	(4,187)	13,150	13,150	16,000
TOTAL POLICE PENSION FUND	413,813	430,650	498,343	451,500

DEPARTMENTAL RESPONSIBILITY & OVERSIGHT

Department/Division	2020 Budget Responsibility	2020 Staffing Level
City Manager:		
City Council	\$ 264,322	-
City Manager	498,071	1.50
Hanford Communities	217,710	1.00
Total Administration	<u>\$ 980,103</u>	<u>2.50</u>
Assistant City Manager:		
Assistant City Manager	\$ 313,713	1.50
Information Technology	5,826,746	17.50
Communications & Marketing	501,906	2.90
Cable Communications	240,250	1.70
Development Srvcs Admin	360,802	2.00
Development Services	1,851,337	14.00
Planning & Redevelopment	173,310	1.00
CDBG	474,246	0.50
HOME	929,814	0.50
Business & Economic Development	5,100,735	2.00
Broadband	460,855	-
Hotel-Motel Tax	1,220,000	-
Special Lodging Assessment	575,750	-
Total Assistant City Manager	<u>\$ 18,029,464</u>	<u>43.60</u>
City Attorney:		
City Attorney	\$ 2,218,232	5.00
Total City Attorney	<u>\$ 2,218,232</u>	<u>5.00</u>
Administrative Services:		
Administrative Services - Administration	\$ 509,577	3.00
Finance	3,339,013	21.00
Purchasing/Warehouse & Stores	1,160,049	7.00
Human Resources	781,196	5.00
Non-departmental	7,313,726	-
Capital Improvements	4,118,677	-
Public Safety Facility 75 Construction	6,048,605	-
Public Safety Facility 73 Remodel	4,800,000	-
LTGO Bonds Debt Service	1,517,022	-

DEPARTMENTAL RESPONSIBILITY & OVERSIGHT

Department/Division	2020 Budget Responsibility	2020 Staffing Level
Fire Station 74 Debt Service	240,906	-
Library Expansion Debt Service	1,463,975	-
LRF (Local Revitalization Financing)	657,810	-
L.I.D. Guaranty Debt Service	15	-
Special Assessment Debt Service	550	-
Equipment Maintenance	4,369,130	10.00
Equipment Replacement	7,457,234	-
Workers Compensation	1,317,158	-
Health Care Benefits Plan	11,905,567	-
Unemployment	160,828	-
Post Employment Healthcare Plan	1,674,560	-
Fire Pension	378,300	-
Police Pension	451,500	-
Total Administrative & Intergovernmental Services	<u>\$ 59,665,398</u>	<u>46.00</u>
Police:		
Police Services	\$ 14,651,400	70.70
Criminal Justice	66,564	-
Public Safety Sales Tax	1,971,834	12.15
BCES Operations	6,074,411	58.40
Total Police Services	<u>\$ 22,764,209</u>	<u>141.25</u>
Fire:		
Fire & Emergency Services	\$ 9,933,763	48.00
Medical Service Fund	6,516,963	28.85
Total Fire & Emergency Services	<u>\$ 16,450,726</u>	<u>76.85</u>
Energy Services:		
Business Services (Administration)	\$ 19,580,653	7.65
Electrical Engineering	2,551,826	11.50
Power Operations	12,064,870	23.00
Systems	5,946,775	11.25
Energy Policy Management	47,344,020	1.10
Technical Services	1,199,735	6.25
Total Energy Services	<u>\$ 88,687,879</u>	<u>60.75</u>
Parks & Public Facilities:		
Parks & Recreation Admin	\$ 530,258	3.00
Recreation	1,433,507	10.50
Parks & Facilities	6,695,987	23.00

DEPARTMENTAL RESPONSIBILITY & OVERSIGHT

Department/Division	2020 Budget Responsibility	2020 Staffing Level
Parks & Rec - Project Admin	-	-
Park Reserve	919,405	-
Parks Capital Projects	3,340,000	-
Golf Course	2,039,409	-
Library	2,295,242	19.00
Subtotal Parks & Public Facilities	\$ 17,253,808	55.50
Public Works:		
City Streets	\$ 4,098,906	10.30
Transportation Benefit District	992,824	-
Water Administration	9,188,881	-
Water Operations	2,639,043	11.30
Water Maintenance	2,506,531	11.40
Water Construction Projects	9,806,365	-
Wastewater Administration	5,669,296	-
Wastewater Operations	2,423,716	12.10
Wastewater Maintenance	1,814,619	10.60
Wastewater Construction Projects	4,350,000	-
Solid Waste Administration	2,603,346	-
Solid Waste Collection	4,908,395	17.00
Solid Waste Disposal	2,074,236	11.10
Solid Waste Construction Projects	1,210,000	-
Stormwater	1,552,914	2.30
Stormwater Construction Projects	1,765,000	-
Public Works Admin & Engineering	4,149,411	24.30
Streets Capital Construction	16,939,985	-
Total Public Works	\$ 78,693,468	110.40
Total Budget/Staffing	\$ 304,743,287	541.85

STAFFING LEVEL BY DEPARTMENT 2011 - 2020

Department / Division	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
City Manager:										
City Manager	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50
Hanford Communities	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total City Manager	2.50									
Assistant City Manager:										
Assistant City Manager	2.00	2.00	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50
Information Technology	15.50	15.50	16.50	16.50	16.50	17.50	17.50	17.50	17.50	17.50
Communications & Marketing	1.65	1.65	2.65	3.65	3.60	3.60	3.60	3.60	2.90	2.90
Cable Communication	1.70	1.70	1.70	1.70	1.70	1.70	1.70	1.70	1.70	1.70
Community & Development Services:										
Administration	1.50	1.50	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Economic Development	3.50	3.50	2.50	2.50	2.50	2.50	2.50	2.00	2.00	2.00
Development Services	12.00	12.00	11.50	11.55	11.55	11.55	11.55	11.55	12.00	14.00
Redevelopment	3.45	3.45	3.00	3.00	2.00	2.00	2.00	1.00	1.00	1.00
Housing Development	1.30	1.30	1.25	1.25	0.50	0.50	0.50	0.50	0.50	0.50
HOME	0.75	0.75	0.75	0.75	0.50	0.50	0.50	0.50	0.50	0.50
Total Assistant City Manager	43.35	43.35	43.35	44.40	42.35	43.35	43.35	41.85	41.60	43.60
City Attorney:										
City Attorney	3.50	3.50	3.00	3.00	2.00	3.00	3.00	3.00	3.00	4.00
City Clerk	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	1.00
Total City Attorney	5.50	5.50	5.00	5.00	4.00	5.00	5.00	5.00	5.00	5.00
Administrative Services:										
Administration	4.00	4.00	4.00	2.00	3.00	2.00	2.00	3.00	3.00	3.00
Finance	19.00	19.00	19.25	20.25	20.75	21.50	21.50	21.50	20.00	21.00
Purchasing	10.60	10.60	8.00	8.00	8.00	7.00	7.00	7.00	7.00	7.00
Human Resources	6.50	6.50	6.50	6.50	5.50	5.00	5.50	5.50	6.00	5.00
Equipment Maintenance	8.00	8.00	9.00	9.00	9.00	8.00	9.00	9.00	10.00	10.00
Total Administrative Services	48.10	48.10	46.75	45.75	46.25	43.50	45.00	46.00	46.00	46.00

STAFFING LEVEL BY DEPARTMENT 2011 - 2020

Department / Division	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Police Services:										
Police	70.30	71.40	71.90	71.90	71.20	70.70	70.70	70.70	70.70	70.70
Public Safety Sales Tax Fund	-	-	-	-	7.00	8.50	8.50	10.50	12.80	12.15
BCES Operating Fund*	52.50	41.75	40.00	39.95	39.85	40.10	40.40	46.40	58.40	58.40
Total Police Services	122.80	113.15	111.90	111.85	118.05	119.30	119.60	127.60	141.90	141.25
<i>*BCES-Increase of 12.0 FTE for SECOMM transition in 2018</i>										
Fire Services:										
Fire & Emergency	42.95	41.88	41.88	41.88	43.85	44.00	44.00	44.85	44.85	48.00
Medical Services	14.80	15.87	15.87	14.87	18.85	19.00	19.00	19.85	19.85	28.85
Total Fire Services	57.75	57.75	57.75	56.75	62.70	63.00	63.00	64.70	64.70	76.85
Energy Services:										
Business Services (Admin.)	1.34	7.50	7.50	5.50	5.40	6.40	6.73	7.65	7.65	7.65
Electrical Engineering	8.33	8.00	8.00	8.00	9.00	10.00	9.83	10.50	11.50	11.50
Power Operations	22.83	22.00	22.00	23.00	23.00	23.00	24.34	24.00	23.00	23.00
Systems	12.33	11.50	11.50	11.75	11.75	11.75	11.25	11.25	11.25	11.25
Energy Policy Management	4.33	1.00	1.00	2.00	1.10	1.10	1.10	1.10	1.10	1.10
Technical Services	8.34	7.50	7.50	6.25	6.25	6.25	6.25	6.25	6.25	6.25
Total Energy Services	57.50	57.50	57.50	56.50	56.50	58.50	59.50	60.75	60.75	60.75
Parks & Public Facilities:										
Administration	1.00	1.00	1.50	1.50	1.50	1.50	1.50	2.00	2.00	3.00
Parks & Rec. Projects Admin.	2.00	2.00	2.00	2.00	3.50	3.50	3.00	2.50	2.25	-
Recreation	11.35	11.10	11.10	11.10	10.00	10.00	11.00	11.00	10.75	10.50
Parks & Facilities	22.00	21.50	20.50	21.00	21.00	21.00	22.50	23.00	23.00	23.00
Library	19.50	19.50	19.50	19.50	19.50	19.00	19.00	19.00	19.00	19.00
Total Parks & Public Facilities	55.85	55.10	54.60	55.10	55.50	55.00	57.00	57.50	57.00	55.50
Public Works:										
Water Operations	8.50	8.50	8.50	8.50	8.50	8.50	8.50	10.50	10.50	11.30
Water Maintenance	14.75	14.75	14.75	14.75	14.50	14.50	14.50	12.50	12.50	11.40
Wastewater Operations	12.10	12.10	12.10	12.10	12.10	12.10	12.10	12.10	12.10	12.10



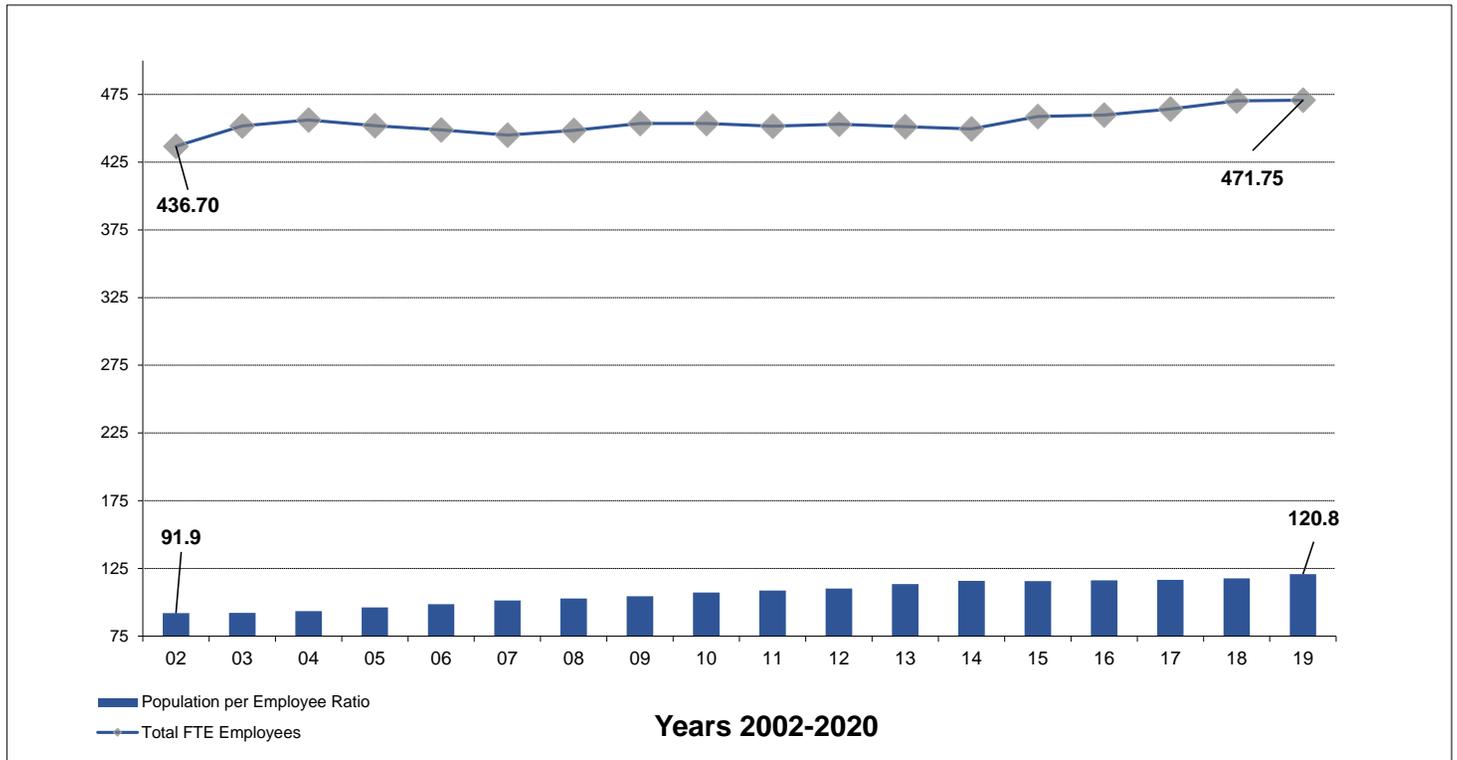
STAFFING LEVEL BY DEPARTMENT 2011 - 2020

Department / Division	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Wastewater Maintenance	10.85	10.85	10.85	10.85	10.85	10.85	10.85	10.85	10.85	10.60
Solidwaste Collection	18.25	18.25	18.25	18.25	18.25	18.25	18.00	18.00	18.00	17.00
Solidwaste Disposal	9.25	10.25	10.25	10.25	10.45	9.85	10.10	10.10	10.10	11.10
Stormwater	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.30
City Streets	10.00	10.00	10.00	10.00	9.00	9.00	9.00	10.00	10.00	10.30
Public Works Adm & Eng	25.00	25.00	25.00	25.00	25.00	24.60	24.60	24.60	24.60	24.30
Total Public Works	110.75	111.75	111.75	111.75	110.70	109.70	109.70	110.70	110.70	110.40
Total	504.10	494.70	491.10	489.60	498.55	499.85	504.65	516.60	530.15	541.85



CITY OF RICHLAND

Population Per Employee 2002 - 2020



Year	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
Ratio	91.9	92.2	93.5	96.3	98.6	101.3	102.8	104.5	107.1	108.7	110.1	113.4	115.9	115.7	116.2	116.6	117.7	120.8
Employee*	436.70	451.70	456.20	451.95	448.75	444.95	448.45	453.50	453.50	451.60	452.95	451.10	449.60	458.70	459.75	464.25	470.20	471.75
Population as of April 1	40,150	41,650	42,660	43,520	44,230	45,070	46,080	47,410	48,580	49,090	49,890	51,150	52,090	53,080	53,410	54,150	55,320	56,850

* Excludes Benton County Emergency Services employees.



CAPITAL IMPROVEMENT PLAN

2020 PROJECTS ONLY

A Capital Improvement Plan (CIP) is a multiyear plan which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan. The CIP provides a link between the Strategic Leadership Plan and the annual budget and ensures the City's financial resources are efficiently utilized to support the long-range goals of the City.

The CIP accounts for projects that construct new infrastructure and facilities and projects that add to or enhance and maintain existing facilities and infrastructure. The City prepares a comprehensive capital projects list as a part of the annual budget process. The list provides a five-year view of the intended projects and serves as an excellent resource for Council, Boards and Commissions, city staff and citizens in understanding the scope, timing and funding of key projects. A designated funding source is identified for each 2020 project. Future year projects may be unfunded or underfunded, but they are included in the plan to keep them in the forefront as targets for grants, ballot measures, and other funding efforts. In 2018, the City updated its Strategic Leadership Plan and identified six Core Focus Areas that support the City's overall vision for long-term growth, economic vitality and financial stability. Each capital project approved for funding in 2020 has identified a core focus area in order to receive funding. This comprehensive approach ensures consideration and approval of capital improvements that support the long-range goals of the City.

For the purpose of continuity in the 2020 Budget, this condensed version of the CIP is included as a separate section of the Budget document. If there are any questions concerning specific projects or funding of specific projects, please refer to the electronic version of Capital Improvement Plan that is listed separately. The CIP can be found on the city's website at www.ci.richland.wa.us.

