



# Application Fact Sheet

## Parks and Recreation Commission

The Richland City Council is accepting applications from youth citizens interested in serving on the Parks and Recreation Commission. The term for youth positions are for one-year or until March 31, 2021.

Number of Vacancies	One (1) Youth
Deadline for Submittal	Open until filled
Authority	Richland Municipal Code Sections 2.04.110 and 2.18.005
Number of Members	Membership is composed of seven (7) adult and two (2) youth members.
Residency Requirements	Members shall be residents of the City of Richland. Youth members must reside within the boundaries of the Richland School District.
Qualifications*	Members will provide additional expertise and citizen input relative to the provision of facilities and programs for recreation, environmental and cultural preservation and education and civic beautification in order to enhance the quality of life. <b>*All applicants will be reviewed for potential conflicts of interest.</b>
Appointment	The current procedure for filling vacancies requires an incumbent to reapply along with any other interested individuals.
Term of Office	Adult members shall serve staggered three-year terms. Youth members shall serve a one-year term.
Compensation	This is a non-salaried appointment.
Duties	Serve as an advisor to the Richland City Council in order to promote parks, trails, open space and recreation for the City. Provide recommendations to the Council and, as appropriate, to other boards and commissions, on matters related to the provision of parks and recreation facilities and services that promote healthy lifestyles and contribute to the quality of life for all citizens. In this role, the Commission shall seek public input at regular monthly meetings, neighborhood meetings, master plan meetings and as needed to determine the public view on parks and recreation matters. (RMC 2.18.040)
Meetings	Meetings are held on the second Thursday of each month at 7:00 p.m. in the City Hall Council Chamber. The regular meetings are televised live on Richland's Cable Channel 13. Workshops are scheduled for the fourth Thursday of each month at 6:00 p.m. at the Richland Community Center
Application Process	An application may be obtained at <a href="https://www.ci.richland.wa.us/government/advisory-boards-commissions-and-committees/current-vacancies">https://www.ci.richland.wa.us/government/advisory-boards-commissions-and-committees/current-vacancies</a> or at the address listed below. All applicants will be considered regardless of age, sex, race, creed, religion, national origin, or presence of disabilities. Selecting a member typically ranges from three to six weeks. You will be notified by mail when the Council approves the appointment.