Advantages of Capital Improvement Plan:

- Serves as a public relations and economic development tool.
- Provides the ability to stabilize debt and consolidate projects to reduce borrowing costs.
- Provides a process that evaluates all potential projects at the same time.
- Provides citizens and officials with a documented process of prioritizing projects, planning for future growth and the ability to change direction as needed.



Overview of the 2020 – 2025 Capital Improvement Plan:

The 2020-2025 Capital Improvement Plan supports the City’s continued commitment to preserve existing infrastructure, provide ongoing maintenance and address long-term capital needs as identified in the plan. Approved 2020 projects require core focus areas that are directly tied to the City’s vision. Several of the 2020 projects will provide repairs and upgrades to existing infrastructure in an ongoing effort to maintain the City’s current facilities and infrastructure. Staff continues to enhance the CIP in an effort to make the document more readable and relevant to citizens, elected officials, and other users. The CIP is consistent with the City’s comprehensive plan and includes information required by the State’s Growth Management Act (GMA).

The total amount of approved projects for 2020 is \$69,774,414 with funding identified and budgeted for 59 projects. The following table presents all projects by category and identifies funding sources for each project. Additionally, a summary list of the five-year review by category with funding sources is listed for each year.



CAPITAL IMPROVEMENT PLAN

2020 PROJECTS ONLY

Department	Project #	2020 Project Costs
Electric		
Advanced Metering Infrastructure	ES130005	\$3,771,000
Kingsgate Substation	ES130003	\$1,112,000
Leslie Rd Substation	ES130004	\$1,421,900
Line Extensions	ES130008	\$1,288,000
Purchase Southwest Service Area Infrastructure	ES130009	\$359,000
Renewal & Replacement	ES130010	\$1,958,401
Systems Improvements	ES130011	\$4,309,500
Electric Total:		\$14,219,801
Municipal		
Broadband Fund-Leased Fiber Extensions	MN160001	\$200,000
Equipment Replacement Program	MN140016	\$5,771,853
ERP System (Financial Software replacement)	MN140018	\$1,247,805
Horn Rapids Irrigation	MN190003	\$150,000
IDF Economic Development Road Projects	MN190002	\$3,100,000
Public Safety Facility - Fire Station 73 Replacement	MN130005	\$4,500,000
Public Safety Facility - Fire Station 75	MN170003	\$5,748,605
Municipal Total:		\$20,718,263
Parks		
Badger Mountain Park Improvements	PR130001	\$250,000
City View Park Land Acquisition	PR190003	\$50,000
City-Wide Tree Replacement	PR130016	\$20,000
GSA Parking Acquisition and Improvement	PR190005	\$400,000
Hanford Legacy Park	PR190001	\$100,000
Municipal Facilities Renewal & Improvement Program	PR140020	\$390,000
Parks & Neighborhood Safety Program	PR160005	\$10,000
Parks Facilities Renewal & Improvement Program	PR140021	\$250,000
Rivers to Ridges Trail: Badger Mountain Section	PR170004	\$1,330,000
West Village Park at Badger Mountain South	PR130005	\$550,000
Parks Total:		\$3,350,000
Solid Waste		
Compressed Natural Gas Fuel Conversion	SW190001	\$125,000
Disposal Capacity Improvements	SW130002	\$1,065,000
Solid Waste Facility Improvements	SW160001	\$20,000
Solid Waste Total:		\$1,210,000
Stormwater		
Stormwater Rehabilitation & Replacement	ST130001	\$105,000
Water Quality Retrofit Program	ST130006	\$260,000
Stormwater Total:		\$365,000



CAPITAL IMPROVEMENT PLAN

2020 PROJECTS ONLY

Transportation

ADA Compliance / Sidewalk Repairs Program	TR130004	\$100,000
Center Parkway-South-Leslie Road to Clearwater Creek	TR140019	\$60,000
Columbia Park Trail Improvements - East	TR140016	\$4,915,785
Duportail / Keene Intersection Improvement	TR190002	\$784,000
Duportail / Queensgate Intersection Improvement	TR190004	\$504,700
Duportail Bridge	TR130001	\$4,696,154
Island View to Vista Field Trail	TR180006	\$100,000
Pavement Preservation Program	TR130003	\$1,751,846
South GWW Intersection Improvements	TR130011	\$300,000
South Richland Collector Streets	TR160005	\$125,000
SR240 Flyover at Aaron	TR180008	\$800,000
Steptoe Street / Tapteal Drive Intersection	TR140017	\$20,000
Traffic Signal Systemic Safety Upgrades	TR190006	\$522,500
Van Giesen / SR-240 Intersection Improvements	TR190007	\$75,000
Vantage Highway Pathway - Phase 2	TR140020	\$120,000
Transportation Total:		\$14,874,985

Wastewater

Department of Energy Land Transfer Sewer Extension	WW190001	\$750,000
Wastewater Treatment Facility Renewal & Replacement	WW130006	\$3,600,000
Wastewater Total:		\$4,350,000

Water

Automatic Meter Reading System	WA160001	\$2,300,000
Columbia River Intake Screen Upgrade	WA160002	\$4,330,000
Distribution System Repairs & Replacement	WA130002	\$955,000
Irrigation Utility Capital Improvements	WA130003	\$100,000
Island View Supply Redundancy Project	WA160006	\$385,000
Water Treatment Plant Renewal & Replacement	WA130007	\$500,000
Yakima River Crossing Pipeline Replacement	WA130008	\$1,086,365
Water Total:		\$9,656,365

Waterfront

Columbia Playfield Improvements	WF140007	\$75,000
Columbia Point Marina Park Enhancements	WF150015	\$50,000
George Prout Pool Renewal	WF170001	\$130,000
Howard Amon Park Improvements	WF140011	\$300,000
John Dam Plaza Improvements	WF140008	\$250,000
Shoreline Enhancement & Bank Stabilization	WF140010	\$225,000
Waterfront Total:		\$1,030,000
Report Total:		\$69,774,414



Capital Improvement Plan

2020 thru 2025 - Project Cost

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FIN-BUD-CIP-002-
DeptSummary

Summary-Project Costs by Department/Year

Department	Project #	\$ through 2018	Budget Rem. 2019	2020	2021	2022	2023	2024	2025	Total
Electric		0	3,771,000	14,219,801	11,879,002	13,487,003	11,574,004	11,378,005	11,583,005	77,891,820
Municipal		10,727,032	7,632,729	20,718,263	8,613,168	5,863,017	17,923,223	8,020,967	11,416,615	90,915,014
Parks		6,657,001	1,533,862	3,350,000	1,470,000	1,070,000	8,590,000	990,000	8,070,000	31,730,863
Solid Waste		335,818	5,398,000	1,210,000	6,685,000	20,000	20,000	20,000	0	13,688,818
Stormwater		2,428,624	1,847,593	365,000	480,000	402,000	525,000	285,000	1,390,000	7,723,217
Transportation		21,909,658	20,418,227	14,874,985	11,677,116	34,578,250	20,278,551	33,783,749	59,672,119	217,192,655
Wastewater		11,984,704	4,145,723	4,350,000	5,086,100	2,629,000	2,714,000	6,940,000	2,752,000	40,601,527
Water		37,014,931	7,757,949	9,656,365	1,400,000	1,643,000	1,850,000	2,430,000	1,143,000	62,895,245
Waterfront		6,089,409	1,275,000	1,030,000	1,805,000	2,230,000	6,390,000	1,366,000	730,000	20,915,409
Report Total:		97,147,177	53,780,083	69,774,414	49,095,386	61,922,270	69,864,778	65,213,721	96,756,739	563,554,568



Capital Improvement Plan

9/30/2019 10:49:00 AM

FIN-BUD-CIP-002-
DeptSummary

2020 thru 2025

Electric Projects

Department	Project #	\$ through 2018	Budget Rem. 2019	2020	2021	2022	2023	2024	2025	Total
Project Costs:										
Advanced Metering Infrastructure	ES130005	0	3,771,000	3,771,000	0	0	0	0	0	7,542,000
Dallas Rd Area Improvements	ES130001	0	0	0	0	1,093,000	1,610,000	2,932,000	2,755,000	8,390,000
Electrical Substation Improvements	ES130007	0	0	0	709,000	3,887,000	1,862,000	3,868,000	2,377,000	12,703,000
Hanford Substation	ES130002	0	0	0	0	1,377,000	2,861,000	0	0	4,238,000
Kingsgate Substation	ES130003	0	0	1,112,000	3,711,000	680,000	510,000	253,000	0	6,266,000
Leslie Rd Substation	ES130004	0	0	1,421,900	0	0	0	0	0	1,421,900
Line Extensions	ES130008	0	0	1,288,000	1,288,000	1,288,000	1,288,000	1,226,000	1,226,000	7,604,000
Purchase Southwest Service Area Infrastructure	ES130009	0	0	359,000	158,000	200,000	0	0	0	717,000
Renewal & Replacement	ES130010	0	0	1,958,401	4,400,002	3,222,003	2,989,004	2,667,005	4,793,005	20,029,420
Systems Improvements	ES130011	0	0	4,309,500	1,613,000	1,740,000	454,000	432,000	432,000	8,980,500
	Electric Total:	0	3,771,000	14,219,801	11,879,002	13,487,003	11,574,004	11,378,005	11,583,005	77,891,820
Funding Sources:										
Electric Fund		0	1,508,400	6,245,110	5,011,400	5,808,900	5,715,000	4,698,000	3,608,500	32,595,310
Facility Fees		0	0	1,288,000	1,288,000	1,288,000	1,288,000	1,226,000	1,226,000	7,604,000
Rate Revenue		0	2,262,600	6,686,691	5,579,602	6,390,103	4,571,004	5,454,005	6,748,505	37,692,510
	Electric Total:	0	3,771,000	14,219,801	11,879,002	13,487,003	11,574,004	11,378,005	11,583,005	77,891,820



2020 thru 2025

Municipal Projects

Project Costs:

Animal Control Shelter	MN130001	1,500,000	0	0	0	0	0	0	0	1,500,000
Broadband Fund-Leased Fiber Extensions	MN160001	300,000	200,000	200,000	200,000	0	0	0	0	900,000
Equipment Replacement Program	MN140016	3,277,269	3,842,178	5,771,853	5,628,056	4,060,627	2,683,223	3,520,967	5,051,615	33,835,788
ERP System (Financial Software replacement)	MN140018	4,024,763	2,415,551	1,247,805	1,385,112	102,390	0	0	0	9,175,621
Horn Rapids Irrigation	MN190003	0	0	150,000	100,000	100,000	0	0	0	350,000
IDF Economic Development Road Projects	MN190002	1,625,000	1,175,000	3,100,000	1,300,000	1,600,000	3,650,000	4,500,000	0	16,950,000
Public Safety Facility - Badger Mountain South	MN130007	0	0	0	0	0	0	0	6,365,000	6,365,000
Public Safety Facility - Fire Station 73 Replacement	MN130005	0	0	4,500,000	0	0	0	0	0	4,500,000
Public Safety Facility - Fire Station 75	MN170003	0	0	5,748,605	0	0	0	0	0	5,748,605
Public Safety Facility - Northwest	MN130009	0	0	0	0	0	5,390,000	0	0	5,390,000
Public Safety Facility - Southeast Reatta	MN170001	0	0	0	0	0	6,200,000	0	0	6,200,000
Municipal Total:		10,727,032	7,632,729	20,718,263	8,613,168	5,863,017	17,923,223	8,020,967	11,416,615	90,915,014

Funding Sources:

Electric Fund	1,464,068	849,018	564,674	1,072,561	411,937	427,148	469,862	516,848	5,776,116
Equipment Maint Fund	647,907	198,884	1,571,136	1,731,192	122,885	(2,121,021)	(1,077,797)	(1,109,944)	(36,758)
Facility Fees	150,000	100,000	100,000	100,000	0	0	0	0	450,000
General Fund	4,007,726	2,065,453	12,468,397	1,812,124	1,477,481	2,093,110	1,665,516	2,986,292	28,576,099
Healthcare Benefits Fund	36,804	157,372	38,541	90,239	6,671	0	0	0	329,627
Industrial Development Fund	1,634,776	1,192,731	3,266,129	1,410,169	1,700,752	3,650,000	4,500,000	0	17,354,557
Medical Services Fund	318,988	233,004	706,396	232,041	217,362	226,141	237,448	249,320	2,420,700
Property Tax 1%	0	0	0	0	0	1,400,000	0	0	1,400,000
Public Safety Sales Tax	55,266	73,781	65,070	68,371	59,991	60,413	61,622	62,854	507,368
Public Works Admin & Eng	32,706	77,472	44,880	65,431	45,808	48,315	53,147	58,462	426,221
Rate Revenue	150,000	100,000	100,000	100,000	0	0	0	0	450,000
Solid Waste Fund	992,947	1,691,909	1,068,100	1,132,014	1,179,219	1,291,911	1,421,102	1,563,212	10,340,414
Stormwater Fund	150,544	112,773	139,974	148,340	142,280	148,322	155,738	163,525	1,161,496
Unfunded	0	0	0	0	0	10,190,000	0	6,365,000	16,555,000
Wastewater Fund	468,883	375,171	323,720	382,373	327,849	338,385	355,305	373,070	2,944,756
Water Fund	616,417	405,161	261,246	268,313	170,782	170,499	179,024	187,976	2,259,418
Municipal Total:	10,727,032	7,632,729	20,718,263	8,613,168	5,863,017	17,923,223	8,020,967	11,416,615	90,915,014



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Parks Projects

Department	Project #	\$ through 2018	Budget Rem. 2019	2020	2021	2022	2023	2024	2025	Total
Project Costs:										
Badger Mountain Park Improvements	PR130001	808,502	290,000	250,000	280,000	280,000	330,000	0	0	2,238,502
City View Park Land Acquisition	PR190003	0	0	50,000	270,000	0	0	0	2,000,000	2,320,000
City-Wide Tree Replacement	PR130016	120,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	260,000
Claybell Park Renewal & Replacement	PR190002	0	0	0	250,000	40,000	0	0	0	290,000
GSA Parking Acquisition and Improvement	PR190005	0	0	400,000	0	0	0	0	0	400,000
Hanford Legacy Park	PR190001	0	0	100,000	0	0	6,100,000	0	5,500,000	11,700,000
Horn Rapids Athletic Complex Infield & Fence Renewal	PR160003	80,000	50,000	0	0	90,000	0	0	0	220,000
Municipal Facilities Renewal & Improvement Program	PR140020	2,217,499	538,862	390,000	390,000	390,000	390,000	390,000	0	4,706,361
Parks & Neighborhood Safety Program	PR160005	111,000	10,000	10,000	10,000	0	0	0	0	141,000
Parks Facilities Renewal & Improvement Program	PR140021	820,000	400,000	250,000	250,000	250,000	250,000	250,000	0	2,470,000
Rivers to Ridges Trail: Badger Mountain Section	PR170004	2,500,000	225,000	1,330,000	0	0	0	0	0	4,055,000
South Orchard Park at Badger Mountain South	PR190004	0	0	0	0	0	0	330,000	550,000	880,000
West Village Park at Badger Mountain South	PR130005	0	0	550,000	0	0	1,500,000	0	0	2,050,000
Parks Total:		6,657,001	1,533,862	3,350,000	1,470,000	1,070,000	8,590,000	990,000	8,070,000	31,730,863

Funding Sources:

Donations	1,078,580	0	1,000,000	0	0	0	0	0	0	2,078,580
Electric Fund	139,230	11,047	7,953	7,953	7,953	7,953	7,953	7,953	0	190,042
Equipment Maint Fund	8,010	1,779	1,734	1,734	1,734	1,734	1,734	1,734	0	18,459
General Fund	2,345,065	916,154	982,440	582,440	622,440	622,440	622,440	622,440	0	6,693,419
Grant - RCO	1,715,676	0	0	0	0	500,000	0	0	0	2,215,676
Healthcare Benefits Fund	0	0	435	435	435	435	435	435	0	2,175
Hotel/Motel-Lodging Funds	0	240,000	0	0	0	4,800,000	0	0	0	5,040,000
Industrial Development Fund	0	0	814	814	814	814	814	814	0	4,070
Medical Services Fund	2,862	1,637	872	872	872	872	872	872	0	8,859
Medical Reserve Fund	248,246	0	0	0	0	0	0	0	0	248,246
Parks Reserve Fund	0	0	140,000	190,000	40,000	600,000	0	0	0	970,000
Parks Reserve Fund (Undesignated)	0	0	0	0	0	200,000	0	0	0	200,000
Parks Reserve-Park District 1	0	0	0	0	0	0	0	0	0	0
Parks Reserve-Park District 2	0	275,000	80,000	140,000	0	0	0	0	0	495,000
Parks Reserve-Park District 3	196,000	0	550,000	0	0	0	330,000	550,000	0	1,626,000
Public Safety Sales Tax	111,000	10,000	10,119	10,119	119	119	119	119	0	141,595
Public Works Admin & Eng	3,745	1,236	851	851	851	851	851	851	0	9,236
RCO Grant	0	0	0	0	0	500,000	0	500,000	0	1,000,000
REET-RE Excise Tax 1st 1/4%	562,000	0	570,000	510,000	370,000	330,000	0	0	0	2,342,000
REET-RE Excise Tax 2nd 1/4%	110,000	70,000	0	20,000	20,000	20,000	20,000	20,000	20,000	280,000
Solid Waste Fund	11,910	1,998	1,182	1,182	1,182	1,182	1,182	1,182	0	19,818
Stormwater Fund	7,619	266	159	159	159	159	159	159	0	8,680
Undesignated Park Reserve Fund	0	0	0	0	0	200,000	0	0	0	200,000
Unfunded	0	0	0	0	0	800,000	0	7,000,000	0	7,800,000
Wastewater Fund	39,139	1,072	711	711	711	711	711	711	0	43,766
Water Fund	57,919	3,673	2,730	2,730	2,730	2,730	2,730	2,730	0	75,242
WCIA Insurance Settlement Pmt	20,000	0	0	0	0	0	0	0	0	20,000
Parks Total:	6,657,001	1,533,862	3,350,000	1,470,000	1,070,000	8,590,000	990,000	8,070,000	31,730,863	



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Solid Waste Projects

Department	Project #	\$ through 2018	Budget Rem. 2019	2020	2021	2022	2023	2024	2025	Total
Project Costs:										
Compressed Natural Gas Fuel Conversion	SW190001	0	0	125,000	3,110,000	0	0	0	0	3,235,000
Disposal Capacity Improvements	SW130002	194,663	5,153,000	1,065,000	0	0	0	0	0	6,412,663
Landfill Closure, Phase 2	SW130003	0	225,000	0	3,555,000	0	0	0	0	3,780,000
Solid Waste Facility Improvements	SW160001	141,155	20,000	20,000	20,000	20,000	20,000	20,000	0	261,155
Solid Waste Total:		335,818	5,398,000	1,210,000	6,685,000	20,000	20,000	20,000	0	13,688,818
Funding Sources:										
Grant - (Unsecured)		0	0	93,750	2,332,500	0	0	0	0	2,426,250
Rate Revenue		284,659	2,238,000	116,250	797,500	20,000	20,000	20,000	0	3,496,409
Solid Waste Closure & Gen Ob Bonds		51,159	2,935,000	0	0	0	0	0	0	2,986,159
Solid Waste Fund		0	0	1,000,000	3,000,000	0	0	0	0	4,000,000
Solid Waste Fund (Rsv for closure)		0	225,000	0	555,000	0	0	0	0	780,000
Solid Waste Total:		335,818	5,398,000	1,210,000	6,685,000	20,000	20,000	20,000	0	13,688,818



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Stormwater Projects

Department	Project #	\$ through 2018	Budget Rem. 2019	2020	2021	2022	2023	2024	2025	Total
Project Costs:										
Shockley Storm Mainline Conveyance	ST190001	0	0	0	0	0	0	0	1,100,000	1,100,000
Stormwater Rehabilitation & Replacement	ST130001	1,466,032	128,024	105,000	110,000	115,000	120,000	125,000	130,000	2,299,056
Water Quality Retrofit Program	ST130006	962,592	1,719,569	260,000	370,000	287,000	405,000	160,000	160,000	4,324,161
Stormwater Total:		2,428,624	1,847,593	365,000	480,000	402,000	525,000	285,000	1,390,000	7,723,217
Funding Sources:										
Grant - WA State Dept of Ecology		758,485	1,332,173	0	0	0	0	0	0	2,090,658
Rate Revenue		1,670,139	515,420	170,000	202,500	186,750	221,250	165,000	1,270,000	4,401,059
Stormwater Total:		2,428,624	1,847,593	365,000	480,000	402,000	525,000	285,000	1,390,000	7,723,217



2020 thru 2025

Transportation Projects

Department	Project #	\$ through 2018	Budget Rem. 2019	2020	2021	2022	2023	2024	2025	Total
Project Costs:										
ADA Compliance / Sidewalk Repairs Program	TR130004	967,236	270,199	100,000	100,000	100,000	100,000	100,000	100,000	1,837,435
Bella Coola Lane	TR180015	0	0	0	0	0	2,392,550	1,781,400	0	4,173,950
Center Parkway - North - Gage to Tapteal Drive	TR130002	3,199,938	672,012	0	1,580,264	0	0	0	0	5,452,214
Center Parkway-South-Leslie Road to Clearwater Creek	TR140019	180,692	169,308	60,000	1,995,000	0	0	0	0	2,405,000
Columbia Park Trail Improvements - East	TR140016	106	104,894	4,915,785	0	0	0	0	0	5,020,785
Dallas Rd / I-82 Eastbound Ramp Intersection Improvements	TR180014	0	0	0	0	0	0	78,000	522,000	600,000
Dallas Rd / I-82 Westbound Ramp Intersection Improvements	TR180013	0	0	0	0	0	0	78,000	522,000	600,000
Dallas Rd / Trowbridge Blvd Intersection Improvements	TR180010	0	0	0	0	0	65,000	435,000	0	500,000
Dallas Road / Ava Way Intersection Improvements	TR180007	0	0	0	0	0	500,000	0	0	500,000
Dallas Road Widening	TR180012	0	0	0	0	0	274,270	914,230	0	1,188,500
Duportail / Keene Intersection Improvement	TR190002	0	0	784,000	0	0	0	0	0	784,000
Duportail / Kennedy Intersection Improvement	TR190003	0	0	0	0	500,000	0	0	0	500,000
Duportail / Queensgate Intersection Improvement	TR190004	0	0	504,700	0	0	0	0	0	504,700
Duportail Bridge	TR130001	15,317,998	17,447,409	4,696,154	0	0	0	0	0	37,461,561
Duportail Driveway Intersection Improvement	TR190001	0	0	0	0	0	0	500,000	0	500,000
Gage Boulevard Extension	TR180020	0	0	0	0	0	1,176,130	823,130	0	1,999,260
Gage Boulevard Improvements	TR150023	0	0	0	0	0	170,000	1,515,000	0	1,685,000
Island View to Vista Field Trail	TR180006	0	0	100,000	0	0	667,940	164,800	4,377,500	5,310,240
Kingsgate / Queensgate Corridor Improvements	TR180021	0	0	0	0	0	0	18,763,910	47,444,500	66,208,410
Pavement Preservation Program	TR130003	1,533,302	1,319,913	1,751,846	2,985,652	2,991,070	2,996,471	3,356,852	3,359,699	20,294,805
Queensgate Drive - Phase 1	TR140018	51,150	0	0	0	0	652,780	256,730	0	960,660
Queensgate Drive - Phase 2	TR150025	0	0	0	0	0	0	651,860	440,160	1,092,020
Road B-C	TR180019	0	0	0	0	0	0	1,378,550	542,180	1,920,730
Road B-C / Trowbridge Intersection Improvements	TR180018	0	0	0	0	0	0	65,000	435,000	500,000
Shockley Road Extension	TR180009	0	0	0	0	0	0	333,597	270,000	603,597
South GWW Intersection Improvements	TR130011	108,485	0	300,000	300,000	650,000	6,618,770	0	0	7,977,255
South GWW Pedestrian Access & Safety Improvement	TR160004	0	0	0	0	212,180	2,546,170	0	0	2,758,350
South Richland Collector Streets	TR160005	510,751	142,592	125,000	125,000	125,000	125,000	125,000	125,000	1,403,343
SR240 Flyover at Aaron	TR180008	0	0	800,000	1,000,000	30,000,000	0	0	0	31,800,000
Steptoe Street / Tapteal Drive Intersection Improvements	TR140017	40,000	175,000	20,000	1,411,000	0	0	0	0	1,646,000
Stevens Drive Pathway	TR150026	0	0	0	0	0	0	74,260	933,590	1,007,850
Swift Blvd / SR-2490 Intersection Improvements	TR190005	0	0	0	235,000	0	0	0	0	235,000
Traffic Signal Systemic Safety Upgrades	TR190006	0	56,200	522,500	0	0	0	0	0	578,700
Trowbridge Boulevard - Ava to Rd B-C	TR180011	0	0	0	0	0	1,903,470	1,409,540	0	3,313,010
Van Giesen / SR-240 Intersection Improvements	TR190007	0	0	75,000	0	0	0	0	0	75,000
Van Giesen / Thayer Intersection Improvements	TR180001	0	60,700	0	741,200	0	0	0	0	801,900
Vantage Highway Pathway - Phase 2	TR140020	0	0	120,000	1,204,000	0	0	0	0	1,324,000
Vantage Highway Pathway - Phase 3	TR150027	0	0	0	0	0	0	54,590	600,490	655,080
Wright / Swift Intersection Improvement	TR190008	0	0	0	0	0	90,000	924,300	0	1,014,300
Transportation Total:		21,909,658	20,418,227	14,874,985	11,677,116	34,578,250	20,278,551	33,783,749	59,672,119	217,192,655

Funding Sources:

2013 BFCOG STP Funding Dist	1,048,107	0	0	0	0	0	0	0	0	1,048,107
2017 BFCOG STP Funding Dist	748,361	41,088	0	0	0	0	0	0	0	789,449
Benton County	0	0	0	500,000	0	0	0	0	0	500,000
Benton County Rural Cap Funds	0	0	0	0	0	1,323,754	0	0	0	1,323,754
Benton County Rural Dev Funds (City)	0	0	0	0	0	509,234	0	0	0	509,234
BFCOG	106	104,894	4,307,785	0	0	147,050	1,310,475	0	0	5,870,310
BFCOG Tap Fund Award	0	0	0	0	106,090	763,851	0	0	0	869,941
Business License Reserve Fund	24,258	41,442	25,000	25,000	25,000	25,000	25,000	25,000	25,000	215,700
CDBG Funds	740,137	207,360	65,000	182,500	65,000	65,000	65,000	65,000	65,000	1,454,997



Capital Improvement Plan

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Transportation Projects

Department	Project #	\$ through 2018	Budget Rem. 2019	2020	2021	2022	2023	2024	2025	Total
City of Kennewick (RR Negotiation)		1,059,260	0	0	0	0	0	0	0	1,059,260
Federal Appropriation (2013 Budget)		325,383	0	0	0	0	0	0	0	325,383
General Fund		1,411,802	654,570	930,000	930,000	930,000	930,000	930,000	930,000	7,646,372
General Fund (in Lieu of PWTF Debt Svc)		257,892	0	0	0	0	0	0	0	257,892
Grant - (Unsecured)		0	0	30,000	1,101,000	24,000,000	77,850	799,520	0	26,008,370
Grant - STP Fund - COG (Unsecured)		0	0	259,500	1,049,632	0	1,323,754	0	0	2,632,886
Grant - TAP (UL) (Unsecured)		0	0	90,000	903,000	0	0	54,590	600,490	1,648,080
Grant - TIB		378,326	0	0	0	0	0	0	0	378,326
Grant - TIB (Unsecured)		5,219,345	3,410,392	370,263	790,132	390,000	3,309,385	0	0	13,489,517
Grant - TIB (Unsecured)		0	0	0	0	0	254,617	0	0	254,617
Grant - Washington State		4,217,974	12,706,135	3,075,891	0	0	0	0	0	20,000,000
Grant - WSDOT Bike/Ped (Unsecured)		0	0	0	0	0	763,851	0	0	763,851
Grant - WSDOT HSIP (Unsecured)		0	54,700	0	741,200	0	0	0	0	795,900
HSIP Funds (Secured)		32,436	0	0	0	0	0	0	0	32,436
Impact Fees		742,593	311,900	125,000	175,000	125,000	777,780	881,730	125,000	3,264,003
Impact Fees (Traffic)		0	0	300,000	0	0	0	0	0	300,000
Industrial Development Fund		320,000	0	0	0	0	0	0	0	320,000
Interfund Loan & Gen Ob Bonds		1,620,757	39,794	0	0	0	0	0	0	1,660,551
Kennewick School District		0	0	0	155,000	0	0	0	0	155,000
LTGO 98 Fund		715,000	0	0	0	0	0	0	0	715,000
Port of Kennewick		0	0	800,000	200,000	0	0	0	0	1,000,000
Private Partner		40,000	0	0	0	0	0	0	0	40,000
Public Works Trust Fund Loan		750,000	0	0	0	0	0	0	0	750,000
REET-RE Excise Tax 1st 1/4%		223,732	265,673	901,200	685,500	1,356,090	277,567	204,525	0	3,914,287
REET-RE Excise Tax 2nd 1/4%		429,015	532,997	1,249,000	972,500	310,000	984,027	434,780	310,000	5,222,319
STP - Urban Grant		524,990	0	0	0	0	0	0	0	524,990
STP Fund (Secured-COG)		463,852	406,339	0	0	0	0	0	0	870,191
STP-UL Funds (Secured)		48,143	0	0	0	0	0	0	0	48,143
Street Fund - Fuel Tax		221,689	0	0	0	0	0	0	0	221,689
Transportation Benefit District		346,500	340,343	521,846	532,283	542,929	553,787	824,081	829,699	4,491,468
Unfunded		0	0	0	2,634,369	1,718,141	8,192,044	28,254,048	56,786,930	97,585,532
WSDOT		0	50,600	574,500	100,000	5,010,000	0	0	0	5,735,100
WSDOT SR 240 Project Funds		0	1,250,000	1,250,000	0	0	0	0	0	2,500,000
Transportation Total:		21,909,658	20,418,227	14,874,985	11,677,116	34,578,250	20,278,551	33,783,749	59,672,119	217,192,655



Capital Improvement Plan

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DeptSummary

2020 thru 2025

Wastewater Projects

Department	Project #	\$ through 2018	Budget Rem. 2019	2020	2021	2022	2023	2024	2025	Total
Project Costs:										
Bellerive Lift Station Pump Upgrade & Downstream Improvements	WW190003	0	0	0	0	0	0	1,900,000	0	1,900,000
Collection System Renewal & Replacement	WW130001	8,183,841	3,154,217	0	1,830,100	2,003,000	2,068,000	2,135,000	2,065,000	21,439,158
Department of Energy Land Transfer Sewer Extension	WW190001	0	0	750,000	2,650,000	0	0	0	0	3,400,000
Upper North Interceptor Improvements	WW190002	0	0	0	0	0	0	2,238,000	0	2,238,000
Wastewater Treatment Facility Renewal & Replacement	WW130006	3,800,863	991,506	3,600,000	606,000	626,000	646,000	667,000	687,000	11,624,369
Wastewater Total:		11,984,704	4,145,723	4,350,000	5,086,100	2,629,000	2,714,000	6,940,000	2,752,000	40,601,527
Funding Sources:										
Bonds - Prior Issue		82,523	809,532	0	0	0	0	0	0	892,055
Facility Fees		345,360	1,754,640	600,000	600,000	600,000	600,000	600,000	600,000	5,700,000
Grant-CERB		0	0	50,000	0	0	0	0	0	50,000
Industrial Development Fund		0	0	625,000	2,650,000	0	0	0	0	3,275,000
Port of Benton		0	0	75,000	0	0	0	0	0	75,000
Rate Revenue		11,556,821	1,581,551	3,000,000	1,836,100	2,029,000	2,114,000	2,202,000	2,152,000	26,471,472
Wastewater Rate Revenue		0	0	0	0	0	0	4,138,000	0	4,138,000
Wastewater Total:		11,984,704	4,145,723	4,350,000	5,086,100	2,629,000	2,714,000	6,940,000	2,752,000	40,601,527



Capital Improvement Plan

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DeptSummary

2020 thru 2025

Water Projects

Department	Project #	\$ through 2018	Budget Rem. 2019	2020	2021	2022	2023	2024	2025	Total
Project Costs:										
Automatic Meter Reading System	WA160001	0	3,235,000	2,300,000	0	0	0	0	0	5,535,000
Chief Joseph Middle School Irrigation Well	WA150010	0	150,000	0	0	0	0	0	0	150,000
Columbia River Intake Screen Upgrade	WA160002	25,282	274,718	4,330,000	0	0	0	0	0	4,630,000
Distribution System Repairs & Replacement	WA130002	29,472,319	868,448	955,000	350,000	597,000	615,000	633,000	652,000	34,142,767
Irrigation Utility Capital Improvements	WA130003	2,063,852	377,877	100,000	100,000	100,000	100,000	100,000	100,000	3,041,729
Island View Supply Redundancy Project	WA160006	0	25,000	385,000	0	0	0	0	0	410,000
Tapteal I Booster Pump Station Upgrade	WA160010	0	0	0	500,000	0	0	1,647,000	0	2,147,000
Water System Water Hammer Mitigation	WA170001	0	0	0	100,000	896,000	0	0	0	996,000
Water Treatment Plant Pumping Capacity Improvements	WA170002	0	0	0	0	0	766,000	0	0	766,000
Water Treatment Plant Renewal & Replacement	WA130007	3,053,361	1,024,408	500,000	350,000	50,000	369,000	50,000	391,000	5,787,769
Yakima River Crossing Pipeline Replacement	WA130008	2,400,117	1,802,498	1,086,365	0	0	0	0	0	5,288,980
Water Total:		37,014,931	7,757,949	9,656,365	1,400,000	1,643,000	1,850,000	2,430,000	1,143,000	62,895,245
Funding Sources:										
Facility Fees		35,000	100,000	4,715,000	250,000	0	0	1,647,000	0	6,747,000
Grant - FEMA		617,860	1,591,454	1,086,365	0	0	0	0	0	3,295,679
Grant - Supplemental/Federal		503,000	0	0	0	0	0	0	0	503,000
Public Works Trust Fund Loan		15,525,414	0	0	0	0	0	0	0	15,525,414
Rate Revenue		13,046,168	4,712,699	2,900,000	900,000	1,643,000	1,850,000	783,000	1,143,000	26,977,867
Revenue Bond		2,899,239	435,348	0	0	0	0	0	0	3,334,587
Richland School District		0	50,000	0	0	0	0	0	0	50,000
Water Fund		4,388,250	868,448	955,000	0	0	0	0	0	6,211,698
West Richland		0	0	0	250,000	0	0	0	0	250,000
Water Total:		37,014,931	7,757,949	9,656,365	1,400,000	1,643,000	1,850,000	2,430,000	1,143,000	62,895,245



Capital Improvement Plan

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FIN-BUD-CIP-002-
DeptSummary

2020 thru 2025

Waterfront Projects

Department	Project #	\$ through 2018	Budget Rem. 2019	2020	2021	2022	2023	2024	2025	Total
Project Costs:										
Columbia Playfield Improvements	WF140007	1,586,958	60,000	75,000	700,000	0	0	0	0	2,421,958
Columbia Point Marina Park Enhancements	WF150015	1,072,846	410,000	50,000	190,000	400,000	560,000	0	0	2,682,846
Columbia Pt. Golf Course Clubhouse Modernization & Course	WF160003	266,000	0	0	0	0	0	836,000	0	1,102,000
Fire Station #11 Replacement - Public Safety Facility	WF140004	0	0	0	0	0	5,300,000	0	0	5,300,000
George Prout Pool Renewal	WF170001	200,000	20,000	130,000	0	0	0	0	0	350,000
Howard Amon Park Improvements	WF140011	565,400	320,000	300,000	590,000	400,000	0	0	0	2,175,400
John Dam Plaza Improvements	WF140008	1,475,894	25,000	250,000	100,000	220,000	0	0	500,000	2,570,894
Leslie Groves Park Enhancements	WF160002	0	120,000	0	0	680,000	0	0	0	800,000
Shoreline Enhancement & Bank Stabilization	WF140010	120,000	0	225,000	225,000	530,000	530,000	530,000	230,000	2,390,000
Wayfinding Signage & Gateway Entrance Improvements	WF140012	802,311	320,000	0	0	0	0	0	0	1,122,311
Waterfront Total:		6,089,409	1,275,000	1,030,000	1,805,000	2,230,000	6,390,000	1,366,000	730,000	20,915,409

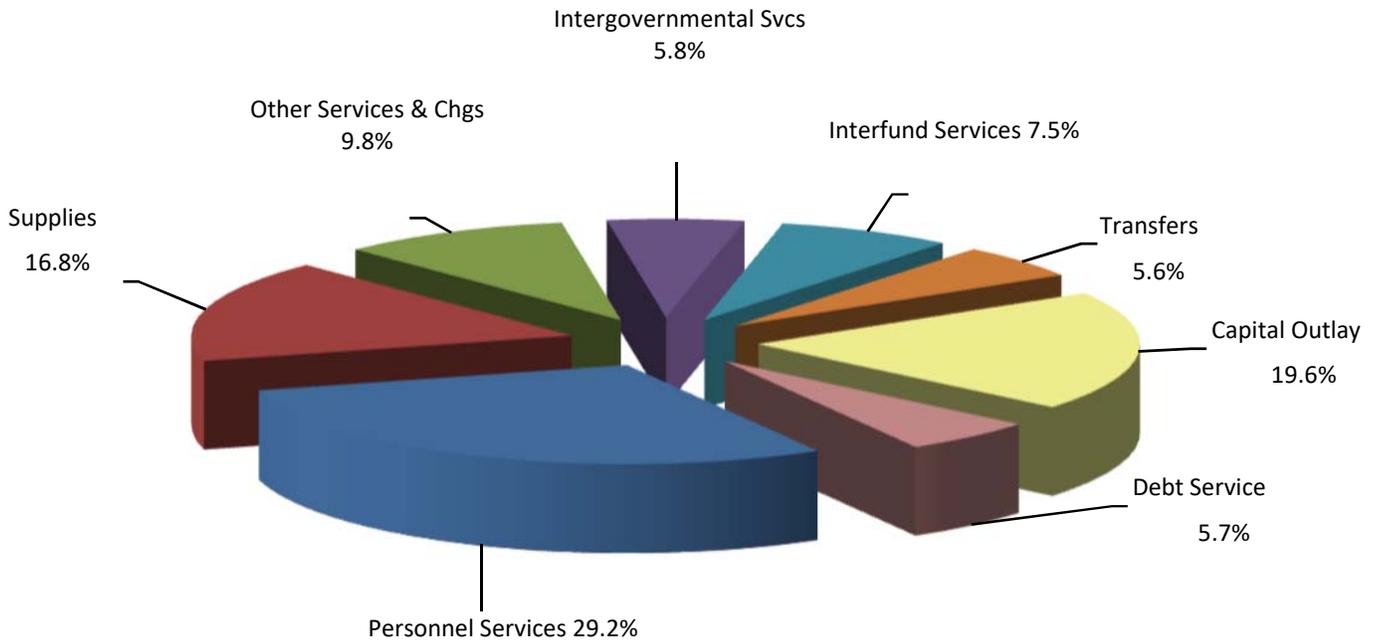
Funding Sources:

Bonds - Future Rate Issue	0	0	0	0	0	0	5,300,000	0	0	5,300,000
Business License Reserve Fund	181,894	0	0	0	0	0	0	0	0	181,894
CDBG Funds	63,000	0	0	0	0	0	0	0	0	63,000
Donations	160,000	0	250,000	100,000	0	0	0	0	0	510,000
General Fund	353,000	0	0	0	0	0	0	0	0	353,000
Grant	480,000	0	0	0	0	0	0	0	0	480,000
Grant - RCO	235,400	150,000	0	190,000	0	0	0	0	0	575,400
Grant (YAF)	203,846	0	0	0	0	0	0	0	0	203,846
Hotel/Motel-Lodging Funds	1,559,183	795,000	75,000	400,000	100,000	0	0	0	0	2,929,183
Industrial Development Fund	182,137	60,000	0	0	0	0	0	0	0	242,137
Lodging Tax Grant (Secured)	771,775	0	0	0	0	0	0	0	0	771,775
LTGO Bond Fund	250,000	0	0	0	0	0	0	0	0	250,000
Parks Reserve Fund (Undesignated)	277,500	0	30,000	190,000	0	0	0	0	0	497,500
Parks Reserve-Park District 1	70,000	180,000	30,000	50,000	680,000	0	0	0	0	1,010,000
Parks Reserve-Park District 2	14,500	0	0	0	0	0	0	0	0	14,500
Private Funding	50,000	0	0	50,000	0	0	0	0	0	100,000
Public Safety Sales Tax	20,000	0	0	0	0	0	0	0	0	20,000
REET-RE Excise Tax 1st 1/4%	807,174	20,000	645,000	825,000	1,000,000	300,000	300,000	0	0	3,972,174
REET-RE Excise Tax 2nd 1/4%	250,000	70,000	0	0	0	0	0	0	0	320,000
Right-of-Way Sale (Secured)	160,000	0	0	0	0	0	0	0	0	160,000
Unfunded	0	0	0	0	450,000	790,000	1,066,000	730,000	0	3,036,000
Waterfront Total:		6,089,409	1,275,000	1,030,000	1,805,000	2,230,000	6,390,000	1,366,000	730,000	20,915,409

BUDGET SUMMARY -ALL FUNDS

DESCRIPTION	2018 Actual	2019 Adopted	2019 Estimated	2020 Baseline	2020 Budget
Personnel Services	\$ 78,658,467	\$ 85,723,459	\$ 85,819,720	\$ 86,721,402	\$ 89,030,317
Supplies	48,602,552	51,136,329	52,050,919	50,074,032	51,240,218
Other Services & Chgs	21,894,447	23,083,538	29,255,224	21,059,352	29,902,529
Intergovernmental Svcs	16,913,466	17,759,100	17,952,838	17,687,346	17,687,346
Interfund Services	16,733,951	21,491,104	21,801,706	17,474,431	22,808,353
Total Current Expense	\$ 182,802,883	\$ 199,193,530	\$ 206,880,407	\$ 193,016,563	\$ 210,668,763
Transfers	15,053,718	9,388,218	11,649,603	3,626,752	16,997,632
Capital Outlay	45,922,407	41,478,605	82,544,113	791,485	59,819,687
Debt Service	32,277,017	17,317,010	17,317,010	16,323,318	17,257,205
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 276,056,025	\$ 267,377,363	\$ 318,391,133	\$ 213,758,118	\$ 304,743,287

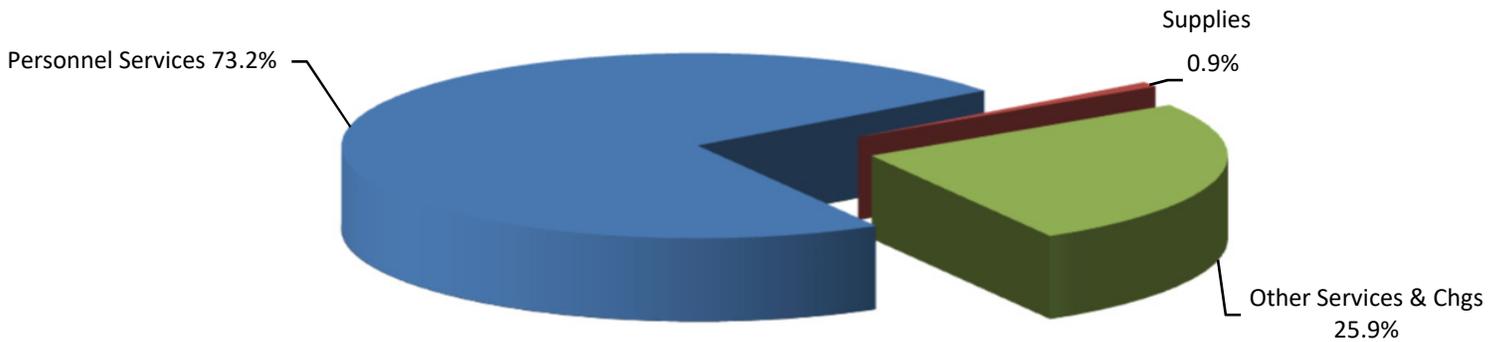
2020 Budget



CITY MANAGER DEPARTMENT

DESCRIPTION	2018 Actual	2019 Adopted	2019 Estimated	2020 Baseline	2020 Budget
Personnel Services	\$ 694,129	\$ 711,510	\$ 711,510	\$ 717,490	\$ 717,490
Supplies	6,780	8,250	8,250	8,700	8,700
Other Services & Chgs	161,110	248,704	252,704	253,913	253,913
Intergovernmental Svcs	-	-	-	-	-
Interfund Services	-	-	-	-	-
Total Current Expense	\$ 862,019	\$ 968,464	\$ 972,464	\$ 980,103	\$ 980,103
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 862,019	\$ 968,464	\$ 972,464	\$ 980,103	\$ 980,103

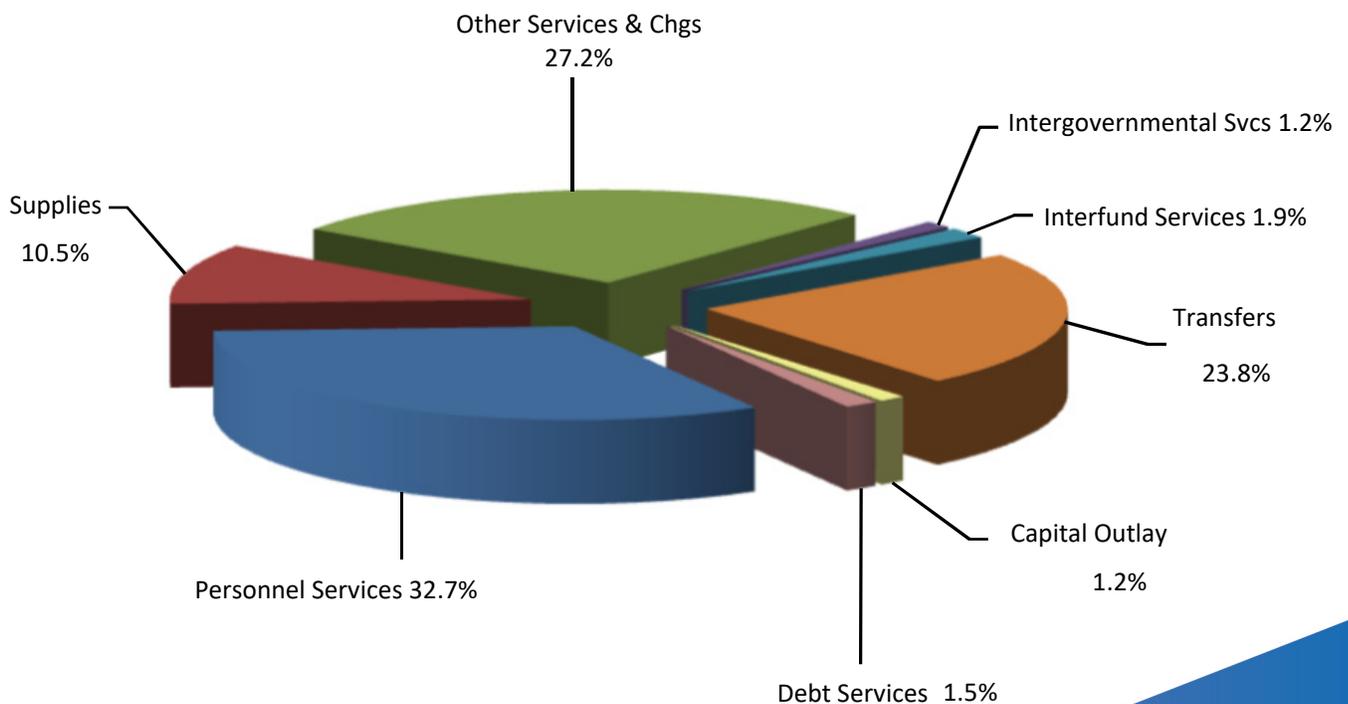
2020 Budget



ASSISTANT CITY MANAGER DEPARTMENT BUDGET SUMMARY

DESCRIPTION	2018 Actual	2019 Adopted	2019 Estimated	2020 Baseline	2020 Budget
Personnel Services	\$ 5,402,827	\$ 5,921,767	\$ 5,915,767	\$ 5,755,570	\$ 5,873,167
Supplies	995,410	960,029	1,348,339	1,193,907	1,898,546
Other Services & Chgs	2,262,931	3,538,668	5,500,982	3,928,340	4,912,354
Intergovernmental Svcs	219,721	258,090	404,328	219,806	219,806
Interfund Services	367,574	454,754	456,084	298,233	345,610
Total Current Expense	\$ 9,248,463	\$ 11,133,308	\$ 13,625,500	\$ 11,395,856	\$ 13,249,483
Transfers	3,607,870	2,907,752	3,397,102	137,094	4,296,707
Capital Outlay	1,329,379	325,220	2,968,796	-	213,922
Debt Service	268,958	270,672	270,672	269,352	269,352
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 14,454,670	\$ 14,636,952	\$ 20,262,070	\$ 11,802,302	\$ 18,029,464

2020 Budget

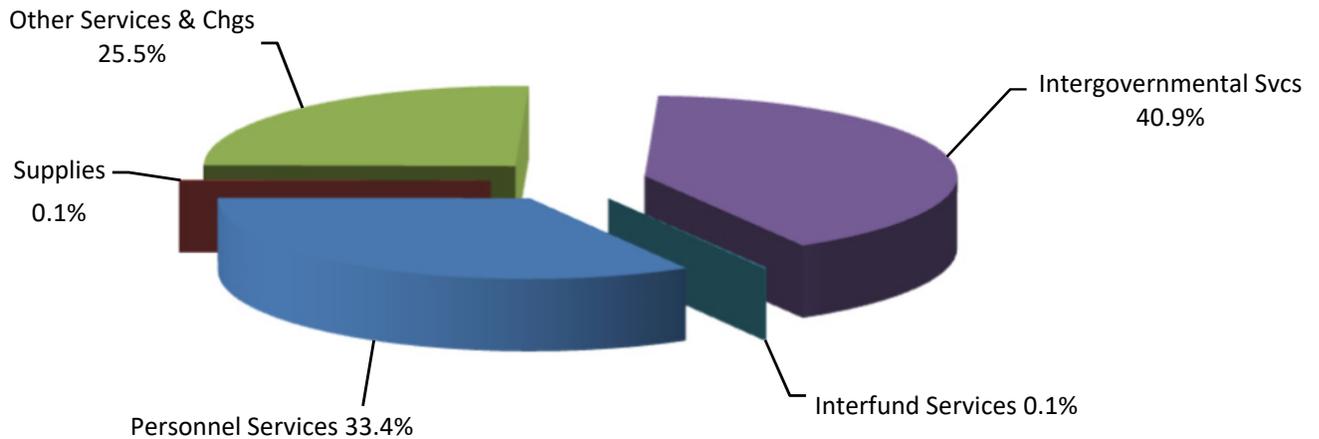




CITY ATTORNEY DEPARTMENT BUDGET SUMMARY

DESCRIPTION	2018	2019	2019	2020	2020
	Actual	Adopted	Estimated	Baseline	Budget
Personnel Services	\$ 680,182	\$ 723,718	\$ 723,718	\$ 740,857	\$ 740,857
Supplies	2,955	2,675	2,675	2,700	2,700
Other Services & Chgs	626,713	554,824	1,054,824	565,890	565,890
Intergovernmental Svcs	789,861	911,511	911,511	906,508	906,508
Interfund Services	1,896	2,812	2,812	900	2,277
Total Current Expense	\$ 2,101,607	\$ 2,195,540	\$ 2,695,540	\$ 2,216,855	\$ 2,218,232
Transfers	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 2,101,607	\$ 2,195,540	\$ 2,695,540	\$ 2,216,855	\$ 2,218,232

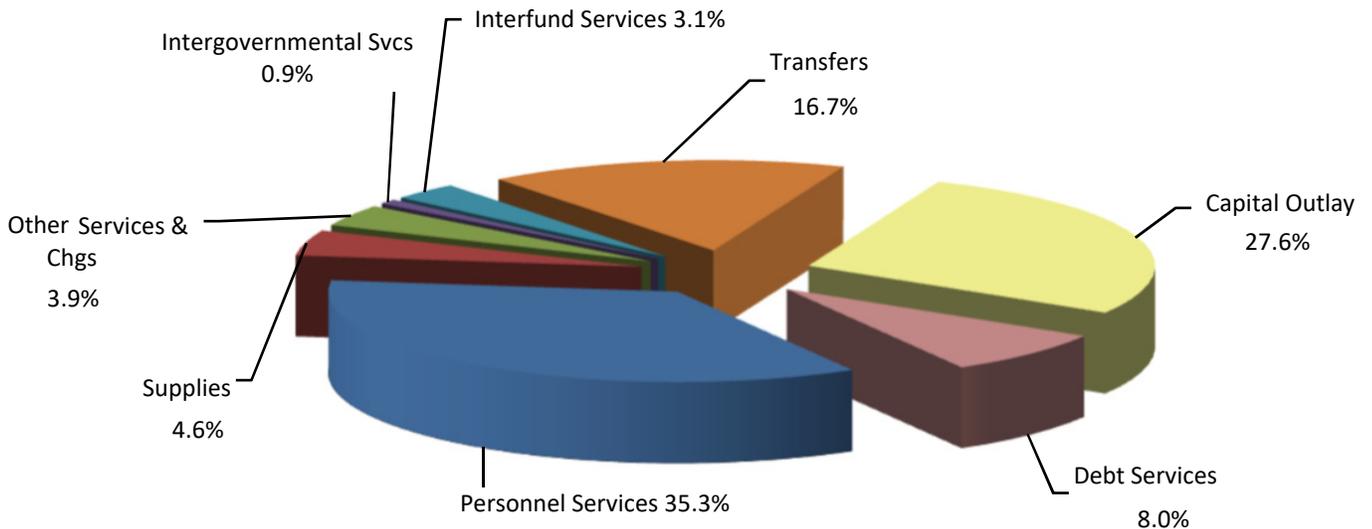
2020 Budget



ADMINISTRATIVE SERVICES DEPARTMENT BUDGET SUMMARY

DESCRIPTION	2018 Actual	2019 Adopted	2019 Estimated	2020 Baseline	2020 Budget
Personnel Services	\$ 18,656,350	\$ 20,803,406	\$ 20,905,667	\$ 21,090,263	\$ 21,090,263
Supplies	2,452,560	2,541,500	2,809,339	2,719,095	2,719,095
Other Services & Chgs	2,099,361	2,025,140	2,644,686	2,311,227	2,306,227
Intergovernmental Svcs	431,853	433,815	481,315	508,015	508,015
Interfund Services	1,346,892	1,919,947	1,919,947	1,699,695	1,870,145
Total Current Expense	\$ 24,987,016	\$ 27,723,808	\$ 28,760,954	\$ 28,328,295	\$ 28,493,745
Transfers	9,707,011	4,796,968	6,338,187	2,827,711	9,937,132
Capital Outlay	15,651,733	3,189,543	12,382,026	-	16,483,571
Debt Service	4,245,453	4,350,282	4,350,282	3,880,263	4,750,950
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 54,591,213	\$ 40,060,601	\$ 51,831,449	\$ 35,036,269	\$ 59,665,398

2020 Budget

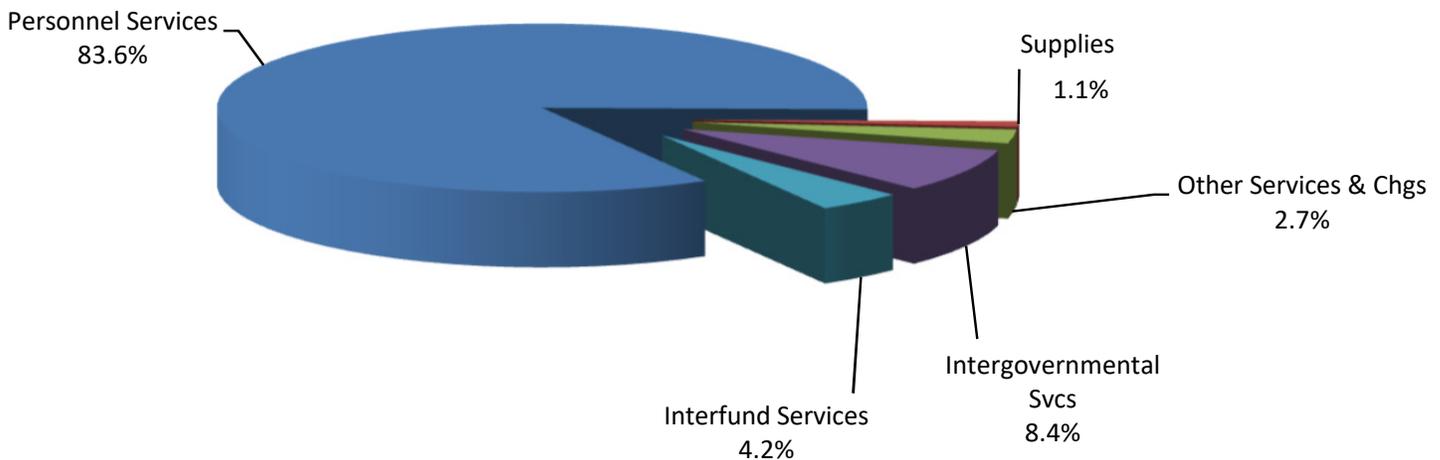




POLICE SERVICES DEPARTMENT BUDGET SUMMARY

DESCRIPTION	2018	2019	2019	2020	2020
	Actual	Adopted	Estimated	Baseline	Budget
Personnel Services	\$ 16,440,024	\$ 18,570,926	\$ 18,570,926	\$ 18,970,509	\$ 18,970,509
Supplies	602,318	379,026	431,368	234,305	247,305
Other Services & Chgs	697,078	693,672	693,672	607,889	607,889
Intergovernmental Svcs	1,918,750	1,930,226	1,930,226	1,908,628	1,908,628
Interfund Services	781,137	923,832	923,832	520,763	953,314
Total Current Expense	\$ 20,439,307	\$ 22,497,682	\$ 22,550,024	\$ 22,242,094	\$ 22,687,645
Transfers	216,776	76,073	76,073	66,564	76,564
Capital Outlay	37,164	-	-	-	-
Debt Service	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 20,693,247	\$ 22,573,755	\$ 22,626,097	\$ 22,308,658	\$ 22,764,209

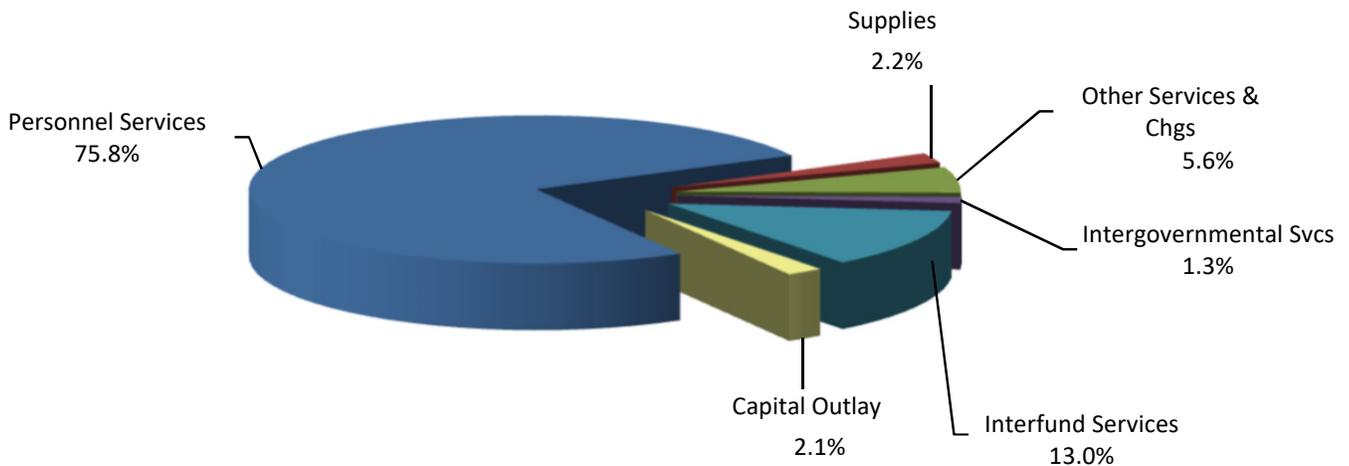
2020 Budget



FIRE SERVICES DEPARTMENT BUDGET SUMMARY

DESCRIPTION	2018 Actual	2019 Adopted	2019 Estimated	2020 Baseline	2020 Budget
Personnel Services	\$ 10,023,529	\$ 9,764,882	\$ 9,764,882	\$ 10,259,425	\$ 12,108,120
Supplies	210,830	220,292	232,867	203,895	356,749
Other Services & Chgs	742,434	940,437	977,930	871,696	899,546
Intergovernmental Svcs	210,577	216,927	216,927	213,463	213,463
Interfund Services	1,273,393	1,403,563	1,403,563	758,669	2,073,857
Total Current Expense	\$ 12,460,763	\$ 12,546,101	\$ 12,596,169	\$ 12,307,148	\$ 15,651,735
Transfers	-	-	-	-	465,000
Capital Outlay	-	365,240	365,240	-	333,991
Debt Service	-	-	-	-	-
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 12,460,763	\$ 12,911,341	\$ 12,961,409	\$ 12,307,148	\$ 16,450,726

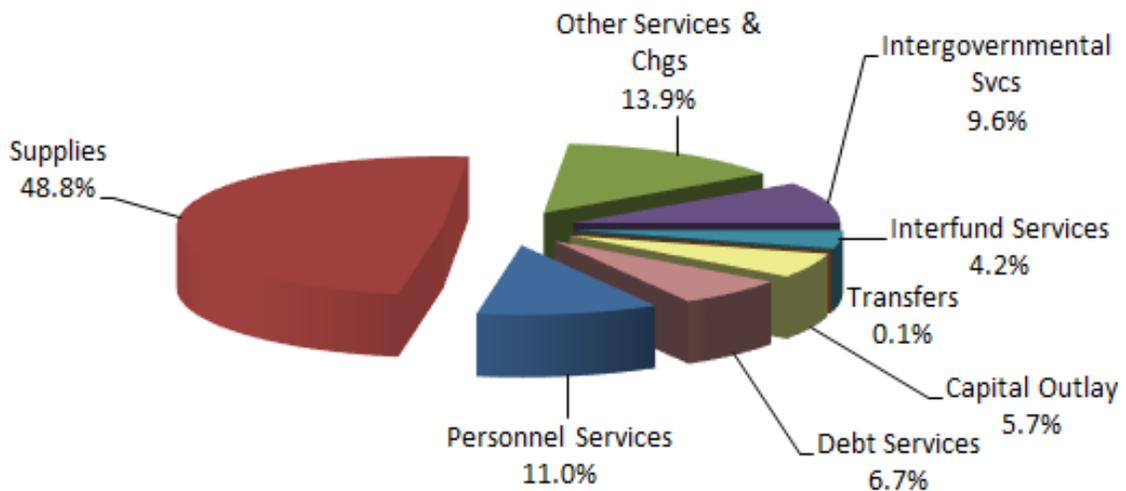
2020 Budget



ENERGY SERVICES DEPARTMENT BUDGET SUMMARY

DESCRIPTION	2018	2019	2019	2020	2020
	Actual	Adopted	Estimated	Baseline	Budget
Personnel Services	\$ 8,810,819	\$ 9,517,284	\$ 9,517,284	\$ 9,590,104	\$ 9,788,114
Supplies	41,952,843	44,651,817	44,651,817	43,280,841	43,280,841
Other Services & Chgs	6,840,906	7,069,718	8,836,223	5,400,708	12,305,708
Intergovernmental Svcs	7,910,222	8,614,500	8,614,500	8,525,213	8,525,213
Interfund Services	2,876,403	3,415,510	3,415,510	3,065,508	3,752,901
Total Current Expense	\$ 68,391,193	\$ 73,268,829	\$ 75,035,334	\$ 69,862,374	\$ 77,652,777
Transfers	30,000	30,000	30,000	30,000	30,000
Capital Outlay	3,138,680	4,432,500	4,432,500	227,000	5,060,200
Debt Service	21,178,229	5,930,656	5,930,656	5,944,902	5,944,902
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 92,738,102	\$ 83,661,985	\$ 85,428,490	\$ 76,064,276	\$ 88,687,879

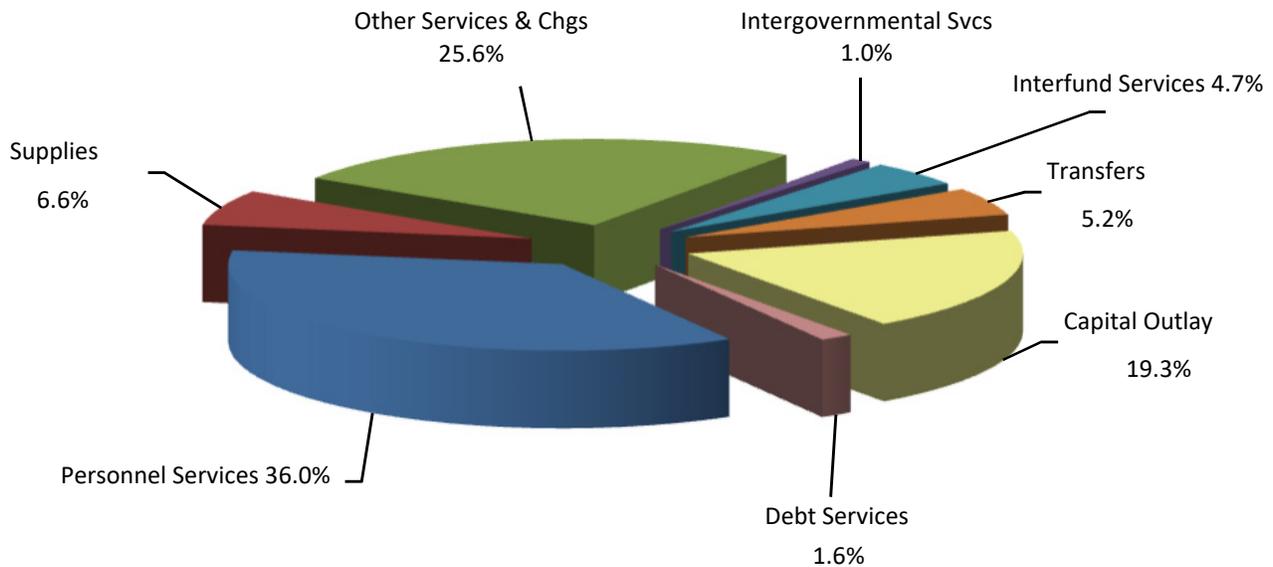
2020 Budget



PARKS & PUBLIC FACILITIES DEPARTMENT BUDGET SUMMARY

DESCRIPTION	2018 Actual	2019 Adopted	2019 Estimated	2020 Baseline	2020 Budget
Personnel Services	\$ 5,563,393	\$ 6,340,419	\$ 6,340,419	\$ 6,194,768	\$ 6,194,768
Supplies	951,095	947,092	957,898	977,137	1,146,481
Other Services & Chgs	4,017,640	3,978,224	4,127,291	3,615,382	4,414,695
Intergovernmental Svcs	193,874	163,921	163,921	172,218	172,218
Interfund Services	719,857	727,387	727,387	541,699	816,204
Total Current Expense	\$ 11,445,859	\$ 12,157,043	\$ 12,316,916	\$ 11,501,204	\$ 12,744,366
Transfers	610,933	564,053	564,053	69,405	899,405
Capital Outlay	1,755,327	2,590,400	5,523,203	15,000	3,335,000
Debt Service	272,917	274,079	274,079	275,037	275,037
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 14,085,036	\$ 15,585,575	\$ 18,678,251	\$ 11,860,646	\$ 17,253,808

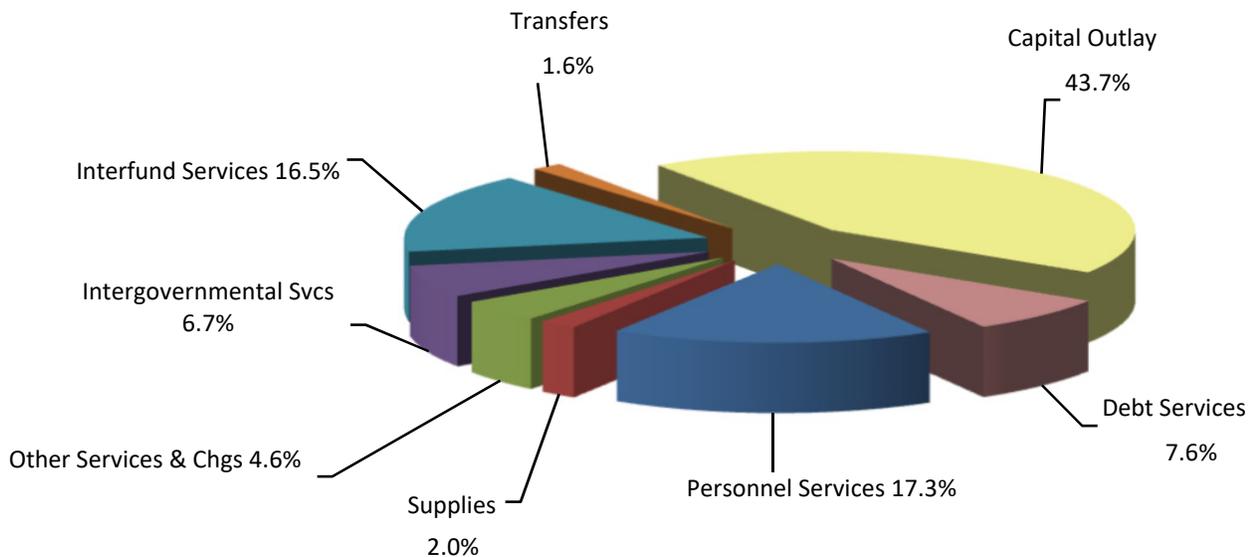
2020 Budget



PUBLIC WORKS DEPARTMENT BUDGET SUMMARY

DESCRIPTION	2018 Actual	2019 Adopted	2019 Estimated	2020 Baseline	2020 Budget
Personnel Services	\$ 12,387,214	\$ 13,369,547	\$ 13,369,547	\$ 13,402,416	\$ 13,547,029
Supplies	1,427,761	1,425,648	1,608,366	1,453,452	1,579,801
Other Services & Chgs	4,446,274	4,034,151	5,166,912	3,504,307	3,636,307
Intergovernmental Svcs	5,238,608	5,230,110	5,230,110	5,233,495	5,233,495
Interfund Services	9,366,799	12,643,299	12,952,571	10,588,964	12,994,045
Total Current Expense	\$ 32,866,656	\$ 36,702,755	\$ 38,327,506	\$ 34,182,634	\$ 36,990,677
Transfers	881,128	1,013,372	1,244,188	495,978	1,292,824
Capital Outlay	24,010,124	30,575,702	56,872,348	549,485	34,393,003
Debt Service	6,311,460	6,491,321	6,491,321	5,953,764	6,016,964
Other Expense/Reserves	-	-	-	-	-
Total Requirements	\$ 64,069,368	\$ 74,783,150	\$ 102,935,363	\$ 41,181,861	\$ 78,693,468

2020 Budget



APPENDIX



SUMMARY OF OUTSTANDING DEBT AS OF JANUARY 2020

	Date Issued	Original Debt Issued	Jan 2020 Principal Outstanding	2020 Principal	2020 Interest	Dec 2020 Principal Outstanding	Maturity
Utility Related Debt							
Electric							
Revenue Imp/Refunding A	05/16/13	925,000	365,000	365,000	\$ 9,125	-	Nov 1, 2020
Revenue Imp/Refunding B	05/16/13	19,455,000	16,080,000	615,000	\$ 725,650	15,465,000	Nov 1, 2042
Revenue Bonds	11/10/15	19,435,000	19,220,000	385,000	\$ 868,675	18,835,000	Nov 1, 2045
Revenue Imp/Refunding	04/05/18	19,800,000	18,480,000	1,385,000	\$ 764,506	17,095,000	Nov 1, 2047
Revenue Imp/Refunding	12/19/19	12,525,000	12,525,000	295,000	\$ 516,923	12,230,000	Nov 1, 2044
Revenue Imp/Refunding (Taxable)	12/19/19	3,145,000	3,145,000	-	\$ 75,433	3,145,000	Nov 1, 2033
Total Electric Fund		75,285,000	69,815,000	3,045,000	\$ 2,960,312	66,770,000	
Water							
Improvement & Refunding	06/16/09	9,675,547	1,619,283	789,568	\$ 80,964	829,715	Dec 1, 2021
Improvement & Refunding	06/05/12	5,955,160	4,542,070	250,370	\$ 169,321	4,291,700	Nov 1, 2031
Revenue & Refunding	08/26/14	5,626,548	3,180,958	850,885	\$ 127,238	2,330,073	Nov 1, 2023
Revenue & Refunding	06/07/17	6,449,571	6,418,497	12,948	\$ 298,492	6,405,549	Nov 1, 2042
Total Water Bonds		27,706,826	15,760,808	1,903,771	\$ 676,015	13,857,037	
Other Loan							
Public Works Trust Loan	05/01/00	6,432,914	339,397	339,397	\$ 3,394	-	Jul 1, 2020
Public Works Trust Loan	06/27/03	8,755,000	2,026,645	506,661	\$ 10,133	1,519,984	Jul 1, 2023
Public Works Trust Loan	10/01/07	1,984,802	464,521	116,130	\$ 4,645	348,391	Oct 1, 2023
Public Works Trust Loan	10/01/07	978,117	230,145	57,536	\$ 2,301	172,609	Oct 1, 2023
Public Works Trust Loan	10/01/03	580,000	181,250	36,250	\$ 2,719	145,000	Oct 1, 2024
Public Works Trust Loan	03/03/09	3,030,000	1,605,158	160,516	\$ 24,077	1,444,642	Oct 1, 2029
Total P WTF Loans		21,760,833	4,847,116	1,216,490	\$ 47,269	3,630,626	
Total Water Fund		49,467,659	20,607,924	3,120,261	\$ 723,284	17,487,663	
Wastewater							
Improvement & Refunding	06/16/09	10,429,453	1,405,718	685,433	\$ 70,286	720,285	Dec 1, 2038
Improvement & Refunding	06/05/12	1,584,840	1,272,930	64,630	\$ 47,029	1,208,300	Nov 1, 2034
Revenue & Refunding	08/26/14	4,358,452	2,464,043	659,115	\$ 98,562	1,804,928	Nov 1, 2023
Revenue & Refunding	06/07/17	5,235,429	5,156,503	67,053	\$ 224,308	5,089,450	Nov 1, 2038
Dept of Ecology ARRA	2009	1,538,338	997,480	74,161	\$ 28,565	923,319	May 27, 2031
Total Wastewater Fund		23,146,512	11,296,674	1,550,392	\$ 468,750	9,746,282	
Stormwater							
Refunding	06/07/17	770,000	745,000	25,000	\$ 31,950	720,000	Nov 1, 2038
Department of Ecology	12/13/01	145,775	45,783	9,430	\$ 1,868	36,353	Mar 1, 2024
Department of Ecology	09/03/15	400,258	45,618	45,618	\$ 251	-	Jun 30, 2020
Total Stormwater Fund		1,316,033	836,401	80,048	\$ 34,069	756,353	



SUMMARY OF OUTSTANDING DEBT AS OF JANUARY 2020

	Date Issued	Original Debt Issued	Jan 2020 Principal Outstanding	2020 Principal	2020 Interest	Dec 2020 Principal Outstanding	Maturity
Broadband							
HAEIF Loan #58-01-01		200,000	57,589	30,382	\$ 1,507	27,207	Jul 1, 2021
Total Broadband Fund		200,000	57,589	30,382	\$ 1,507	27,207	
Total Utility Debt		\$149,415,204	\$102,613,588	\$ 7,826,083	\$4,187,922	\$ 94,787,505	
General Governmental Debt							
IT Facility & Golf Course	7/30/10	7,630,000	4,840,000	175,000	\$ 212,095	4,665,000	Dec 1, 2039
LTGO Broadband Bonds	3/20/13	11,250,000	9,910,000	355,000	\$ 343,825	9,555,000	Dec 1, 2037
LTGO Broadband Bonds	3/20/13	2,230,000	660,000	80,000	\$ 20,340	580,000	Dec 1, 2027
LTGO Fire Station Bonds	7/29/14	3,355,000	2,720,000	140,000	\$ 100,606	2,580,000	Dec 1, 2034
LTGO City Hall & Refund Bonds	5/23/17	16,130,000	15,305,000	725,000	\$ 675,200	14,580,000	Dec 1, 2045
UTGO Refunding 2015 Bonds	8/4/15	14,385,000	9,560,000	1,075,000	\$ 388,700	8,485,000	Dec 1, 2026
Total General Obligation Debt		\$ 54,980,000	\$ 42,995,000	\$ 2,550,000	\$ 1,740,766	\$ 40,445,000	
Other Contracts & Notes							
WSDOT Rail Loan RRB1070	07/01/15	400,000	239,989	39,998	\$ -	199,991	Jul 1, 2025
Capital Lease - Brush Truck	04/09/10	343,464	42,213	42,213	\$ 2,073	-	Apr 9, 2020
Capital Lease-Enforcer Pumper	01/20/17	632,812	391,178	126,445	\$ 12,087	264,733	Jan 20, 2022
CERB Loan	4/3/03	780,000	378,505	52,472	\$ 3,785	326,033	Jan 31, 2026
Total Other		2,156,277	1,051,885	261,128	\$ 17,945	790,757	
Total Outstanding Debt		\$206,551,481	\$146,660,473	\$10,637,211	\$5,946,633	\$136,023,262	

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City of Richland

Classification, Pay Grades and Salaries for Unaffiliated Employees

(Alphabetical)

Effective December 23, 2019

Classification Title	Pay Grade	Minimum Hourly	Midpoint Hourly	Maximum Hourly	Classification Status	EEO-4 Group Status	FLSA Status	Non-Match Def. Comp
Accountant	20	\$31.85	\$38.22	\$44.59	Classified	Professionals	Professional	1%
Accounting Specialist	14	\$23.77	\$28.52	\$33.27	Classified	Admin Support Workers	Non-Exempt	
Administrative Assistant	13	\$22.64	\$27.16	\$31.69	Classified	Admin Support Workers	Non-Exempt	
Administrative Assistant II	15	\$24.96	\$29.95	\$34.94	Classified	Admin Support Workers	Non-Exempt	
Administrative Services Director	32	\$57.19	\$68.63	\$80.07	Unclassified	Exec/Senior Offs & Mgrs.	Executive	4%
Aquatics Head Lifeguard	Based on market assessment of current minimum wage				Classified	Admin Support Workers	Non-Exempt	
Aquatics Lifeguard /Swim Instructor /Coach	Based on market assessment of current minimum wage				Classified	Admin Support Workers	Non-Exempt	
Aquatics Pool Manager	Based on market assessment of current minimum wage				Classified	Admin Support Workers	Non-Exempt	
Assistant City Manager	34	\$63.06	\$75.67	\$88.28	Unclassified	Exec/Senior Offs & Mgrs.	Executive	4%
BCES Communications Manager	23	\$36.87	\$44.24	\$51.62	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
BCES Communications Supervisor	19	\$30.33	\$36.40	\$42.47	Classified	First/Mid Offs & Mgrs.	Executive	1%
BCES Emergency Management Manager	21	\$33.44	\$40.13	\$46.82	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
BCES Emergency Planner	17	\$27.51	\$33.02	\$38.52	Classified	Professionals	Non-Exempt	
BCES Information Systems Manager	27	\$44.81	\$53.78	\$62.74	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
BCES Tech Systems Coordinator	18	\$28.89	\$34.67	\$40.44	Classified	Technicians	Non-Exempt	
Building Inspector	17	\$27.51	\$33.02	\$38.52	Classified	Professionals	Non-Exempt	
Building Official	23	\$36.87	\$44.24	\$51.62	Classified	Professionals	Executive	1%
Business Services Manager	23	\$36.87	\$44.24	\$51.62	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Buyer	17	\$27.51	\$33.02	\$38.52	Classified	Professionals	Non-Exempt	
Cable Communication Coordinator	18	\$28.89	\$34.67	\$40.44	Classified	Technicians	Non-Exempt	
Cable Production Assistant	14	\$23.77	\$28.52	\$33.27	Classified	Technicians	Non-Exempt	
CDBG/HOME Administrator	19	\$30.33	\$36.40	\$42.47	Classified	Professionals	Admin.	1%
Chief Electrical Engineer	30	\$51.88	\$62.25	\$72.63	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Chief of Police	33	\$60.05	\$72.06	\$84.07	Unclassified	Exec/Senior Offs & Mgrs.	Executive	4%
City Attorney	33	\$60.05	\$72.06	\$84.07	Unclassified	Exec/Senior Offs & Mgrs.	Executive	4%
City Clerk	22	\$35.11	\$42.14	\$49.16	Classified	Professionals	Executive	1%
City Surveyor	21	\$33.44	\$40.13	\$46.82	Classified	Professionals	Executive	1%
Civil Engineer I	18	\$28.89	\$34.67	\$40.44	Classified	Professionals	Non-Exempt	
Civil Engineer II	24	\$38.71	\$46.45	\$54.20	Classified	Professionals	Professional	1%
Code Enforcement Officer	17	\$27.51	\$33.02	\$38.52	Classified	Service Worker	Non-Exempt	
Communications and Marketing Manager	23	\$36.87	\$44.24	\$51.62	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Communications and Marketing Specialist	17	\$27.51	\$33.02	\$38.52	Classified	Professionals	Non-Exempt	
Communications Graphic Designer	18	\$28.89	\$34.67	\$40.44	Classified	Professionals	Professional	1%

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City of Richland

Classification, Pay Grades and Salaries for Unaffiliated Employees

(Alphabetical)

Effective December 23, 2019

Classification Title	Pay Grade	Minimum Hourly	Midpoint Hourly	Maximum Hourly	Classification Status	EEO-4 Group Status	FLSA Status	Non-Match Def. Comp
Community Development Director	31	\$54.47	\$65.36	\$76.26	Unclassified	Exec/Senior Offs & Mgrs.	Executive	4%
Crime Analyst	18	\$28.89	\$34.67	\$40.44	Classified	Technicians	Non-Exempt	
Crime Prevention Specialist	17	\$27.51	\$33.02	\$38.52	Classified	Professionals	Non-Exempt	
Customer Service Assistant	6	\$16.09	\$19.31	\$22.52	Classified	Admin Support Workers	Non-Exempt	
Customer Service Representative	14	\$23.77	\$28.52	\$33.27	Classified	Admin Support Workers	Non-Exempt	
Customer Service Supervisor	20	\$31.85	\$38.22	\$44.59	Classified	Admin Support Workers	Executive	1%
Deputy City Clerk	16	\$26.20	\$31.44	\$36.68	Classified	Admin Support Workers	Non-Exempt	
Economic Development Manager	27	\$44.81	\$53.78	\$62.74	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Electrical Distribution Engineer I	21	\$33.44	\$40.13	\$46.82	Classified	Professionals	Professional	1%
Electrical Distribution Engineer II	26	\$42.68	\$51.22	\$59.75	Classified	Professionals	Professional	1%
Energy Services Director	33	\$60.05	\$72.06	\$84.07	Unclassified	Exec/Senior Offs & Mgrs.	Executive	4%
Energy Services Project Manager	21	\$33.44	\$40.13	\$46.82	Classified	Professionals	Professional	1%
Energy Specialist	19	\$30.33	\$36.40	\$42.47	Classified	Professionals	Admin.	1%
Engineering Aide	Based on market assessment of current minimum wage				Classified	Technicians	Non-Exempt	
Engineering and Operations Manager	30	\$51.88	\$62.25	\$72.63	Classified	First/Mid Offs & Mgrs.	Executive	3%
Engineering Technician I	15	\$24.96	\$29.95	\$34.94	Classified	Technicians	Non-Exempt	
Engineering Technician II	16	\$26.20	\$31.44	\$36.68	Classified	Technicians	Non-Exempt	
Engineering Technician III	19	\$30.33	\$36.40	\$42.47	Classified	Technicians	Non-Exempt	
Engineering Technician IV	20	\$31.85	\$38.22	\$44.59	Classified	Technicians	Professional	1%
Equipment Maintenance Supervisor	22	\$35.11	\$42.14	\$49.16	Classified	First/Mid Offs & Mgrs.	Executive	1%
ERP Analyst	24	\$38.71	\$46.45	\$54.20	Classified	Professionals	Professional	1%
Evidence Technician	16	\$26.20	\$31.44	\$36.68	Classified	Technicians	Non-Exempt	
Executive Assistant	17	\$27.51	\$33.02	\$38.52	Classified	Admin Support Workers	Admin.	1%
Field Engineer	21	\$33.44	\$40.13	\$46.82	Classified	Professionals	Professional	1%
Finance Director	30	\$51.88	\$62.25	\$72.63	Unclassified	Exec/Senior Offs & Mgrs.	Executive	4%
Fire and Emergency Services Director	33	\$60.05	\$72.06	\$84.07	Unclassified	Exec/Senior Offs & Mgrs.	Executive	4%
Fire Data Analyst	18	\$28.89	\$34.67	\$40.44	Classified	Professionals	Non-Exempt	
Fire Logistics Technician	16	\$26.20	\$31.44	\$36.68	Classified	Admin Support Workers	Non-Exempt	
GIS/CADD Technician	17	\$27.51	\$33.02	\$38.52	Classified	Technicians	Non-Exempt	
Hanford Program Coordinator	20	\$31.85	\$38.22	\$44.59	Unclassified	First/Mid Offs & Mgrs.	Admin.	3%
Human Resources Generalist	20	\$31.85	\$38.22	\$44.59	Classified	Professionals	Professional	1%
Human Resources Manager	25	\$40.65	\$48.78	\$56.91	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Human Resources Technician	14	\$23.77	\$28.52	\$33.27	Classified	Professionals	Non-Exempt	

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City of Richland

Classification, Pay Grades and Salaries for Unaffiliated Employees

(Alphabetical)

Effective December 23, 2019

Classification Title	Pay Grade	Minimum Hourly	Midpoint Hourly	Maximum Hourly	Classification Status	EEO-4 Group Status	FLSA Status	Non-Match Def. Comp
Information Technology Manager	28	\$47.05	\$56.46	\$65.87	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
IT Applications Developer/Integrator	22	\$35.11	\$42.14	\$49.16	Classified	Professionals	Professional	1%
IT Applications Supervisor	26	\$42.68	\$51.22	\$59.75	Classified	First/Mid Offs & Mgrs.	Executive	1%
IT Business Analyst	21	\$33.44	\$40.13	\$46.82	Classified	Professionals	Professional	1%
IT Customer Service Supervisor	25	\$40.65	\$48.78	\$56.91	Classified	First/Mid Offs & Mgrs.	Executive	1%
IT Customer Service Technician I	16	\$26.20	\$31.44	\$36.68	Classified	Technicians	Non-Exempt	
IT Customer Service Technician II	18	\$28.89	\$34.67	\$40.44	Classified	Technicians	Non-Exempt	
IT Network Administrator	22	\$35.11	\$42.14	\$49.16	Classified	Professionals	Professional	1%
IT Operations Supervisor	26	\$42.68	\$51.22	\$59.75	Classified	First/Mid Offs & Mgrs.	Executive	1%
IT Systems Administrator	22	\$35.11	\$42.14	\$49.16	Classified	Professionals	Professional	1%
Librarian I	17	\$27.51	\$33.02	\$38.52	Classified	Professionals	Professional	1%
Library Assistant I	9	\$18.62	\$22.35	\$26.07	Classified	Admin Support Workers	Non-Exempt	
Library Assistant II	12	\$21.56	\$25.87	\$30.18	Classified	Admin Support Workers	Non-Exempt	
Library Manager	25	\$40.65	\$48.78	\$56.91	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Library Page	6	\$16.09	\$19.31	\$22.52	Classified	Admin Support Workers	Non-Exempt	
Library Supervisor	19	\$30.33	\$36.40	\$42.47	Classified	First/Mid Offs & Mgrs.	Executive	1%
Library Technical Support Specialist	15	\$24.96	\$29.95	\$34.94	Classified	Technicians	Non-Exempt	
Maintenance and Operations Supervisor	26	\$42.68	\$51.22	\$59.75	Classified	First/Mid Offs & Mgrs.	Executive	1%
Marketing Specialist	18	\$28.89	\$34.67	\$40.44	Classified	Professionals	Non-Exempt	
Office Coordinator	17	\$27.51	\$33.02	\$38.52	Classified	Admin Support Workers	Admin.	1%
Parks and Public Facilities Capital Projects Manager	24	\$38.71	\$46.45	\$54.20	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Parks and Public Facilities Contracts Administrator	18	\$28.89	\$34.67	\$40.44	Classified	Admin Support Workers	Non-Exempt	
Parks and Public Facilities Director	31	\$54.47	\$65.36	\$76.26	Unclassified	Exec/Senior Offs & Mgrs.	Executive	4%
Parks and Public Facilities Project Manager	27	\$44.81	\$53.78	\$62.74	Classified	Professionals	Professional	1%
Parks and Public Facilities Supervisor	21	\$33.44	\$40.13	\$46.82	Classified	First/Mid Offs & Mgrs.	Executive	1%
Parks and Recreation Aide	6	\$16.09	\$19.31	\$22.52	Classified	Admin Support Workers	Non-Exempt	
Parks and Recreation Assistant	13	\$22.64	\$27.16	\$31.69	Classified	Admin Support Workers	Non-Exempt	
Parks and Recreation Coordinator	18	\$28.89	\$34.67	\$40.44	Classified	Admin Support Workers	Executive	1%
Payroll Specialist	17	\$27.51	\$33.02	\$38.52	Classified	Professionals	Non-Exempt	
Permit Technician	15	\$24.96	\$29.95	\$34.94	Classified	Technicians	Non-Exempt	
Planner	19	\$30.33	\$36.40	\$42.47	Classified	Professionals	Non-Exempt	
Planning Manager	25	\$40.65	\$48.78	\$56.91	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Plans Examiner	19	\$30.33	\$36.40	\$42.47	Classified	Professionals	Non-Exempt	

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City of Richland

Classification, Pay Grades and Salaries for Unaffiliated Employees

(Alphabetical)

Effective December 23, 2019

Classification Title	Pay Grade	Minimum Hourly	Midpoint Hourly	Maximum Hourly	Classification Status	EEO-4 Group Status	FLSA Status	Non-Match Def. Comp
Police Captain (1)	29	\$49.41	\$59.29	\$69.17	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Police Lieutenant (1)	25	\$40.65	\$48.78	\$56.91	Classified	First/Mid Offs & Mgrs.	Executive	3%
Police Quartermaster	16	\$26.20	\$31.44	\$36.68	Classified	Admin Support Workers	Non-Exempt	
Police Records Specialist	13	\$22.64	\$27.16	\$31.69	Classified	Admin Support Workers	Non-Exempt	
Police Records Supervisor	19	\$30.33	\$36.40	\$42.47	Classified	First/Mid Offs & Mgrs.	Executive	1%
Power Analyst	17	\$27.51	\$33.02	\$38.52	Classified	Professionals	Professional	1%
Professional Land Surveyor	19	\$30.33	\$36.40	\$42.47	Classified	Professionals	Non-Exempt	
Public Records Officer	17	\$27.51	\$33.02	\$38.52	Classified	Professionals	Non-Exempt	
Public Works Budget and Contracts Analyst	19	\$30.33	\$36.40	\$42.47	Classified	First/Mid Offs & Mgrs.	Executive	1%
Public Works Capital Projects Manager	27	\$44.81	\$53.78	\$62.74	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Public Works Director	33	\$60.05	\$72.06	\$84.07	Unclassified	Exec/Senior Offs & Mgrs.	Executive	4%
Purchasing Agent	20	\$31.85	\$38.22	\$44.59	Classified	Professionals	Professional	1%
Purchasing Manager	25	\$40.65	\$48.78	\$56.91	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Recreation Attendant I	Based on market assessment of current minimum wage				Classified	Admin Support Workers	Non-Exempt	
Recreation Manager	22	\$35.11	\$42.14	\$49.16	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Risk and Safety Program Administrator	21	\$33.44	\$40.13	\$46.82	Classified	Professionals	Professional	1%
Senior Planner	22	\$35.11	\$42.14	\$49.16	Classified	Professionals	Professional	1%
Solid Waste Collection Supervisor	21	\$33.44	\$40.13	\$46.82	Classified	First/Mid Offs & Mgrs.	Executive	1%
Streets Supervisor	21	\$33.44	\$40.13	\$46.82	Classified	First/Mid Offs & Mgrs.	Executive	1%
Survey Technician	16	\$26.20	\$31.44	\$36.68	Classified	Professionals	Non-Exempt	
Traffic Engineer	24	\$38.71	\$46.45	\$54.20	Classified	Professionals	Professional	1%
Transportation and Development Manager	26	\$42.68	\$51.22	\$59.75	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Wastewater/Stormwater Maintenance Supervisor	22	\$35.11	\$42.14	\$49.16	Classified	First/Mid Offs & Mgrs.	Executive	1%
Wastewater/Stormwater Manager	25	\$40.65	\$48.78	\$56.91	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Water Manager	25	\$40.65	\$48.78	\$56.91	Unclassified	First/Mid Offs & Mgrs.	Executive	3%
Water Operations Supervisor	22	\$35.11	\$42.14	\$49.16	Classified	First/Mid Offs & Mgrs.	Executive	1%

(1) With the approval of the Chief of Police, the Police Captain and Police Lieutenant positions may receive an eight percent (8%) base pay differential as Certification Pay for obtaining a Career Level Certification (CLC) Middle Management Level. In addition, employees assigned to Police Captain and Police Lieutenant positions may receive Education Incentive Pay of five percent (5%) for AA Degree or ten percent (10%) for BA Degree in job related fields of Police Science, Law Enforcement, Political Science, Business Administration, or comparable as determined by the Chief of Police.

Implementation of the 2018 Classification and Compensation study results necessitates certain employees be paid above the salary range maximums until such time as an amended Exhibit A incorporates incumbents' salary



CLASSIFICATIONS, PAY GRADES AND HOURLY SALARIES AS OF JANUARY 2020

INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS – BC

Pay Level	Classification Title	Step E Monthly	Step F Monthly
4009	BATTALION CHIEF	\$9,238	\$9,653
4013	BC - FIRE MARSHAL & TRAINING	\$10,162	\$10,618



CLASSIFICATIONS, PAY GRADES AND HOURLY SALARIES AS OF JANUARY 2020

INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS

Pay Level	Classification Title	Step A Monthly	Step C Monthly	Step E Monthly	Step F Monthly
1000	FIREFIGHTER EMT	\$5,484	\$6,445	\$6,816	\$7,121
1009	FIRE LIEUTENANT			\$7,634	\$7,977
1049	FIRE CAPTAIN			\$8,398	\$8,775
1119	ASST FIRE MARSHAL - LT			\$8,398	\$8,775
1139	DEPUTY FIRE MARSHALL EMT				\$7,977
1142	TRAINING PROGRAM OFFICER			\$9,238	\$9,653
1189	EMS PROGRAM OFFICER			\$9,238	\$9,653



CLASSIFICATIONS, PAY GRADES AND HOURLY SALARIES AS OF JANUARY 2020

INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS

Pay Level	Classification Title	Step F	Effective 6/22/2020 Step F
2000	APPRENTICE LINE,WIRE,&METER #1	\$35.51	\$35.87
2001	APPRENTICE LINE,WIRE,&METER #2	\$36.45	\$36.81
2002	APPRENTICE LINE,WIRE,&METER #3	\$37.41	\$37.78
2003	APPRENTICE LINE,WIRE,&METER #4	\$38.82	\$39.21
2004	APPRENTICE LINE,WIRE,&METER #5	\$40.72	\$41.13
2005	APPRENTICE LINE,WIRE,&METER #6	\$44.98	\$45.43
2006	DISPATCHER FILL IN-UPGRADE	\$50.88	\$51.39
2007	ELECTRICAL SYSTEMS DISPATCHER	\$54.04	\$54.58
2008	ELECTRICAL TOOLKEEPER	\$38.82	\$39.21
2009	ELECTRONICS & INSTR TECH I	\$48.29	\$48.77
2010	ELECTRONICS & INSTR TECH II	\$49.70	\$50.20
2011	ELECTRONICS & INSTR TECH III	\$51.59	\$52.11
2012	GROUNDMAN	\$36.45	\$36.81
2013	HEAD GROUNDMMN-HEAVY EQUIP	\$42.61	\$43.04
2014	HEAD GROUNDMMN-TRUCK OPR	\$40.26	\$40.66
2015	ELECTRICIAN II	\$49.70	\$50.20
2017	JOURNEYMAN LINEMAN	\$47.33	\$47.80
2018	MPP TECH I	\$48.77	\$49.26
2021	LEAD WAREHOUSE WORKER	\$38.82	\$39.21
2022	MPP FOREMAN	\$55.00	\$55.55
2023	SENIOR CREW FOREMAN	\$54.47	\$55.01
2024	SERVICE CREW FOREMAN	\$53.24	\$53.77
2026	ELECTRICIAN I	\$48.29	\$48.77
2027	WAREHOUSE WKR II/ 2ND 6 MOS	\$32.56	\$32.89
2028	WAREHOUSE WKR II/ 3RD 6 MOS	\$33.82	\$34.16
2029	WAREHOUSE WKR II/ 1ST 6 MOS	\$30.05	\$30.35
2030	ELECTRICIAN FOREMAN	\$53.72	\$54.26
2031	ELECTRONIC & INSTRUMENT FOREMNN	\$53.72	\$54.26
2032	MPP TECHNICIAN II	\$50.19	\$50.69
2033	INSPECTOR I	\$49.70	\$50.20
2034	INSPECTOR II	\$53.24	\$53.77
2035	MPP TECHNICIAN III	\$52.11	\$52.63
2036	ELECTRICIAN III	\$51.59	\$52.11
2037	WAREHOUSE WKR I/ 1ST 6 MOS	\$25.05	\$25.30
2038	WAREHOUSE WKR I/ 2ND 6 MOS	\$26.30	\$26.56
2039	WAREHOUSE WKR I/ 3RD 6 MOS	\$27.55	\$27.83



CLASSIFICATIONS, PAY GRADES AND HOURLY SALARIES AS OF JANUARY 2019

POLICE GUILD

Pay Level	Classification Title	Step A	Step B	Step C	Step D	Step E	Step F
5001	POLICE OFFICER	\$38.29		\$40.28		\$42.31	\$43.41
5011	POLICE CORPORAL					\$45.51	\$46.45
5021	POLICE SERGEANT					\$48.91	\$49.92



CLASSIFICATIONS, PAY GRADES AND HOURLY SALARIES AS OF JANUARY 2020

INTERNATIONAL UNION OF OPERATING ENGINEERS

Pay Level	Classification Title	Step A	Step B	Step C	Step D	Step E	Step F
3044	CONST & MAINTENANCE WKR I	\$24.79	\$25.58	\$26.40	\$27.18	\$27.82	\$28.59
3045	CONST & MAINTENANCE WKR II		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3000	CUSTODIAN I	\$13.50	\$14.31	\$15.19	\$16.05	\$16.94	
3001	CUSTODIAN II	\$16.05	\$17.85	\$18.76	\$19.64	\$20.53	\$21.42
3002	EQUIPMENT OPERATOR	\$28.00	\$28.93	\$29.82	\$30.91	\$31.85	\$32.95
3003	EQUIPMENT SERVICER	\$23.76	\$24.68	\$25.25	\$25.91	\$26.53	\$27.12
3024	EQUIPMENT TECHNICIAN	\$28.93	\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3004	FACILITIES CRAFTSWORKER		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3005	FUELER		\$13.50	\$14.31	\$15.19	\$16.05	\$16.94
3006	GENERAL CRAFTSWORKER		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3040	HOUSEHOLD HAZ WASTE ATTENDANT	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31	\$31.16
3007	HVAC TECHNICIAN	\$31.60	\$32.62	\$33.64	\$34.59	\$35.56	\$36.52
3009	LABORATORY TECHNICIAN I	\$27.39	\$28.70	\$30.08	\$31.50	\$33.02	\$34.55
3010	LABORATORY TECHNICIAN II	\$28.45	\$29.79	\$31.19	\$32.72	\$34.28	\$35.90
3043	LABORER I	\$19.15	\$19.98	\$20.85	\$21.63	\$22.49	\$23.23
3012	LEAD CONSTRUCTION & MAINT WKR	\$27.69	\$29.46	\$31.19	\$32.93	\$34.69	\$36.44
3013	LEAD CRAFTSWORKER(STREETS/WW)	\$27.36	\$29.02	\$30.73	\$32.42	\$34.20	\$35.90
3052	LEAD CRAFTSWORKER(WATER MAINT)	\$32.17	\$33.17	\$34.19	\$35.17	\$36.11	\$37.07
3014	LEAD CUSTODIAN	\$22.01	\$23.12	\$24.28	\$25.48	\$26.75	\$28.11
3016	LEAD EQUIP TECH	\$31.60	\$32.62	\$33.64	\$34.59	\$35.56	\$36.52
3015	LEAD LANDFILL OPERATOR	\$30.17	\$31.14	\$32.16	\$33.17	\$34.14	\$35.18
3041	LEAD METER READER					\$30.31	\$31.16
3017	LEAD PLANT OPERATOR	\$31.60	\$32.62	\$33.64	\$34.59	\$35.56	\$36.52
3019	LEAD TRUCK DRIVER	\$29.75	\$30.70	\$31.79	\$32.69	\$33.71	
3018	LEAD WAREHOUSE WORKER						\$35.25
3020	MAINTENANCE CRAFTSWORKER I	\$26.28	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31
3021	MAINTENANCE CRAFTSWORKER II		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3022	MAINTENANCE WORKER I	\$24.22	\$24.93	\$25.65	\$26.38	\$27.06	\$27.87
3023	MAINTENANCE WORKER II	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31	\$31.16
3025	METER READER	\$25.18	\$25.97	\$26.83	\$27.60	\$28.40	\$29.27
3026	METER SERVICE WORKER	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31	\$31.16
3046	PLANT OIT WITH LEVEL1 OP CERT	\$24.95	\$25.67	\$26.37	\$27.12	\$27.80	\$28.60
3047	PLANT OIT WITH LEVEL2 OP CERT	\$25.69	\$26.39	\$27.11	\$27.85	\$28.53	\$29.34
3048	PLANT OIT WITH LEVEL3 OP CERT	\$27.15	\$27.86	\$28.57	\$29.32	\$29.99	\$30.80
3028	PLANT OPERATOR	\$28.94	\$29.85	\$30.76	\$31.85	\$32.78	\$33.89
3029	PLANT OPERATOR-IN-TRAINING	\$24.22	\$24.93	\$25.65	\$26.38	\$27.06	\$27.87
3030	PRETREATMENT COORDINATOR	\$26.83	\$28.51	\$30.19	\$31.85	\$33.54	\$35.25
3031	PRETREATMENT INSPECTOR	\$28.94	\$29.85	\$30.76	\$31.85	\$32.78	\$33.89
3032	SERVICE WRITER	\$26.28	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31
3039	TRANSFER STATION ATTENDANT	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31	\$31.16
3034	TRUCK DRIVER-HEAVY	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31	\$31.16
3035	UTILITY CRAFTSWORKER	\$26.28	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31
3038	WAREHOUSE WORKER I	\$23.75	\$24.97	\$26.19	\$27.50		
3033	WAREHOUSE WORKER II			\$28.55	\$30.01	\$31.41	\$33.07
3036	WATER QUALITY COORDINATOR	\$26.83	\$28.51	\$30.19	\$31.52	\$31.85	\$35.25
3049	TREATMENT PLANT MECH I(WM)		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3037	TREATMENT PLANT MECH II(WM)	\$31.60	\$32.62	\$33.64	\$34.59	\$35.56	\$36.52
3050	TREATMENT PLANT MECH I (WWM)		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3051	TREATMENT PLANT MECH II (WWM)	\$31.60	\$32.62	\$33.64	\$34.59	\$35.56	\$36.52



CLASSIFICATIONS, PAY GRADES AND HOURLY SALARIES A S OF JANUARY 2020

SOUTHEAST WASHINGTON TELECOMMUNICATORS GUILD

Pay Level	Classification Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G
6000	Emergency Comm Dispatcher	\$20.58	\$21.32	\$22.14	\$24.09	\$24.89	\$28.42	\$29.39
6001	Lead Emergency Comm Dispatcher/TO					\$26.13	\$29.84	\$30.86

GLOSSARY OF TERMS

ACCOUNTABILITY – The state of being obliged to explain one’s actions, to justify what one does. Accountability requires governments to answer to the citizenry to justify the raising of public resources and the purposes for which they are used.

ACCOUNTING PERIOD - The period at the end of which and for which financial statements are prepared.

ACCOUNTING SYSTEM - The total structure of records and procedures designed to discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds or organizational components.

ACCOUNTS RECEIVABLE – Funds which are owed to an entity by a customer for products and services provided. Accounts receivable are reported as an asset on the balance sheet.

ACCOUNTS PAYABLE – Money owed by an entity to its suppliers shown as a liability on the entity’s balance sheet. It is distinct from notes payable liabilities which are debts created by formal legal instruments.

ACCRUED EXPENSES – Expenses incurred but not due until a later date.

ACCRUED PAYABLES– Liability accounts reflecting costs incurred but not due until a later date.

ADVANCE REFUNDING BONDS – Bonds issued to refund an outstanding bond issue prior to the date on which the outstanding bonds become due or callable. Proceeds of the advance refunding bonds are deposited with a trustee, invested in U.S. Treasury Bonds or other authorized securities, and used to redeem the underlying bonds at maturity or call date and to pay interest on the bonds being refunded or the advance refunding bonds.

ADVERSE OPINION – An auditor’s opinion stating that financial statements do not present fairly financial position, results of operations and (when applicable) cash flows in conformity with generally accepted accounting principles (GAAP).

AD VALOREM TAXES - A tax levied on the assessed value of real property.

AGENCY FUND - A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments and/or other funds.

AMORTIZATION – Gradual reduction, redemption or liquidation of the balance of an account according to a specified schedule of times and amounts. Provision for the extinguishment of a debt by means of a debt service fund.

ANNUAL BUDGET - A budget applicable to a single fiscal year.

ANNUAL COVERED PAYROLL – Term used in connection with defined benefit pension plans. All elements included in annual compensation paid to active employees on which contributions to a pension plan are based.

APPROPRIATION - An authorization granted by a legislative body to make expenditure and incur obligations for specific purposes. Appropriations are usually made for fixed amounts and are typically granted for a specific time period.

APPROPRIATION ORDINANCE OR RESOLUTION – An ordinance or resolution by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the legislative body.

ARBITRAGE – Classically, the simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

ASSESSED VALUATION – The estimated value placed upon real and personal property by the Benton County Assessor as the basis for levying property taxes.

ASSETS – Resources owned or held by the City, which have monetary value.

ASSIGNED FUND BALANCE – Amounts that are constrained by the government’s intent to be used for specific purposes, but that are neither restricted nor committed (excluding stabilization arrangements).

AUDIT - An examination to determine the accuracy and validity of records and reports or the conformity of procedures with established policies.

AUDIT REPORT – The report by an auditor furnished at the conclusion of internal audits, independent audits, and investigations. As a rule, the report would include: (1) A statement of the scope of the audit; (2) explanatory comments on findings (if any) concerning exceptions by the auditor; (3) opinions; (4) financial statements and schedules; and (5) sometimes statistical tables, supplementary comments, and recommendations.

BALANCE SHEET – The basic financial statement which discloses the assets, liabilities and equities of an entity at a specified date in conformity with GAAP.

BALANCED BUDGET – A budget adopted by ordinance and approved by City Council or other legislative body, where the proposed expenditures are equal to the proposed revenues.

BARS – The State of Washington prescribed Budgeting, Accounting, Reporting System Manual required for all governmental entities in the State of Washington.

BASIC FINANCIAL STATEMENTS – The minimum combination of financial statements and note disclosures required for fair presentation in conformity of GAAP.

BASIS OF ACCOUNTING – A term used to refer to when revenues, expenditures, expenses and transfers and the related assets and liabilities, are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made, on either the cash or accrual method.

Cash Basis – A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Accrual Basis – A basis of accounting under which transactions are recorded in the periods in which those transactions occur, regardless of the timing of related cash receipts and disbursements. This basis of accounting is used for proprietary and internal service funds.

Modified Accrual Basis – A basis of accounting under which revenues and other financial resources are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred. This basis of accounting is used for governmental, capital project and debt service funds.

BEGINNING BALANCE – The residual non-restricted funds brought forward from the previous fiscal year (ending balance).

BLENDING (BLENDED) – The method of reporting the financial data of a component unit that presents the component unit's balances and transactions in a manner similar to the presentation of the balances and transactions of the primary government.

BOND (DEBT INSTRUMENT) – A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

BPA – The Bonneville Power Administration was created by an act of Congress in 1937 to market electric power from the Bonneville Dam and to construct power transmission facilities. Congress has since designated the BPA to be the marketing agent for power from all Federal hydroelectric projects in the Pacific Northwest. The BPA also markets power for several non-Federally-owned projects.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically one fiscal period) and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET ADJUSTMENT – A legally adopted procedure utilized by the City Staff and Council to increase or decrease an adopted budget appropriation.

BUDGET CALENDAR – The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT – The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of two parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to the past years' actual revenues, expenditures, and other data used in making the estimates. In addition to the budget document, the appropriation ordinance or resolution will be necessary to put the budget into effect.

BUDGET MESSAGE – A general discussion of the proposed budget presented in writing as part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

BUDGETARY ACCOUNTS – Accounts used to enter the formally adopted annual operating budget into the general ledger as part of the management control technique of formal budgetary integration.

BUDGETARY COMPARISONS – Governmental GAAP financial reports must include comparisons of approved budgeted amounts with actual results of operations. Such reports should be subjected to an independent audit, so that all parties involved in the annual operating budget/legal appropriation process are provided with assurances that government monies are spent in accordance with the mutually agreed upon budgetary plan.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAFR – Comprehensive Annual Financial Report

CAPITAL ASSETS – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

CAPITAL IMPROVEMENT FUND – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities.

CAPITAL IMPROVEMENT PROGRAM (CIP) – A multi-year plan of capital purchases and projects which identifies future and ongoing service level requirements, and the necessary infrastructure enhancements or construction. Projects and expenditures are prioritized with funding identified for current year projects only.

CAPITAL OUTLAY – Expenditures which result in the acquisition of or addition to fixed assets. Examples include land, buildings, machinery and equipment, and construction projects.

CONTINGENCY – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

COST CENTER – A section within a fund having a specialized function or activity and segregated cost information.

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, registered warrants, notes, contracts and accounts payable.

DEBT LIMIT – The maximum amount of gross or net debt that is legally permitted.

DEBT SERVICE – Payment of interest and repayment of principal to holders of the City's debt instruments.

DEBT SERVICE FUND – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEFICIT – (1) The excess of an entity's liabilities over its assets (See Fund Balance). (2) The excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy of obsolescence. (2) That portion of the cost of a capital asset, which is charged as an expense during a particular period.

ENCUMBRANCE – Obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, cancelled, or when the actual liability is established.

ENDING BALANCE – The residual non-restricted funds that are spendable or available for appropriation at the end of the fiscal year.

ENTERPRISE FUND – A fund established to account for operations financed in a manner similar to a private business enterprise where the costs of providing goods and services to the public are financed through user charges.

ESTIMATED EXPENDITURES – The amount of the projected outflow of funds to be paid for an asset or goods and services to be obtained. The amount of expenditures appropriated is the amount approved by Council.



ESTIMATED REVENUES – The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

EXPENDITURES – Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FIXED ASSETS – Assets that are intended to be held or used for a long-term, such as land, buildings, improvements other than buildings, machinery and equipment. In common usage, the term refers only to operating facilities and equipment, not to long-term investments and other non-current assets. The City's capitalization threshold is \$5,000.

FULL-TIME EQUIVALENT (FTE) – A calculation used to convert part-time hours to equivalent full-time positions. Full-time employee salaries are based on 2,080 hours per year. The full-time equivalent of a part-time employee is calculated by dividing the number of hours budgeted by 2,080.

FUND – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE – The excess of the fund's assets and estimated revenues for the period over its liabilities, reserves, and appropriations for the period. A negative fund balance is sometimes called a deficit.

GAAFR – "Governmental Accounting, Auditing and Financial Reporting." The "blue book" published by the Municipal Finance Officers Association (now the Government Finance Officers Association) to provide detailed guidance for the application of accounting principals for governments.

GAAP – Generally Accepted Accounting Principles are standards used for accounting and reporting used for both private industry and governments.

GASB – Government Accounting Standards Board established in 1985 to regulate the rules and standards for all governmental units.

GENERAL FUND – Accounts for all revenues and expenditures that are not accounted for in any other fund except those required by statute. It is a fund supported by taxes, fees and other miscellaneous revenues.

GENERAL OBLIGATION BONDS – Bonds for which the full faith and credit of the insuring government are pledged for payment.

HANFORD – A Department of Energy site used, in the past, for the production of nuclear material for weapons. Currently, DOE is implementing waste management and environmental restoration of the site including technology development through several contractors.

INTERFUND PAYMENTS – Expenditures made to other funds for services rendered. This category includes interfund repairs and maintenance.



INTERGOVERNMENTAL REVENUE – Revenue received from other governments in the form of grants, shared revenues, or payments in lieu of taxes.

INTERGOVERNMENTAL SERVICES – Intergovernmental purchases of those specialized services typically performed by local governments.

INTERNAL SERVICE FUND – Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

LEOFF – Law Enforcement Officers and Firefighters Retirement System mandated by the State of Washington.

LID – Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

LONG-TERM DEBT – Debt with a maturity of more than one year after the date of issuance.

LRF – The Local Revitalization Financing program authorizes cities and counties to create “revitalization areas” and allows certain increases in local sales and use tax revenues and local property tax revenues generated from within the revitalization area, additional funds from other local public sources, and a state contribution to be used for payment of bonds issued for financing local public improvements within the revitalization area.

MISSION – Defines the primary purpose of the City and is intended to guide all organizational decisions, policies, and activities on a daily basis.

OBJECT – As used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services, and materials and supplies.

OPEB – Other Post Employment Benefits, benefits other than pension benefits offered to retirees.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing of acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING FUNDS – Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.

OPERATING TRANSFER – Routine and/or recurring transfers of assets between funds.

OTHER EXPENSE/ RESERVE – A budgetary reserve that is established by the City Council. The City of Richland uses the term Other Expense/ Reserve for each fund much like other municipalities use the term Ending Fund Balance. The Other Expense/Reserve is anticipated to be available during the year, which can be used for additional funding for costs or as an ending fund balance at Council’s discretion.

PERS – Public Employees Retirement System mandated by the State of Washington.

PFD – Public Facility District.



PERSONNEL SERVICES – Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees, as well as the incidental fringe benefit costs associated with City employment.

PROGRAM BUDGET – A budget which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

PROPRIETARY FUNDS – Sometimes referred to as commercial-type funds, this classification of funds is used to account for a government’s ongoing organizations and activities that are similar to those found in the private sector (enterprise and internal service funds).

REFUNDING BONDS – Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.

RESERVE – (1) An account used to segregate a portion of fund balance to indicate that it is not available for expenditure; and (2) an account used to segregate a portion of fund equity as legally set aside for a specific future use.

RESOURCES – Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

RETAINED EARNINGS – An equity account reflecting the accumulated earnings of the City.

REVENUE – Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income and miscellaneous revenue. The term designates an increase to a fund's assets which: 1) does not represent a liability (e.g. proceeds from a loan); 2) does not represent a repayment of an expenditure already made; 3) does not represent a cancellation of certain liabilities; and 4) does not represent an increase in contributed capital.

REVENUE BONDS – Bond issued pledging future revenues, usually water, sewer, or drainage charges, to cover debt payments in addition to operating costs.

REVENUE ESTIMATE – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

SUPPLEMENTAL APPROPRIATION – An appropriation approved by the Council after initial budget appropriation.

SUPPLIES – A basic classification of expenditures for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, inventory or resale items, and small tools and equipment.

TRANSFERS – The authorized exchanges of cash or other resources between funds, divisions, departments, and/or capital projects.

TRIDEC – The Tri-City Industrial Development Council was formed to promote and advance the economic welfare and development of Benton and Franklin Counties, the Tri-Cities - Richland, Pasco and Kennewick, and the other outlying areas.

TRUST FUND – Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

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